

**CITY OF NAPLES  
PURCHASING DIVISION  
CITY HALL, 735 8<sup>TH</sup> STREET SOUTH  
NAPLES, FLORIDA 34102  
PH: 239-213-7100 FX: 239-213-7105**

**ADDENDUM NUMBER 2**

NOTIFICATION DATE:	SOLICITATION TITLE:	SOLICITATION NUMBER:	BID OPENING DATE & TIME:
<b>7/24/2020</b>	<b>Fertilization of Foxtail Palms and Ficus Trees - ITB</b>	<b>20-054</b>	<b>8/7/2020 2:00PM</b>

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,  
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

**The following answers to written submitted questions:**

1. Do you please have a list off addresses or a map that shows where each tree is located? This will greatly help in preparing what materials and how many men will be needed to service the Median and Roadways according to OSHA standards. It will also help us determine the time required to service, and thereby effect pricing?

**ANSWER: Please reference posted addendum 1.**

2. Do you have a service schedule for each of the trees? Including # of palms/Ficus, location of palms/Ficus, and dates of service for each?

**ANSWER: Service schedules are provided with Notice to Proceed to awarded contactor.**

3. Are there any trees in which treatment will require roads to be shut down?

**ANSWER: Please reference posted addendum 1.**

4. Per the Collier County Website, is there any Lane Closure Fees? Or are the City rules and regulations different?

**ANSWER: Please reference posted addendum 1.**

5. Per the Collier County Website, does the city require present personnel having MOT Certification, or any other similar certifications? Or are the City rules and regulations different?

**ANSWER: Operations must meet all MOT requirements for type and road.**

6. Does the City or the County require that we fill out any 'Right-of-Way' or Median Applications or pay any associated fees to perform this work?

**ANSWER: There are no permits required by the City to complete this work.**

**IMPORTANT MESSAGE**

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID COVER SHEET.**

7. Does the City or the County require that we apply for any permits for work on the 'Right-of-Way' or Median, or pay any associated fees to perform this work?

**ANSWER: There are no permits required by the City to complete this work.**

8. Does the vendor need to send a 'Right-of-Way' or Median work plan to the City for approval, prior to beginning work?

**ANSWER: No, work schedule does need to be approved by project manager.**

9. Collier County requires that High-visibility clothing or vests with retro-reflectORIZED striping must be worn at all times by all employees working within Collier County Rights-of Way. Does the City have similar or additional requirements?

**ANSWER: Operations must meet all OSHA requirements for type and road.**

10. How much notice, if any, is required for us to inform the City of Lane Closures. Who do we inform?

**ANSWER: Please reference posted addendum 1.**

11. Are there certain time restrictions in which certain trees can be treated, based on their location?

**ANSWER: The City may require specific schedules.**

12. Does the City require proof of MOT certification?

**ANSWER: Yes.**

13. Can palms of Ficus be granular fertilized when applicable, or do you require Sub-surface liquid fertilization?

**ANSWER: Please reference posted addendum 1.**

14. Can palms of Ficus be Trenched when applicable, or do you require Sub-surface liquid fertilization?

**ANSWER: Please reference posted addendum 1.**

15. Is there a requirement for fertilizer used? Brand and Type? I see in previous bids you had requested '8-0-12+4MG w/minors'. Are you looking for the same for this bid?

**ANSWER: See bid specifications – The City of Naples is requiring the bidding vendors to provide the product(s) that they will utilize and dosage that will be utilized. The bidding vendors will also attach the label of the product being utilized with bid documentation.**

16. In the previous bid document for this bid on the Naples Website it states that "Traffic Control – Successful bidder must have a Maintenance of Traffic MOT certified employee on the crew at all times, a copy of the certificate supplied with the bid proposal. All MOT requirements shall be the responsibility of the successful bidder". Is this still required? I did not see this on the current bid document.

**ANSWER: See response to questions 5 and 12.**

**IMPORTANT MESSAGE**

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17. Instead, this bid document states that “Permitting may be required for all or part of the requested work. The contractor will also be responsible for obtaining permits. Prospective vendors must provide a list of the permit(s) they determined are necessary to perform the requested work.” Can you please offer some guidance here. Reference materials to look to make sure we are complaint with city regulations and have the required certifications and complete the ‘Right-of-Way’ or Median works correctly. We have visited (<https://www.naplesgov.com/streetsstormwater/page/right-way-permitting>) But there is a lot of information. Hoping for clarification.

**ANSWER: See response to questions 5 and 12.**

18. Soil samples are not required, correct?

**ANSWER: Correct.**

19. Does the City require a certain number of employees to be present, in total, to complete “Right-of-Way” or Median work? Do the city require a ‘Flagger’ to be present?

**ANSWER: See response to questions 5.**

20. How much money was paid in the last year for the scope of service?

**ANSWER: Purchase orders were opened in the amount of \$90,574.**

21. Is blocking lanes to complete treatment of Right-of-Ways to be done per our discretion, or is it required by the City?

**ANSWER: Please reference posted addendum 1.**

22. Do you have a sample of the contract, that way we can make sure we are compliant?

**ANSWER: The information you requested can be found on the City website at <https://www.naplesgov.com/purchasing/page/17-009-tree-and-palm-subsurface-liquid-fertilization-itb>**

23. Does the City have any Safety Requirements to be completed during the service of Medians and “Right of Ways”? In terms of uniform, signs, method of blocking traffic, safety equipment on board, etc. Or do they only defer to OSHA instruction?

**ANSWER: See response to questions 5 and 9.**

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