



City of Naples - Utility Department

735 Eighth Street South | Naples, Florida 34102
Phone: (239) 213-1800 Fax: (239) 213-1023 Email: CustSrv@naplesgov.com

APPLICATION FOR UTILITIES SERVICE

Welcome to the City of Naples. Please complete this form to apply for or transfer utility services. If you have questions regarding your utility account, you may call City Hall at 239-213-1800 or send an email to CustSrv@naplesgov.com

UTILITY ACCOUNTS ARE ALWAYS IN THE PROPERTY OWNER'S NAME

This form can be mailed, faxed, or delivered to the above address, or emailed to CustSrv@naplesgov.com.
All orders for service or service changes must be received at least two days prior to date of service.
See supporting document requirements below.

SERVICE ADDRESS: _____

CURRENT UTILITY ACCOUNT: _____ DATE OF TRANSFER: _____

If property was sold, please give the following information:

CURRENT OWNER (SELLER): _____ CLOSING DATE: _____

Fowarding address for final billing: STREET: _____

CITY: _____ STATE: _____ ZIP: _____

NAME OF NEW OWNER(S): _____

NEW BILLING ADDRESS: _____

PHONE OF NEW OWNER: _____

EMAIL OF NEW OWNER: _____

DRIVER'S LICENSE/ID#: _____

*****Attach a copy of selling statement, closing papers or other proof of ownership*****

Secondary billing (extra \$1/bi-monthly charge)

2nd NAME: _____

2nd BILLING ADDRESS: _____

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ADDITIONAL INFORMATION:

Signed Customer Agreement must be attached.

**City of Naples
Customer Agreement**

Read Carefully

Customer Agrees: The meter and meter box shall always remain accessible to utilities personnel for inspection, testing, and maintenance. Landscape shrubs and ground cover such as mulch shall remain at least 18 inches from the edges of meter or meter box. Trees shall not be planted within 4 feet of the meter. The applicant shall ensure that the meter or meter box is accessible.

I agree to pay the City all utility bills and penalties as billed at the rates established. I shall be responsible for notifying the Customer Service Division of any change in ownership of the premises being serviced. I understand that paying any utility bill with non-sufficient fund checks can lead to immediate disconnection without notice.

I agree to have our meters accessible for Water Dept. representatives to read and inspect, and I will allow them to enter the premises at reasonable times to do so.

Falsification of this application may result in immediate disconnection of utilities. Utilities not paid by the due date listed on the bill are considered delinquent and will result in the discontinuation of services if unpaid. To resume service, all customer balances and disconnection service charges must be paid. Delinquent accounts will bear a penalty of 5% until the account is paid in full.

This application for water service shall also be considered as an application for sewer, reclaimed water, and solid waste service when the property is within those areas in which the city provides such service.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

(Note: If submitting this form electronically, please type your name and date on the corresponding lines above. Also, please review the Electronic Submittal disclaimer below.)

ELECTRONIC SUBMITTAL

(NOTE: The button used to submit this form (via email) will appear upon checking the box and agreeing to the terms below. Saving this entire form for electronic submittal requires a minimum of free Adobe Reader version 11 (or greater), or Adobe Acrobat Standard / Pro).

By checking this box, typing your name in the applicant/citizen signature field(s), and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.

FOR OFFICE USE ONLY:

- Driver's License Verification: _____
- No outstanding balance verified - Property
- No outstanding balance verified - Customer
- Address's location number: _____
- Name that currently appears on this account: _____
- Customer was given a bank draft form