

**CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FLORIDA 34102
PH: 239-213-7100 FX: 239-213-7105**

ADDENDUM NUMBER 1

NOTIFICATION DATE:	BID TITLE:	BID NUMBER:	BID OPENING DATE & TIME:
12/13/19	WTP Switchgear and MCC Replacement Projects	20-014	1/13/2020 2:00PM

**THE FOLLOWING INFORMATION IS HEREBY INCORPORATED INTO,
AND MADE AN OFFICIAL PART OF THE ABOVE REFERENCED BID.**

The following clarification is issued as an addendum identifying the following change for the referenced solicitation.

Attached "Exhibit A" is revised pages 14 and 33; these pages replace in their entirety the originally published pages 14 and 33.

Exhibit A - Revised pages14 and 33.

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IMPORTANT MESSAGE

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID COVER SHEET.

PROFESSIONAL SERVICES
SPECIAL CONDITIONS

A. TERMS OF CONTRACT

The result of this Request for Qualification will result in a qualified bidders list for the Invitation to Bid for the WTP Switchgear and MCC Replacement Projects.

B. PROHIBITION OF CONTACT

Under no circumstances should any prospective organization or individual, or anyone acting for or on behalf of a prospective organization or individual, seek to influence or gain the support of any member of the City Council, public official or City staff favorable to the interest of any prospective organization or individual. Likewise, contact with City Council, any public official or city staff against the interests of other prospective organization (s) and or individual(s) is prohibited. Any such activities will result in the exclusion of the prospective organization or individual from consideration by the City.

C. REFERENCES

Proposers must submit a minimum of three references on the form provided. Additionally, a signed and dated IRS W-9 form with EIN is required from all vendors.

D. STATEMENT OF NO PROPOSAL

If you will not be bidding on this producer/service, please help us by completing and returning the Statement of No Bid.

E. PROPOSAL FORMAT

Pre-Qualification, if awarded, will be awarded on the RFQ submittal requirements. To create a fair evaluation of proposals, all proposals must contain all elements in the RFQ SUBMITTAL REQUIREMENTS. The evaluation criteria scoring will be based on all factor(s) as identified in the Evaluation Criteria, and all other pertinent data submitted. A minimum passing score of 90 points shall satisfy the pre-qualification requirements for this project. Proof of insurance from the successful proposer is required at the time of issuance and award of a contract.

F. QUESTIONS

Questions regarding this proposer packet must be received in writing in the Purchasing Division **NO LATER THAN TEN CALENDAR DAYS PRIOR TO THE BID OPENING DATE TO ENSURE AN ANSWER IS PROVIDED PRIOR TO CLOSING. Last day for questions is 1/3/2020**

Direct all questions to:
Gerald "Jed" Secory, MBA / CPPO / CPM
Purchasing and Contracts Manager
City of Naples, Purchasing Division
735 8th Street South
Naples, Florida 34102

TABS	CRITERIA	PTS per TAB	PTS AWARDED
1	1. A letter of interest signed by an authorized official outlining why the CITY should select your firm. Identify who will be the point of contact including email address and phone number. Indicate the interest in, knowledge of, and resources necessary to provide the services described, familiarity with the NEC, practical experience, including relevant dates, in all aspects of electrical construction and repair. 2. Items for Baseline Eligibility – Include Mandatory Form information from the Submission Check List page (including any applicable licenses / certifications).		
2	Project Superintendent shall have experience with the installation of low voltage switchgear, low voltage motor control centers and cable tray systems. Provide a listing of the superintendent's specific projects and send the attached reference questionnaire to the client who will submit the completed form directly to the City. A minimum of three (3) references are required as part of this submission.	20	_____
3	Project superintendent minimum total experience. Submit a resume that must be completed in the chronological format. The Chronological Resume is the traditional resume structure which is also known as the reverse-chronological resume as it refers to the manner in which the work experience is listed, starting from the most recent position and working backwards. In the work experience section, you must include the following information: 1) Company name (include contact information); 2) Beginning and end dates for each position at least with the month and year; 3) Job title; 4) list or paragraph detailing the responsibilities and achievements for each role.		
	Project superintendent with minimum of ten years total experience.	20	_____
	Project superintendent with minimum of five years total experience.	10	_____
	Project superintendent with minimum of two years total experience.	5	_____
4	Experience within the previous 5 years on large electrical construction projects. Provide a listing of completed specific projects and send the attached reference questionnaire to the client who will submit the completed form directly to the City.		
	At least one project where the construction contract >\$1Million.	20	_____
	At least one project with a construction contract between \$750K and \$1Million.	10	_____
	At least one project with a construction contract between \$500K and \$750K.	5	_____
5	The contractor must complete attached affidavit certifying that the contractor has not failed to complete a project in the previous five years.	20	_____
6	Must possess a current Florida Electrical Contractor's (EC) license. Contractor must provide a workforce that has a minimum of 30% licensed electricians or have completed a certified apprenticeship program. Evidence of qualifications for the proposed construction crew must be provided with the RFQ submittal. Provide copies of the EC license for the prior 3 years. The corporate address must be unchanged during this time	20	_____
7	Corporate location. Contractor must submit attached acknowledgement of business type form.		
	Location in the state of Florida	20	_____
	Location is outside the state of Florida	10	_____
TOTAL POINTS			