

City of Naples
BUDGET PLANNING CALENDAR
For Fiscal Year 2024-2025

January 12, 2024.....Distribute 2024-2025 Budget Planning Calendar

January 19, 2024Finance to distribute Capital Improvement Project (CIP) forms

February 28, 2024.....CIP Requests due to Finance by noon

April 1, 2024.....Draft Capital Improvement Project document to City Manager for review

April 4-9, 2024.....Directors meet with City Manager to review submitted CIP

April 11, 2024.....Director budget meeting - concurrent with staff meeting (*tentative*)

April 15, 2024.....CIP completed and to the printer

April 18, 2024.....Finance to distribute Operating Budget forms and instructions to departments

April 30, 2024.....Internal Service Fund Budgets with goals and performance measures, due to Finance

May 1, 2024CIP document deadline for Council agenda packet (CIP due by June 1 per City Code 2-691)

May 3, 2024Special Revenue Fund Budgets (building Permits, CDBG, CRA, BID, East Naples Bay, Moorings Bay, Streets and Traffic) with goals and performance measures due to Finance

May 10, 2024General Fund budgets with Goals and Objectives due to Finance

May 13, 2024Council Workshop on CIP

May 17, 2024Water/Sewer Fund, Beach Fund, Solid Waste Fund, Dock Fund, Stormwater Fund and Tennis Fund budget requests with goals and performance measures, due to Finance

June 1, 2024Tentative receipt of Preliminary Taxable Value from Collier County Property Appraiser

June 10-14, 2024.....City Manager meets with Directors on Operating Budgets

June 19, 2024Agenda item on Council meeting to discuss and obtain direction on maximum millage rate (*tentative*)

June 30, 2024Collier County to Certify Taxable Value (prior to or on July 1)

July 15, 2024.....Deliver Preliminary Operating Budget to City Council

August 4, 2024.....Deadline to send DR 420 report to the Property Appraiser (Millage rate, rollback rate and meeting dates)

City of Naples

BUDGET PLANNING CALENDAR

August 19, 2024..... Budget Workshop

August 23, 2024..... CRA Board budget meeting

August 24, 2024..... TRIM notices mailed by Collier County

September 4, 2024 1st Budget Hearing 5:05 pm (*tentative*)

September 13-16, 2024..... Dates to advertise the Final Hearing (*based on final hearing date*)

September 18, 2024 Final Budget Hearing 5:05 pm (*tentative*)

October 1, 2024 Start of Fiscal Year 2024-2025

City of Naples

BUDGET PLANNING CALENDAR

