

**CITY OF NAPLES, FLORIDA  
AGREEMENT  
(PROFESSIONAL SERVICES)**

**Bid/Proposal No.**     RFP No. 20-047

**Clerk Tracking No.**     2020-00145

**Project Name:**             **Naples Environmental Sampling & Analysis Project**

THIS AGREEMENT (the "Agreement") is made and entered into this **21st day of October 2020** by and between the **City of Naples**, a Florida municipal corporation, (the "CITY") and **Wood Environment & Infrastructure Solutions, Inc., a Nevada Corporation**, authorized to do business in the State of Florida, whose business address is: 9128 Strada Place, #10115; Naples, Florida 34108 (the "CONSULTANT").

WHEREAS, the CITY desires to obtain the services of the CONSULTANT concerning certain services specified in this Agreement (referred to as the "Project"); and

WHEREAS, the CONSULTANT has submitted a **Request for Proposal No. 20-047**, for provision of those services; and

WHEREAS, the CONSULTANT represents that it has expertise in the type of professional services that will be required for the Project.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

**ARTICLE ONE  
CONSULTANT'S RESPONSIBILITY**

1.1. The Services to be performed by the CONSULTANT are generally described as **Naples Environmental Sampling & Analysis Project** and may be more fully described in the Scope of Services, attached as **EXHIBIT A** and made a part of this Agreement.

1.2. The CONSULTANT agrees to obtain and maintain throughout the period of this Agreement all such licenses as are required to do business in the State of Florida, the City of Naples, and in Collier County, Florida, including, but not limited to, all licenses required by the respective state boards and other governmental agencies responsible for regulating and licensing the professional services to be provided and performed by the CONSULTANT pursuant to this Agreement.

1.3. The CONSULTANT agrees that, when the services to be provided hereunder relate to a professional service which, under Florida Statutes, requires a license, registration, certificate of authorization or other form of legal entitlement to practice such services, it shall employ or retain only qualified personnel to provide such services.

1.4. The CONSULTANT agrees to employ and designate, in writing, within 5 calendar days after receiving its Notice to Proceed, or other directive from the CITY, a qualified licensed professional to serve as the CONSULTANT's project coordinator (the "Project Coordinator"). The Project Coordinator shall be authorized and responsible to act on behalf of the CONSULTANT with respect to directing, coordinating and administering all aspects of the services to be provided and performed under this

## Agreement.

1.5. The CONSULTANT has represented to the CITY that it has expertise in the type of professional services that will be required for the Project. The CONSULTANT agrees that all services to be provided by CONSULTANT pursuant to this Agreement shall be subject to the CITY's review and approval and shall be in accordance with the generally accepted standards of professional practice in the State of Florida, as may be applied to the type of services to be rendered, as well as in accordance with all published laws, statutes, ordinances, codes, rules, regulations and requirements of any governmental agencies which regulate or have jurisdiction over the Project or the services to be provided and performed by the CONSULTANT. In the event of any conflicts in these requirements, the CONSULTANT shall notify the CITY of such conflict and utilize its best professional judgment to advise CITY regarding resolution of the conflict.

1.6. The CONSULTANT agrees not to divulge, furnish or make available to any third person, firm or organization, without CITY's prior written consent, or unless incident to the proper performance of the CONSULTANT's obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the services to be rendered by the CONSULTANT hereunder, and the CONSULTANT shall require all of its employees, agents, sub-consultants and sub-contractors to comply with the provisions of this paragraph. However, the CONSULTANT shall comply with the Florida Public Records laws including those requirements set out in ARTICLE FIVE, below.

1.7. The CONSULTANT agrees not to employ or offer to employ any Elected Officer or City Managerial Employee of the CITY who in any way deals with, coordinates on, or assists with, the professional services provided in this Agreement, for a period of 2 years after termination of all provisions of this Agreement. For purposes of this paragraph, the term "Elected Officer" shall mean any member of the City Council. For purposes of this paragraph, the term "City Managerial Employee" shall mean the City Manager, the Assistant City Manager, the City Clerk, and any City department head or director. If the CONSULTANT violates the provisions of this paragraph, the CONSULTANT shall be required to pay damages to the CITY in an amount equal to any and all compensation that is received by the former Elected Officer or City Managerial Employee of the CITY from or on behalf of the contracting person or entity, or an amount equal to the former Elected Officer's or City Managerial Employee's last 2 years of gross compensation from the CITY, whichever is greater.

1.8. The CONSULTANT agrees not to provide services for compensation to any party that is contracting with the CITY on the same subject matter, same project, or scope of services as set forth in this Agreement without approval from the CITY. This section does not prevent the CONSULTANT from contracting with other firms or government organizations for similar services.

1.9. Except as otherwise provided in this Agreement, the CONSULTANT agrees not to disclose or use any information not available to members of the general public and gained by reason of the CONSULTANT's contractual relationship with the CITY for the special gain or benefit of the CONSULTANT or for the special gain or benefit of any other person or entity.

## ARTICLE TWO CITY'S RESPONSIBILITIES

2.1. The CITY shall designate in writing a project manager to act as the CITY's representative with respect to the services to be rendered under this Agreement (the "Project Manager"). The Project Manager shall have authority to transmit instructions, receive information, interpret and define the CITY's policies and decisions with respect to the CONSULTANT's services for the Project. However,

the Project Manager is not authorized to issue any verbal or written orders or instructions to the CONSULTANT that would have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever:

(a) The scope of services to be provided and performed by the CONSULTANT;

(b) The time the CONSULTANT is obligated to commence and complete all such services;  
or

(c) The amount of compensation the CITY is obligated or committed to pay the CONSULTANT.

Any such modifications or changes shall only be made by or upon the authorization of the CITY's city manager as authorized by city council in the enabling legislation or in the CITY's procurement policies.

2.2. The Project Manager shall:

(a) Review and make appropriate recommendations on all requests submitted by the CONSULTANT for payment for services and work provided and performed in accordance with this Agreement;

(b) Arrange for access to and make all provisions for the CONSULTANT to enter the Project site to perform the services to be provided by the CONSULTANT under this Agreement; and

(c) Provide notice to the CONSULTANT of any deficiencies or defects discovered by the CITY with respect to the services to be rendered by the CONSULTANT hereunder.

2.3. The CONSULTANT acknowledges that access to the Project Site, to be arranged by the CITY for the CONSULTANT, may be provided during times that are not the normal business hours of the CONSULTANT.

### ARTICLE THREE TIME

3.1. Services to be rendered by the CONSULTANT shall be commenced subsequent to the execution of this Agreement upon written **Notice to Proceed (NTP) from the CITY for all or any designated portion of the Project and shall be performed from October 1, 2020 through September 30, 2023 with each Fiscal Year having a 60-day Administrative Close-out time frame.** The CITY and CONSULTANT may renew the Agreement upon mutual agreement for an addition two (2) one-year renewals. Time is of the essence with respect to the performance of this Agreement.

3.2. Should the CONSULTANT be obstructed or delayed in the prosecution or completion of its services as a result of unforeseeable causes beyond the control of the CONSULTANT, and not due to its own fault or neglect, including but not restricted to acts of God or of public enemy, acts of government or of the CITY, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, then the CONSULTANT shall notify the CITY in writing within 5 working days after commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which the CONSULTANT may have had to request a time extension.

3.3. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of the CONSULTANT's services from any cause whatsoever, including those for which the CITY may be responsible in whole or in part, shall relieve the CONSULTANT of its duty to perform or give rise to any right to damages or additional compensation from the CITY. The CONSULTANT's sole remedy against the CITY will be the right to seek an extension of time to its schedule. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion.

3.4. Should the CONSULTANT fail to commence, provide, perform or complete any of the services to be provided hereunder in a timely and reasonable manner, in addition to any other rights or remedies available to the CITY hereunder, the CITY at its sole discretion and option may withhold any and all payments due and owing to the CONSULTANT until such time as the CONSULTANT resumes performance of its obligations hereunder in such a manner so as to reasonably establish to the CITY's satisfaction that the CONSULTANT's performance is or will shortly be back on schedule.

#### **ARTICLE FOUR COMPENSATION**

4.1. The total compensation to be paid the CONSULTANT by the CITY for all Services in Fiscal Year 2020-2021 is not to exceed **\$165,358.00, being year one of said three year agreement with each additional year having a new Scope of Services and its associated Fiscal Year Scope and Compensation** and each shall be paid in the manner set forth in the "Basis of Compensation", which is attached as **EXHIBIT B** and made a part of this Agreement.

#### **ARTICLE FIVE MAINTENANCE OF RECORDS**

5.1. The CONSULTANT will keep adequate records and supporting documentation which concern or reflect its services hereunder. The records and documentation will be retained by the CONSULTANT for a minimum of five 5 years from the date of termination of this Agreement or the date the Project is completed, whichever is later. The CITY, or any duly authorized agents or representatives of the CITY, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Agreement and during the 5-year period noted above; provided, however, such activity shall be conducted only during normal business hours. If the CONSULTANT desires to destroy records prior to the minimum period, it shall first obtain permission from the CITY in accordance with the Florida Public Records laws.

#### **5.2 119.0701 F.S. CONTACT INFORMATION FOR CITY OF NAPLES' CUSTODIAN OF PUBLIC RECORDS, CITY CLERK'S OFFICE**

**If the CONSULTANT has questions regarding the application of Chapter 119, Florida Statutes, to the CONSULTANT'S duty to provide public records relating to this contract, contact the City of Naples' Custodian of Public records, the City Clerk at Telephone: 239-213-1015; Email: PublicRecordsRequest@naplesgov.com; Address: 735 8<sup>th</sup> Street S., Naples, Florida 34102; Mailing address: same as street address.**

#### **5.3 The CONSULTANT shall:**

- (a) Keep and maintain public records required by the CITY to perform the service.
- (b) Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter 119.0701 F.S. or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONSULTANT does not transfer the records to the CITY.
- (d) Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the CONSULTANT or keep and maintain public records required by the CITY to perform the service. If the CONSULTANT transfers all public records to the CITY upon completion of the contract, the CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the contract, the CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

## **ARTICLE SIX INDEMNIFICATION**

6.1. The CONSULTANT agrees to indemnify and hold harmless the CITY from liabilities, damages, losses and costs, including, but not limited to, all attorneys' fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONSULTANT and persons employer or utilized by the CONSULTANT in the performance of the Contract.

## **ARTICLE SEVEN INSURANCE**

7.1. The CONSULTANT shall obtain and carry, at all times during its performance under this Agreement, insurance of the types and in the amounts set forth in the document titled General Insurance Requirements, which is attached as **EXHIBIT C** and made a part of this Agreement.

7.2. In addition to the General Insurance Requirements in Exhibit C the CONSULTANT shall obtain and maintain Professional Liability Insurance to insure its legal liability for claims arising out of the performance of professional services under this Agreement. CONSULTANT waives its right of recovery against OWNER as to any claims under this insurance. Such insurance shall have limits of not less than \$1,000,000 each claim and in the aggregate.

## **ARTICLE EIGHT SERVICES BY CONSULTANT'S OWN STAFF**

8.1. The services to be performed hereunder shall be performed by the CONSULTANT's own staff,

unless otherwise authorized in writing by the CITY. The employment of, contract with, or use of the services of any other person or firm by the CONSULTANT, as independent CONSULTANT or otherwise, shall be subject to the prior written approval of the CITY. No provision of this Agreement shall, however, be construed as constituting an agreement between the CITY and any such other person or firm. Nor shall anything contained in this Agreement be deemed to give any such party or any third party any claim or right of action against the CITY beyond such as may otherwise exist without regard to this Agreement.

#### **ARTICLE NINE WAIVER OF CLAIMS**

9.1. The CONSULTANT's acceptance of final payment shall constitute a full waiver of any and all claims, except for insurance company subrogation claims, by it against the CITY arising out of this Agreement or otherwise related to the Project, except those previously made in writing and identified by the CONSULTANT as unsettled at the time of the final payment. Neither the acceptance of the CONSULTANT's services nor payment by the CITY shall be deemed to be a waiver of any of the CITY's rights against the CONSULTANT.

#### **ARTICLE TEN TERMINATION OR SUSPENSION**

10.1. The CONSULTANT shall be considered in material default of this Agreement and such default will be considered cause for the CITY to terminate this Agreement, in whole or in part, as further set forth in this section, for any of the following reasons: (a) failure to begin work under the Agreement within the times specified under the Notice(s) to Proceed, or (b) failure to properly and timely perform the services to be provided hereunder or as directed by the CITY, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by the CONSULTANT or by any of the CONSULTANT's principals, officers or directors, or (d) failure to obey laws, ordinances, regulations or other codes of conduct, or (e) failure to perform or abide by the terms or spirit of this Agreement, or (f) for any other just cause. The CITY may so terminate this Agreement, in whole or in part, by giving the CONSULTANT at least 3 calendar days written notice.

10.2. If, after notice of termination of this Agreement as provided for in paragraph 10.1 above, it is determined for any reason that the CONSULTANT was not in default, or that its default was excusable, or that the CITY otherwise was not entitled to the remedy against the CONSULTANT provided for in paragraph 10.1, then the notice of termination given pursuant to paragraph 10.1 shall be deemed to be the notice of termination provided for in paragraph 10.3 below and the CONSULTANT's remedies against the CITY shall be the same as and limited to those afforded the CONSULTANT under paragraph 10.3 below.

10.3. The CITY shall have the right to terminate this Agreement, in whole or in part, without cause upon 7 calendar days written notice to the CONSULTANT. In the event of such termination for convenience, the CONSULTANT's recovery against the CITY shall be limited to that portion of the fee earned through the date of termination, together with any retainage withheld and any costs reasonably incurred by the CONSULTANT that are directly attributable to the termination, but the CONSULTANT shall not be entitled to any other or further recovery against the CITY, including, but not limited to, anticipated fees or profits on work not required to be performed.

#### **ARTICLE ELEVEN CONFLICT OF INTEREST**

11.1. The CONSULTANT represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. The CONSULTANT further represents that no persons having any such interest shall be employed to perform those services.

## **ARTICLE TWELVE MODIFICATION**

12.1. No modification or change in this Agreement shall be valid or binding upon the parties unless in writing and executed by the party or parties intended to be bound by it.

## **ARTICLE THIRTEEN NOTICES AND ADDRESS OF RECORD**

13.1. All notices required or made pursuant to this Agreement to be given by the CONSULTANT to the CITY shall be in writing and shall be delivered by hand or by (USPS) United States Postal Service, first class mail service, postage prepaid, return receipt requested, or as otherwise agreed upon and addressed to the following CITY's address of record:

**City of Naples**  
735 Eighth Street South  
Naples, Florida 34102-3796  
Attention: **Charles T. Chapman IV**, City Manager

13.2. All notices required or made pursuant to this Agreement to be given by the CITY to the CONSULTANT shall be made in writing and shall be delivered by hand or by the (USPS) United States Postal Service, first class mail service, postage prepaid, return receipt requested, or as agreed upon and addressed to the following CONSULTANT's address of record:

**Wood Environment & Infrastructure Solutions, Inc.**  
9128 Strada Place, #10115; Naples, Florida 34108  
Attention: **Christine Mehle**, Water Service Line Lead  
FEI/EIN Number:      On File      State (NV)

13.3. Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.

## **ARTICLE FOURTEEN MISCELLANEOUS**

14.1. The CONSULTANT assumes toward the CITY a duty of care commensurate with that which is imposed upon persons or firms in consultant's profession. CONSULTANT will make reasonable efforts to ensure that its employees and agents maintain a professional demeanor and that the work area is compliant with CITY property maintenance and Project standards.

14.2. No modification, waiver, suspension or termination of the Agreement or of any terms thereof shall impair the rights or liabilities of either party.

14.3. This Agreement is not assignable, in whole or in part, by the CONSULTANT without the prior written consent of the CITY.

14.4. Waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

14.5. The headings of the Articles, Exhibits, Parts and Attachments as contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit or change the provisions in such Articles, Exhibits, Parts and Attachments.

14.6. This Agreement constitutes the entire agreement between the parties hereto and shall supersede, replace and nullify any and all prior agreements or understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or effect whatever on this Agreement.

14.7. The CONSULTANT shall comply fully with all provisions of state and federal law, including without limitation all provisions of the Immigration Reform and Control Act of 1986 ("IRCA") as amended, as well as all related immigration laws, rules, and regulations pertaining to proper employee work authorization in the United States. The CONSULTANT shall execute the Certification of Compliance with Immigration Laws, attached hereto as **EXHIBIT D**.

14.8. To the extent that any provision in the Specifications or any other Contract Documents pertaining to this Project conflict with any provision of this Agreement, this Agreement controls.

14.9. Attorneys' fees. Except as otherwise provided herein, each party shall be responsible for its own attorneys' fees.

#### **ARTICLE FIFTEEN APPLICABLE LAW**


15.1. Unless otherwise specified, this Agreement shall be governed by the laws, rules, and regulations of the State of Florida, and by the laws, rules and regulations of the United States when providing services funded by the United States government. Any suit or action brought by either party to this Agreement against the other party relating to or arising out of this Agreement must be brought in the appropriate Florida state court in Collier County, Florida.

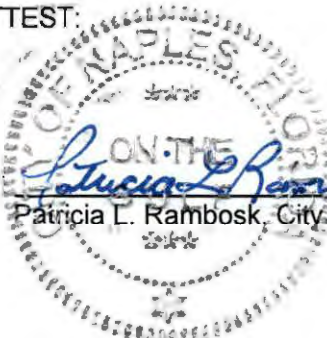
**END OF ARTICLE PAGE**



IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the day and year first written above.

ATTEST:

By:   
Patricia L. Rambosk, City Clerk



**CITY:**

CITY OF NAPLES, FLORIDA,  
A Municipal Corporation

By:   
Charles T. Chapman IV, City Manager

Approved as to form  
and legal sufficiency:

By:   
James D. Fox, City Attorney

**CONSULTANT:**

WOOD ENVIRONMENT &  
INFRASTRUCTURE SOLUTIONS, INC.  
9128 Strada place, #10115  
Naples, Florida 34108  
Attention: **Christine Mehle**, Water Service Line Lead


**CONSULTANT:**

  
\_\_\_\_\_

Witness

Janis Baldwin

\_\_\_\_\_   
Witness Printed Name

By:   
\_\_\_\_\_

Printed Name: Christine Mehle

Title: Water Service Line Lead

FEI/EIN Number: On File  
A Nevada Corporation (NV)

## EXHIBIT A

### SCOPE OF SERVICES

The Scope of Services to be provided under this Agreement are included in Attachment A-1 which is attached and made a part of this Agreement and those set out in the Proposal, any Issued Addendum(s) two, City Website Supporting Documents below and their link to said documents <https://www.naplesgov.com/purchasing/page/20-047-naples-environmental-sampling-analysis-project-rfp> and Vendor's Submittal of (RFP) Request for Proposal No. 20-047 titled Naples Environmental Sampling & Analysis Project all herein referenced and made a part of this Agreement.

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#### 20-047 Naples Environmental Sampling & Analysis Project - RFP

**Bid/RFP Status:** Closed - no longer accepting bids and proposals

**Bid/RFP Due Date:** Monday, July 20, 2020 - 2:00pm

**Bid/RFP Reference Number:** 20-047 Naples Environmental Sampling & Analysis Project - RFP












**Estimated Budget/Cost Estimate:** \$100,000.00

[Back to Bids/RFPs](#)

##### Introduction

The City of Naples is soliciting proposals to perform surface water quality sampling, analysis, and summary report, a 5-year update to the Moorings Bay Water Quality and Biological Data Analysis Report (2016), and other technical assistance as required. Consulting firms qualified and experienced in water quality sampling and analysis, statistical analysis and interpretation of water quality data, and water resource management will be considered for award of this Request for Proposals (RFP).

##### SUPPORTING DOCUMENTS

-  20-047 Naples Environmental Sampling & Analysis Project - RFP (2 MB)
-  ATTACHMENT A - 2018 Water Quality Report (Stormwater) (4 MB)
-  ATTACHMENT B - Moorings Bay Water Quality and Biological Analysis (2016) (8 MB)
-  ATTACHMENT C - Map Showing Potential Stormwater Retention Pond and Pump Station Monitoring Locations (3 MB)
-  20-047 Pre-Proposal Conference Sign-In Sheet (163 KB)
-  20-047 Naples Water Quality Sampling Analysis Project - RFP - Addendum 1 (20 KB)
-  20-047 Naples Water Quality Sampling Analysis Project - RFP - Addendum 2 (26 KB)
-  20-047 Naples Water Quality Sampling Analysis Project - RFP - Bid Opening Sheet (221 KB)
-  20-047 Composite Scoring Sheet (24 KB)
-  20-047 Composite Scoring Sheet\_2nd Meeting (16 KB)
-  20-047 Naples Water Quality Sampling Analysis Project - RFP - Declaration of Intent to Award (155 KB)

END OF EXHIBIT A

**EXHIBIT B**

**BASIS OF COMPENSATION**

As consideration for providing the Services as set forth in the Agreement, the CITY agrees to pay, and the CONSULTANT agrees to accept payment on a monthly basis on the percentage of work completed and as indicated in **Attachment A-1 Scope of Services and Basis of Compensation which is attached and made a part of this Agreement.**

**Retainage: Not applicable to this Agreement.**

**END OF EXHIBIT B**

## EXHIBIT C

### GENERAL INSURANCE REQUIREMENTS

The CONSULTANT shall not commence work until he has obtained all the insurance required under this heading, and until such insurance has been approved by the Owner, nor shall the CONSULTANT allow any sub-consultant to commence work until all similar insurance required of the sub-consultant as also been obtained and approved by the Owner.

Certificates of insurance must be issued by an authorized representative of the insurance company at the request and direction of the policyholder and must include sufficient information so as to identify the coverage and the contract for Owner's improvements for which they are issued. Certificates of insurance must be issued by a nationally recognized insurance company with a Best's Rating of no less than B+VII, satisfactory to the Owner, and duly authorized to do business in the state of said Contract.

The CONSULTANT shall procure and maintain, during the life of this Contract, Workmen's Compensation Insurance for all of his employees to be engaged in work under this Contract, and he shall require any sub-consultant similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work, unless such employees are covered by the protection afforded by the CONSULTANT's insurance. In case any employees are to be engaged in hazardous work under this Contract, and are not protected under this Workmen's Compensation statute, the CONSULTANT shall provide, and shall cause each sub-consultant to provide, adequate coverage for the protection of such employees. It is acceptable to use a State-approved Workmen's Compensation Self-Insurance fund.

Except for Worker's Compensation coverage, or unless waived by the City in writing, the CONSULTANT shall take out and maintain during the life of this Contract, Public Liability and Property Damage and shall include Contractual Liability, Personal Injury, Libel, Slander, False Arrest, Malicious Prosecution, Wrongful Entry or Eviction, Broad Form Property Damage, Products, Completed Operations and XCU Coverage to be included on an occurrence basis, and to the full extent of the Contract to protect him, the Owner, and any sub-consultant performing work covered by this Contract from damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by a sub-consultant, or by anyone directly or indirectly employed by either of them. The CONSULTANT shall also maintain automobile liability insurance including "non-owned and hired" coverage. The entire cost of this insurance shall be borne by the CONSULTANT.

The amount of such insurance shall be no less than \$1,000,000 annual aggregate for bodily injury and property damage combined per occurrence.

Except for the Worker's Compensation and Professional Liability, the City of Naples must be named as Additional Insured on the insurance certificate and the following must also be stated on the certificate. "These coverage's are primary to all other coverage's the City possesses for this contract only." The City of Naples shall be named as the Certificate Holder. The Certificate Holder shall read as follows:

City of Naples  
Attention: City Manager  
735 Eighth Street South  
Naples, Florida 34102

No City Division, Department, or individual name should appear on the Certificate.  
No other format will be acceptable, without prior approval of the City.

The Certificate must state the bid number and title. When using the ACORD 25 – Certificate of Insurance—only the most current version will be accepted.

The City of Naples requires a copy of a cancellation notice in the event the policy is cancelled. The City of Naples shall be expressly endorsed onto the policy as a cancellation notice recipient.

*[If other insurance or insurance requirements or any waivers, attach as Exhibit C-1 through C-\_\_]*

**EXHIBIT D**

**CERTIFICATION OF COMPLIANCE WITH IMMIGRATION LAWS**

The undersigned is the **Office Manager of Wood Environment & Infrastructure Solutions, Inc.**, company ("the CONSULTANT"), and hereby certifies to the following:

1. The CONSULTANT is in full compliance with all provisions of the Immigration Reform and Control Act of 1986 ("IRCA"), as well as all related immigration laws, rules, regulations pertaining to proper employee work authorization in the United States.

2. The undersigned has verified that the CONSULTANT has obtained and maintains on file, and will continue to obtain and maintain on file, all documentation required by law, including but not limited to, Form I-9, Employment Eligibility Verification, for all persons employed by or working for the CONSULTANT in any capacity on any project for the City of Naples (CITY). All such persons have provided evidence of identity and eligibility to work to the CONSULTANT in accordance with the IRCA and related law. The undersigned hereby affirms that no person has been or will be employed by the CONSULTANT to work on projects for the CITY who is not authorized to work under law. The undersigned further affirms that the CONSULTANT's files will be updated by written notice any time that additional employees work on projects for the CITY.

3. The CONSULTANT will have its consultants, sub-consultants, suppliers and vendors who are involved in projects for the CITY to sign a written acknowledgment that they too are in compliance with immigration law. It is understood that failure to do so could result in the CONSULTANT being liable for any violation of the law by such third parties.

4. The CONSULTANT will fully cooperate with and have its consultants, sub-consultants, suppliers and vendors to fully cooperate with, all inquiries and investigations conducted by any governmental agency in connection with proper compliance with the laws pertaining to appropriate work authorization in the United States.

5. The undersigned, on behalf of the CONSULTANT, acknowledges that this Certification may be relied upon by the CITY, its officers, directors, employees, and affiliates or related persons and entities.

6. If it is found that the CONSULTANT has not complied with the laws pertaining to proper employment authorization, and any legal and administrative action ensues against the CITY, the CONSULTANT will indemnify, defend and hold the CITY harmless along with their officers, directors, employees, and affiliated or related persons and entities.

7. The CONSULTANT acknowledges that the CITY by their authorized representatives shall have the right, at any time, upon 24 hours' notice, to examine the CONSULTANT's books and records to confirm that the CONSULTANT is in compliance with the terms of this certification.

Executed this 22nd day of September, 2020.

By: 

Christine Mehle, Service Line Lead



Wood Environment & Infrastructure Solutions, Inc.  
9128 Strada Place, Suite 1011S  
Naples, FL 34108  
T: 314.920.8359  
[www.woodplc.com](http://www.woodplc.com)

September 14, 2020

Stephanie Molloy, PhD  
Natural Resources Manager  
Streets & Stormwater Department  
City of Naples  
29S Riverside Circle  
Naples, FL 34102

Via email: [smolloy@naplesgov.com](mailto:smolloy@naplesgov.com)

**Subject:** Proposal for Professional Services – Revised-4  
Environmental Sampling & Analysis  
RFP No. 20-047  
Wood Project No. 600734.1

Dear Dr. Molloy:

Wood Environment & Infrastructure Solutions, Inc. (Wood) is pleased to submit this proposal to the City of Naples Streets and Stormwater Department (City of Naples) for water quality sampling and analysis of stormwater lakes and pump stations, preparation of the Moorings Bay Water Quality and Biological Analysis Report (Moorings Bay Report), and other technical assistance. The following sections describe the proposed scope of services, deliverables, schedule, and fees.

The following services are in accordance with the Environmental Sampling & Analysis Project (Solicitation No.: 20-047).

## **BACKGROUND**

Undesirable environmental conditions, such as excessive nutrient loads, algae blooms, and reduced species abundance/richness, emerge from interactions among natural and anthropogenic drivers that are distributed throughout the watershed. For instance, nutrient runoff from an urban watershed might facilitate the growth of naturally occurring algae to trigger a bloom that depletes dissolved oxygen and chokes out other species. These interactions are often complex and dependent on multiple factors, such that the same level of nutrient loading may cause an algae bloom under some circumstances but not others. A robust sampling program is necessary to understand these interactions.

The City of Naples has a robust stormwater lake sampling program that includes stormwater lakes and pump stations throughout the City. The data provide valuable insight into the water quality within the lakes and



potential impacts on receiving waterbodies. Consistent review and analysis of the monitoring data enables the City of Naples a mechanism to best manage the City's stormwater system overall. The City of Naples also conducts water quality and biological sampling in Moorings Bay, an important ecological feature that receives stormwater from the City's stormwater lakes. Integrating the Moorings Bay water quality and biological data allows for an understanding of the natural and anthropogenic factors that may be affecting the health of this waterbody. Both the stormwater lakes and Moorings Bay sampling programs can be used to identify the drivers of undesirable environmental conditions.

## **PROJECT DESCRIPTION**

The project consists of water quality sampling and analysis at City of Naples stormwater lakes and pump stations and completion of a comprehensive report summarizing robust statistical analysis results for the Moorings Bay biological and water quality data collected by the City. Other related technical assistance, for example, sediment, surface or groundwater studies, intense study of a particular subwatershed, or additional statistical analyses such as trend analysis of a subset of the water quality data can also be requested by the City of Naples and a separate scope and fee will be prepared.

## **SCOPE OF SERVICES**

The Scope of Services, including task descriptions and deliverables, are provided below.

### **TASK 1 - SURFACE WATER AND PUMP STATION MONITORING AND ANALYSIS**

Wood will conduct surface water sampling at the City of Naples stormwater lakes and pump stations (Figure 1), prepare an annual report including data analysis and interpretation.

#### **1.1 Implementation and Coordination of Stormwater Sampling Program**

Wood will mobilize resources and coordinate with subcontractors and the City to implement the stormwater sampling program to begin in October 2020 and end in September 2021. Wood will participate in two coordination meetings, which will include a kickoff and a draft report comment review meeting with Wood and City of Naples staff. The kickoff meeting will occur prior to the initiation of the sampling program and will be attended by Wood's project manager and coordinator at the City of Naples City Hall. At the kickoff meeting, Wood will review overall project objectives, the scope of services, project schedule, coordination and access issues, and request specific information and relevant data and literature (previous reports, technical memorandums, etc.) from the City of Naples. This task also includes effort for Wood's project management activities such as invoicing, progress reports, and routine communications.

#### **1.2 Sample Collection and Laboratory Analysis**

Wood will collect samples at 23 stormwater lakes and three pump stations each month for one year. The sample collection schedule will be coordinated according to the City of Naples' Naples Bay water quality monitoring. In-situ water quality measurements will be recorded alongside sample collection and will include temperature, pH, dissolved oxygen (mg/L and % saturation), and conductivity/salinity. Water quality meters (i.e. YSI) will be calibrated and maintained according to FDEP SOPs. Samples will be collected according to FDEP SOPs. After proper preservation (i.e. acidification or filtration) immediately after collection, samples will be placed on ice and transported to the analytical laboratory within analytical hold times. To meet QA/QC requirements, Wood will collect one equipment blank per monthly event for all parameters except fecal indicator bacteria, biological (chlorophyll-a), and physical/aggregate parameters (hardness, color, turbidity).







Figure 1 - City of Naples stormwater lake and pump station locations.





**Table 1** lists the water quality parameters that will be analyzed in each sample, the analytical methods, and detection limits. Copper concentrations will be reported as hardness-dependent concentrations. The standard laboratory turnaround time for receipt of data is 7 – 10 days. The laboratory will deliver the data in an Excel spreadsheet in a format as directed by the City (i.e. WIN, Adapt, etc.).

**Table 1 - Water Quality Sample Analytical Information**

Analyte	Method	Detection Limit
Total Kjeldahl Nitrogen	351.2	0.05 mg/L
Nitrate + Nitrite Nitrogen	Systea 1-reagent	0.006 mg/L
Nitrite	SM4500-NO2B	0.003 mg/L
Nitrate	Calculation	0.006 mg/L
Ammonia Nitrogen	350.1	0.008 mg/L
Total Nitrogen	Calculation	0.05mg/L
Total Phosphorus	365.3	0.008 mg/L
Total Hardness	SM2340C	0.682 mg/L
Color/pH	SM2120B	2.5 CU
Turbidity	180.1	0.11 NTU
Ortho-Phosphorus	365.3	0.002 mg/L
Total Suspended Solids	SM2540D	0.570 mg/L
Copper	SM3113B/MIBK	0.346/0.271 mg/L
Chlorophyll a*	445.0	0.25 ug/L
Fecal Coliform (MF)	SM2540C	#/100 mL
E.coli (MPN)	SM9223B (quantitray)	#/100 mL
Enterococci	EPA 1600	#/100 mL

\*Stormwater lake sample only

Samples will be collected in one day using two sampling teams. The two teams will work separate routes, splitting the sampling and coordinating a single lab drop off for the end of the day.

Wood also obtained quotes from two analytical laboratories: Benchmark EnviroAnalytical, Inc. (Benchmark) and Sanders Laboratories, Inc. (Sanders), included in **Attachment B**. The monthly analytical costs for the parameters in **Table 1** were \$5,626.50 from Benchmark and over \$9,000 from Sanders, which translated into an almost \$50,000 difference over a one-year period. Therefore, only the Benchmark analytical costs are included in the fee schedule (**Attachment A**). It should be noted that the per sample cost for each parameter were higher for both noted labs as compared to Advanced Environmental Laboratories, Inc. (AEL). However, upon direction from the City, AEL quotes were not included as part of this proposal.

### 1.3 Data Analysis, Interpretation, and Reporting

In addition to the monthly reporting deliverables described below, Wood will prepare an annual report summarizing the water quality monitoring program that will include statistical analysis methods and results, pollutant load calculations, and interpretation.

The deliverables for **Task 1** include:

- Lab reports (monthly, submitted electronically)
- QA/QC reports (monthly, electronic)
- Chain of custody forms (monthly, electronic)



- Raw data in spreadsheet format (data that exceeds comparable standards and/or marine criteria will be highlighted; monthly, electronic)
- Annual summary report outline and proposed statistical analyses (electronic)
- Annual summary report (electronic)
- Coordination of meetings and meeting minutes (electronic), including kick-off meeting

## **TASK 2 - MOORINGS BAY WATER QUALITY AND BIOLOGICAL ANALYSIS REPORT**

Wood will prepare a comprehensive Moorings Bay Report using water quality and hydrological data downloaded from regulatory agency databases (e.g. WIN/STORET, SFWMD DBHydro) and biological data provided to Wood by the City of Naples.

### **2.1 Kickoff Meeting and Water Quality Data Download/Collate Available Water Quality Data**

Wood will coordinate a kickoff meeting in conjunction with the kickoff meeting for **Task 1.1** for the Moorings Bay Report Task. During the kickoff meeting, Wood will provide an overview of the scope of work, schedule and discuss any constraints. The City will provide any relevant materials such as previous reports, literature, and data that will be used for statistical analyses. Following the kickoff meeting, Wood will download and process additional water quality and/or hydrological data for preparation of the Moorings Bay Report. Prior to analysis, Wood will review the data to ensure that it meets quality control objectives.

### **2.2 Statistical Analysis of Moorings Bay Water Quality and Biological Data**

Wood will statistically analyze water quality and fish trawling data, conduct exceedance assessments on water quality data, calculate pollutant loads, and assess effects of environmental parameters on biological community metrics, abundance and diversity. The report will include management and restoration recommendations to improve water quality.

### **2.3 Report Preparation**

Wood will prepare and submit for City review, a Draft Moorings Bay Report, which will include the statistical data analysis methods and results as described above as well as interpretation and recommendations. Wood will use available data spanning approximately 2008 through 2020. After review comments are received from the City and addressed, Wood will prepare and submit a Final Moorings Bay Report.

### **2.4 Presentation of Findings**

Wood will present the findings of the Moorings Bay Report in person at two public meetings: 1) to the City Council, and 2) to the Moorings Bay Citizens Advisory Committee.

The deliverables for **Task 2** are:

- Report outline and proposed statistical analyses for each data set
- Comprehensive draft and final report utilizing all available data (~2008-2020)
- Coordination of meetings and meeting minutes, including kick-off meeting
- Presentation of findings to City Council
- Presentation of findings to Moorings Bay Citizens Advisory Committee



### **TASK 3 - OTHER TECHNICAL ASSISTANCE**

The City of Naples may request special sediment, surface or groundwater studies or related technical assistance e.g. intense study of a sub-watershed or additional statistical analyses such as trend analysis of a subset of the water quality data. Wood staff have the availability to carry out any additional sediment, groundwater and/or surface water monitoring, pollutant sourcing, statistical data analysis, data interpretation, GIS mapping/analysis, grant funding proposals, reporting, support for ongoing City environmental programs, and technical memorandums at any time. Such additional as-needed projects can be incorporated under a separate scope and costing at any time during the 3-5-year contract period. Wood's project manager would be happy to provide a scope of services and fee to accommodate any additional assistance needed by the City throughout the contract.

### **SCHEDULE**

The proposed deliverable due dates are included below in **Table 2**.

**Table 2 - Proposed Deliverable Due Dates -Fiscal Year 2021**

<b>Task</b>	<b>Subtask</b>	<b>Deliverable</b>	<b>Due Date</b>
1 -Surface Water Sampling and Analysis	1.1	Sampling and analysis kickoff meeting minutes	Within two weeks of meeting
	1.2	Monthly sampling lab reports, QA/QC reports, chain of custody forms, raw data in spreadsheet format	Monthly
	1.3	Annual summary report outline and proposed statistical methods	Within six months of NTP
	1.3	Final annual summary report	9/30/2021
2 -Moorings Bay Report	2.1	Moorings Bay Report kickoff meeting minutes	Within two weeks of meeting
	2.3	Report outline and proposed statistical analyses for each dataset	Within six months of NTP
	2.3	Final Moorings Bay Report	9/30/2021
	2.4	Presentations to the City Council and Moorings Bay Citizens Advisory Committee of Task 2 report findings and recommendations	Before 9/30/2021; exact date TBD/dependent on City Council and Committee meeting schedules



**FEES**

The proposed scope is for a one-year agreement with the option of four one-year renewals. The fees associated with each Task are included in **Table 3** and are for a one year period (October 2020 – September 2021). A detailed Fee Schedule is provided in **Attachment A**, quotes from the laboratories are in **Attachment B** and the Personnel Hourly Rate Schedule is provided in **Attachment C**.

**Table 3 - Proposed Fee Summary**

<b>Task</b>	<b>Subtask</b>	<b>Description</b>	<b>Cost</b>
1 - Surface Water and Pump Station Monitoring and Analysis	1.1	Implementation of stormwater sampling program and kickoff meeting	\$4,460
	1.2	Sample collection and laboratory analysis	\$91,938
	1.3	Data analysis, interpretation, and reporting	\$15,070
<b>TASK 1</b>		<b>SUBTOTAL</b>	<b>\$111,468</b>
2 - Moorings Bay Water Quality and Biological Analysis Report	2.1	Kickoff meeting, download/compile available water quality data	\$2,700
	2.2	Statistical Analysis of Moorings Bay Water Quality and Biological Data	\$15,210
	2.3	Report Preparation	\$11,860
	2.4	Presentation of Findings	\$9,120
<b>TASK 2</b>		<b>SUBTOTAL</b>	<b>\$38,890</b>
Other Technical Assistance	3	Special sediment, surface or ground-water studies or related technical assistance	\$15,000
<b>TASK 3</b>		<b>SUBTOTAL</b>	<b>\$15,000</b>
<b>Project Total</b>			<b>\$165,358</b>

**COVID-19**

**COVID-19**

Notwithstanding anything mentioned in this proposal, the attached documents or any terms or conditions applicable to Wood's work, if Wood's work is delayed, disrupted, suspended, or otherwise impacted as a direct or indirect result of COVID-19 (coronavirus), including, but not limited to, by (1) disruptions to material and/or equipment supply; (2) illness of Wood's or Subcontractors' workforce and/or unavailability of labor; (3) government quarantines, closures, or other mandates, restrictions, and/or directives; (4) Wood's or Subcontractors' restrictions and/or directives; and/or (5) fulfillment of Wood's or Subcontractors' contractual or legal health and safety obligations associated with COVID-19; then, Wood shall be entitled to a reasonable adjustment to the schedule and duration to account for such delays, disruptions, suspensions, and impacts.

To the extent the causes identified herein result in an increase in the price of labor, materials, or equipment used in the performance of these services, Wood may be entitled to a mutually-agreed upon equitable adjustment to the price for such increases, provided Wood presents documentation of such increases (including the original prices).

**CLOSING**

If you have any questions regarding this Fee Proposal, please do not hesitate to contact Wood's Project Manager Mary Szafraniec at the number listed below.

Sincerely,

**Wood Environment & Infrastructure Solutions, Inc.**



Mary Szafraniec, PhD, PWS  
Sr. Project Manager  
Tel: 813.748.3625  
E-mail: [Mary.Szafraniec@woodplc.com](mailto:Mary.Szafraniec@woodplc.com)



Christine Mehle, P.E.  
Service Line Leader  
Tel: 407.991.3771  
E-mail: [Christine.Mehle@woodplc.com](mailto:Christine.Mehle@woodplc.com)

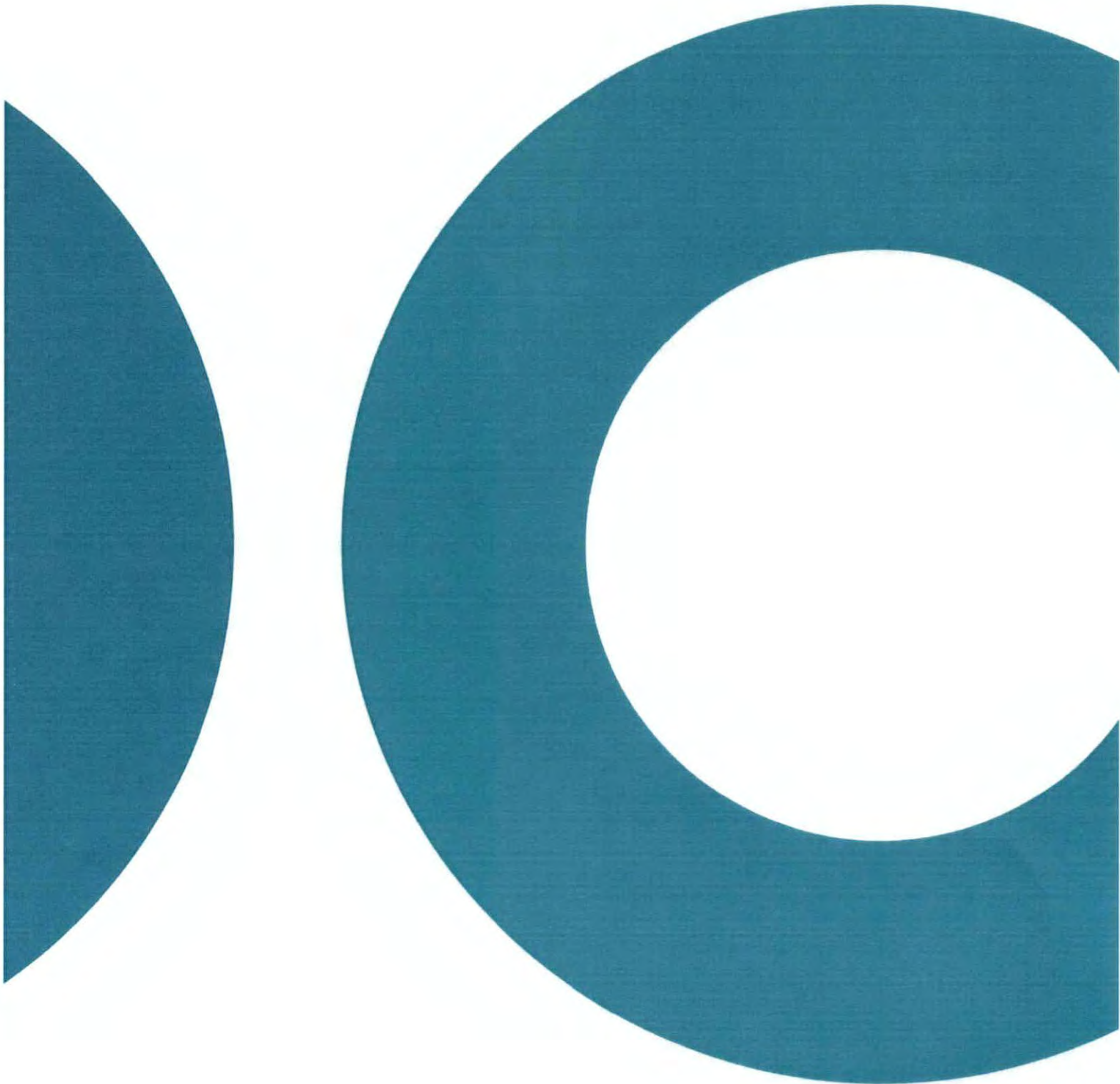
MS/CM: jrb

Attachments



# **ATTACHMENT A**

## Fee Schedule

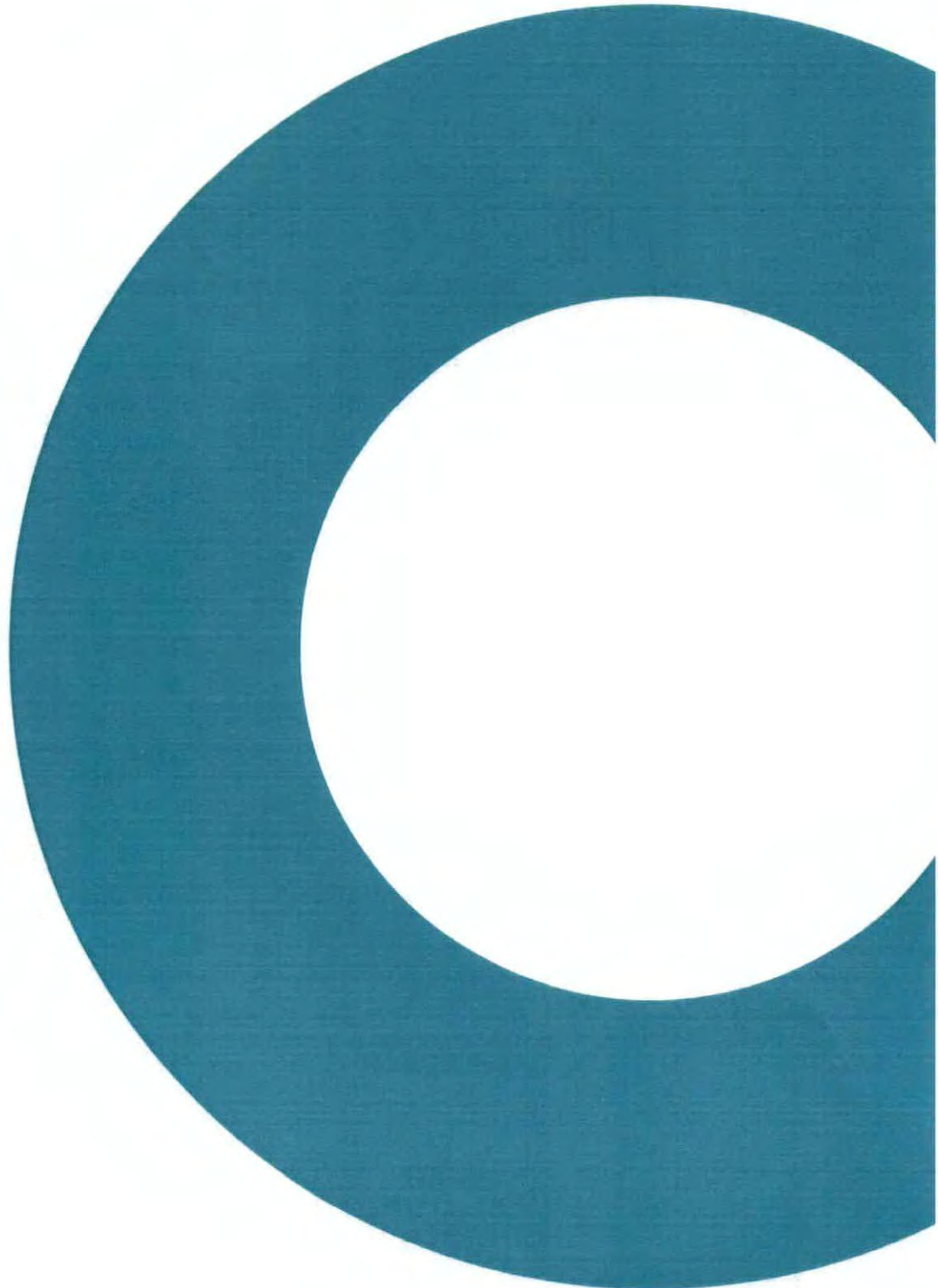




Wood		Client: City of Naples - Streets & Stormwater Department																			
		Date: 9/11/2020 Rev. 9/13/2020																			
		Scope: Environmental Sampling & Analysis Reference: Proposal for RFP No. 20-047 dated July 20, 2020																			
		Task 1: Surface Water Sampling and Analysis						Task 2: Moorings Bay Water Quality and Biological Analysis Report						Task 3	TASK 1	TASK 2	TASK 3	Subtotal			
		1.1 Implementation of stormwater sampling program and kickoff meeting		1.2 Sample collection and laboratory analysis		1.3 Data analysis, interpretation, and reporting		2.1 Kickoff meeting, download/compile available water quality data		2.2 Statistical Analysis of Moorings Bay Water Quality and Biological Data		2.3 Report Preparation		2.4 Presentation of Findings - City Council and Moorings Bay Citizens Advisory Committee		3.0 Other Technical Assistance	SUBTOTAL	SUBTOTAL	SUBTOTAL		
I. Wood Labor Classifications		Hourly Rate		HOURS	COST	HOURS	COST	HOURS	COST	HOURS	COST	HOURS	COST	HOURS	COST	COST	COST	COST	COST	HOURS	COST
Principal	\$210.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Sr. Project Manager	\$170.00	12	\$2,040	0	\$0	4	\$680	4	\$680	4	\$680	4	\$680	24	\$4,080					52	\$8,840
Project Coordinator	\$100.00	20	\$2,000	12	\$1,200	24	\$2,400	10	\$1,000	20	\$2,000	20	\$2,000	32	\$3,200					138	\$13,600
Sr. Scientist	\$130.00	0	\$0	0	\$0	0	\$0	0	\$0	4	\$520	4	\$520	0	\$0					8	\$1,040
Staff Scientist	\$100.00	0	\$0	0	\$0	36	\$3,600	0	\$0	30	\$3,000	24	\$2,400	0	\$0					90	\$9,000
Technical Professional 3	\$85.00	0	\$0	0	\$0	36	\$3,060	0	\$0	60	\$5,100	60	\$5,100	16	\$1,360					172	\$14,620
Technical Professional 2	\$80.00	0	\$0	0	\$0	48	\$3,840	12	\$960	20	\$1,600	10	\$800	0	\$0					90	\$7,200
Technical Professional 1	\$75.00	0	\$0	0	\$0	14	\$1,050	0	\$0	30	\$2,250	0	\$0	0	\$0					44	\$3,300
Senior Engineer	\$150.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Staff Engineer	\$100.00	0	\$0	0	\$0	2	\$200	0	\$0	0	\$0	0	\$0	0	\$0					2	\$200
GIS Analyst	\$110.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Field Technician	\$75.00	0	\$0	252	\$18,900	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					252	\$18,900
Clerical/Administrative	\$60.00	1	\$60	2	\$120	4	\$240	1	\$60	1	\$60	2	\$120	0	\$0					17	\$1,020
<b>LABOR SUBTOTAL BY SUBTASK</b>		<b>33</b>	<b>\$4,100</b>	<b>266</b>	<b>\$20,220</b>	<b>168</b>	<b>\$15,070</b>	<b>27</b>	<b>\$2,700</b>	<b>169</b>	<b>\$15,210</b>	<b>128</b>	<b>\$11,860</b>	<b>74</b>	<b>\$6,760</b>		<b>\$39,390</b>	<b>\$38,530</b>		<b>866</b>	<b>\$77,920</b>
		1.1 Implementation of stormwater sampling program and kickoff meeting		1.2 Sample collection and laboratory analysis		1.3 Data analysis, interpretation, and reporting		2.1 Kickoff meeting, download/compile available water quality data		2.2 Statistical Analysis of Moorings Bay Water Quality and Biological Data		2.3 Report Preparation		2.4 Presentation of Findings - City Council and Moorings Bay Citizens Advisory Committee		Task 3	TASK 1	TASK 2	TASK 3	Subtotal	
II. Direct Expenses		COST PER UNIT		UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	COST	COST	COST	COST	UNITS	COST
Boat Rental	\$160.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Vehicle	\$90.00	4	\$360	24	\$2,160	0	\$0	0	\$0	0	\$0	0	\$0	4	\$360					32	\$2,880
Lodging	\$121.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Lodging Tax	\$14.52	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
Meals	\$50.00	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
YSI	\$85.00	0	\$0	24	\$2,040	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					24	\$2,040
Gas (\$0.53/mile)	\$0.53	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0					0	\$0
<b>DIRECT EXPENSES SUBTOTAL BY SUBTASK</b>			<b>\$360</b>		<b>\$4,200</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$360</b>		<b>\$4,660</b>	<b>\$360</b>			<b>\$4,920</b>
		1.1 Implementation of stormwater sampling program and kickoff meeting		1.2 Sample collection and laboratory analysis		1.3 Data analysis, interpretation, and reporting		2.1 Kickoff meeting, download/compile available water quality data		2.2 Statistical Analysis of Moorings Bay Water Quality and Biological Data		2.3 Report Preparation		2.4 Presentation of Findings		Task 3	TASK 1	TASK 2	TASK 3	Total	
III. Subcontractors and Optional Services		COST PER UNIT		UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	UNITS	COST	COST	COST	COST	COST	UNITS	COST
Benchmark Laboratory (per	\$5,626.50	0	\$0	12	\$67,518	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0						\$67,518
Optional technical services	\$15,000.00		\$0		\$0		\$0		\$0		\$0		\$0		\$0	\$15,000	\$67,518	\$0	\$15,000		\$82,518
<b>SUBCONTRACTOR/OPTIONAL SUBTOTAL</b>			<b>\$0</b>		<b>\$67,518</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	<b>\$15,000</b>	<b>\$67,518</b>	<b>\$0</b>	<b>\$15,000</b>		<b>\$82,518</b>
<b>SUBTOTAL BY SUBTASK AND TASK</b>			<b>\$4,460</b>		<b>\$91,938</b>		<b>\$15,070</b>		<b>\$2,700</b>		<b>\$15,210</b>		<b>\$11,860</b>		<b>\$9,120</b>	<b>\$15,000</b>	<b>\$111,468</b>	<b>\$38,890</b>	<b>\$15,000</b>		<b>\$166,358</b>

# **ATTACHMENT B**

## Laboratory Quotes





## Attachment B – Laboratory Quotes

**BENCHMARK ENVIROANALYTICAL INC**

1711 12th St East

tel: 941-723-9986

Palmetto, FL 24221

fax: 941753-6061

**QUOTATION WOOD GROUP PLC - CITY OF NAPLES MONTHLY SW - 09.08.20**

<b>Contact: Suzy Baird</b>				<b>Date : 09/08/20</b>		
<b>Company: Wood Group PLC</b>				<b>Phone No. : 352-333-2616</b>		
<b>Address: 281 Airport Road South, Suite281</b>				<b>Email : suzy.baird@woodplc.com</b>		
<b>Naples FL 34104</b>						
PARAMETER	METHOD	MDL	MATRIX	EA COST	#SAMPLES	Estimated MonthlyTotal
<b>-27 Sites Monthly</b>						
Tot. Kjeldahl Nitrogen	351.2	0.05mg/L	SW	\$17.25	27	\$465.75
Nitrate + Nitrite Nitrogen	Systea 1-reagent	0.006 mg/L	SW	\$12.25	27	\$330.75
Nitrite	SM4500-NO2B	0.003 mg/L	SW	\$12.25	27	\$330.75
Nitrate	Calculation	0.006 mg/L	SW	\$0.00	27	\$0.00
Ammonia Nitrogen	350.1	0.008 mg/L	SW	\$14.25	27	\$384.75
Total Nitrogen	Calculation	0.05mg/L	SW	\$0.00	27	\$0.00
Total Phosphorus	365.3	0.008 mg/L	SW	\$15.25	27	\$411.75
Total Hardness	SM2340C	0.682 mg/L	SW	\$11.25	27	\$303.75
Color/pH	SM2120B	2.5 CU	SW	\$10.00	27	\$270.00
Turbidity	180.1	0.11 NTU	SW	\$8.00	27	\$216.00
Ortho-Phos. (field filtered)	365.3	0.002 mg/L	SW	\$14.00	27	\$378.00
Total Suspended Solids	SM2540D	0.570 mg/L	SW	\$9.25	27	\$249.75
Copper	SM3113B/MIBK	0.346/0.271 mg/L	SW	\$11.25	27	\$303.75
Chlorophyll a	445.0	0.25 mg/m <sup>3</sup>	SW	\$26.50	27	\$715.50
Fecal Coliform (MF)	SM2540C	#/100 mL	SW	\$21.25	27	\$573.75
E.coli (MPN)	SM9223B (quantitray)	#/100 mL	SW	\$16.00	27	\$432.00
Enterococci	EPA 1600	#/100 mL	SW	\$17.00	27	\$459.00
				<b>\$215.75</b>		<b>\$5,825.25</b>
WIN Reporting (\$5.00 / Report)						
Excel & standard PDF report included in cost						
*Courier Service for sample pick-up / kit drop-off - \$80/hour						
3 hour round-trip travel estimated						
Sampling Service (travel, sampling, documentation, field parameters) - \$77/hour						
3 hour round-trip travel + 0.5hr per site estimated (if boat is not needed)						
<b>NOTES:</b>						
<b>*If client has a minimum of 2 samples there is no trip charge.</b>						

Attachment B -- Laboratory Quotes



Nokomis Lab01  
 1050 Endeavor Court  
 Nokomis, FL 34275  
 TEL: (941) 234-1000 FAX: (941) 484-6774  
 Website: www.sanderslabs.net

**QUOTATION**

Quote#: 544  
 Date: 8/21/2020

Company: Wood	Project: REVISION 2 Annual Naples Water Quality Monitoring
Contact: Mary Szafranec	TAT: 10 working days
Address: 1101 Channelside Dr Suite 200	QC Level: Basic
Tampa, FL 33602	Project Manager: Katie Strothman
Phone: (813) 748-3625	Sales Rep:
Fax:	Quote Expires: 8/21/2021

Item Description	Test	Matrix	Remarks	Qty	Unit Price	% Disc.	Net Price	Total
Turbidity	E180.1	Aqueous	MDL 0.1	27	25.00	30.00%	17.50	472.50
Total Kjeldahl Nitrogen	E351.2	Aqueous	MDL 0.03	27	30.00	30.00%	21.00	567.00
Nitrogen, Nitrate + Nitrite	E353.2	Aqueous	Nitrate + Nitrite MDL 0.01	27	18.00	30.00%	12.60	340.20
Nitrogen, Nitrite	E353.2	Aqueous	Nitrite MDL 0.01	27	18.00	30.00%	12.60	340.20
Nitrogen, Nitrate + Nitrite	E353.2	Aqueous	Nitrate Calculation	27	7.00	30.00%	4.90	132.30
Ammonia	E350.1	Aqueous	MDL 0.07	27	25.00	30.00%	17.50	472.50
Total Nitrogen	E351.2	Aqueous	Calculation	27	7.00	30.00%	4.90	132.30
Ortho Phosphate	A4500-P-E	Aqueous	MDL 0.01	27	25.00	30.00%	17.50	472.50
Total Phosphorous	E365.4	Aqueous	MDL 0.02	27	25.00	30.00%	17.50	472.50
Total Suspended Solids	A2540D	Aqueous	MDL 0.6	27	25.00	30.00%	17.50	472.50
Metals	E200.8	Aqueous	Copper MDL 0.00093 *	27	26.00	30.00%	18.20	491.40
Fecal Coliform	A9222D	Aqueous	MDL 1cfu. With 3 dilutions	27	45.00	30.00%	31.50	850.50
Enterococcus	E1600	Aqueous	MDL 1 cfu	27	65.00	30.00%	45.50	1,228.50
Hardness	A2340C	Aqueous	MDL 0.1	27	25.00	30.00%	17.50	472.50
Chlorophyll A	A10200H	Aqueous	MDL 1.0 mg/m3	27	65.00	30.00%	45.50	1,228.50
Color	A2120B	Aqueous	MDL 5 ptco units	27	25.00	30.00%	17.50	472.50
Total Coliform MMO-MUG	A9223B	Aqueous	E. coli MDL 1 CFU	27	35.00	30.00%	24.50	661.50

Sub Total: \$9,279.90  
 Misc: \$0.00  
 Surcharge: 0.00%

**TOTAL: \$9,279.90**

**Comments:** This Price Quote is for monthly testing  
 All MDL values are in mg/L, unless noted.  
 Copper MDL is dependent on conductivity levels.  
 All samples will be collected by The Client and delivered to our Ft. Myers Facility  
 Optional sampling fee: \$ 85 x 20 hours per month  
 Fecal samples must arrive no later than 2:30 pm

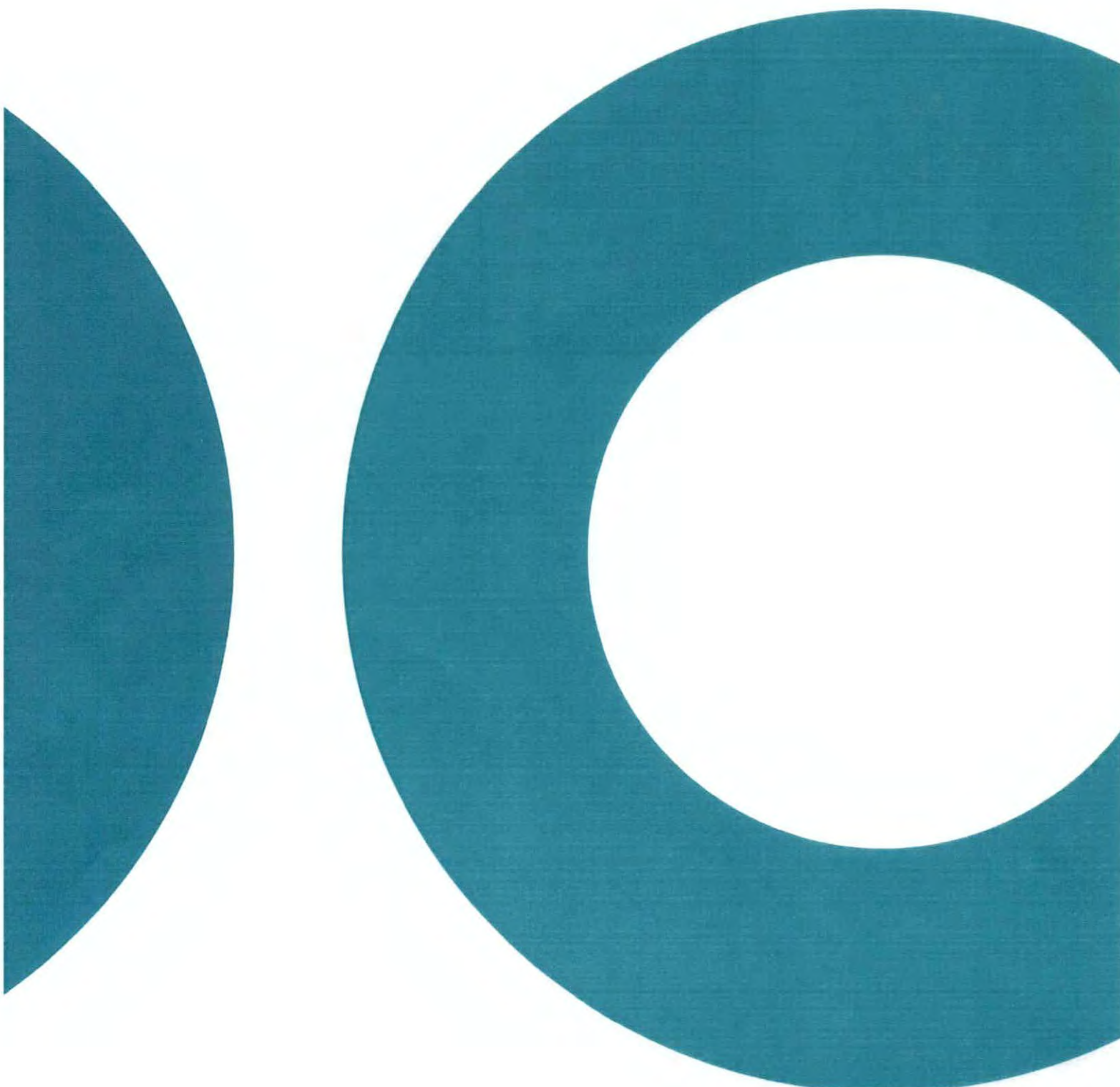
Sincerely,

**Jeff Walsh**  
 Operations Manager  
 Phone (941) 234-1000  
 Email: Jeff@sanderslabs.net

**Terms and Conditions:**

# **ATTACHMENT C**

## Personnel Hourly Rate Schedule



**Attachment C – Personnel Hourly Rate Schedule**

<b>Wood Labor Classifications</b>	<b>Hourly Rate</b>
Principal	\$210.00
Sr. Project Manager	\$170.00
Project Manager	\$150.00
Project Coordinator	\$100.00
Sr. Scientist	\$130.00
Staff Scientist	\$100.00
Technical Professional 3	\$85.00
Technical Professional 2	\$80.00
Technical Professional 1	\$75.00
Senior Engineer	\$150.00
Staff Engineer	\$100.00
GIS Analyst	\$110.00
Field Technician	\$75.00
Clerical/Adminstrative	\$60.00