

**CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FLORIDA 34102
PH: 239-213-7100 FX: 239-213-7105**

ADDENDUM NUMBER 2

NOTIFICATION DATE:	SOLICITATION TITLE:	SOLICITATION NUMBER:	BID OPENING DATE & TIME:
7/14/2020	Naples Environmental Sampling & Analysis Project - RFP	20-047	7/20/2020 2:00PM

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

The following answers to written submitted questions:

1. Attachment A shows that the previous work had ten monthly samples and nine quarterly samples for \$100,000/year, however the proposed scope has 23 lake sites and three - four pump stations for which the lab fees alone are approximately \$100,000. Is the City of Naples willing to add money to the budget or reduce sampling to allow for collection and analysis? If there is no flexibility in the budget or sampling, does the City of Naples wish for firms to submit a no bid response?

ANSWER: The negotiated scope of work is subject to a negotiated fee. A recommendation will be made to City Council for a scope, fee and schedule that is fair for all parties. The will of City Council is subject to their consideration of the Agreement and all of its facts.

2. Some of our water clients are private entities and do not typically participate in our solicitations. However, they are open to us discussing their projects and our performance if the city contacts them with any questions. Is it acceptable to label parts of the questionnaire (e.g. cost of project and other non-performance related aspects) as "confidential" as a placeholder until a shortlist interview or the City contacts the reference?

ANSWER: Please reference page 32 Tab 3 - Past Performance of the bid document.

3. Samples will be collected by the bidder and shipped to analytical labs. With respect to insurance, are contracted analytical labs considered subs for this proposal and do they too have to meet insurance requirements even though they will not be performing work of city property?

ANSWER: Labs would be considered subs. They do not need to meet the City's insurance requirements because the bidder is responsible for their subs.

4. The RFP lists "Chlorophyll-a" as an analyte does the city mean "Corrected chlorophyll-a" i.e. chlorophyll-a corrected for phaeophytin?

ANSWER: Yes, corrected chlorophyll-a.

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5. Please confirm that this three-year contract term begins October 1, 2020 and ends on September 30, 2023, with two optional 1-year extensions

ANSWER: Please reference page 14, Section A, Terms of Contract of the bid document that states “The resulting contract will commence no earlier than October 1, 2020 and will be in-place for a three (3) year term with an optional two (2) one (1) year renewals, if mutually agreed upon by the CITY and CONTRACTOR. Pursuant to the City of Naples Code of Ordinances, Sec.2-667(7)(e), the term of this contract may be extended by the parties for no more than two years. Each renewal or extension shall be automatically extended for automatic and successive additional terms, unless either party gives written notice to the other not fewer than ninety (90) days prior to the expiration of the then current term. The Notice-To-Proceed will not be initiated until the Contractor has been selected and placed under contract.”.

6. Please confirm that the next 5-year report will be due in October 2021.
a. Will the updated 5-year report include data presented in the October 2016 5-year report plus data collected between October 2016 and September 2021?

ANSWER: The Moorings Bay report will be due September 2021 (by the end of the next fiscal year). Please see the RFP for data to be included.

7. What laboratory or laboratories is/are currently performing analyses of surface water samples for this project?
a. What quality assurance/secondary laboratories have provided QA/QC analyses in the past?

ANSWER: Examples of labs used in the past include Benchmark EnviroAnalytical Inc. and Southern Analytical Laboratories.

8. Are monthly sampling events to be scheduled during certain triggering storm events or only to be coordinated with other sampling activities being performed monthly by the City?

ANSWER: Please refer to the RFP for the sampling to be performed. Specific program will be negotiated with the winning proposal and dependent on approved budget.

9. Due to the short holding times of 6 hours from sample collection to analysis for fecal coliform and enterococci, scheduling sampling to end daily to allow sufficient time to deliver samples in time for daily analysis will be a time sensitive task.
a. Are all 23 lakes and 3 pump stations to be sampled within the same 24-hour period or are they currently sampled at different times throughout each month?

ANSWER: Specific details will be negotiated with the winning proposal and dependent on approved budget.

- b. From a scheduling perspective for the purpose of the RFP, are bidders to show a scheduled line item for “surface water sampling – locations and requested analyses to be determined”, or can the City provide the established schedule for sampling each pond/lake and pump and the list of analyses to be requested for each? It is unclear in the RFP when and which (or if all) of the 23 ponds/lakes and 3 pumps are to be sampled for any or all analytes every month. Under Section B. Background – Surface Water and Pump Station Monitoring, the RFP states: “The Scope of Work for this RFP solicitation will consist of sampling approximately 23 lakes and three-four pump stations, typically monthly.” In Section 1.1, the RFP states: “Approximately 23 stormwater detention ponds (“lakes”) and

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three-four pump stations will be monitored monthly.” Attachment C – Stormwater Ponds & Pump Stations shows 21 ponds/lakes and 3 pumps?

ANSWER: The list of analytes to be performed is shown in the RFP. The number of ponds and pump stations to be sampled will be negotiated with the winning proposal and dependent on approved budget.

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