

**CITY OF NAPLES  
PURCHASING  
DIVISION  
CITY HALL, 735 8<sup>TH</sup> STREET  
SOUTH NAPLES, FLORIDA 34102  
PH: 239-213-7100    FX: 239-213-**

**ADDENDUM NUMBER 2**

NOTIFICATION DATE:	SOLICITATION TITLE:	SOLICITATION NUMBER:	BID OPENING DATE & TIME:
<b>03/26/2024</b>	<b>Naples Pier Reconstruction - ITB</b>	<b>24-011</b>	<b>5/07/2024 2:00PM</b>

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,  
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

1. Please see attached corrected Submission Checklist that includes the correct bid opening date of 05/07/2024

## SUBMISSION CHECKLIST

**Bidder certifies by signature below that the following Documents are included in the Bid Submittal, fully completed in accordance with the bid requirements. It's the bidder's responsibility to contact the Purchasing Department prior to submitting a bid to ascertain if any addenda have been issued, to obtain any and all such addenda and return executed addenda with this bid. Bidder should check off each of the following items as completed and submit with bid response:**

CHECKLIST ELEMENTS	INCLUDED
Bidder must submit one (1) original signature (clearly marked as such) of the response and one (1) copy (clearly marked as such) of the response and one (1) properly indexed Windows® compatible PDF of the original document on a USB Flash Drive containing one PDF file of the full response that is clearly labeled with your company's name, Solicitation number, title and contact information.	<input type="checkbox"/>
Include any required drawings; descriptive literature; qualifications; schedules; product compliance / exceptions; alternatives; questionnaire; references, forms, tabs, pricing/cost; and any information required of the proposer identified in the text of the bid including information for bid evaluation.	<input type="checkbox"/>
Include any Professional Licenses (General Contractors license, Underground Utility and Excavation, Builders, etc.) that qualify the firm for this solicitation as well as applicable bond documents, if required. Note if you are not a single prime contractor. List all subcontractors to be used for our project in your bid/proposal and their professional licenses.	<input type="checkbox"/>
Mandatory FORMS from this document (if not previously submitted in RFQ-23-036) to be included are: <u>Cover Sheet</u> , <u>Reference Questionnaire</u> , <u>Submission Checklist Sheet</u> , <u>signed IRS W-9 (OCT 2018)</u> , <u>Sunbiz Report</u> , <u>Acknowledgement of Business Type</u> , <u>Certificates of Insurance</u> , <u>Immigration Law Affidavit Certification &amp; Schedule of Values</u> , <u>List of Subcontractors</u> , <u>Materials &amp; Suppliers</u> , <u>Equipment Schedules</u>	<input type="checkbox"/>
Have an authorized individual sign the appropriate pages including the <u>Cover Sheet</u> with any bid addendums initialed. Include all Addendums with your Proposal.	<input type="checkbox"/>
Ensure the following: 1. The Proposal has been signed. 2. Proposal addressed the evaluation criteria. 3. Proposal prices offered have been reviewed. 4. The price extensions and totals have been checked. 5. Tab format was followed. 6. Certificates of Insurance submitted per requirements specified in the bid.	<input type="checkbox"/>
Bid document needs to be received by the <u>OPENING DATE &amp; TIME</u> indicated on the <u>Cover Sheet</u> . The mailing envelope must be addressed to: City of Naples Purchasing Division 735 8th Street South Naples, Florida 34102	<input type="checkbox"/>
<b>The mailing envelope must be sealed and marked with: Bid Number: 24-011 Title: Naples Pier Restoration - ITB Opening Date: 05/07/2024 Company Name: Contact information:</b>	<input type="checkbox"/>

ALL COURIER DELIVERED BIDS MUST HAVE THE BID NUMBER AND TITLE ON THE OUTSIDE OF THE COURIER PACKET.

Submitting Vendor Name: \_\_\_\_\_

Authorized Bidder's Signature: \_\_\_\_\_

*At the discretion of the Purchasing Manager, bids or proposals with minor irregularities may be accepted and allowed to be corrected when in the best interest of the City.*