



# CITY OF NAPLES FIRE-RESCUE DEPARTMENT

## Fire-Rescue Headquarters

835 8th Avenue South - Naples, FL. 34102

Phone: 239-213-4900

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## Requirements for the Installation of Temporary Tents, Canopies and Air supported Structures; and Food Trucks and Trailers

### Tent Requirements

- A. Tents and canopies shall be anchored by ballasts with one (1), twenty-five-pound (or higher) ballast **securely attached** to each side pole. Metal grids, furniture, clothes, bar bells and weights that do not equal twenty-five pounds and gallon water jugs **do not constitute the required ballast.** PVC pipe filled with cement or sand to obtain the twenty-five pounds required is the preferred method. No Stakes! Staking/Drilling into public property (City parks, parking lots, streets, sidewalks, curbs, turf, etc.) is strictly prohibited.
- B. Tents in which cooking is performed shall be open on all sides, shall be separated from other tents, temporary membrane structures and canopies, by a minimum of three (3) feet.
- C. When cooking under a tent/canopy like structure, the structure shall be an approved flame-resistant material compliant with NFPA 701 standards. Tents shall also comply with NFPA 102. **The label shall be permanently affixed to the tent showing the fire-resistant treatment or rating approval.**
- D. All propane containers are to be kept outside of the enclosure at all times, protected from pedestrian traffic, damage from vehicles and secured upright at all times. Small cylinders (20lbs) can be placed in a milk carton type crate to secure the propane cylinder. Larger cylinders shall be secured to a stationary object such as a pole or fence
- E. A maximum of two (2) 20-pound propane cylinders will be permitted for use at each cooking tent.
- F. Portable fire extinguishers shall be provided per NFPA 96 for cooking operations. Class K extinguishers are required for any cooking operations involving a cooking media. Operations include but are not limited to; deep fryers, fry-o-laters, griddles, pans on a stove top. Food truck operations shall have an approved hood fire suppression system, or other approved means of extinguishment.
- G. A minimum of one 2A:10BC portable fire extinguisher shall be provided when a generator or other fuel fired appliance is used. All portable fire extinguishers shall be serviced and



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inspected annually by a State of Florida licensed fire extinguisher contractor. Fire extinguishers shall have tags proving that they were serviced. A hardware store bought fire extinguisher without a service and inspection tag **is not** an approved fire extinguisher.

- H. Portable generators shall be positioned so that the exhaust is directed as follows:
  - a. At least 5 ft (1.5 m) in any direction away from any openings or air intakes and means of egress
  - b. Away from any building
  - c. Away from any mobile or temporary cooking vehicle or operation
- I. Mobile or temporary cooking operations shall be separated from buildings or structures, combustible materials, vehicle and other cooking operations by a minimum of 3 ft (1 m).
- J. A water and soap (provided by vendor) test on all gas line connections will be witnessed by the assigned fire inspector prior to the cooking event.

### Membrane Structure Requirements

- A. Membrane structures (Children's Bounce House) are defined as air-inflated and air-supported shall require 75 pounds of ballast **securely attached** to all four (4) corners.
- B. Membrane structures shall be in good repair with all air chambers filled with air.
- C. In lieu of using ballast type anchors, stake and/or earth anchors of appropriate length are recommended whenever possible.

### Food Truck and Trailer Requirements

- A. Mobile or temporary cooking operations shall be separated from buildings or structures, combustible materials, vehicle and other cooking operations by a minimum of 3 ft (1 m).
- B. Generators shall be topped off prior to start of operation and refueling during an event is prohibited.
- C. Portable generators shall be positioned so that the exhaust is directed as follows:
  - a. At least 5 ft (1.5 m) in any direction away from any openings or air intakes and means of egress
  - b. Away from any building



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- c. Away from any mobile or temporary cooking vehicle or operation

### D. Extinguishers

- a. All required extinguishers shall have a current inspection tag issued by a State of Florida licensed fire extinguisher contractor, be fully charged, and mounted properly.
- b. All food concession trucks and trailers are required to have at least one class ABC extinguisher with a minimum classification of 2A:10BC rating.
- c. Portable fire extinguishers shall be provided per NFPA 96 for cooking operations. Class K extinguishers are required for any cooking operations involving a cooking media. Operations include but are not limited to; deep fryers, fry-o-laters, griddles, pans on a stove top. Food truck operations shall have an approved hood fire suppression system, or other approved means of extinguishment. A 1.5-gallon Class K extinguisher is sufficient for up to 4 fryers with a maximum capacity of 80 lbs. each.

### E. Hood Requirements

- a. If grease laden vapors are produced, a commercial kitchen exhaust hood and duct system with an automatic fire extinguishing system is required.
- b. This suppression system is also required to be serviced every 6-months and tag affixed.
- c. The exhaust system shall be cleaned by a properly trained, qualified, and certified company or person(s) acceptable to the AHJ with documentation kept in the vehicle.
- d. All deep-fat fryers must have a steel baffle between the fryer and surface flames of an adjacent appliance. The baffle must be 8 inches in height.

### F. Compressed Gas Requirements

- a. All LP gas cylinders should be secured during transport and must be isolated from the interior or passenger areas.
- b. LP gas cylinders must also be kept away (20 feet) from any open flames and heat sources including generators.



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- c. Portable cylinders must also be isolated from the passenger/work area. They can be securely mounted on the outside or placed in a gastight compartment that prevents vapors from entering the passenger/ work area.
- d. Any hose used to pipe LP gas to a device shall be UL or FM listed specifically for LP gas service. All couplings, fittings and other devices shall meet the requirements for LP gas service as outlined in NFPA 58 and 54.
- e. All mobile units with propane shall post a "No Smoking" sign above or next to the cylinders mounted on the outside.
- f. A water and soap (provided by vendor) test on all gas line connections will be witnessed by the assigned fire inspector prior to cooking at the event.

I have read and will comply with the requirements as listed above;

\_\_\_\_\_  
Special Event Name/Title

\_\_\_\_\_  
Company/Organization Name

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Email Address

### **ELECTRONIC SUBMITTAL**

**By checking this box, typing your name in the Signature field below, and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully and to the best of your knowledge. Furthermore, you understand and agree that your typed name will serve as your electronic signature and shall have the same force and effect as your written signature.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date