



**City of Naples**

**REQUEST FOR (FWQ) FORMAL WRITTEN QUOTES  
FWQ No. 23-040 - Equipment Services Locker Room Remodel FWQ**

**FWQ'S ARE DUE ON/BEFORE 4:00 PM, 10/04/2023**

**Minimum time frame To Due Date**

**PRODUCT (COMMODITY) / SCOPE OF SERVICES:**

This quote is to seek a vendor to provide the attached list of products and/or all labor, equipment, material, and supervision necessary to perform rehab of Men's Locker/Bathroom damaged by Hurricane IAN Located at 370 Riverside Circle, Naples FI 34102. Work will be performed as described below. City will provide C&D dumpster for disposal purposes. All ceramic tiles will be removed and replaced. Drywall and insulation removed and replaced as required. Affected areas will be sprayed with anti-microbial agent prior to installation. Door removed and replaced (same type). Paint door trim, install doorknob/handle-door kick panel-stain and finish door. Remove and replace sink to include all plumbing fixtures with ABS plastic. Remove and replace toilet, remove, and replace two paper towel dispensers and replace 1 dispenser provided by City. Remove and replace Urinal Wall hung, commercial type, remove and replace toilet partition (high grade, phenolic type). Remove and replace shower faucet, shower head and floor drain. Remove and replace mirror. Remove lighting and replace with LED type fixtures. Floor will be covered to prevent damage during rehab. If damaged, City will provide flooring only, adhesive and labor is responsibility of vendor. Due to the need of this Locker/Men's bathroom, the vendor will ensure all items to be replaced are on hand as once the project begins there will be no delays or stoppages until completion. NTP will occur once award and Purchase Order have been approved with an expected start time within 60 days of NTP. Expected completion time of 21 working day. Parts and supplies can be stored on site if needed. See Exhibit A (drawing) and Exhibit B (photos). PRE-BID Meeting will be at 370 Riverside Circle, Wednesday, September 27th, 2023, at 10:00 AM.

**REQUEST COMMODITY CODE(S):**

909-00 910-00 911-00 912-00 913-00  
914-00

**DEPARTMENT INFO / DELIVERY ADDRESS, ETC:**

City of Naples - Equipment Services  
370 Riverside Circle  
Naples FI 34102

**SPECIAL CONDITIONS:**

1. **Award:** An award, if any, will be made to the lowest responsive and responsible vendor capable of providing the product and/or service.
2. **Price:** Will remain firm for the contract period. Annual Agreement pricing will remain the same through 09/30/2015 with four 1-year renewal options upon mutual agreement between the CITY and the VENDOR. The pricing schedule shall be inclusive of any freight, transportation, handling, delivery, surcharges, or any other incidental charges. The pricing shall be exclusive of any Federal or State taxes, as the City of Naples is exempt from payment of such taxes, unless otherwise stated in this solicitation. The City will not be obligated to pay any sales tax, and the overall pricing schedule shall be completed accordingly.
3. **Payment:** Shall be made after satisfactory completion of the delivery or work.

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

4. **Respondents:** Before submitting a FWQ, respondent shall become fully informed as to the extent and character of the product and/or work and shall carry all required license(s) of the City, County, State and Federal Government if applicable. It is understood by the respondent that the submission of a FWQ is agreement with all conditions referred to herein.
5. **IRS Form:** Submit signed IRS W-9 form. Latest version (August 2013).
6. **Insurance:** Shall be provided by Awarded Vendor prior to the start of work.
7. **References:** City reserves the right to request references with whom your company has provided stated products and/or services within the last 2 years.
8. **Submittal:** Submit all pages of the FWQ with Vendor name and signature.
9. **Other:** All products and/or materials shall be new, and shall be warranted against any defects in materials and workmanship. This period of manufacturer's warranty shall begin to run at the time the item or materials are received, inspected, and accepted by a representative of the City.

### **FWQ No. 23-040 - Equipment Services Locker Room Remodel FWQ**

#### **SECTION A: PRICING SCHEDULE**

Item No.	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT COST	LINE ITEM COST
1	Tear out wet insulation, no bagging - Category 3 water spray anti-microbial agent on affected areas Install Batt insulation - 2" - R6 (split R11 batt) Tear out wet drywall, no bagging - Cat 3 Install 1/2" drywall - hung, taped, ready for texture, Scrape the surface area & prep for paint	1	EA		\$0.00
2	Remove Ceramic/porcelain tile (walls/shower) Install 4" X 6" Ceramic/porcelain tile to 5 foot throughout except shower area	1	EA		\$0.00
3	Remove Interior door, 8' - Commercial grade Install Interior door, 8' - Commercial grade Paint door/window trim & jamb - 2 coats (per side) Install Door knob/lockset - Detach & reset Stain & finish door slab only (per side)	1	EA		\$0.00
4	Hot/cold sink lines Remove/Replace Plumbing fixture supply lines Remove P-trap assembly - ABS (plastic) P-trap assembly - ABS (plastic) Remove/Replace Sink -double bowl – Commercial (see Exhibit B for example)	1	EA		\$0.00
5	Remove Paper towel dispenser with waste receptacle (2 each) replace receptacle with corner portable trash receptacles (see Exhibit B for example) Replace towel dispenser (1 each) provided by City	1	EA		\$0.00
6	Toilet with piping -remove and replace (chair type height) commercial grade Remove/replace Toilet partition - High grade (i.e., phenolic, etc.) with grab bars	1	EA		\$0.00

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**SECTION A: PRICING SCHEDULE**

7	Remove/Replace Tub/shower faucet and drain	1	EA		\$0.00
8	Remove and replace floor drain.	1	EA		\$0.00
9	Remove and replace mirror.	1	EA		\$0.00
10	Remove lighting and replace with LED type fixtures. three in locker room, two in shower area	1	EA		\$0.00
11	Remove and replace exhaust fan	1	EA		\$0.00
12	Prime and Paint remaining walls above tile and ceiling with high gloss water based	1	EA		\$0.00
13	Add GFI rated electrical outlet near sink	1	EA		\$0.00
<b>TOTAL FWQ COST:</b>					<b>\$0.00</b>

The quantities above are estimated and are used for price comparisons only.

**SECTION B: (FWQ) FORMAL WRITTEN QUOTE SUBMISSION INFORMATION**

**FWQ'S ARE DUE ON/BEFORE 4:00 PM, 10/04/2023**

**Minimum time frame To Due Date**

- **Delivery FWQ to:** City of Naples; Purchasing Division; 735 8th Street S.; Naples, FL 34102
- **Email To:** [purchasing@naplesgov.com](mailto:purchasing@naplesgov.com)
- **Fax to:** (239) 213-7105
- **Questions:** Email preferred. Contact: Somer Adams at (239) 213-7101

**SECTION C: VENDOR / RESPONDENT INFORMATION**

Company Representative Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Company Name: \_\_\_\_\_ FEI/EIN Number: \_\_\_\_\_

Full Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

## **PURCHASE ORDER TERMS AND CONDITONS**

1. **Description of Goods; Sale and Delivery.** Seller shall sell, transfer, and deliver to Buyer the goods described on this Purchase Order.
2. **Acceptance of Goods.** Acceptance of the goods shall not be deemed to have been made until both Buyer and Seller have agreed that the goods in question are to be appropriate to the performance of this Agreement.
3. **Rate and Time of Payment.** Unless otherwise specified, Buyer shall make payment to Seller for the goods as provided for in Florida Statute Section 218.70 known as the Florida Prompt Payment Act after the goods are received and accepted by Buyer.
4. **Receipt of Goods.** The goods shall be deemed received by Buyer when delivered and inspected, and accepted at the delivery address as stated on the front of this Purchase Order.
5. **Risk of Loss.** The risk of loss from any casualty to the goods, regardless of the cause, shall be on Seller up to the time of receipt of the goods by Buyer at the place of delivery, but only after any proper inspection has been completed without rejection of the goods.
6. **Warranty Against Encumbrances.** Seller warrants that the goods are now free, and at the time of delivery shall be free, from any security interest or other lien or encumbrance.
7. **Warranty of Title.** Seller warrants that the Seller neither knows, nor has reason to know, of the existence of any outstanding title or claim of title hostile to the rights of Seller in the goods.
9. **Product Warranty.** Seller provides general warranties of fitness and general warranties that the goods are free from defects, for 1 year from acceptance of the goods, except as may otherwise be set forth in the Description/Proposal, or other attached warranty.
10. **Right of Inspection.** Buyer shall have the right to inspect the goods at the time and place of delivery, and within 5 business days after delivery, Buyer must give notice to Seller of any claim for damages on account of the condition, quality, or grade of the goods, and Buyer must specify in detail the basis of such claim.
11. **Procedure as to Rejected Goods.** On receipt of notification of rejection, Seller will immediately arrange to receive back the goods for shipment and return. However, within 5 days, Seller may have an agent inspect such goods for nonconformity; otherwise, such inspection will be made on return to Seller's storage facility. When such goods are confirmed or acquiesced in as nonconforming, Seller will ship conforming goods within 30 days of the notice of rejection unless Buyer earlier notifies Seller to forgo such shipment.
12. **Governing Law.** The parties acknowledge that the transaction that is the subject matter of this Agreement bears a reasonable relation to the State of Florida and agree that the law of the State of Florida will govern their rights and duties. The parties specifically intend that the provisions of Article 2 of the Florida Uniform Commercial Code will control as to all aspects of this Purchase Order and its interpretation, and that all the definitions contained therein will be applicable to this Purchase Order except where this Purchase Order may expressly provide otherwise.
13. **Bid Documents.** If this Purchase Order is the result of an Invitation to Bid, or Request for Proposals the terms and conditions of the Bid or Proposal Documents shall apply.
14. **Notices and Address of Record.** All notices required or made pursuant to this Purchase Order to be given by Seller to Buyer shall be in writing and shall be delivered to the following:

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_