



INVITATION TO BID
CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FL 34102
PH: 239-213-7100 FX: 239-213-7105

COVER SHEET

NOTIFICATION DATE: 3/14/2023	SOLICITATION TITLE LOWDERMILK PARK LANDSCAPE RENOVATIONS - ITB	SOLICITATION NUMBER: 24-018	OPENING DATE & TIME: 4/16/2023 2:00 PM
PRE-PROPOSAL CONFERENCE DATE, TIME AND LOCATION: NONE			
LEGAL NAME OF PARTNERSHIP, CORPORATION OR INDIVIDUAL: 			
MAILING ADDRESS: 			
CITY-STATE-ZIP: 			
PH: 		EMAIL: 	
FX: 		WEB ADDRESS: 	
AUTHORIZED SIGNATURE 		DATE 	
PRINTED NAME/TITLE 			
<p>I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. In submitting a bid to the City of Naples the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Naples all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of FL for price fixing relating to the particular commodities or services purchased or acquired by the City of Naples. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the bidder.</p> <p>FEI/EIN Number _____ DUNS Number _____</p>			
Please initial by all that apply I acknowledge receipt/ review of the following addendum			
<div style="display: flex; justify-content: space-between;"><div>____ Addendum #1</div><div>____ Addendum #2</div><div>____ Addendum #3</div><div>____ Addendum #4</div></div> <div style="display: flex; justify-content: space-between;"><div>____ Addendum #5</div><div>____ Addendum #6</div><div>____ Addendum #7</div><div>____ Addendum #8</div></div>			

PLEASE NOTE THE FOLLOWING

- > This page **must be completed and returned** with your bid.
- > Bids must be **submitted in a sealed envelope**, marked with solicitation number & opening date.
- > All submissions must be received, and date stamped by Purchasing staff prior to the above **"OPENING DATE & TIME"**.
- > Submission received after the above opening date and time will not be accepted.
- > Bid tabulations will be available on the City of Naples web site <https://www.naplesgov.com/rfps>

GENERAL CONDITIONS

TO ENSURE ACCEPTANCE OF THE PROPOSAL, PLEASE FOLLOW THESE INSTRUCTIONS. ANY AND ALL SPECIAL CONDITIONS, ATTACHED HERETO, HAVE PRECEDENCE.

- 1. SEALED PROPOSAL:** All proposals must be submitted in a sealed envelope. The face of the envelope shall contain the proposal name and proposal number. Proposals not submitted on attached proposal form shall be rejected. All proposals are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.
- 2. DEFINITIONS:** Uses of the following terms are interchangeable as referenced: "vendor, contractor, supplier, proposer, company, parties, persons", "purchase order, PO, contract, agreement", "city, City of Naples, Naples, agency, owner, requestor, parties", "bid, proposal, response, quote".
- 3. BID EXPENSES:** Bidders shall bear all costs and expenses incurred in developing, preparing, and submitting bids.
- 4. EXECUTION OF PROPOSAL:** Proposal must contain a manual signature of authorized representative in the proposal section. Proposal must be typed or printed in ink. Use of erasable ink is not permitted. All corrections made by proposer to his proposal must be initialed.
- 5. BID FORMATTING:** Vendor should type or electronically enter the information onto its bid submittal to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.
- 6. NO PROPOSAL:** If not submitting a proposal, respond by returning the Statement of No Proposal and explain the reason in the spaces provided. Failure to respond 3 times in succession without justification shall be cause for removal of the supplier's name from the proposal mailing list. NOTE: To qualify as a respondent, proposer must submit a "NO PROPOSAL," and it must be received no later than the stated proposal opening date and hour.
- 7. PROPOSAL OPENING:** Shall be public, on the date and at the time specified on the proposal form. It is the proposer's responsibility to assure that his proposal is delivered at the proper time and place of the proposal opening. Proposals which for any reason are not so delivered will not be considered. Offers by telegram; telephone; or fax are not acceptable. Proposal files may be examined during normal working hours.
- 8. WITHDRAWAL OF PROPOSALS:** Withdrawal of a proposal within sixty (60) days after the opening of proposals is subject to suspension or debarment in accordance with Section 2-668(2) of the City Code.

- 9. PRICES, TERMS and PAYMENT:** Prices shall be proposed if required by this request for proposal and include all packing, handling, shipping charges and delivery to the destination shown herein. Proposer is encouraged to offer cash discount for prompt invoice payment. Terms of less than 20 days will not be considered.
- A. TAXES:** The City of Naples does not pay Federal Excise and Sales taxes on direct purchases of tangible personal property. See exemption number on face of purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of City- owned real property.
 - B. MISTAKES:** Proposers are expected to examine the specifications, delivery schedule, proposal prices, extensions, and all instructions pertaining to supplies and services. Failure to do so will be at proposer's risk. In case of mistake in extension, the unit price will govern.
 - C. CONDITION AND PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this proposal shall be a new, current standard production model available at the time of this proposal. All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.
 - D. SAFETY STANDARDS:** Unless otherwise stipulated in the proposal, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards there under.
 - E. UNDERWRITERS' LABORATORIES:** Unless otherwise stipulated in the proposal, all manufactured items and fabricated assemblies shall carry U.L. approval and re-examination listing where such has been established.
 - F. PAYMENT:** Payment will be made by the buyer after the items awarded to a vendor have been received, inspected, and found to comply with award specifications, free of damage or defect and properly invoiced. All invoices shall bear the purchase order number. Payment for partial shipments shall not be made unless specified in the proposal. Failure to follow these instructions may result in delay in processing invoices for payment. In addition, the purchase order number must appear on bills of lading, packages, cases, delivery lists and correspondence.
 - G. CREDIT CARD PAYMENT:** The City of Naples may, at its discretion, use VISA/MASTER card credit network as a payment vehicle for goods and services purchased as a part of this contract. The City of Naples will not accept any additional surcharges (credit card transaction fees) as a result of using the City's credit card for transactions relating to this solicitation.

10. DELIVERY: Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days required to make delivery after receipt of purchase order in space provided. Delivery time may become a basis for making an award (see Special Conditions). Delivery shall be within the normal working hours of the user, Monday through Friday, unless otherwise specified. Unless otherwise specified, all prices are to be FOB-Destination.

11. MANUFACTURERS' NAMES AND APPROVED EQUIVALENTS: Any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. The proposer may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If proposals are based on equivalent products, indicate on the proposal form the manufacturer's name and number. Proposer shall submit with his proposal, cuts, sketches, and descriptive literature, and/or complete specifications. Reference to literature submitted with a previous proposal will not satisfy this provision. The proposer shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. Proposals which do not comply with these requirements are subject to rejection. Proposals lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the proposal form.

12. SPECIAL CONDITIONS: The Purchasing Department has the authority to issue Special Conditions as required for any solicitation. Any Special Conditions that vary from these General Conditions will take precedence over the General Conditions. The special additions are supplemental and in addition to the General Conditions. To the extent that there is a conflict between the General Conditions and the Special Conditions, the Special Conditions will apply and control to the extent of the conflict.

13. ADDENDA AND INTERPRETATIONS: No interpretations of the meaning of the plans, specifications or other contract documents will be made orally to any bidder. Prospective bidders must request from the Purchasing and Contracts Manager such interpretation in writing. To be considered, such request must be received 10 calendar days prior to the bid opening. Request must reference the date of bid opening, bid title, and bid number. Failure to comply with this condition will result in bidders waiving their rights to dispute the proposal. Any and all interpretations and any supplemental instructions will be in the form of a written addenda which, if issued, will be posted on the City website and DemandStar.com not later than (3) days prior for the opening of bids. Failure of any bidder to receive any such addenda or interpretation shall not relieve any bidder from any obligation under their bid as submitted. All addenda so issued shall become a part of the contract document.

14. CONFLICT OF INTEREST: All proposal awards are subject to Section 2-72 Conflict of Interest, City of Naples Code of Ordinances, which states: *"No public officer or employee shall have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of or is doing business with the city; nor shall an officer or employee have or hold any employment or contractual relationship that will create a continuing or frequently recurring conflict between his private interests and the performance of his public duties or that would impede the full and faithful discharge of his public duties. Any member of the city council or any city officer or employee who willfully violates this section shall be guilty of malfeasance in office or position and shall forfeit his office or position. Violation of this section with the knowledge, express or implied, of the person or corporation contracting with or making a sale to the city shall render the contract or sale voidable by the city manager or the city council."*

15. CONE OF SILENCE: "Cone of Silence" means a prohibition on any communication regarding a particular Request for Proposals (RFP), Request for Qualifications (RFQ), Invitation to Bid (ITB), or other competitive solicitation between:

Any person who seeks an award therefrom, including a potential vendor or vendor's representative, and The City Council, City Attorney, and all City employees, and any non-employee appointed to evaluate or recommend selection in such procurement process.

The Cone of Silence shall not apply to communications with the Procurement Official to obtain clarification or information concerning the subject solicitation. Any such contact other than the Procurement Official may be considered grounds for disqualification. The City shall not be responsible for oral interpretations given by any City employee or its representative. For purposes of this section, "vendor's representative" means an employee, partner, director, or officer of a potential vendor, or consultant, lobbyist, or actual or potential subcontractor or sub-consultant of a vendor, or any other individual acting through or on behalf of any person seeking an award.

16. ETHICS REQUIREMENT: As required by Section 2-975(h)(3), except as otherwise prohibited by law, all contracts executed between the City and a vendor shall 1) prohibit the vendor from employing, or offering to employ any compensated public official or city employee who is substantially involved with the regulation, oversight or management of the contract or the transaction of business during the term, and for a period of two years after termination, of the contract; and 2) provide for liquidated damages in favor of the City for violation of this subsection in the amount equal to the greater of: (i) the compensation received by the compensated public official or city employee from the vendor; and (ii) the amount equal to the total of the compensated public official's or City employee's last two years of gross compensation from the City.

17. E-VERIFY REQUIREMENT: All contracts between the vendor and the City shall require the vendor to be obligated to comply with the provisions of Section 448.095, Florida Statutes (2023) "Employment Eligibility," as amended from time to time. This includes, but is not limited to, registration and use of the E-Verify System to verify the work authorization status of all newly hired employees and requiring any and all subcontractors to provide an affidavit to vendor attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The vendor shall require any subcontractor to insert into any subcontracts the requirements of this section and shall be responsible for insuring compliance by all subcontractors. The Vendor shall agree to maintain a copy of such affidavit for the duration of the Agreement. Failure to comply will result in the termination of the Agreement as provided in Section 448.095, Florida Stat. (2023), as amended; and the vendor will not be awarded a public contract for at least one (1) year after the date on which the contract was terminate. Vendor will also be liable for any additional costs to City incurred because of the termination of the contractor.

The City shall upon a good faith belief that a vendor or its subcontractor has knowingly violated Section 448.09(1), Florida Statutes or the provisions of Section 448.095, Florida Statutes, terminate the contract, which shall not be considered a breach of contract and may be challenged pursuant to Section 448.095(2)(d), Florida Statutes. Vendor acknowledges that upon termination of the contract by the City for a violation of this Section, the vendor may not be awarded a public contract for at least one (1) year and that the Vendor is liable for any additional costs incurred by the City as a result of the termination. Vendor shall provide an affidavit of compliance with the E-Verify Requirement at the time a contract is executed.

18. AWARDS: As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, all or none, divide the award or a combination thereof; to reject any and all proposals or waive any minor irregularity or technicality in proposals received.

19. ADDITIONAL QUANTITIES: For a period not exceeding ninety (90) days from the date of acceptance of this offer by the buyer, the right is reserved to acquire additional quantities up to but not exceeding those shown on proposal at the prices proposal in this invitation. If additional quantities are not acceptable, the proposal sheets must be noted "PROPOSAL IS FOR SPECIFIED QUANTITY ONLY." (THIS PARAGRAPH DOES NOT APPLY FOR A TERM CONTRACT.)

20. SERVICE AND WARRANTY: Unless otherwise specified, the proposer shall define any warranty service and replacements that will be provided during and subsequent to this contract. Proposers must explain on an attached sheet to what extent warranty and service facilities are provided.

The City of Naples will not accept any disclaimer of the warranties of merchantability and fitness for a particular purpose for the products offered. Proposals will clearly state any additional warranties and guarantees against defective materials and workmanship. A copy of the complete manufacturer's warranty statement is to be submitted with the proposal.

- 21. SAMPLES:** Samples of items, when called for, must be furnished free of expense, and if not destroyed, may upon request, be returned at the proposer's expense. Each individual sample must be labeled with proposer's name, manufacturer's brand name and number, proposal number and item reference. Request for return of samples shall be accompanied by instructions which include shipping authorization and name of carrier and must be received with your proposal. If instructions are not received within this time, the commodities shall be disposed of by the City of Naples.
- 22. PROPOSAL PROTESTS:** The City of Naples has formal protest procedures that are available upon request.
- 23. INSPECTION, ACCEPTANCE AND TITLE:** Inspection and acceptance will be at destination unless otherwise provided. Title and risk of loss or damage to all items shall be the responsibility of the contract supplier until accepted by the ordering agency, unless loss or damage results from negligence by the ordering.
- 24. DISPUTES:** In case of any doubt or difference of opinion as to the items to be furnished hereunder, the decision of the buyer shall be final and binding on both parties.
- 25. GOVERNMENTAL RESTRICTIONS:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship or performance of the items offered on this proposal prior to their delivery, it shall be the responsibility of the successful proposer to notify the buyer at once, indicating in his letter the specific regulation which required an alteration. The City reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no expense to the City.
- 26. LEGAL REQUIREMENTS:** Applicable provision of all Federal, State, county and local laws, and of all ordinances, rules, and regulations shall govern development submittal and evaluation of all proposals received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a proposal response hereto and the City of Naples by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any proposer shall not constitute a cognizable defense against the legal effect thereof.
- 27. PATENTS AND ROYALTIES:** The proposer, without exception, shall indemnify and save harmless the City of Naples and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Naples. If the proposer uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

28. ADVERTISING: In submitting a proposal, proposer agrees not to use the results there from as a part of any commercial advertising.

29. ASSIGNMENT: Any Purchase Order issued pursuant to this proposal invitation and the monies which may become due hereunder are not assignable except with the prior written approval of the buyer.

30. LIABILITY: The supplier shall hold and save the City of Naples, its officers, agents, and employees harmless from liability of any kind in the performance of this contract.

31. PUBLIC ENTITY CRIMES: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendorlist.

32. DISCRIMINATION: Pursuant to Subsection 287.134(2)(a), F.S., “an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity”.

33. COUNTY TAXES: No proposal shall be accepted from and no contract will be awarded to any person, firm or corporation that is in arrears to the government of Collier County, Florida.

34. OFFER EXTENDED TO OTHER GOVERNMENTAL ENTITIES: The City of Naples encourages and agrees to the successful proposer/proposer extending the pricing, terms and conditions of this solicitation or resultant contract to other governmental entities at the discretion of the successful proposer/proposer.

IF THIS PROPOSAL IS FOR PERFORMING A SERVICE, THE FOLLOWING CONDITIONS SHALL ALSO APPLY

35. ELIGIBLE USERS: All departments of the City of Naples are eligible to use this term contract. Such purchases shall be exempt from the competitive proposal requirements otherwise applying to their purchases.

36. PRICE ADJUSTMENTS: Any price decrease effectuated during the contract period by reason of market change shall be passed on to City of Naples. Price increases are not acceptable.

37. CANCELLATION: All contract obligations shall prevail for at least one hundred eighty (180) days after effective date of contract. After that period, for the protection of both parties, this contract may be cancelled in whole or in part by either party by giving thirty (30) days prior written notice to the other party.

38. RENEWAL: Contract will be in-place for a three (3) year term with an optional two (2) one (1) year renewals, if mutually agreed upon by the CITY and CONTRACTOR. Pursuant to the City of Naples Code of Ordinances, Sec.2-667(7)(e), the term of this contract may be extended by the parties for no more than two years. Each renewal or extension shall be automatically extended for automatic and successive additional terms, unless either party gives written notice to the other not fewer than ninety (90) days prior to the expiration of the then current term. It is recognized that the terms "renewal" and "extension" once had a distinct meaning in the law; however, the intent of this section is that no contract whether continued by a renewal, extension, or a combination of the two, will result in a term of more than three years plus two years, for a total of five years maximum without City Council approval.

39. ABNORMAL QUANTITIES: While it is not anticipated, should any unusual or abnormal requirements arise, the City reserves the right to solicit separate proposals thereon.

40. FISCAL NON-FUNDING CLAUSE: In the event sufficient funds are not budgeted for a new fiscal period, the City shall notify the contractor of such occurrence and the contract shall terminate on the last day of the current fiscal year without penalty or expense to the City.

IF THIS PROPOSAL IS FOR PERFORMING A SERVICE, THE FOLLOWING CONDITIONS SHALL ALSO APPLY

41. ALTERNATIVE PROPOSALS: Proposers offering service delivery methods other than those permitted by the scope of work may submit a separate envelope clearly marked "ALTERNATIVE PROPOSAL". Alternative proposals will be deemed non-responsive and will not be considered for award. All such responses will, however, be examined prior to award. Such examination may result in cancellation of all proposals received to permit rewriting the scope of work to include the alternative method, or the alternative method may be considered for future requirements of the City of Naples.

42. ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns and transfers to the City of Naples all rights, titles and interest it may now have or hereafter acquire under the antitrust laws of the United States and the State of Florida that relate to the particular goods or services purchased or acquired by the City of Naples under said contract.

- 43. PROPOSER INVESTIGATIONS:** Before submitting a proposal, each proposer shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the City of Naples upon which the proposer will rely. If the proposer receives an award as a result of its proposal submission, failure to have made such investigations and examinations will in no way relieve the proposer from its obligation to comply in every detail with all provisions and requirements of the contract documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever by the contractor for additional compensation.
- 44. CERTIFICATES AND LICENSES:** The Contractor, at time of proposal, shall possess the correct occupational licenses, all professional licenses or other authorizations necessary to carry out and perform the work required by the City of Naples and Collier County for this project pursuant to all applicable Federal, State and Local Laws, Statutes, Ordinances, and rules and regulations of any kind.
- 45. CHANGE IN SCOPE OF WORK:** The City of Naples may order changes in the work consisting of additions, deletions or other revisions within the general scope of the contract. No claims may be made by the contractor that the scope of the project or of the contractor's services has been changed, requiring changes to the amount of compensation to the contractor or other adjustments to the contract unless such changes or adjustments have been made by written amendment to the contract signed by the City of Naples and the contractor. If the contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to the contractor, the contractor must immediately notify the City in writing of this belief. If the City believes that the particular work is within the scope of the contract as written, the contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the scope.
- 46. CHANGE ORDERS:** The City may, by field directive, authorize minor variations from the requirements of the contract documents, which do not involve an adjustment in the contract price or the contract time and are consistent with the overall intent of the contract documents. Supplemental agreements, in the form of "change orders" shall be used to clarify the plans and specifications, to provide for unforeseen work or alterations in plans, to change the limits of construction to meet field conditions, to provide a safe and functional connection to an existing facility, to make the project functionally operational in accordance with the intent of the original contract, or to adjust the contract price or the contract time requirements. The City of Naples will not pay more than a total of 10% on markup and overhead. Any supplemental agreement shall be approved by the City Manager, contractor and the architect/engineer, if applicable, prior to the commencement of the modified work. The City Manager may only approve contract change orders not exceeding 25 percent of the original contract that were originally approved by City Council. Contracts originally approved at \$50,000.00 or less will be limited to an amount that does not exceed \$75,000.00 for a change order or modification. (City Code Sec.2-667.(7)(a)(b)).

The City reserves the right to make, at any time prior to or during the progress of the work, increases or decreases in the quantities of work as may be found necessary or desirable by the City. Compensation for changes in quantities shall be at the bid unit price for the specific item of work with no additional charges allowed for the change in quantity.

All unit prices for items of work in the original contract shall be considered all-inclusive of expenses necessary to accomplish the work regardless of the unit of measure (e.g. LS, LF, CY, SY, TN, etc.) including but not limited to:

1. Material
2. Delivery
3. Direct Labor
4. Taxes
5. Rental rates
6. Fringe Benefits
7. Overhead
8. Profit
9. Markup

A change in quantities whether greater than or lower than the original bid quantity shall be treated as if the new quantity was part of the original quantity of work with respect to unit value. Upon approval of changed quantities the quantities shall be adjusted on the schedule of values to reflect the new total quantity of each item of work. Each proposal for change order shall list both the reduction in quantity of deleted work and increased quantity of added work. The City of Naples will not pay more than a total of 10% on markup and overhead when establishing a negotiated fee for items not listed by unit price.

47. AWARDED CONTRACT: An awarded contract with hourly rates will determine any overtime that is authorized by the City and its Project Manager. Any authorized overtime rates will be based on the standard 1.5 time the indicated hourly rate. This multiplier will be used on any overtime hours being charged that have been mutually agreed upon by the CITY and CONTRACTOR.

48. RATE ADJUSTMENTS: Rate Adjustments: Any adjustment to an awarded agreement that contains equipment and labor rates in the agreement shall be made in one or more of the following ways:

1. By agreement on a fixed price adjustment before commencement of the pertinent performance or as soon thereafter as practicable;
2. By unit prices specified in the Contract or subsequently agreed upon;
3. By the costs attributable to the event or situation covered by the provision, plus appropriate profit or fee, all as specified in the Contract or subsequently agreed upon;
4. In such other manner as the parties may mutually agree; or
5. In the absence of agreement between the parties, by a unilateral

determination by the Agency procurement officer of the costs attributable to the event or situation covered by the provision, plus appropriate profit or fee, all as computed by the Agency procurement officer in accordance with generally accepted accounting principles.

- 49. CONTRACTOR PERSONNEL:** The City of Naples shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by the contractor. If the City reasonably rejects staff or subcontractors, the contractor must provide replacement staff or subcontractors satisfactory to the City in a timely manner and at no additional cost to the City. The day- to-day supervision and control of the contractor's employees and sub- contractors is the responsibility solely of the contractor.
- 50. COST REIMBURSEMENT:** The contractor agrees that all incidental costs, including allowances for profit and tools of the trade, must be included in the proposal rates. If an arrangement is made between the contractor and the City to reimburse the contractor for the cost of materials provided in the performance of the work, the contractor shall be reimbursed in the following manner: The City shall reimburse the contractor on completion and acceptance of each assigned job, only for those materials actually used in the performance of the work that is supported by invoices issued by the suppliers of the contractor describing the quantity and cost of the materials purchased. No surcharge shall be added to the supplier's invoices or included in the contractor's invoice submitted to the City that would increase the dollar amount indicated on the supplier's invoice for the materials purchased for the assigned job.
- 51. EXCEPTIONS:** Proposers taking exception to any part or section of the solicitation shall indicate such exceptions on the proposal form. Failure to indicate any exception will be interpreted as the proposer's intent to comply fully with the requirements as written. Conditional or qualified proposals, unless specifically allowed, shall be subject to rejection in whole or in part.
- 52. FAILURE TO DELIVER:** In the event of the contractor to fail to deliver services in accordance with the contract terms and conditions, the City, after due oral or written notice, may procure the services from other sources and hold the contractor responsible for any resulting purchase and administrative costs. This remedy shall be in addition to any other remedies that the City may have.
- 53. FAILURE TO ENFORCE:** Failure by the City at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the City to enforce any provision at any time in accordance with its terms.

54. FORCE MAJEURE: The contractor shall not be held responsible for failure to perform the duties and responsibilities imposed by the contract due to legal strikes, fires, riots, rebellions and acts of God beyond the control of the contractor, unless otherwise specified in the contract.

55. INDEPENDENT CONTRACTOR: The contractor shall be legally considered an independent contractor and neither the contractor nor its employees shall, under any circumstances, be considered servants or agents of the City of Naples and the City of Naples shall be at no time legally responsible for any negligence or any wrongdoing by the contractor, its servants or agents. The City of Naples shall not withhold from the contract payments to the contractor any federal income taxes, Social Security tax, or any other amounts for benefits to the contractor. Further, the City shall not provide to the contractor any insurance coverage or other benefits, including Workers' Compensation normally provided by the City for its employees.

56. ORAL STATEMENTS: No oral statement of any person shall modify or otherwise affect the terms, conditions or specifications stated in this contract. All modifications to the contract must be made in writing by the City of Naples.

57. QUALIFICATIONS OF PROPOSERS: The proposer may be required, before the award of any contract, to show to the complete satisfaction of the City of Naples that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. The proposer may also be required to give a past history and references in order to satisfy the City in regard to the proposer's qualifications. The City may make reasonable investigations deemed necessary and proper to determine the ability of the proposer to perform the work, and the proposer shall furnish to the City all information for this purpose that may be requested. The City reserves the right to reject any proposal if the evidence submitted by, or investigation of, the proposer fails to satisfy the City that the proposer is properly qualified to carry out the obligations of the contract and to complete the work described therein. Evaluation of the proposer's qualifications shall include:

- > The ability, capacity, skill and financial resources to perform the work or service.
- > The ability to perform the work service promptly or within the time specified, without delay.
- > The character, integrity, reputation, judgment, experience, and efficiency of the proposer.
- > The quality of performance of previous contracts or services.

58. QUALITY CONTROL: The contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of the contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the City.

59. RESPONSIBLE VENDOR DETERMINATION: Respondent is hereby notified that Section 287.05701, Florida Statutes, requires that the City may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

60. RECOVERY OF MONEY: Whenever, under the contract, any sum of money shall be recoverable from or payable by the contractor to the City, the same amount may be deducted from any sum due to the contractor under the contract or under any other contract between the contractor and the City. The rights of the City are in addition and without prejudice to any other right the City may have to claim the amount of any loss or damage suffered by the City on account of the acts or omissions of the contractor.

61. REQUIREMENTS CONTRACT: During the period of the contract, the contractor shall provide all the services described in the contract. The contractor understands and agrees that this is a requirements contract and that the City shall have no obligation to the contractor if no services are required. Any quantities that are included in the scope of work reflect the current expectations of the City for the period of the contract. The amount is only an estimate and the contractor understands and agrees that the City is under no obligation to the contractor to buy any amount of services as a result of having provided this estimate or of having any typical or measurable requirement in the past. The contractor further understands and agrees that the City may require services in excess of the estimated annual contract amount and that the quantity actually used whether in excess of, or less than, the estimated annual contract amount and that the quantity actually used shall not give rise to any claim for compensation other than the total of the unit prices in the contract for the quantity actually used.

62. TERMINATION FOR CONVENIENCE: The performance of work under the contract may be terminated by the City in whole or in part whenever the City determines that termination is in the City's best interest. Any such termination shall be effected by the delivery to the contractor of a written notice of termination of at least seven (7) days before the date of termination, specifying the extent to which performance of the work under the contract is terminated and the date upon which such termination becomes effective. After receipt of a notice of termination, except as otherwise directed, the contractor shall stop work on the date of the receipt of the notice or other date specified in the notice; place no further orders or subcontracts for materials, services or facilities except as necessary for completion of such portion of the work not terminated; terminate all vendors and subcontracts; and settle all outstanding liabilities and claims.

63. TERMINATION FOR DEFAULT: The City of Naples reserves the right to terminate the contract if the City determines that the contractor has failed to perform satisfactorily the work required, as determined by the City. In the event the City decides to terminate the contract for failure to perform satisfactorily, the City shall

give to the contractor at least seven (7) days written notice before the termination takes effect. The seven-day period will begin upon the mailing of notice by the City. If the contractor fails to cure the default within the seven (7) days specified in the notice and the contract is terminated for failure to perform satisfactorily, the contractor shall be entitled to receive compensation for all reasonable, allocable and allowable contract services satisfactorily performed by the contractor up to the date of termination that were accepted by the City prior to the termination. In the event the City terminates the contract because of the default of the contractor, the contractor shall be liable for all excess costs that the City is required to expend to complete the work under contract.

64. STATE AND FEDERAL EMPLOYMENT LAWS: Contractors providing service to the City are required to comply with all state and federal employment laws. This includes, but is not limited to, laws resulting from the Immigration and Reform and Control Act of 1986, wherein all employers are required to verify the identity and employment eligibility of all employees. The Department of Homeland Security, U.S. Citizenship and Immigration Services require employees and employers to complete Form I-9 and the employer must examine evidence of identity and employment eligibility within three business days of the date employment begins. Non-compliant contractors will be subject to contract sanctions, up to and including contract termination.

65. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION: “Debarment and Suspension” and 2 CFR 180 “OMB Guidelines to Agencies on Government wide Debarment and Suspension.” These rules require all contractors using federal funds not be debarred or suspended from doing business with the Federal Government. This includes sub-recipients and lower tier participant for covered transactions. Signing and submitting this document certified the organization and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency, and further have not within the preceding three-year period been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction.

66. 119.0701 F.S. CONTACT INFORMATION FOR CITY OF NAPLES' CUSTODIAN OF PUBLIC RECORDS, CITY CLERK'S OFFICE: If the CONTRACTOR has questions regarding the application of Chapter 119, Florida Statutes, to the CONTRACTOR'S duty to provide public records relating to this contract, contact the City of Naples' Custodian of Public records, the City Clerk at Telephone: 239-213-1015; Email: PublicRecordsRequest@naplesgov.com; Address: 735 8th Street S., Naples, Florida 34102; Mailing address: same as street address.

67.FLORIDA PUBLIC RECORDS LAW: In accordance with Chapter 119, Florida Statutes, and, except as may be provided by other applicable State and Federal laws, all Proposers should be aware that sealed bids, proposals, or replies received by the City pursuant to a competitive solicitation thereto are in the public domain and are available for public inspection, review and copying. The Proposers are requested, however, to identify specifically any information contained in their bids/proposals which they consider confidential and/or proprietary, inclusive of trade secrets as defined in s. 812.081, Florida Statutes, and which they believe to be exempt from disclosure, citing specifically the applicable exempting law. All proposals received in response to any invitation to bid, request for proposals, or request for qualifications, will become the property of the City of Naples and will not be returned. In the event of an award, all documentation produced as part of the contract will become the exclusive property of the City. All materials that qualify for exemption from Chapter 119, Florida Statutes or other applicable law must be submitted in a separate envelope, clearly identified as "EXEMPT FROM PUBLIC DISCLOSURE" with your firm's name and the proposal number marked on the outside. The City will not accept bids/proposals when the entire proposal is labeled as exempt from public disclosure.

If the contractor, vendor, firm, or proposer considers any portion of any documents, data, or records submitted to the City to be a confidential, proprietary, trade secret or otherwise not subject to disclosure pursuant to Chapter 119, Florida Statutes, the Florida Constitution or other authority, the contractor, vendor, firm, or proposer must simultaneously provide the City Department with a separate redacted copy of the information it claims as Confidential and briefly describe in writing the grounds for claiming exemption from the public records law, including the specific statutory citation for such exemption. This redacted copy shall contain the Contract name and number and shall be clearly titled "Confidential." The redacted copy should only redact those portions of material that the Contractor claims is confidential, proprietary, trade secret or otherwise not subject to disclosure. If contractor, vendor, firm, or proposer fails to submit a redacted copy of documents, data, or other records it claims is confidential, the City is authorized to produce all documents, data, and other records submitted to the City in answer to a public records request for these records.

Be aware that the designation of an item as exempt from public disclosure by a Proposer may be challenged in court by any person or entity. By designation of material in your proposal as exempt from public disclosure, Proposer agrees to defend the City of Naples (and its employees, agents and elected and appointed officials) against all claims and actions (whether or not a lawsuit is commenced) related to Proposer's designation of material as exempt from public disclosure and to hold harmless the City of Naples (and its employees, agents and elected and appointed officials) for any award to a plaintiff for damages, costs and attorneys' fees, and for costs and attorneys' fees incurred by the City by reason of any claim or action related to you designation of material as exempt from public disclosure.

Note: Proposer's References and Proposal Cost or Price will be deemed a public record, and if a claim of confidentiality is made, the City may deem the proposal non-responsive.

In accordance with Chapter 119.071(1)(b)2. of the Florida Statutes, sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

In accordance with Chapter 119.071(1)(c)3. of the Florida Statutes, if an agency rejects all bids, proposals, or replies submitted in response to a competitive solicitation and the agency concurrently provides notice of its intent to reissue the competitive solicitation, the rejected bids, proposals, or replies remain exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision concerning the reissued competitive solicitation or until the agency withdraws the reissued competitive solicitation. A bid, proposal, or reply is not exempt for longer than 12 months after the initial agency notice rejecting all bids, proposals, or replies.

In accordance with Chapter 286.0113(2)(c)3. of the Florida Statutes, if the agency rejects all bids, proposals, or replies and concurrently provides notice of its intent to reissue a competitive solicitation, the recording and any records presented at the exempt meeting remain exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution until such time as the agency provides notice of an intended decision concerning the reissued competitive solicitation or until the agency withdraws the reissued competitive solicitation. A recording and any records presented at an exempt meeting are not exempt for longer than 12 months after the initial agency notice rejecting all bids, proposals, or replies.

68. EQUAL EMPLOYMENT OPPORTUNITY CLAUSE: City of Naples, in accordance with the provisions of Title VII of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all Proposers that it will ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit proposals in response to this advertisement and will not be discriminated against on the ground of race, color or national origin in consideration for an award.

THE CITY OF NAPLES IS AN EQUAL OPPORTUNITY EMPLOYER

GENERAL INSURANCE REQUIREMENTS

The Contractor shall not commence work until he has obtained all the insurance required under this heading, and until such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to commence work until all similar insurance required of the subcontractor has also been obtained and approved by the Owner.

Certificates of insurance must be issued by an authorized representative of the insurance company at the request and direction of the policyholder and must include sufficient information so as to identify the coverage and the contract for Owner's improvements for which they are issued. Certificates of insurance must be issued by a nationally recognized insurance company with a Best's Rating of no less than B+VII, satisfactory to the Owner, and duly licensed to do business in the state of said Contract.

The Contractor shall procure and maintain, during the life of this Contract, Workmen's Compensation Insurance for all of his employees to be engaged in work under this Contract, and he shall require any subcontractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work, unless such employees are covered by the protection afforded by the Contractor's insurance. In case any employees are to be engaged in hazardous work under this Contract, and are not protected under this Workmen's Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide, adequate coverage for the protection of such employees. It is acceptable to use a State-approved Workmen's Compensation Self-Insurance fund.

The Contractor shall take out and maintain during the life of this Contract, Public Liability and Property Damage and shall include Contractual Liability, pursuant to ISO Form CG001, Personal Injury, Libel, Slander, False Arrest, Malicious Prosecution, Wrongful Entry or Eviction, Broad Form Property Damage, Products, Completed Operations and XCU Coverage to be included on an occurrence basis, and to the full extent of the Contract to protect him, the Owner, and any subcontractor performing work covered by this Contract from damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by a subcontractor, or by anyone directly or indirectly employed by either of them. The Contractor shall also maintain automobile liability insurance including "non-owned and hired" coverage. The entire cost of this insurance shall be borne by the Contractor.

The amount of such insurance shall be no less than \$1,000,000 annual aggregate for bodily injury and property damage combined per occurrence.

The City of Naples must be named as Additional Insured on all policies except workers' compensation and professional liability on the insurance certificate and the following must also be stated on the certificate. "These coverage's are primary to all other coverage's the City possesses for this contract only." The City of Naples shall be named as the Certificate Holder. The Certificate Holder shall read as follows:

The City of Naples
735 Eighth Street South
Naples, Florida 34102

No City Division, Department, or individual name should appear on the Certificate.
No other format will be acceptable.

The Certificate must state the bid number and title.

When using the ACORD 25 – Certificate of Insurance only the most current version will be accepted. The City of Naples requires a copy of a cancellation notice in the event the policy is cancelled. The City of Naples shall be expressly endorsed onto the policy as a cancellation notice recipient.

Note: Certificates of Insurance reflecting evidence of the required insurance shall be submitted with the response to the solicitation.

STATEMENT OF NO BID/PROPOSAL

If you do not intend to submit a bid or proposal on this requirement, please complete and return only this page.

Please return via email to purchasing@naplesgov.com or by mail to:

City of Naples, Purchasing Division
City Hall, 735 8th Street South
Naples, FL 34102
Fax 239-213-7105

Failure to respond 3 times in succession without justification shall be cause for removal of the supplier's name from the proposal mailing list. NOTE: To qualify as a respondent, proposer must submit a "STATEMENT OF NO BID/PROPOSAL" and it must be received no later than the stated bid/proposal opening date and hour.

Bid # _____

Bid Title: _____

We, the undersigned, decline to bid on the above project for the following reason(s):

- ___ We are not able to respond to the Invitation to Bid by the specified deadline.
- ___ Our Company does not offer this product or service.
- ___ Our current work schedule will not permit us to perform the required services.
- ___ Unable to meet bond requirements.
- ___ Unable to meet insurance requirements.
- ___ Unable to meet bond specifications.
- ___ Specifications are incomplete, or information is unclear
(Please explain below).

Other (Please specify below)

Company Name _____

PH _____ Email _____

Name and Title of individual completing this form:

(Printed Name) (Title)

(Signature) (Date)



CITY OF NAPLES

Purchasing Division

REFERENCE QUESTIONNAIRE

PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 5 YEARS.

It is the bidder's responsibility to contact the Purchasing Department prior to submitting their bid to verify receipt of the required number of references.

Solicitation No. _____ RFP/ITB Title: _____

Bidder/Respondent Name: _____

This reference questionnaire must be filled out by the company that has done business with the Bidder/Respondent in the past. If the item is not applicable, please state "n/a".

Relationship with Bidder/Respondent: _____

Title of last project: _____

Year last project completed _____

Contract Start/End Dates: _____

Contract Amount: \$ _____

How many projects performed: _____

Overall Performance: _____

Management Ability: _____

Ability to meet time schedule: _____

Ability of control costs: _____

Problems encountered: _____

Quality of Personnel: _____

How well Contractor coordinated with Owner: _____

Cooperation or Lack Thereof: _____

Quality of Subcontractors: _____

Subcontractor Payment Issues: _____

Were there any conflicts, disputes, or other problems:

Yes No

If yes, were they reported early and were they managed well? How were they resolved? Were you satisfied the resolution was fair to both parties?

How satisfied are you with the Bidder/Respondent's ability to perform based on your expectations and according to the contractual arrangements?

Would you contract again with the Bidder/Respondent for the same or similar services? Do you have plans to contract with them again?

Yes No

Any additional comments?

This REFERENCE QUESTIONNAIRE is provided by:

Name of Company

Address of Company

Telephone No.

Email address:

Date: _____

Name and title of person filling out this reference questionnaire:

Signature of person filling out this reference questionnaire:

This reference form must be emailed to Purchasing@naplesgov.com by the company who is providing the reference on or before BID OPENING DATE & TIME indicated on the Cover Sheet. Please add Solicitation Number to your E-mail subject line.

CONSTRUCTION SPECIAL CONDITIONS

A. TERMS OF CONTRACT

The resulting contract will commence on award and be in effect until completion of the project. Services to be rendered by the contractor shall be commenced subsequent to the execution of this Agreement upon written Notice to Proceed from the City for all or any designated portion of the Project must be completed by no later than **Ninety (90)** days from the issued Notice to Proceed. Should contractor fail to complete the project within this timeframe, daily LIQUIDATED DAMAGES in an amount consistent with the current Sec. 8-10.2 Florida Department of Transportation Standard Specifications will be assessed.

B. RETAINAGE; As a method to assure completion of the total project for projects over a total amount of \$100,000, retainage in the amount of five percent (5%) of all work completed will be withheld from the payment. The retainage will be released upon completion of the City's final inspection and submission of a completed CITY OF NAPLES RELEASE AND AFFIDAVIT FORM.

C. PROHIBITION OF CONTACT

Under no circumstances should any prospective organization or individual, or anyone acting for or on behalf of a prospective organization or individual, seek to influence or gain the support of any member of the City Council, public official or City staff favorable to the interest of any prospective organization or individual. Likewise, contact with City Council, any public official or city staff against the interests of other prospective organization (s) and or individual(s) is prohibited. Any such activities will result in the exclusion of the prospective organization or individual from consideration by the City.

D. MINIMUM QUALIFICATION

Vendors licensed to do business in the State of Florida, must submit Sunbiz report showing your company registered as "Active". Vendors not licensed to do business in the State of Florida, must submit documentation equal to a Sunbiz report showing your company registered as "Active" Report must contain a footer that contains the date the document was printed. Printed date must be within 30 days of the solicitation opening date.

A signed and dated IRS W-9 form with EIN is required from all vendors.

E. REFERENCES

Vendors must provide a minimum of three (3) verifiable references from similar scopes of work as identified in this solicitation on the City of Naples provided "Reference Questionnaire" form. Failure to provide references that verify required experience will cause the Vendor to be deemed non-responsive.

E. INSURANCE

The City's General Insurance Requirements on page 18 apply. Successful contractor(s) must furnish proof of insurance as per specifications. Contractors should investigate and determine they hold the necessary insurance prior to bid submittal.

F. STATEMENT OF NO BID/PROPOSAL

If you will not be bidding on this producer/service, please help us by completing and returning the Statement of No Bid/Proposal.

F. BID FORMAT

The Contract, if awarded, will be awarded on the basis of material and equipment illustrated and described on the Drawings or specified in the Specification. If a substitution or an "or equal" item is proposed, the proposer must submit this information to the City of Naples Purchasing Department fifteen (15) days prior to the Bid Opening Date and Time for evaluation as an acceptable substitution or an "or equal" item. If the substitution or the "or equal" item is accepted, the City of Naples will issue an Addendum to all Proposers listing the allowable substitution or the "or equal" item. The cost of changes in related work, additional drawings which may be required to illustrate or define the substitute or "or equal" equipment and its relationship to the other parts or portions of the Work shall be paid by the Contractor. No change will be made in the amount of time in which to complete the Work or in the liquidated damages.

G. BID SECURITY / BID BOND

It is the policy of the City of Naples to require a Bid Bond for all construction-related sealed bids estimated to be in excess of **\$100,000**. A bid bond or equivalent financial security in the amount of five (5) percent of the bid price shall be required and must accompany all bids. The Bid Bond is to be provided by a surety company authorized to do business in the State of Florida or otherwise supplied in a form satisfactory to the City. The bid bond must be submitted with the bid. When the invitation for bids requires a bid bond, noncompliance will result in rejection of the bid. Note that failure or refusal of the awarded bidder to enter into a contract within twenty (20) calendar days after receipt of said contract will result in damages to the City and bid bond will be forfeited to the City as liquidated damages.

H. PROPOSAL CONSTRUCTION PERFORMANCE & PAYMENT BONDS

A Performance and Payment Bond will be required of the Awarded Proposer for any contract that is in excess of \$100,000.00 dollars and will be in an amount equal to 100 (%) percent of the price specified in the Contract. The bond(s) shall be executed by a surety company authorized to do business in the State of Florida, or otherwise secured in a manner satisfactory to the City for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract.

I. QUESTIONS

Questions regarding this proposer packet must be received in writing in the Purchasing Division NO LATER THAN **TEN CALENDAR DAYS PRIOR** TO THE BID OPENING DATE TO ENSURE AN ANSWER IS PROVIDED PRIOR TO CLOSING. **Direct all questions to:**

Felix Gomez, CPPB, NIGP-CPP
Procurement and Contracts Manager
City of Naples, Purchasing Division
735 8th Street South Naples, Florida 34102
PH: (239) 213-7101 FX: (239) 213-7105
fgomez@naplesgov.com

SUBMISSION CHECKLIST

Bidder certifies by signature below that the following Documents are included in the Bid Submittal, fully completed in accordance with the bid requirements. It's the bidder's responsibility to contact the Purchasing Department prior to submitting a bid to ascertain if any addenda have been issued, to obtain any and all such addenda and return executed addenda with this bid. Bidder should check off each of the following items as completed and submit with bid response:

CHECKLIST ELEMENTS	INCLUDED
Bidder must submit one (1) original signature (clearly marked as such) of the response and five (5) copies (clearly marked as such) of the response and one (1) properly indexed Windows® compatible PDF of the original document on a CD or USB Flash Drive containing one PDF file of the full response that is clearly labeled with your company's name, Solicitation number, title and contact information.	
Include any required drawings; descriptive literature; qualifications; schedules; product compliance / exceptions; alternatives; questionnaire; references, forms, tabs, pricing/cost; and any information required of the proposer identified in the text of the bid including information for bid evaluation.	
Include any Professional Licenses (General Contractors license, Underground Utility and Excavation, Builders, etc.) that qualify the firm for this solicitation as well as applicable bond documents, if required. Note if you are not a single prime contractor. List all subcontractors to be used for our project in your bid/proposal and their professional licenses.	
Mandatory FORMS from this document to be included are: <u>Cover Sheet</u> , <u>Reference Questionnaire</u> , <u>Submission Checklist Sheet</u> , <u>signed IRS W-9 (OCT 2018)</u> , <u>Sunbiz Report</u> , <u>Acknowledgement of Business Type</u> , <u>Certificates of Insurance</u> , <u>Immigration Law Affidavit Certification</u> , and <u>Federal Contract Provision & Assurances Forms</u> .	
Have an authorized individual sign the appropriate pages including the <u>Cover Sheet</u> with any bid addendums initialed. Include all Addendums with your Proposal.	
Ensure the following: 1. The Proposal has been signed. 2. Proposal addressed the evaluation criteria. 3. Proposal prices offered have been reviewed. 4. The price extensions and totals have been checked. 5. Tab format was followed.	
Bid document needs to be received by the <u>OPENING DATE & TIME</u> indicated on the Cover Sheet . The mailing envelope must be addressed to: City of Naples Purchasing Division 735 8th Street South Naples, Florida 34102	
The mailing envelope must be sealed and marked with: Bid Number: 24-018 Title: Lowdermilk Park Landscape Renovations - ITB Opening Date: 04/16/2024 Company Name: Contact information:	

ALL COURIER DELIVERED BIDS MUST HAVE THE BID NUMBER AND TITLE ON THE OUTSIDE OF THE COURIER PACKET.

Submitting Vendor Name: _____

Authorized Bidder's Signature: _____

At the discretion of the Purchasing Manager, bids or proposals with minor irregularities may be accepted and allowed to be corrected when in the best interest of the City.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

SCHEDULE OF VALUES							
24-018 LOWDERMILK PARK LANDSCAPE RENOVATIONS - ITB							
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION/COMMON NAME	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	110-1-1 (STANDARD)	CLEARING & GRUBBING	TO INCLUDES REMOVAL EXISTING SMALL TREES, SHRUBS, GROUND COVERS AND TURF AREAS AS NOTED IN PLANS. EXCAVATION OF EX. SOIL TO LOWER GRADES BELOW PAVEMENT EDGES OR TURF EDGES FOR INSTALLATION OF PROPOSED SHELL MULCH OR TURF SOD. ROUGH & FINAL GRADING WITH BACKFILL SOIL AS REQUIRED TO FILL PLANT REMOVAL PITS AND TO LEVEL GRADES FOR NEW PLANTING. LOCAL NATIVE TOPSOIL WILL MEET THIS PAY ITEM SOIL REQUIREMENT. (ESTIMATED AREA 31,444 S.F.+/-)	L.S.	1		\$ -
2	580-1-1 SHRUBS - AR*	SUPPLY & INSTALL: AECHMEA BLANCHETIANA 'RASBERRY'	10" POT, BROMELAID	EA.	59		\$ -
3	580-1-1 SHRUBS - AZ*	SUPPLY & INSTALL: ALPINIA ZERUMBET 'VARIEGATA'	7 GAL., 48" HT./SPR., 3PPP, VARIEGATED SHELL GINGER	EA.	4		\$ -
4	580-1-1 SHRUBS - CH*	SUPPLY & INSTALL: CHRYSOBALANUS ICACO 'HORIZONTALIS'	3 GAL., 16"-18" HT./SPR., 3' O. C., COCOPLUM	EA.	57		\$ -
5	580-1-1 SHRUBS - CV*	SUPPLY & INSTALL: CODIAEUM VARIEGATUM 'PETRA'	3 GAL., 16"-18" HT./SPR., 3' O. C., CROTONS	EA.	127		\$ -
6	580-1-1 SHRUBS - CR*	SUPPLY & INSTALL: CORDYLINE FRUTICOSA 'RED SISTER'	3 GAL., 36" HT., 3PPP, HAWAIIAN TI, SUN GROWN	EA.	11		\$ -
7	580-1-1 SHRUBS - CR1*	SUPPLY & INSTALL: CORDYLINE FRUTICOSA 'RED SISTER'	7 GAL., 48" HT., 3PPP, HAWAIIAN TI, SUN GROWN	EA.	18		\$ -
8	580-1-1 SHRUBS - FM*	SUPPLY & INSTALL: FICUS MICROCARPA 'GREEN ISLAND'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	37		\$ -

9	580-1-1 SHRUBS - IC*	SUPPLY & INSTALL: IXORA COCCINEA 'MAUI RED'	3 GAL., 12"-14" HT./SPR., 30" O.C., DWARF RED IXORA	EA.	81		\$ -
10	580-1-1 SHRUBS - MC*	SUPPLY & INSTALL: MUHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3' O.C., PINK MUHLY GRASS	EA.	503		\$ -
11	580-1-1 SHRUBS - HL*	SUPPLY & INSTALL: HYMENOCALLIS LITTORALIS	3 GAL., 18" HT./SPR., 3' O.C., BEACH SPIDER LILY	EA.	90		\$ -
12	580-1-1 SHRUBS - NF*	SUPPLY & INSTALL: NEOREGELIA X 'FIREBALL'	8" POT, BROMELAID	EA.	51		\$ -
13	580-1-1 SHRUBS - SB*	SUPPLY & INSTALL: SPARTINA BAKERI	3 GAL., 30" HT./SPR., 3' O.C., SAND CORDGRASS	EA.	41		\$ -
14	580-1-1 SHRUBS - SR*	SUPPLY & INSTALL: STRELITZIA REGINAE	7 GAL., 24"-30" HT./SPR., 4PPP, ORANGE BIRD OF PARADISE	EA.	39		\$ -
15	580-1-1 SHRUBS - ST*	SUPPLY & INSTALL: SCHEFFLERA ARBORICOLA 'TRINETTE'	3 GAL., 24" HT./SPR., 3' O.C., DWARG VARIEGATED SCHEFFLERA	EA.	17		\$ -
16	580-1-1 SHRUBS - QC*	SUPPLY & INSTALL: QUADRELLA JAMAICENSIS	15 GAL., 5'-6' HT., 3' SPR., 4' O.C., JAMAICA CAPER	EA.	105		\$ -
17	580-1-1 GROUND COVERS - TM*	SUPPLY & INSTALL: TRACHELOSPERMUM ASIATICUM 'MINIMA'	1 GAL., 8" HT./SPR., 12" O.C., FULL, MINIMA ASIATIC JASMINE	EA.	723		\$ -
18	580-1-1 GROUND COVERS - SP2*	SUPPLY & INSTALL: SESUVIUM PORTULACASTRUM	1 GAL., 10" HT./SPR., 18" O.C., FULL, SHORELINE SEAPURSLANE	EA.	106		\$ -
19	580-1-1 GROUND COVERS - BF*	SUPPLY & INSTALL: BORRICHIA FRUTESCENS	1 GAL., 10" HT./SPR., 18" O.C., FULL, BUSH SEASIDE OXEYE	EA.	65		\$ -

20	580-1-1 GROUND COVERS - EL*	SUPPLY & INSTALL: ERNODEA LITTORALIS	1 GAL., 10" HT./SPR., 24" O.C., GOLDEN CREEPER	EA.	544		\$ -
21	580-1-2 PALMS - SP8*	SUPPLY & INSTALL: SABAL PALMETTO	8' CT. HT., F.G., NO BURN	EA.	2		\$ -
22	580-1-2 PALMS - SP12*	SUPPLY & INSTALL: SABAL PALMETTO	12' CT. HT., F.G., NO BURN	EA.	8		\$ -
23	580-1-2 PALMS - SP18*	SUPPLY & INSTALL: SABAL PALMETTO	18' CT. HT., F.G., NO BURN	EA.	1		\$ -
24	580-1-2 PALMS - TR4*	SUPPLY & INSTALL: THRINAX RADIATA	4' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	1		\$ -
25	580-1-2 PALMS - TR8*	SUPPLY & INSTALL: THRINAX RADIATA	8' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	31		\$ -
26	580-1-2 PALMS - TR10*	SUPPLY & INSTALL: THRINAX RADIATA	10' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	3		\$ -
27	580-1-2 PALMS - CM3'*	SUPPLY & INSTALL: COCOS NUCIFERA 'MAYPAN'	3' G.W. HT., MAYPAN COCONUT PALM	EA.	10		\$ -
28	580-1-2 PALMS - CM6'*	SUPPLY & INSTALL: COCOS NUCIFERA 'MAYPAN'	6' G.W. HT., MAYPAN COCONUT PALM	EA.	7		\$ -
29	580-1-2 TREES - CS2*	SUPPLY & INSTALL: CONOCARPUS ERECTUS F. SERICEUS	8' - 10' HT./SPR., MULTI-TRUNK 3 MIN., B&B, SILVER BUTTONWOOD	EA.	2		\$ -
30	580-1-2 TREES - HI*	SUPPLY & INSTALL: HANDROANTHUS IMPETIGINOSA	≥11'-13' Ht., ≥3.5 Cal., ≥5'-6' Spr., ≥36" dia. B&B or 65 Gal., PURPLE TRUMPET TREE	EA.	3		\$ -

31	580-1-2 TREES - QC*	SUPPLY & INSTALL: QUERCUS VIRGINIANA 'CATHEDRAL'	≥12'-14' Ht., ≥4" Cal., ≥6' Spr., ≥44" dia. B&B or ≥100 Gal., LIVE OAK	EA.	3		\$ -
32	580-1 MULCH WOOD*	WOOD MULCH - PINE WOOD SPECIALTY MULCH	3" DEPTH PER LANDSCAPE NOTES & DETAILS; 2 CU. FT. BAGS; 8 SQ. FT. PER BAG	EA.	3228		\$ -
33	570-1-2	SUPPLY & INSTALL: PERFORMANCE TURF (ST. AUGUSTINE 'FLORATAM')	PROPOSED TURF AREAS	S.F.	4700		\$ -
34	580-9-11-31	LANDSCAPE TREE, COMPLETE REMOVAL, 8" TO <24" DBH	REMOVE EXISTING SEAGRAPE TREES AS NOTED IN PLANS, STUMP REMOVAL SHALL MEAN GRIND TO PLANTING DEPTH (12"MIN.), REMOVE GRINDING DEBRIS & BACKFILL WITH NATIVE TOPSOIL TO ADJACENT SURROUNDING EXISTING GRADES, TO INCLUDE TEMPORARY PEDESTRIAN AND/OR VEHICULAR TRAFFIC CONTROL.	EA.	2		\$ -
35	580-9-3-33	LANDSCAPE PALM, COMPLETE REMOVAL, PALM CLUMP	REMOVE EXISTING ARECA PALM CLUMPS AS NOTED IN PLANS, STUMP REMOVAL SHALL MEAN GRIND TO PLANTING DEPTH (12"MIN.), REMOVE AND/OR RAKE GRINDING DEBRIS LEVEL TO SURROUNDING GRADES, TO INCLUDE TEMPORARY PEDESTRIAN AND/OR VEHICULAR TRAFFIC CONTROL.	EA.	6		\$ -
36	FDOT 581-1-2	SUPPLY & INSTALL: PALM TREE RELOCATIONS	(Palms, >=14' of Clear Trunk) INCLUDES EXCAVATION, TRANSPLANTING, INITIAL WATERING & INTIAL ESTABLISHMENT WATERING, MULCHING AND BRACING. TO INCLUDE PLACEMENT AND SETTLEMENT OF BACKFILL SOIL INTO EXISTING TREE RELOCATION PITS ON ROW'S AND MEDIANS AND AS ADDITIONAL SOIL BACKFILL FOR TRANSPLANT PITS. EXISTING SITE SOIL WILL MEET THIS PAY ITEM.	EA.	2		\$ -
37	FDOT 285-701	SUPPLY & INSTALL: OPTIONAL BASE	TO INCLUDE REQUIRED EXCAVATION TO INSTALL 6' WIDTH, 4" THICK COMPACTED (BASE GROUP 01, LBR 100) LIMEROCK BASE MATERIAL IN COMPLIANCE WITH FDOT STANDRARD SPECIFICATION 911 "BASE & STABILIZED BASE MATERIALS". COMPACTION TO COMPLY WITH FDOT STANDARD SPECIFICATION 200, 200-7.2.1 'DENSITY', SHARED USE PATHWAY.	S.Y.	343		\$ -
38	FDOT 522-1	SUPPLY & INSTALL: CONCRETE SIDEWALK, 4" THICK	INSTALL 5' WIDTH, 4" THICK CONCRETE SIDEWALK. REFER TO FDOT STANDARD PLAN INDEX 350-001 FOR APPLICABLE EXPANSION, BUTT & TRANSVERSE JOINT REQUIREMENTS AND STANDARD SPECIFICATIONS 522.	S.Y.	287		\$ -
PARK PROJECT BASE BID TOTAL							\$ -

SCHEDULE OF VALUES							
24-018 LOWDERMILK PARK LANDSCAPE RENOVATIONS - ITB							
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION/COMMON NAME	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	110-1-1 (STANDARD) - OPTIONAL AREAS	CLEARING & GRUBBING	TO INCLUDES REMOVAL EXISTING SMALL TREES, SHRUBS, GROUND COVERS AND TURF AREAS AS NOTED IN PLANS. EXCAVATION OF EX. SOIL TO LOWER GRADES BELOW PAVEMENT EDGES OR TURF EDGES FOR INSTALLATION OF PROPOSED SHELL MULCH OR TURF SOD. ROUGH & FINAL GRADING WITH BACKFILL SOIL AS REQUIRED TO FILL	L.S.	1		\$ -
2	580-1 MULCH SHELL* (OPTIONAL)	SUPPLY & INSTALL: CRUSHED SHELL SPECIALTY MULCH	3" DEPTH	TN.	87		\$ -
3	DECORATIVE ROPE FENCE (OPTIONAL)	SUPPLY & INSTALL: POST AND ROPE FENCE	42" HT. ABOVE GROUND, 6" SQ. PT. WD. POST WITH 2" DIAMETER SYNTHETIC UNMANLIA ROPE BETWEEN POST (SEE DETAIL)	L.F.	594		\$ -
4	FDOT 520-2-1 (OPTIONAL)	SUPPLY & INSTALL: CONCRETE CURB	TO INCLUDE REQUIRED EXCAVATION, CURB BED, ASPHALT PAVEMENT PATCHING, SOIL BACKFILL & FINAL GRADING FOR PLANT & IRRIGATION INSTALLATIONS. REFER TO FDOT STANDARD PLAN INDEX 520-001 AND STANDARD SPECIFICATIONS 520 FOR CURB REQUIREMENTS.	L.F.	245		\$ -
5	580-1-2 PALMS - CM6¹* - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: COCOS NUCIFERA 'MAYPAN'	6' G.W. HT., MAYPAN COCONUT PALM	EA.	1		\$ -
6	580-1-1 SHRUBS - MC* - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: MUHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3' O.C., PINK MUHLY GRASS	EA.	12		\$ -
7	580-1-1 SHRUBS - HL* - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: HYMENOCALLIS LITTORALIS	3 GAL., 18" HT./SPR., 3' O.C., BEACH SPIDER LILY	EA.	5		\$ -
						PARK OPTIONS SUBTOTAL	\$ -
						PROJECT TOTAL WITH OPTIONS	\$ -

SCHEDULE OF VALUES							
24-018 LOWDERMILK PARK LANDSCAPE RENOVATIONS - ITB							
GULFSHORE BLVD. N. MEDIAN							
NOTES: * - INDICATES ITEMS NORMALLY REQUIRING SUBMITTALS, SHOP DRAWINGS, PHOTOS, SAMPLES, AND/OR PLANS.							
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION/COMMON NAME	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	102-1*	SUPPLY & INSTALL: MAINTENANCE OF TRAFFIC		L.S.	1		\$ -
2	104-18*	SUPPLY & INSTALL: INLET PROTECTION SYSTEM		EA.	4		\$ -
3	110-1-1 (STANDARD)	CLEARING & GRUBBING	REMOVE EXISTING DESIGNATED TREES, SHRUBS AND TURF AREAS IN MEDIAN	L.S.	1		\$ -
4	162-1-13 (SPEICAL DEPTH)*	PREPARED SOIL LAYER (FINISHED SOIL LAYER)	FINISHED SOIL LAYER - TOPSOIL, PLACED AND GRADED: FILL AND TOPDRESSING FOR TREE, SHRUBS, GROUND COVER REMOVAL AREAS. SEE FDOT SPECIFICATION SECTION 162 (6" TO 24" DEPTH)	C.Y.	80		\$ -
5	580-1-1 SHRUBS - SR*	SUPPLY & INSTALL: STRELITZIA REGINAE	7 GAL., 24"-30" HT./SPR., 4PPP, ORANGE BIRD OF PARADISE	EA.	16		\$ -
6	580-1-1 SHRUBS - CP*	SUPPLY & INSTALL: CODIAEUM VARIEGATUM 'PETRA'	3 GAL., 16"-18" HT./SPR., 3' O. C., SHADE GROWN	EA.	26		\$ -
7	580-1-1 SHRUBS - MC*	SUPPLY & INSTALL: MUHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3' O.C., MUHLY GRASS	EA.	88		\$ -

8	580-1-1 SHRUBS - FM*	SUPPLY & INSTALL: FICUS MICROCARPA 'GREEN ISLAND'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	84		\$	-
9	580-1-1 SHRUBS - IC*	SUPPLY & INSTALL: IXORA COCCINEA 'MAUI RED'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	98		\$	-
10	580-1-1 GROUND COVERS - EL*	SUPPLY & INSTALL: ERNODEA LITTORALIS	1 GAL., 10" HT./SPR., 24" O.C., GOLDEN CREEPER	EA.	450		\$	-
11	580-1-2 PALMS - PE*	SUPPLY & INSTALL: PTYCHOSPERMA ELEGANS	≥10' CW. HT., ≥18 OA. HT., SOLITAIRE/ALEXANDER PALM	EA.	10		\$	-
12	580-1-2 TREES - HI*	SUPPLY & INSTALL: HANDROANTHUS IMPETIGINOSUS 'IPE'	≥11'-13' Ht., ≥3.5 Cal., ≥5'-6' Spr., ≥36" dia. B&B or 65 Gal., PURPLE TRUMPET TREE	EA.	3		\$	-
13	580-1 MULCH *	WOOD MULCH - PINE WOOD SPECIALTY MULCH	3" DEPTH PER LANDSCAPE NOTES & DETAILS; 2 CU. FT. BAGS; 8 SQ. FT. PER BAG	EA.	800		\$	-
PROJECT TOTAL							\$	-

This solicitation has potential for P-Card Payment. Does your company accept credit card payment? YES____ NO____

If "yes" please indicate payment options on the below chart.

Payment Options	YES	NO	PERCENT AND/OR TERMS FOR EARLY PAYMENT
Is there a discount for a credit card payment?			
Is there an additional charge for credit card payment?			
Discount for early payment?			
Prompt payment terms: _____% _____Days; Net 30 Days			

Company Name: _____

EIN: _____

Email: _____

Name and Title of individual completing this schedule:

(Printed Name) (Title)

X_____
(Signature) (Date)

ACKNOWLEDGEMENT OF BUSINESS TYPE

The undersigned Bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid.

BUSINESS ADDRESS of BIDDER:

Company Name

Address

City

State

Zip

Telephone No. _____ Fax No. _____

SIGNATURE OF BIDDER

If an Individual: _____
Signature Print Name

Doing business as _____

If a Partnership: _____

By: _____
Partner Signature Print Name

If a Corporation: _____
Corporate Name

(a _____ Corporation) In what State is the Corporation Incorporated? _____

If not incorporated under the laws of Florida, are you licensed to do business in Florida? Yes___ No___

By: _____
Signature Print Name

Sign and Date Form: Certification:

Under penalties of perjury, I certify that the information shown on this form is correct to my knowledge.

Signature	Print Name
Title	Date

Attachment: Immigration Law Affidavit Certification

This Affidavit is required and should be signed by an authorized principal of the firm, notarized and submitted with formal Invitations to Bid (ITB's) and Request for Proposals (RFP) submittals. Further, Vendors / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, at the time of the submission of the vendor's/bidder's proposal. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. **Failure to include this Affidavit and acceptable evidence of enrollment in the E-Verify program, may deem the (Vendor / Bidder) being a Contractor, Firm, Consultant, etc., and their Submittal of a Bid (ITB, RFP, RFQ, etc.) as non-responsive.**

City of Naples will not intentionally award CITY contracts to any vendor who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

City of Naples may consider the employment by any vendor of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by City of Naples.

Vendor attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at the time of submission of the Vendor's / Bidder's proposal.

Company Name _____

Print Name _____ Title _____

Signature _____ Date _____

State of _____

County of _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by

_____ who has produced _____ as identification.
(Print or Type Name) (Type of Identification and Number)

Notary Public Signature

Printed Name of Notary Public

Notary Commission Number/Expiration

The signee of these Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

RELEASE AND AFFIDAVIT FORM

COUNTY OF (COLLIER)
STATE OF (FLORIDA)

BEFORE ME, the undersigned authority, personally appeared _____ who, after being duly sworn deposes and says of him/her personal knowledge the following:

- 1.) In accordance with the Contract Documents and in consideration of \$_____ to be received _____, ("Contractor") releases and waives for itself and its subcontractors, material-men, successors and assigns, all claims demands, damages, costs and expenses, whether in contract or in tort, against the City of Naples, Florida, ("the City") relating in any way to the performance of the Agreement between Contractor and the City, dated _____, 20____ for the period from _____ to _____. This partial waiver and release is conditioned upon payment of the consideration described above. It is not effective until said payment is received in paid funds.
- 2.) Contractor certifies for itself and its subcontractors, material-men, successors and assigns, that all charges for labor, materials, supplies, lands, licenses and other expenses for which the City might be sued or for which a lien or a demand against any payment bond might be filed, shall be fully satisfied and paid upon the City's payment to Contractor.
- 3.) Contractor agrees to indemnify, defend and save harmless the City from all demands or suits, actions, claims of liens or other charges filed or asserted against the City arising out of the negligent performance by Contractor of the Work covered by this Release and Affidavit.
- 4.) This Release and Affidavit is given in connection with Contractor's [monthly/final] Application for Payment No. _____.

CONTRACTOR

BY: _____

ITS: _____

DATE: _____

Witness
President

Witness

[Corporate Seal]

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____ 20____,
by _____, as _____ of _____,
a _____ corporation, on behalf of the corporation. He/she is personally known to me or has produced
_____ as identification and did (did not) take an oath.

My Commission Expires: _____

(Signature of Notary)

Name: _____
(Legibly Printed)

Notary Public, State of _____

(AFFIX OFFICIAL SEAL)

Commissioner No. _____

**City of Naples, FL
ITB No. 24-018
Lowdermilk Park Landscape
Renovations - ITB**

Index

		Page
Cover Sheet	Required	1
General Conditions		2
General Insurance Requirements	Required	18
Statement of No Bid/Proposal		19
References	Required	20
Special Conditions		22
Submission Checklist	Required	25
IRS W-9 FORM	Required	26
Schedule of Values	Required	32
Acknowledgment of Business Type	Required	40
Immigration Law Affidavit Certification	Required	41
City of Naples Release and Affidavit Form	Required	42
PROJECT REQUIREMENTS AND SPECIFICATIONS		44
EXHIBIT A – PLANS - LANDSCAPE		

City of Naples, FL
ITB No. 24-018
Lowdermilk Park Landscape Renovation- ITB

PROJECT REQUIREMENTS AND SPECIFICATIONS

A. PROJECT DESCRIPTION/ PURPOSE OF WORK

The purpose of this Invitation to Bid (ITB) is for the City of Naples to obtain prices from qualified contractors to furnish all supervision, management and labor personnel, equipment, and materials as necessary to provide complete construction and renovation activities listed within the project materials and activities summary. This would include execution of the renovation plan, including planting, installation of hardscape elements, and irrigation system setup, proper grading, and soil preparation to ensure the longevity of the landscape improvements.

B. SCOPE OF WORK

The City of Naples is proposing to renovate the landscaping within Lowdermilk Park that was damaged or destroyed by Hurricane Ian. The renovation will include one landscaped roadway median on Gulf Shore Boulevard in front of the park.

Requested work will include some existing landscaping removal and replacement, new landscaped bollards in the park, additional curbing in parking islands and concrete sidewalks to existing walkovers. New landscaping will include trees, sod, shrubs, groundcovers, and crushed shell.

C. AWARD OF BID

The City reserves the right to award the bid in a manner that best serves the interests of the City of Naples.

D. CONTRACT MANAGEMENT

The Parks and Parkways Superintendent and/or his authorized representative will serve as the City's Project Manager.

E. LICENSES AND PERMITS

Licenses may be required by the State of Florida, Collier County, or the City of Naples to perform all or part of this work. Contractors should investigate and determine if they hold the necessary License(s) prior to bid submittal. Permitting may be required for all or part of the requested work. The contractor will be responsible for investigating and determining if permitting is necessary. The contractor will also be responsible for obtaining permits. The Contractor must submit proof that they are Licensed and certified by the State of Florida and/or Collier County.

At a minimum, vendors must submit the following:

1. Proper licensing to be certified and insured to perform landscaping and irrigation installation work within the City of Naples.

2. Prospective vendors, whether residents or nonresidents of Florida, must provide evidence of proper licensure with their Bids submittal. Such evidence must be in the form of copies of their Florida license which authorizes Bidder to perform the work.
3. Prospective vendors must hold the required license for the type of work to be performed at the time their bid response is submitted and for the duration of the contract.
4. Prospective vendors must provide a list of the permit(s) they determined are necessary to perform the requested work.
5. Provide your current and valid MOT certification.

F. CONDUCT

The contractor and his employees will conduct themselves in such a manner as to avoid embarrassment to the City of Naples and shall at all times be courteous to the public. Although uniforms are not required, proper clothing shall be worn at all times to include shirts, necessary safety equipment, pants, short or long, and proper footwear. Proper safety equipment shall be worn at all times. Contractor is to perform work using competent and properly equipped personnel.

G. CONTRACTORS EQUIPMENT

All vehicles and equipment must be maintained in good repair, appearance, and sanitary condition at all times. Vehicles must be clearly identified with the name of the company and phone number clearly visible. In addition, the contractor will be responsible for using the necessary safety equipment according to State standards while working on City, County, or State roads as a sub-contractor of the city.

H. DISPOSAL OF DEBRIS

The awarded vendor(s) must dispose of all debris and other materials gathered from the described work in compliance with all applicable federal, state, and local regulations. Disposal of demolition debris and construction waste is the responsibility of Contractor.

Remove leftover materials, trash, debris, from project site and surrounding areas daily.

I. SCHEDULING OF WORK

1. All work will be performed from Monday to Friday between the hours of 7:30am to 6:00pm unless prior approval has been obtained from the Project Manager. The Contractor will dedicate a to the City of Naples until the project is complete.
2. The awarded vendor(s) will correct work deficiencies and/or problems pointed out by the Project Manager within two working days of written notification, by the Project Manager.

J. PAYMENT REQUESTS, INVOICES AND WORK REPORTS

1. Invoices must be submitted after work is completed with a detailed description of the work performed.
2. The awarded vendor(s) will meet with Project Manager and set up procedures prior to the start of work.

K. NON-PERFORMANCE

The City reserves the right to cancel the contract with a seven (7) day notice should the Contractor fail to perform up to the requirements and standards identified in the specifications. The city may withhold part or all payments due to the awarded vendor(s) until correction is made.

L. QUALIFICATIONS

The Contractor shall be licensed with a minimum of three (3) years' experience in related work. All bidders shall provide, with their bid proposal, a list of at least three (3) commercial references. All bidders must provide a listing of completed specific projects and send the attached reference questionnaire to the client who will submit the completed form directly to the city. The City reserves the right to contact these as references, in order to determine the competency of the Contractor. In addition, the licenses and experience of the designated contact person shall be supplied at bid opening.

M. INSPECTION

The City reserves the right to make inspections and tests, when deemed advisable, to ascertain that requirements of the contract are being fulfilled. Should it be found that the standards specified are not being satisfactorily maintained, the city will immediately demand that the contractor comply with the Invitation to Bid to meet these requirements.

The Project Manager will make visits to the site at intervals appropriate to the various stages to observe the progress and quality of the executed work and determine if the work is proceeding in accordance with the Contract Documents. The Project Manager may authorize minor variations from the requirements of the Contract Documents.

N. REJECTING DEFECTIVE WORK

The Contract Manager will have the authority to disapprove or reject work, which he believes to be unacceptable work and not in accordance with Contract Documents. The Facilities Maintenance Superintendent will be the final interpreter of the requirements of the Contract Documents and judge of the acceptability of the work performed. City will notify the contractor immediately of unacceptable work. If work has been rejected, contractor shall correct all defective work within 3 days of notification. The contractor will bear all costs to correct the defective work. If the contractor fails to correct the defective work, or if the contractor fails to perform the work in accordance with the Contract Documents, the City may correct and remedy any such deficiency, with the contractor to bear all costs to correct the defective work.

O. PROTECTION OF FACILITIES, PUBLIC AND PRIVATE PROPERTY

1. Contractor shall assume full responsibility for any damage to any property including but not limited to walls, floors, tables, chairs, trees, shrubs, lawns, walks, pavements, roadways, structures, utilities, and underground facilities, resulting from the performance of the work.
2. The contractor upon receipt of either written or oral notice to discontinue such practice shall immediately discontinue any practice obviously hazardous in the opinion of the Project Manager. The contractor shall comply with all OSHA and other Federal and State safety standards. Blocking of the public street, except under extreme emergency conditions, shall not be permitted unless prior arrangements have been made with the Contract Manager and the City Police and Fire Departments and other agencies having jurisdiction over the street to be closed.
3. The Contractor shall adequately protect the work, adjacent property, and the public, and shall be responsible for any damages or injury due to his/her actions.

P. PROTECTION OF OVERHEAD UTILITIES

The operations will be conducted in many areas where overhead electric, telephone, and cable television facilities exist. The contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage has occurred, and shall be responsible for all claims for damage due to his operations. The contractor shall make arrangements with the utility for the removal of necessary limbs and branches, which may conflict with, or create a personal injury hazard in the removal of the tree. Delays encountered by the contractor in waiting for the utility to complete its work shall not be the responsibility of the contractor. If overhead electric, telephone, and cable television facilities exist, the contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage has occurred, and shall be responsible for all claims for damage due to his operations. The contractor shall make arrangements with the utility for the removal of necessary limbs and branches, which may conflict with the work being performed.

Q. PROTECTION OF UNDERGROUND UTILITIES

The Contractor will be responsible for following the Florida Underground Facility Damage Prevention & Safety Act (556), OSHA Standard 1926.651, Florida Trench and Safety Act (Chapter 90-96) and obtaining utility locations by calling Sunshine State One Call of Florida Inc. at 1-800-432-4700. Contractor shall have full responsibility for reviewing and checking all information and data for locating all underground facilities.

R. TRAFFIC CONTROL

1. Contractor will be required to furnish traffic control and/or barricades as needed or as required by the State of Florida. Barricading and detouring of the traffic shall be accomplished in conformance with the State of Florida Manual of Uniform Traffic Control Devices for Highway Construction and Maintenance Operations, latest

edition. A flagman is required when two-way traffic is obstructed by the removal operation.

2. Contractor will be responsible for adequate barricades, warning devices, and the necessary safety equipment according to State DOT standards while working on City, County or State roads as a sub-Contractor of the City.

R. INCURRING COSTS

The City of Naples is not liable for any costs incurred by the offeror submitting a proposal in response to this solicitation. The cost to prepare the proposal shall be the full responsibility of the proposer.

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INDEX OF PLAN SET

SHEET NO.	SHEET DESCRIPTION
LD-1	KEY SHEET
LD-2	SIGNATURE SHEET
LD-3 - 4	SUMMARY OF QUANTITIES
LD-5	PROJECT LAYOUT
LD-6 & 7	GENERAL NOTES & LEGENDS
LD-8 - 10	MEDIAN LANDSCAPE PLANS
LD-11 - 16	PARK LANDSCAPE PLANS
LD-17 - 22	TYPICAL PLANTING SPECIFICATIONS & DETAILS
LD-23	DECORATIVE ROPE FENCE DETAIL CONCRETE SIDEWALK DETAIL

CITY OF NAPLES CITY COUNCIL

COMMUNITY SERVICES DEPARTMENT

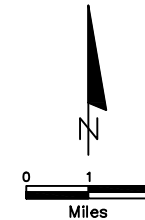
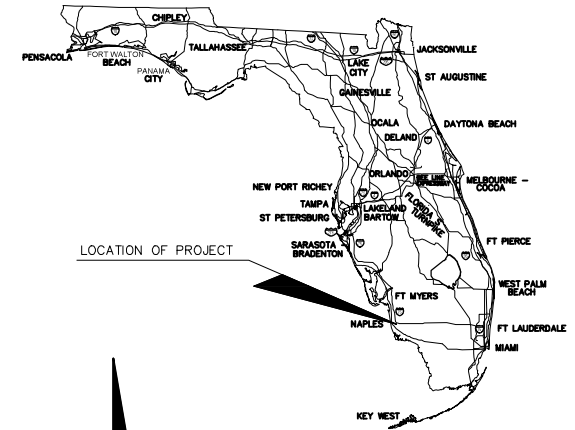
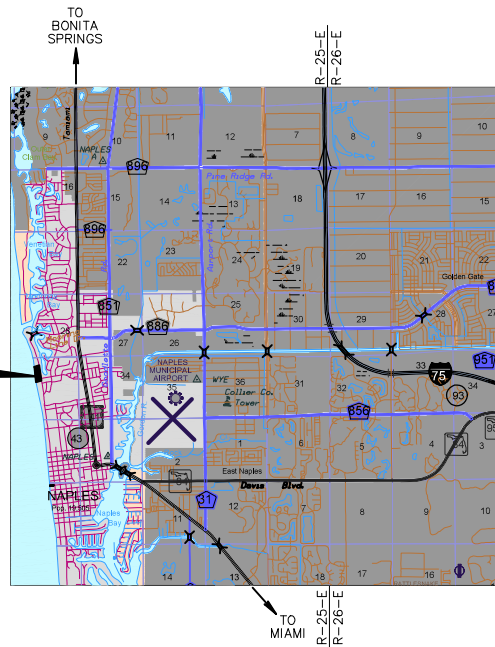
CONTRACT PLANS

LOWDERMILK PARK RESTORATION NAPLES, FLORIDA

PREPARED FOR: CITY OF NAPLES
CITY COUNCIL
NAPLES CITY HALL
735 8TH AVE. SOUTH
NAPLES, FLORIDA 34102

COORDINATING CITY AGENCY: PARKS, RECREATION & FACILITIES DEPARTMENT
JIM HODGDON, PARKS & PARKWAYS SUPERINTENDENT
280 RIVERSIDE CIRCLE
NAPLES, FLORIDA 34102
(239) 213-7134

PROJECT LOCATION
LOWDERMILK PARK
1301 GULFSHORE BLVD. N.
NAPLES, FLORIDA



PLANS PREPARED BY:

McGee & Associates
Landscape Architecture
DESIGN • ENVIRONMENTAL MANAGEMENT • PLANNING
5079 Tamiami Trail East • Naples, Florida 34113
Phone: (239) 417-0707 Fax: (239) 417-0708

LANDSCAPE ARCHITECT OF RECORD:

MICHAEL A. MCGEE, RLA, ISA
L.A. NO.: LA0000864
5079 TAMAMIAI TRAIL EAST
NAPLES FLORIDA 34113
(239) 417-0707 OFFICE
(239) 417 0708 FAX
mcgeassoc@aol.com

PROJECT MANAGER:

JIM HODGDON
PARKS & PARKWAYS SUPERINTENDENT

SUBMIT LANDSCAPE SHOP DRAWINGS TO:

JIM HODGDON,
PARKS & PARKWAYS SUPERINTENDENT
280 RIVERSIDE CIRCLE
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FISCAL YEAR	SHEET NO.
24	LD-1

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Reason: I am the author of this document
Date: 2024.02.07 14:53:24-05'00'

Michael A McGee

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5079 TAMiami TRAIL EAST
NAPLES, FLORIDA 34113
MICHAEL A. MCGEE, L.A. NO. LA0000864

SHEET NO.	SHEET DESCRIPTION
LD-1	KEY SHEET
LD-2	SIGNATURE SHEET
LD-3 - 4	SUMMARY OF QUANTITIES
LD-5	PROJECT LAYOUT
LD-6 & 7	GENERAL NOTES & LEGENDS
LD-8 - 10	MEDIAN LANDSCAPE PLANS
LD-11 - 16	PARK LANDSCAPE PLANS
LD-17 - 22	TYPICAL PLANTING SPECIFICATIONS & DETAILS
LD-23	DECORATIVE ROPE FENCE DETAIL CONCRETE SIDEWALK DETAIL

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REVISIONS

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M & A

PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE: SIGNATURE SHEET

DRAWN BY: MAM	DATE: 10/28
SCALE: AS SHOWN	
SHEET NO. LD - 2	

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PARK PROJECT MATERIALS AND SERVICES SUMMARY OF QUANTITIES CITY OF NAPLES LOWDERMILK PARK & GULF SHORE BLVD. N. MEDIAN LANDSCAPE RESTORATION					
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION/COMMON NAME	UNIT	QTY
1	110-1-1 (STANDARD)	CLEARING & GRUBBING	TO INCLUDES REMOVAL EXISTING SMALL TREES, SHRUBS, GROUND COVERS AND TURF AREAS AS NOTED IN PLANS. EXCAVATION OF EX. SOIL TO LOWER GRADES BELOW PAVEMENT EDGES OR TURF EDGES FOR INSTALLATION OF PROPOSED SHELL MULCH OR TURF SOD. ROUGH & FINAL GRADING WITH BACKFILL SOIL AS REQUIRED TO FILL PLANT REMOVAL PITS AND TO LEVEL GRADES FOR NEW PLANTING. LOCAL NATIVE TOPSOIL WILL MEET THIS PAY ITEM SOIL REQUIREMENT. (ESTIMATED AREA 31,444 S.F. +/-)	L.S.	1
2	580-1-1 SHRUBS - AR*	SUPPLY & INSTALL: AECHMEA BLANCHETIANA 'RASBERRY'	10" POT, BROMELAI D	EA.	59
3	580-1-1 SHRUBS - AZ*	SUPPLY & INSTALL: ALFINIA ZERUMBET 'VARIEGATA'	7 GAL., 48" HT./SPR., 3PPF, VARIEGATED SHELL GINGER	EA.	4
4	580-1-1 SHRUBS - CH*	SUPPLY & INSTALL: CHRYSOBALANUS ICACO 'HORIZONTALIS'	3 GAL., 16"-18" HT./SPR., 3" O. C., COCOPLUM	EA.	57
5	580-1-1 SHRUBS - CV*	SUPPLY & INSTALL: CODIAEUM VARIEGATUM 'PETRA'	3 GAL., 16"-18" HT./SPR., 3" O. C., CROTONS	EA.	127
6	580-1-1 SHRUBS - CR*	SUPPLY & INSTALL: CORDYLINE FRUTICOSA 'RED SISTER'	3 GAL., 36" HT., 3PPF, HAWAIIAN TI, SUN GROWN	EA.	11
7	580-1-1 SHRUBS - CR1*	SUPPLY & INSTALL: CORDYLINE FRUTICOSA 'RED SISTER'	7 GAL., 48" HT., 3PPF, HAWAIIAN TI, SUN GROWN	EA.	18
8	580-1-1 SHRUBS - FM*	SUPPLY & INSTALL: FICUS MICROCARPA 'GREEN ISLAND'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	37
9	580-1-1 SHRUBS - IC*	SUPPLY & INSTALL: IXORA COCCINEA 'MAUI RED'	3 GAL., 12"-14" HT./SPR., 30" O.C., DWARF RED IXORA	EA.	81
10	580-1-1 SHRUBS - MC*	SUPPLY & INSTALL: MUEHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3" O.C., PINK MUHLY GRASS	EA.	503
11	580-1-1 SHRUBS - HL*	SUPPLY & INSTALL: HYMENOCALLIS LITTORALIS	3 GAL., 18" HT./SPR., 3" O.C., BEACH SPIDER LILY	EA.	90
12	580-1-1 SHRUBS - NF*	SUPPLY & INSTALL: NEOREGELIA X 'FIREBALL'	8" POT, BROMELAI D	EA.	51
13	580-1-1 SHRUBS - SB*	SUPPLY & INSTALL: SPARTINA BAKERI	3 GAL., 30" HT./SPR., 3" O.C., SAND CORDGRASS	EA.	41
14	580-1-1 SHRUBS - SR*	SUPPLY & INSTALL: STREPTICIA REGINAE	7 GAL., 24"-30" HT./SPR., 4PPF, ORANGE BIRD OF PARADISE	EA.	39
15	580-1-1 SHRUBS - ST*	SUPPLY & INSTALL: SCHEFFLERA ARBORICOLA 'TRINETTE'	3 GAL., 24" HT./SPR., 3" O.C., DWARF VARIEGATED SCHEFFLERA	EA.	17
16	580-1-1 SHRUBS - QC*	SUPPLY & INSTALL: QUADRELLA JAMAICENSIS	15 GAL., 5'-6' HT., 3" SPR., 4" O.C., JAMAICA CAPER	EA.	105
17	580-1-1 GROUND COVERS - TM*	SUPPLY & INSTALL: TRACHELOSPERMUM ASIATICUM 'MINI MAI'	1 GAL., 8" HT./SPR., 12" O.C., FULL, VINI MAASIATIC JASMINE	EA.	723
18	580-1-1 GROUND COVERS - SP2*	SUPPLY & INSTALL: SESUVIUM PORTULACASTRUM	1 GAL., 10" HT./SPR., 18" O.C., FULL, SHORELINE SEAFURS LANE	EA.	106
19	580-1-1 GROUND COVERS - BF*	SUPPLY & INSTALL: BOERHICHA FORTESCENS	1 GAL., 10" HT./SPR., 18" O.C., FULL, BUSH SEASIDE OX EYE	EA.	65
20	580-1-1 GROUND COVERS - EL*	SUPPLY & INSTALL: ERNODEA LITTORALIS	1 GAL., 10" HT./SPR., 24" O.C., GOLDEN CREEPER	EA.	544
21	580-1-2 PALMS - SP8*	SUPPLY & INSTALL: SABAL PALMETTO	8" CT. HT., F.G., NO BURN	EA.	2
22	580-1-2 PALMS - SP12*	SUPPLY & INSTALL: SABAL PALMETTO	12" CT. HT., F.G., NO BURN	EA.	8
23	580-1-2 PALMS - SP18*	SUPPLY & INSTALL: SABAL PALMETTO	18" CT. HT., F.G., NO BURN	EA.	1
24	580-1-2 PALMS - TR4*	SUPPLY & INSTALL: THRI NAX RADIATA	4' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	1
25	580-1-2 PALMS - TR8*	SUPPLY & INSTALL: THRI NAX RADIATA	8' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	31
26	580-1-2 PALMS - TR10*	SUPPLY & INSTALL: THRI NAX RADIATA	10' OA. HT., F.G.-B.&B, SINGLE TRUNK	EA.	3
27	580-1-2 PALMS - CM3*	SUPPLY & INSTALL: COCOS NUCIFERA 'MAYPAN'	3' G.W. HT., MAYPAN COCONUT PALM	EA.	10
28	580-1-2 PALMS - CM6*	SUPPLY & INSTALL: COCOS NUCIFERA 'MAYPAN'	6' G.W. HT., MAYPAN COCONUT PALM	EA.	7
29	580-1-2 TREES - CS2*	SUPPLY & INSTALL: CO NOCARPUS ERECTUS F. SERICEUS	8'-10' HT./SPR., MULTI-TRUNK 3 MIN., B&B, SILVER BUTT ONWOOD	EA.	2
30	580-1-2 TREES - HI*	SUPPLY & INSTALL: HANDROANTHUS IMPETIGINOSA	≥11'-13" HT., ≥3.5 Cal., ≥5'-6" Spr., ≥36" dia. B&B or 65 Gal., PURPLE TRUMPET TREE	EA.	3
31	580-1-2 TREES - QC*	SUPPLY & INSTALL: QUERCUS VIRGINIANA 'CATHEDRAL'	≥12'-14" HT., ≥4" Cal., ≥6" Spr., ≥44" dia. B&B or ≥100 Gal., LIVE OAK	EA.	3
32	580-1 MULCH WOOD*	WOOD MULCH - PINE WOOD SPECIALTY MULCH	3" DEPTH PER LANDSCAPE NOTES & DETAILS; 2 CU. FT. BAGS; 8 SQ. FT. PER BAG	EA.	3228
33	570-1-2	SUPPLY & INSTALL: PERFORMANCE TURF (ST. AUGUSTINE 'FLORATMA')	PROPOSED TURF AREAS	S.F.	4700

MEDIAN PROJECT MATERIALS AND SERVICES SUMMARY OF QUANTITIES CITY OF NAPLES LOWDERMILK PARK & GULF SHORE BLVD. N. MEDIAN LANDSCAPE & IRRIGATION RESTORATION					
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION/COMMON NAME	UNIT	QTY
NOTES: * - INDICATES ITEMS NORMALLY REQUIRING SUBMITTALS, SHOP DRAWINGS, PHOTOS, SAMPLES, AND/OR PLANS.					
GULF SHORE BLVD. N. MEDIAN					
1	102-1*	SUPPLY & INSTALL: MAINTENANCE OF TRAFFIC		L.S.	1
2	104-18*	SUPPLY & INSTALL: INLET PROTECTION SYSTEM		EA.	4
3	110-1-1 (STANDARD)	CLEARING & GRUBBING	REMOVE EXISTING DESIGNATED TREES, SHRUBS AND TURF AREAS IN MEDIAN	L.S.	1
4	162-1-13 (SPECIAL DEPTH)*	PREFARED SOIL LAYER (FINISHED SOIL LAYER)	FINISHED SOIL LAYER - TOPSOIL, PLACED AND GRADED; FILL AND TOPDRESSING FOR TREE, SHRUBS, GROUND COVER REMOVAL AREAS. SEE PDOT SPECIFICATION ON SECTION 162 (6" TO 24" DEPTH)	C.Y.	80
5	580-1-1 SHRUBS - S1*	SUPPLY & INSTALL: STREPTICIA REGINAE	7 GAL., 24"-30" HT./SPR., 4PPF, ORANGE BIRD OF PARADISE	EA.	15
6	580-1-1 SHRUBS - CP*	SUPPLY & INSTALL: CODIAEUM VARIEGATUM 'PETRA'	3 GAL., 16"-18" HT./SPR., 3" O. C., SHADE GROWN	EA.	25
7	580-1-1 SHRUBS - MC*	SUPPLY & INSTALL: MUEHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3" O. C., MUHLY GRASS	EA.	88
8	580-1-1 SHRUBS - FV*	SUPPLY & INSTALL: FICUS MICROCARPA 'GREEN ISLAND'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	84
9	580-1-1 SHRUBS - IC*	SUPPLY & INSTALL: IXORA COCCINEA 'MAUI RED'	3 GAL., 12"-14" HT./SPR., 30" O.C.	EA.	98
10	580-1-1 GROUND COVERS - EL*	SUPPLY & INSTALL: ERNODEA LITTORALIS	1 GAL., 10" HT./SPR., 24" O.C., GOLDEN CREEPER	EA.	450
11	580-1-2 PALMS - PE*	SUPPLY & INSTALL: FTYCHOSPERMA ELEGANS	≥30" CW. HT., ≥1.8 OA. HT., SOUTHAIRE/ALEXANDER PALM	EA.	10
12	580-1-2 TREES - HI*	SUPPLY & INSTALL: HANDROANTHUS IMPETIGINOSUS 'IP'	≥11'-13" HT., ≥3.5 Cal., ≥5'-6" Spr., ≥36" dia. B&B or 65 Gal., PURPLE TRUMPET TREE	EA.	3
13	580-1 MULCH*	WOOD MULCH - PINE WOOD SPECIALTY MULCH	3" DEPTH PER LANDSCAPE NOTES & DETAILS; 2 CU. FT. BAGS; 8 SQ. FT. PER BAG	EA.	800

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McGee & Associates

PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE: SUMMARY OF QUANTITIES (I)DRAWN BY: MAM
SCALE: AS SHOWN
DATE: 10/23
SHEET NO. LD - 3

PARK PROJECT OPTIONAL MATERIALS AND SERVICES SUMMARY OF QUANTITIES CITY OF NAPLES LOWDERMILK PARK & GULF SHORE BLVD. N. MEDIAN LANDSCAPE RESTORATION					
LINE #	BID / PAY ITEM	BID / ITEM NAME	ITEM DESCRIPTION / COMMON NAME	UNIT	QTY
1	110-1-1 (STANDARD) - OPTIONAL AREAS	CLEARING & GRUBBING	TO INCLUDE REMOVAL EXISTING SMALL TREES, SHRUBS, GROUND COVERS AND TURF AREAS AS NOTED IN PLANS. EXCAVATION OF EX. SOIL TO LOWER GRADES BELOW PAVEMENT EDGES OR TURF EDGES FOR INSTALLATION OF PROPOSED SHELL MULCH OR TURF SOD. ROUGH & FINAL GRADING WITH BACKFILL SOIL AS REQUIRED TO FILL PLANT REMOVAL PITS AND TO LEVEL GRADES FOR NEW PLANTING. LOCAL NATIVE TOP SOIL WILL MEET THIS PAY ITEM SOIL REQUIREMENT. (ESTIMATED AREA 11,539 S.F. +/-)	L.S.	1
2	580-1 MULCH SHELL* (OPTIONAL)	SUPPLY & INSTALL: CRUSHED SHELL SPECIALLY MULCH	9" DEPTH	TN.	87
3	DISCOFATIVE ROPE FENCE (OPTIONAL)	SUPPLY & INSTALL: POST AND ROPE FENCE	42" HT. ABOVE GROUND, 6" SQ. FT. A.D. POST WITH 2" DIAMETER SYNTHETIC LINEMAN A ROPE BETWEEN POST (SEE DETAIL)	L.F.	594
4	FDOT 520-2-1 (OPTIONAL)	SUPPLY & INSTALL: CONCRETE CURB	TO INCLUDE REQUIRED EXCAVATION, CURB BED, ASPHALT PAVEMENT PATCHING, SOIL BACKFILL & FINAL GRADING FOR PLANT & IRRIGATION INSTALLATIONS. REFER TO FDOT STANDARD PLAN INDEX 520-001 AND STANDARD SPECIFICATIONS 520 FOR CURE REQUIREMENTS.	L.F.	245
5	580-1-2 PALMS - CM6** - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: COCCOS NUCIFERA 'MAYPAN'	6' G.W. HT., MAYPAN COCONUT PALM	EA.	1
6	580-1-1 SHRUBS - MC* - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: MUHLENBERGIA CAPILLARIS	3 GAL., 36" HT., 3" O.C., PINK M.J.H.Y GRASS	EA.	12
7	580-1-1 SHRUBS - HL* - OPTIONAL CURB INSTALLATION #1	SUPPLY & INSTALL: HYMENOCALLIS LITTORALIS	3 GAL., 18" HT./SPR., 3" O.C., BEACH SPIDER LILY	EA.	5
8	580-9-11-31	LANDSCAPE TREE, COMPLETE REMOVAL, 8' TO <24" DBH	REMOVE EXISTING SEAGRAPE TREES AS NOTED IN PLANS. STUMP REMOVAL SHALL MEAN GRIND TO PLANTING DEPTH (12" MIN.). REMOVE GRINDING DEBRIS & BACKFILL WITH NATIVE TOP SOIL TO ADJACENT SURROUNDING EXISTING GRADES, TO INCLUDE TEMPORARY PEDESTRIAN AND/OR VEHICULAR TRAFFIC CONTROL.	EA.	2
9	580-9-3-33	LANDSCAPE PALM, COMPLETE REMOVAL, PALM CLUMP	REMOVE EXISTING ARECA PALM CLUMPS AS NOTED IN PLANS. STUMP REMOVAL SHALL MEAN GRIND TO PLANTING DEPTH (12" MIN.). REMOVE AND/OR RAKE GRINDING DEBRIS LEVE. TO SURROUNDING GRADES, TO INCLUDE TEMPORARY PEDESTRIAN AND/OR VEHICULAR TRAFFIC CONTROL.	EA.	6
10	FDOT 581-1-2 (OPTIONAL)	SUPPLY & INSTALL: PALM TREE RELOCATIONS	(Palms, >=14" of Clear Trunk) INCLUDES EXCAVATION, TRANSPLANTING, INITIAL WATERING & INITIAL ESTABLISHMENT WATERING, MULCHING AND BRACING TO INCLUDE PLACEMENT AND SETTLEMENT OF BACKFILL SOIL INTO EXISTING TREE RELOCATION PITS ON ROW'S AND MEDIANS AND AS ADDITIONAL SOIL BACKFILL FOR TRANSPLANT PITS. EXISTING SITE SOIL WILL MEET THIS PAY ITEM.	EA.	2
11	FDOT 285-701 (OPTIONAL)	SUPPLY & INSTALL: OPTIONAL BASE	TO INCLUDE REQUIRED EXCAVATION TO INSTALL 5' W DTH, 4" THICK COMPACTED (BASE GROUP D., LBR 100) LIMEROCK BASE MATERIAL IN COMPLIANCE WITH FDOT STANDARD SPECIFICATION 911 "BASE & STABILIZED BASE MATERIALS". COMPACTION TO COMPLY WITH FDOT STANDARD SPECIFICATION 200, 200-7.2.1 "DENSITY". SHARED USE PATHWAY.	S.Y.	343
12	FDOT 522-1 (OPTIONAL)	SUPPLY & INSTALL: CONCRETE SIDEWALK, 4" THICK	INSTALL 5' WIDTH, 4" THICK CONCRETE SIDEWALK. REFER TO FDOT STANDARD PLAN INDEX 350-001 FOR APPLICABLE EXPANSION, ELEV & TRANSVERSE JOINT REQUIREMENTS AND STANDARD SPECIFICATIONS 522.	S.Y.	287

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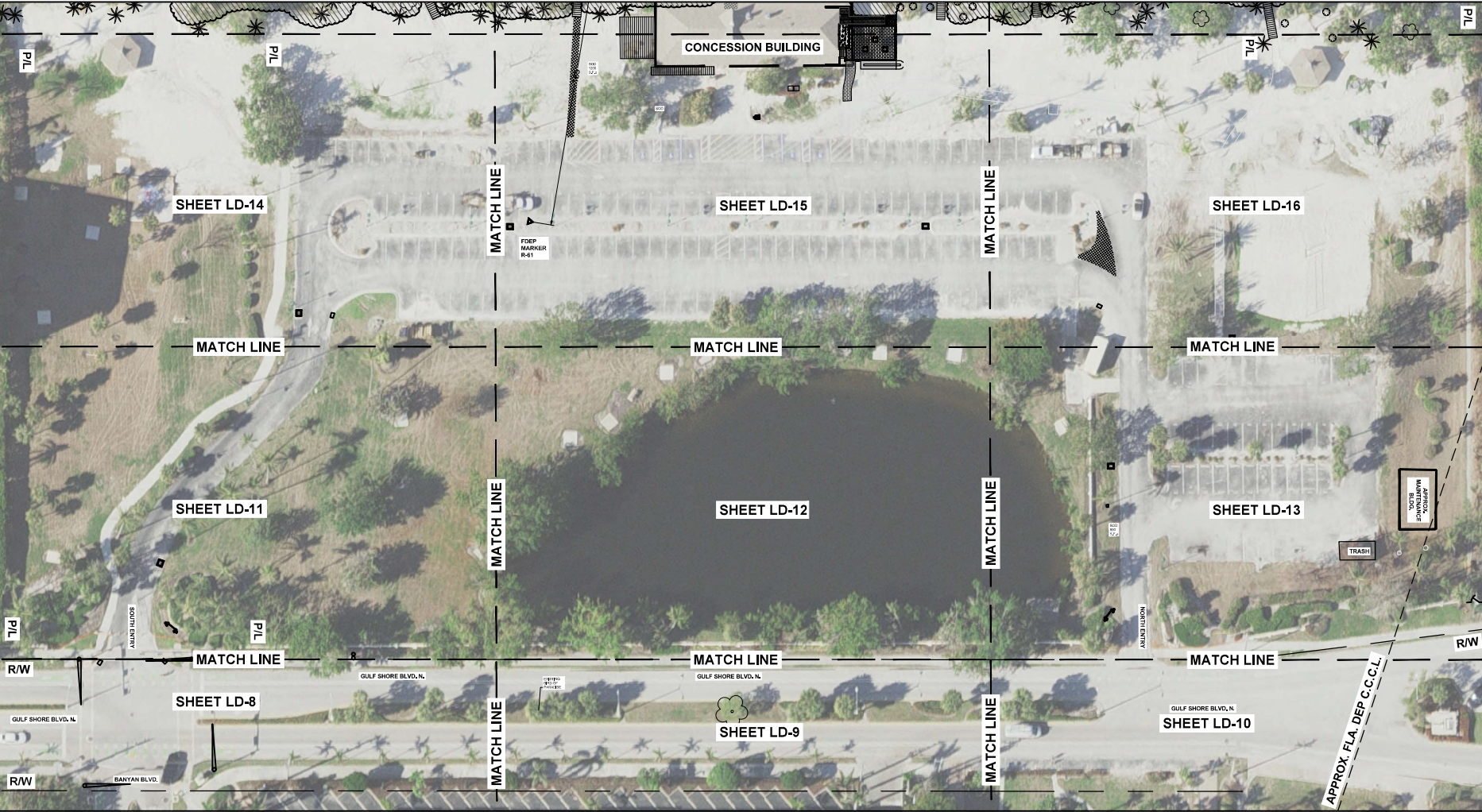
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McGee & Associates

PROJECT
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE
SUMMARY OF QUANTITIES (2)

DRAWN BY: MAM DATE: 10/23
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SHEET NO. LD - 4

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PROJECT: CITY OF NAPLES - LOWDERMILK PARK
1301 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY FLORIDA
SHEET TITLE: PROJECT LAYOUT PLAN

DRAWN BY: MAM	DATE: 10/23
SCALE: 1" = 60'-0"	
SHEET NO. LD - 5	

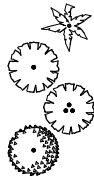
PLAN LEGEND

	APPROX. FLA. DEP. COASTAL CONSTRUCTION CONTROL LINE		INDICATES APPROX. EXISTING VEGETATION AREAS TO REMAIN UNLESS NOTED FOR REMOVAL
	INDICATES EXISTING TREES WITH ABBREVIATION PLANT NAME LABELS		INDICATES EXISTING VEGETATION TO REMAIN
SP - CABBAGE / SABAL PALMS			INDICATES EXISTING AREA LIGHTING
CN - COCONUT PALMS			INDICATES EXISTING STORMWATER DRAINS
TP - THATCH PALMS			INDICATES EXISTING SEGMENTAL BLOCK WALLS
CP - CALOPHYLLUM TREE			INDICATES EXISTING DECORATIVE BARRIER WALLS
PR - SENEGAL DATE PALM			INDICATES OPTIONAL PROPOSED DECORATIVE ROPE FENCE
SB - SILVER BUTTONWOOD			INDICATES OPTIONAL PROPOSED SHELL MULCH AREAS
SCP - SCREW PINE			INDICATES OPTIONAL PROPOSED FDOT TYPE 'A' CONCRETE CURB
PP - PAUROTIS PALM			INDICATES OPTIONAL PROPOSED 5' CONCRETE SIDEWALKS
SG - SEAGRAPE TREE			
LO - LIVE OAK			
MAY NOT BE ALL INCLUSIVE			
	LATERAL OFF SET (4' L.O.) ALL TREES & PALMS MUST BE PLANTED A MIN. 6' FROM TRAVEL LANES		
	LIMIT OF CLEAR SIGHT LINE		
CN-TL OPTIONAL	INDICATES EX. COCONUT PALM TO BE RELOCATED (OPTIONAL)		
CN-TL OPTIONAL	INDICATES EX. COCONUT PALM TRANSPLANT LOCATION (OPTIONAL)		

PLANT LEGEND PARK SITE

TREES

COMMON / BOTANICAL NAME



Mypan Coconut Palm / <i>Cocos nucifera</i> 'Maypan'		Beach Spider Lily / <i>Hymenocallis latifolia</i>
Silver Buttonwood / <i>Conocarpus erectus</i> f. <i>sericeus</i>		Ixora 'Flame of the woods' / <i>Ixora coccinea</i> 'Mau Red'
Purple Trumpet Tree / <i>Handroanthus impetiginosa</i>		Pink Muhly / <i>Muhlenbergia capillans</i>
Cathedral Live Oak / <i>Quercus virginiana</i> 'Cathedral'		Fireball Bromeliad / <i>Neoregelia</i> x 'Fireball'

PALM TREES

COMMON / BOTANICAL NAME



Cabbage palm / <i>Sabal palmetto</i>		Jamaican Caper / <i>Quadrifolia cynophallophora</i>
Cabbage palm / <i>Sabal palmetto</i>		Schefflera 'Trinette' / <i>Schefflera arboricola</i> 'Trinette'
Cabbage palm / <i>Sabal palmetto</i>		Sand Cord Grass / <i>Spartina bakeri</i>
Cabbage palm / <i>Sabal palmetto</i>		Bird Of Paradise / <i>Strelitzia reginae</i>
Florida Thatch Palm / <i>Thrinax radiata</i>		
Florida Thatch Palm / <i>Thrinax radiata</i>		
Florida Thatch Palm / <i>Thrinax radiata</i>		

SHRUBS

COMMON / BOTANICAL NAME



Raspberry Bromeliad / <i>Aechmea blanchetiana</i> 'Raspberry'		Minima Asiatic Jasmine / <i>Trachelospermum asiaticum</i> 'Minima'
Variegated Shell Ginger / <i>Alpinia zerumbet</i> 'Variegata'		
Horizontal Cocoplum / <i>Chrysobalanus icaco</i> 'Horizontalis'		
Croton Petra / <i>Codiaeum variegatum</i> 'Petra'		
Red Sister Ti Plant / <i>Cordyline fruticosa</i> 'Red Sister'		

GROUND COVERS



COMMON / BOTANICAL NAME

Bush Seaside Oxeye / <i>Bornhia frutescens</i>	
Golden Creeper / <i>Ernodea littoralis</i>	
Minima Asiatic Jasmine / <i>Trachelospermum asiaticum</i> 'Minima'	

PROJECT LANDSCAPE "OFF-SETS"

ITEM	DRAINAGE STRUCTURES	UNDERGROUND UTILITIES	OVERHEAD UTILITIES	TRAFFIC SIGNS
TREES	10 FT.	10 FT.	25 FT.	8 FT.
PALMS	10 FT.	10 FT.	20 FT.	8 FT.
SHRUBS	5 FT.	5 FT.	0 FT.	8 FT.

UTILITY OWNER CONTACT INFORMATION

1. CITY OF NAPLES (SEWER)	(239)	213-4712
2. CITY OF NAPLES (WATER)	(239)	213-4712
3. COLLIER COUNTY INFORMATION TECHNOLOGY (IT) (FIBER)	(239)	252-6205
4. COMCAST	(754)	221-1254
5. FPL - COLLIER (ELECTRIC & LIGHT)	(386)	586-6403
6. CROWN CASTLE FIBER (FIBER)	(786)	610-7073
7. SUMMIT BROADBAND INC. (FIBER)	(239)	325-4105 X261
11. TECO PEOPLES GAS- FT. MYERS	(813)	275-3783
12. CENTURYLINK (PHONE & FIBER OPTIC)	(239)	263-6234
13. AMERIGAS DBA BALGAS	(239)	216-0843

ABOVE LIST MAY NOT BE ALL INCLUSIVE.

MAINTENANCE OF TRAFFIC GENERAL NOTES:

- 1) LANE CLOSURES SHALL COMPLY WITH CITY OF NAPLES RIGHTS-OF-WAY CLOSURE POLICY AND PROCEDURES.
- 2) CONTRACTOR SHALL PREPARE AND SUBMIT A TEMPORARY TRAFFIC CONTROL PLAN FOR BOTH VEHICULAR AND PEDESTRIAN CIRCULATION DURING CONSTRUCTION ACTIVITIES AND PERMITTING PURPOSES.

PLANT LEGEND MEDIAN

TREES

COMMON / BOTANICAL NAME



Purple Trumpet Tree / <i>Handroanthus impetiginosa</i>
--

PALM TREES

COMMON / BOTANICAL NAME



Alexander Palm / <i>Ptychosperma elegans</i>
--

SHRUBS

COMMON / BOTANICAL NAME



Croton Petra / <i>Codiaeum variegatum</i> 'Petra'



"Green Island" / <i>Ficus microcarpa</i>
--



Ixora 'Flame of the woods' / <i>Ixora coccinea</i> 'Mau Red'
--



Pink Muhly / <i>Muhlenbergia capillans</i>
--



Bird Of Paradise / <i>Strelitzia reginae</i>
--

GROUND COVERS

COMMON / BOTANICAL NAME



Golden Creeper / <i>Ernodea littoralis</i>
--

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REVISIONS

NO.	DESCRIPTION

McGee & Associates

McGee & Associates
Landscape Architecture
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5074 Tenthredini Trail East • Naples, Florida 34113
Phone: (239) 417-0707 • Fax: (239) 417-0708

McGee & Associates

PROJECT: CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE: GENERAL NOTES & LEGENDS

DESIGNED BY: MAM DATE: 10/23
SCALE: AS SHOWN
SHEET NO. LD - 6

GENERAL NOTES:

THESE SPECIFICATIONS ARE IN ADDITION TO CITY OF NAPLES AND/OR FDOT STANDARD SPECIFICATIONS, STANDARD PLANS AND DESIGN STANDARDS.

- 1) QUALIFICATIONS:
THE LANDSCAPE CONTRACTOR SHALL BE PROPERLY LICENSED AND INSURED TO PERFORM LANDSCAPE AND IRRIGATION WORK IN CITY OF NAPLES AND WITHIN FLORIDA DEPARTMENT OF TRANSPORTATION (F.D.O.T.) RIGHTS-OF-WAY.
- 2) UTILITY LOCATES:
 - A. THE CONTRACTOR IS CAUTIONED TO BE AWARE OF UNDERGROUND AND OVERHEAD UTILITIES. PRIOR TO EXCAVATION AND INSTALLATION, THE CONTRACTOR SHALL CHECK WITH SUNSHINE STATE ONE-CALL OF FLORIDA / "811", AND LOCAL UTILITY AGENCIES FOR CURRENT CONTACT INFORMATION AND LOCATION OF ALL UTILITIES PER FLORIDA STATUE 553.851 (1979) OR AS AMENDED BEFORE BEGINNING WORK.
 - B. PRIOR TO ANY EXCAVATION THE CONTRACTOR SHALL FIELD LOCATE ALL ABOVE GROUND, AT GRADE AND UNDERGROUND UTILITIES. ALL AT GRADE UTILITY BOXES AND MANHOLE ACCESS POINTS WITHIN THE MEDIANS SHALL BE MARKED AND BARRICADED OFF FOR PROTECTION.
- 3) SUBMITTALS:
 - A. SUPPLY THE FOLLOWING ITEMS FOR REVIEW AND APPROVAL:
 1. EXAMPLE PHOTO SUBMITTALS OF ALL PLANT MATERIALS THAT CLEARLY SHOWS CLEAR TRUNK HEIGHT, ROOT BALL MEASUREMENT, FOLIAGE, AND EVIDENCE OF REGENERATED ROOTS (WHEN APPLICABLE). PHOTOS SHALL CONTAIN MEASURING DEVICE TO SHOW HEIGHTS. PHOTOS SHALL BE SUBMITTED FOR EACH PLANT SPECIES AND CONVEY THE MINIMUM CHARACTERISTICS TO DETERMINE THAT THE PLANTS MEET A FLORIDA GRADES & STANDARDS NUMBER ONE OR BETTER GRADE.
 2. SAMPLE OF MULCH MATERIAL.
 3. FERTILIZER ANALYSIS AND MANUFACTURER'S LABEL SHOWING RECOMMENDED APPLICATION RATES.
 4. SUBMIT CERTIFIED AS-BUILT / RECORD DRAWING PLANS TO THE LANDSCAPE ARCHITECT OF RECORD AND THE PROJECT MANAGER WITHIN 14 DAYS FROM THE PROJECT'S FINAL ACCEPTANCE.
 5. IRRIGATION PIPING, CONDUITS, VALVES, WIRING AND ANY OTHER REQUIRED IRRIGATION SYSTEM COMPONENT DATA SHEETS.
 6. PREPARE AND SUBMIT A MAINTENANCE OF TRAFFIC PLAN.
- 4) PLAN DEVIATIONS:
THE PROJECT MANAGER / LANDSCAPE ARCHITECT SHALL APPROVE ANY DEVIATIONS FROM THE PLANS THAT MAY AFFECT THE DESIGN INTENT OR IS AN ISSUE WITH VEHICULAR OR PEDESTRIAN SAFETY. INSTALL NO PLANT MATERIALS THAT WILL BLOCK OR CREATE CONFLICTS WITH TRAFFIC CONTROL SIGNS, STREET LIGHTS, OVERHEAD AT GRADE, AND UNDERGROUND UTILITIES, ACCESS WAYS, OR FIRE HYDRANTS. IMMEDIATELY NOTIFY THE PROJECT MANAGER / LANDSCAPE ARCHITECT WHEN ANY OF THESE ISSUES ARE ENCOUNTERED.
- 5) SITE PREPARATION:
 - A. CONTRACTOR SHALL LOCATE EXISTING IRRIGATION COMPONENTS PRIOR TO CLEARING AND GRUBBING OR EXCAVATION..
 - B. CONTRACTOR SHALL REMOVE EXISTING PLANT MATERIALS AS NOTED IN THE PLANS OR BID SCHEDULE.
 - a. ALL ROOTS AND STONE LARGER THAN 2-INCH DIA. SHALL BE REMOVED FROM ALL AREAS WHERE PLANT OR TURF REMOVAL IS TO OCCUR
 - C. APPLY (2) POST-EMERGENT HERBICIDE APPLICATIONS TO ALL AREAS TO RECEIVE MULCH. FIRST APPLICATION SHALL BE AFTER PLANT REMOVALS. SECOND APPLICATION SHALL BE AFTER FINAL GRADING PRIOR TO PLANTING. SUBMIT PRODUCT AND APPLICATION PROCEDURES TO THE PROJECT MANAGER FOR APPROVAL PRIOR TO THE PRE-CONSTRUCTION MEETING. APPLICATIONS SHALL BE MADE A MINIMUM OF (7) DAYS PRIOR TO ANY PLANT INSTALLATIONS. WEED CONTROL IN ALL MULCH AREAS SHALL BE MAINTAINED THROUGH INSTALLATION PERIOD UNTIL FINAL PROJECT ACCEPTANCE.

- 6) LANDSCAPE SOIL:
INSTALLATION OF UNSUITABLE PLANTING PIT SOILS SHALL BE PER FDOT DESIGN SPECIFICATIONS SECTION 987 'SOIL LAYER MATERIALS' SECTION 987.2.4. SUBMIT SOIL SAMPLES TO THE PROJECT MANAGER FOR APPROVAL PRIOR TO ON-SITE CONSTRUCTION. THE CONTRACTOR SHALL PAY TO HAVE TESTS PERFORMED.
- 7) WATERING:
DURING PROJECT INSTALLATION PERIOD, KEEP THE SOIL MOISTURE IN ALL PLANTING AREAS TO A POINT KNOWN AS FIELD CAPACITY. DURING THE INSTALLATION PERIOD IT IS THE CONTRACTOR'S RESPONSIBILITY FOR MONITORING AND APPLYING WATER TO THE PROJECT PLANTINGS UNDER IRRIGATION. SOIL MOISTURE LEVEL SHALL BE TAKEN FROM A FOUR (4) INCH DEEP EXCAVATION, AT WHICH POINT THE SOIL SHALL HOLD TOGETHER TO FORM A HAND CLUMP, WHICH WILL BE CONSIDERED AT FIELD CAPACITY.
- 8) FERTILIZATION:
ALL PLANTS SHALL BE PLANTED WITH TIME RELEASED BURIED FERTILIZER TABLETS, (E.G. PRODUCT EXAMPLES: (AGRIFORM 21 GRAM TABLETS). AFTER SUBSTANTIAL COMPLETION ACCEPTANCE. INSTALL GRANULAR 8-0-10 ULTRA FOR TREES AND SHRUBS AND 8-0-12 FOR PALMS. OCT. THRU MAY OR A 6-0-15 JUN. THRU SEPT. ANALYSIS FERTILIZER. ALL FERTILIZER SHALL BE APPLIED PER MANUFACTURER'S LABEL RECOMMENDATIONS.
- 9) PRUNING:
PRUNING SHALL COMPLY WITH MOST CURRENT ANSI A300 PART 1 STANDARDS. A CERTIFIED ARBORIST SHALL OVERSEE ALL PRUNING OPERATIONS AS REQUIRED DURING CONSTRUCTION PERIOD:
 - A. TO REMOVE ALL CROSSING, DEFLECTING AND CIRCLING ROOTS.
 - B. TO MAINTAIN FDOT MAINTENANCE RATING PROGRAM REQUIREMENTS AND UTILITY CLEARANCES.
 - C. TO COMPLY OR MAINTAIN HORIZONTAL AND VERTICAL CLEARANCES WITHIN THE LIMITS OF CLEAR SIGHT OR LIMITS OF NO SIGHT OBSTRUCTIONS.
 - D. TO MAINTAIN VISIBILITY OF TRAFFIC CONTROL SIGNS.
- 10) LITTER REMOVAL:
LITTER REMOVAL WITHIN THE CONTRACT DESIGNATED WORK AREAS SHALL BE PERFORMED THROUGHOUT THE INSTALLATION PERIOD AND UNTIL FINAL ACCEPTANCE.
- 11) LARGE TREES AND PALMS:
ALL LARGE TREES AND PALMS SHALL BE INSTALLED TO MAINTAIN THE UTILITY AGENCY'S MINIMUM HORIZONTAL SEPARATION FROM UNDERGROUND AND OVERHEAD UTILITIES. SEPARATIONS SHALL ONLY BE REDUCED THROUGH GRANTED DEVIATIONS BY THE UTILITY AGENCY. REFER TO LANDSCAPE SETBACK OR OFFSET SCHEDULE. THE LANDSCAPE ARCHITECT OF RECORD AND/OR PROJECT MANAGER SHALL APPROVE THE FLAGGED TREE LOCATIONS AND PLANTING LAYOUTS ON-SITE PRIOR TO INSTALLATIONS.
- 12) PLANTING PITS:
PLANTING PITS CONTAINING LIME ROCK OR OTHERWISE UNSUITABLE PLANT GROWING MATERIAL SHALL HAVE THE MATERIAL REMOVED PER INDEX 544 PLANTING PIT DEPTHS AND WIDTHS. UNSUITABLE MATERIAL SHALL BE REPLACED WITH FDOT LANDSCAPE SOIL MATERIAL. EXISTING SOIL BELOW THE PLANTING PIT DEPTH SHALL BE LOOSENED OR SCARIFIED AN ADDITIONAL SIX (6) INCH MINIMUM DEPTH TO PROVIDE FOR PROPER PERCOLATION OF WATER PRIOR TO BACKFILLING. AFTER SCARIFYING THE PLANT PIT SHALL BE TESTED FOR PERCOLATION AND IF IT DOES NOT DRAIN THEN ADDITIONAL MATERIAL MUST BE REMOVED AND/OR A VERTICAL OR HORIZONTAL SUB DRAIN SYSTEM INSTALLED TO REMOVE POTENTIAL STANDING WATER.
- 13) THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL FINISH GRADING IN PLANTING AREAS, HAND RAKE PRIOR TO INSTALLING PLANTS. ALL ROCKS (2) INCHES IN DIAMETER AND GREATER SHALL BE REMOVED AND DISPOSED OFF SITE BY CONTRACTOR.
- 14) ALL EROSION CONTROL AS REQUIRED WITHIN RIGHT-OF-WAY SHALL COMPLY WITH THE FDOT'S EROSION AND SEDIMENT CONTROL MANUAL AND STANDARD SPECIFICATION SECTION 104 OR CITY OF NAPLES PERMIT.

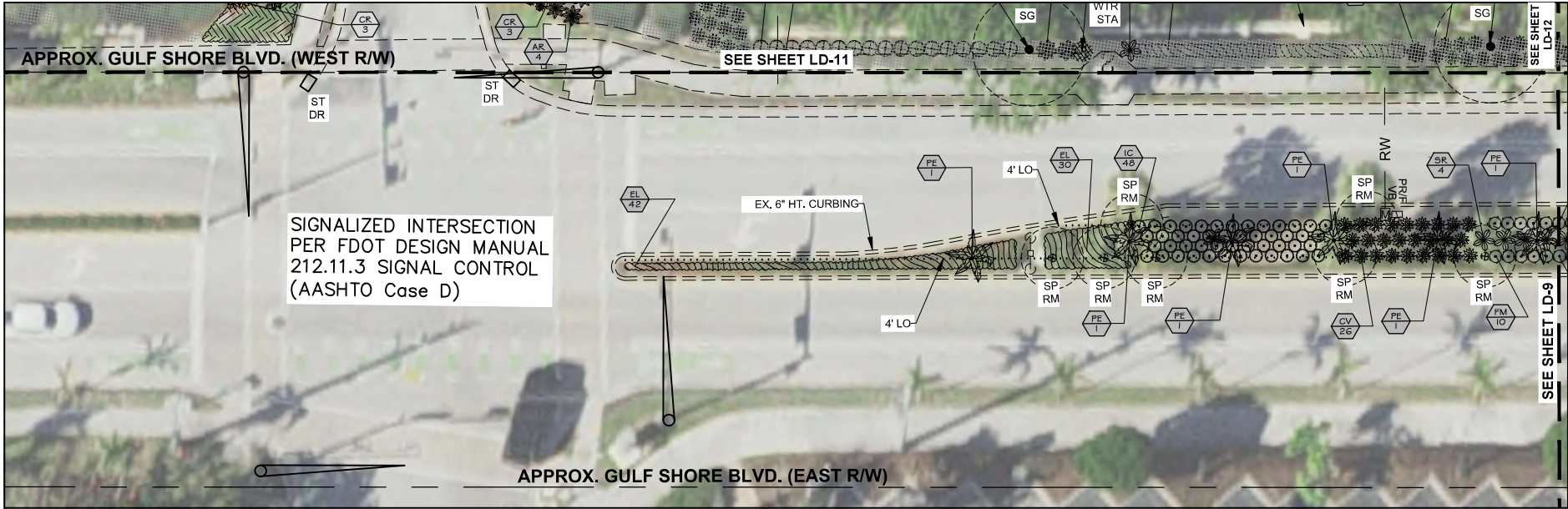
- 15) ALL WORK WITHIN THE RIGHT-OF-WAY SHALL BE IN ACCORDANCE WITH THE LATEST VERSION OF THE CITY OF NAPLES AND/OR FDOT'S ROAD DESIGN STANDARDS AND STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
- 16) THE CONTRACTOR DURING CONSTRUCTION SHALL NOT INTRODUCE ANY FORM OF UN-PERMITTED STORM WATER DISCHARGE INTO THE STORM WATER SYSTEMS, PAVEMENTS, RIGHT-OF-WAY AREAS OR EASEMENTS.
- 17) IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO DETERMINE AND COMPLY WITH ALL APPLICABLE STATE, COUNTY, OR CITY ORDINANCES, STATUTES OR POLICY REQUIREMENTS RELATED TO THE SITE PREPARATION, LANDSCAPING AND IRRIGATION WORK TO BE PERFORMED.
- 18) ALL MATERIALS USED INSIDE THE RIGHT-OF-WAY SHALL BE APPROVED BY THE CITY PRIOR TO PLACEMENT INSIDE THE RIGHT-OF-WAY. DELIVERY TICKETS OF THE MATERIALS USED INSIDE THE RIGHT-OF-WAY SHALL BE PROVIDED TO THE CITY PROJECT MANAGER.
- 19) THE CONTRACTOR IS RESPONSIBLE FOR RESOLVING ANY UTILITY CONFLICTS BEFORE CONSTRUCTION BEGINS.
- 20) CONTRACTOR IS REQUIRED TO CONTACT THE FOLLOWING PRIOR TO COMMENCEMENT OF WORK UNDER CONTRACT:
 - A. CITY PROJECT MANAGER
- 21) MULCH:
ALL PLANT MATERIAL MULCH SHALL BE 100% SHREDDED WOOD MATERIAL UNLESS NOTED DIFFERENTLY IN THE PLANS. "USE OF CYPRESS MULCH IS PROHIBITED". MULCH SHALL BE APPLIED TO ALL PLANTINGS TO HAVE A MINIMUM THREE (3) INCHES. ALL ABOVE GROUND TREE BRACING AND GUYING COMPONENTS ARE TO BE WITHIN MULCH AREAS OR RINGS. MINIMUM MULCH DEPTH SHALL BE MAINTAINED THROUGH INSTALLATION PERIOD TO FINAL ACCEPTANCE.

ALL TREES AND PALMS SHALL HAVE A CLEAR FOUR (4) FOOT MINIMUM RADIUS OF MULCH AROUND THE TRUNK. NO SHRUBS OR GROUND COVERS SHALL BE PLACED WITHIN THIS MULCH AREA. NO MULCH SHALL BE IN CONTACT WITH ANY PLANT STEMS, FOLIAGE OR TRUNKS.

A TWO (2) FOOT WIDE CLEAR MULCH BAND SHALL TRY TO BE ALWAYS MAINTAINED ALONG THE BACK OF CURBING, PAVEMENT OR TURF AREAS.
- 22) THE SMALL SHRUBS AND GROUND COVERS PLANTED IN THE MEDIANS SHALL HAVE THE FIRST OR OUTSIDE ROW OF PLANTS OFFSET FROM BACK OF CURBING OR PAVEMENT TWO (2) FEET. ANY REMAINING INTERIOR PLANT ROWS SHALL THEN BE EQUALLY SPACED BETWEEN THE OUTSIDE ROWS TO BEST ACCOMMODATE THE LAYOUT OF THE PLANTS. THE INTERIOR PLANT ROWS SHALL BE LAID OUT TO CREATE A TRIANGULAR PLANT SPACING PATTERN BASED UPON PLANT SCHEDULE ON CENTER SPACING.
- 23) CONTRACTOR SHALL REMOVE AND/OR ADD SOIL FOR FINAL GRADING IN MEDIAN TO CREATE A UNIFORM PROFILE. PROFILE SHALL SLOPE FROM THE CENTER LINE OF MEDIAN TO THE BACK OF CURBS. AT THE BACK OF CURBING FINISHED SOIL ELEVATION SHALL BE FOUR (4) INCHES BELOW TOP OF CURBING.
- 24) CONCRETE CURB:
CURBING INSTALLATION SHALL COMPLY WITH CURRENT FDOT FY 2023-24 STANDARD PLANS INDEX 520-001 'CURB & GUTTER' AND FDOT STANDARD SPECIFICATIONS FOR ROAD & BRIDGE CONSTRUCTION FY 2024-25, SPECIFICATION 520 AND/OR CITY OF NAPLES REQUIREMENTS.
- 25) CONCRETE SIDEWALK:
SIDEWALK INSTALLATION SHALL COMPLY WITH PLAN NOTATIONS, CURRENT FDOT FY 2023-24 STANDARD PLANS INDEX 350-001 AND FDOT STANDARD SPECIFICATIONS FOR ROAD & BRIDGE CONSTRUCTION FY 2024-25, SPECIFICATION 522 AND/OR CITY OF NAPLES SIDEWALK INSTALLATION REQUIREMENTS. TO INCLUDE REMOVAL OF EXISTING PAVER WALKWAYS WITHIN PROPOSED CONCRETE SIDEWALK LOCATIONS.

PROJECT: CITY OF NAPLES - LOWDERMILK PARK 1501 GULF SHORE BLVD. N. LANDSCAPE RESTORATION PLAN COLLIER COUNTY SHEET TITLE	
DESIGN: McGehee & Associates Landscape Architecture 5074 Trumbull Trail East • Naples, Florida 34113 Phone: (239) 417-0707 Fax: (239) 417-0708	REVISIONS
McGehee & Associates	
McGehee & Associates	
GENERAL NOTES (2)	
DRWN BY: MAM	DATE: 10/29
SCALE: AS SHOWN	
SHEET NO. LD - 7	

L:\Projects\2023-007 Lowdermilk Park Restoration\DWG\Plan\Site\2023-007_Base_6-12-23.dwg, 2/7/2024 2:46:46 PM



PLAN LEGEND

- APPROX. FLA. DEP COASTAL CONSTRUCTION CONTROL LINE
- SP 0 INDICATES EXISTING TREES WITH ABBREVIATION PLANT NAME LABELS
 - SP - CABBAGE / SABAL PALMS
 - CN - COCONUT PALMS
 - TP - THATCH PALMS
 - CP - CALOPHYLLUM TREE
 - PR - SENEGAL DATE PALM
 - SB - SILVER BUTTONWOOD
 - SCP - SCREW PINE
 - PP - PAUROTIS PALM
 - SG - SEAGRAPE TREE
 - LO - LIVE OAKMAY NOT BE ALL INCLUSIVE
- LATERAL OFF SET (4' L.O.) ALL TREES & PALMS MUST BE PLANTED A MIN. 6' FROM TRAVEL LANES
- LIMIT OF CLEAR SIGHT LINE
- INDICATES APPROX. EXISTING VEGETATION AREAS TO REMAIN UNLESS NOTED FOR REMOVAL
- INDICATES EXISTING VEGETATION TO REMAIN
- INDICATES EXISTING AREA LIGHTING
- INDICATES EXISTING STORMWATER DRAINS

PLANT LEGEND MEDIAN

- | TREES | COMMON / BOTANICAL NAME |
|---------------|--|
| | Purple Trumpet Tree / <i>Handroanthus impetiginosa</i> |
| PALM TREES | COMMON / BOTANICAL NAME |
| | Alexander Palm / <i>Pythosperma elegans</i> |
| SHRUBS | COMMON / BOTANICAL NAME |
| | Croton Petra / <i>Codiaeum variegatum 'Petra'</i> |
| | "Green Island" / <i>Ficus microcarpa</i> |
| | Ixora "Flame of the woods" / <i>Ixora coccinea 'Mau Red'</i> |
| | Pink Muthy / <i>Muhlenbergia capillans</i> |
| | Bird Of Paradise / <i>Strelitzia reginae</i> |
| GROUND COVERS | COMMON / BOTANICAL NAME |
| | Golden Creeper / <i>Ernodea littoralis</i> |

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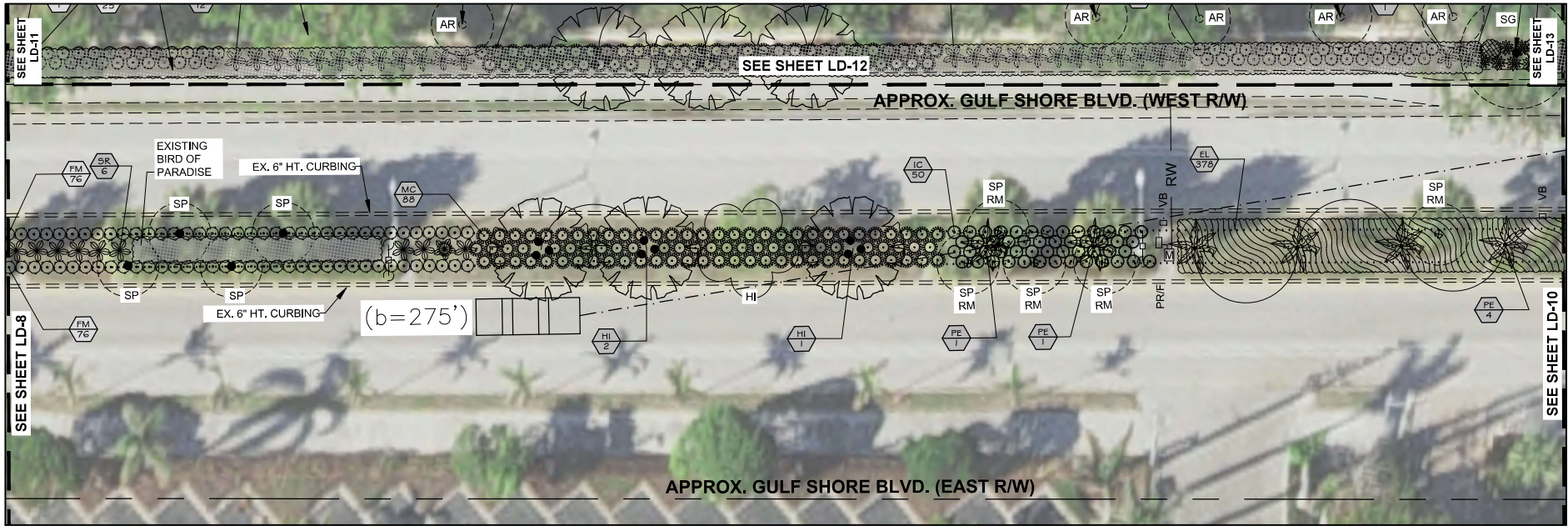
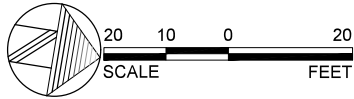
McGee & Associates

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McGee & Associates

PROJECT
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE
MEDIAN PLANTING PLAN (1)

DRAWN BY: MAM DATE: 10/23
SCALE: 1" = 20'-0"
SHEET NO. LD-8



PLAN LEGEND

- APPROX. FLA. DEP COASTAL CONSTRUCTION CONTROL LINE
- SP INDICATES EXISTING TREES WITH ABBREVIATION PLANT NAME LABELS
 SP - CABBAGE / SABAL PALMS
 CN - COCONUT PALMS
 TP - THATCH PALMS
 CP - CALOPHYLLUM TREE
 PR - SENEGAL DATE PALM
 SB - SILVER BUTTWOOD
 SCP - SCREW PINE
 PP - PAUROTIS PALM
 SG - SEAGRAPE TREE
 LO - LIVE OAK
 MAY NOT BE ALL INCLUSIVE
- LATERAL OFF SET (4' L.O.) ALL TREES & PALMS MUST BE PLANTED A MIN. 6' FROM TRAVEL LANES
- - - - - LIMIT OF CLEAR SIGHT LINE
- INDICATES APPROX. EXISTING VEGETATION AREAS TO REMAIN UNLESS NOTED FOR REMOVAL
- INDICATES EXISTING VEGETATION TO REMAIN
- INDICATES EXISTING AREA LIGHTING
- INDICATES EXISTING STORMWATER DRAINS

PLANT LEGEND MEDIAN

- | TREES | COMMON / BOTANICAL NAME |
|---------------|--|
| | Purple Trumpet Tree / <i>Handroanthus impetiginosa</i> |
| PALM TREES | COMMON / BOTANICAL NAME |
| | Alexander Palm / <i>Ptychosperma elegans</i> |
| SHRUBS | COMMON / BOTANICAL NAME |
| | Croton Petra / <i>Codiaeum variegatum</i> 'Petra' |
| | 'Green Island' / <i>Ficus microcarpa</i> |
| | Ixora 'Flame of the woods' / <i>Ixora coccinea</i> 'Mau Red' |
| | Pink Muhly / <i>Muhlenbergia capillaris</i> |
| | Bird Of Paradise / <i>Strelitzia reginae</i> |
| GROUND COVERS | COMMON / BOTANICAL NAME |
| | Golden Creeper / <i>Emodea littoralis</i> |

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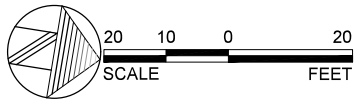
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McGee & Associates

PROJECT:
 CITY OF NAPLES - LOWDERMILK PARK
 1801 GULF SHORE BLVD. N.
 LANDSCAPE RESTORATION PLAN
 COLLIER COUNTY
 FLORIDA
 SHEET TITLE: MEDIAN PLANTING PLAN (2)

DRAWN BY:	DATE:
MAM	12/23
SCALE:	1" = 20'-0"
SHEET NO.	LD-9



PLAN LEGEND

- APPROX. FLA. DEP COASTAL CONSTRUCTION CONTROL LINE
- INDICATES EXISTING TREES WITH ABBREVIATION PLANT NAME LABELS
 - SP - CABBAGE / SABAL PALMS
 - CN - COCONUT PALMS
 - TP - THATCH PALMS
 - CP - CALOPHYLLUM TREE
 - PR - SENEGAL DATE PALM
 - SB - SILVER BUTTWOOD
 - SCP - SCREW PINE
 - PP - PAUROTIS PALM
 - SG - SEAGRAPE TREE
 - LO - LIVE OAKMAY NOT BE ALL INCLUSIVE
- LATERAL OFF SET (4' L.O.) ALL TREES & PALMS MUST BE PLANTED A MIN. 6' FROM TRAVEL LANES
- - - LIMIT OF CLEAR SIGHT LINE
- INDICATES APPROX. EXISTING VEGETATION AREAS TO REMAIN UNLESS NOTED FOR REMOVAL
- INDICATES EXISTING VEGETATION TO REMAIN
- INDICATES EXISTING AREA LIGHTING

PLANT LEGEND MEDIAN

- | TREES | COMMON / BOTANICAL NAME |
|---------------|---|
| | Purple Trumpet Tree / Handroanthus impetiginosa |
| PALM TREES | COMMON / BOTANICAL NAME |
| | Alexander Palm / Ptychosperma elegans |
| SHRUBS | COMMON / BOTANICAL NAME |
| | Croton Petra / Codaeum variegatum 'Petra' |
| | 'Green Island' / Ficus microcarpa |
| | Ixora 'Flame of the woods' / Ixora coccinea 'Mau Red' |
| | Pink Muhly / Muhlenbergia capillans |
| | Bird Of Paradise / Strelitzia reginae |
| GROUND COVERS | COMMON / BOTANICAL NAME |
| | Golden Creeper / Emodea littoralis |

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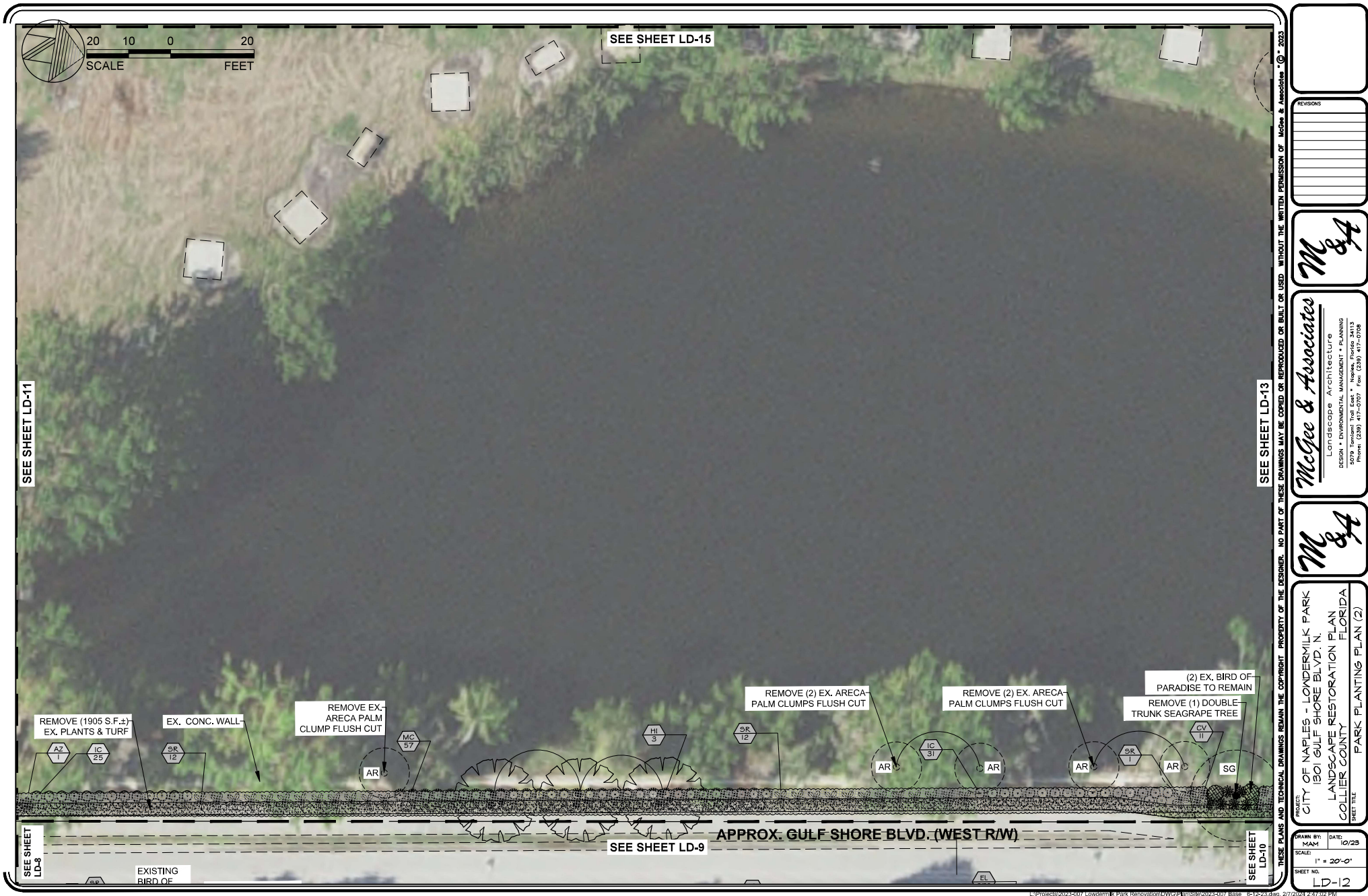
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PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1801 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE: MEDIAN PLANTING PLAN (3)

DRAWN BY: MAM DATE: 12/23
SCALE: 1" = 20'-0"
SHEET NO. LD-10







TYPICAL PLANTING SPECIFICATIONS SECTION

PART I. GENERAL

1.1 GENERAL LANDSCAPE SPECIFICATIONS

1.2 DESCRIPTION

The work includes furnishing all plants, materials, equipment and labor necessary for installation of plant material as indicated on the Drawings and described in these Specifications. A schedule of plant materials, and plant locations are provided on the plans.

1.3 QUANTITIES

All quantities indicated on the plant schedule are the amounts to be bid upon. The plant schedule is intended as a guide and does not relieve the Bidder of its responsibilities to do a comprehensive plant and/or materials take-off. Should a discrepancy occur between the bidder's take off and the plant schedule quantity, the Landscape Architect/Owner's Representative is to be notified prior to bid acceptance.

PART II

PLANT MATERIAL

A. Abbreviations

All plant material shall be nursery grown, unless otherwise noted.

Abbreviations on the plant schedule are as follows:

Ctr.	(Indicates container)
F.G.	(Indicates Field Grown plant material)
C.T.	(Indicates clear trunk measurement from top of root ball to first branching)
Clr. Wd.	(Indicates clearwood)
BT.	(Indicates booted trunk from top of root ball to first branching)
O.A.	(Indicates overall height from top of ball to mid-point of current season's growth)
B&B	(Indicates balled & burlaped root ball)
O.C.	(Indicates on center spacing)
Ht.	(Indicates height)
Std.	(Standard)
Grn.	(Ground)
Spr.	(Indicates spread)

B. Quality and Size

All plants furnished by the Contractor unless otherwise specified shall be Florida #1 or better in accordance with and to the most current or updated edition of the State of Florida, Department of Agriculture's "Grades and Standards for Nursery Plants". Plants shall have a habit of growth that is normal to the species and shall be sound, healthy, vigorous, and free from weeds, insects, pests, disease, and injury. All plants shall equal or exceed the measurements as specified in the plant schedule, which are considered minimum acceptable sizes, and shall be measured after pruning with the branches in normal position. Requirements for the measurement, branching, grading, quality, ball and burlapping of plants shall be in accordance with the most current horticultural practices, State standards, local codes or proven landscape practices; and in a manner acceptable the Landscape Architect/Owner's Representative.

C. Rejection of Materials

The Landscape Architect/Owner's Representative shall have the right, at any stage of the planting operations, to reject any and all work and materials which, in his opinion, do not meet with the requirements of the plans and specifications. Such rejected material shall be immediately removed from the site and replaced by acceptable material.

D. Substitutions

Plant substitution requests by the Contractor shall be considered by the Landscape Architect/Owner's Representative only upon submission of proof that the plants requested are not available in the type or size specified. The Landscape Architect/Owner's Representative shall determine the nearest equivalent replacement in an obtainable size and variety. The unit price of the substitute item shall not exceed the bid item replaced without prior written approval of the Landscape Architect/Owner's Representative.

2.2 FERTILIZER

Two fertilizers shall be used in all plantings. Granular fertilizer shall be uniform in composition, dry and free flowing. This fertilizer shall be delivered to the site in the original unopened bags, each bearing the manufacturers statement of analysis, and shall meet the following requirements: (8) percent nitrogen, (0) percent phosphorous, (12) percent potassium, plus micro-nutrients. Tablet fertilizer shall be Agriform or equal, in 21 gram size with the following analysis: (20) percent nitrogen, (10) percent phosphorus, (5) percent potassium.

A. Fertilizer Schedules:

1. Agriform, 21 gram tablets:

Trees and Palms	2 per 1" of caliper
B&B Shrubs	6 Tablets per plant
#7 or #10 container shrubs	4 Tablets per plant
#3 or #5 container shrubs	2 Tablets per plant
#1 cont. shrub or grn. cover	1 Tablet per plant

2. Annuals shall be fertilized with 4 to 6 month Osmocote at one (1) tablespoon per plant.

3. Granular 8-0-12 fertilizer shall be applied at the following rates:

Trees and Palms	1 lb. (16oz) per 1" caliper
#7 to #10 cont. shrubs	1 lb. (16oz) per 3 ft. Ht./Spr.
#3 to #5 cont. shrubs	1/2 lb. (8oz) per plant
#1 cont. shrubs or grn. cover	1/4 lb. (4oz) per plant

4. Palms shall be fertilized at a rate of 1 lb. per inch of trunk caliper to a eight (8) pound maximum per tree. Any fertilizer that becomes caked or otherwise damaged shall not be acceptable.

2.3 PLANTING MIX, TOPSOIL & ANNUAL SOIL MIXTURES (Alternate to FDOT "Finished Soil Layer")

A. Planting Mix will be used with all trees, shrubs and ground covers. Planting soil shall be 80 percent #1 ground screened peat, 20 percent wood product,(50 percent wood chips - 50 percent wood sawdust), 10 percent sharp builder's sand, Compost material: (10 lbs of 6-6-6 fertilizer, 100 percent organic; calcium level elevated to a minimum 700 parts per million, Magnesium level elevated to a minimum 120 parts per million. Soil shall be delivered in a loose friable condition and applied in accordance with the planting specifications. PH range to be 5.5 to 6.5.

B. Blended Topsoil: 50 percent clean sand, 50 percent pulverized peat/mulch with a PH range of 5.5 to 7.0.

C. Native topsoil to have PH range of 6.5 to 7.0.

D. Annual Bed soil: 1/3 Florida #1 ground screened peat, 1/3 Pine bark, 1/3 Sharp builder's sand with a PH range of 6.5 to 7.0.

E. Palm trees shall be planted in existing site soils unless specified otherwise in the plan specifications and notes.

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McGee & Associates

PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE:
TYPICAL PLANTING SPECIFICATIONS (I)

DRAWN BY:
MAM
SCALE:
AS SHOWN
SHEET NO.
LD-17

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2.4 MULCH

- A. Mulch material shall be uniformly applied as specified in the plans details and/or specifications within 48 hours after the plant material is installed. Maintain 6 inch radius off all plant trunks.
- B. Organic wood type mulch shall be applied to a fluffed depth of 4 inches and settled 3 inches over all plant beds. Mulch type as specified on the plans shall be shredded wood mulch, grade "A" or better and shall be approved by the Landscape Architect/Owner's Representative.
- C. Non-organic gravel or stone type mulches shall be as specified and applied to the depth as listed in the Plans or Materials Schedule. This type of mulch shall be installed on top of a filter fabric or drainage cloth material and not on plastic type materials.
- D. Shell mulch shall be applied to a minimum depth of 3 inches and then fan raked to level surface. A 2-foot area adjacent to the back of curbing or paving shall be rolled and compacted.

PART III INSTALLATION

3.1 PREPARATION

- A. Grading
The finish grade or sub-grade of planting areas shall be established to within one (1) inch prior to beginning any planting.
- B. Removal of Rubbish
Should any objectionable materials such as stones, roots, limestone or construction debris be encountered during planting operations, it shall be removed from the site by the Landscape Contractor. Any compacted material or pavement base material and asphalt paving must be removed from sod and planting areas.
- C. Plant material
All plant materials shall be subject to inspection at any time by the Landscape Architect/Owner's Representative to determine adherence to location, quality, and size.

3.2 PROTECTION OF PLANTS

- A. Root Protection
 - 1. Balled and Burlapped Plants:
Plants designated F.G. or B&B shall be dug with firm natural balls of earth of sufficient diameter and depth to encompass the fibrous and feeding root system necessary for full recovery of the plant, but in no case shall the ball have a radius smaller than twelve (12) inches from the outside surface of the trunk. Balls shall be firmly wrapped with burlap or similar materials and bound with twine or cord. All collected plants shall be balled and burlapped except large specimen plants or Cabbage palms.
 - 2. Container Grown Plants:
Container grown plants shall meet plant sizes as specified in the plant schedule and on the plans, and shall not be governed by container sizes.
- B. Protection During Transporting
All plant material shall be protected from possible bark injury or breakage of branches. All plants transported by open trucks shall be adequately covered to prevent windburn, drying or damage to plants.

C. Protection of Palms

Only a minimum of fronds shall be removed from the crown of the palm trees to facilitate moving and handling. Clear trunk with no fire damage shall be as specified after the minimum of fronds have been removed. Sabal palm trunks shall be of uniform caliper and straight with tight "boots" when specified. Sabal palm fronds shall be completely removed to leave only a portion of the terminal bud spear or leaf showing referred to as (Cigared). All palms shall be braced and staked with new and clean pressure treated lumber of appropriate size and strength to resist tree displacement or as specified per the details. Strapped wood battens, with burlap rapped trunks, for nailing are required for all smooth trunk palms.

D. Protection During Planting

Trees moved by winch or crane shall be thoroughly protected from chain marks, girdling or bark damage by means of burlap and wood battens or other approved methods. It is recommended that all large plants be lifted using nylon or polyester round straps or web slings.

3.3 PLANTING OPERATIONS

- A. Layout
 - 1. Locations for plants and outlines of bed areas are indicated on the plan. All plant locations shall be flagged in the field by the Contractor to the satisfaction of the Landscape Architect/Owner's Representative. Locations where construction, utilities below ground or overhead utilities, are encountered necessary adjustments will be approved by the Landscape Architect/Owner's Representative. It is the Contractors responsibility to locate (Call 811) and avoid damage to underground utilities. Utility damage resulting from planting is the Contractors responsibility.
- B. Soil Preparation
Refer to plan notes for soli preparations. Soil mixtures maybe supplied and used as directed otherwise by the Landscape Architect/Owner's Representative or plan notes. (See Section 2.3).
- C. Excavation for Planting
Excavation of plant pits shall be circular in out line, and shall be as specified in planting details. The minimum depth and diameter of plant pits shall be as specified in Section F. Mass planting beds shall be stripped of all vegetation prior to planting and shall be excavated to inches below finish grade and back filled with a depth of six (6) planting soil mix as specified.
- D. Field Grown or Ball & Burlap Plants
After final setting, loosen burlap wrapping to exposing top 1/3 of the root ball, leaving the ball unbroken. Remove excessive amounts of burlap to eliminate voids which may be caused upon decomposition.
- E. Container Grown Plants
Container grown plants shall, when delivered have sufficient root growth to hold earth intact when removed from container and shall not be root bound. Plant pits for container materials shall be mounded on the bottom to avoid air pockets at the bottom of root balls and containers shall be removed carefully to prevent damage to plant or root systems. Root bound root balls maybe shaved at the direction of the Landscape Architect.

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PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY FLORIDA
SHEET TITLE:
TYPICAL PLANTING SPECIFICATIONS (2)

DRAWN BY: MAM DATE: 10/23
SCALE: AS SHOWN
SHEET NO. LD-18

F. Pit Sizes for Trees and Plants Requiring Plantina Soil Mixtures

1. Minimum diameter and depth of planting pits shall be as follows:
 - A. Diameter: Trees – 24" greater than diameter of root ball or spread of roots.
 - B. Diameter: Shrubs – 12" greater than diameter of root ball or spread of roots.
 - C. Depth: Trees & Shrubs – 6" greater than depth of root ball so as to provide 6" of planting soil under the root ball. (Large, heavy trees and shrubs may sit directly on unexcavated pit bottom if it is to be determined that undue settling may occur & no rock exist.)
 - D. Depth: Ground covers and Vines – Pits shall equal the plant pot depth plus one inch or conform to accepted nursery practice for the particular species.

G. Backfilling

When the pit has been excavated as specified above and the plant has been set the pit shall be back- filled with soil mixtures as specified,

H. Setting Trees and Shrubs

Unless otherwise specified, all trees and shrubs shall be planted in pits, centered, and set on six (6) inches of mounded tamped soil. The top of the root ball shall be set at 1 inch above the planting grade. They shall be planted upright and faced to give the best appearance or relationship to adjacent structures. No burlap shall be pulled out from under the balls. Platforms, wire and surplus binding from top and sides of the balls shall be removed. All broken or frayed roots shall be cut off cleanly. Back fill planting soil shall be tamped thoroughly, and settled by watering. After the soil settles, additional soil shall be used to bring the ground to finished grade; allowing for four (4) inches of mulch. Form a shallow saucer around each tree by placing a ridge of soil along the edge of the plant pit. This saucer ridge shall be a maximum of six (6) inches and minimum of four (4) inches high.

I. Pruning

The amount of pruning shall be limited to the minimum necessary to remove dead or injured twigs and branches and to compensate for the loss of roots as a result of transplanting operations. Prune to retain typical growth habit for individual species with as much height and spread as is practicable. All pruning cuts shall be per ANSI A300 Part 1, 6 & 8 standards performed with sharp and clean instruments.

J. Staking and Guying

Refer to planting details, but minimally guy all trees over 6 feet, or 1.5 inches or more in caliper, in three (3) directions. Use double strands of No. 10 galvanized wire attached to approved anchors driven below grade. When securing wires to trees, cover all wires which may come in contact with any part of the tree with new 3/4 inch diameter rubber hose. Place guys not less than 1/3 of the height of the tree above finished grade and above substantial limbs one (1) inch in diameter or more, if possible. All hoses shall be interlocked around tree trunk. Place anchors so that guys are equally spaced and at 45 degree angles to horizon. Keep guys tight until project completion. All palms above six (6) feet in height shall be supported and held in an upright position by staking and guying in accordance with best current horticultural and landscape practices, or as specified in the details and in a manner acceptable to the Landscape Architect/Owner's Representative.

K. Mulching

All trees and shrub beds shall be mulched within 48 hours after planting. Apply fertilizer before placing mulch. Water in fertilizer apply mulch, and water again.

3.4 SOD & SEEDING

A. Soil Preparation

1. Remove all roadway base (crushed lime rock or gravel), concrete chips and other construction debris. The Contractor shall replace such removed materials with local native topsoil to restore grade levels.

B. Grades

1. It shall be the responsibility of the Contractor to finish, (fine), grade all landscape areas, eliminating all bumps, depressions, sticks, stones, and other debris to the satisfaction of the Landscape Architect/Owner's Representative, prior to the application of sod or seed.
2. All sprinkler head and valve locations are to be clearly marked with flags and be raised 3 inches above finish grade to avoid covering with sod. The sprinkler head location flags are to remain in position until the new sod or seed is installed and all lines are flushed.
3. Pre-delivery watering of sod base: The Contractor shall water the soil daily prior to sod delivery to maintain moisture level. Hot dry soil is difficult to rewet, and if not moistened deeply enough, sticks to shoes and equipment tends to separate from the underlying dry soil, making working conditions difficult. The Contractor shall water the area to be sodded thoroughly the day before the sod is to be transported and laid.
4. The Contractor shall lay the sod as early as possible after delivery is received. A light watering immediately prior to the laying of the sod shall be ordered by the Landscape Architect/Owner's Representative if deemed to be necessary due to higher than normal temperatures.
5. The Contractor shall apply a soil amendment to the soil before the sod is laid, as directed by the Landscape Architect/Owner's Representative. The soil amendments to be added shall be based upon a soil test.
6. It shall be the responsibility of the Contractor to provide topsoil to fill any depressions or low areas evident after pre-delivery watering, (#3 above), is completed. Such refilled areas shall be watered again to compact soil.
7. Topsoil shall be applied to all wide joints between sod sections and washed in. All joints must be filled to the surface after watering is completed.
8. Optional: Only if noted in plans. Top dressing after transplanted sod is in place: To level the sod, apply soil similar to the soil on which the sod was grown. The decision to top dress or not to top dress will remain with the Landscape Architect/Owner's Representative after the new sod has been rolled. In no case shall more than 1/2 inch of topsoil be applied.

C. Type of Sod

1. The Contractor shall order sod which has been sod field grown for sodding purposes. The Contractor shall require the Grower to provide sod which has been mowed regularly and carefully at a height of 3 inches and otherwise maintained from planting to harvest to maintain reasonable quality and uniformity,
2. The sod shall be as specified in the plant schedule or on the plan, which is true to variety and free of noxious weeds, diseases, and pests at time of delivery.
3. The Contractor shall request proof of certification from the shipper at time of delivery and shall furnish such proof to the Landscape Architect/Owner's Representative to assure compliance with Item 2 above.
4. Thickness of cut shall be standard for the industry. The sod shall be of uniform soil thickness and such soil thickness shall exclude top growth and thatch, if any.
5. Pad Size: Individual pieces of sod shall be cut to supplier's standard width and length. Maximum allowable deviation from standard widths and lengths shall be plus or minus 5 percent in length. Broken pads or ends will not be acceptable. uneven
6. Standard size sections shall be strong enough to support their own weight and maintain their size and shape when suspended vertically when held with a firm grasp on the upper 10 percent of the section. Moisture Content: The sod shall not be machine cut by grower when moisture content is either excessively wet or excessively dry.
8. Time Limitations: The sod shall be cut and delivered to the site and transplanted within a period of 24 hours. Any sod not transplanted within the 24 hour period, shall not be used unless inspected and approved by the Landscape Architect/ Owner's Representative before transplantation takes place. It shall be the responsibility of the Contractor to notify the Landscape Architect/Owner's Representative of the time of departure of the sod shipment from the sod nursery, and the estimated date and time of arrival at the site. The normal delivery time to be requested for arrival is 8 a.m., but earlier delivery time may be requested by the Contractor.
9. The Contractor shall request the supplier to mow the grass uniformly at a height of three (3) inches before cutting and shipping.
10. Defective turf: Pieces with broken edges or which are not uniform in thickness are not to be laid.

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PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY FLORIDA
SHEET TITLE:
TYPICAL PLANTING SPECIFICATIONS (3)

DRAWN BY:
MAM
SCALE:
AS SHOWN
SHEET NO.
LD-19

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11. All unused turf shall be retained by the Contractor to be used in repairing areas.
12. Acceptance shall be based upon two (2) inspections of work to verify that the sod is alive and in satisfactory condition. Such inspections shall be by the Owner/Representative. The first inspection at the completion of sodding installation shall be made at the written request of the Contractor. The second inspection shall be made approximately 30 days thereafter on a date and time mutually agreed to by the Contractor and the Owner/Representative. When inspection is complete; the Contractor shall be notified in writing of the acceptance of the sod and workmanship to that date. The guarantee period for sod will commence at the date of acceptance of installation and extend for an additional 60 days. It shall be the Contractor's responsibility to maintain the sod during the guarantee period to ensure a vigorous stand of grass.

LAYING OF SOD:

1. Transplanting shall begin promptly after soil amendments have been applied.
2. The Contractor shall establish a mid-point line attached to stakes on an east-west line and a north-south line.
3. A starter strip as a first row of sod shall be laid in a straight line along the longest dimension. Each piece of turf shall be placed by hand, and abutting edges shall be aligned evenly and close together to avoid gaps.
4. The second row of sod shall be placed so that lateral joints will occur at the mid-point of the first laid strips of sod. Lateral joints (running bond, rather than dead-mans bond) on this staggered basis promotes greater strength and more uniform growth. The Contractor shall take care to ensure that sod sections are not overlapped or stretched, and that all joints are butted tightly together to prevent voids which could cause air drying of the roots or edges of the sod sections.
5. The Contractor shall avoid unnecessary traffic of equipment or labor over freshly laid sod to avoid soil compaction.
6. The Contractor shall water the sod after Watering and Rolling: transplanting is completed to avoid excessive drying. The sod shall be rolled with a weighted roller, but only of sufficient weight to ensure firm contact between sod and the underlying soil. Weight of roller shall be 300-450 pounds.
7. The Contractor shall blow out Activation of Sgrinkler System: lines, install sprinkler heads, and then thoroughly water the soil prior to installing the sod. After laying the sod it shall be watered to thoroughly wet the underside of the new sod pad and the soil immediately below the sod.
8. Fertilization: Apply a 16-0-8 analysis fertilizer two weeks after the sod has been laid. The Contractor shall water the fertilizer into the soil immediately following application.

9. Post-Transplant Care of Sod: The new sod shall be watered twice daily lightly for 15 minutes at 10 a.m. and again at 3 p.m. under manual control. The sprinkler control should then be set for an automatic sprinkling daily between 12 midnight and sunrise. The length of run per zone shall be 30 minutes during this period. The daily watering in early morning hours may be altered to less frequent intervals after the turf is "pegged down". After the sod is fully established, watering shall be on an "as needed basis" (see below). Daytime sprinkling shall continue until the sod becomes sufficiently rooted to withstand nighttime watering only. When watering is reduced, the Contractor shall first discontinue the 10 a.m. misting, then discontinue the 3 p.m. light sprinkling, if no ill effects are observed after four (4) days. Nighttime frequency and water volume shall then be adjusted to avoid daytime wilting. Overall neglect of proper watering practice can damage or kill the new sod if the sprinkling practices are terminated before sufficient rooting has occurred. The Owner/Representative will inspect the turf daily for ten consecutive days, and shall give the Contractor instructions for any schedule modifications.

NOTE: Daytime sprinkling of newly laid sod should not be construed as a contradiction of recommended midnight to sunrise practices. The soil surface, and accompanying organic matter of freshly laid sod, are easily dried out, and can become water-repellent or hydrophilic. The daytime light sprinkling scheduled for 10 a.m. and 3 p.m. not only moderate peak temperatures and associated stress, but also keep soil surfaces moist and in a condition to accept new water. Failure to keep sod soil surfaces moist during the day can easily result in the sod becoming water. This situation causes applied water to be shedded to the edges of sod pieces, and then down to the underlying soil.

The net result is that the sod eventually dries out and dies, even though it is being watered. It shall be the Contractor's responsibility to replace all dead sod after correcting all causal factors.

SEEDING SPECIFICATIONS:

- A. MIXTURE: The mix shall be a 50/50 blend of Coastal Bahia seed and either Rye or Japanese Millet seed. Rye to be used only during the months of Nov., Dec, Jan.
- B. SOIL PREPARATION: The area to be seeded shall be treated with a post-emergent herbicide seven days prior to the following. Once the final grading is completed the entire areas shall be rotor tilled with a reverse type rotor tiller to a minimum six inch depth.
- C. SEED APPLICATION: Following the soil preparation the area shall be fine graded and the seeds applied as follows:
 1. By a seed drill at a rate of 20 lbs. per acre.

2. By mechanical hand seeder spread in two successive sowings with the second perpendicular to the first. Application rate shall be at one half the total rate for each sowing. The seeds shall then be raked into top quarter inch of soil.

The seeded areas shall be thoroughly watered before and after the application.

- D. MULCHING: All seeded areas shall be covered with straw or wood cellulose fiber at a rate of 100 pounds per 1000 sq. ft.
- E. HYDROSEEDING: Application of the grass seed with wood fiber mulch tinted green shall be applied by approved spraying machine. Application with the machine shall be at equal quantities as the required rate above.
- P. ESTABLISHMENT: All areas seeded shall be dense lawn free of bare spots, areas of washout or erosion damage upon final inspection. At 21 day intervals reseeding shall take place until a dense lawn is established.

3.5 CLEAN UP:

- A. Any excess soil or debris resulting from landscape operations onto any paved areas shall be removed promptly; keeping these areas clean as the work progresses. Upon completion of the planting, all excess soil, stones and other debris which has not been previously cleaned up, shall be removed from the site, or disposed of as directed by the Landscape Architect/Owner's Representative.

3.6 MAINTENANCE AND ESTABLISHMENT PERIOD

- A. Maintenance shall begin immediately after each plant is planted, and shall continue until all planting has passed final inspection and acceptance. Maintenance shall include watering, edging, weeding, pruning, cultivating, fertilizing, removal of dead materials, resetting plants to proper planting saucer, and any other necessary maintenance operations. Proper protection to adjacent areas shall be provided, and any damage resulting from planting operations shall be repaired promptly at no cost to the Landscape Architect/Owner's Representative.
- B. In the event of the threat of serious damage resulting from insects or disease prior to final acceptance; the plants shall be treated by preventative or remedial measures approved for good horticultural practices at no cost to the Landscape Architect/Owner's Representative.
- C. The Establishment Period shall begin on the first day after all planting and installation of all landscape elements is complete and initially accepted.

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PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY FLORIDA
SHEET TITLE
TYPICAL PLANTING SPECIFICATIONS (4)

DRAWN BY: MAM DATE: 10/23
SCALE: AS SHOWN
SHEET NO. LD-20

3.7 OBSERVATION AND ACCEPTANCE:

A. Observation

- At least two observations will be made. All plants must be approved by the Landscape Architect/Owner's Representative prior to planting. A second observation of work to determine completion of contract, exclusive of the possible replacement of plants, will be made by the Landscape Architect/Owner's Representative at the conclusion of all planting operations and at the request of the Contractor.

B. Acceptance

- After each observation, the Contractor will be notified by the Landscape Architect/Owner's Representative of the acceptance of all plant material and workmanship; exclusive of the possible replacement of plants subject to guarantee.

3.8 GUARANTEE:

- The Contractor, as part of this contract, shall furnish a written guarantee warranting all materials, workmanship, and plant materials per Contract Documents. All plant material shall be alive and in vigorous growing condition for each specific type of plant at the end of the guarantee period. Any maintenance care which becomes necessary during the completion period will be the responsibility of the Contractor to insure a vigorous stand of grass.
- The Contractor shall be responsible for inspecting the project site at regular intervals during the guarantee period. The frequency of such inspections shall be at the discretion of the Contractor; however the frequency shall be such that the Contractor is satisfied that the maintenance is being performed properly and protect his interests in the Guarantee of materials and workmanship. The Contractor must notify in writing to the Owner any potential maintenance concerns.

3.9 REPLACEMENT:

- At the end of the guarantee period, any plants that are dead, or not in satisfactory growth as determined by the Owner/Representative, shall be removed and replaced at the Contractor's expense. Replacement plants shall be guaranteed as specified in Section 3.8, after date of replacement.
- All replacements shall be plants of the same kind and size as those specified in the Plant Schedule. They shall be furnished and planted as specified herein at no additional cost to the Owner; providing the plants have been properly maintained by the Owner/Representative after completion of the work and expiration of the maintenance period.

3.10 CARE AND MAINTENANCE SCHEDULE:

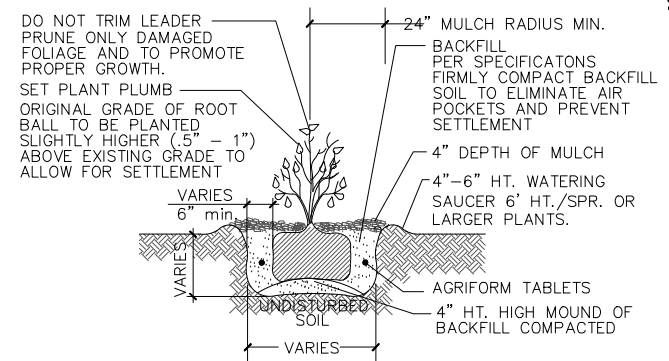
The Contractor shall furnish the Owner with a written and detailed description for the care and maintenance of all plant material at the time of final observation and acceptance. The Owner agrees to execute the instructions for such care and maintenance.

3.11 COMPENSATION:

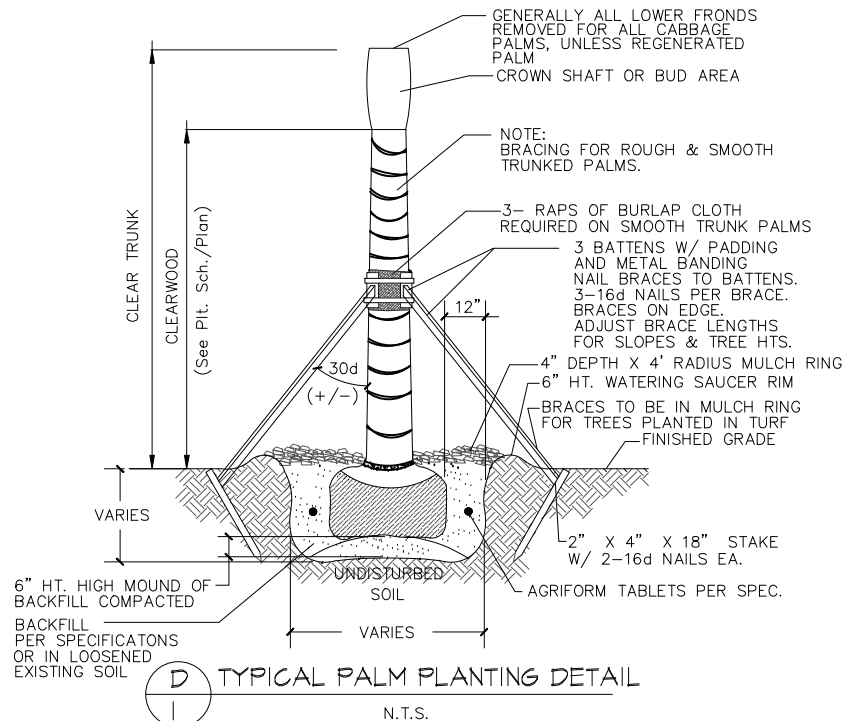
The work under this Section will be paid for at the contract unit installed price for each designated item as listed in the proposal or per the agreed lump sum fee. Such prices and payments shall be full compensation for all the work specified under this Section, including furnishing and planting the designated plant types in accordance with the plans and specifications, the furnishing and placing of the prepared soil mixes, fertilizers and mulch, (except where such are shown to be paid for under a separate item) the maintenance, care etc., and all cost of any required replacing of plantings or restoring of damaged areas.

3.12 SPECIAL CONDITIONS:

Specifications and details shown may not be applicable to all projects refer to plans and notes.



D TYPICAL SHRUB PLANTING DETAIL
N.T.S.



D TYPICAL PALM PLANTING DETAIL
N.T.S.

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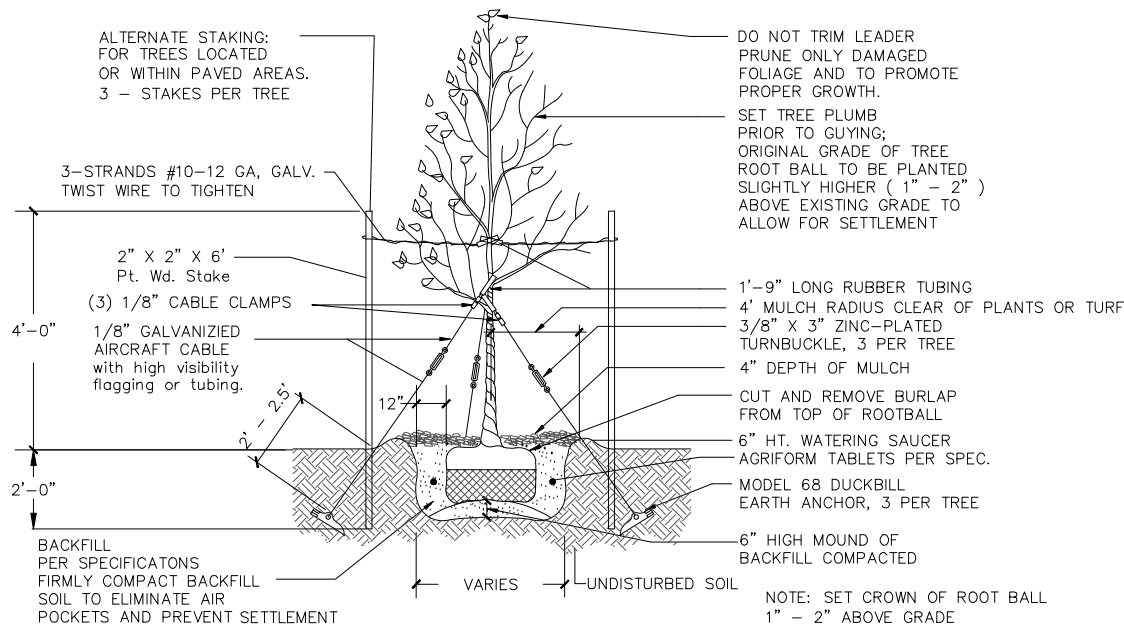
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PROJECT: CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY FLORIDA
SHEET TITLE: TYPICAL PLANTING SPECIFICATIONS (5)

DRAWN BY: MAM DATE: 10/23
SCALE: AS SHOWN
SHEET NO. LD-21



D TYPICAL TREE PLANTING & ANCHORING DETAIL

3 DUCKBILL MODEL-68 1-800-325-5360 N.T.S.

SPECIFICATIONS FOR CANOPY TREES LARGER THAN 3" CALIPER OR 12' OVERALL HT.:

1. MODEL 68-DS DUCKBILL ANCHORS
2. 13' OF 1/8" 7x7 GALVANIZED STEEL CABLE ATTACHED TO EACH ANCHOR WITH TURNBUCKLE ATTACHED MID-CABLE. CABLE TO BE VINYL COATED AS PER SPECIFICATIONS.
3. 3 TURNBUCKLES, EYE AND EYE TYPE, ZINC PLATED, 3/8" THREAD DIAMETER WITH 3" TAKE-UP.
4. 3 TREE COLLARS 1'-8" LONG, MADE FROM 1/2" ID X 5/64" WALL PVC TUBING WITH ULTRA-VIOLET INHIBITORS.
5. SIX 1/8" CABLE CLAMPS, ZINC PLATED.
6. ALL COMPONENTS ARE FACTORY ASSEMBLIES. (DR-1 STEEL ASSEMBLED INTO 3 COMPLETE GUYLINE DRIVE ROD 3' LONG WITH 1/2" ROUND DRIVING TIP NEEDED TO INSTALL ANCHORS, ROD NOT INCLUDED IN KIT).

NOTE: ALL TREES SUBJECT TO HAVE DELAYED ROOT SYSTEM DEVELOPMENT SHALL BE STAKED WITH DUCKBILL ANCHORING SYSTEMS, (E.G. HANDROANTHUS SPP., CAESALPINA SPP.).

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REVISIONS

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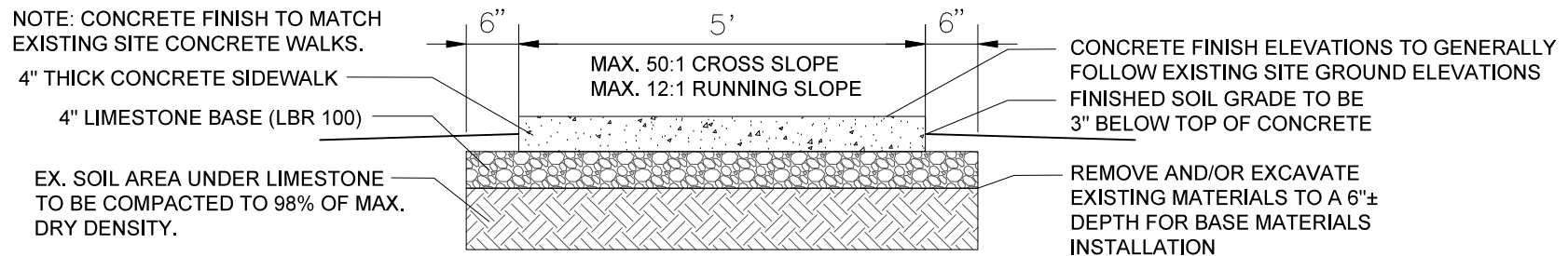
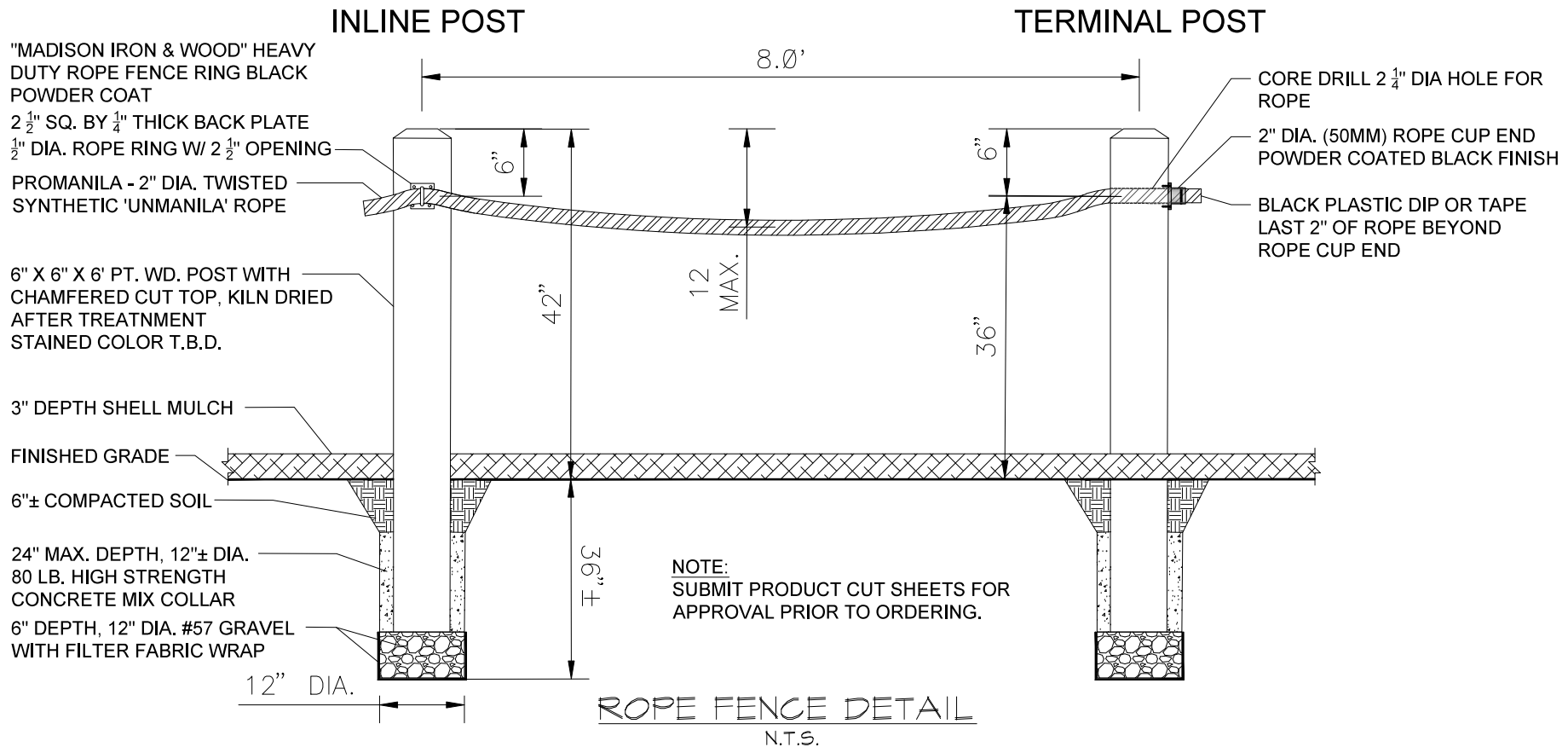
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PROJECT:
CITY OF NAPLES - LOWDERMILK PARK
1501 GULF SHORE BLVD. N.
LANDSCAPE RESTORATION PLAN
COLLIER COUNTY
FLORIDA
SHEET TITLE:
TYPICAL PLANTING SPECIFICATIONS (6)

DRAWN BY:
MAM
SCALE:
AS SHOWN
SHEET NO.
LD-22

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REVISIONS

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PROJECT:
 CITY OF NAPLES - LOWDERMILK PARK
 1501 GULF SHORE BLVD. N.
 LANDSCAPE RESTORATION PLAN
 COLLIER COUNTY
 FLORIDA
 SHEET TITLE: DECORATIVE ROPE FENCE DETAIL
 CONCRETE SIDEWALK DETAIL

DESIGNED BY: MAM	DATE: 10/23
SCALE: AS SHOWN	
SHEET NO. LD-23	