

City of Naples Planning Petition Requirements

Petition type		Review Authority	<p align="center"> All submittals must be submitted electronically via CityView. Please request our step-by-step Cityview Guide if needed. Pre-Application meeting <u>REQUIRED</u> prior to submittal. All application materials <u>MUST</u> be typed. Additional materials may be required at pre-application conference. </p>																							
Application	Applicable Code, Ordinance or Resolution	Fee ¹	City Council	Planning Advisory Board	Design Review Board	City Staff	CRA Advisory Board	Completed Application (includes Owner Authorization), Proof of Ownership, and Expert Resumes/Credentials ³	Legal Description (in Word format)	Disclosure Of Interest	Sign Posting Affidavit (must be submitted two weeks prior to the public hearing meeting)	PD Documents or Agreement	Location Map or Aerial	Survey (include trees, plants and animals if undeveloped)	Plat - Existing and Proposed	Site Plan	Life Safety Plan	Landscape Plan	Lighting Plan	Grading and Drainage Plan	Traffic Circulation and Trips Analysis	Architectural plans, elevations and sections	Sign Plan or Specifications	Color and Material Samples	Third Dimensional digital mass model	Phasing or Operating Plan, if applicable
Administrative Grant of Variance ⁵	Sec 46-37(d)	\$500.00					X		X				X													
Administrative Waiver of Exempt Signs	Sec 50-40	\$0.00					X		X						X							X				
Appeal	Sec 2-84	\$500.00					X	X	X			X														
Annexation Agreement	Res 08-12266	\$1,500.00					X	X	X	X																
Comprehensive Plan Amendment ⁵	Sec 46-31	\$3,000.00					X	X	X	X		X	X								X					
Conditional Use ⁵	Sec 46-34	\$1,500.00					X	X	X	X		X	X		X											
D Downtown Waiver ⁵	Sec 58-917	\$212.50					X	X	X	X		X	X		X											
Design Review - Preliminary ⁵	Sec 2-478	\$300.00					X	X	X	X		X	X		X		X	X			X	X	X			
Design Review - Final ⁵	Sec 2-478	\$500.00					X	X	X	X		X	X		X		X	X			X	X	X	X		
Design Review - Final Resubmittal ⁵	Sec 2-478	\$150.00					X	X	X	X		X	X		X		X	X			X	X	X	X		
Development Agreement ⁵	F.S. 163-3220 ²	\$1,500.00					X	X	X	X	X	X	X													X
Development of Significant Environmental Impact ⁵	Sec 52-151	\$1,150 + \$35/ac					X	X	X	X		X	X		X		X		X		X					
Dog Dining ⁵	Sec 56-130	\$100.00					X	X	X																	
Development of Regional Impact ⁵	F.S. 380.06	\$3,500					X	X	X	X	X	X	X		X					X						X
Fence and Wall Waiver ⁵	Sec 56-37€	\$500.00					X	X	X	X			X					X								
Landside Facility ⁵	Sec 42-204	\$350.00					X	X	X	X		X	X													X
Live Entertainment ⁵	Sec 56-125	\$500.00					X	X	X	X		X						X				X				X
Non Conformity ⁵	Sec 46-35	\$1,000.00					X	X	X	X		X	X		X	X			X		X					
Outdoor Dining - Private Property ^{4 5}	Sec 56-126	\$200.00					X	X	X	X			X		X	X	X	X								
Outdoor Dining - Public Property ^{4 5}	Sec 56-127	\$500.00					X	X	X	X			X		X	X	X	X								
On Street Parking in D Downtown	Sec 58-916	Varies					X	X	X	X		X	X		X											
On Street Parking in C2-A	Sec 58-629	Varies					X	X	X	X		X	X		X											
Rezone ⁵	Sec 46-32	\$3,000.00					X	X	X	X		X	X		X					X						
Rezone to NEW PD base ⁵	Sec 58-803	\$7,000.00					X	X	X	X																
Rezone Conventional to PD ⁵	Sec 58-803	\$3,000.00					X	X	X	X	X	X	X		X					X						X
Rezone PD to PD ⁵	Sec 58-803	\$5,000.00					X	X	X	X																
Site Plan Review Administrative	Sec 46-33	\$3,000 + \$50/ac					X	X	X	X		X	X		X		X	X	X	X	X	X				X
Site Plan Review- Required City Council Review ⁵	Sec 46-33(d)	\$3,000+\$50/ac + \$1,000					X	X	X	X		X	X		X		X	X	X	X	X	X				X
Subdivision Plat - Preliminary ⁵	Sec 54-36	\$1,000.00					X	X	X	X		X	X	X							X					
Subdivision Plat - Final ⁵	Sec 54-36	\$1,000.00					X	X	X	X		X	X	X							X					
Subdivision Plat - Final/Preliminary Combination ⁵	Sec 54-36	\$1,500.00					X	X	X	X		X	X	X							X					
Subdivision Plat - Minor ⁵	Sec 54-36	\$500.00					X	X	X	X			X	X												
Variance from Zoning Regulations - Single Family ⁵	Sec 46-37	\$1,000.00					X	X	X	X		X	X		X							X				
Variance from Zoning Regulations - Non-Residential ⁵	Sec 46-37	\$2,000.00					X	X	X	X		X	X		X							X				
Variance from Zoning Regulations - Sign ⁵	Sec 46-37	\$1,000.00					X	X	X	X		X	X		X							X				
Vested Rights ⁵	Sec 46-41	\$0.00					X	X	X	X	X	X	X													
Waiver of Distance - Alcoholic Beverage ⁵	Sec 56-122	\$500.00					X	X	X	X		X	X													
Zoning Verification Letter	Sec 56-122	\$200.00					X																			

1. Advertising costs for petitions requiring public hearings will be charged to the petitioner.
 2. Development Agreements must be prepared in accordance with Chapter 163.3220 of the Florida Statutes.
 3. Resume/Credentials are required for all those giving testimony at the hearing.
 4. Outdoor dining in the Fifth Avenue South Special Overlay District requires Design Review Board approval.
 5. Notice fee, \$1.00 per notice, applicable pursuant to Section 46-45. To be paid prior to scheduled public hearing meeting.