

# CANDIDATE HANDBOOK



## CITY OF NAPLES

General Election 2020



Prepared by:  
Patricia L. Rambosk, MMC  
City Clerk



# W E L C O M E

Dear Candidates:

This information has been compiled for those interested in running for elected office in the City of Naples. It is designed to supplement the Candidate and Campaign Treasurer Handbook produced by the Florida Department of State, Division of Elections, as well as [Florida Statutes Chapter 106](#) (Florida's Campaign Finance Laws). We hope that this is helpful.

By supplying information and being available to answer questions, we hope to assist in avoiding any pitfalls. If considering running for public office, please make an appointment for an orientation on the election laws and the steps necessary to qualify for office. This time spent with us, before beginning a campaign, could save time and money later in the process.

It is imperative that a candidate review all materials contained in his/her qualifying packet. The City Clerk's Office and the Florida Division of Elections provide these materials as a means for candidates to have readily available procedures and answers to questions regarding situations that may arise during the course of a campaign.

Congratulations for taking an active role in the electoral process and we are ready to assist wherever we can. We urge all candidates and their staff to keep in mind that it is always easier to avoid a problem than it is to solve one. Please call us before taking any action regarding the campaign when you are not certain of the laws or requirements.

**BEST OF LUCK WITH YOUR CANDIDACY!**

Patricia L Rambosk, MMC  
City Clerk

2020  
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Candidate Handbook

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# BECOMING A CANDIDATE

## **WHAT IS A CANDIDATE?**

A candidate is defined in Fla. Stat. [§97.021\(6\)](#) as any person to whom any one or more of the following applies:

- (c) Any person who receives contributions or makes expenditures or gives his or her consent for any other person to receive contributions or make expenditures, with a view to bringing about his or her nomination or election to, or retention in, public office.
- (d) Any person who appoints a treasurer and designates a primary depository.
- (e) Any person who files qualification papers and subscribes to a candidate's oath as required by law.

## **WHO CAN BE A CANDIDATE?**

Municipal elections are nonpartisan. All candidates for mayor or city council shall have the qualifications of an elector provided for in this Charter, and shall have been a resident of the City of Naples for a period of 6 months prior to filing, [Sec. 13.4](#).

## **WHEN DO I ANNOUNCE MY CANDIDACY?**

A candidate may announce his/her candidacy at any time. However, before accepting ANY contribution, or making ANY expenditure, the Appointment of Campaign Treasurer and Designation of Campaign Depository must be filed with the City Clerk's Office, pursuant to the Campaign Financing Laws of Fla. Stat. [§106.11](#).

Each candidate and each political committee, which designates a primary campaign depository pursuant to Fla. Stat. [§106.021\(1\)](#), shall make expenditures from funds on deposit in such primary campaign depository only in the following manner, with the exception of expenditures made from petty cash funds (Fla. Stat. [§106.12](#)). Pursuant to Fla. Stat. [§106.11](#):

- (1)(a) The campaign treasurer or deputy campaign treasurer(s) of a candidate or political committee shall make expenditures from funds on deposit in the primary campaign depository only by means of a check drawn upon the campaign account of the candidate or political committee. The campaign account shall be separate from any personal or other account and shall be used only for the purpose of depositing contributions and making expenditures for the candidate or political committee.

### **WHEN CAN I BEGIN?**

A candidate may open his/her campaign file with the City Clerk's Office ANY TIME PRIOR to the qualifying period, however, certain documents pertaining to a candidate's campaign can only be finalized and submitted to a candidate's file during the qualifying period.

### **WHAT DOES QUALIFYING MEAN?**

Candidates shall file with the City Clerk from **8:00 a.m., January 6, 2020 through 5:00 p.m., January 17, 2020.**

For candidates to be qualified, they must pay the required qualifying fee and one percent (1%) Florida Election Assessment fee required by Fla. Stat. [\\$99.093](#) for the office he/she seeks. A candidate must also file the required documents outlined within this handbook, together with a filing fee of \$25.

Only candidates who have been residents of the City for 6 months prior to filing for office shall be eligible to hold the office of Council Member.

A check from the campaign account is required at the time of qualifying along with the completed forms to be provided by the City Clerk, some of which include: Appointment of Campaign Treasurer, Statement of Candidate, Candidate Oath, Candidate Acknowledgement Receipt, (Form 1) Statement of Financial Interests, Statement of Residency, Request for Placement of Candidate Name on Ballot, and Receipt of Information regarding Testing of Voting Equipment. A copy of a Voter Registration Card is also required to verify residency and district.

# OPENING A CAMPAIGN FILE

## WHEN AND WHERE DO I FILE MY QUALIFYING PAPERS?

Qualifying begins at **8:00 a.m. on Monday, January 6, 2020** and ends at **5:00 p.m. on Friday, January 17, 2020**. Qualifying documents MUST BE FILED with the City Clerk at City Hall, 735 8<sup>th</sup> Street South, First Floor, Naples, Florida.

## WHAT DOES A CANDIDATE NEED TO FILE?

A candidate must first file an Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates [Form DS-DE 9](#), with the filing officer, prior to collecting contributions or making expenditures on behalf of his/her campaign. The campaign account opened at the bank must be a special campaign checking account.

Within 10 days of filing Form DS-DE 9, a candidate must also file a Statement of Candidate [Form DS-DE 84](#) stating that he/she has been provided access to read and understand the requirements of [Chapter 106 Fla. Stat.](#)

Deficit spending is not allowed. When a debt is incurred, there must be sufficient funds in the account.

Only persons designated as treasurers or deputy treasurers may sign the checks. A candidate may appoint up to three (3) deputy treasurers to sign checks in the treasurer's absence. A candidate may be his/her own treasurer or deputy treasurer (See Fla. Stat. [§106.021](#)).

A candidate will be required to file periodic Campaign Treasurer's Reports detailing contributions, expenditures, in-kind contributions, etc. A calendar of reporting dates will be provided when a candidate opens his/her campaign file (see Fla. Stat. [§106.07](#) for details regarding late report filings).

It is imperative that a candidate review all materials contained in his/her qualifying packet. The City Clerk's Office and the Florida Division of Elections provide these materials as a means for candidates to have readily available procedures and answers to questions regarding situations that may arise during the course of a campaign.

Instances may arise when our office will need to refer a candidate to the Florida Division of Elections. Naturally, questions and situations will arise that will not be addressed in the materials a candidate receives. Please contact our office with any questions and concerns and allow us to make a reasonable attempt to adequately answer your questions.

## QUALIFYING CHECKLIST

FORMS TO FILE	FLORIDA STATUTES
<p>CAMPAIGN FILE CAN BE OPENED WITH CITY CLERK'S OFFICE ANY TIME PRIOR TO OR DURING QUALIFYING PERIOD.  <b>Qualifying documents must be finalized during the period of qualifying (8:00 a.m., January 6, 2020 through 5:00 p.m., January 17, 2020).</b></p>	<p><a href="#"><u>§106.021</u></a> for more details</p>
<p><b>FILE APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY.</b>            Only persons designated as treasurer or deputy treasurer may sign campaign account checks. A candidate may be his/her own treasurer or deputy treasurer. Up to three (3) deputy treasurers may be appointed to sign checks in the treasurer's absence.</p>	<p><a href="#"><u>§106.021</u></a> for more details</p>
<p><b>OPEN CAMPAIGN CHECKING ACCOUNT AT BANK.</b>            Opening an account at the bank does not need to be done immediately. It is recommended that the bank account be opened as soon as possible after filing Appointment of Campaign Treasurer and Designation of Campaign Depository so that the account will be in place for expenditures and receipt of contributions in connection with the campaign.</p>	<p><a href="#"><u>§106.021</u></a> for more details</p>
<p><b>STATEMENT OF CANDIDATE.</b>            Within 10 days of opening campaign file, candidate must file a Statement of Candidate. The filing of this form by a candidate indicates that the candidate has received, read, and understands Florida Statutes Chapter 106 (Campaign Financing).</p>	<p><a href="#"><u>§106.023</u></a> <a href="#"><u>§105.031</u></a> for more details</p>
<p><b>CAMPAIGN TREASURER'S REPORTS.</b>            Filing of required, periodic Campaign Treasurer's Reports.            A candidate will be provided with an election cycle calendar of campaign treasurer's reporting dates. <b>Reports must be filed even if the candidate accepts no contributions or makes no expenditures.</b></p>	<p><a href="#"><u>§106.06</u></a> <a href="#"><u>§106.07</u></a> for more details</p>
<p><b>FLORIDA RESIGN-TO-RUN LAW - 10 DAYS PRIOR TO THE PERIOD OF QUALIFYING.</b>            No person or elected officer may qualify as a candidate for more than one public office, whether federal, state, district, county or municipal if the terms or any part thereof run concurrently with each other. Elected officers must resign from the office he/she presently holds. The resignation is irrevocable. The WRITTEN resignation must be submitted at least 10 days prior to the 1st day of qualifying and must be effective no later than the earlier of the following dates: the date the officer would take office, if elected, or the date the officer's successor is required to take office. An original written statement must be filed with the qualifying officer and a copy filed with the Governor's Office in Tallahassee.</p>	<p><a href="#"><u>§99.012</u></a> for more details</p>
<p><b>QUALIFYING PERIOD: 8:00 A.M., JANUARY 6, 2020 THROUGH 5:00 P.M., JANUARY 17, 2020</b></p>	
<p><b>LOYALTY OATH/OATH OF CANDIDATE.</b>            A candidate must file the appropriate Loyalty Oath/Oath of Candidate for the office he/she seeks. The City Clerk's office will provide this form. A candidate's name, as the candidate wants it to appear on the ballot, is taken from the completed and signed Loyalty Oath/Oath of Candidate and CANNOT be changed after the last day of qualifying.</p>	<p><a href="#"><u>§99.021</u></a> <a href="#"><u>§99.061</u></a> <a href="#"><u>§105.031</u></a> for more details</p>
<p><b>STATEMENT OF FINANCIAL INTERESTS (FORM 1).</b></p>	<p><a href="#"><u>§99.061</u></a> for more details <a href="#"><u>Form1</u></a></p>
<p><b>WITHDRAWING CANDIDACY.</b>            A candidate may withdraw his/her candidacy up until the close of qualifying and any paid filing fees shall be returned to the candidate. Withdrawal after the close of qualifying will result in forfeiture of the paid filing fee. Withdrawal of candidacy shall be in writing and filed with the qualifying officer.</p>	<p><a href="#"><u>§99.092</u></a> for more details</p>
<p><b>CONTEST OF ELECTION.</b>            Contestant shall file a complaint along with fees, outlined in Chapter 28 Florida Statutes, with the Clerk of the Circuit Court within 10 days after midnight of the date the last canvassing board empowered to canvass the returns of the election certifies the results of the election being contested.</p>	<p><a href="#"><u>§102.168</u></a> for more details</p>



# CAMPAIGN FINANCING

The campaign treasurer OR deputy treasurer of a candidate, as well as the candidate must make an effort to become familiar with the provisions of [Florida Statutes Chapter 106](#) Campaign Financing. Florida Statutes outline the laws governing campaign financing and political advertising in the State of Florida.

The Florida Elections Commission governs the campaign financing laws of Florida and considers violations. The Commission has the authority to impose civil penalties and can also initiate criminal proceedings for violations of [Chapter 104](#) or [Chapter 106](#) Florida Statutes.

It is ultimately the treasurer and/or candidate's responsibility to become familiar with the campaign financing and advertising laws in Florida. The materials provided by our office contain all information with regard to campaign financing and advertising laws. Candidates and treasurers are encouraged to contact the City Clerk to receive guidance in situations where campaign financing or advertising laws are complex. Here are some helpful bookkeeping suggestions:

- (1) Keep a schedule of the dates campaign treasurer's reports are due. Be aware of the reporting period each report covers (a schedule of dates is provided for your convenient reference in this handbook).
- (2) Keep a copy of each report filed for your records.
- (3) Log each contribution when received; log the date, name, address, occupation (if more than \$100), and amount. Categorize contributions separately: bans, monetary, in-kind. If possible, it is recommended that the candidate or treasurer make copies of contributions made by checks, prior to depositing. Contributions must be deposited within 5 days of receipt.
- (4) Log each expenditure as it occurs; log the date, name, address, purpose and amount. Keep all receipts in connection with the campaign account.
- (5) Keep a ledger of all petty cash expenditures. Petty cash spent should be logged in a ledger and does not need to be reported on the campaign treasurer's report. Only the total amount of petty cash withdrawn from the campaign account for spending during a reporting period should be reported on the campaign treasurer's report.

In-kind contributions have a monetary value. This type of contribution is not the same as money, but is still considered a contribution under Florida Statutes. When completing the campaign treasurer's report, the amount of in-kind contributions for the "reporting period" must be listed, but the value of such contribution is not added in with the actual money. In-kind contributions, in combination with monetary contributions, cannot exceed \$1000 per individual contributor per election.

- (6) Monitor cash flow. Know how much money is available in order to avoid authorizing expenditures when money is not available. Remember that debit or credit transactions on campaign accounts fall under the same rules as expenditures by campaign check.
- (7) File reports on time to avoid fines.
- (8) Contributions of \$100 or more in the form of cash or cashier's check are not permitted.

## IMPORTANT

### PENALTY FOR LATE FILING

If a candidate fails to file a report by the designated due date, he/she is subject to a fine of \$50 per day for the first three days and \$500 per day thereafter, not to exceed 25 percent of the receipts or expenditures, whichever is greater. However, for the reports immediately preceding each Primary and General Election, the fine is \$500 per day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater.

Example: The treasurer files the report five days late. This is not a report due prior to an election. For the first three days, the fine is \$50 per day; the last two days the fine is \$500 per day, for a total of \$1,150. However, the total receipts were \$4,000 and the total expenditures were \$2,000; therefore, the candidate's total fine would be limited to 25 percent of \$4,000, or \$1,000, Fla. Stat. [§106.07](#).

**ANY FINE MUST BE PAID FROM THE CANDIDATE'S  
PERSONAL FUNDS NOT CAMPAIGN FUNDS**



# Memo

*Office of the City Clerk*

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**TO:** City Council Candidates

**FROM:** Patricia L. Rambosk, MMC, City Clerk

**DATE:** June 3, 2019

**SUBJECT:** Meeting agendas | Packets and Streaming Videos

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Candidates for City Council frequently ask about the distribution of agenda packets so they may be kept fully informed of issues being considered by the Council. Council agendas, meeting packets, minutes and videos are available at no charge on the City's website under Naples TV [www.naplesgov.com](http://www.naplesgov.com).

Good luck in your endeavor to serve the City of Naples.

# ADVERTISING

## **POLITICAL ADVERTISING**

As a candidate, you must have the proper disclaimer prominently displayed on all of your political advertising including signs and bumper stickers. There are two acceptable disclaimers; either "Political advertisement paid for and approved by (name of candidate) for (office sought)" or "Paid by (name of candidate), (party affiliation), for (office sought). See Fla. Stat. [§106.143](#).

## **CAMPAIGNING NEAR POLLING PLACES**

No person, political committee, or other group or organization may solicit voters inside the polling place or within 150 feet of the entrance to any polling place, a polling room where the polling place is also a polling room, an early voting site, or an office of the supervisor of elections where vote-by-mail ballots are requested and printed on demand for the convenience of electors who appear in person to request them. Before the opening of the polling place or early voting site, the clerk or supervisor shall designate the no-solicitation zone and mark the boundaries, see Fla. Stat. [§102.031\(4\)](#). Also, see Fla. State Division of Elections [DS-DE11](#) Polling Place Procedures Manual.

# POLITICAL SIGNS



- Political signs are regulated by [Sections 50-31 through 50-40](#), City of Naples Code of Ordinances.
- Political signs, consistent with these requirements, do not require a permit in the City of Naples.

Political signs are permitted with the following restrictions:

Political signs are not permitted on streets, rights-of-way, beach areas, parks, public sidewalks, or upon property not having permission from the property owner.

To assist in determining what the right-of-way is where signs are prohibited, please consider the following:

- The area between a street and a sidewalk is always the right-of-way.
- The property line for a parcel is not always readily identifiable. One way to determine what is the right-of-way, attempt to identify a streetlight, power line, or cable box. They are almost always on the right-of-way near the property line. Imagine a line to your location and do not place the sign between the imaginary line and the road.
- If the property contains a hedge, the hedge may or may not be on private property. If the hedge will obstruct the view of the sign, it will be deemed acceptable to place a sign next to the hedge so that one side of the sign is within a couple of inches from the hedge.

In residentially zoned areas, including single-family and multi-family:

- Sign dimension shall be 12" x 18".
- The height of the sign shall be a maximum of three (3) feet. However, the height may be increased to a maximum of four (4) feet if visibility is otherwise obstructed.
- Signs may contain color.
- There is no limit as to the number of signs. However, please remember that a property owner may post signs for other political races. To maintain an acceptable appearance in the community, we recommend discretion as to the number of signs placed on a property.
- Permission of the property owner to place a sign on the property is required.

In commercially zoned areas:

- Sign dimension shall be no greater than four (4) square feet.
- The height of the sign shall be a maximum of three (3) feet. However, the height may be increased to a maximum of four (4) feet if visibility is otherwise obstructed.
- Signs may contain color.
- There is no limit as to the number of signs. However, please remember that a property owner may post signs for other political races. To maintain an acceptable appearance in the community, we recommend discretion as to the number of signs placed on a property.
- Permission of the property owner to place a sign on the property is required.

Signs may be affixed to a vehicle. However, a vehicle may not be parked in a single location for a period greater than 24 hours.

Signs shall be removed within seven days of the election.

## **SUPPLEMENTAL CITY CODE INFORMATION: CITY COUNCIL**

### **INTEREST**

Code of Ordinances/Article 2-The Council ([Sec. 2.6](#))

No council member shall be excused from voting upon any matter coming before the council except where such matters involve the consideration of his own official conduct, or where his financial interests are involved, in which case he shall be disqualified from voting.

### **MEMBERS OF COUNCIL NOT TO INTERFERE**

Code of Ordinances/Article 2-The Council ([Sec. 2.10](#))

No council member shall direct or request the appointment of any person to, or his removal from, office by the city manager or by any of his subordinates, or in any manner take part in the appointment or removal of officers and employees in the administrative service of the city except as provided in this Charter. Except for the purpose of inquiry, the council and its members shall deal with the administrative service solely through the city manager and neither the council, nor any member thereof, shall give orders to any subordinates of the city manager, either publicly or privately.

### **OVERSIGHT BY CITY COUNCIL**

Code of Ordinances/Division 1.-General ([Sec. 2-408](#))

The city council is responsible for oversight of all boards, commissions and committees. To that end, minutes of the boards, commissions and committees will be provided to the city council. Citizens have the right to file grievances to the city council. Substantive issues may not be appealed to the city council, except where those issues would normally come to the city council for final determination.

### **REGULAR MEETINGS**

Code of Ordinances/Division 2.-Meetings ([Sec. 2-51](#))

The city council shall hold regular meetings no less than twice each month. The meetings shall usually be held on the first and third Wednesdays of each month at 8:30 a.m.; however, the city council may, on a majority vote of the members present at a regular meeting, cancel a regular meeting and reschedule the meeting at a time fixed by the majority. The city council may, by ordinance, schedule additional regular meetings of the city council when the business of the city so dictates and such additional regular meetings shall be held on a day and time fixed in the ordinance.

### **SALARY**

Code of Ordinances/Article 2.-The Council ([Sec. 2-5](#))

(1) The salary of the mayor shall be \$50,000.00 per year, plus a stipend of \$400.00 per month, payable in equal monthly installments. The salary of each of the councilmembers shall be \$40,000.00 per year, plus a stipend of \$300.00 per month, payable in equal monthly installments. Health benefits for the mayor and councilmembers shall be and remain equivalent to those of employees in the city's general health insurance plan. The mayor or councilmembers may individually elect to reject all or any part of their salary. No member of the city council, including the mayor, shall hold any other office in the city government except as herein provided.

# AS A CANDIDATE YOU HAVE THE RIGHT TO CALL THE DIVISION OF ELECTIONS WITH QUESTIONS PERTAINING TO YOUR CANDIDACY

## **CANDIDATE RESOURCES**

### **PHONE**

City of Naples - Office of the Naples City Clerk **(239-213-1015)**

Florida Department of State - Division of Elections **(850-245-6200)**

Florida Elections Commission **(850-922-4539)**

Florida Commission on Ethics-Financial Disclosure **(850-488-7864)**

### **ONLINE - WEBSITES**

<http://www.naplesgov.com>

City of Naples webpage

### **EMAIL**

Patricia L. Rambosk – City Clerk [prambosk@naplesgov.com](mailto:prambosk@naplesgov.com)

Jessica R. Rosenberg – Deputy City Clerk [jrosenberg@naplesgov.com](mailto:jrosenberg@naplesgov.com)

### **ADDITIONAL INFORMATION | OTHER LINKS**

[Become City/County Election Worker](#)

[Naples Code of Ordinances - Elections/Article 13](#)

[Previous City Election - 2018](#)

[Precinct Finder \(Supervisor of Elections\)](#)

[Register to Vote \(Supervisor of Elections\)](#)

[Florida Commission on Ethics](#)

[City/County Vote-by-Mail Ballot](#)

[Florida Division of Elections](#)

[Florida Elections Commission](#)

[Chapter 286 - Public Business](#)

[Chapter 112 - Code of Ethics for Public Officers](#)

[Chapter 119 - Public Records](#)

[Candidate & Campaign Treasurer Handbook](#)

# ETHICAL CONDUCT OF CANDIDATES

[Florida Statutes Chapter 104](#) – Election Code: Violations; Penalties

Florida Statutes Ch. 104 pertains to violations of the Election Code. Examples of misconduct include:

Fla. Stat. [§104.271](#) **False or malicious charges against, or false statements about, opposing candidates; penalty.**

- 1) Any candidate who, in a primary election or other election, willfully charges an opposing candidate participating in such election with a violation of any provision of this code, which charge is known by the candidate making such charge to be false or malicious, is guilty of a felony of the third degree, punishable as provided in s. 775.082 or s. 775.083 and, in addition, after conviction shall be disqualified to hold office.
- 2) Any candidate who, in a primary election or other election, with actual malice makes or causes to be made any statement about an opposing candidate which is false is guilty of a violation of this code. An aggrieved candidate may file a complaint with the Florida Elections Commission pursuant to s. 106.25. The commission shall adopt rules to provide an expedited hearing of complaints filed under this subsection. Notwithstanding any other provision of law, the commission shall assess a civil penalty of up to \$5,000 against any candidate found in violation of this subsection, which shall be deposited to the account of the General Revenue Fund of the state.

Fla. Stat. [§104.0615](#) **Voter intimidation or suppression prohibited; criminal penalties.**

- 1) This section may be cited as the "Voter Protection Act".
- 2) A person may not directly or indirectly use or threaten to use force, violence, or intimidation or any tactic of coercion or intimidation to induce or compel an individual to:
  - a. Vote or refrain from voting;
  - b. Vote or refrain from voting for any particular individual or ballot measure;
  - c. Refrain from registering to vote; or
  - d. Refrain from acting as a legally authorized election official or poll watcher.
- 3) A person may not knowingly use false information to:
  - a. Challenge an individual's right to vote; and/or
  - b. Induce or attempt to induce an individual to refrain from voting or registering to vote; and/or
  - c. Induce or attempt to induce an individual to refrain from acting as a legally authorized election official or poll watcher.
- 4) A person may not knowingly destroy, mutilate, or deface a voter registration form or election ballot or obstruct or delay the delivery of a voter registration form or election ballot.
- 5) A person who violates subsection (2), subsection (3), or subsection (4) commits a felony of the third degree, punishable as provided in s. [§775.082](#), s. [§775.083](#), or s. [§775.084](#).



Fla. Stat. [§104.047](#) **Vote-by-Mail ballots and voting; violations.**

- 1) Except as provided in s. [§101.62](#) or s. [§101.655](#), any person who requests a Vote-by-Mail ballot on behalf of an elector is guilty of a felony of the third degree, punishable as provided in s. [§775.082](#), s. [§775.083](#), or s. [§775.084](#).
- 2) Any person who marks or designates a choice on the ballot of another person, except as provided in s. [101.051](#), s. [101.655](#), or s. [101.661](#), is guilty of a felony of the third degree, punishable as provided in s. [775.082](#), s. [775.083](#), or s. [775.084](#).

Fla. Stat. [§104.31](#) **Political Activities of State, County, and Municipal Officers and Employees.**

(Please see Fla. Stat. for entire section).

- (1) No officer or employee of the state, or of any county or municipality thereof, except as hereinafter exempted from provisions hereof, shall:
  - (a) Use his or her official authority or influence for the purpose of interfering with an election or a nomination of office or coercing or influencing another person's vote or affecting the result thereof.
  - (b) Directly or indirectly coerce or attempt to coerce, command, or advise any other officer or employee to pay, lend, or contribute any part of his or her salary, or any money, or anything else of value to any party, committee, organization, agency, or person for political purposes. Nothing in this paragraph or in any county or municipal charter or ordinance shall prohibit an employee from suggesting to another employee in a noncoercive manner that he or she may voluntarily contribute to a fund which is administered by a party, committee, organization, agency, person, labor union or other employee organization for political purposes.
  - (c) Directly or indirectly coerce or attempt to coerce, command, and advise any such officer or employee as to where he or she might purchase commodities or to interfere in any other way with the personal right of said officer or employee.

The provisions of this section shall not be construed so as to prevent any person from becoming a candidate for and actively campaigning for any elective office in this state. All such persons shall retain the right to vote as they may choose and to express their opinions on all political subjects and candidates. The provisions of paragraph (a) shall not be construed so as to limit the political activity in a general, special, primary, bond, referendum, or other election of any kind or nature, of elected officials or candidates for public office in the state or of any county or municipality thereof; and the provisions of paragraph (a) shall not be construed so as to limit the political activity in general or special elections of the officials appointed as the heads or directors of state administrative agencies, boards, commissions, or committees or of the members of state boards, commissions, or committees, whether they be salaried, non-salaried, or reimbursed for expense. In the event of a dual capacity of any member of a state board, commission, or committee, any restrictive provisions applicable to either capacity shall apply. The provisions of paragraph (a) shall not be construed so as to limit the political activity in a general, special, primary, bond, referendum, or other election of any kind or nature of the Governor, the elected members of the Governor's Cabinet, or the members of the Legislature. The provisions of paragraphs (b) and (c) shall apply to all officers and employees of the state or of any county or municipality thereof, whether elected, appointed, or otherwise employed, or whether the activity shall be in connection with a primary, general, special, bond, referendum, or other election of any kind or nature.

- 2) An employee of the state or any political subdivision may not participate in any political campaign for an elective office while on duty.
- 3) Any person violating the provisions of this section is guilty of a misdemeanor of the first degree, punishable as provided in s. [§775.082](#) or s. [§775.083](#).
- 4) Nothing contained in this section or in any county or municipal charter shall be deemed to prohibit any public employee from expressing his or her opinions on any candidate or issue or from participating in any political campaign during the employee's off-duty hours, so long as such activities are not in conflict with the provisions of subsection (1) or s. [§110.233](#).

## IT IS STRONGLY SUGGESTED THAT CANDIDATES REVIEW



### CHAPTER 104 OF THE FLORIDA STATUTES

Violations of these or any other election laws should be reported to the Florida Elections Commission or the Division of Elections.

#### **Florida Elections Commission**

107 W. Gaines Street  
Collins Building Suite 224  
Tallahassee, FL 32399  
850-922-4539

#### **Florida Division of Elections**

500 South Bronough Street  
R A Gray Building Room 316  
Tallahassee, FL 32399  
850-245-6200

## Voter Fraud Hotline

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**Main Line: 1.877.868.3737**

If you are hearing or speech impaired, please contact the Division using the Florida Relay Service, 1.800.955.8771 (TDD) or 1.800.955-8770 (Voice). For more information visit the [Florida Relay Service](#).

**CLICK HERE**

[Florida Division of Elections | Frequently asked questions](#)



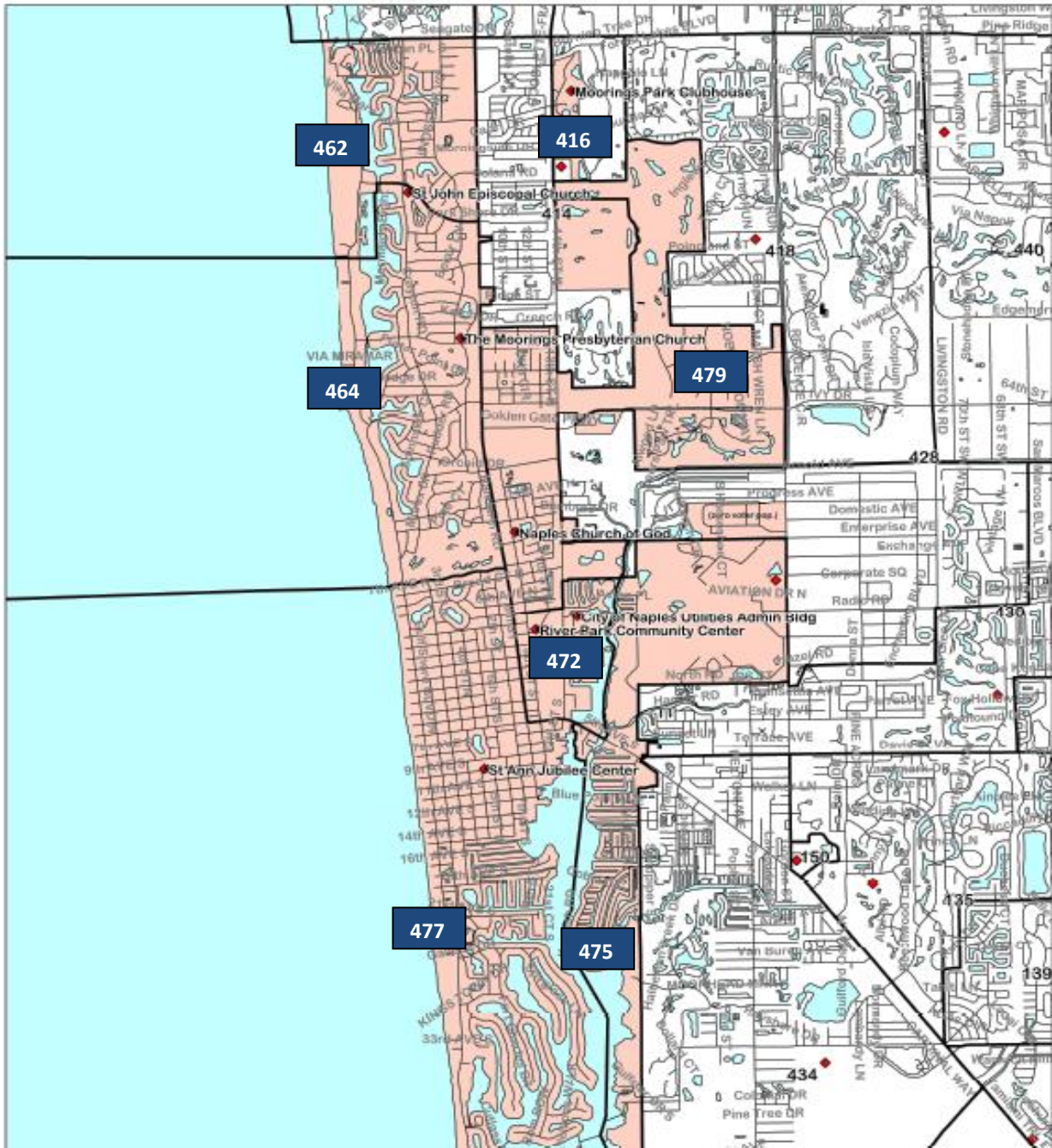
**2020**  
**GENERAL ELECTION**  
**RESULTS**

**ELECTION RESULTS  
DECLARED AND SWEARING  
IN CEREMONY**

City Council Regular Meeting

Council Chamber  
735 8<sup>th</sup> Street South  
Naples, Florida

# CITY OF NAPLES PRECINCT MAP



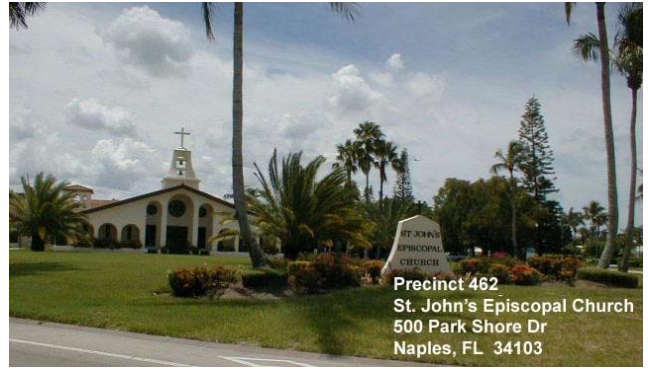
## CITY OF NAPLES POLLING PLACES

- 416 [Moorings Park Clubhouse](#) - 120 Moorings Park Dr, Naples, FL 34105
- 462 [St John Episcopal Church](#) - 500 Park Shore Dr, Naples, FL 34103
- 464 [The Moorings Presbyterian Church](#) - 791 Harbour Dr, Naples, FL 34103
- 472 [River Park Community Center](#) - 301 11th St N, Naples, FL 34102
- 475 [City of Naples Utilities Admin Bldg.](#) - 380 Riverside Cir, Naples, FL 34102
- 477 [St Ann Jubilee Center](#) - 525 9th Ave S, Naples, FL 34102
- 479 [Oasis Naples Church](#) - 1074 10th St N, Naples, FL 34102





Precinct 416  
Moorings Park Clubhouse  
120 Moorings Park Dr  
Naples, FL 34105



Precinct 462  
St. John's Episcopal Church  
500 Park Shore Dr  
Naples, FL 34103



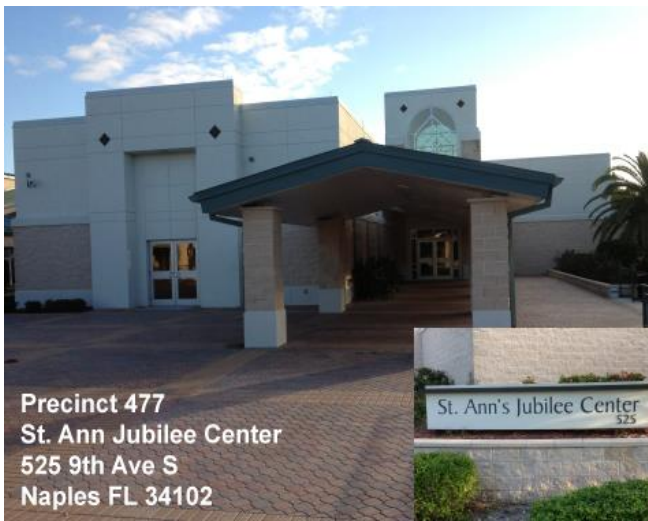
Precinct 464  
Moorings Presbyterian Church  
791 Harbor Dr  
Naples, FL 34103



Precinct 472  
River Park  
Rec. Center and Pool  
301 11th Street North  
Naples, FL 34102



Precinct 475  
City of Naples Utilities Admin Bldg  
380 Riverside Cir  
Naples FL, 34102



Precinct 477  
St. Ann Jubilee Center  
525 9th Ave S  
Naples FL 34102

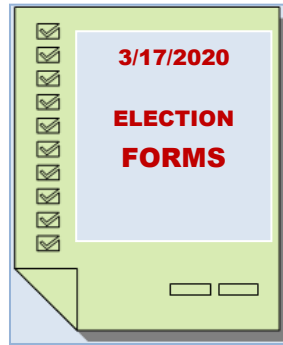


Precinct 479  
Oasis Naples Church  
1074 10<sup>th</sup> St N  
Naples FL 34102



# POLLING PLACES BUILDINGS

# ELECTION FORMS



<a href="#"><u>Form DS-DE 2</u></a>	Contributions Returned
<a href="#"><u>Form DS-DE 9</u></a>	Appointment of Campaign Treasurer
<a href="#"><u>FORM DS-DE11</u></a>	Polling Place Procedures Manual
<a href="#"><u>Form DS-DE 12</u></a>	Campaign Treasurer's Report Summary
<a href="#"><u>Form DS-DE 13</u></a>	Campaign Treasurer's Report - Itemized Contributions
<a href="#"><u>Form DS-DE 14</u></a>	Campaign Treasurer's Report - Itemized Expenditures
<a href="#"><u>Form DS-DE 24B</u></a>	Candidate Oath - Candidate with no party affiliation
<a href="#"><u>Form DS-DE 73</u></a>	Campaign Loans Report
<a href="#"><u>Form DS-DE 73a</u></a>	Campaign Loans Report Itemized
<a href="#"><u>Form DS-DE 84</u></a>	Statement of Candidate
<a href="#"><u>Form DS-DE 86</u></a>	Request for Return of Contribution
<a href="#"><u>Form DS-DE 87</u></a>	Waiver of Report
<a href="#"><u>Form DS-DE 94</u></a>	Campaign Treasurer's Report – Fund Transfers
<a href="#"><u>FORM 1</u></a>	Statement of Financial Interests

**THE CITY CLERK HAS A NOTARY PUBLIC AVAILABLE  
TO THE CANDIDATE FOR NOTARIZING DOCUMENTS**