



City of Naples - Community Services Department

280 Riverside Circle | Naples, Florida 34102

Phone: (239) 213-7120 Fax: (239) 213-7130 Email: events@naplesgov.com

ALCOHOL REQUEST APPLICATION

Use this form for any request to serve/sell alcohol at an event held on city property. This form must be completed and submitted **Thirty (30) days PRIOR** to the date of the event **IN ADDITION** to a Park Reservation Form and/or Special Event Permit Application if required.

NAME/ORGANIZATION: _____

EVENT & DESCRIPTION: _____

LOCATION: _____

ATTENDANCE (estimate): _____ Total Event Time _____ Alcohol Service Time _____

DATE(s) REQUESTED: _____ to _____ to _____

INDIVIDUAL RESPONSIBLE FOR EVENT/ACTIVITY: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Fax: _____

Email Address: _____

Alternate Contact: _____ Phone: _____

Type of Alcohol: _____

Will be: Served Sold By whom: _____

Rules and Regulations for users serving alcohol on City property: (Initial after each)

1. No alcoholic beverage shall be allowed outside permitted location/area: _____
2. No alcoholic beverage shall be served to any person under the age of 21: _____
3. Applicant is responsible for the behavior and alcohol consumption of all participants at all times: _____
4. No alcoholic beverages are served during the last thirty minutes of user's scheduled event: _____
5. No glass containers of any kind are allowed in city parks and beaches: _____
6. Must provide Host Liquor Alcohol Insurance \$1 mil at least four weeks prior to event: _____
7. Applicant will be solely responsible for the clean up and costs of trash removal: _____
8. Must comply with Chapter 562 of the Florida Statutes (Beverage Law Enforcement) and the City of Naples Code of Ordinances Chapter 6 (Alcoholic Beverages): _____
9. Must abide by all other operational policies and procedures determined by the City and violation of any of these can result in termination of event or future requests: _____
10. Must pay the cost of appropriate security personnel (if required) to be determined and provided by the City of Naples Police Department: _____
11. Amplified music, tents, cooking on premises, petting zoo, large attendance, City co-sponsorship, etc., requires a Special Event Permit through the Community Services Department at (239) 213-7120: _____

WAIVER: I, the undersigned, and above event organizer/contractor will indemnify, defend and hold harmless, the City of Naples, its agents, employees, officers, servants, instructors, volunteers and any and all other associates, from and against any and all actions, in law or in equity, from liability claims for damages, demands, or judgments to any person or property which may result now or in the future from the conduct of this event/activity or by the use of alcohol. I understand that this waiver includes any claims based on negligence, action or inaction of any of the parties. The undersigned further expressly agrees that the foregoing release, waiver, and indemnify agreement is intended to be as broad and inclusive as is permitted by the law of State of Florida, and that if any portion thereof is held invalid, it is agreed that the balance shall, not withstanding, continue in full legal force and effect. I, the undersigned, will be responsible for all payments due to the city and adherence to all rules, regulations and policies.

Signature of Applicant Date

Park Manager: Approved: _____ Denied: _____
CSD Director: Approved: _____ Denied: _____

(Note: If submitting this form electronically, please type your name and date on the corresponding lines above. Also, please review the Electronic Submittal disclaimer on the following page.)

ELECTRONIC SUBMITTAL

(NOTE: The button used to submit this form (via email) will appear upon checking the box and agreeing to the terms below. Saving this entire form for electronic submittal requires a minimum of free Adobe Reader version 11 (or greater), or Adobe Acrobat Standard / Pro).

By checking this box, typing your name in the applicant/citizen signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.