

City of Naples, FL
ITB No. 20-027
CDBG River Park - 12th Street Sidewalk Connection - ITB

A. Intent

The following Invitation to Bid (ITB) is to obtain the services of a qualified and licensed contractor to install approximately 375 LF of 8-foot-wide sidewalk connecting 3rd Avenue North to the northern edge of 1111 Central Avenue. The contractor shall provide all labor, equipment, materials, and supervision to accomplish the necessary work. The Federal Department of Housing and Urban Development (HUD) under their CDBG Entitlement program has allocated funding to the City of Naples. This funding supports several improvements to the project area. **NOTE: This project is funded through the U.S. Department of Housing and Urban Development, and all aspects of the project must conform to the U.S, HUD standards and requirements including Davis Bacon Wage Determinations and Section 3 Certification.**

B. Location/Existing Conditions

The current sidewalk along 3rd Avenue North ends at a City Lift Station and there is a missing link of sidewalk that will be installed to an existing sidewalk on the northern edge of 1111 Central. The location of the missing link is in the unimproved City ROW of 12th Street North along path shown in red.



C. Background

On February 6, 2019 under Resolution 2019-14293, Council approved a CDBG application for construction of the River Park - 12th Street Sidewalk Connection Project. The project provides a lighted safe sidewalk away from vehicle traffic, accessible route connecting River Park Community Center & surrounding residents to Fun Time Early Childhood Academy & Neighborhood Health Clinic, Baker Park and improves safety of previously CDBG-funded 3rd Ave N sidewalk by adding lighting. At the River Park Community Meeting held Feb 2016, residents ranked Sidewalks as the highest needed CDBG-eligible activity. Additionally, the area around Jasmine Cay Apartments stands out as lacking sidewalk connectivity and the 3rd Ave North walk currently ends abruptly and users continue walking through to 12th Street.

D. Project Description/Scope of Work/Special Project Requirements

The project intent is to improve safety along the existing 3rd Avenue North sidewalk by adding lighting and construct a lighted, ADA accessible route connecting River Park Community Center and the surrounding residents to Fun Time Early Childhood Academy, Neighborhood Health Clinic and Baker Park. The Project will improve a route that people already use.

All work shall be per the current edition of the FDOT Roadway and Traffic Design Standards and the FDOT Standard Specifications for Road and Bridge Construction. Project will include clearing and grubbing all vegetation along the west side of 12th Street North including disposal of the vegetation and any construction debris or garbage encountered, striping the existing sod between the new sidewalk and Jasmine Cay, excavation, grading and compacting along with the installation of either an 8 foot wide, 4" thick fiber mesh reinforced concrete or alternate pervious asphalt sidewalk per plan elevations. The existing 6' chain link fence on the west side of 12th is damaged in numerous locations. Areas of damaged will be flagged prior to construction and any additional damage that occurs will be repaired at no cost to the City. The area between the new sidewalk and Jasmine Cay will be graded in a swale configuration and all disturbed areas will be sodded with Bahia Sod. Contractor will be required to water sod to establish growth and include a two (2) month warranty period. Any sod that is not acceptable to the City will be replaced at no additional cost and watered to establish growth.

The lighting component will tie into an existing street lighting circuit on the west side of the City alley at 3rd Avenue North and include installation of 2" PVC conduit with wiring, grounding rods, pull boxes, bases along with furnishing and installing 8 new LED Street Lights. Streets lights specified are from Lumec Lighting per model numbers listed on Sheet 6 and match the existing lights the City currently uses. Color to be Dark Green. Any proposed alternate must be submitted and approved by the City during the bidding process. No alternates will be allowed after the Bid Opening. Shop drawings for the light poles and signed and sealed calculations by a registered Florida engineer for the pole foundations will be submitted and approved by the City prior to fabrication.

SPECIAL PROJECT REQUIREMENTS

- **Project Safety**

Since the Project is being constructed in a residential area, all efforts will be made to ensure the site is left in a safe condition every night with no holes or open excavations. If an excavation must be left open overnight, the area will be secured using temporary construction fencing.

- **Project Access**

Access to the site will be via 3rd Avenue North east of 11th Street North and the area will be restored to equal or better condition at the completion of the project. Any damages will be repaired at no additional cost to the City.

E. Award of Bid

The City reserves the right to award the bid in a manner that best serves the interests of the City of Naples. Under this Invitation to Bid, the City will consider for award the lowest responsibly and responsive bidder.

F. Oversight

The City designate Project Manager, Brad Hefner, Streets and Stormwater Department will be responsible for the issuance of the Notice to Proceed and for schedule coordination prior to work. City personnel will be responsible for ensuring that the successful proposer has adequate access to the construction site.

G. Quality Control

The City shall oversee this contract to ensure that all objectives within the scope of services are met and the highest level of service is provided to City residents.

H. Hours of Operation

The Contractor shall only provide service in the City no earlier than 7 a.m. or later than 6 p.m., Monday through Saturday per City Code.

I. Laws and Regulations

The Contractor agrees that, in the performance of work and services under this, the Contractor will qualify under and comply with any and all federal, state and local laws and regulations now in effect.

J. Licenses and Permits

Licenses may be required by the State of Florida, Collier County, or the City of Naples to perform all or part of this work. Contractors should investigate and determine if they hold the necessary License(s) prior to bid submittal. Permitting may be required for all or part of the requested work. The contractor will be responsible for investigating and determining if permitting is necessary. The contractor will also be responsible for obtaining permits.

At a minimum, vendors must submit the following:

1. A General Contractor License; and be certified and or qualified to complete the project per specifications.
2. Prospective vendors, whether residents or nonresidents of Florida, must provide evidence of proper licensure with their Bids submittal. Such evidence must be in the form of copies of their Florida license which authorizes Bidder to perform the work.
3. Prospective vendors must hold the required license for the type of work to be performed at the time their bid response is submitted and for the duration of the contract.
4. Prospective vendors must provide a list of the permit(s) they determined are necessary to perform the requested work.

K. QUALIFICATIONS

The Contractor must be licensed with a minimum of five (5) years of experience in sidewalk construction on similar projects. All bidders must provide a listing of completed specific projects and send the attached reference questionnaire to the client who will submit the completed form directly to the City. The City reserves the right to contact these references, in order to determine the competency of the Contractor.

L. Contractor Assignment and Subcontracts

The successful proposer will be required to perform this work. No assignment of the contract will be allowed without written authorization from the City.

The contractor must take all necessary affirmative steps to assure that equal opportunity is provided to M/WBE firms to compete for and perform subcontracts which the contractor enters into pursuant to this contract. The contractor will use his best efforts to solicit bids and must document efforts to utilize M/WBE firms, including identifying what firms were solicited as suppliers and/or subcontractors, as applicable. Information regarding certified M/WBE firms can be obtained from:

- Florida Department of Management Services, Office of Supplier Diversity,
- Florida Department of Transportation (construction services, particularly highway),
- Minority Business Development Center in most major cities, and
- Local government M/WBE programs in many large counties and cities.

This Bid includes a Section 3 Right-to-Match policy. If a qualified, non-Section 3 business submits the lowest price Bid, and the Bid submitted by one or more qualified and responsive Section 3 business is within ten percent (10%) of the price submitted by the non-Section 3 business, then the Section 3 Business with the apparent lowest

bid offer shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive Bidder.

M. Contractor Personnel

All construction personnel WILL be interviewed on the work site to ensure all workers confirm with hourly wage level for Davis Bacon compliance.

Additionally, personnel must wear company uniforms and be neat in appearance. T-shirts are permitted providing they are company supplied with company Logo/Art work applied to them. Contractor personnel shall be courteous to all City residents at all times. The City shall have the right to have the contractor remove any employee found to show discourteous behavior to customers or City employees.

N. Point of Contact

All contact, correspondence or other activity concerning this contract or similar activity, with the City shall be initiated through the Project Manager.

O. Records

The Contractor shall make all of its books, files, records and other documents in conjunction with its operations under a contract available and open for inspection in the Contractor's office by the City at reasonable times upon reasonable notice. The City, County and Hud staff will have the right to audit the Contractor's records at its own expense.

P. Cleanup

Upon completion, the vender will remove all excess materials, and properly dispose of all construction debris.

Q. Warranty

Vender will issue and insure a full warranty on workmanship labor and materials for a period of no less than one (1) year.

R. Access to site

Contractor will have access to the site in accordance with all City ordinances.

S. Compliance with City Ordinances and Federal Regulations

The contractor will be familiar and comply with all City ordinances and federal regulations as set forth in EXHIBIT C - Federal Contract Provisions, and EXHIBIT D - Assurances and Certifications

T. Mandatory Pre-Construction Meeting

A mandatory pre-contract / purchase order meeting will be held with City of Naples staff, Collier County staff, and the contractor to ensure compliance with all federal regulation regarding this project including all wage provision of Davis-Bacon.

U. Insurance

The City's General Insurance Requirements on page 10 apply. In addition to the City's General Insurance Requirements, the specialized insurances listed below may be required at the time of contract depending on the scope of services. **UMBRELLA LIABILITY:** With limits of not less than \$5,000,000 per occurrence covering all work performed under this contract. **HAZARDOUS MATERIALS INSURANCE:** For the purpose of this section, the term "hazardous materials" includes all materials and substances that are now designated or defined as hazardous by Florida or Federal law or by the rules or regulations of Florida or any Federal Agency. If work being performed involves hazardous materials, the need to procure and maintain any or all of the following coverage will be specifically addressed upon review of exposure. However, hazardous materials are identified while carrying out this contract no further work is to be performed in the area of the hazardous material until Risk Management has been consulted as to the potential need to procure and maintain any or all of the following coverage through an amendment to the contract.

V. TERMS OF CONTRACT

Project will start on or about September 1, 2020 and must be completed within 60 day from the Notice to Proceed (or as stipulated in the construction agreement) and A1A construction invoice immediately after final inspection.

1. E-Verification

The vendor and all sub-contractor must be registered in the federal E-Verification System.

2. Construction Sign

The vendor will be responsible of HUD approved 4 x 8-foot contract sign at the work site. Example shown below.



3. Davis-Bacon Act

The vendor **MUST** have experience and worked directly with Davis Bacon wage determination weekly payroll reporting.

Per Exhibit A, the Contractor may elect to utilize an electronic payroll system for certified payrolls and statements of compliance. Vendor A1A construction invoices payments will be delayed until the corresponding certified payroll is submitted in the correct format.

4. Sampling, Inspection, and Test

The owner reserves the right to require each contractor to demonstrate to the satisfaction of the City, within ten (10) days of request, that the bidder's equipment, surfacing or soil amendment is compatible as required by the contract and as represented by the contractor, and that the equipment and products will meet or surpass any functional specification as required by the contract and as represented by the contractor. Demonstration content, time, and place are subject to agreement between the City and the contractor.

5. Protection of Public Property

The Contractor shall protect all materials and work against injury from any cause and shall provide and maintain all necessary guards for the protection of the public. He shall be held responsible for any damage or injury to person or property, which may occur as a result of his fault or negligence.

6. Investigation and Utilities

Contractor shall have the sole responsibility of satisfying itself concerning the nature and location of the Work and the general and local conditions, and particularly, but without limitation, with respect to the following: those affecting transportation, access, disposal, handling and storage of materials; availability and quality of labor; water and electric power; availability and condition of roads; work area; living facilities; climatic conditions and seasons; physical conditions at the work-site and the project area as a whole; topography and ground surface conditions; nature and quantity of the surface materials to be encountered; subsurface conditions; equipment and facilities needed preliminary to and during performance of the Work; and all other costs associated with such performance. The failure of Contractor to acquaint itself with any applicable conditions shall not relieve Contractor from any of its responsibilities to perform under the Contract Documents, nor shall it be considered the basis for any claim for additional time or compensation. 2) Contractor shall locate all existing roadways, railways, drainage facilities and utility services above, upon, or under the Project site, said roadways, railways, drainage facilities and utilities. Contractor shall contact the owners of all Utilities to determine the necessity for relocating or temporarily interrupting any Utilities during the construction of the Project. Contractor shall schedule and coordinate its Work around any such relocation or temporary service interruption. Contractor shall be responsible for properly shoring, supporting and protecting all Utilities at all times during the course of the Work.

W. SELECTION PROCESS

Solicitation Schedule: Listed below are the important dates and times related to this solicitation. The operating department may find it necessary to change any of these dates or times. All dates are subject to change.

Action	Completion Date
ITB Issued	Week of May 18, 2020
Non-mandatory Preproposal Conference	June 1, 2020
ITB Opening	June 22, 2020
Determination of Award	Week of August 17, 2020

X. VENDOR BASELINE CRITERIA

1. Mandatory Form information including Cover Sheet, Submission Check List, W-9, general references and any applicable licenses / certifications.
2. If sub-contractors are going to be used, they MUST be identified.
3. Vendor must have knowledge and/or experience in working with Davis-Bacon federal wage determination, and weekly wage reporting.
4. Provide any M/WBE certification(s) and additional related information. Certified Minority and Women Business Enterprises (M/WBE) and HUD Section 3 County registered businesses are encouraged to submit bid.

NOTE: Failure to meet any of the above baseline criteria MAY be grounds for submittal non-compliance.

**CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FLORIDA 34102
PH: 239-213-7100 FX: 239-213-7105**

ADDENDUM NUMBER 1

NOTIFICATION DATE:	SOLICITATION TITLE:	SOLICITATION NUMBER:	BID OPENING DATE & TIME:
6/10/2020	CDBG River Park - 12th Street Sidewalk Connection - ITB	20-027	6/22/2020 2:00PM

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

The following answer to written submitted question:

I have a question for the River Park Project you are asking for a Bid Bond not a performance bond correct?

ANSWER: Please reference Sections F & G page 15 of the bid document.

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INVITATION TO BID
CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FL 34102
PH: 239-213-7100 FX: 239-213-7105

COVER SHEET

NOTIFICATION DATE: 5/20/2020	SOLICITATION TITLE CDBG River Park - 12th Street Sidewalk Connection - ITB	SOLICITATION NUMBER: 20-027	OPENING DATE & TIME: 6/22/2020 2:00 PM
PRE-BID CONFERENCE DATE, TIME AND LOCATION: A non-mandatory Pre-Bid conference will be held Monday, June 1, 2020 at 10:00 A.M. local time in the River Park Community Center located at 301 11th Street North, Naples FL, 34102.			
LEGAL NAME OF PARTNERSHIP, CORPORATION OR INDIVIDUAL: HERITAGE UTILITIES, LLC.			
MAILING ADDRESS: 566 COMMERCIAL BOULEVARD			
CITY-STATE-ZIP: NAPLES, FLORIDA 34104			
PH: 239-348-2636	EMAIL: junior@heritageutilities.com		
FX: n/a	WEB ADDRESS: heritageutilities.com		
AUTHORIZED SIGNATURE 	DATE June 22, 2020	PRINTED NAME/TITLE Ignacio (Junior) Arevalo	
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. In submitting a bid to the City of Naples the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Naples all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of FL for price fixing relating to the particular commodities or services purchased or acquired by the City of Naples. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the bidder.			
FE/EIN Number <u>81-4803708</u>		DUNS Number <u>060642625</u>	
<small>Please initial by all that apply</small>			
<small>I acknowledge receipt/ review of the following addendum</small>			
<input checked="" type="checkbox"/> Addendum #1	<input type="checkbox"/> Addendum #2	<input type="checkbox"/> Addendum #3	<input type="checkbox"/> Addendum #4
<input type="checkbox"/> Addendum #5	<input type="checkbox"/> Addendum #6	<input type="checkbox"/> Addendum #7	<input type="checkbox"/> Addendum #8

PLEASE NOTE THE FOLLOWING

- > This page must be completed and returned with your bid.
- > Bids must be submitted in a sealed envelope, marked with solicitation number & opening date.
- > All submissions must be received, and date stamped by Purchasing staff prior to the above "OPENING DATE & TIME".
- > Submission received after the above opening date and time will not be accepted.
- > Bid tabulations will be available on the City of Naples web site <https://www.naplesgov.com/rfps>



CITY OF NAPLES

Purchasing Division

REFERENCE QUESTIONNAIRE

PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 5 YEARS.

It is the bidder's responsibility to contact the Purchasing Department prior to submitting their bid to verify receipt of the required number of references.

Solicitation No. 20-027 RFP/ITB Title: CDBG RIVER PARK-12TH ST. SIDEWALK CON.

Bidder/Respondent Name: HERITAGE UTILITIES, LLC:

This reference questionnaire must be filled out by the company that has done business with the Bidder/Respondent in the past. If the item is not applicable, please state "n/a".

Relationship with Bidder/Respondent: Client/Customer/Owner

Title of last project: Hibiscus IQ Assembly Access Project

Year last project completed 2019

Contract Start/End Dates: 3/2019-6/2019

Contract Amount: \$175,000

How many projects performed: 2

Overall Performance: Excellent

Management Ability: Excellent

Ability to meet time schedule: Excellent

Ability of control costs: Excellent

Problems encountered: Nothing of significance

Quality of Personnel: Excellent

How well Contractor coordinated with Owner: Very well

Cooperation or Lack Thereof: High degree of cooperation

Quality of Subcontractors: No major subs

Subcontractor Payment Issues: Not applicable

Were there any conflicts, disputes, or other problems:

Yes No

If yes, were they reported early and were they managed well? How were they resolved? Were you satisfied the resolution was fair to both parties?

How satisfied are you with the Bidder/Respondent's ability to perform based on your expectations and according to the contractual arrangements?

Heritage Utilities has consistently met, and occasionally exceeded my expectations.

Would you contract again with the Bidder/Respondent for the same or similar services? Do you have plans to contract with them again?

Yes No

Any additional comments?

Heritage Utilities has performed well on two recent projects that I have managed. I have a lot of confidence in the firm for civil/site/utility projects.

This REFERENCE QUESTIONNAIRE is provided by:

Collier County Public Utilities

Name of Company

3339 Tamiami Trail East, Suite 300, Naples, FL 34112

Address of Company

239-877-8289

Telephone No.

john.eick@colliercountyfl.gov

Email address:

Date: June 17, 2020

John H. Eick, P.E., Sr. Project Manager

Name and title of person filling out this reference questionnaire:

John Eick/s/

Signature of person filling out this reference questionnaire:

This reference form must be emailed to Purchasing@naplesgov.com by the company who is providing the reference on or before BID OPENING DATE & TIME indicated on the Cover Sheet. Please add Solicitation Number to your E-mail subject line.



CITY OF NAPLES

Purchasing Division

REFERENCE QUESTIONNAIRE

PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 5 YEARS.

It is the bidder's responsibility to contact the Purchasing Department prior to submitting their bid to verify receipt of the required number of references.

Solicitation No. 20-027 RFP/ITB Title: CDBG RIVER PARK-12TH ST. SIDEWALK CON.

Bidder/Respondent Name: HERITAGE UTILITIES, LLC.

This reference questionnaire must be filled out by the company that has done business with the Bidder/Respondent in the past. If the item is not applicable, please state "n/a".

Relationship with Bidder/Respondent: Subcontractor

Title of last project: 8th Street Corridor Improvements (City of Naples)

Year last project completed 2019

Contract Start/End Dates: 4/2019 - 11/2019 (Phase 1)

Contract Amount: \$3.5M

How many projects performed: > 10

Overall Performance: Excellent

Management Ability: Excellent

Ability to meet time schedule: Excellent

Ability of control costs: Excellent

Problems encountered: Several unforeseen conflicts/all addressed quickly

Quality of Personnel: Excellent

How well Contractor coordinated with Owner: very well

Cooperation or Lack Thereof: Excellent

Quality of Subcontractors: N/A

Subcontractor Payment Issues: N/A

Were there any conflicts, disputes, or other problems:

Yes No

If yes, were they reported early and were they managed well? How were they resolved? Were you satisfied the resolution was fair to both parties?

How satisfied are you with the Bidder/Respondent's ability to perform based on your expectations and according to the contractual arrangements?

100%

Would you contract again with the Bidder/Respondent for the same or similar services? Do you have plans to contract with them again?

Yes No

Any additional comments?

On this specific project, there were multiple owner implemented changes that were all completed in a timely manner and did not delay the project due to their efforts and ability to complete them quickly.

This REFERENCE QUESTIONNAIRE is provided by:

Wright Construction Group

Name of Company

5811 Youngquist Road

Address of Company

239-462-7371 (cell)

Telephone No.

neil.monkman@wcgfl.com

Email address:

Date: 6/17/2020

Neil A. Monkman - Project Manager

Name and title of person filling out this reference questionnaire:

Signature of person filling out this reference questionnaire:

Digitally signed by Neil A. Monkman
DN: cn=Neil A. Monkman, o=Wright Construction Group, email=Neil.Monkman@wcgfl.com, c=US
Reason: I am the author of this document
Date: 2020.06.17 14:40:04 -0400

This reference form must be emailed to Purchasing@naplesgov.com by the company who is providing the reference on or before BID OPENING DATE & TIME indicated on the Cover Sheet. Please add Solicitation Number to your E-mail subject line.



CITY OF NAPLES

Purchasing Division

REFERENCE QUESTIONNAIRE

PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 5 YEARS.

It is the bidder's responsibility to contact the Purchasing Department prior to submitting their bid to verify receipt of the required number of references.

Solicitation No. 20-027 RFP/ITB Title: CDBG RIVER PARK-12TH ST. SIDEWALK CON.

Bidder/Respondent Name: HERITAGE UTILITIES, LLC.

This reference questionnaire must be filled out by the company that has done business with the Bidder/Respondent in the past. If the item is not applicable, please state "n/a".

Relationship with Bidder/Respondent: Customer

Title of last project: 1051 3rd ST S

Year last project completed 2020

Contract Start/End Dates: NA

Contract Amount: \$ 18,780.00

How many projects performed: >10

Overall Performance: Excellent

Management Ability: Excellent

Ability to meet time schedule: Excellent

Ability of control costs: Excellent

Problems encountered: Nothing significant.

Quality of Personnel: Outstanding

How well Contractor coordinated with Owner: This contractor does a superb job in keeping me informed.

Cooperation or Lack Thereof: Contractor does an exceptional job in cooperating with unforeseen items.

Quality of Subcontractors: NA

Subcontractor Payment Issues: _____

Were there any conflicts, disputes, or other problems:

Yes No

If yes, were they reported early and were they managed well? How were they resolved? Were you satisfied the resolution was fair to both parties?

How satisfied are you with the Bidder/Respondent's ability to perform based on your expectations and according to the contractual arrangements?

Extremely satisfied.

Would you contract again with the Bidder/Respondent for the same or similar services? Do you have plans to contract with them again?

Yes No

Any additional comments?

Excellent work and very reasonable rates. Very easy to work with and are dedicated to meeting our demands.

This REFERENCE QUESTIONNAIRE is provided by:

Bob Dorta

Name of Company

City of Naples

Address of Company

295 Riverside Circle, Naples, FL 34102

Telephone No.

(239) 213-5117

Email address:

Date: 6/18/2020

Bob Dorta, Supervisor Stormwater Operations.

Name and title of person filling out this reference questionnaire:

MM

Signature of person filling out this reference questionnaire:

This reference form must be emailed to Purchasing@naplesgov.com by the company who is providing the reference on or before BID OPENING DATE & TIME indicated on the Cover Sheet. Please add Solicitation Number to your E-mail subject line.

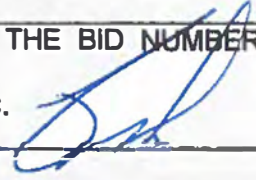
SUBMISSION CHECKLIST

Bidder certifies by signature below that the following Documents are Included In the Bid Submittal, fully completed in accordance with the bid requirements. It's the bidder's responsibility to contact the Purchasing Department prior to submitting a bid to ascertain if any addenda have been issued, to obtain any and all such addenda and return executed addenda with this bid. Bidder should check off each of the following items as completed and submit with bid response:

CHECKLIST ELEMENTS	INCLUDED
Bidder must submit one (1) original signature of the response and one (1) copy of the response and one (1) properly indexed Windows® compatible PDF of the original document on a CD or USB Flash Drive containing one PDF file of the full response that is clearly labeled with your company's name, Solicitation number and title.	X
Include any required drawings; descriptive literature; qualifications; schedules; product compliance / exceptions; alternatives; questionnaire; references, forms, tabs, pricing/cost; and any information required of the proposer identified in the text of the bid including information for bid evaluation.	X
Include any Professional Licenses (General Contractors license, Underground Utility and Excavation, Builders, etc.) that qualify the firm for this solicitation as well as applicable bond documents, if required. Note if you are not a single prime contractor. List all subcontractors to be used for our project in your bid/proposal and their professional licenses.	X
Mandatory FORMS from this document to be included are: <u>Cover Sheet, References Sheet, Submission Checklist Sheet, signed IRS W-9 (OCT 2018), Cost / BID Schedule and Acknowledgement of Business Type.</u>	X
Have an authorized individual sign the appropriate pages including the <u>Cover Sheet</u> with any bid addendums initialed. Include all Addendums with your Proposal.	X
Ensure the following: 1. The Bid has been signed 2. Bid schedule completed. 3. The Bid prices offered have been reviewed. 4. The price extensions and totals have been checked.	X
Bid document needs to be received by the <u>OPENING DATE & TIME</u> indicated on the <u>Cover Sheet</u> . The mailing envelope must be addressed to: City of Naples Purchasing Division 735 8th Street South Naples, Florida 34102	X
The mailing envelope must be sealed and marked with: Bid Number: 20-027 Title: CDBG River Park - 12th Street Sidewalk Connection Opening Date: 6/22/2020	

ALL COURIER DELIVERED BIDS MUST HAVE THE BID NUMBER AND TITLE ON THE OUTSIDE OF THE COURIER PACKET.

Submitting Vendor Name: HERITAGE UTILITIES, LLC.

Authorized Bidder's Signature: _____ 

At the discretion of the Purchasing Manager, bids or proposals with minor irregularities may be accepted and allowed to be corrected when in the best interest of the City.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
HERITAGE UTILITIES, LLC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
566 Commercial Boulevard

6 City, state, and ZIP code
Naples, Florida 34104

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

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OR

Employer identification number

8	1	-	4	8	0	3	7	0	8
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ June 22, 2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its Instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS Individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-368-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/identityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

SCHEDULE OF VALUES
ITB 20-027
CDBG RIVER PARK to 12th ST. SIDEWALK CONNECTION

Item	Base Bid Description	Unit	Quantity	Unit Price	Total Line Item Cost
1	Project Sign and Reporting Requirements	LS	1	4,750.26	4,750.26
2	Clearing of Vegetation and Striping Sod	LS	1	5,500.00	5,500.00
3	Grading for Sidewalk and Swale	SY	1800	3.50	6,300.00
4	Embankment - Truck Measure. 1 load equals 18 CY	CY	108	13.89	1,500.12
5	4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace 11' of damaged walk and Ty B	SY	330	24.00	7,920.00
6	Sod - Bahia Including Watering and Warranty	SY	1470	2.25	3,307.50
7	F&I Street Lights including conduit, wiring, bases, etc. for a Complete Operational Assembly	EA	8	6,404.00	51,232.00
TOTAL BASE BID PRICE ITEMS 1 THRU 7					80,509.88

ALTERNATE - CONCRETE SIDEWALK WITH PERVIOUS ASPHALT

8	* Item #4 - Deduct Bid Amount Above: Embankment - Truck Measure. 1 load equals 18 CY	CY	108	13.89	1,500.12
9	** Item #5 - Deduct Bid Amount Above: 4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace	SY	330	24.00	7,920.00
10	Add: 4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace 11' of damaged walk and Ty B	SY	25	24.00	600.00
11	Add: Pervious Asphalt Sidewalk per Sheet 8	SY	305	30.00	9,150.00
TOTAL BASE BID PRICE PLUS ALTERNATES #8, #9, #10 & #11					99,680.00

* Item 8 - The Unit Price shall be the same for both the Base Bid Item #4 and Base Bid Plus Alternate Unit price Item
 ** Item 9 - The Unit Price shall be the same for both the Base Bid Item #5 and Base Bid Plus Alternate Unit price Item

Payment Option Physical check only	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Is there a discount for a credit card payment?		
Is there an additional charge for credit card payment?		
Discount for early payment?		
Prompt payment terms: % Days; Net 30 Days		

Company Name: Heritage Utilities, LLC

EIN: 81-4803708

Email: junior@heritageutilities.com

Name and Title fo individual completing this schedule:

Ignacio (Junior) Arevalo

Vice President

(Printed Name)

(Title)

X  June 22, 2020

(Signature)

(Date)

ACKNOWLEDGEMENT OF BUSINESS TYPE

The undersigned Bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid.

BUSINESS ADDRESS of BIDDER:

Heritage Utilities, LLC

Company Name

566 Commercial Boulevard

Address

Naples

Florida

34104

City

State

Zip

Telephone No. **239-348-2636**

Fax No. **n/a**

SIGNATURE OF BIDDER

If an Individual:

Signature

Print Name

Doing business as

If a Partnership:

By:

Partner Signature

Print Name

If a Corporation: **HERITAGE UTILITIES, LLC.**

Corporate Name

(a **(LLC.)**

Corporation) In what State is the Corporation Incorporated? **Florida**

If not incorporated under the laws of Florida, are you licensed to do business in Florida? Yes No

By:



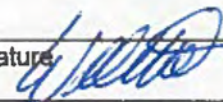
William M. Utsler

Signature

Print Name

Sign and Date Form: Certification:

Under penalties of perjury, I certify that the information shown on this form is correct to my knowledge.

Signature 	Print Name William Utsler
Title President	Date 06/22/2020

1/14/2020

Detail by Entity Name

DIVISION OF CORPORATIONS



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Limited Liability Company
HERITAGE UTILITIES LLC

Filing Information

Document Number	L16000230271
FEI/EIN Number	81-4803708
Date Filed	12/21/2016
Effective Date	01/01/2017
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	03/27/2017
Event Effective Date	NONE

Principal Address

566 Commercial Ave
NAPLES, FL 34104

Changed: 01/25/2018

Mailing Address

566 Commercial Ave
NAPLES, FL 34104

Changed: 01/02/2020

Registered Agent Name & Address

Utsler, William
566 Commercial Ave
NAPLES, FL 34104

Name Changed: 01/02/2020

Address Changed: 01/02/2020

Authorized Person(s) Detail

Name & Address

Title MGR

UTSLER, WILLIAM
3410 23rd Ave SW

1/14/2020

Detail by Entity Name

NAPLES, FL 34117

Title Mgr

Arevalo Jr, Ignacio
746 Arpage Court
Fort Myers, FL 33193

Annual Reports

Report Year	Filed Date
2018	01/25/2018
2019	04/01/2019
2020	01/02/2020

Document Images

01/02/2020 -- ANNUAL REPORT	View image in PDF format
04/01/2019 -- ANNUAL REPORT	View image in PDF format
01/25/2018 -- ANNUAL REPORT	View image in PDF format
03/27/2017 -- LC Amendment	View image in PDF format
12/21/2016 -- Florida Limited Liability	View image in PDF format

Florida Department of State, Division of Corporations



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

UTSLER, WILLIAM MARTIN

HERITAGE UTILITIES LLC
8725 31ST AVE SW
NAPLES FL 34117

LICENSE NUMBER: CBC1261698

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



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RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

THE UNDERGROUND UTILITY & EXCAVATION CO HEREIN IS CERTIFIED UNDER THE
 PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

UTSLER, WILLIAM MARTIN

HERITAGE UTILITIES LLC
 8725 31ST AVE SW
 NAPLES FL 34117

LICENSE NUMBER: CUC1225430

EXPIRATION DATE: AUGUST 31, 2020

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239-348-2636

566 Commercial Boulevard, Naples, Florida 34104

June 19, 2020

Bid No.: 20-027

Title: CDBG River Park – 12th Street Sidewalk Connection

Bid Due: Monday June 22, 2020

Time of Public Opening: 2:00 pm

To whom this may concern;

We are submitting the name of our Subcontractor that we will be using on the above project.

Trade: ElectricalName of Vendor:

Nova Electrical Contractors, Inc.

13723 Jetport Commerce Parkway (Suite #10)

Fort Myers, FL 33913

Contact: Lizardo Casanova, President (email: lizardo@nova-electrical.com)

We have attached their current Electrical License.

Very truly yours,

HERITAGE UTILITIES, LLC.

Ignacio (Junior) Arevalo
Vice President

Encs.

License: CBC1261698



Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

CASANOVA, LIZARDO

NOVA ELECTRICAL CONTRACTORS, INC.
705 THOMPSON AVENUE
LEHIGH ACRES FL 33972

LICENSE NUMBER: EC13008737

EXPIRATION DATE: AUGUST 31, 2020

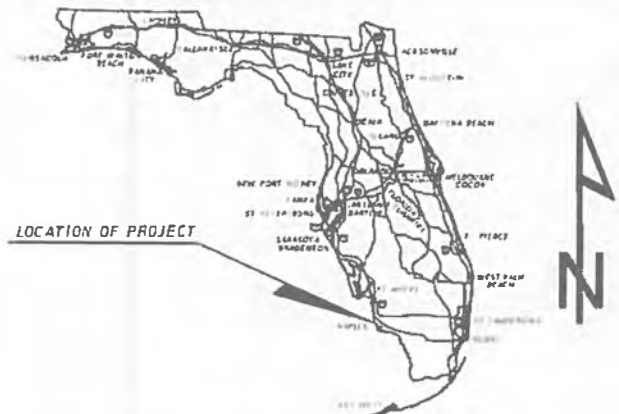
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ATTACHMENT A - PROJECT PLAN DOCUMENT



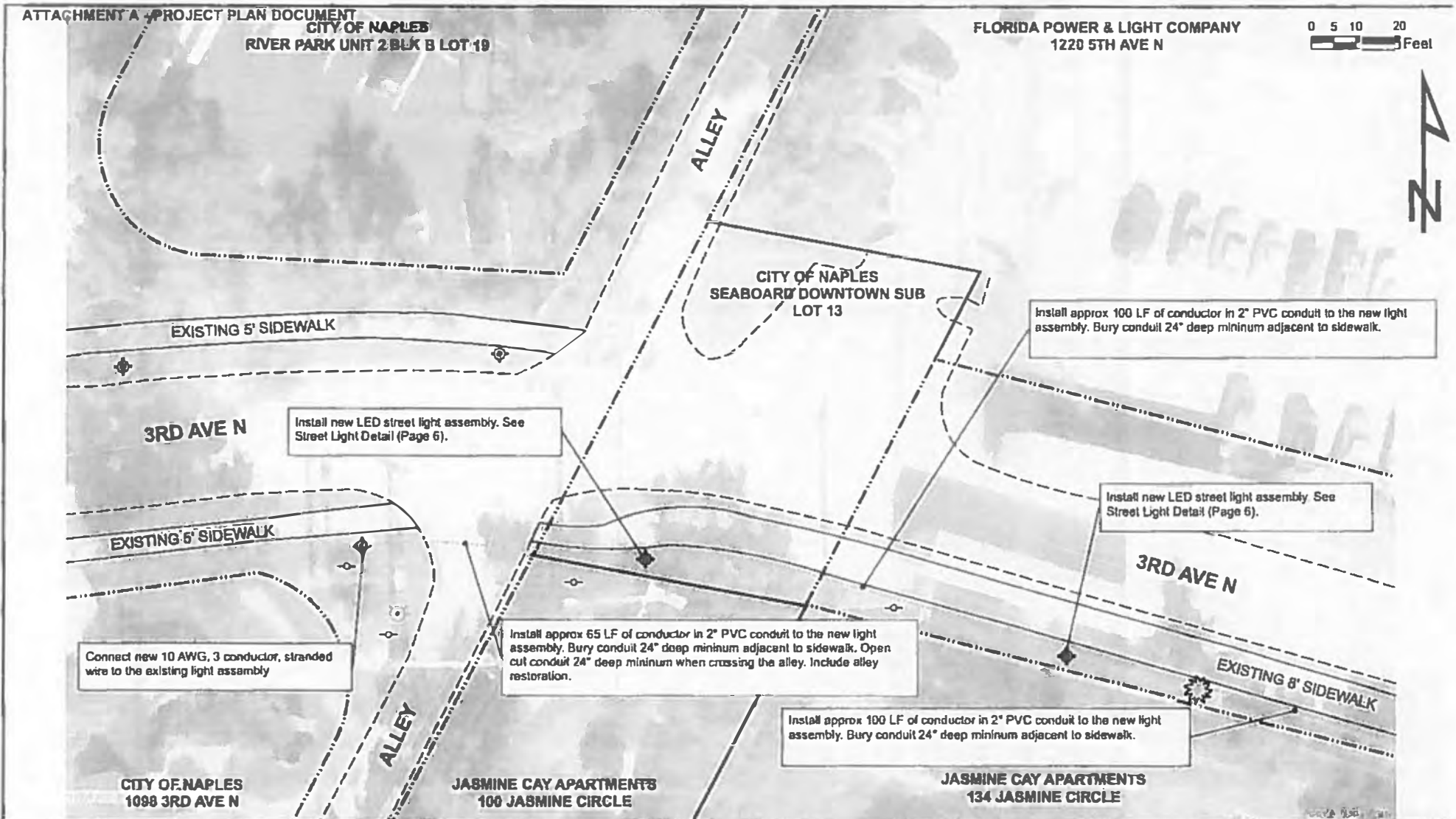
Plan Sheet Legend

- Proposed Street Light
- Proposed Pull/Splice Box
- Proposed Electrical Circuit
- Existing Street Light
- Existing Utility Pole
- Existing Fire Hydrant
- Existing Tree
- Existing Hedges
- Proposed Elevation
- Current Elevation
- Clear & Grub Invasive Vegetation
- Lift Station
- Proposed New Sidewalk
- Edge of Existing Sidewalk
- Edge of Roadway Pavement
- Property Line
- R/W Boundary Line

Notes:

1. The City may elect to make changes to these plans in accordance with field conditions.
2. All work shall be performed in accordance with the latest version of Florida Department of Transportation Standard Specifications for Road and Bridge Construction
3. The elevations shown in these plans are not referenced to any standard vertical datum. TBM-1 and TBM-2 are theoretical benchmarks at existing storm manhole covers and are identified in these plans. All elevations are to reference the elevation of TBM-1 and TBM-2.
4. It is the responsibility of the contractor to locate all underground utilities and verify their position prior to beginning construction. The City of Naples assumes no responsibility for any errors or omissions of existing utilities.

No.	Description	Date	 <p>CITY OF NAPLES STREETS & STORMWATER DEPT. 295 RIVERSIDE CIRCLE NAPLES, FL 34102 (239) 213-5000</p>	CREATED BY: ALEX DIAZ-CLARK ENGINEERING AIDE	SHEET: PROJECT LOCATION	PAGE NO.
					DATE 04/08/2019	PROJECT: RIVER PARK TO 12TH ST SIDEWALK CONNECTION



No.	Description	Date



CITY OF NAPLES
STREETS & STORMWATER DEPT.
 295 RIVERSIDE CIRCLE
 NAPLES, FL 34102
 (239) 213-5000

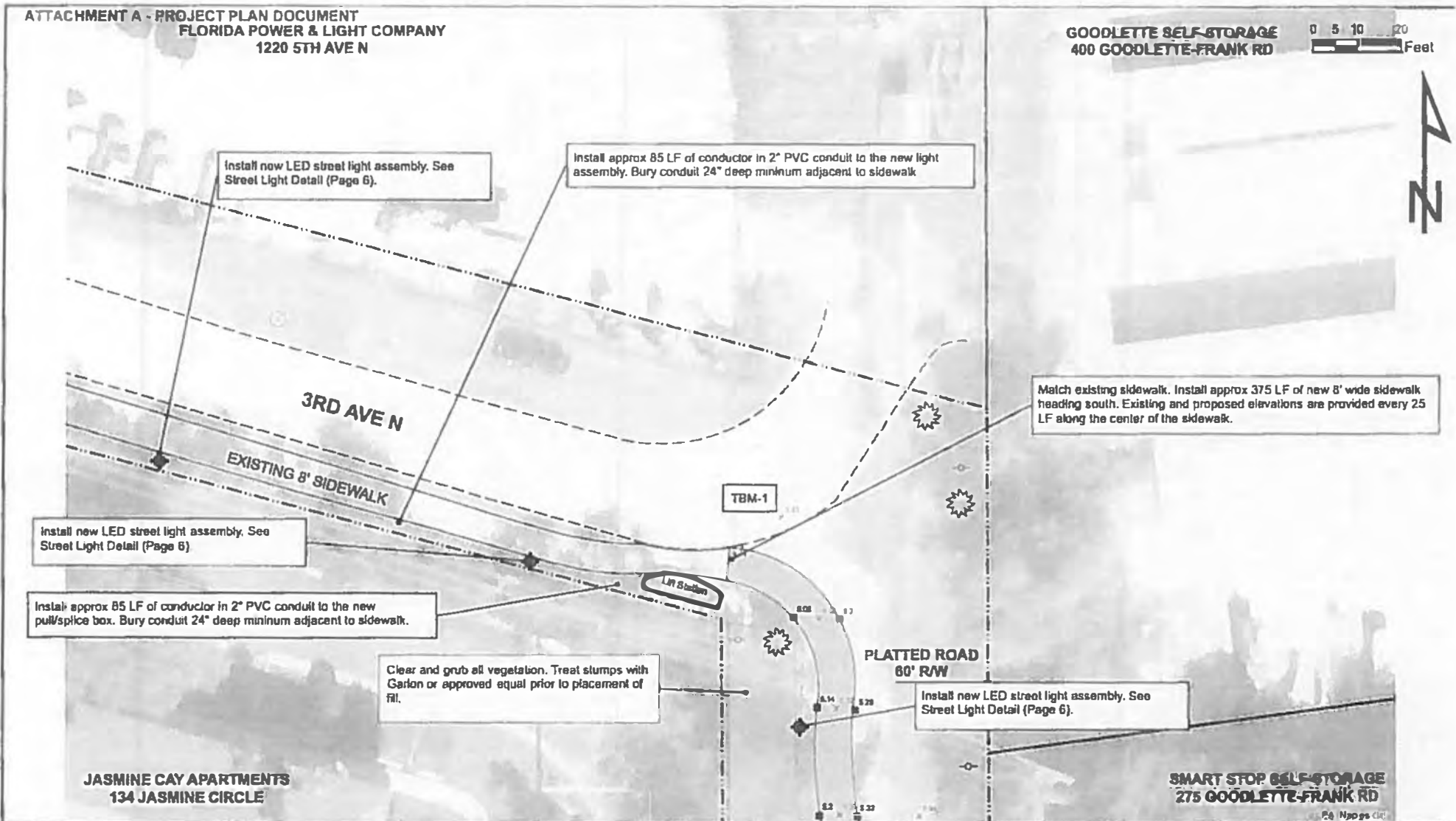
CREATED BY
 ALEX DIAZ-CLARK
 ENGINEERING AIDE

DATE:
 04/08/2019

SHEET:
PLAN SHEET (1)

PROJECT:
**RIVER PARK TO 12TH ST
 SIDEWALK CONNECTION**

PAGE NO.
2



No.	Description	Date

CITY OF NAPLES
STREETS & STORMWATER DEPT.
 295 RIVERSIDE CIRCLE
 NAPLES, FL 34102
 (239) 213-5000

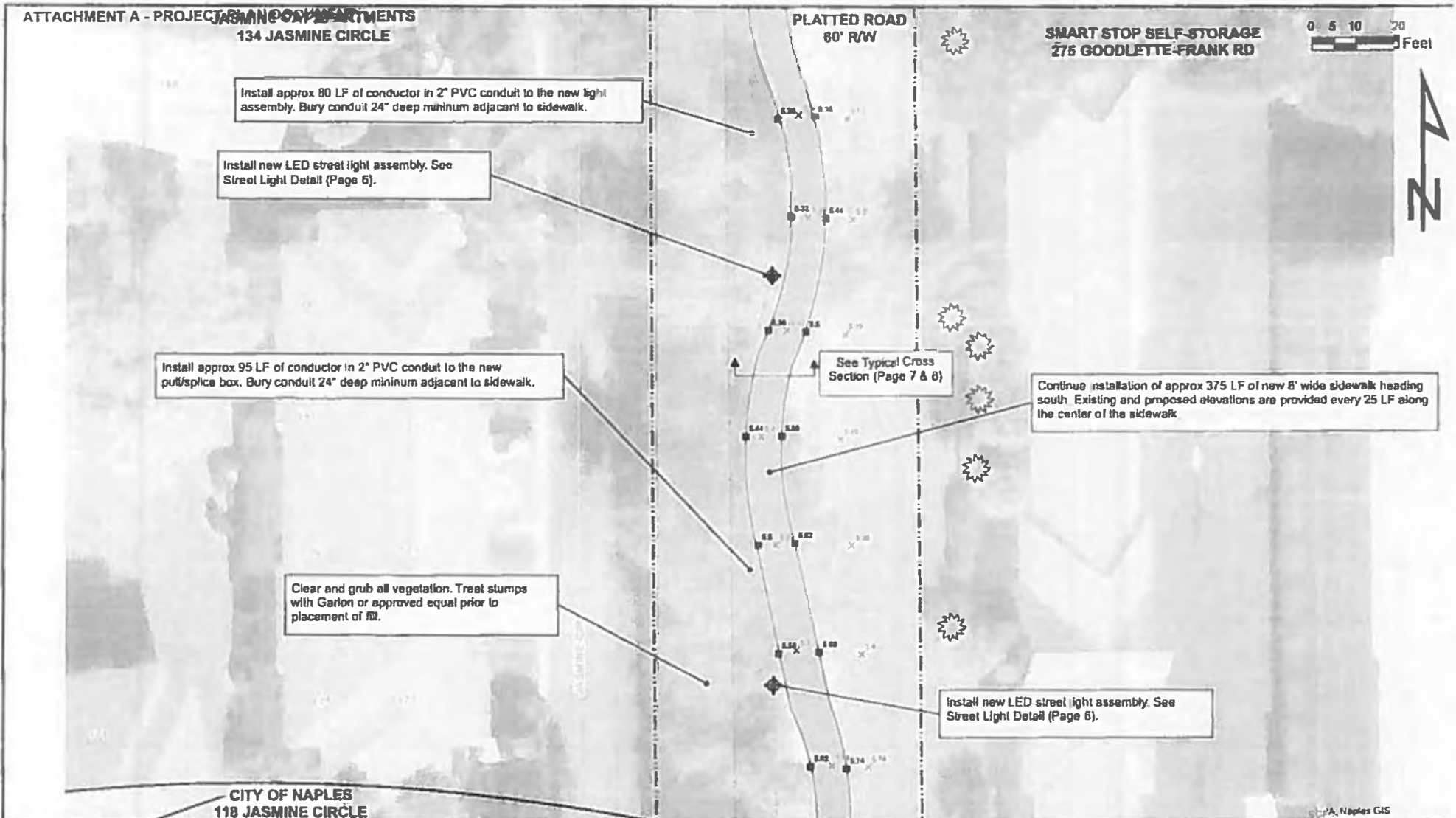
CREATED BY:
 ALEX DIAZ-CLARK
 ENGINEERING AIDE

DATE:
 04/08/2019

SHEET: **PLAN SHEET (2)**

PROJECT: **RIVER PARK TO 12TH ST SIDEWALK CONNECTION**

PAGE NO.
3



No.	Description	Date

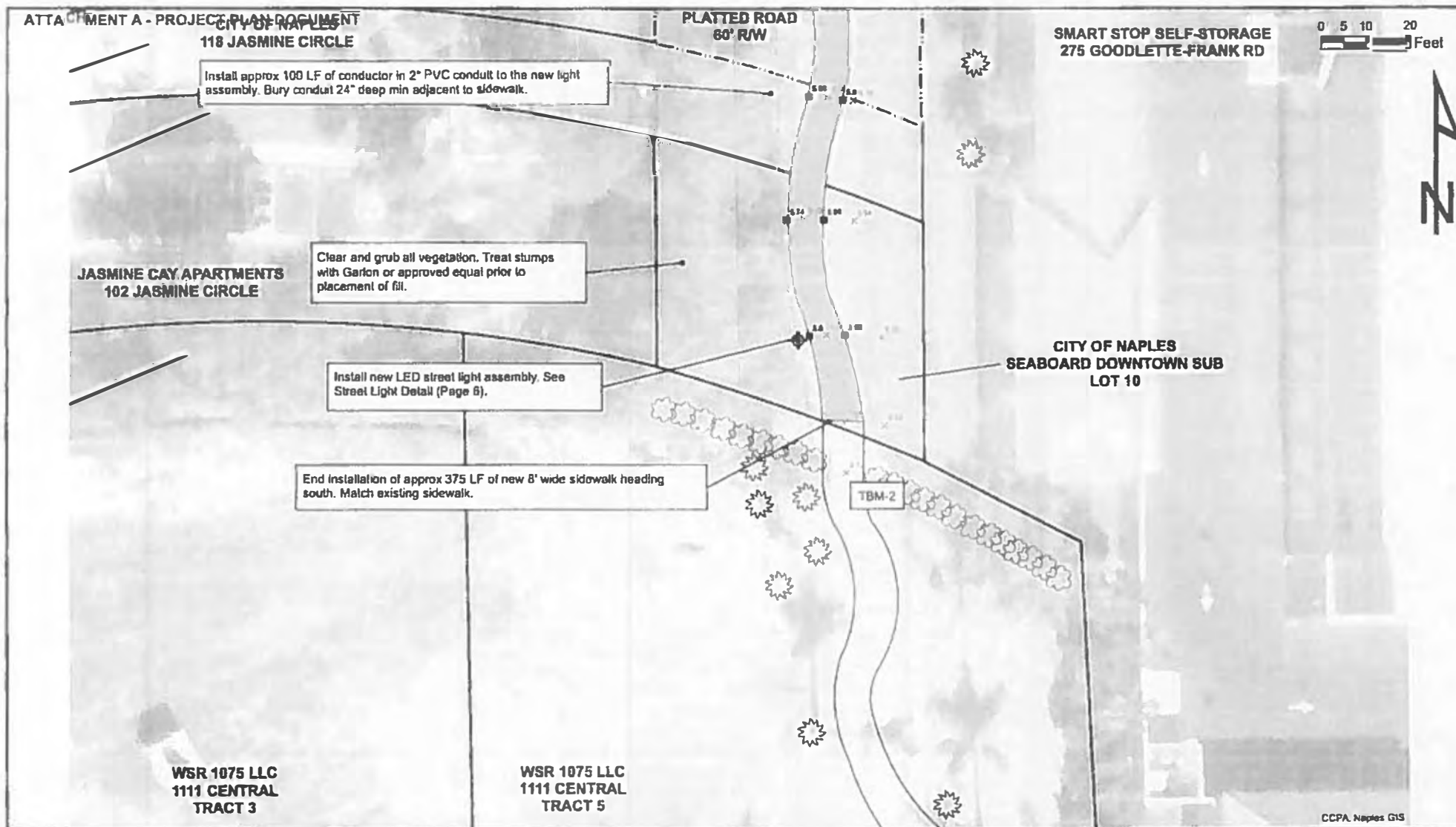


CITY OF NAPLES
STREETS & STORMWATER DEPT.
 295 RIVERSIDE CIRCLE
 NAPLES, FL 34102
 (239) 213-5000

CREATED BY:
 ALEX DIAZ-CLARK
 ENGINEERING AIDE

DATE
 04/08/2019

SHEET	PLAN SHEET (3)	PAGE NO
PROJECT	RIVER PARK TO 12TH ST SIDEWALK CONNECTION	4



CCPA, Naples GIS

No.	Description	Date



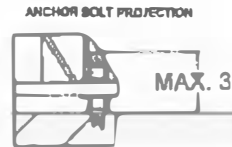
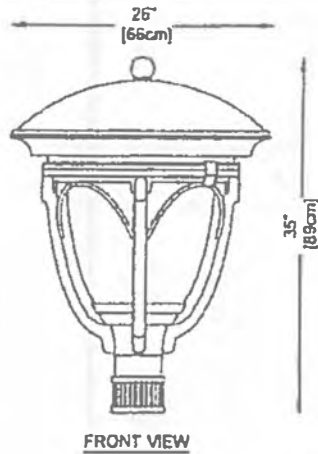
CITY OF NAPLES
STREETS & STORMWATER DEPT.
 295 RIVERSIDE CIRCLE
 NAPLES, FL 34102
 (239) 213-5000

CREATED BY:
 ALEX DIAZ-CLARK
 ENGINEERING AIDE

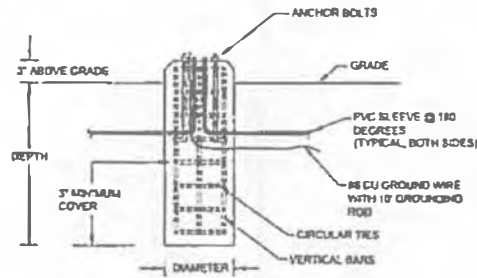
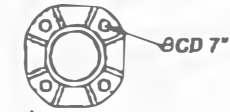
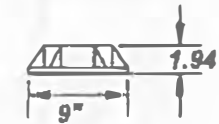
DATE:
 04/08/2019

SHEET:	PLAN SHEET (4)	PAGE NO.
PROJECT:	RIVER PARK TO 12TH ST SIDEWALK CONNECTION	5

ATTACHMENT A - PROJECT PLAN DOCUMENT
 STREET LIGHT ASSEMBLIES TO BE THE FOLLOWING MODEL FROM LUMEC LIGHTING:
 NUMBER: OT10-150MH-SSA3M-ACDR-240-HE-DA-DF10-GN8TX/SPR4D-12-LBC3-GN8TX
 OR APPROVED ALTERNATE. ANY PROPOSED ALTERNATE MUST BE SUBMITTED AND
 APPROVED BY THE CITY DURING THE BIDDING PROCESS.



**AB-4
 CAST BASE**

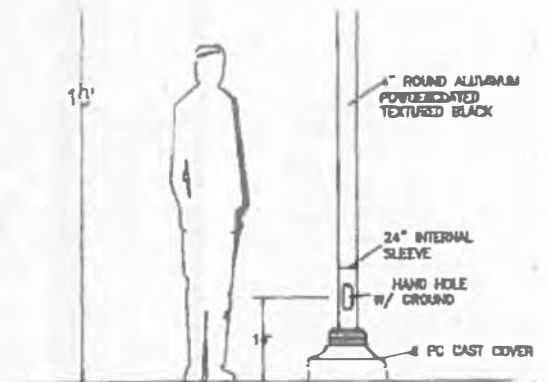


NOTES:

1. CONCRETE FOUNDATION MAY BE PRECAST OR POURED IN PLACE. SUPPLIER SHALL CERTIFY THAT FOUNDATION MEETS 180 W P H WIND WITH A 3-SECOND GUST AND SHALL PROVIDE BEARED & SEALED CALCULATIONS BY A REGISTERED FLORIDA ENGINEER.
2. DIAMETER AND DEPTH INFORMATION TO BE PROVIDED BY SUPPLIER

POLE FOUNDATION DETAIL

SCALE NONE



No.	Description	Date



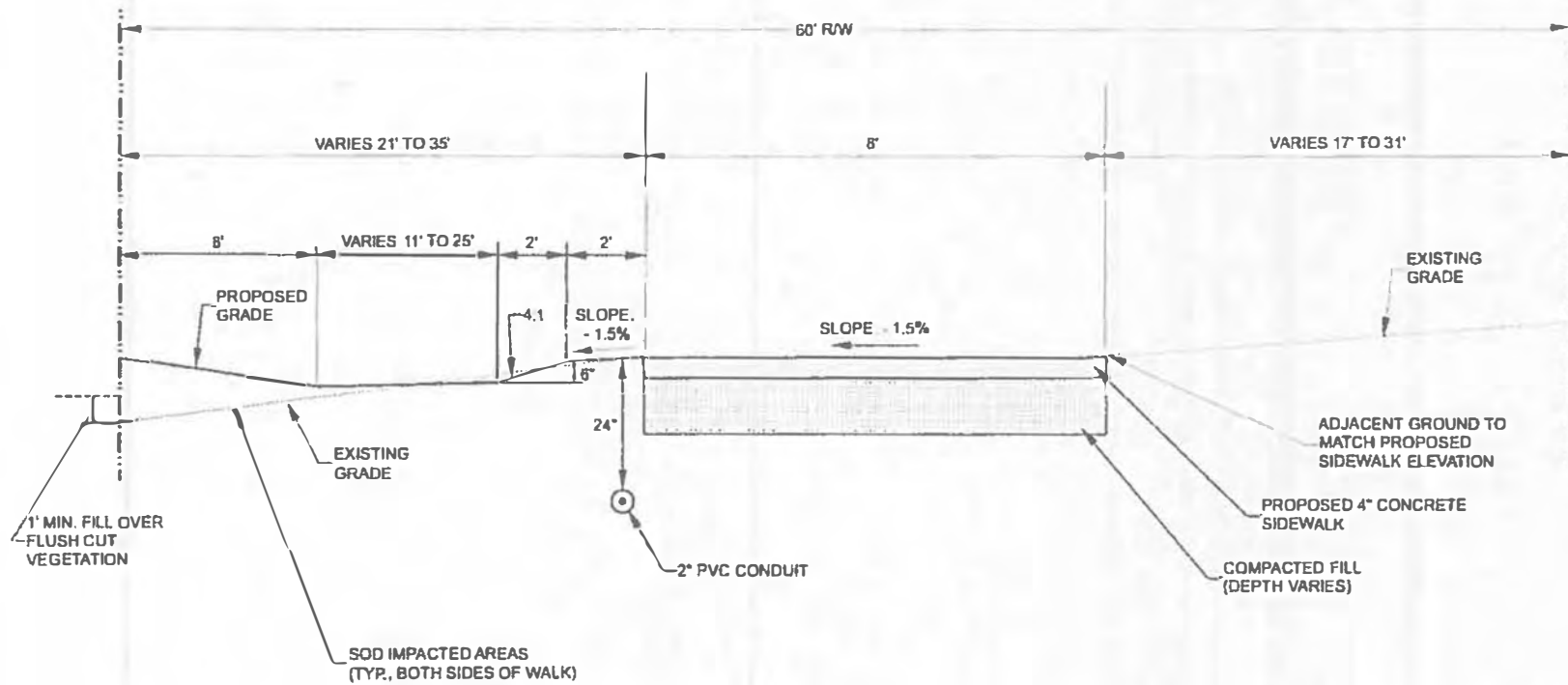
CITY OF NAPLES
 STREETS & STORMWATER DEPT.
 295 RIVERSIDE CIRCLE
 NAPLES, FL 34102
 (239) 213-5000

CREATED BY
 ALEX DIAZ-CLARK
 ENGINEERING AIDE

DATE
 04/08/2019

SHEET	PAGE NO.
STREET LIGHT DETAIL	6
PROJECT	RIVER PARK TO 12TH ST SIDEWALK CONNECTION

ATTACHMENT A - PROJECT PLAN DOCUMENT

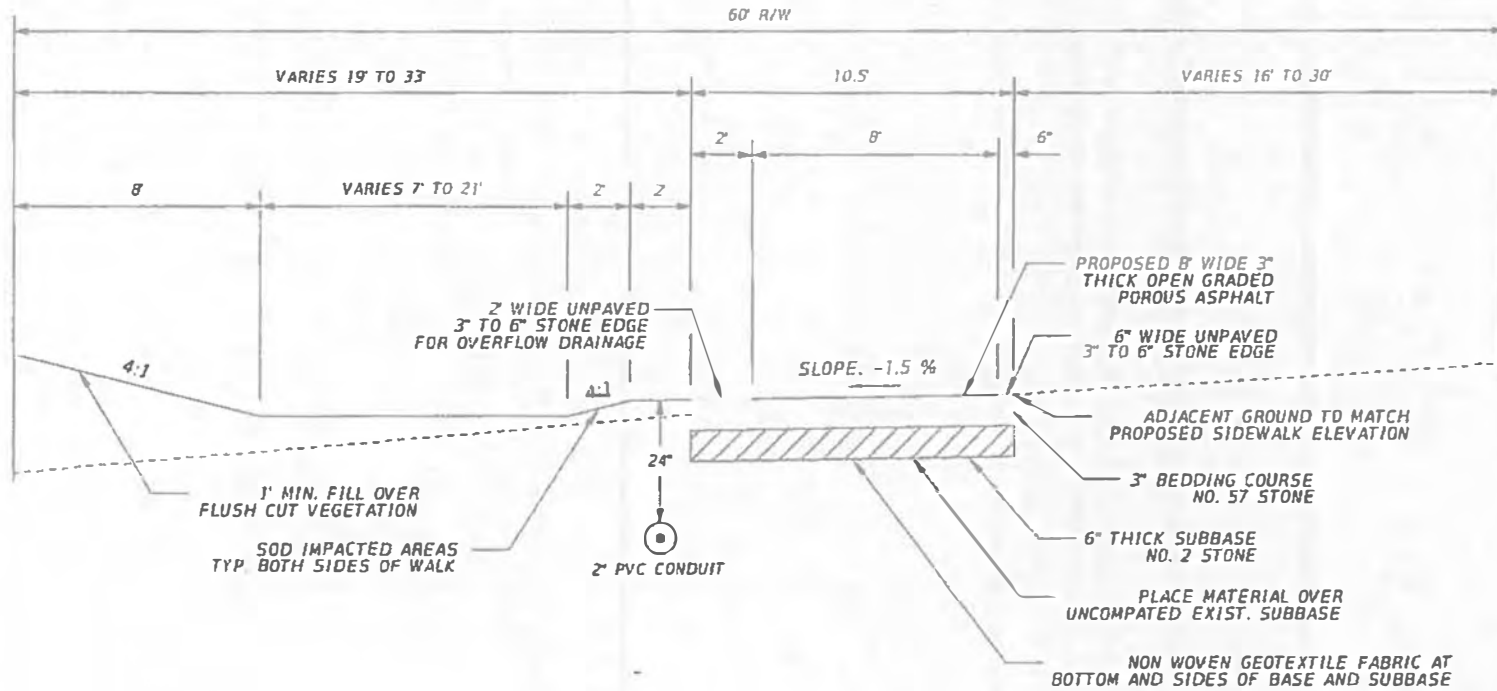


TYPICAL CONCRETE SIDEWALK CROSS SECTION (LOOKING NORTH)


NOT DRAWN TO SCALE

No.	Description	Date	CITY OF NAPLES STREETS & STORMWATER DEPT. 295 RIVERSIDE CIRCLE NAPLES, FL 34102 (239) 213-5000		CREATED BY: ALEX DIAZ-CLARK ENGINEERING AIDE	SHEET: TYPICAL CROSS SECTION	PAGE NO.
					DATE: 04/08/2019	PROJECT: RIVER PARK TO 12TH ST SIDEWALK CONNECTION	7

ATTACHMENT A - PROJECT PLAN DOCUMENT



TYPICAL PERVIOUS ASPHALT SIDEWALK CROSS SECTION
(LOOKING NORTH)

No.	Description	Date	 <p>CITY OF NAPLES STREETS & STORMWATER DEPT. 295 RIVERSIDE CIRCLE NAPLES, FL 34102 (239) 213-5000</p>	CREATED BY: ALEX DIAZ-CLARK ENGINEERING AIDE	SHEET	PAGE NO.
					DATE: 04/08/2019	TYPICAL SECTIONS
					PROJECT: RIVER PARK TO 12TH ST SIDEWALK CONNECTION	8

CITY OF NAPLES RELEASE AND AFFIDAVIT FORM

COUNTY OF (COLLIER)
STATE OF (FLORIDA)

BEFORE ME, the undersigned authority, personally appeared William m. Utsler who, after being duly sworn deposes and says of him/her personal knowledge the following:

- 1.) In accordance with the Contract Documents and in consideration of \$ _____ to be received _____, ("Contractor") releases and waives for itself and its subcontractors, material-men, successors and assigns, all claims demands, damages, costs and expenses, whether in contract or in tort, against the City of Naples, Florida, ("the City") relating in any way to the performance of the Agreement between Contractor and the City, dated _____, 20__ for the period from _____ to _____. This partial waiver and release is conditioned upon payment of the consideration described above. It is not effective until said payment is received in paid funds.
- 2.) Contractor certifies for itself and its subcontractors, material-men, successors and assigns, that all charges for labor, materials, supplies, lands, licenses and other expenses for which the City might be sued or for which a lien or a demand against any payment bond might be filed, shall be fully satisfied and paid upon the City's payment to Contractor.
- 3.) Contractor agrees to indemnify, defend and save harmless the City from all demands or suits, actions, claims of liens or other charges filed or asserted against the City arising out of the performance by Contractor of the Work covered by this Release and Affidavit.
- 4.) This Release and Affidavit is given in connection with Contractor's [monthly/final] Application for Payment No. _____.

[Signature]
 Witness
 President

[Signature]
 Witness

CONTRACTOR
HERITAGE UTILITIES, LLC.
 BY: [Signature]
 ITS: President
 DATE: June 22, 2020

[Corporate Seal]

STATE OF Florida
 COUNTY OF Collier

The foregoing instrument was acknowledged before me this 22nd day of June, 2020, by William M. Utsler as President of HERITAGE a Corporation corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ as identification and did (did not) take an oath.

My Commission Expires:



(AFFIX OFFICIAL SEAL)

[Signature]
 (Signature of Notary)
 Name: Ann M. Saccoccia
 (Legibly Printed)
 Notary Public, State of Florida
 Commissioner No. GG 349429

City of Naples, FL
ITB No. 20-027
CDBG River Park - 12th Street Sidewalk Connection - ITB

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SELECTION PROCESS
VENDOR BASELINE CRITERIA

20-027 EXHIBIT A - ELECTRONIC PAYROLL SOFTWARE - SPECIAL PROVISION
20-027 EXHIBIT B - CDBG Legal Advertisement
20-027 EXHIBIT C - Federal Contract Provisions
20-027 EXHIBIT D - Assurances and Certifications

UNDER SEPARATE COVER

ATTACHMENT A - PROJECT PLAN DOCUMENT

COLLIER COUNTY
Certification Regarding Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

William M. Utsler

CDBG RIVER PARK-12th St. Sidewalk Connection

Name

Project Name

President

20-027

Title

Project Number

HERITAGE UTILITIES, LLC

81-4803708

Firm

Tax ID Number

566 Commercial Boulevard

060642625

Street Address

DUNS Number

Naples, Florida 34104

City, State, Zip

24 CFR 24.510 & 24 CFR, Part 24, Appendix A

COLLIER COUNTY
Certification Regarding Debarment, Suspension, Ineligibility
and Voluntary Exclusion

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

William M. Utsler

Collier County

Name

Local Government

President

81-4803708

Title

Tax ID Number

HERITAGE UTILITIES,LLC.

06064265

Firm

DUNS Number

566 Commercial Boulevard

Street Address

Naples, Florida 34104

City, State, Zip

June 22, 2020

Date

The undersigned HERITAGE UTILITIES,LLC. (Vendor/ Contractor) certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

**COLLIER COUNTY
Certification of Lobbying**

The undersigned HERITAGE UTILITIES, LLC. (Vendor/ Contractor) certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his or her proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

The Vendor/Contractor, HERITAGE UTILITIES, LLC., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

William M. Utsler Name of Authorized Official

President Title

 Signature of Vendor/Contractor's Authorized Official

June 22, 2020 Date

**COLLIER COUNTY
Conflict of Interest Certification**


20-027

Collier County Solicitation No.

I, William M. Utsler, hereby certify that to the best of my knowledge, neither I nor my spouse, dependent child, general partner, or any organization for which I am serving as an officer, director, trustee, general partner or employee, or any person or organization with whom I am negotiating or have an arrangement concerning prospective employment has a financial interest in this matter.

I further certify to the best of my knowledge that this matter will not affect the financial interests of any member of my household. Also, to the best of my knowledge, no member of my household; no relative with whom I have a close relationship; no one with whom my spouse, parent or dependent child has or seeks employment; and no organization with which I am seeking a business relationship nor which I now serve actively or have served within the last year are parties or represent a party to the matter.

I also acknowledge my responsibility to disclose the acquisition of any financial or personal interest as described above that would be affected by the matter, and to disclose any interest I, or anyone noted above, has in any person or organization that does become involved in, or is affected at a later date by, the conduct of this matter.

William M. Utsler	
Name	Signature
President	June 22, 2020
Position	Date

Privacy Act Statement

Title I of the Ethics in Government Act of 1978 (5 U.S.C. App.), Executive Order 12674 and 5 CFR Part 2634, Subpart I require the reporting of this information. The primary use of the information on this form is for review by officials of The Justice Department to determine compliance with applicable federal conflict of interest laws and regulations. Additional disclosures of the information on this report may be made: (1) to a federal, state or local law enforcement agency if the Justice Department becomes aware of a violation or potential violation of law or regulations; (2) to a court or party in a court or federal administrative proceeding if the government is a party or in order to comply with a judge-issued subpoena; (3) to a source when necessary to obtain information relevant to a conflict of interest investigation or decision; (4) to the National Archives and Records Administration or the General Services Administration in records management inspections; (5) to the Office of Management and Budget during legislative coordination on private relief legislation; and (6) in response to a request for discovery or for the appearance of a witness in a judicial or administrative proceeding, if the information is relevant to the subject matter. This confidential certification will not be disclosed to any requesting person unless authorized by law. See also the OGE/GOVT-2 executive branch-wide Privacy Act system of records.

COLLER COUNTY																					
ANTICIPATED DISADVANTAGED, MINORITY, WOMEN OR VETERAN PARTICIPATION STATEMENT																					
<small>Status will be verified. Unverifiable statuses will require the PRIME to either provide a revised statement or provide source documentation that validates a status.</small>																					
A. PRIME VENDOR/CONTRACTOR INFORMATION																					
PRIME NAME		PRIME FED NUMBER		CONTRACT DOLLAR AMOUNT																	
HERITAGE UTILITIES, LLC.		81-4803708		\$99,680.00																	
IS THE PRIME A FLORIDA-CENTURED DISADVANTAGED, MINORITY OR WOMEN BUSINESS ENTERPRISE? (DBE/MBE/WBE) OR HAVE A SMALL DISADVANTAGED BUSINESS BA CERTIFICATION FROM THE SMALL BUSINESS ADMINISTRATION? A SERVICE DISABLED VETERAN?		VETERAN	Y <input checked="" type="radio"/> N <input type="radio"/>	IS THE ACTIVITY OF THIS CONTRACT... CONSTRUCTION? <input checked="" type="radio"/> Y <input type="radio"/> N <input type="radio"/> CONSULTATION? <input type="radio"/> Y <input checked="" type="radio"/> N <input type="radio"/> OTHER? <input type="radio"/> Y <input checked="" type="radio"/> N <input type="radio"/>																	
		DBE?	Y <input checked="" type="radio"/> N <input type="radio"/>																		
		MBE?	Y <input checked="" type="radio"/> N <input type="radio"/>																		
		WBE?	Y <input checked="" type="radio"/> N <input type="radio"/>																		
		SDB BA?	Y <input checked="" type="radio"/> N <input type="radio"/>																		
IS THIS SUBMISSION A REVISION?		Y <input type="radio"/> N <input checked="" type="radio"/>	IF YES, REVISION NUMBER _____																		
B. IF PRIME HAS SUBCONTRACTOR OR SUPPLIER WHO IS A DISADVANTAGED MINORITY, WOMEN-OWNED, SMALL BUSINESS CONCERN OR SERVICE DISABLED VETERAN, PRIME IS TO COMPLETE THIS NEXT SECTION																					
DBE M/WBE VETERAN	SUBCONTRACTOR OR SUPPLIER NAME	TYPE OF WORK OR SPECIALTY	ETHNICITY CODE (See Below)	SUB/SUPPLIER DOLLAR AMOUNT	PERCENT OF CONTRACT DOLLARS																
	N/A	N/A	N/A																		
TOTALS:																					
C. SECTION TO BE COMPLETED BY PRIME VENDOR/CONTRACTOR																					
NAME OF SUBMITTED		DATE		TITLE OF SUBMITTED																	
HERITAGE UTILITIES, LLC.		6-22-2020		PRESIDENT																	
EMAIL ADDRESS OF PRIME (SUBMITTER)		TELEPHONE NUMBER		FAX NUMBER																	
JUNIOR@HERITAGEUTILITIES.COM		239-348-2636		N/A																	
<p><small>NOTE: This information is used to track and report anticipated DBE or MBE participation in federally-funded contracts. The anticipated DBE or MBE amount is voluntary and will not become part of the contractual terms. This form must be submitted at time of response to a solicitation. If and when awarded a County contract, the prime will be asked to update the information for the grant compliance files.</small></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>ETHNICITY</th> <th>CODE</th> </tr> </thead> <tbody> <tr> <td>Black American</td> <td>BA</td> </tr> <tr> <td>Hispanic American</td> <td>HA</td> </tr> <tr> <td>Native American</td> <td>NA</td> </tr> <tr> <td>Subcont. Asian American</td> <td>SAA</td> </tr> <tr> <td>Asian-Pacific American</td> <td>APA</td> </tr> <tr> <td>Non-Minority Women</td> <td>NMW</td> </tr> <tr> <td>Other, not of any other group listed</td> <td>O</td> </tr> </tbody> </table>						ETHNICITY	CODE	Black American	BA	Hispanic American	HA	Native American	NA	Subcont. Asian American	SAA	Asian-Pacific American	APA	Non-Minority Women	NMW	Other, not of any other group listed	O
ETHNICITY	CODE																				
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Asian-Pacific American	APA																				
Non-Minority Women	NMW																				
Other, not of any other group listed	O																				
D. SECTION TO BE COMPLETED BY COLLIER COUNTY																					
DEPARTMENT NAME		COLLER CONTRACT # (FBI/ESP or POL/REC)		GRANT PROGRAM/CONTRACT																	
ACCEPTED BY:					DATE																

COLLIER COUNTY
Acknowledgement of Terms, Conditions and Grant Clauses

Flow Down of Terms and Conditions from the Grant Agreement

Subcontracts: If the vendor subcontracts any of the work required under this Agreement, a copy of the signed subcontract must be available to the Department for review and approval. The vendor agrees to include in the subcontract that (1) the subcontractor is bound by the terms of this Agreement, (ii) the subcontractor is bound by all applicable state and federal laws and regulations, and (iii) the subcontractor shall hold the Department and Recipient harmless against all claims of whatever nature arising out of the subcontractor's performance of work under this Agreement, to the extent allowed and required by law. The recipient shall document in the quarterly report the subcontractor's progress in performing its work under this agreement. For each subcontract, the Recipient shall provide a written statement to the Department as to whether the subcontractor is a minority vendor as defined in Section 288.703, Fla. Stat.

Certification

On behalf of my firm, I acknowledge, and agree to perform all of the specifications and grant requirements identified in this solicitation document(s).

Vendor/Contractor Name HERITAGE UTILITIES LLC Date June 22, 2020

Authorized Signature 

Address 566 Commercial Boulevard Naples, Florida 34104

Solicitation/Contract # 20-027

02/15R3

COLLIER COUNTY
Acknowledgement of Religious Organization Requirements
24 CFR 570.200(j)

In accordance with the First Amendment of the United States Constitution "church/state principles," Community Development Block Grant CDBG/NSP assistance may not, as a general rule, be provided to primarily religious entities for any secular or religious activities.

Therefore, the following restrictions and limitations apply to any provider which represents that it is, or may be deemed to be, a religious or denominational institution or an organization operated for religious purposes which is supervised or controlled by or operates in connection with a religious or denominational institution or organization.

A religious entity that applies for and is awarded CDBG/NSP funds for public service activities must agree to the following:

1. It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference to persons on the basis of religion.
2. It will not discriminate against any person applying for such public services on the basis of religion and will not limit such services or give preference to persons on the basis of religion.
3. It will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of such public services.
4. The portion of a facility used to provide public services assisted in whole or in part under this agreement shall contain no sectarian or religious symbols or decorations; and
5. The funds received under this agreement shall be use to construct, rehabilitate or restore any facility, which is owned by the provider and in which the public services are to be provided. However, minor repairs may be made if such repairs are directly related to the public services located in a structure used exclusively for non-religious purposes and constitute in dollar terms, only a minor portion of the CDBG/NSP expenditure for the public services.

I hereby acknowledge that I have read the specific requirements contained in this attachment and that eligibility of my organization's project depends upon compliance with the requirements contained in this agreement.

HERITAGE UTILITES, LLC.

 (Company)

June 22, 2020

 (Signature)

 (Date)

William M. Utsler

 (Print Name)

COLLIER COUNTY
Certification of Payments to Influence Federal Transactions

HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

William M. Utsler

President

Name of Authorized Official

Title



June 22, 2020

Signature

Date

COLLIER COUNTY**Affidavit for and Certification for Claiming Status as a Section 3 Business**

A Section 3 "Right to Match" preference shall be afforded to enhance the opportunities and ensure that employment and other economic opportunities generated by certain HUD Housing and/or Community Development Assistance funding shall, to the greatest extent feasible, and consistent with existing Federal, State, and local law and regulations, be directed to low- and very-low income persons and to business concerns which provide economic opportunities to low- and very-low income persons of local businesses to receive awards of Collier County contracts.

A "Section 3 Business" is defined as a business that provides evidence of their Section 3 certification at the time the bid is offered to the County; evidence shall not be provided after the bid closing time.

When a qualified and responsive, non-Section 3 business submits the lowest price bid, and the bid submitted by one or more qualified and responsive Section 3 Business is within ten percent (10%) of the price submitted by the non-Section 3 business, then the Section 3 Business with the apparent lowest bid offer (i.e. the lowest Section 3 bidder) shall have the opportunity to submit, an offer to match the price(s) offered by the overall lowest, qualified and responsive bidder. In such instances, staff shall first verify if the lowest non-Section 3 bidder and the lowest Section 3 bidder are in fact qualified and responsive bidders. Next, the Purchasing Department shall determine if the lowest bidder meets the requirements of Section 287.087 F.S.

If the lowest Section 3 bidder meets the requirements of 287.087, F.S., the Purchasing Department shall invite the lowest Section 3 bidder to submit a matching offer to the Purchasing Department which shall be submitted within five (5) business days thereafter. If the lowest Section 3 bidder submits an offer that fully matches the lowest bid from the lowest non-Section 3 bidder tendered previously, then award shall be made to the Section 3 bidder. If the lowest Section 3 bidder declines or is unable to match the lowest non-Section 3 bid price(s), then award will be made to the lowest overall qualified and responsive bidder. If the lowest Section 3 bidder does not meet the requirement of Section 287.087 F.S. and the lowest non-Section 3 bidder does, award will be made to the bidder that meets the requirements of the reference state law.

Bidder must complete and submit with their bid response the *Affidavit and Certification for Claiming Status as a Section 3 Business* which is included as part of this solicitation and their current Section 3 certification.

Failure on the part of a Bidder to submit this Affidavit with their bid response will preclude said Bidder from being considered for Section 3 preference on this solicitation.

A Bidder who misrepresents the Section 3 Preference status of its firm in a bid submitted to the County will lose the privilege to claim Section 3 Preference status for a period of up to one (1) year.

If necessary, the contracting agency may conduct discussions with qualified and responsive bidders determined to be in contention for being selected for award for the purpose of clarification to assure full understanding of, and verify qualifications and responsiveness to solicitation requirements.

This project is subject to the provisions of Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD Housing and/or Community Development Assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and local law and regulations, be directed to low- and very-low income persons and to business concerns which provide economic opportunities to low- and very-low income persons.

COLLIER COUNTY
Affidavit for and Certification for Claiming Status as a Section 3 Business

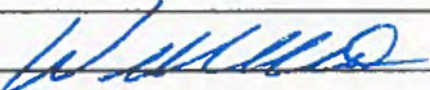
A Section 3 business concerned is defined as follows:

1. That is 51 percent or more owned by Section 3 residents; or
2. Whose permanent, full-time employees include persons, at least 30 percent of whom are currently Section 3 residents, or within three years of the date of first employment with the business concern were Section 3 residents; or
3. That provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications set forth in section one or two above.

In conformance with Section 3 federal regulations (24 CFR Part 135), Collier County shall direct efforts to award Section 3 covered contracts, to the greatest extent feasible, to Section 3 business concerns in the order of priority listed below:

1. Category 1 businesses: Section 3 business concerns that provide economic opportunities for Section 3 residents in the service area or neighborhood in which the Section 3 covered project is located;
2. Category 2 businesses: Applicants (as this term is defined in 42 U.S.C. 12899) selected to carry out HUD HOUSING AND/OR COMMUNITY DEVELOPMENT ASSISTANCE Youthbuild programs;
3. Category 3 businesses: Other Section 3 business concerns.

A business concern seeking to qualify for a Section 3 contracting preference shall certify that the business concern is a Section 3 business concern as described above.

Vendor Name HERITAGE UTILITIES, LLC. Date June 22, 2020
 Address 566 Commercial Boulevard
Naples, Florida 34104
 Signature  Title President

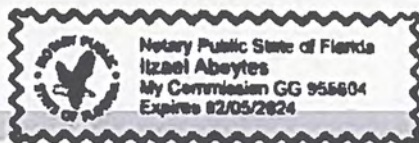
STATE OF FLORIDA
 COLLIER COUNTY LEE COUNTY

Sworn to and Subscribed Before Me, a Notary Public, for the above State and County, on this

22 Day of June, 2020

Itzael Abaytes My Commission Expires 02/05/2024
 Notary Public

(AFFIX SEAL)



Construction Contractors Bid Opportunity List

1. Federal Tax ID Number: 81-4803708
 2. Firm Name: HERITAGE UTILITIES, LLC.
 3. Phone: 239-348-2636
 4. Address: 566 Commercial Boulevard
Naples, Florida 34104

6. DBE
 MBE/WBE
 Non-DBE/MBE/WBE
 Section 3
7. Subcontractor
 Subconsultant

1. Federal Tax ID Number: 84-3492263
 2. Firm Name: Nova Electrical Contractors, Inc.
 3. Phone: (239) 400-9674
 4. Address: 1323 Jetport Commerce Parkway
Suite 10 Fort Myers, FL 33913

6. DBE
 MBE/WBE
 Non-DBE/MBE/WBE
 Section 3
7. Subcontractor
 Subconsultant

1. Federal Tax ID Number: _____
 2. Firm Name: _____
 3. Phone: _____
 4. Address: _____

6. DBE
 MBE/WBE
 Non-DBE/MBE/WBE
 Section 3
7. Subcontractor
 Subconsultant

1. Federal Tax ID Number: _____
 2. Firm Name: _____
 3. Phone: _____
 4. Address: _____

6. DBE
 MBE/WBE
 Non-DBE/MBE/WBE
 Section 3
7. Subcontractor
 Subconsultant

1. Federal Tax ID Number: _____
 2. Firm Name: _____
 3. Phone: _____
 4. Address: _____

6. DBE
 MBE/WBE
 Non-DBE/MBE/WBE
 Section 3
7. Subcontractor
 Subconsultant

SCHEDULE OF VALUES
ITB 20-027 **Revised Schedule**
CDBG RIVER PARK to 12th ST. SIDEWALK CONNECTION

Item	Base Bid Description	Unit	Quantity	Unit Price	Total Line Item Cost
1	Project Sign and Reporting Requirements	LS	1	4,750.26	4,750.26
2	Clearing of Vegetation and Striping Sod	LS	1	5,500.00	5,500.00
3	Grading for Sidewalk and Swale	SY	1800	3.50	6,300.00
4	Embankment - Truck Measure. 1 load equals 18 CY	CY	108	13.89	1,500.12
5	4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace 11' of damaged walk and Tv B	SY	330	24.00	7,920.00
6	Sod - Bahia Including Watering and Warranty	SY	1470	2.25	3,307.50
7	F&I Street Lights including conduit, wiring, bases, etc. for a Complete Operational Assembly	EA	8	6,404.00	51,232.00
TOTAL BASE BID PRICE ITEMS 1 THRU 7					80,509.88

ALTERNATE - CONCRETE SIDEWALK WITH PERVIOUS ASPHALT

8	* Item #4 - Deduct Bid Amount Above: Embankment - Truck Measure. 1 load equals 18 CY	CY	108	13.89 -\$13.89	-1,500.12
9	** Item #5 - Deduct Bid Amount Above: 4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace	SY	330	24.00 -\$24.00	-7,920.00
10	Add: 4" Fiber Mesh Reinforced Sidewalk. Includes remove/replace 11' of damaged walk and Ty B	SY	25	24.00	600.00
11	Add: Pervious Asphalt Sidewalk per Sheet 8	SY	305	30.00	9,150.00
TOTAL BASE BID PRICE PLUS ALTERNATES #8, #9, #10 & #11					\$80,839.76 99,680.00

* Item 8 - The Unit Price shall be the same for both the Base Bid Item #4 and Base Bid Plus Alternate Unit price Item
 ** Item 9 - The Unit Price shall be the same for both the Base Bid Item #5 and Base Bid Plus Alternate Unit price Item

Payment Option Physical check only	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Is there a discount for a credit card payment?		
Is there an additional charge for credit card payment?		
Discount for early payment?		
Prompt payment terms: % Days; Net 30 Days		

Company Name: Heritage Utilities, LLC

EIN: 81-4803708

Email: junior@heritageutilities.com

Name and Title fo individual completing this schedule:

Ignacio (Junior) Arevalo **Vice President**

(Printed Name) (Title)

X  **June 22, 2020**

(Signature) (Date)