

# City of Naples Florida

Annual Budget  
Fiscal Year 2002-03

**CITY OF NAPLES, FLORIDA  
PRINCIPAL OFFICIALS**

MAYOR

BONNIE R. MacKENZIE

VICE-MAYOR

GARY GALLEBERG

CITY COUNCIL

WILLIAM R. MAC ILVAINE

PENNY TAYLOR

TAMELA WISEMAN

CLARK RUSSELL

JOSEPH HERMS

CITY ATTORNEY (CONTRACT)

ROBERT PRITT

CITY CLERK

TARA NORMAN

CITY MANAGER

KEVIN J. RAMBOSK

DEPARTMENT OFFICIALS

FINANCE DIRECTOR

CHIEF OF POLICE & EMERGENCY SVCS

PLANNING DIRECTOR

COMMUNITY SERVICES DIRECTOR

PUBLIC WORKS DIRECTOR

HUMAN RESOURCES DIRECTOR

CITY ENGINEER

ANN MARIE S. RICARDI

STEVEN MOORE

RONALD M. LEE

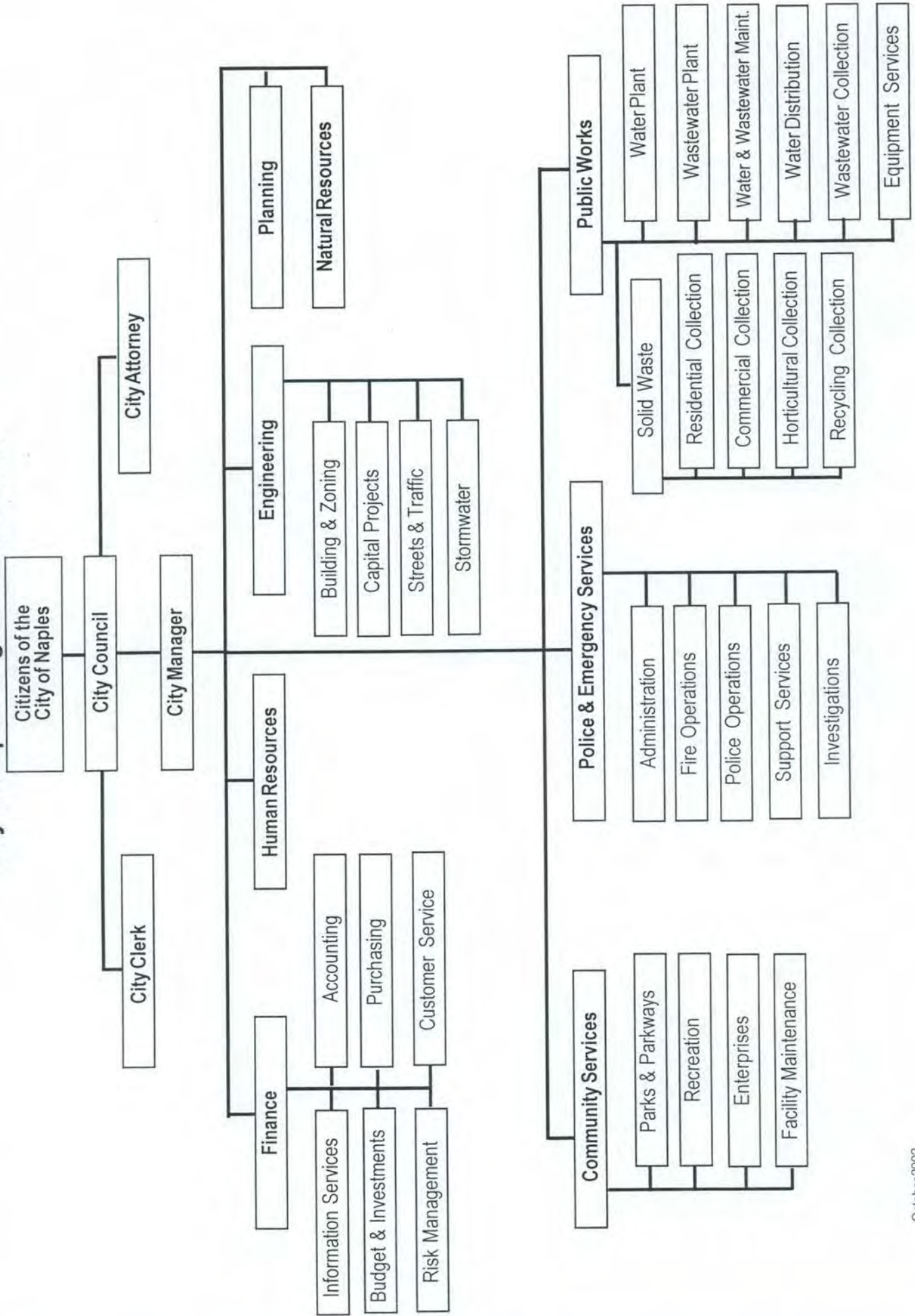
DAVID M. LYKINS

DAN E. MERCER

DENISE K. PEREZ

RONALD A. WALLACE

# City of Naples Organizational Chart



**CITY OF NAPLES, FLORIDA  
ANNUAL BUDGET  
FISCAL YEAR 2002 - 2003**

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# Executive Summary



# City of Naples

KEVIN J. RAMBOSK

OFFICE OF THE CITY MANAGER

November 1, 2002

Honorable Mayor & Members of the City Council  
735 Eighth Street South  
Naples, FL 34102

Honorable Mayor & Council Members:

It is my pleasure to submit to you the Fiscal Year 2002-03 Adopted Budget for the City of Naples.

This budget was developed by combining the budget that was proposed in August with Council's input and guidance received during the budget workshops. The result is a streamlined budget with a reduced tax rate and a positive direction for our future.

The major events in the past year have caused all of us to rethink our lives and our businesses. In addition to the emotional impact reverberating from the September 11, 2001 terrorist attacks, there has been a toll to governments that we are now beginning to address. Financially, Naples has realized how significant our tourist revenues are, as we saw all tourist-related revenue drop. We also learned the importance of our sound and conservative financial and investment policies. The downturn of the economy, combined with the failure or bankruptcy filings of several major companies, such as Enron, Worldcom, Adelphia, Pinnacle and K-Mart, has enforced the already weak economy and reduced the city's opportunity for interest income, but thankfully, we remain financially secure.

The focus of this budget was been on four main areas:

- Ad Valorem Tax rate reduction
- Developing operating efficiencies and effectiveness
- Developing an equitable employee compensation plan
- Continued maintenance of the City's features and assets

***Ad Valorem Tax rate reduction.*** Staff will direct a long-term effort toward annually lowering the tax rate, and hence, reducing our reliance on property tax revenues. For the second consecutive year, the budget includes a reduced property tax rate. This year, the tax rate is lowered from last year's rate of 1.15 to a new rate of 1.113; the rate was proposed at 1.14, then the Council decided to pay off a 6.8% debt, reducing the annual financial requirements by \$257,000.

The rate reduction was accomplished despite many strikes against us, such as a 30% increase in Risk Management/Insurance, a 30% increase in the cost of Health Insurance, and a harsh reduction in sales tax revenues and investment income. The City management staff will attempt to continue a millage reduction program for each of the next two fiscal years. By making a concentrated effort, a reduced tax rate can be accomplished while continuing to provide the high level and quality of service that Naples residents expect.

***Developing Operating Efficiencies and Effectiveness*** During the next fiscal year, each Director is charged with the responsibility of reviewing their operations in an effort to evaluate opportunities and innovative methods, ultimately resulting in increased productivity. Improvements may include forms of automation, staff reorganizations, outsourcing, insourcing, or even capital investment. This year's budget shows a major operating efficiency improvement in the Solid Waste Fund, as the Horticulture Division was outsourced, saving over \$250,000. During 2002-03, as departments review their operations, they will be seeking other efficiencies while keeping Naples' commitment to excellence in service.

***Developing an equitable employee compensation plan*** On October 1, 1997, the city implemented a pay plan developed by DMG Maximus. Since then, the pay plan has been adjusted only on an individual basis when a position was found to be out of synchronization with the current market. However, it is a condition of our city that the cost of living here is 20% higher than the surrounding area, and it appears that the pay scale adopted five years ago is no longer valid. We are now finding it difficult to recruit and compete with surrounding agencies. This year's Police and Fire union contracts will have significant increases to their pay plans to reflect this situation, which will improve recruitment and retention. During FY02-03, we plan to perform a pay study and implement the findings for the AFSCME and non-union employees.

***Continued maintenance of the City's features and assets.*** The expenses of this budget represent a continuation of prior years' services. The City prides itself on exceptional maintenance of its beaches, beach accesses, medians and rights of way, excellent parks and recreation programs as well as its strong emphasis on public safety. This budget continues the efforts set forth last budget year, and adds funding for public safety overtime, rights of way maintenance, and recreation facilities, all due to prior year commitments.

There is a net decrease of 4.5 positions city-wide. The primary decrease is in the Solid Waste Fund, where the Horticulture Collection division was privatized, reducing staff by 4 positions. The Naples Beach Fund was reduced by a part time position, which was a planned reduction in staff following a retirement. There were several position modifications throughout the city, such as transfers and position reclassifications, which are noted within each department's summary.

## **GENERAL FUND**

The City of Naples General Fund provides funding for the traditional services of municipal government. This includes elected officials, police & emergency services, parks and parkways, recreation, planning, development services, and administrative activities. The Citizens of Naples have traditionally supported investment in enhanced service levels for public safety and extensive parks and landscape improvements, which denote the special quality of life in Naples.

The Collier County Property Appraiser has provided the City of Naples with preliminary assessed property values of just more than \$10 billion for the coming year, up from \$8.5 billion this year, an increase of 18%. Even with the reduction in the mill levy to 1.113 mills, the operating property tax will generate approximately \$1.3 million more than last year to meet financial commitments for the new budget year. This increase however, is partly offset by a decrease in Investment Income, State Revenue Sharing, General Use Sales Tax and Recreation Revenues, which combined reflect decreases of more than \$600,000. Additional information regarding the General Fund Revenues can be found in the General Fund section of this document.

Areas for the use of increased tax collections are as follows:

*Salary Adjustments:* The City of Naples has four bargaining units for employees. The budget includes union and non-union salary adjustments.

*Health Insurance:* The cost of Health Insurance increased \$610,000, or just about 40%. There is no increase to employee's share of the premium this year; the City's budget includes the full cost of the increase.

*Property Insurance:* The General Fund portion of the increased cost of property and liability insurance increased \$244,000, or 34%.

There are no new positions budgeted in the General Fund.

### **Budget Process:**

In the preparation of the annual General Fund budget, each department was provided with a "base budget" (an amount equal to the approved operating budget for the prior year) plus increased funds to include salary requirements, increased cost of benefits, and internal service fund charges, plus any utility or other cost change mandated by a prior year's directive, such as an added building. Each department was required to submit a budget to continue operations and services within the base budget amount.

The department was able to request additional funding to finance new or enhanced service programs in the form of "decision packages". Copies of these requests were provided to Council during the budget workshops for evaluation and consideration, and if approved, the funding is included in this adopted budget.



## **ENTERPRISE FUNDS**

Enterprise Funds are used to report activities for which a fee is charged to external users for goods or services, that is, its business-type activities. Enterprise funds are treated differently than the other fund types in financial statements and in budget preparation.

### **Water and Sewer Fund**

The City's Water and Sewer Utility provides services to approximately 17,000 water and 8,600 sewer accounts within the City and in several adjacent unincorporated areas of Collier County. Revenues collected from the Utility pay for operations and maintenance, debt services, payment in lieu of taxes and the pro-rated cost of central administration. Also funded is capital replacement in an amount equivalent to the annual charge for depreciation of the system. Bond covenants require that the utility maintain debt service coverage of 1.35 (meaning that revenues must exceed debt service requirements by 35%), and this budget complies with that restriction.

In September 1999, the City Council approved an Ordinance authorizing the City Manager to adjust water and wastewater rates annually based on the Florida Public Service Commission Deflator index. This automatic annual adjustment to water/sewer rates is supposed to cover the increases in expense due to inflation, but since rates were low in 1999, the increase has been insufficient. Although the Utility is in the middle of a rate study, the increase (2.33%) will still be implemented October 1.

### **Naples Beach Fund**

The Naples Beach Fund is responsible for maintenance and enforcement activities along our beachfront including the oversight of the contracted concession services at Lowdermilk and the Pier. This fund is financed by meter collections, parking fines, an annual contribution from Collier County, and payments from the concession operators. Residents of the City of Naples and of Collier County are eligible to receive a free beach-parking sticker, allowing free use of parking facilities at Lowdermilk Park, the Fishing Pier, and all beach ends. There are 12.6 positions budgeted in the Beach Fund, and the budgeted revenues are \$1,127,720. With budgeted expenditures of \$1,254,457 the fund will be using a portion of its undesignated reserves (fund balance) to operate for FY02-03. Staff will be researching methods to solve this problem during FY02-03.

### **Solid Waste Fund**

The Solid Waste Utility provides both residential and commercial solid waste collection and disposal. Waste Management, Inc. administers the city's recycling program. Naples is one of the few communities in Florida to continue to offer back door refuse collection, and is one of a shrinking number of communities to continue to offer twice a week services. The solid waste utility bills are mailed bi-monthly with the water and sewer bill, and like the water and sewer rate, there is an automatic annual rate adjustment, which is effective every October 1.

### **City Dock Fund**

The City owns and operates an 83-slip marina on Naples Bay, providing leased and transient mooring of boats and retail sales of gasoline, bait, snacks and beverages. Fees and price schedules are established to cover all costs of operation, including indirect costs. For Fiscal Year 2002-03, there are four positions budgeted in this fund, and the budget revenues are \$1,553,500.

### **Stormwater Fund**

The City's Stormwater Utility was created in 1993 with the goal of master planning a stormwater discharge system for the City, providing water quality monitoring, sweeping streets and repairing the existing stormwater system. Fees are charged on the bi-monthly utility bills, and the rate structure is a fixed rate at \$4 per unit per month, which has not increased since 1997.

### **Tennis Fund**

Revenues to support the Tennis Fund are generated from memberships, daily play, and retail sales. The Tennis facility includes twelve, state-of-the-art, tournament subsurface lighted clay courts, a pro shop with elevated viewing area, which allows views of Cambier Park and playground. Although the Tennis Fund is an enterprise fund it does not pay its pro-rata share of central administration as is charged to all other enterprise funds. This is a decision made by City Council during budget discussions for Fiscal Year 2001, and staff has continued that commitment through this budget. The Tennis Fund has a total of 6.2 positions budgeted, and budgeted revenues of \$418,000.

## **SPECIAL REVENUE AND CAPITAL PROJECT FUNDS**

### **Building and Zoning Fund**

The Building and Zoning Fund was set up as a fund separate from the General Fund beginning in Fiscal Year 1999. The revenues generated from inspections are restricted to expenditures related to building and construction inspection. For FY02-03, there are 24.5 positions budgeted (no increase) and the budgeted revenues are \$2,367,600.

### **Canal Maintenance Funds**

(East Naples Bay District and Moorings Bay District)

The City of Naples maintains two taxing districts: Moorings Bay and East Naples Bay. These two taxing districts were established for the purpose of financing dredging operations and maintenance of these two bay areas and for the retirement of existing debt. This budget provides for a continuation of the 0.5 mill tax levy for East Naples Bay Taxing District and the 0.025 mill levy for Moorings Bay Tax District.

### **Streets Fund**

Established in 1992, this budget consolidates all revenues and expenditures related to streets and traffic control. The primary revenue sources are fuel taxes, and the major expenditures are capital improvements to the street system. For Fiscal Year 2002-03, this fund will be paying for street light electricity (\$267,000). This had been paid from the General Fund for the past two years.

### **Community Redevelopment Agency Fund**

The Community Redevelopment Agency (CRA) trust fund was established during Fiscal Year 1993 for the purpose of community redevelopment in the area of 5<sup>th</sup> Avenue South corridor and the 41-10 area of the City. This fund accounts for the receipt and disbursement of monies for the redevelopment program, including tax increment financing proceeds. Since the establishment of the trust fund, the district has financed a multitude of projects, including the construction of the municipal parking facility adjacent to 5<sup>th</sup> Avenue South and roadway improvements throughout the area.

The success of the redevelopment of 5<sup>th</sup> Avenue South has brought an increase in pedestrian activity. The increase in activity has also increased the need for additional maintenance to the right-of-ways. This year's budget moves a Service Worker from the General Fund to the CRA to help manage and maintain the improvements, so there are now 3.5 positions budgeted.

The CRA was initially funded with loans from other funds. Effective with this fiscal year, the City will begin a formal payback schedule, with a 3.5% interest rate, to ensure these loans are paid within ten years. The payback schedule is shown with that fund. Also budgeted is the debt service payment for a \$3 million indebtedness planned for additional CRA improvements currently being designed.

### **Utility Tax Fund and Capital Improvements Fund**

The Utility Tax Fund is the fund through which the city's general obligation debt is paid. Revenue Sources used to pay the debt includes:

- Utility Taxes (FPL and Propane)
- Local Communications (split with the General Fund)
- The voted ad-valorem tax (to pay the Fleischmann Property Debt Service)
- Transfers in from the Community Redevelopment Agency and
- Transfers in from the East Naples Bay District.

The following bonds or debt are paid from this fund, as are Administrative Costs, after which any surplus is transferred to the Capital Projects Fund, in accordance with Chapter 58 of the City Code.

- Fleischmann Property (Naples Preserve)
- Utility Tax Bond \$4.7 million
- Utility Tax Bond \$9.3 Million
- East Naples Bay

Until this fiscal year, it also paid for the Historic (Wilkinson) House debt, but this will be paid off during October. There are no positions budgeted in the Utility Tax Fund. Budgeted revenues are \$4,676,342. After all costs, \$2,047,478 will be transferred to the Capital Improvements Fund.

### **INTERNAL SERVICE FUNDS**

The City uses four internal service funds to account for the costs related to information services, equipment services, risk management and employee benefits. These internal service funds are supported by other operating funds of the city, which pay their proportionate share of the costs.

### **SUMMARY**

Fiscal Year 2002-03 will be a challenging year for the City of Naples. Internally, the City staff will challenge itself to improve organizational effectiveness and efficiencies. Externally, the City will face the challenge of the impact of reduced revenue sources as we find that our city is not insulated from the emotional and financial impacts of terrorism and economic downturns.

I wish to thank the Mayor and City Council members, the people's representative, for your input and guidance in formation of policies that guide our operations.

I would also like to thank the Finance Director Ann Marie S. Ricardi, Investment and Budget Manager Anne Middleton, and City Comptroller Ralph Lacivita for their hard work in putting this budget document together. The new format, content and philosophy utilized by our Finance Director and staff in the preparation of this document clearly represents a level of commitment and professionalism found only among the finest communities.

Finally, I would be remiss if I did not acknowledge the directors and division heads that worked diligently to bring you this final budget for FY 2002-03. Their insight and knowledge of the City needs has been invaluable to formulating a workable financial plan for providing quality services to our residents at an affordable cost.

Respectfully,



Kevin J. Rambosk  
City Manager

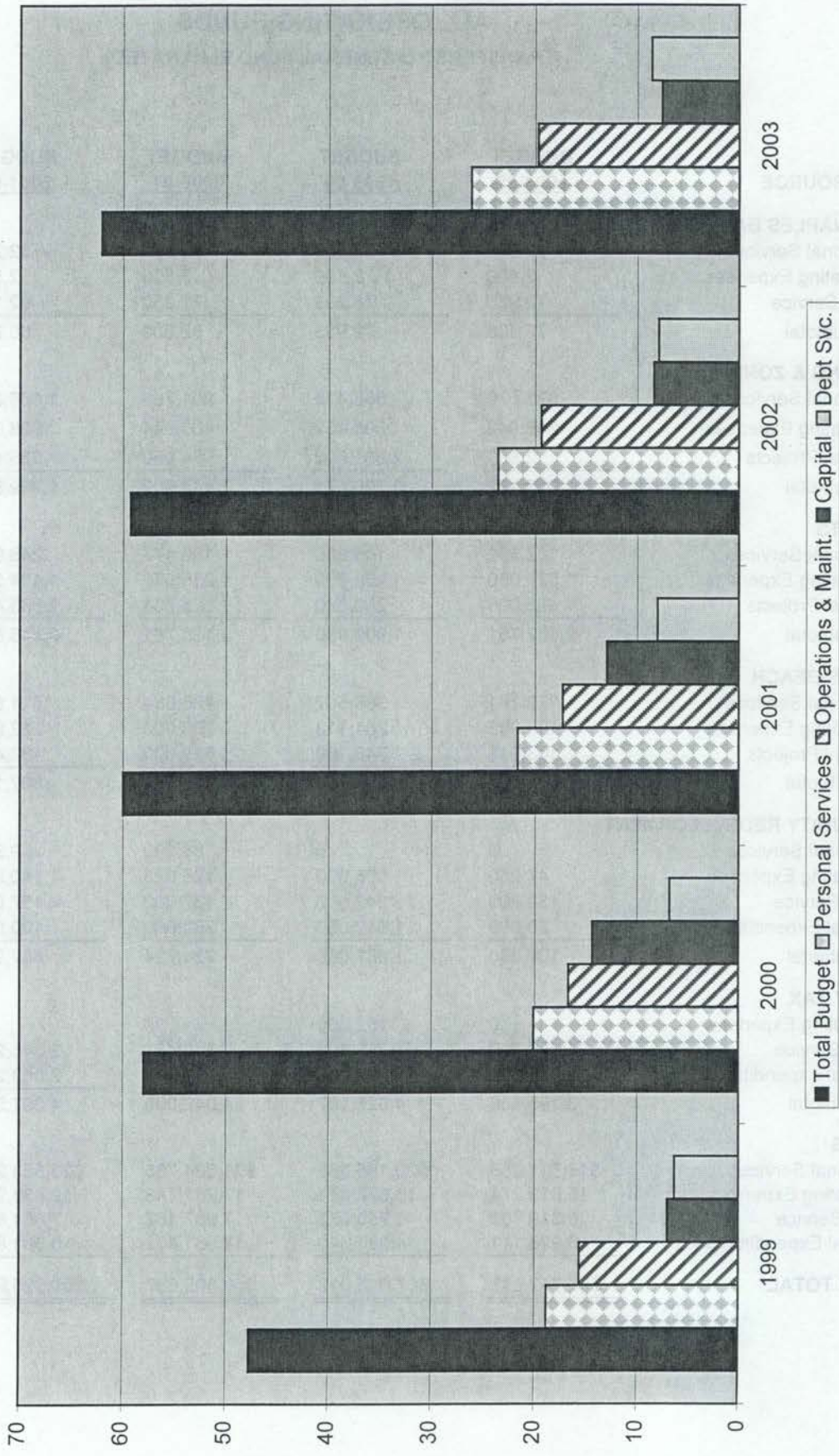
**EXPENDITURE BUDGET SUMMARY**  
**ALL OPERATING FUNDS**  
(TRANSFERS TO GENERAL FUND ELIMINATED)

FUND/SOURCE	BUDGET <u>1998-99</u>	BUDGET <u>1999-00</u>	BUDGET <u>2000-01</u>	BUDGET <u>2001-02</u>	APPROVED BUDGET <u>2002-03</u>
<b>GENERAL</b>					
Personal Services	\$12,212,168	\$13,207,547	\$14,215,162	\$15,612,645	\$17,596,543
Operating Expenses:					
Administration	754,260	684,116	1,020,578	1,042,456	928,386
Police & Emergency Service	946,632	938,202	1,008,393	1,095,180	1,118,374
Engineering	42,636	45,850	92,920	95,547	94,807
Community Services	2,002,217	1,929,888	2,122,817	2,270,960	2,378,388
Non-Departmental	1,954,425	2,240,324	2,131,545	2,836,412	2,487,822
Subtotal	<u>17,912,338</u>	<u>19,045,927</u>	<u>20,591,415</u>	<u>22,953,200</u>	<u>24,604,320</u>
<b>WATER/SEWER</b>					
Personal Services	3,531,841	3,645,693	3,812,904	3,998,782	4,513,114
Operating Expenses:					
Administration	715,754	991,964	1,033,143	1,097,824	1,372,600
Water Operations	2,282,984	2,316,000	2,491,550	2,672,812	2,764,560
Sewer Operations	1,106,616	1,135,550	1,094,480	1,112,187	1,268,050
Utilities Maintenance	513,318	497,400	523,725	523,426	525,736
Debt Service	4,941,988	5,022,653	5,016,243	4,893,279	4,882,736
Capital Expenditures (1)	2,400,250	3,276,636	4,959,406	2,830,515	2,144,825
Subtotal	<u>15,492,751</u>	<u>16,885,896</u>	<u>18,931,451</u>	<u>17,128,825</u>	<u>17,471,621</u>
<b>SOLID WASTE</b>					
Personal Services	1,215,745	1,253,076	1,315,253	1,250,517	1,209,639
Operating Expenses	2,043,633	2,128,234	2,200,102	2,607,899	2,694,246
Capital Expenditures	614,650	560,014	300,500	400,300	250,500
Subtotal	<u>3,874,028</u>	<u>3,941,324</u>	<u>3,815,855</u>	<u>4,258,716</u>	<u>4,154,385</u>
<b>STORM WATER</b>					
Personal Services	191,271	225,461	230,046	277,624	309,076
Operating Expenses	470,440	595,650	467,051	371,908	378,383
Debt Service	0	0	335,000	331,900	340,094
Capital Expenditures	872,500	1,915,930	4,111,910	731,500	1,007,000
Subtotal	<u>1,534,211</u>	<u>2,737,041</u>	<u>5,144,007</u>	<u>1,712,932</u>	<u>2,034,553</u>
<b>CITY DOCK</b>					
Personal Services	121,683	147,150	156,964	204,866	188,330
Operating Expenses	704,038	707,928	909,800	1,233,016	991,363
Debt Service	76,936	92,686	43,671	33,885	34,860
Capital Expenditures	267,200	233,600	0	105,000	0
Subtotal	<u>1,169,857</u>	<u>1,181,364</u>	<u>1,110,435</u>	<u>1,576,767</u>	<u>1,214,553</u>
<b>TENNIS</b>					
Personal Services	154,548	179,947	258,590	247,578	246,113
Operating Expenses	79,754	148,950	91,350	121,713	126,723
Debt Service	64,930	63,433	66,936	28,289	26,113
Capital Expenditures	0	0	32,000	11,000	0
Subtotal	<u>299,232</u>	<u>392,330</u>	<u>448,876</u>	<u>408,580</u>	<u>398,949</u>
<b>MOORINGS BAY TAX DISTRICT</b>					
Personal Services	2,500	2,500	2,500	2,500	2,500
Operating Expenses	18,750	18,750	18,750	18,750	18,750
Subtotal	<u>21,250</u>	<u>21,250</u>	<u>21,250</u>	<u>21,250</u>	<u>21,250</u>

**EXPENDITURE BUDGET SUMMARY**  
**ALL OPERATING FUNDS**  
(TRANSFERS TO GENERAL FUND ELIMINATED)

FUND/SOURCE	BUDGET 1998-99	BUDGET 1999-00	BUDGET 2000-01	BUDGET 2001-02	APPROVED BUDGET 2002-03
<b>EAST NAPLES BAY DISTRICT</b>					
Personal Services	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250
Operating Expenses	2,500	2,500	2,500	2,500	2,500
Debt Service	72,956	75,203	77,250	62,170	64,242
Subtotal	<u>77,706</u>	<u>79,953</u>	<u>82,000</u>	<u>66,920</u>	<u>68,992</u>
<b>BUILDING &amp; ZONING</b>					
Personal Services	823,570	868,419	951,706	1,106,333	1,193,343
Operating Expenses	202,042	308,452	406,944	508,031	605,107
Capital Projects	2,500	2,531,600	84,950	155,454	30,132
Subtotal	<u>1,028,112</u>	<u>3,708,471</u>	<u>1,443,600</u>	<u>1,769,818</u>	<u>1,828,582</u>
<b>STREETS</b>					
Personal Services	182,691	186,980	196,477	248,967	310,055
Operating Expenses	1,527,060	1,460,600	1,239,570	1,434,520	1,569,742
Capital Projects	453,000	262,300	685,734	1,863,400	1,670,700
Subtotal	<u>2,162,751</u>	<u>1,909,880</u>	<u>2,121,781</u>	<u>3,546,887</u>	<u>3,550,497</u>
<b>NAPLES BEACH</b>					
Personal Services	372,791	386,507	436,684	511,838	530,685
Operating Expenses	198,965	264,113	300,600	252,909	315,552
Capital Projects	103,011	748,160	679,600	132,447	130,520
Subtotal	<u>674,767</u>	<u>1,398,780</u>	<u>1,416,884</u>	<u>897,194</u>	<u>976,757</u>
<b>COMMUNITY REDEVELOPMENT</b>					
Personal Services	0	0	86,199	89,379	139,227
Operating Expenses	47,250	105,000	125,925	140,864	71,200
Debt Service	132,600	242,600	132,600	157,048	955,455
Capital Expenditures	20,000	1,640,000	380,000	100,000	200,000
Subtotal	<u>199,850</u>	<u>1,987,600</u>	<u>724,724</u>	<u>487,291</u>	<u>1,365,882</u>
<b>UTILITY TAX</b>					
Operating Expenses	0	152,600	0	0	0
Debt Service	1,030,359	1,253,497	2,315,487	2,345,246	2,292,332
Capital Expenditures	2,265,000	3,219,100	1,727,322	2,052,274	2,121,596
Subtotal	<u>3,295,359</u>	<u>4,625,197</u>	<u>4,042,809</u>	<u>4,397,520</u>	<u>4,413,928</u>
<b>TOTALS</b>					
Personal Services	\$18,811,058	\$20,105,530	\$21,664,735	\$23,553,279	\$26,240,875
Operating Expenses	15,613,274	16,672,071	17,281,743	19,438,914	19,712,289
Debt Service	6,319,769	6,750,072	7,987,187	7,851,817	8,595,832
Capital Expenditures	6,998,111	14,387,340	12,961,422	8,381,890	7,555,273
<b>GRAND TOTAL</b>	<u><u>\$47,742,212</u></u>	<u><u>\$57,915,013</u></u>	<u><u>\$59,895,087</u></u>	<u><u>\$59,225,900</u></u>	<u><u>\$62,104,269</u></u>

**CITY OF NAPLES EXPENDITURE BUDGET  
LAST FIVE FISCAL YEARS  
(IN MILLIONS)**



EXPENDITURE BUDGET SUMMARY

**City of Naples**  
**FY 2002-03 Budgeted Expenditures by Fund**  
**(With Actual Expenditures from Prior Years)**

Fund Description	1999-00 Actual	2000-01 Actual	2001-02 Adopted	2002-03 Adopted	Change from 2001-02
001 General Fund	\$19,360,264	\$21,040,147	\$22,953,200	\$24,604,320	\$1,651,120
<b>Governmental Funds</b>	<b>\$19,360,264</b>	<b>\$21,040,147</b>	<b>\$22,953,200</b>	<b>\$24,604,320</b>	<b>\$1,651,120</b>
110 Building and Zoning	3,487,344	3,074,974	1,882,918	2,046,682	\$163,764
<b>Special Revenue Funds</b>	<b>3,487,344</b>	<b>3,074,974</b>	<b>1,882,918</b>	<b>2,046,682</b>	<b>163,764</b>
200 Utility Tax/ Debt Service	11,974,309	13,649,824	4,190,278	4,676,342	\$486,064
<b>Debt Service Funds</b>	<b>11,974,309</b>	<b>13,649,824</b>	<b>4,190,278</b>	<b>4,676,342</b>	<b>486,064</b>
340 Capital Project Funds	2,355,807	3,292,866	2,220,174	2,394,929	\$174,755
350 East Naples Bay District	75,393	77,417	66,920	68,992	\$2,072
360 Moorings Bay District	16,614	376,715	21,250	21,250	\$0
380 Community Redevelopment	2,184,682	395,009	563,191	1,460,782	\$897,591
390 Streets and Traffic	1,208,909	2,343,788	3,571,262	3,936,697	\$365,435
<b>Capital Project Funds</b>	<b>5,841,405</b>	<b>6,485,795</b>	<b>6,442,797</b>	<b>7,882,650</b>	<b>\$1,439,853</b>
420 Water and Sewer Fund	18,989,104	20,353,311	20,583,325	20,860,347	\$277,022
430 Naples Beach Fund	1,065,696	1,196,346	1,180,394	1,254,457	\$74,063
450 Solid Waste Fund	4,407,101	4,573,265	4,888,516	4,791,985	(\$96,531)
460 City Dock Fund	1,822,488	1,798,254	1,686,367	1,581,153	(\$105,214)
470 Storm Water Fund	917,342	1,035,295	1,962,832	2,299,453	\$336,621
480 Tennis Fund	394,728	436,674	438,300	420,999	(\$17,301)
<b>Proprietary Funds</b>	<b>27,596,459</b>	<b>29,393,145</b>	<b>30,739,734</b>	<b>31,208,394</b>	<b>468,660</b>
500 Self Insurance	1,489,212	1,727,574	1,552,363	2,320,814	\$768,451
510 Health Benefits	2,690,458	3,351,793	3,248,200	3,905,750	\$657,550
520 Information Systems	854,230	1,123,398	1,466,880	1,505,797	\$38,917
530 Equipment Services	1,571,255	1,761,035	1,745,702	1,648,044	(\$97,658)
<b>Internal Service Funds</b>	<b>6,605,155</b>	<b>7,963,800</b>	<b>8,013,145</b>	<b>9,380,405</b>	<b>\$1,367,260</b>
<b>TOTAL</b>	<b>\$55,504,672</b>	<b>\$81,607,685</b>	<b>\$74,222,072</b>	<b>\$79,798,793</b>	<b>\$5,576,721</b>

*Note: The budgeted expenditures exclude reservations of fund balance totalling \$1,150,725 for 2002-03*



## CITY OF NAPLES AUTHORIZED POSITIONS

<u>Department/Division</u>	<u>1999-00 Full Time Equivalent Positions</u>	<u>2000-01 Full Time Equivalent Positions</u>	<u>2001-02 Full Time Equivalent Positions</u>	<u>2002-03 Full Time Equivalent Positions</u>	<u>Change</u>
<b>Mayor &amp; Council</b>	1.0	1.0	1.0	1.0	0.0
<b>City Clerk</b>	7.0	7.0	8.0	7.0	(1.0)
<b>City Attorney</b>	1.0	1.0	1.0	1.0	0.0
<b>City Manager</b>	4.0	4.0	5.0	4.0	(1.0)
Natural Resources	2.0	2.0	2.0	2.5	0.5
<b>Human Resources</b>	7.0	7.0	7.0	7.0	0.0
<b>Planning</b>	8.0	8.0	8.0	8.0	0.0
<b>Development Services</b>					
Engineering	10.0	10.0	10.0	10.0	0.0
<b>Finance</b>					
Admin./Accounting	8.6	8.6	7.8	9.8	2.0
Customer Service	6.0	6.0	6.0	6.0	0.0
Purchasing	4.0	4.0	5.0	5.0	0.0
<b>TOTAL FINANCE</b>	<b>18.6</b>	<b>18.6</b>	<b>18.8</b>	<b>20.8</b>	<b>2.0</b>
<b>Community Services</b>					
Administration	3.0	3.0	3.0	3.0	0.0
Parks & Parkways	31.0	32.0	32.0	30.0	(2.0)
Recreation	15.0	16.0	16.0	17.0	1.0
<b>TOTAL COMM SVC</b>	<b>49.0</b>	<b>51.0</b>	<b>51.0</b>	<b>50.0</b>	<b>(1.0)</b>
<b>Police &amp; Emergency Services</b>					
Administration	15.0	12.0	13.0	13.0	0.0
Fire Operations	53.0	54.0	55.0	59.0	4.0
Prevention Services	3.5	3.5	4.0	0.0	(4.0)
Criminal Investigation	17.0	18.0	19.0	19.0	0.0
Police Operations	54.7	56.7	55.7	55.7	0.0
Support Services	24.0	24.0	24.0	24.0	0.0
<b>TOTAL PESD</b>	<b>167.2</b>	<b>168.2</b>	<b>170.7</b>	<b>170.7</b>	<b>0.0</b>
<b>Non-Departmental</b>					
Facilities Maintenance	10.0	10.0	10.0	10.0	0.0
<b>TOTAL GENERAL FUND</b>	<b>284.8</b>	<b>287.8</b>	<b>292.5</b>	<b>292.0</b>	<b>(0.5)</b>

**AUTHORIZED POSITIONS (Continued)**

<u>Department/Division</u>	<u>1999-00 Full Time Equivalent Positions</u>	<u>2000-01 Full Time Equivalent Positions</u>	<u>2001-02 Full Time Equivalent Positions</u>	<u>2002-03 Full Time Equivalent Positions</u>	<u>Change</u>
<b>Water &amp; Sewer Fund</b>					
Administration	4.0	4.6	6.5	8.5	2.0
Water	37.0	37.0	37.0	35.0	(2.0)
Wastewater	34.0	34.0	34.0	34.5	0.5
Utilities Maintenance	19.0	19.0	16.0	16.0	0.0
<b>TOTAL WATER/SEWER</b>	<b>94.0</b>	<b>94.6</b>	<b>93.5</b>	<b>94.0</b>	<b>0.5</b>
<b>Solid Waste Fund</b>					
Administration	2.0	3.0	3.0	4.0	1.0
Residential Collection	14.0	13.0	13.0	14.0	1.0
Commercial Collection	8.0	8.0	8.0	8.0	0.0
Horticultural Collection	9.0	9.0	6.0	0.0	(6.0)
<b>TOTAL SOLID WASTE</b>	<b>33.0</b>	<b>33.0</b>	<b>30.0</b>	<b>26.0</b>	<b>(4.0)</b>
<b>Streets &amp; Traffic Fund</b>	4.0	4.0	5.0	5.0	0.0
<b>Building &amp; Zoning</b>	21.0	22.5	24.5	24.5	0.0
<b>Community Redevel Agency</b>	0.0	2.0	2.5	3.5	1.0
<b>Stormwater Fund</b>	6.0	6.0	7.0	7.0	0.0
<b>City Dock Fund</b>	4.0	4.0	5.0	4.0	(1.0)
<b>Tennis Fund</b>	5.0	6.0	6.0	6.2	0.2
<b>Naples Beach Fund</b>	10.7	11.9	13.3	12.6	(0.7)
<b>Information Services Fund</b>	8.0	9.0	10.0	10.0	0.0
<b>Equipment Services Fund</b>	11.0	11.0	11.0	11.0	0.0
<b>Risk Management</b>	1.0	1.0	2.0	2.0	0.0
<b>GRAND TOTAL</b>	<b><u>482.5</u></b>	<b><u>492.8</u></b>	<b><u>502.3</u></b>	<b><u>497.8</u></b>	<b><u>(4.5)</u></b>

**CITY OF NAPLES**  
**PROPERTY TAX LEVIES & ASSESSED VALUATION**  
**LAST 10 FISCAL YEARS**

<u>YEAR</u>	<u>TAX LEVY</u>	<u>ASSESSED VALUATION</u>
1994	1.2056	\$3.93 BILLION
1995	1.1800	\$4.06 BILLION
1996	1.1800	\$4.20 BILLION
1997	1.1800	\$4.50 BILLION
1998	1.1800	\$4.83 BILLION
1999	1.1800	\$5.14 BILLION
2000	1.1800	\$5.96 BILLION
2001	1.1800	\$6.80 BILLION
2002	1.1500	\$8.51 BILLION
2003	1.1130	\$9.95 BILLION

**COLLIER COUNTY**  
**PROPERTY TAX LEVIES & ASSESSED VALUATION**  
**LAST 10 FISCAL YEARS**

<u>YEAR</u>	<u>TAX LEVY (1)</u>	<u>ASSESSED VALUATION</u>
1994	4.3664	\$15.31 BILLION
1995	4.2340	\$16.00 BILLION
1996	4.0990	\$17.29 BILLION
1997	4.2883	\$18.08 BILLION
1998	4.2534	\$19.53 BILLION
1999	4.1397	\$21.34 BILLION
2000	4.0261	\$24.43 BILLION
2001	4.3453	\$27.74 BILLION
2002	4.6841	\$33.44 BILLION
2003	4.6841	\$39.49 BILLION

(1) Countywide Levy plus Unincorporated Levy.



**CITY OF NAPLES**  
**DISTRIBUTION OF TAX LEVY**  
**FISCAL YEAR 2003**

<u>TAX UNIT</u>	<u>LEVY</u>	<u>PERCENT OF TOTAL</u>
CITY OF NAPLES	1.1130	8.8%
Voted Debt Service	0.0867	.7%
School District	6.9110	54.6%
Collier County	3.8772	30.6%
Water Management	0.2840	2.2%
Pollution Control	0.0347	.3%
Mosquito Control	0.1167	.9%
Big Cypress Basin	0.2425	1.9%
<b>TOTAL</b>	<b>12.6658</b>	<b>100.0%</b>

Example:

\$525,000	Residence
(\$ 25,000)	Homestead Exemption
\$500,000	Taxable Value

CITY OF NAPLES	556.50
Voted Debt Service	43.35
School District	3,455.50
Collier County	1,938.60
Water Management	142.00
Pollution Control	17.35
Mosquito Control	58.35
Big Cypress Basin	<u>121.25</u>
<b>TOTAL</b>	<b>\$6,332.90</b>

# *City of Naples, Florida*

## *General Information*

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### *Location*

Naples is considered by many to be the crown jewel of Southwest Florida. With its subtropical climate tempered by the soft breezes from the Gulf of Mexico, people are awestruck by its natural beach beauty and the flora and fauna that are unparalleled in any community.

In addition to its natural features, the City of Naples is known for its world class shopping, exceptional dining opportunities and abundance of challenging golf courses. The community is often considered to have a resort lifestyle.

The City of Naples is located on the Gulf of Mexico in Southwest Florida. The City is the County Seat, as well as being the cultural and activity center, of Collier County. Still the City is only miles away from the tropical wilderness of The Florida Everglades.

Naples was incorporated on December 1, 1923. It is approximately 14 square miles in size and has 106.3 miles of streets. Naples has an off-season population of approximately 21,000. However, from November to May the population swells to over 33,500, as part-time residents migrate from the Northern States to the sunny south.

### *Education and Recreation*

Schools in the City are run by the Collier County Public School District. There are four schools within the City limits: Gulfview Middle, Seagate Elementary, Lake Park Elementary and Naples High School. St. Anne's is a private school also situated in the City. Located near the City are Florida Gulf Coast University and Edison Community College.

The City of Naples has wonderful lodging and dining, as well as world-famous historic shopping districts. Mention areas like "Fifth Avenue" or "Tin City" and locals and their guests smile with delight from memories of good times had. With miles of pristine Gulf beaches and gentle surf, the City of Naples is a wonderful beach destination; parking is available at the end of every street, making the City beaches the most accessible beaches in the County. The City has excellent fishing, both salt and fresh water. The City has the famous **Naples Pier** where fishing is free, because the City of Naples maintains a fishing license for the Pier.

The City of Naples and surrounding Collier County have excellent Golf and Tennis facilities, with over fifty golf courses in the County, many are the work of top golf designers such as Tom Fazio and Jack Nicklaus. The City Community Services Department manages a competitive class tennis facility in Cambier Park, and Collier County attracts top players each year to events such as the Nuveen Masters Tournament.

## *General Information (continued)*

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In February 2000, Naples voters approved a referendum to issue \$8.4 million in General Obligation bonds to finance the purchase of property commonly called "the Fleishmann Property". This 9-acre parcel located in the center of the City on US 41, is the last large undisturbed tract of land in the City. The tract is on the same street as Fleishmann Park, a dynamic park with handball courts, skatepark and other activities for the young at heart. The goal of the purchase of the Fleishmann property is to retain the property in a native pristine condition and allow for an interpretive boardwalk to allow visitors to enjoy the natural beauty.

Other park areas managed by the City include the City Pier, the beaches, the City Dock, Cambier Park and the Norris Community Center, Seagate Park, Fleischmann Park, Lowdermilk Park, River Park, the City Tennis Center at Cambier, plus many other smaller neighborhood passive parks.

### *Economy and Transportation*

Based on the 2000 census, Naples and the surrounding area have one of the highest per capita incomes in the state. Naples' per capita income was, at that time, estimated to be \$40,121, compared to the state average of \$27,764.

According to the Federal census bureau, the largest business type in the Naples area is Retail, followed by Health Care/Social Services and Accommodations/Food Service.

The City of Naples is serviced by the Naples Municipal Airport. This 732-acre Airport facility is a fully certificated air carrier airport. With two main runways, it is home to two air carriers, fire/rescue services, Mosquito Control, car rental agencies, the Collier County Sheriff's Aviation Unit, flight schools, the Collier County Humane Society, and other aviation and non-aviation businesses. For more general aviation, the Southwest Florida International Airport is thirty miles north of the City, in Lee County. The City is reachable from Interstate 75, and is about a two-hour drive from Miami or Tampa.

### *Government*

The City is managed with a Council-Manager form of government. The legislative body consists of a Mayor and six Council Members. Each member of the legislative body is elected at large for four-year staggered terms. The current members of the legislative body are:

- Mayor Bonnie R. MacKenzie
- Vice Mayor Gary Galleberg
- R. Joseph Herms
- William R. MacIlvaine
- Clark Russell
- Penny Taylor
- Tamela E. Wiseman

## *General Information (continued)*

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The City Manager, as Chief Executive Officer, manages the operations of the City and reports directly to the Mayor and Council. City Manager Kevin J. Rambosk has been a City employee for nearly 24 years, and has been the City Manager since 1999.

The City's municipal services are authorized by Florida Statutes and by local charter. Primary services provided by the City are police and fire/rescue emergency services, highways and streets construction and maintenance, parks and parkways, recreation, water and sewer, and solid waste (refuse, recyclables and yard waste). All departments of the City, with the exception of the City Clerk and the City Attorney, are under the supervision and control of the City Manager. A Director, appointed by the City Manager, leads each department listed below:

Community Services .....	David M. Lykins
Development Services.....	Ronald A Wallace
Finance .....	Ann Marie S. Ricardi
Human Resources .....	Denise K. Perez
Planning .....	Ronald M. Lee
Police and Emergency Services.....	Steven Moore
Public Works .....	Dan E. Mercer

## *Financial Operations*

All City funds and account groups are organized according to standards established by the Governmental Accounting Standards Board (GASB) and the State of Florida's Uniform Accounting System. The City's computerized financial system is designed to provide timely and accurate feedback on the City's overall financial position, and includes, at a minimum, monthly reports of receipts and disbursements, monthly reports of budget variances, and monthly reports to Council on the overall financial status of the City. The City's annual financial statements are prepared by the Finance Department and audited by independent certified public accountants.

# General Fund



# City of Naples

## General Fund Revenue Analysis



### Overview

Florida counties and municipalities have limited revenue sources. County and municipal tax sources are restricted by the Florida Constitution and by the Legislature. Naples utilizes most of the allowable revenue sources. However, there are still several options available, should the City determine the need to raise revenue. One option is to increase property taxes. The state limits the City to a maximum of 10 mills, and Naples adopted budget is 1.113 mills. Another option is to increase utility taxes or telecommunication taxes, or to increase and add user charges, such as those at recreation facilities. During the development of this budget, however, these options were not considered.

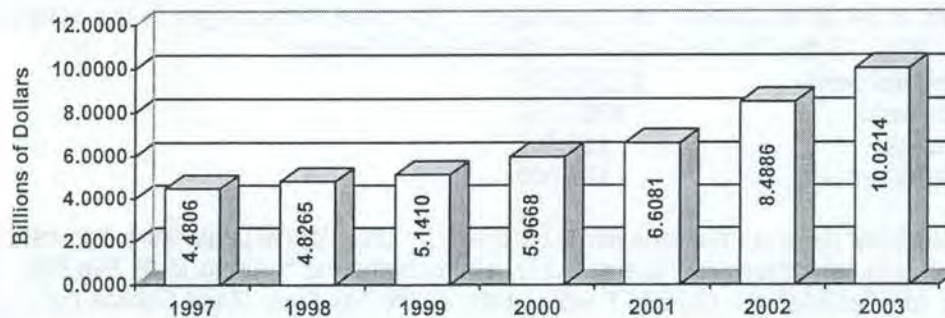
Revenue in the General Fund is separated into seven categories: Local Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Service, Fines and Forfeitures, Miscellaneous Income and Fund Balance/Transfers. These categories are established by the State of Florida's Uniform Accounting System, with which the City of Naples complies.

For Fiscal Year (abbreviated to FY throughout this document) 2002-03, the budgeted revenues are \$24,604,320. This budget does not include any use of fund balance.

### Local Taxes

The City of Naples primary revenue source is the local tax base. Local Taxes (totaling \$15,077,956) make up 61% of the General Fund revenues.

The Ad Valorem Taxes are the largest single revenue source to the General Fund, budgeted at \$10,255,021. The County Property Assessor is assigned the responsibility for assessing property within the City. Florida Statutes require the Assessor to provide an estimate of property values to the City by July 1, to aid in the budgeting process. For FY 2002-03, the preliminary assessed value (per Property Appraiser's report DR420) of all properties within the City is \$10,021,364,240. The chart below shows the growth in taxable value for the past few years. As the table below shows, property values have steadily increased over the years, ranging from 6.5% increase to 24.7% increase. The average for the years shown is 14.5%.

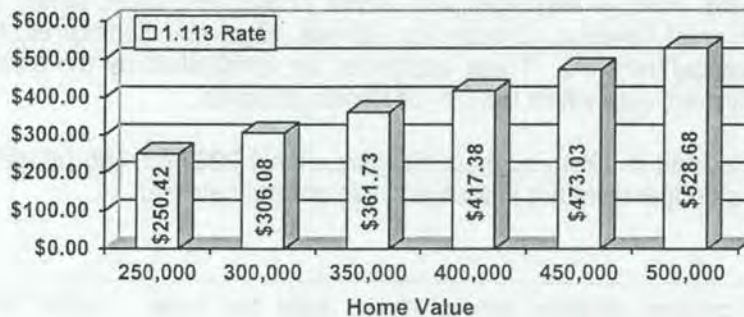


Increase in value over prior year	N/A	7.7%	6.5%	16.1%	14.1%	24.7%	18.1%
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For Fiscal Year 2002-03, the millage rate was decreased to 1.113 (or \$1.113 per thousand dollars of property value), from last year's adopted rate of 1.15. This reduction to an even lower rate than proposed (1.1400) is due to Council's decision to pay off a high interest debt with available cash, thus reducing annual debt service. Based on the 1.113 rate, the City would expect to collect a maximum of \$11,153,778. In accordance with Florida Statutes, the City reduces this by five percent (5%) to allow for uncollected funds and prepayment discounts. Therefore, for FY 2002-03, the budgeted tax revenue for Ad Valorem Taxes is \$10,596,089. In 1995, the City created a Community Redevelopment Agency (CRA), funded by Tax Increment Financing (which is described separately within the CRA fund). For 2002-03, \$341,068 of the City's Ad Valorem Taxes are to be reassigned to the CRA fund, leaving \$10,255,021 as budgeted tax income.

Below explains the impact of City property taxes on a home in Naples, assuming that the homeowner can use the \$25,000 Homestead Exemption:

**Impact of Property Tax, Based on Home Value**



Until October 2001, Naples assessed non-exclusive Franchise Fees for the primary Electric, Telephone, Trolley and Cable Television companies. However, due to the State of Florida's new Simplified Telecommunications Tax, the City can no longer collect Telephone or Cable Franchise fees. These fees are considered to be included in the new Telecommunications Tax. The Electric Franchise Fee remains the same and is expected to bring in \$2,351,330 of revenue to the City. In August 2001, the City adopted a Gas Franchise agreement with TECO Gas. No revenues are showing because the fee was prepaid and recorded as revenue during that year, although it covers at least two years of fees.

Naples assesses a Payment in Lieu of Taxes (PILOT) on the Utility Funds of the City. The PILOT is established at 6% of revenues, and is equivalent to franchise fees charged to the private sector utilities. For 2002-03 the City has established the following budget:

Water and Sewer	\$1,258,026
Solid Waste	\$302,100
City Dock	\$10,900
Storm Water	\$87,000

The new Simplified Telecommunications Tax passed by the Florida Legislature has established the City's telecommunications tax rate at 3.3%, and is budgeted to bring in \$1,998,985. These receipts are split between the General Fund and the Utility Tax Fund (Debt Service Fund), based on the debt service fund's need. Due to the payoff of the Historic House, the amount going to the Debt Service Fund was reduced, allowing the General Fund portion for Fiscal Year 2002-03 to be \$813,079.

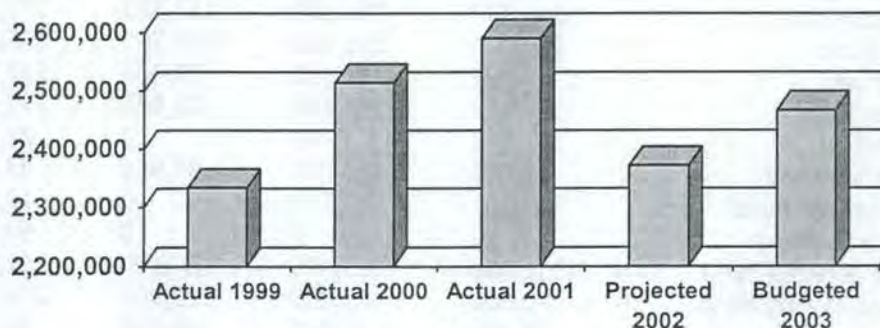
### ***Licenses and Permits***

The City of Naples is budgeted to collect \$314,500 in Licenses and Permits. The primary revenue in this category is the Occupational License Tax. Generally, the Occupational License Tax is a tax on all persons for the privilege of engaging in or managing any business, profession or occupation within the corporate limits of the City. City Occupational Licenses are projected to bring in \$250,000 for Fiscal Year 2002-03. For Fiscal Year 2001-02, the City issued approximately 3,888 Occupational Licenses. Additionally, the City expects to collect \$50,000 from the County, for the City's proportionate share of County Occupational Licenses. Other revenues included in this section are address changes, contractor exams, engineering and special event permits.

### ***Intergovernmental Revenue***

Intergovernmental Revenue in the General Fund is budgeted at \$3,008,264. The largest source of intergovernmental revenue is the General Use Sales Tax, budgeted at \$2,467,000. This sales tax is collected within the county and distributed to municipalities based on a population formula. Projections for this revenue source are based on the State of Florida's Legislative Committee on Intergovernmental Relations. This group annually prepares a document that includes a projection of all state-shared revenues and this information is also available on their web site. This amount reflects a significant decrease from the Fiscal Year 2001-02 budget and a slight decrease from prior year collections, due in part to the impact the September 11 attacks had on the economy. For the current year, the "best months" are already past, and each month of receipts has shown an 8% to 16% decrease from 2001 collections for the same period, and this level is expected to continue.

**General Use Sales Tax Collections**



Another large tax is the State Revenue Sharing program, expected to bring \$434,264 to the fund. The Municipal Revenue Sharing Program includes a variety of taxes that are pooled and allocated based on a State-calculated formula. The formula's components include population, sales tax collections and relative ability to raise revenue. The Department of Revenue requires 35.8% of the revenue to be used for transportation, so this amount is distributed to the Streets Fund. The balance of the Revenue Sharing money is distributed to the General Fund.

Other revenues included in this section are:

- **Mobile Home Licenses** \$22,000 (In the State of Florida, Mobile Homes are considered vehicles and require licenses. The City receives a portion of that license for those registered within our limits)
- **Firefighters Education** \$10,000 (Firefighters who meet education requirements receive supplemental pay, paid by the State)
- **Fuel Tax Refund** \$25,000
- **Alcohol Beverage License** \$50,000

**Charges for Service**

Charges for Services reflects the revenues related to services performed, whether received from private individuals or other governmental units. The General Fund is budgeted to collect \$5,612,300 in Charges for Service.

The City projects to collect \$200,000 in Security Services, which is a reimbursement to the City for special police services provided to private entities. In addition, the budget includes \$190,000 to provide services as needed at the Naples Municipal Airport (APF) as well as funds from the Airport for the two fire officers (per shift) stationed at their site. The contract with the Airport for this service is currently under negotiation.

The largest area of Charges for Services is the Administrative Charges to other operating funds. The General Fund provides services to other operating funds. For example, the Finance Department (in the General Fund) provides all accounting, check writing, and payroll management to the other funds. The Administrative Charge is an attempt to recoup those costs.

For Fiscal Year 2002-03, the amount that should be charged to each fund was calculated using a modified step-allocation plan. Bases for this plan include number of employees, square feet of buildings and number of purchase orders issued. Due to the significant change this had from prior year's calculations, which were flat percentage based, the actual charges for some funds will take up to five years to be updated.

<b>Administrative Charges to:</b>	<b>FY99/00</b>	<b>FY00/01</b>	<b>FY01/02</b>	<b>FY02/03</b>
Water/Sewer Fund	1,937,936	2,034,800	2,199,700	\$2,130,700
Naples Beach Fund	246,300	258,600	283,200	277,700
Sanitation Fund	335,000	351,800	345,700	335,500
City Dock Fund	87,900	92,300	98,000	132,700
Stormwater Fund	166,800	175,100	123,075	177,900
Tennis Fund	0	0	0	22,050
Self Insurance Fund	51,200	53,800	41,850	83,100
Health Insurance Fund	84,900	89,100	0	19,600
Information Systems	0	0	0	90,000
Equipment Services Fund	111,400	117,000	124,900	131,100
Building and Zoning Fund	90,000	102,800	113,100	218,100
Utility Tax Fund	73,100	76,800	92,900	91,900
Capital Projects Fund	202,400	212,500	167,900	237,500
Community Redevel. Fund	24,800	42,600	75,900	94,900
Streets and Traffic Fund	348,100	365,500	375,000	386,200
Pensions Fund	27,800	29,200	29,500	31,000
<b>Total</b>	<b>3,787,636</b>	<b>4,001,900</b>	<b>4,070,725</b>	<b>4,459,950</b>

Note that the Building and Zoning Fund has a much larger increase than the other funds. In addition to the overhead charges, this fund is contributing 100% of the salary of a Fire Inspector. The position is budgeted and paid from the General Fund, (Police/ Emergency Services Department) but is specifically and completely related to Building Inspections.

Another major source of Charges for Services is the user fees for parks and recreation programs. Most of these fees are from specialty camps held at the City sites.

Fleishmann Park .....	\$380,850
Norris Community Center (Cambier) .....	\$25,000
River Park Center .....	\$7,500
Skate Park .....	\$158,500

The City will be proposing several changes to the fee structure related to Site Development, Coastal Construction Setbacks, Zoning Certification and Planning Fees during 2002-03. Site Development, Zoning Certifications and Coastal Construction Setbacks will be a new fees charged to Developers for work performed by staff, projected to bring in \$53,500. Planning Fees have not increased in approximately 10 years, and will be requested to increase approximately 10%.

***Fines and Forfeits***

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The General Fund is budgeted to receive \$291,300 in fines for FY 2002-03. The primary sources of fines are traffic-type citations and other violation notices issued by the Naples Police Department. This is budgeted to be \$200,000 for FY 2002-03. These revenues are collected by the County Court system, based on citations issued and a portion is remitted to the City, with a total amount based on the violation. This represents a decrease from prior years and is based on actual collections for FY01-02. Each month, the receipt has been significantly lower than the same period for the previous year. In previous years, the City was receiving \$21,000 to \$27,000 per month; for FY01-02, the check has been between \$13,000 and \$20,000 per month. Staff is researching the reason for this decrease. Other fines are for violations of local ordinances; with City Fines budgeted at \$90,000, an increase of \$5,000 over the previous year's budget.

***Miscellaneous Income***

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The primary Miscellaneous Income for all funds is Interest Income. Interest Income is estimated by multiplying an assumed interest rate by a projected fund balance. For 2002-03, the assumed interest rate is 2.5%, and the projected average fund balance is \$1,000,000. Therefore, Interest Income is budgeted at \$250,000

Other Income is budgeted at \$50,000. This estimate will cover revenues that are unusual and not classified elsewhere.

***Summary***

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The General Fund Revenue for 2002-03 is budgeted at \$24,604,320. The only rate increases proposed are those described in the ***Charges for Services*** section. There is no use of fund balance projected for this fiscal year.

## City of Naples General Fund

### Fiscal Year 2002-03 Revenue Detail

Description	FY 99-00 Actual	FY 00-01 Actual	FY 01-02 Adopted	FY 01-02 Projected	FY 02-03 Adopted	Change from 01- 02
Ad Valorem Taxes	6,713,341	7,626,437	9,153,700	9,178,600	10,255,021	12.03%
Electric Franchise Fee	2,010,681	2,401,002	2,300,000	2,310,000	2,351,330	2.23%
Telephone Franchise	89,383	96,586	95,000	0	0	
Trolley Franchise	500	500	500	500	500	0.00%
Cable TV Franchise	283,585	231,029	250,000	51,341	0	
Payment in Lieu of Taxes	1,598,200	1,668,600	1,596,900	1,596,900	1,658,026	3.83%
Teco Gas Franchise	0	10,000	0	0	0	
Telecommunications UST	0	0	0	550,000	813,079	
<b>Taxes</b>	<b>10,695,690</b>	<b>12,034,154</b>	<b>13,396,100</b>	<b>13,687,341</b>	<b>15,077,956</b>	<b>12.55%</b>
Occupational Licenses	207,251	215,632	245,000	240,000	250,000	2.04%
County Occupational License	37,696	47,037	0	45,000	50,000	
Address Changes	3,588	3,303	0	0	1,000	
Contractor Exams	10,728	6,478	10,000	6,580	10,000	0.00%
Engineering	920	515	1,000	1,000	500	-50.00%
Special Events	5,500	5,595	0	3,900	3,000	
Outdoor Dining	0	705	0	200	0	
<b>Licenses and Permits</b>	<b>265,683</b>	<b>279,265</b>	<b>256,000</b>	<b>296,680</b>	<b>314,500</b>	<b>22.85%</b>
Federal Grants	12,078	227,147	0	6,000	0	
State Grants/ Other Grants	86,374	0	0	2,000	0	
Municipal Cigarette Tax	168,537	0	0	0	0	
State Revenue Sharing	346,082	466,646	500,000	410,000	434,264	-13.15%
Mobile Home Licenses	11,954	27,885	1,500	15,000	22,000	
Firefighters Education	9,935	10,529	10,000	10,000	10,000	0.00%
Fuel Tax Refund	24,963	26,963	25,000	25,000	25,000	0.00%
Alcohol Beverage License	49,220	51,020	50,000	52,000	50,000	0.00%
General Use Sales Tax	2,514,209	2,589,911	2,800,000	2,400,000	2,467,000	-11.89%
Collier County Shared Grants	18,939	0	0	0	0	
<b>Intergovernmental Rev.</b>	<b>3,242,291</b>	<b>3,400,101</b>	<b>3,386,500</b>	<b>2,920,000</b>	<b>3,008,264</b>	<b>-11.17%</b>
Maps and Codes Fees	5,747	3,379	5,000	6,000	5,000	0.00%
Copies	6,829	4,238	4,000	3,000	4,000	0.00%
Election Fees	2,430	0	0	0	0	
Planning Dept Fees	44,112	43,282	45,000	42,000	45,000	0.00%
Fire Alarms/Printing	49,794	48,005	70,000	70,000	50,000	-28.57%
Investigation Fees	9,030	16,884	0	0	15,000	
Security Services	224,082	196,268	200,000	200,000	200,000	0.00%
Airport	126,683	120,805	159,600	159,600	190,000	19.05%
Site Development Review Fee	0	0	0	0	50,000	
Zoning Certification Fee	0	0	0	0	7,500	
Coastal Setback Fee	0	0	0	0	1,000	
Lot Mowing Fees	13,136	3,129	8,000	6,000	8,000	0.00%
Fleishmann Park	238,235	324,743	475,000	360,000	380,850	-19.82%
Norris Community Center	41,606	49,772	75,000	45,000	25,000	-66.67%
River Park Center	11,491	18,001	25,000	100	7,500	-70.00%
GulfView Middle School	0	150	0	2,300	0	
Skate Park	0	0	0	135,000	158,500	
Recreation Programs	0	0	14,000	14,000	3,000	-78.57%

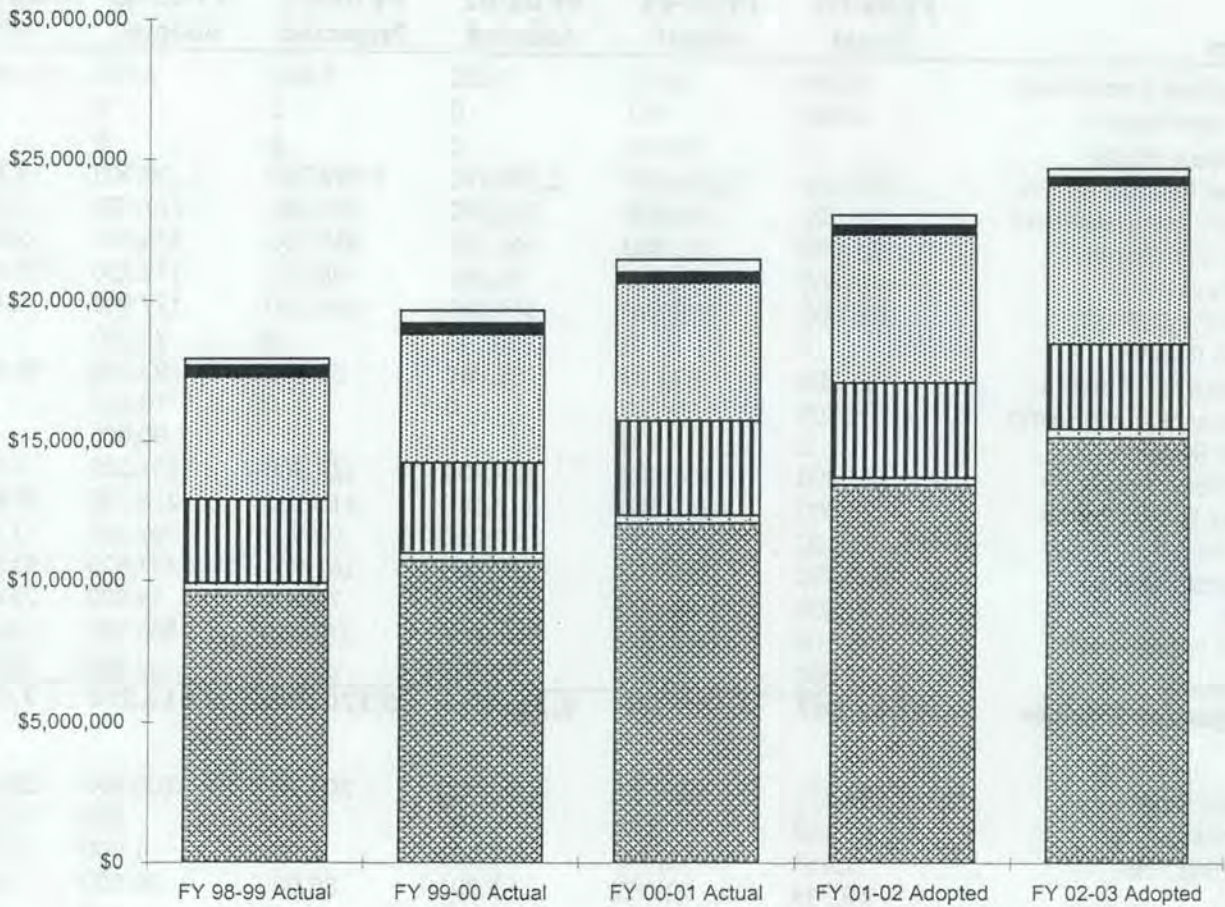
## City of Naples General Fund

### Fiscal Year 2002-03 Revenue Detail

Description	FY 99-00 Actual	FY 00-01 Actual	FY 01-02 Adopted	FY 01-02 Projected	FY 02-03 Adopted	Change from 01- 02
Vending Machine Commission	5,538	4,353	7,000	2,000	2,000	-71.43%
Pay Phone Commission	1,458	467	0	0	0	
Wilkinson House Rental	0	18,000	0	0	0	
Water/Sewer Reimbursement	1,937,936	2,034,800	2,199,700	2,199,700	2,130,700	-3.14%
Naples Beach Reimbursement	246,300	258,600	283,200	283,200	277,700	-1.94%
Sanitation Fund Reimb	335,000	351,800	345,700	345,700	335,500	-2.95%
City Dock Fund Reimb	87,900	92,300	98,000	98,000	132,700	35.41%
Stormwater Fund Reimb	166,800	175,100	164,100	164,100	177,900	8.41%
Tennis Fund Reimb	0	0	0	0	22,050	
Self Insurance Fund Reimb	51,200	53,800	55,800	55,800	83,100	48.92%
Health Insurance Fund Reimb	84,900	89,100	0	0	19,600	
Information Systems	0	0	0	0	90,000	
Equipment Service Reimb	111,400	117,000	124,900	124,900	131,100	4.96%
Building and Zoning Reimb	90,000	102,800	113,100	113,100	218,100	92.84%
Utility Tax Reimb	73,100	76,800	92,900	92,900	91,900	-1.08%
Capital Projects Reimb	202,400	212,500	167,900	167,900	237,500	41.45%
CRA Reimb	24,800	42,600	75,900	75,900	94,900	25.03%
Streets and Traffic Reimb	348,100	365,500	375,000	375,000	386,200	2.99%
Pensions Reimb	27,800	29,200	29,500	29,500	31,000	5.08%
<b>Charges for Services</b>	<b>4,567,807</b>	<b>4,853,376</b>	<b>5,213,300</b>	<b>5,170,700</b>	<b>5,612,300</b>	<b>7.65%</b>
County Court Fines	298,672	288,577	250,000	203,000	200,000	-20.00%
School Crossing Fines	210	148	300	100	300	0.00%
Police Training Fees	1,154	1,386	1,000	1,500	1,000	0.00%
City Fines	69,349	72,063	85,000	86,000	90,000	5.88%
Handicap Accessibility	15,991	16,162	0	0	0	
Code Enforcement Fines	0	0	0	0	0	
Collection Agency	10,152	0	0	0	0	
<b>Fines &amp; Forfeits</b>	<b>395,528</b>	<b>378,336</b>	<b>336,300</b>	<b>290,600</b>	<b>291,300</b>	<b>-13.38%</b>
Interest Earnings	314,604	348,662	325,000	200,000	250,000	-23.08%
GASB 34 Mark to Market	0	54,784	0	0	0	
Scrap Surplus	0	0	0	0	0	
Auction Proceeds	18,701	17,120	0	0	0	
Cambier Park Ball Field	0	0	0	0	0	
Other Income	111,942	26,842	40,000	60,000	50,000	25.00%
FEMA	9,000	0	0	0	0	
<b>Miscellaneous Income</b>	<b>454,247</b>	<b>447,408</b>	<b>365,000</b>	<b>260,000</b>	<b>300,000</b>	<b>-17.81%</b>
<b>Total General Fund Revenue</b>	<b>19,621,246</b>	<b>21,392,640</b>	<b>22,953,200</b>	<b>22,625,321</b>	<b>24,604,320</b>	<b>7.19%</b>

# City of Naples

## General Fund Revenue Sources



- Taxes
- Intergovernmental Revenue
- Fines & Forfeits
- Fund Balance/ Transfers
- Licenses and Permits
- Charges for Services
- Miscellaneous Income

	FY 98-99 Actual	FY 99-00 Actual	FY 00-01 Actual	FY 01-02 Adopted	FY 02-03 Adopted
Taxes	\$9,637,699	\$10,695,690	\$12,034,154	\$13,396,100	\$15,077,956
Licenses and Permits	259,440	265,683	279,265	256,000	314,500
Intergovernmental Revenue	3,005,315	3,242,291	3,400,101	3,386,500	3,008,264
Charges for Services	4,371,791	4,567,807	4,853,376	5,213,300	5,612,300
Fines & Forfeits	412,284	395,528	378,336	336,300	291,300
Miscellaneous Income	245,087	454,247	447,408	365,000	300,000
Fund Balance/ Transfers	0	0	0	0	0
<b>TOTAL</b>	<b>\$17,931,616</b>	<b>\$19,621,246</b>	<b>\$21,392,640</b>	<b>\$22,953,200</b>	<b>\$24,604,320</b>



**FISCAL YEAR 2003  
GENERAL FUND  
SUMMARY**

**BEGINNING BALANCE - UNDESIGNATED RESERVES (1)** **\$1,229,337**

**ADD: BUDGETED REVENUES:**

Ad Valorem Tax	\$10,255,021	
Other Taxes	\$4,822,935	
Licenses & Permits	314,500	
Sales Tax	2,467,000	
Intergovernmental	541,264	
Charges for Services	575,500	
Recreation Revenues	576,850	
Fines & Forfeitures	291,300	
Transfers - Reimburse Admin.	4,459,950	
Other Revenue	300,000	<u>\$24,604,320</u>

Re-Paymt-Comm Redevel.	124,218	<u>124,218</u>
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**TOTAL AVAILABLE RESOURCES** **\$25,957,875**

**LESS: BUDGETED EXPENDITURES:**

Mayor & Council	204,936	
City Attorney	450,022	
City Clerk	407,852	
City Manager	556,662	
Human Resources	505,985	
Planning	537,945	
Finance	1,298,548	
Police & Emergency Services	11,788,315	
Engineering	750,594	
Community Services	5,009,468	
Non-Departmental	1,837,792	
Transfer - Self Insurance	1,056,201	
Contingency	200,000	<u>24,604,320</u>

**BUDGETED CASH FLOW** **\$0**

**ENDING BALANCE - UNDESIGNATED RESERVES** **\$1,353,555**

(1) Audited undesignated reserves as of 9/30/01, less funds budgeted in fiscal year 2002. 10% of budget for Emergency Reserve has been removed.

**General Fund Budget Comparison**  
For the FY 2002-03 Budget

	<b>FY99-00</b>	<b>FY00-01</b>	<b>FY01-02</b>	<b>FY02-03</b>	<b>Change</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>from</b>
					<b>FY01-02</b>
<b>General Fund Revenue</b>					
Taxes	10,695,690	12,034,154	13,396,100	15,077,956	1,681,856
Licenses and Permits	265,683	279,265	256,000	314,500	58,500
Intergovernmental	3,242,291	3,400,101	3,386,500	3,008,264	(378,236)
Charges for Service	4,567,807	4,853,376	5,213,300	5,612,300	399,000
Fines and Forfeits	395,528	378,336	336,300	291,300	(45,000)
Miscellaneous Income	454,247	447,408	365,000	300,000	(65,000)
Transfers In	0	0	0	0	0
Budgeted use of Fund Balance	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>19,621,246</b>	<b>21,392,640</b>	<b>22,953,200</b>	<b>24,604,320</b>	<b>1,651,120</b>
<b>Expenditures</b>					
Mayor and City Council	206,739	254,163	212,819	204,936	(7,883)
City Attorney	355,812	433,904	493,779	450,022	(43,757)
City Clerk	332,928	343,062	434,356	407,852	(26,504)
City Manager's Office	560,444	531,694	672,387	556,662	(115,725)
Human Resources	502,012	422,079	493,520	505,985	12,465
Planning	405,584	414,270	488,225	537,945	49,720
Development Services	528,264	619,669	691,137	750,594	59,457
Finance Department	845,649	914,198	1,040,890	1,298,548	257,658
PD/ES Fire Department	3,515,136	3,555,430	3,755,435	4,207,969	452,534
PD/ES Police Department	6,003,506	6,517,313	6,763,218	7,580,346	817,128
Community Services	3,929,822	4,199,158	4,639,669	5,009,468	369,799
Non Departmental	2,034,168	2,574,110	2,562,940	2,893,993	331,053
Contingency	0	0	200,000	200,000	0
Transfers	140,200	261,097	504,825	0	(504,825)
<b>TOTAL EXPENDITURES</b>	<b>19,360,264</b>	<b>21,040,147</b>	<b>22,953,200</b>	<b>24,604,320</b>	<b>1,651,120</b>
<b>Change in Financial Position</b>	<b>260,982</b>	<b>352,493</b>	<b>0</b>	<b>0</b>	
<b>For Reference purposes</b>					
Combined PD/ES	9,518,642	10,072,743	10,518,653	11,788,315	1,269,662

**FISCAL YEAR 2003  
BUDGET DETAIL  
GENERAL FUND**

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	9,947,400	10,504,640	10,959,704	11,640,996	6.22%
10-30	OTHER SALARIES	420,315	469,442	438,904	598,462	36.35%
10-32	STATE INCENTIVE PAY	86,203	88,485	88,966	97,054	9.09%
10-40	OVERTIME	730,821	656,703	422,363	457,352	8.28%
10-41	SPECIAL DUTY PAY	172,879	162,879	180,000	180,000	0.00%
10-42	HOLIDAY PAY	67,491	117,177	166,907	186,816	11.93%
25-01	OTHER FRINGE BENEFITS	0	-3,695	0	0	0.00%
25-01	FICA	847,982	891,192	823,230	877,292	6.57%
25-03	RETIREMENT CONTRIBUTIONS	327,005	408,759	400,924	482,842	20.43%
25-04	LIFE/HEALTH INSURANCE	1,003,215	1,176,252	1,565,148	2,166,035	38.39%
29-00	GENERAL & MERIT INC.	0	0	566,499	909,694	60.58%
<b>TOTAL PERSONAL EXPENSES</b>		<b>13,603,311</b>	<b>14,471,834</b>	<b>15,612,645</b>	<b>17,596,543</b>	<b>12.71%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	117,914	118,761	141,725	130,725	-7.76%
30-02	HOUSING ASSISTANCE PMT	3,750	17,250	18,000	18,000	0.00%
30-05	COUNTY LAND FILL	351	233	2,000	1,500	-25.00%
30-10	AUTO MILEAGE	15,749	5,030	7,620	7,210	-5.38%
30-20	FACILITY OPERATING EXPENSE	868	441	0	0	0.00%
30-21	FLEISCHMANN PARK	147,415	165,670	100,000	125,000	25.00%
30-22	NORRIS COMMUNITY CENTER	40,323	31,229	45,000	45,000	0.00%
30-23	RIVER PARK CENTER	10,431	12,637	12,000	20,000	66.67%
30-24	GULFVIEW MIDDLE SCHOOL	4,478	3,159	7,500	8,500	13.33%
30-61	PURCHASING CARD CHARGES	0	0	50	50	0.00%
31-00	PROFESSIONAL SERVICES	12,137	10,292	6,300	8,950	42.06%
31-01	PROFESSIONAL SERVICES	82,841	17,210	105,450	67,100	-36.37%
31-02	ACCOUNTING & AUDITING	75,213	71,045	77,600	77,600	0.00%
31-04	OTHER CONTRACTUAL SVCS	843,598	931,553	1,018,002	1,047,638	2.91%
31-07	MEDICAL SERVICES	23,571	18,923	42,145	21,220	-49.65%
31-50	ELECTION EXPENSE	39,990	1,635	45,000	0	-100.00%
31-51	DOCUMENT IMAGING	7,963	3,367	7,000	7,000	0.00%
32-01	CITY ATTORNEY	206,039	211,349	206,503	206,503	0.00%
32-03	WILKINSON HOUSE ATTORNEY	0	116,805	0	0	0.00%
32-10	OUTSIDE COUNSEL	66,171	115,639	200,000	150,000	-25.00%
32-11	CABLE ATTORNEY	11,899	31,453	0	0	0.00%
32-12	LABOR ATTORNEY	80,265	14,600	20,000	10,000	-50.00%
32-21	HAMILTON HARBOR LITIGATION	58,087	79,150	0	0	0.00%
40-00	TRAVEL AND PER DIEM	25	0	0	0	0.00%
40-01	TRAVEL	24,909	26,088	37,640	43,339	15.14%
40-02	SCHOOL AND TRAINING	56,246	84,690	92,192	94,298	2.28%
40-03	SAFETY	0	0	50	50	0.00%
40-22	MAYOR MACKENZIE	0	204	1,000	1,000	0.00%
40-23	COUNCILPERSON NOCERA	478	0	0	0	0.00%
40-24	COUNCILPERSON GALLEBERG	0	0	1,000	1,000	0.00%
40-25	COUNCILPERSON TAYLOR	0	0	1,000	1,000	0.00%
40-26	COUNCILPERSON TARRANT	0	0	1,000	0	-100.00%
40-28	COUNCILPERSON HERMS	0	6	1,000	1,000	0.00%
40-29	COUNCILPERSON WISEMAN	0	0	1,000	1,000	0.00%
40-31	COUNCILPERSON MACILVAINE	0	0	1,000	1,000	0.00%
40-32	COUNCILPERSON RUSSELL	0	0	0	1,000	0.00%
41-00	COMMUNICATIONS	159,652	104,550	192,175	206,553	7.48%

**FISCAL YEAR 2003  
PRELIMINARY BUDGET  
GENERAL FUND**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>OPERATING EXPENSES (Cont.)</u></b>					
41-01 TELEPHONE	111	133,023	1,900	1,860	-2.11%
41-02 FAX & MODEMS	0	-1,962	4,900	1,616	-67.02%
41-03 RADIO & PAGER	0	0	350	250	-28.57%
42-00 TRANSPORTATION	18	27,502	24,000	30,000	25.00%
42-01 VEHICLES & EQUIPMENT	0	0	500	0	-100.00%
42-02 POSTAGE & FREIGHT	57,003	57,562	75,328	72,000	-4.42%
42-10 EQUIP. SERVICES - REPAIRS	538,475	687,567	577,552	591,792	2.47%
42-11 EQUIP. SERVICES - FUEL	138,575	149,638	136,750	136,750	0.00%
43-00 UTILITY SERVICES	350	0	0	0	0.00%
43-01 ELECTRICITY	494,390	543,496	610,925	394,600	-35.41%
43-02 WATER, SEWER, GARBAGE	253,426	213,427	300,477	275,477	-8.32%
44-00 RENTALS & LEASES	27,022	24,893	25,050	26,750	6.79%
44-01 BUILDING RENTAL	0	43,370	45,540	47,800	4.96%
45-22 SELF INS. PROPERTY DAMAGE	570,600	599,100	707,300	1,056,201	49.33%
46-00 REPAIR AND MAINTENANCE	234,440	169,744	173,438	227,080	30.93%
46-02 BUILDINGS & GROUND MAINT.	0	1,799	1,217	7,367	505.34%
46-03 EQUIP. MAINT. CONTRACTS	44	0	0	0	0.00%
46-04 EQUIP. MAINTENANCE	1,704	4,237	14,500	14,950	3.10%
46-05 STORM REPAIR	315	0	0	0	0.00%
46-06 OTHER MAINTENANCE	6,363	3,687	6,500	6,500	0.00%
46-14 HYDRANT MAINTENANCE	694	249	500	614	22.80%
46-15 RED TIDE CLEAN UP	5,046	75	0	0	0.00%
47-00 PRINTING AND BINDING	41,059	39,075	53,007	52,500	-0.96%
47-01 LEGAL ADS	38,078	32,706	39,500	39,300	-0.51%
47-02 ADVERTISING (NON LEGAL)	10,220	12,074	23,871	28,170	18.01%
47-03 COUNCIL PACKETS	6,342	5,926	7,000	0	-100.00%
47-05 PHOTO AND VIDEO	0	0	1,500	500	-66.67%
47-06 DUPLICATING	11,116	11,552	22,100	13,750	-37.78%
49-00 OTHER CURRENT CHARGES	68,001	205,378	79,087	44,377	-43.89%
49-02 INFORMATION SERVICES	359,214	430,135	519,400	570,949	9.92%
49-03 SPECIAL ECONOMIC DEV.	1,100	3,184	9,000	5,000	-44.44%
49-04 EMPLOYEE DEVELOPMENT	6,421	3,637	8,000	10,000	25.00%
49-05 SPECIAL EVENTS	3,770	27,441	85,000	90,000	5.88%
49-06 AWARDS	4,873	10,436	10,000	15,000	50.00%
49-07 EMPLOYEE RECOGNITION	0	136	1,000	1,000	0.00%
49-14 WILDERNESS REIMBURSEMENT	15,000	0	0	0	0.00%
49-50 NAPLES REPORT PROJECT	490	0	0	0	0.00%
49-51 WILKINSON HOUSE EXPENSES	0	36,822	0	2,620	0.00%
51-00 OFFICE SUPPLIES	37,929	52,375	49,700	52,500	5.63%
51-01 STATIONERY & PAPER	727	1,706	5,100	3,525	-30.88%
51-02 OTHER OFFICE SUPPLIES	3,711	3,351	3,250	3,400	4.62%
51-06 RESALE SUPPLIES	0	12,205	20,000	50,000	150.00%
52-00 OPERATING SUPPLIES	330,311	315,051	411,920	437,146	6.12%
52-01 RECREATIONAL PGM. EXPENSE	30	5,370	6,000	6,000	0.00%
52-04 BATTERIES	0	0	0	200	0.00%
52-07 UNIFORMS	37,163	61,556	70,377	72,313	2.75%
52-08 SHOP SUPPLIES	126	464	0	0	0.00%
52-09 OTHER CLOTHING	9,304	8,226	11,750	10,700	-8.94%
52-10 JANITORIAL SUPPLIES	26,720	27,236	44,364	45,864	3.38%

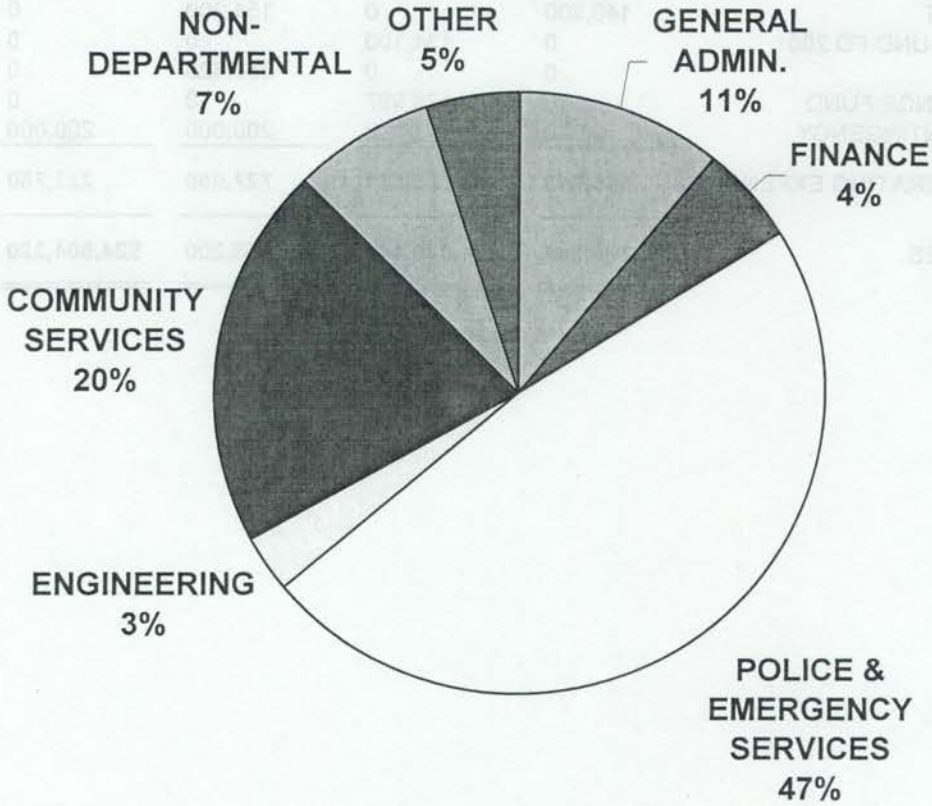
**FISCAL YEAR 2003  
PRELIMINARY BUDGET  
GENERAL FUND**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>OPERATING EXPENSES (Cont.)</u></b>					
52-11 OTHER OPERATING	876	0	0	0	0.00%
52-23 VESTS	0	15,952	1,500	1,500	0.00%
52-31 TREE PLANTING & SUPPLIES	129,047	61,594	0	0	0.00%
52-80 CHEMICALS	0	0	700	700	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	2,629	3,399	4,500	2,450	-45.56%
54-01 MEMBERSHIPS	19,148	15,990	17,850	19,980	11.93%
54-02 BOOKS, PUBS, SUBS.	7,896	8,429	10,350	10,740	3.77%
<b>TOTAL OPERATING EXPENSES</b>	<b>5,590,240</b>	<b>6,261,782</b>	<b>6,613,505</b>	<b>6,785,027</b>	<b>2.59%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	1,647	10,055	0	0	0.00%
60-40 MACHINERY EQUIP	24,866	35,379	22,225	22,750	2.36%
91-00 TRANSFERS OUT	140,200	0	154,200	0	-100.00%
91-21 BOND SINKING FUND FD 200	0	134,100	0	0	0.00%
91-39 STREETS FUND	0	0	350,625	0	-100.00%
91-51 HEALTH INSURANCE FUND	0	126,997	0	0	0.00%
99-01 OPERATING CONTINGENCY	0	0	200,000	200,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>166,713</b>	<b>306,531</b>	<b>727,050</b>	<b>222,750</b>	<b>-69.36%</b>
<b>TOTAL EXPENSES</b>	<b>\$19,360,264</b>	<b>\$21,040,147</b>	<b>\$22,953,200</b>	<b>\$24,604,320</b>	<b>7.19%</b>

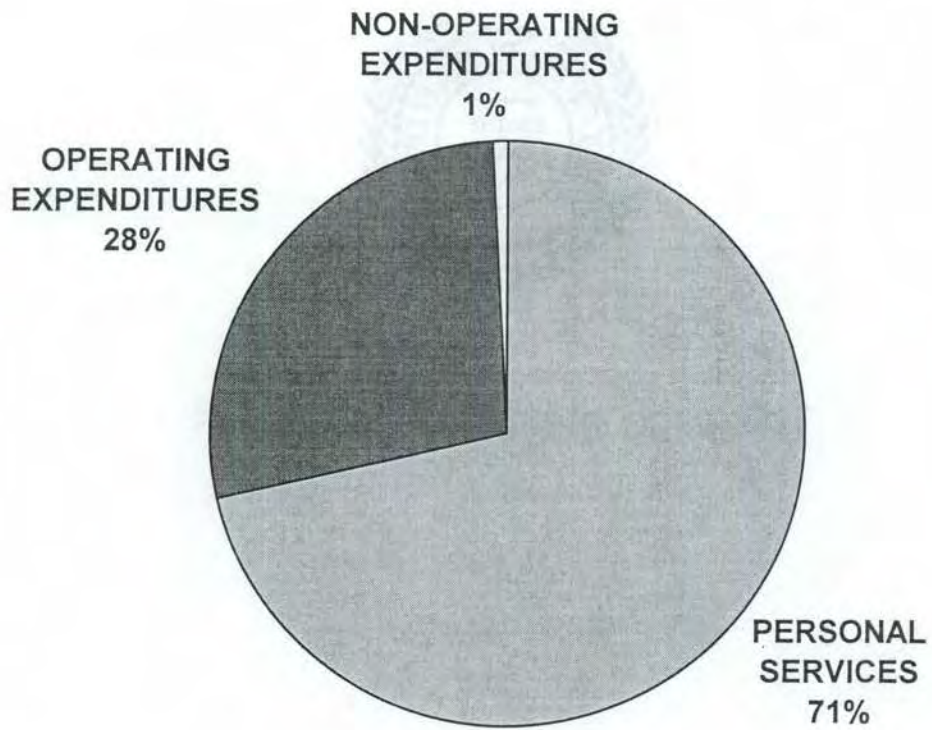
FISCAL YEAR 2003  
PRELIMINARY BUDGET

FISCAL YEAR 2003  
GENERAL FUND  
EXPENDITURES BY DEPARTMENT  
\$24,604,320

PERCENT CHANGE FY 02 - 03	FY 02 - 03 APPROVED	FY 02 - 03 BUDGET	FY 02 - 03 ACTUAL	FY 02 - 03 BUDGET	ACCOUNT DESCRIPTION
0.00%	0	0	0	0	32-01 OTHER OPERATING
0.00%	1,800	1,800	1,800	1,800	32-02 VESTS
0.00%	0	0	0	0	32-04 TREE PLANTING & SUPPLIES
0.00%	700	700	700	700	32-50 CHEMICALS
-45.33%	2,450	4,500	2,450	2,450	34-00 BOOKS, PUBLS, GUES, WEBS
17.92%	18,950	17,850	18,950	17,850	64-01 MEMBERSHIPS
2.17%	10,740	10,750	10,740	10,750	84-02 ROOMS, PUBLS, GUES
2.88%	8,718,927	8,571,295	8,718,927	8,571,295	TOTAL OPERATING EXPENSES
0.00%	0	0	0	0	80-30 IMPROVEMENTS OUT BUILDING
2.36%	22,750	22,750	22,750	22,750	80-40 MACHINERY, EQUIP
-100.00%	0	0	0	0	91-00 TRANSFERS OUT
0.00%	0	0	0	0	94-21 BOND SINKING FUND F3
-100.00%	0	0	0	0	94-99 STREETS FUND
0.00%	0	0	0	0	94-99 HEALTH INSURANCE FUND
0.00%	500,000	500,000	500,000	500,000	98-01 OPERATING COM
-48.28%	211,700	131,000	211,700	131,000	TOTAL NON-OPERATING EXPENSES
1.18%	224,804,320	224,804,320	224,804,320	224,804,320	TOTAL EXPENSES



**FISCAL YEAR 2003  
GENERAL FUND  
EXPENDITURES BY CATEGORY  
\$24,604,320**



FISCAL YEAR 2003  
GENERAL FUND  
EXPENDITURES BY CATEGORY  
\$24,604,320



OPERATING  
EXPENDITURES  
28%

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PERSONAL  
SERVICES  
71%



# Administration

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT** Mayor and City Council  
**FUND:** General Fund

### Department Description

The Naples Office of the Mayor and City Council is the legislative body representing the City of Naples. Naples is governed by a "council-manager" form of government.

The City Council consists of a Mayor and six (6) Council Members, each receiving a salary and related benefits. In order to be a Council Member, a person must be a qualified voter of the City and elected at large. All the powers of the City are vested in this Council and their actions are governed by the City Charter and the General Laws of the State of Florida.

### 2002-03 Significant Budgetary Issues

The budget of this office is \$204,936, a slight decrease from the \$212,819 budget of Fiscal Year 01-02. This budget is a maintenance style budget, with no increase in line items.

The budget for Personal Services is \$183,486, or 89% of this Office's budget. This Office has a total of eight (8) positions budgeted, consisting of seven (elected) members of the Council and one (non-elected) Senior Administrative Specialist. Personal Services line items account for the decrease in this budget, and are related to the departure of an employee, and the subsequent filling and budgeting of the position at entry level.

With the exception of Special Economic Development Charges, all non-personal service line items in this budget remain the same. This account has, in the past, included \$2,200 for Metropolitan Planning Organization Membership and \$1,000 for the South West Florida League of Cities membership, and the extra was unneeded, hence a \$4,000 decrease from \$9,000 to \$5,000. Other major line-items within this budget include \$7,000 for Council Members' training and travel-related costs (for attending such sessions as the Florida League of Cities Annual Conference or the Legislative Action Day) and \$1,750 in Memberships, for the Florida League of Cities membership.

### Financial Summary

	FY00/01 Actual	FY01/02 Original Budget	FY02/03 Adopted
Mayor and City Council	\$254,163	\$212,819	\$204,936
<b>Total</b>	<b>\$254,163</b>	<b>\$212,819</b>	<b>\$204,936</b>

### Accomplishments and Goals

The Mayor and City Council are responsible for City-wide goals and accomplishments:

### Decision Package

For FY02-03, there are no decision packages.

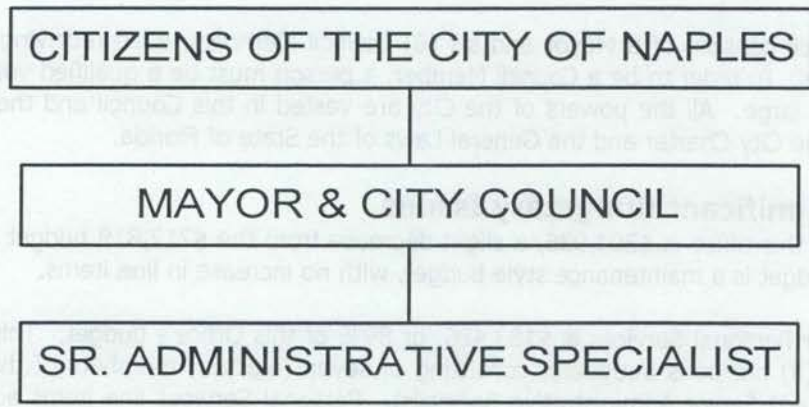


# MAYOR & CITY COUNCIL

Departmental Summary Page

DEPARTMENT Mayor and City Council  
FUND: General Fund

Department Description  
The highest office of the Mayor and City Council is the legislative body representing the City of Naples. Naples is governed by a council manager form of government.



With the exception of Special Economic Development Charge, all non-personnel expenses are paid in the budget year. This amount for the year ended 12/31/02 for Mayor and City Council was \$1,500 for the South West Florida League of Cities membership and the year was increased from \$2,000 to \$2,500. Other major line items within the budget include \$7,500 for Council Members' Training and travel-related costs for attending such sessions as the Florida League of Cities Annual Conference or the Legislative Action Day and \$1,750 in Membership for the Florida League of Cities membership.

Financial Summary

FY02/03 Applied	FY01/02 Original Budget	FY00/01 Actual	Mayor and City Council	Total
\$204,956	\$212,819	\$204,183		

**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ELECTED OFFICIALS	7	7	7	7
SR. ADMIN. SPECIALIST	1	1	1	1

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 MAYOR AND CITY COUNCIL**

		#	JOB TITLE	FY 2003 APPROVED
<b>MAYOR AND CITY COUNCIL</b>				
		1	Mayor	\$20,000
		6	Council Members	84,000
		1	Sr. Administrative Specialist	24,542
		8	<b>Total Approved Positions</b>	<b>128,542</b>
			Regular Salaries	128,542
			Employer Payroll Expenses	50,944
			FY 2000 Early Retirement Incentive (1)	2,500
			General & Merit Increase	1,500
				<b>\$183,486</b>
			(1) Payable through Fiscal Year 2015	

**FISCAL YEAR 2003  
BUDGET DETAIL  
MAYOR & CITY COUNCIL**

001.0101.511

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	143,166	199,122	138,888	128,542	-7.45%
25-01 FICA	10,376	14,410	9,786	9,019	-7.84%
25-03 RETIREMENT CONTRIBUTIONS	1,570	4,029	4,057	3,359	-17.20%
25-04 LIFE/HEALTH INSURANCE	21,108	25,432	32,352	41,066	26.93%
29-00 GENERAL & MERIT INC.	0	0	2,286	1,500	-34.38%
<b>TOTAL PERSONAL SERVICES</b>	<b>176,220</b>	<b>242,993</b>	<b>187,369</b>	<b>183,486</b>	<b>-2.07%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	436	0	0	0	0.00%
30-10 AUTO MILEAGE	0	0	500	500	0.00%
40-22 MAYOR MACKENZIE	0	204	1,000	1,000	0.00%
40-23 COUNCILPERSON NOCERA	478	0	0	0	0.00%
40-24 COUNCILPERSON GALLEBERG	0	0	1,000	1,000	0.00%
40-25 COUNCILPERSON TAYLOR	0	0	1,000	1,000	0.00%
40-26 COUNCILPERSON TARRANT	0	0	1,000	0	-100.00%
40-28 COUNCILPERSON HERMS	0	6	1,000	1,000	0.00%
40-29 COUNCILPERSON WISEMAN	0	0	1,000	1,000	0.00%
40-31 COUNCILPERSON MACILVAINE	0	0	1,000	1,000	0.00%
40-32 COUNCILPERSON RUSSELL	0	0	0	1,000	0.00%
41-00 COMMUNICATIONS	3,969	1,688	3,000	3,000	0.00%
46-00 REPAIR AND MAINTENANCE	44	63	200	200	0.00%
47-00 PRINTING AND BINDING	844	903	1,000	1,000	0.00%
47-06 DUPLICATING	400	563	750	750	0.00%
49-00 OTHER CURRENT CHARGES	5,000	712	0	0	0.00%
49-03 SPECIAL ECONOMIC DEVELOPMENT	1,100	3,184	9,000	5,000	-44.44%
49-14 WILDERNESS REIMBURSEMENT	15,000	0	0	0	0.00%
51-00 OFFICE SUPPLIES	477	583	750	750	0.00%
51-02 OTHER OFFICE SUPPLIES	1,166	1,454	1,500	1,500	0.00%
54-01 MEMBERSHIPS	1,605	1,810	1,750	1,750	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>30,519</b>	<b>11,170</b>	<b>25,450</b>	<b>21,450</b>	<b>-15.72%</b>
<b>TOTAL EXPENSES</b>	<b>\$206,739</b>	<b>\$254,163</b>	<b>\$212,819</b>	<b>\$204,936</b>	<b>-3.70%</b>

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT** City Attorney  
**FUND:** General Fund

### Department Description

According to the City Code, section 2.11, the Naples City Council can employ an attorney-at-law to be known as city attorney, to "perform such duties as directed by the Council for a term and at compensation to be fixed by Council." The Council has selected an external attorney at law to represent the city in legal matters. The City has an in-house paralegal staff to assist as needed.

### 2002-03 Significant Budgetary Issues

The adopted budget of the City Attorney's office is \$450,022, a \$43,757 decrease from FY 01-02.

The Department has \$68,519 budgeted in Personal Services, which includes the staff of the department and benefits. There is one position budgeted, the same as last fiscal year.

The Department has \$381,503 budgeted in Operating Expenses. Primary Operating Expenses are described below:

City Attorney Contract .....\$206,503  
 Outside Counsel as needed.....\$150,000 (represents a \$50,000 decrease from 01-02)

Other costs include law subscriptions, transcribing services, training, and court reporting services.

### Financial Summary

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted Budget</b>	<b>Change</b>
Personal Services	\$61,655	62,276	68,519	\$6,243
Operating Expenses	\$372,249	431,503	\$381,503	(50,000)
<b>Total</b>	<b>\$433,904</b>	<b>\$493,779</b>	<b>\$450,022</b>	<b>(\$43,757)</b>

### Accomplishments and Goals

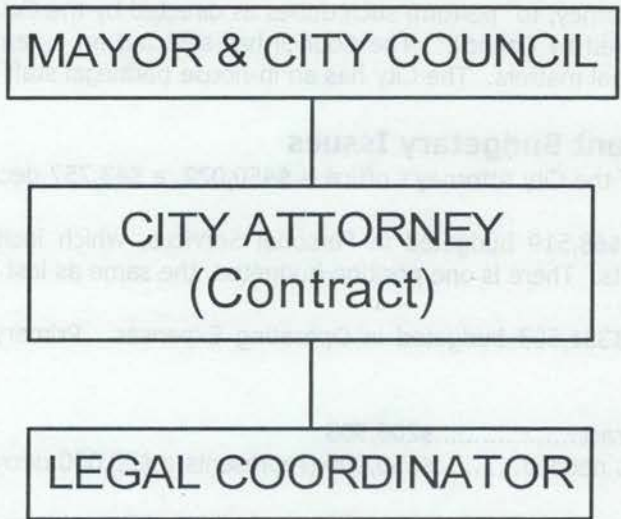
N/A

### Decision Package

For FY02-03, there are no decision packages for this office.



# CITY ATTORNEY



	FY02/03	FY01/02	FY00/01	
	Adopted	Original	Actual	
Change <td>Budget <td>Budget <td> <td></td> </td></td></td>	Budget <td>Budget <td> <td></td> </td></td>	Budget <td> <td></td> </td>	<td></td>	
	62,519	62,516	62,525	General Services
	3387,503	431,003	2373,789	Existing Expenses
	3450,023	493,519	2437,314	Total

**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
CITY ATTORNEY OFFICE	1	1	1	1





**FISCAL YEAR 2003  
BUDGET DETAIL  
CITY ATTORNEY**

001.0201.514

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	48,855	51,295	48,014	51,433	7.12%
25-01 FICA	3,682	3,888	3,642	3,865	6.12%
25-03 RETIREMENT CONTRIBUTIONS	2,093	2,139	2,161	2,829	30.91%
25-04 LIFE/HEALTH INSURANCE	3,886	4,333	5,289	7,206	36.25%
29-00 GENERAL & MERIT INC.	0	0	3,170	3,186	0.50%
<b>TOTAL PERSONAL SERVICES</b>	<b>58,516</b>	<b>61,655</b>	<b>62,276</b>	<b>68,519</b>	<b>10.02%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	0	0	2,500	2,500	0.00%
31-01 PROFESSIONAL SERVICES	0	45	5,000	5,000	0.00%
31-04 OTHER CONTRACTUAL SERVICES	200	0	0	0	0.00%
32-01 CITY ATTORNEY	206,039	211,349	206,503	206,503	0.00%
32-10 OUTSIDE COUNSEL	9,840	40,057	200,000	150,000	-25.00%
32-11 CABLE ATTORNEY	11,899	31,453	0	0	0.00%
32-21 HAMILTON HARBOR LITIGATION	58,087	79,150	0	0	0.00%
40-01 TRAVEL	909	664	1,500	1,500	0.00%
40-02 SCHOOL AND TRAINING	58	15	1,000	1,000	0.00%
41-00 COMMUNICATIONS	2,072	1,081	2,000	2,000	0.00%
46-04 EQUIP. MAINTENANCE	496	910	2,500	2,500	0.00%
47-06 DUPLICATING	1	2	500	500	0.00%
49-00 OTHER CURRENT CHARGES	926	429	2,500	2,500	0.00%
51-01 STATIONERY	643	1,304	1,500	1,500	0.00%
54-01 MEMBERSHIPS	314	439	500	500	0.00%
54-02 BOOKS, PUBS, SUBS.	5,812	5,351	5,500	5,500	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>297,296</b>	<b>372,249</b>	<b>431,503</b>	<b>381,503</b>	<b>-11.59%</b>
<b>TOTAL EXPENSES</b>	<b>\$355,812</b>	<b>\$433,904</b>	<b>\$493,779</b>	<b>\$450,022</b>	<b>-8.86%</b>

# City of Naples, Florida

## Departmental Summary Page



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**DEPARTMENT** City Clerk  
**FUND:** General Fund

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### **Department Description**

The Naples City Clerk maintains the official records of the City of Naples, and per the City Code, is the primary point of contact for official records of all proceedings of the City Council, appointed boards, committees and commissions of the City. In addition, the Clerk's Office directs the records retention program for all City records, and provides assistance to all persons, upon request, in accessing non-exempt City records, regardless of who the actual custodian of those City records may be, in conformance with the State of Florida Public Records Law, Chapter 119, Florida Statutes. The City Clerk reports directly to the City Council.

Other duties of the Naples City Clerk's office include giving notice of City Council meetings and keeping the journal of the City Council proceedings.

### **2002-03 Significant Budgetary Issues**

The budget of the City Clerk's Office is \$407,852, a slight decrease from the \$434,356 budget of Fiscal Year 01-02. This budget is a maintenance style budget, with few line item changes.

This Office has a total of seven (7) positions budgeted, compared to eight (8) last year. The missing position, a Senior Administrative Specialist, was transferred to the City Manager's Office to coordinate Council Packets for meetings. According to the City Charter, packets are the responsibility of the City Manager, not the City Clerk, who had previously been assembling these. Therefore, the position and \$7,000 for council packet expenses are no longer included in the City Clerk's budget.

As another change from last year, the position of Deputy City Clerk has been temporarily changed to Senior Administrative Specialist. The City Clerk would like the position of Deputy City Clerk to remain available for future hiring or promotion, but needed to fill the vacancy to handle the workload.

The City Clerk requested and was approved for an additional \$4,000 in non-legal advertising to advertise for board and committee members, a new program with a goal of increasing the applicant pool. With the exception of the aforementioned changes, and line item "Council Packets", which has been reduced to zero, all other line items in the Clerks budget remain the same.

## Departmental Summary Page (continued)

**DEPARTMENT** City Clerk's Office  
**FUND:** General Fund

### Financial Summary

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted Budget</b>
Personal Services	\$278,877	\$345,061	\$321,557
Operating Expenses	60,203	87,295	84,295
Non-Operating	3,982	2,000	2,000
<b>Total</b>	<b>\$343,062</b>	<b>\$434,356</b>	<b>\$407,852</b>

### Accomplishments and Goals

In addition to normal operations, during FY01-02, the Department worked on the following goal:

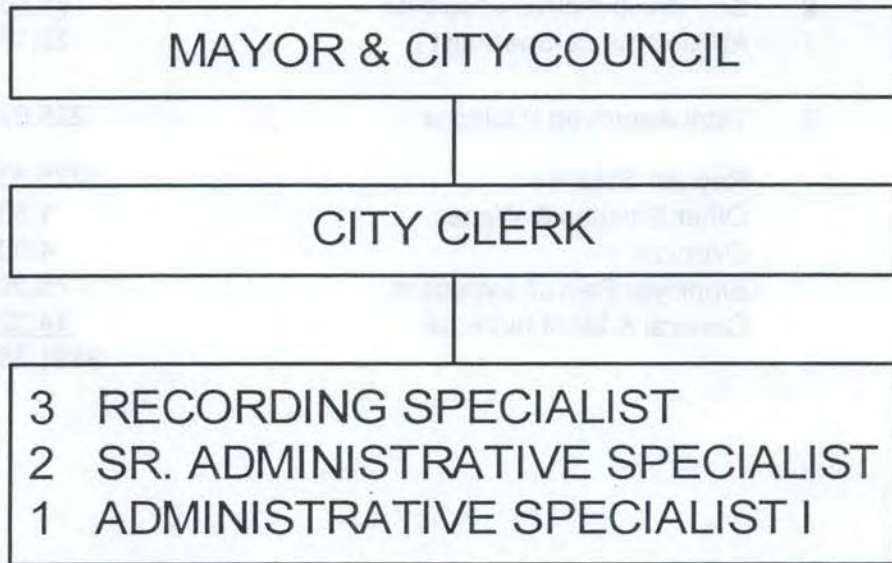
#### **Implementation of various records management strategies including:**

- Microfilming permanent and long term records in the custody of the City Clerk and, as requested, by other departments.
- Assist departments with disposal of records that have met retention.
- Restore and improve storage of historical documents in City Clerk's custody.

### Decision Package

For FY02-03, the City Clerk's Office submitted a \$4,000 decision package to advertise in the newspaper for board vacancies. This budget funds the request.

# CITY CLERK



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
CITY CLERK	8	7	7	7



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 CITY CLERK

#	JOB TITLE	FY 2003 APPROVED
CITY CLERK		
1	City Clerk	\$60,000
3	Recording Specialist	82,017
2	Sr. Administrative Specialist	61,633
1	Administrative Specialist I	22,188
7	Total Approved Positions	225,838
	Regular Salaries	225,838
	Other Salaries & Wages	1,500
	Overtime	4,000
	Employer Payroll Expenses	75,999
	General & Merit Increase	<u>14,220</u>
		\$321,557



2003  
APPRVD  
BUDGET

2003  
DEPT  
REQUEST

2003  
REVISED  
BUDGET

2003  
BASE  
BUDGET

AUTHORIZED PERSONNEL

CITY CLERK

**FISCAL YEAR 2003  
BUDGET DETAIL  
CITY CLERK**

001.0301.519

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	191,136	223,740	249,817	225,838	-9.60%
10-30 OTHER SALARIES	14,090	0	1,500	1,500	0.00%
10-40 OVERTIME	2,606	2,843	4,000	4,000	0.00%
25-01 FICA	15,507	16,867	18,627	16,936	-9.08%
25-03 RETIREMENT CONTRIBUTIONS	6,230	7,889	9,357	10,311	10.20%
25-04 LIFE/HEALTH INSURANCE	23,439	27,538	45,461	48,752	7.24%
29-00 GENERAL & MERIT INC.	0	0	16,299	14,220	-12.76%
<b>TOTAL PERSONAL SERVICES</b>	<b>253,008</b>	<b>278,877</b>	<b>345,061</b>	<b>321,557</b>	<b>-6.81%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,088	1,066	2,750	2,750	0.00%
31-01 PROFESSIONAL SERVICES	16,690	8,837	14,000	14,000	0.00%
31-51 DOCUMENT IMAGING	7,963	3,367	7,000	7,000	0.00%
40-01 TRAVEL	610	2,738	2,000	2,000	0.00%
40-02 SCHOOL AND TRAINING	973	864	2,000	2,000	0.00%
41-00 COMMUNICATIONS	3,408	1,983	3,500	3,500	0.00%
46-00 REPAIR AND MAINTENANCE	1,307	1,000	6,400	6,400	0.00%
47-01 LEGAL ADS	27,192	24,507	28,000	28,000	0.00%
47-02 ADVERTISING (NON-LEGAL)	0	0	0	4,000	0.00%
47-03 COUNCIL PACKETS	6,342	5,926	7,000	0	-100.00%
47-06 DUPLICATING	3,142	2,520	3,500	3,500	0.00%
49-00 OTHER CURRENT CHARGES	1,231	278	4,095	4,095	0.00%
51-00 OFFICE SUPPLIES	2,580	3,174	3,050	3,050	0.00%
52-00 OPERATING SUPPLIES	1,934	2,455	2,500	2,500	0.00%
52-11 OTHER OPERATING	876	0	0	0	0.00%
54-01 MEMBERSHIPS	985	1,488	1,500	1,500	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>76,321</b>	<b>60,203</b>	<b>87,295</b>	<b>84,295</b>	<b>-3.44%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	3,599	3,982	2,000	2,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>3,599</b>	<b>3,982</b>	<b>2,000</b>	<b>2,000</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$332,928</b>	<b>\$343,062</b>	<b>\$434,356</b>	<b>\$407,852</b>	<b>-6.10%</b>

# *City of Naples, Florida*

## *Departmental Summary Page*



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**DEPARTMENT**    **City Manager**  
**FUND:**            **General Fund**

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### **Department Description**

The Naples City Manager's Office consists of two separate divisions, each with separate duties and responsibilities.

**Administration** represents the office of the City Manager and includes the City Manager with his support staff. The City Manager is a charter-mandated position charged with the responsibility of running the city on behalf of the City Council, and carrying out their direction.

**Natural Resources** is the second Division of the City Manager's office. The Natural Resources Division is responsible for all Natural Resources in the City of Naples, such as Naples Bay and the beaches. This section deals with matters involving these areas, from the approval of zoning variances on dock sizes, to reviewing trees for replacement, to helping the departments with duck problems.

### **2002-03 Significant Budgetary Issues**

The budget of this Department is \$556,662.

The **Administrative Division** (generally considered the City Manager's office), budgeted at \$373,563, is decreasing by a total of \$152,358 from the previous year. Personal Services decreased \$109,658. There are four (4) positions budgeted in this section, compared to five (5) positions budgeted for FY 01-02. The positions of Assistant City Manager (retitled to Finance Director) and Budget and Investment Manager have been moved to the Finance Department. An Executive Assistant position has been moved into this department, from the City Clerk's office, to handle the workload related to preparing council packets.

Also in the Administrative Division, Operating Expenses decreased \$42,700. One primary area of decrease is Professional Services, dropping by \$37,000 to \$38,000, for the City's share of Co-op with Collier County. The remainder of the decrease is related to transferring the positions to the Finance Department, and include training, printing and travel.

The **Natural Resources Division**, budgeted at \$183,099 increased a total of \$36,633, or 25%, almost all within the Personal Services line items. The increase is made of three separate parts. First, the general rate increase and the increased costs of employee benefits made an impact. Second, the vacant position of Sr. Administrative Specialist was filled in-house with a higher pay than budgeted. Finally, the budget now includes 50% (\$11,665) of a Naturalist position. The cost of the position is split with the Water and Sewer Utility Department.

## Departmental Summary Page (continued)

**DEPARTMENT** City Manager's Office  
**FUND:** General Fund

### Financial Summary

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Administration	\$397,231	\$525,921	\$373,563
Natural Resources	134,463	146,466	183,099
<b>Total</b>	<b>\$531,694</b>	<b>\$672,387</b>	<b>\$556,662</b>

### Accomplishments and Goals

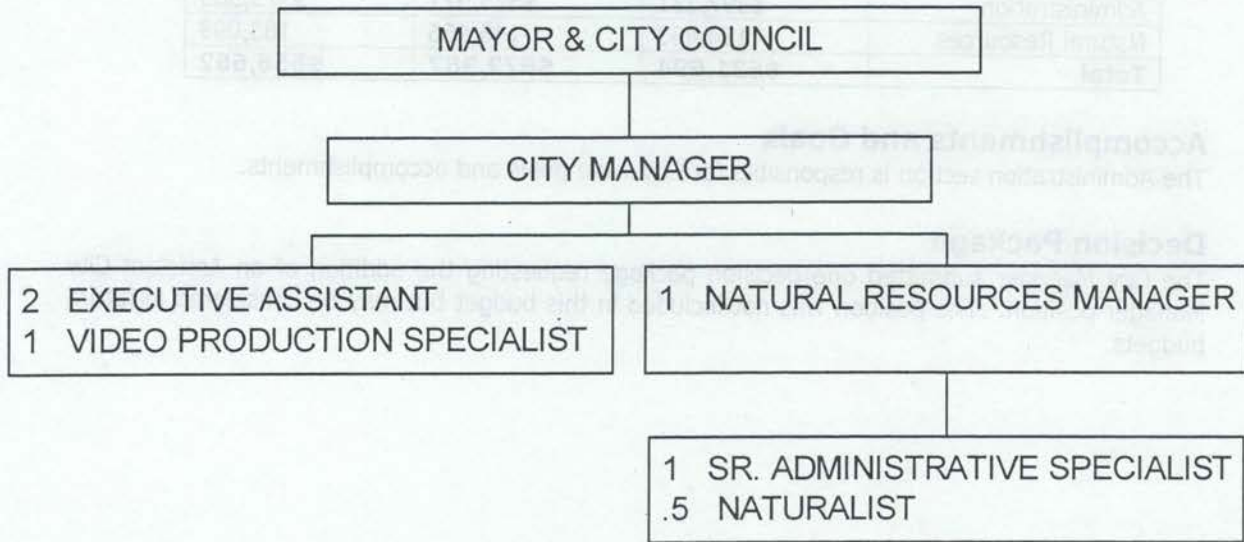
The Administration section is responsible for City-wide goals and accomplishments.

### Decision Package

The City Manager submitted one decision package requesting the addition of an Assistant City Manager position. The position was not included in this budget but may be considered in future budgets.



# CITY MANAGER



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
CITY MANAGER	7	7	6.5	6.5

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 CITY MANAGER**

	#	JOB TITLE	FY 2003 APPROVED
<b>CITY MANAGER</b>			
	1	City Manager	\$110,637
	2	Executive Assistant	78,644
	1	Video Production Specialist	29,373
<b>NATURAL RESOURCES</b>			
	1	Natural Resources Manager	78,549
	1	Sr. Administrative Specialist	29,102
	0.5	Naturalist	15,145
	6.5	Total Approved Positions	341,450
		Regular Salaries	341,450
		Other Salaries & Wages	2,000
		Overtime	800
		Employer Payroll Expenses	96,867
		General & Merit Increase	21,495
			\$462,612
<b>TOTAL OPERATING EXPENSES</b>			
<b>TOTAL NON-OPERATING EXPENSES</b>			
<b>TOTAL EXPENSES</b>			

**FISCAL YEAR 2003  
BUDGET DETAIL  
CITY MANAGER  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	423,443	389,791	410,388	341,450	-16.80%
10-30 OTHER SALARIES & WAGES	0	4,597	2,000	2,000	0.00%
10-40 OVERTIME	1,814	8,500	800	800	0.00%
25-01 FICA	28,167	27,083	30,956	25,733	-16.87%
25-03 RETIREMENT CONTRIBUTIONS	24,135	21,138	22,608	24,232	7.18%
25-04 LIFE/HEALTH INSURANCE	27,266	29,008	41,934	46,902	11.85%
29-00 GENERAL & MERIT INC.	0	0	27,196	21,495	-20.96%
<b>TOTAL PERSONAL EXPENSES</b>	<b>504,825</b>	<b>480,117</b>	<b>535,882</b>	<b>462,612</b>	<b>-13.67%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	8,405	4,577	10,500	10,500	0.00%
30-02 HOUSING ASSISTANCE PMT	3,750	17,250	18,000	18,000	0.00%
30-10 AUTO MILEAGE	13,375	4,167	4,200	4,200	0.00%
31-01 PROFESSIONAL SERVICES	7,350	0	75,000	38,000	-49.33%
40-00 TRAVEL AND PER DIEM	25	0	0	0	0.00%
40-01 TRAVEL	2,406	3,425	5,500	4,500	-18.18%
40-02 SCHOOL AND TRAINING	738	1,483	3,000	2,000	-33.33%
41-00 COMMUNICATIONS	5,580	3,911	4,175	6,000	43.71%
42-01 VEHICLES & EQUIPMENT	0	0	500	0	-100.00%
42-10 EQUIP.SERVICES - REPAIRS	607	2,141	1,830	500	-72.68%
42-11 EQUIP. SERVICES - FUEL	306	235	400	400	0.00%
46-00 REPAIR AND MAINTENANCE	1,150	0	200	200	0.00%
47-00 PRINTING AND BINDING	4,946	3,953	5,100	1,100	-78.43%
47-01 LEGAL ADS	434	1,021	500	200	-60.00%
47-06 DUPLICATING	0	0	50	200	300.00%
51-00 OFFICE SUPPLIES	3,596	2,409	4,050	4,700	16.05%
51-02 OTHER OFFICE SUPPLIES	0	0	100	100	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	1,243	2,132	500	250	-50.00%
54-01 MEMBERSHIPS	1,708	2,438	1,900	2,200	15.79%
54-02 BOOKS, PUBS, SUBS	0	149	1,000	1,000	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>55,619</b>	<b>49,291</b>	<b>136,505</b>	<b>94,050</b>	<b>-31.10%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP.	0	2,286	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>2,286</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$560,444</b>	<b>\$531,694</b>	<b>\$672,387</b>	<b>\$556,662</b>	<b>-17.21%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
CITY MANAGER**

001.0401.512					
ACCOUNT DESCRIPTION	99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
	ACTUALS	ACTUALS	ORIGINAL	APPROVED	CHANGE
			BUDGET		FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	322,391	293,247	314,166	218,654	-30.40%
10-30 OTHER SALARIES	0	4,597	2,000	2,000	0.00%
10-40 OVERTIME	1,475	8,176	800	800	0.00%
25-01 FICA	20,533	19,815	23,760	16,429	-30.85%
25-03 RETIREMENT CONTRIBUTIONS	16,590	14,187	15,423	15,311	-0.73%
25-04 LIFE/HEALTH INSURANCE	18,888	19,884	30,035	30,261	0.75%
29-00 GENERAL & MERIT INC.	0	0	20,687	13,758	-33.49%
<b>TOTAL PERSONAL SERVICES</b>	<b>379,877</b>	<b>359,906</b>	<b>406,871</b>	<b>297,213</b>	<b>-26.95%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	7,494	3,056	4,000	4,000	0.00%
30-02 HOUSING ASSISTANCE PMT	3,750	17,250	18,000	18,000	0.00%
30-10 AUTO MILEAGE	13,375	4,167	4,200	4,200	0.00%
31-01 PROFESSIONAL SERVICES	0	0	75,000	38,000	-49.33%
40-00 TRAVEL & PER DIEM	25	0	0	0	0.00%
40-01 TRAVEL	837	2,178	3,000	1,000	-66.67%
40-02 SCHOOL AND TRAINING	24	115	2,000	1,000	-50.00%
41-00 COMMUNICATIONS	4,838	3,185	3,500	5,000	42.86%
46-00 REPAIR AND MAINTENANCE	1,150	0	200	200	0.00%
47-00 PRINTING AND BINDING	4,889	3,881	5,000	1,000	-80.00%
51-00 OFFICE SUPPLIES	2,837	2,114	3,250	3,500	7.69%
54-00 BOOKS, PUBS, SUBS, MEMBS	484	904	500	250	-50.00%
54-01 MEMBERSHIPS	330	475	400	200	-50.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>40,033</b>	<b>37,325</b>	<b>119,050</b>	<b>76,350</b>	<b>-35.87%</b>
<b>TOTAL EXPENSES</b>	<b>\$419,910</b>	<b>\$397,231</b>	<b>\$525,921</b>	<b>\$373,563</b>	<b>-28.97%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
NATURAL RESOURCES**

001.0404.537

ACCOUNT DESCRIPTION		99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	101,052	96,544	96,222	122,796	27.62%
10-40	OVERTIME	339	324	0	0	0.00%
25-01	FICA	7,634	7,268	7,196	9,304	29.29%
25-03	RETIREMENT CONTRIBUTIONS	7,545	6,951	7,185	8,921	24.16%
25-04	LIFE/HEALTH INSURANCE	8,378	9,124	11,899	16,641	39.85%
29-00	GENERAL & MERIT INC.	0	0	6,509	7,737	18.87%
	<b>TOTAL PERSONAL SERVICES</b>	<b>124,948</b>	<b>120,211</b>	<b>129,011</b>	<b>165,399</b>	<b>28.21%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	911	1,521	6,500	6,500	0.00%
31-01	PROFESSIONAL SERVICES	7,350	0	0	0	0.00%
40-01	TRAVEL	1,569	1,247	2,500	3,500	40.00%
40-02	SCHOOL AND TRAINING	714	1,368	1,000	1,000	0.00%
41-00	COMMUNICATIONS	742	726	675	1,000	48.15%
42-01	VEHICLES & EQUIPMENT	0	0	500	0	-100.00%
42-10	EQUIP. SERVICES - REPAIRS	607	2,141	1,830	500	-72.68%
42-11	EQUIP. SERVICES - FUEL	306	235	400	400	0.00%
47-00	PRINTING AND BINDING	57	72	100	100	0.00%
47-01	LEGAL ADS	434	1,021	500	200	-60.00%
47-06	DUPLICATING	0	0	50	200	300.00%
51-00	OFFICE SUPPLIES	759	295	800	1,200	50.00%
51-02	OTHER OFFICE SUPPLIES	0	0	100	100	0.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	759	1,228	0	0	0.00%
54-01	MEMBERSHIPS	1,378	1,963	1,500	2,000	33.33%
54-02	BOOKS, PUBS, SUBS	0	149	1,000	1,000	0.00%
	<b>TOTAL OPERATING EXPENSES</b>	<b>15,586</b>	<b>11,966</b>	<b>17,455</b>	<b>17,700</b>	<b>1.40%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP.	0	2,286	0	0	0.00%
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>2,286</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
	<b>TOTAL EXPENSES</b>	<b>\$140,534</b>	<b>\$134,463</b>	<b>\$146,466</b>	<b>\$183,099</b>	<b>25.01%</b>

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT** Human Resources  
**FUND:** General Fund

### Department Description

The Human Resources Department handles all employment-related issues for the City of Naples. This includes recruitment, selection assistance, hiring, background checks, pay studies, discipline, retention, training and employee benefits. The Department is responsible for the management of all union contracts and ensures employees compliance with the city's personnel rules and regulations.

### 2002-03 Significant Budgetary Issues

The budget of the Human Resources Department is \$505,985, a total of \$12,465 more than the previous fiscal year. Personal Services, representing 79% (\$401,126) of the department's budget, increased \$36,150, due to the general rate increase and the increased costs of employee benefits. While there are still seven (7) positions budgeted in this section, the same as last year, there was a realignment and reassignment of positions as follows:

Title	Grade	Budgeted FY01-02	Budgeted FY02-03
Human Resources Director	28	1	1
Human Resources Supervisor	21	2	0
Benefits Coordinator	10	1	0
Human Resources Coordinator	10	1	0
Human Resources Analyst	12	1	2
Administrative Specialist II	07	1	0
Assistant Human Resource Director	28	0	1
Human Resource Generalist	15	0	2
Sr. Administrative Specialist	08	0	1
<b>Total</b>		<b>7</b>	<b>7</b>

Other Operating costs were reduced by \$23,685 from prior years. Part of the decrease is due to the removal of \$7,500 budgeted for health appraisals, primarily because these are frequently provided free of charge at health fairs, and can also be done by an employee's own family physician. Additionally, approximately \$9,000 of other medical costs such as preventive shots were moved to be expended from the Health Benefits Fund. Reductions were also made in the Labor Attorney Account.

Departmental Summary Page (continued)

**DEPARTMENT** Human Resources Department  
**FUND:** General Fund

**Financial Summary**

	FY00/01 Actual	FY01/02 Original Budget	FY02/03 Adopted
Human Resources	422,079	493,520	505,985
<b>Total</b>	<b>\$422,079</b>	<b>\$493,520</b>	<b>\$505,985</b>

**Accomplishments and Goals**

Human Resources has developed and distributed a benefits survey to employees. Other Accomplishments and Goals will be included in future budget documents.

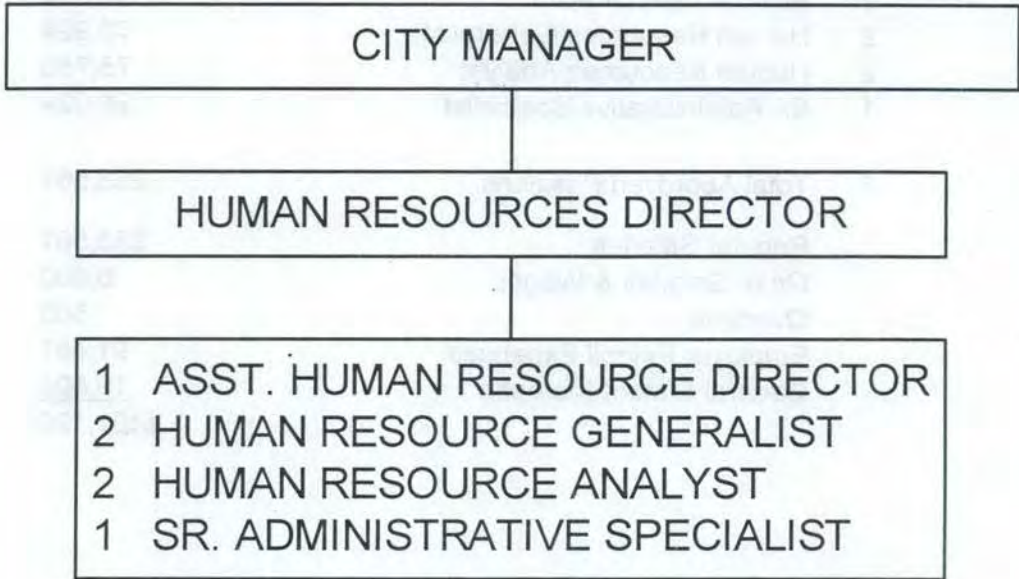
**Decision Package**

For FY02-03, there are no decision packages for the Human Resources Department

Title	Grade	Budgeted FY01-02	Budgeted FY02-03
Total		7	7
St. Administrative Specialist	08	0	1
Human Resources Specialist	12	0	1
Assistant Human Resources Director	28	0	1
Administrative Specialist II	07	1	0
Human Resources Analyst	12	1	2
Human Resources Coordinator	10	1	0
Benefits Coordinator	10	1	0
Human Resources Supervisor	21	2	0
Human Resources Director	38	1	1

Other Operating costs were reduced by \$23,502 from this year. Part of the decrease is due to the removal of \$7,500 budgeted for health appeals, primarily because these are primarily provided for at the expense of health care and can also be done by an employee's own family member. Additionally, approximately \$9,000 of other medical costs such as derivative drug costs were to be expended from the Health Benefits Fund. Reductions were also made in the Labor Attorney Account.

# HUMAN RESOURCES



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
HUMAN RESOURCES	7	7	7	7



HUMAN RESOURCES

FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 HUMAN RESOURCES

#	JOB TITLE	FY 2003 APPROVED
HUMAN RESOURCES		
1	Human Resources Director	\$63,442
1	Assistant HR Director	49,413
2	Human Resources Generalist	70,924
2	Human Resources Analyst	75,758
1	Sr. Administrative Specialist	24,024
7	Total Approved Positions	283,561
	Regular Salaries	283,561
	Other Salaries & Wages	6,000
	Overtime	500
	Employer Payroll Expenses	91,461
	General & Merit Increase	19,604
		<u>\$401,126</u>

2003  
APRVD  
BUDGET

2003  
DEPT  
REQUEST

2002  
REVISED  
BUDGET

2002  
BASE  
BUDGET

AUTHORIZED PERSONNEL

HUMAN RESOURCES

**FISCAL YEAR 2003  
BUDGET DETAIL  
HUMAN RESOURCES**

001.0403.551

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	270,514	275,833	276,714	283,561	2.47%
10-30 OTHER SALARIES & WAGES	4,262	1,210	6,000	6,000	0.00%
10-40 OVERTIME	722	374	500	500	0.00%
25-01 FICA	20,304	20,577	20,522	20,717	0.95%
25-03 RETIREMENT CONTRIBUTIONS	12,861	11,072	11,910	12,028	0.99%
25-04 LIFE/HEALTH INSURANCE	27,038	27,043	31,124	58,716	88.65%
29-00 GENERAL & MERIT INC.	0	0	18,206	19,604	7.68%
<b>TOTAL PERSONAL SERVICES</b>	<b>335,701</b>	<b>336,109</b>	<b>364,976</b>	<b>401,126</b>	<b>9.90%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	0	92	0	0	0.00%
30-10 AUTO MILEAGE	155	66	460	500	8.70%
31-00 PROFESSIONAL SERVICES	10,586	10,292	6,300	8,950	42.06%
31-01 PROFESSIONAL SERVICES	11,913	0	0	0	0.00%
31-04 OTHER CONTRACTUAL SVCS	0	7,200	7,200	7,500	4.17%
31-07 MEDICAL SERVICES	23,571	18,923	42,145	21,220	-49.65%
32-12 LABOR ATTORNEY	80,265	14,600	20,000	10,000	-50.00%
40-01 TRAVEL	1,252	1,197	500	1,500	200.00%
40-02 SCHOOL AND TRAINING	7,678	3,949	5,540	9,266	67.26%
41-00 COMMUNICATIONS	4,028	2,657	4,763	4,763	0.00%
46-00 REPAIR AND MAINTENANCE	44	0	150	150	0.00%
47-00 PRINTING AND BINDING	1,078	2,660	4,950	6,000	21.21%
47-02 ADVERTISING (NON LEGAL)	10,220	10,745	17,871	18,170	1.67%
47-06 DUPLICATING	4,107	3,739	6,000	0	-100.00%
49-04 EMPLOYEE DEVELOPMENT	6,421	3,637	6,000	8,000	33.33%
51-01 STATIONERY & PAPER	84	402	1,000	1,000	0.00%
51-02 OTHER OFFICE SUPPLIES	2,477	1,475	1,250	1,400	12.00%
52-00 OPERATING SUPPLIES	1,003	3,133	2,450	4,600	87.76%
54-01 MEMBERSHIPS	1,429	1,203	1,965	1,840	-6.36%
<b>TOTAL OPERATING EXPENSES</b>	<b>166,311</b>	<b>85,970</b>	<b>128,544</b>	<b>104,859</b>	<b>-18.43%</b>
<b>TOTAL EXPENSES</b>	<b>\$502,012</b>	<b>\$422,079</b>	<b>\$493,520</b>	<b>\$505,985</b>	<b>2.53%</b>

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT** Planning  
**FUND:** General Fund

### Department Description

The Naples Planning Department is responsible for overseeing the development of the City in accordance with the City of Naples Comprehensive Plan. The Department also manages the review process for granting zoning variances, planned developments, rezone requests and other land-use issues. In addition, the City's HUD coordination is part of the Planning Department's responsibilities. The Department frequently consults with citizens, developers and contractors regarding pending construction and development projects.

### 2002-03 Significant Budgetary Issues

The budget of the Planning Department increased \$49,720 or 10.1% to \$537,945. The primary area of increase is in Personal Services, which increased \$49,650 to \$490,185. This increase is related to the general raise and increased cost of health insurance. The Department has a total of eight positions budgeted as shown below, with no changes from FY01-02.

Title	Grade	Budgeted FY01-02	Budgeted FY02-03
Planning Director	28	1	1
Sr. Planner	21	1	1
Planner II	19	3	3
Planner I	16	1	1
Planning Technician	12	1	1
Sr. Administrative Specialist	8	1	1
<b>Total</b>		<b>8</b>	<b>8</b>

The operating line-item budget totals \$47,760. Major expenditure in the operating line items of this Department's budget are Training and Travel totaling \$8,800, and Legal Ads totaling \$9,000.

### Financial Summary

	FY00/01 Actual	FY01/02 Original Budget	FY02/03 Adopted
Personal Services	\$385,146	440,535	\$490,185
Operating Expenditures	29,124	47,690	47,760
<b>Total</b>	<b>\$414,270</b>	<b>\$488,225</b>	<b>\$537,945</b>

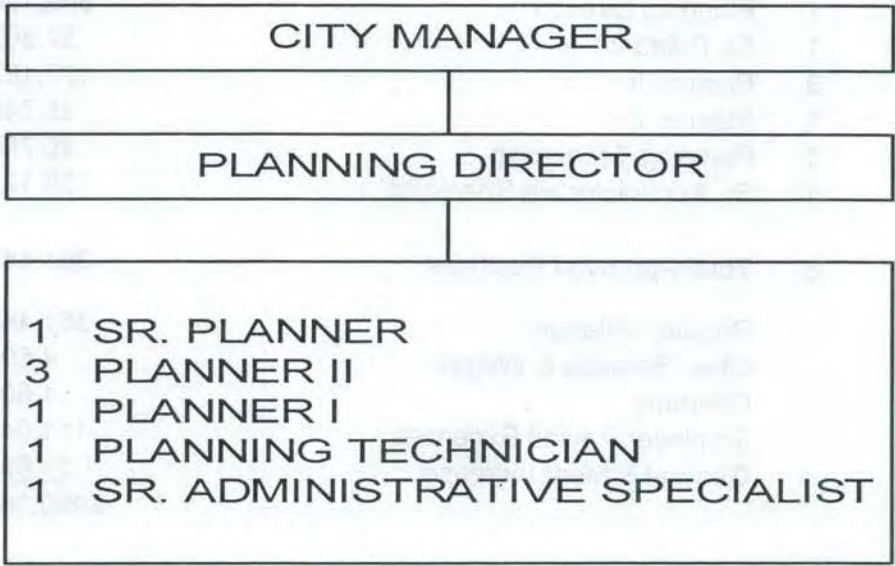
### Accomplishments and Goals

These will be included in future budget documents.

### Decision Package

This Department did not submit any decision package for consideration.

# PLANNING



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
PLANNING	8	8	8	8



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 PLANNING

#	JOB TITLE	FY 2003 APPROVED
PLANNING		
1	Planning Director	\$69,190
1	Sr. Planner	57,369
3	Planner II	127,187
1	Planner I	35,748
1	Planning Technician	35,784
1	Sr. Administrative Specialist	26,171
8	Total Approved Positions	351,449
	Regular Salaries	351,449
	Other Salaries & Wages	4,500
	Overtime	1,500
	Employer Payroll Expenses	111,046
	General & Merit Increase	<u>21,690</u>
		\$490,185

2003  
APPROVED  
BUDGET  
8

2003  
DEPT  
REQUEST  
8

2003  
REVISED  
BUDGET  
8

2003  
BASE  
BUDGET  
8

AUTHORIZED PERSONNEL

PLANNING

**FISCAL YEAR 2003  
BUDGET DETAIL  
PLANNING**

001.0504.515

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	280,238	310,206	336,056	351,449	4.58%
10-30	OTHER SALARIES	21,577	8,680	4,500	4,500	0.00%
10-40	OVERTIME	85	180	1,500	1,500	0.00%
25-01	FICA	22,299	23,649	24,884	26,076	4.79%
25-03	RETIREMENT CONTRIBUTIONS	9,753	10,569	12,335	16,513	33.87%
25-04	LIFE/HEALTH INSURANCE	32,237	31,862	39,688	68,457	72.49%
29-00	GENERAL & MERIT INC.	0	0	21,572	21,690	0.55%
<b>TOTAL PERSONAL SERVICES</b>		<b>366,189</b>	<b>385,146</b>	<b>440,535</b>	<b>490,185</b>	<b>11.27%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	4,530	4,408	7,000	7,000	0.00%
30-10	AUTO MILEAGE	35	0	60	60	0.00%
31-01	PROFESSIONAL SERVICES	2,800	0	0	0	0.00%
40-01	TRAVEL	338	531	2,500	2,500	0.00%
40-02	SCHOOL AND TRAINING	1,890	4,509	6,300	6,300	0.00%
41-00	COMMUNICATIONS	5,203	3,045	6,500	6,500	0.00%
42-10	EQUIP. SERVICES - REPAIRS	390	982	430	500	16.28%
42-11	EQUIP. SERVICES - FUEL	265	204	300	300	0.00%
46-00	REPAIR AND MAINTENANCE	1,005	921	3,000	3,000	0.00%
47-00	PRINTING AND BINDING	216	1,291	1,500	1,500	0.00%
47-01	LEGAL ADS	7,964	4,707	9,000	9,000	0.00%
47-06	DUPLICATING	527	396	1,500	1,500	0.00%
49-00	OTHER CURRENT CHARGES	3,276	0	0	0	0.00%
51-00	OFFICE SUPPLIES	3,974	4,434	5,600	5,600	0.00%
54-01	MEMBERSHIPS	5,095	3,696	4,000	4,000	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>37,508</b>	<b>29,124</b>	<b>47,690</b>	<b>47,760</b>	<b>0.15%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T/ BUILDING	1,647	0	0	0	0.00%
60-40	MACHINERY EQUIP	240	0	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>1,887</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>		<b>\$405,584</b>	<b>\$414,270</b>	<b>\$488,225</b>	<b>\$537,945</b>	<b>10.18%</b>

# City of Naples, Florida

## Departmental Summary Page



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**DEPARTMENT** Finance Department  
**FUND:** General Fund

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### Department Description

The City of Naples Finance Department operates in four separate funds: General Fund, Beach Fund, Risk Management Fund and Information Services Fund. The largest of these sections is the General Fund, which includes Finance and Accounting, Customer Service and Purchasing, each with a distinct yet clear set of financial responsibilities.

**Finance and Accounting** is responsible for all general accounting duties of the City, such as fixed assets, accounts payable, payroll and the preparation of all City financial reports. In addition, this section is responsible for the preparation of the City's budget, the management of all debt and the investment of surplus funds. The Department also collects all revenues for the City, such as parking fines and utility bills.

**Customer Service** provides assistance to utility customers, such as mailing out utility bills, and processing utility changes. In addition, this section issues beach parking permits and reads water meters.

**Purchasing** is responsible for assisting departments in getting the most appropriate product and service at the most responsive price. It manages a warehouse operation of commonly used operating supplies, including meters, brooms, chemicals and preprinted forms.

This department, as a whole, is responsible for ensuring City wide internal controls and accountability.

### 2002-03 Significant Budgetary Issues

The General Fund budget of the Finance Department at \$1,298,548 is a maintenance style budget, with no new programs requested. Despite the fact that it includes no new programs, the Finance budget is a 25% increase (\$257,658) over FY01-02 adopted budget, due to the management changes outlined below.

**Finance and Accounting**, budgeted at \$715,943, shows an increase of \$200,905 over FY 2001-02. The most significant changes to the budget are the movement and retitle of the Assistant City Manager position from the City Manager's office to Finance as Finance Director and the movement of the Budget and Investment Manager position from the City Manager's office to Finance. These two positions, (salaries and associated benefits) added \$165,800 to the budget of this section. There are a total of 9.75 positions budgeted in this section, compared to 8.75 budgeted last year. This section gave up a vacant Accounting Clerk I to fund the City's Risk Manager position (shown in the Risk Management fund). With the operating line-items remaining fairly constant, the remaining increase is due to the increased cost of insurance and general raises.

*Departmental Summary Page (continued)*

**DEPARTMENT** Finance Department  
**FUND:** General Fund

**Customer Service**, budgeted at \$316,866, is an increase of 12%, or \$32,964 over FY 2001-02. With operating line items remaining fairly constant, the reasons for this increase are personal service related, and include the increased cost of insurances and general raises. There are a total of six (6) positions budgeted in Customer Service. Major Operating Expenditures in Customer Service include Postage (primarily for Utility Bills) (\$22,000) and Contractual Services (\$12,000) for Collier County Meter Reading Services.

**Purchasing**, with a budget of \$265,739, is an increase of 9.8% over FY 2001-02. With line items remaining constant, the reasons for this increase are the increased cost of employee benefit insurances and general raises, as it was in Customer Service. There are a total of five (5) positions budgeted in Purchasing.

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Accounting	\$461,725	\$515,038	715,943
Customer Service	256,662	283,902	316,866
Purchasing	195,811	241,950	265,739
<b>Total</b>	<b>\$914,198</b>	<b>\$1,040,890</b>	<b>\$1,298,548</b>

**Accomplishments and Goals**

In addition to normal operations, during FY01-02, the Department accomplished the following:

- Debt: Refinanced \$12.98 million of water/sewer revenue bonds for an interest savings of approximately \$480,000.
- Finance Offices: Completed the remodeling of the Finance Department.
- Comprehensive Annual Financial Report – for the 21st year, the City's CAFR was awarded the *Certificate of Achievement in Financial Reporting*.

For FY02-03,

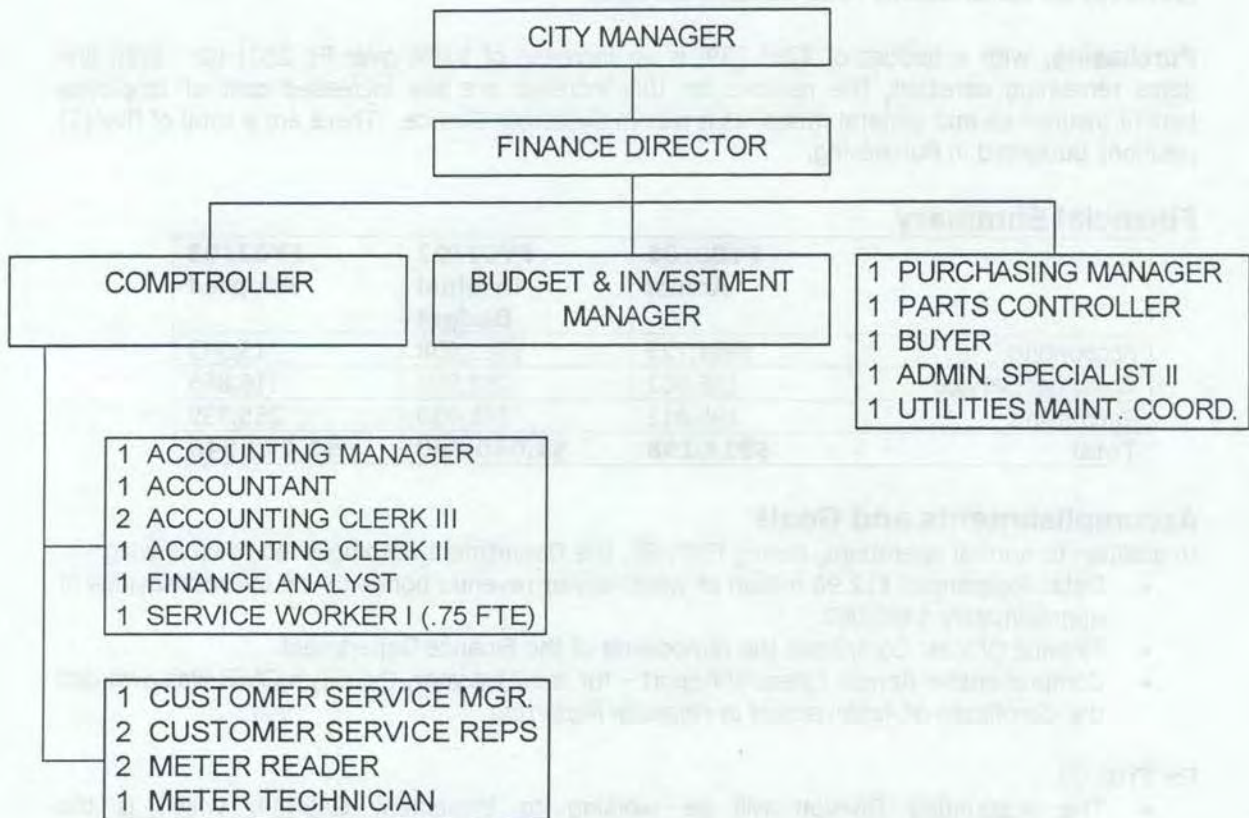
- The Accounting Division will be working to implement GASB34, which is the Governmental Accounting Standards Board initiative to improve governmental reporting.
- The Department will work to develop a budget to submit to GFOA for the Outstanding Budget Award.
- The Purchasing Division will update the Purchasing Manual.
- The Department will coordinate the Community Redevelopment Agency's \$6 million bond for new money and bond refunding.
- The Department will work on a satisfaction and priority setting survey of residents to be used in the next budget.
- The Department will develop a fund balance policy to be considered by Council.
- The Department will formalize Financial Guidelines and Procedures for inclusion in future budgets.

**Decision Packages**

For FY02-03, the Department submitted no decision packages.



# FINANCE



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ADMIN. & ACCOUNTING	8.75	8.75	9.75	9.75
CUSTOMER SERVICE	6	6	6	6
PURCHASING	5	5	5	5

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 FINANCE**

	#	JOB TITLE	FY 2003 APPROVED
<b>ACCOUNTING</b>			
	1	Finance Director	\$78,000
	1	Comptroller	77,609
	1	Budget & Investment Manager	53,674
	1	Accounting Manager	45,853
	1	Accountant	42,327
	1	Finance Analyst	36,864
	2	Accounting Clerk III	57,099
	1	Accounting Clerk II	30,851
	.8	Service Worker I (30 hours)	14,820
<b>CUSTOMER SERVICE</b>			
	1	Customer Service Manager	49,156
	2	Customer Service Representatives	42,623
	2	Meter Reader	55,426
	1	Meter Technician	26,479
<b>PURCHASING</b>			
	1	Purchasing Manager	58,432
	1	Buyer	36,253
	1	Utilities Maintenance Coordinator	32,223
	1	Parts Controller	27,315
	1	Administrative Specialist II	25,651
	20.8	Total Approved Positions	790,655
		Regular Salaries	790,655
		Other Salaries & Wages	8,800
		Overtime	4,207
		Employer Payroll Expenses	253,034
		General & Merit Increase	<u>49,383</u>
			<b>\$1,106,079</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
FINANCE  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	547,161	580,239	629,925	790,655	25.52%
10-30 OTHER SALARIES	0	8,368	8,800	8,800	0.00%
10-40 OVERTIME	2,458	4,703	4,207	4,207	0.00%
25-01 FICA	41,017	43,716	46,708	58,982	26.28%
25-03 RETIREMENT CONTRIBUTIONS	21,605	23,521	25,499	45,207	77.29%
25-04 LIFE/HEALTH INSURANCE	71,377	80,897	102,231	148,845	45.60%
29-00 GENERAL & MERIT INC.	0	0	40,051	49,383	23.30%
<b>TOTAL PERSONAL SERVICES</b>	<b>683,618</b>	<b>741,444</b>	<b>857,421</b>	<b>1,106,079</b>	<b>29.00%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	8,404	10,074	11,500	10,475	-8.91%
30-10 AUTO MILEAGE	103	0	0	50	0.00%
31-02 ACCOUNTING & AUDITING	75,213	71,045	77,600	77,600	0.00%
31-04 OTHER CONTRACTUAL SVCS	20,064	21,672	19,200	21,200	10.42%
40-01 TRAVEL	5,262	3,217	4,900	7,174	46.41%
40-02 SCHOOL AND TRAINING	2,820	5,210	5,350	4,400	-17.76%
41-00 COMMUNICATIONS	10,929	6,403	8,900	9,944	11.73%
41-01 TELEPHONE	111	576	1,900	1,860	-2.11%
41-02 FAX & MODEMS	0	0	600	1,116	86.00%
42-02 POSTAGE & FREIGHT	15,206	18,800	25,328	22,000	-13.14%
42-10 EQUIP. SERVICES - REPAIRS	3,060	14,988	7,534	8,534	13.27%
42-11 EQUIP. SERVICES - FUEL	2,798	3,077	2,750	2,750	0.00%
46-00 REPAIR AND MAINTENANCE	3,850	3,418	1,700	3,000	76.47%
46-03 EQUIP. MAINT. CONTRACTS	44	0	0	0	0.00%
46-04 EQUIP. MAINTENANCE	300	0	1,000	1,450	45.00%
47-00 PRINTING AND BINDING	5,371	2,686	3,507	7,300	108.16%
47-01 LEGAL ADS	2,488	2,471	2,000	2,100	5.00%
47-06 DUPLICATING	283	374	900	900	0.00%
51-00 OFFICE SUPPLIES	1,423	3,358	3,400	4,200	23.53%
51-01 STATIONERY	0	0	100	25	-75.00%
51-02 OTHER OFFICE SUPPLIES	68	422	400	400	0.00%
52-00 OPERATING SUPPLIES	2,535	1,149	1,700	2,141	25.94%
52-07 UNIFORMS	0	450	500	500	0.00%
52-09 OTHER CLOTHING	550	400	850	800	-5.88%
54-01 MEMBERSHIPS	774	796	950	1,350	42.11%
54-02 BOOKS, PUBS, SUBS.	375	373	900	1,200	33.33%
<b>TOTAL OPERATING EXPENSES</b>	<b>162,031</b>	<b>170,959</b>	<b>183,469</b>	<b>192,469</b>	<b>4.91%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	0	1,795	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>1,795</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$845,649</b>	<b>\$914,198</b>	<b>\$1,040,890</b>	<b>\$1,298,548</b>	<b>24.75%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
FINANCE  
ACCOUNTING**

001.0706.513

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	254,615	282,522	301,375	437,097	45.03%
10-30 OTHER SALARIES	0	8,368	5,000	5,000	0.00%
10-40 OVERTIME	160	2,694	1,500	1,500	0.00%
25-01 FICA	19,435	21,532	22,262	32,683	46.81%
25-03 RETIREMENT CONTRIBUTIONS	9,907	11,554	12,004	26,614	121.71%
25-04 LIFE/HEALTH INSURANCE	29,074	36,820	45,245	68,126	50.57%
29-00 GENERAL & MERIT INC.	0	0	19,302	27,573	42.85%
<b>TOTAL PERSONAL SERVICES</b>	<b>313,191</b>	<b>363,490</b>	<b>406,688</b>	<b>598,593</b>	<b>47.19%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	5,775	5,002	6,500	6,700	3.08%
31-02 ACCOUNTING & AUDITING	75,213	71,045	77,600	77,600	0.00%
31-04 OTHER CONTRACTUAL SVCS	8,064	9,672	7,200	9,200	27.78%
40-01 TRAVEL	2,001	1,705	2,000	5,000	150.00%
40-02 SCHOOL AND TRAINING	2,506	3,563	3,500	2,000	-42.86%
41-00 COMMUNICATIONS	4,342	2,187	5,000	5,000	0.00%
42-10 EQUIP. SERVICES - REPAIRS	26	0	0	0	0.00%
42-11 EQUIP. SERVICES - FUEL	246	0	0	0	0.00%
46-03 EQUIP. MAINT. CONTRACTS	44	0	0	0	0.00%
47-00 PRINTING AND BINDING	1,958	1,753	2,500	6,200	148.00%
47-06 DUPLICATING	256	349	900	900	0.00%
51-00 OFFICE SUPPLIES	1,185	2,583	2,400	3,200	33.33%
54-01 MEMBERSHIPS	319	376	350	750	114.29%
54-02 BOOKS, PUBS, SUBS.	0	0	400	800	100.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>101,935</b>	<b>98,235</b>	<b>108,350</b>	<b>117,350</b>	<b>8.31%</b>
<b>TOTAL EXPENSES</b>	<b>\$415,126</b>	<b>\$461,725</b>	<b>\$515,038</b>	<b>\$715,943</b>	<b>39.01%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
FINANCE  
CUSTOMER SERVICE**

001.0707.513

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	163,826	163,924	161,912	173,684	7.27%
10-30 OTHER SALARIES	0	0	3,000	3,000	0.00%
10-40 OVERTIME	1,203	758	2,507	2,507	0.00%
25-01 FICA	11,942	12,177	12,123	12,952	6.84%
25-03 RETIREMENT CONTRIBUTIONS	6,631	6,200	6,495	8,700	33.95%
25-04 LIFE/HEALTH INSURANCE	27,927	28,318	30,897	48,509	57.00%
29-00 GENERAL & MERIT INC.	0	0	10,140	10,686	5.38%
<b>TOTAL PERSONAL SERVICES</b>	<b>211,529</b>	<b>211,377</b>	<b>227,074</b>	<b>260,038</b>	<b>14.52%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,404	1,674	2,000	1,000	-50.00%
31-04 OTHER CONTRACTUAL SVCS	12,000	12,000	12,000	12,000	0.00%
40-01 TRAVEL	924	-7	1,100	900	-18.18%
40-02 SCHOOL AND TRAINING	314	305	350	1,000	185.71%
41-00 COMMUNICATIONS	3,690	2,883	3,900	4,944	26.77%
42-02 POSTAGE & FREIGHT	15,206	18,800	25,328	22,000	-13.14%
42-10 EQUIP. SERVICES - REPAIRS	2,506	2,450	4,843	5,843	20.65%
42-11 EQUIP. SERVICES - FUEL	2,116	2,562	2,400	2,400	0.00%
46-00 REPAIR AND MAINTENANCE	2,378	1,959	1,700	3,000	76.47%
47-00 PRINTING AND BINDING	2,661	933	1,007	1,100	9.24%
47-06 DUPLICATING	27	25	0	0	0.00%
51-00 OFFICE SUPPLIES	238	775	1,000	1,000	0.00%
52-00 OPERATING SUPPLIES	1,012	176	400	841	110.25%
52-07 UNIFORMS	0	450	500	500	0.00%
52-09 OTHER CLOTHING	297	300	300	300	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>44,773</b>	<b>45,285</b>	<b>56,828</b>	<b>56,828</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$256,302</b>	<b>\$256,662</b>	<b>\$283,902</b>	<b>\$316,866</b>	<b>11.61%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
FINANCE  
PURCHASING**

001.0708.513

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	128,720	133,793	166,638	179,874	7.94%
10-30 OTHER SALARIES	0	0	800	800	0.00%
10-40 OVERTIME	1,095	1,251	200	200	0.00%
25-01 FICA	9,640	10,007	12,323	13,347	8.31%
25-03 RETIREMENT CONTRIBUTIONS	5,067	5,767	7,000	9,893	41.33%
25-04 LIFE/HEALTH INSURANCE	14,376	15,759	26,089	32,210	23.46%
29-00 GENERAL & MERIT INC.	0	0	10,609	11,124	4.85%
<b>TOTAL PERSONAL SERVICES</b>	<b>158,898</b>	<b>166,577</b>	<b>223,659</b>	<b>247,448</b>	<b>10.64%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,225	3,398	3,000	2,775	-7.50%
30-10 AUTO MILEAGE	103	0	0	50	0.00%
40-01 TRAVEL	2,337	1,519	1,800	1,274	-29.22%
40-02 SCHOOL AND TRAINING	0	1,342	1,500	1,400	-6.67%
41-00 COMMUNICATIONS	2,897	1,333	0	0	0.00%
41-01 TELEPHONE	111	576	1,900	1,860	-2.11%
41-02 FAX & MODEMS	0	0	600	1,116	86.00%
42-10 EQUIP. SERVICES - REPAIRS	528	12,538	2,691	2,691	0.00%
42-11 EQUIP. SERVICES - FUEL	436	515	350	350	0.00%
46-00 REPAIR AND MAINTENANCE	1,472	1,459	0	0	0.00%
46-04 EQUIP. MAINTENANCE	300	0	1,000	1,450	45.00%
47-00 PRINTING AND BINDING	752	0	0	0	0.00%
47-01 LEGAL ADS	2,488	2,471	2,000	2,100	5.00%
51-01 STATIONERY	0	0	100	25	-75.00%
51-02 OTHER OFFICE SUPPLIES	68	422	400	400	0.00%
52-00 OPERATING SUPPLIES	1,523	973	1,300	1,300	0.00%
52-09 OTHER CLOTHING	253	100	550	500	-9.09%
54-01 MEMBERSHIPS	455	420	600	600	0.00%
54-02 BOOKS, PUBS, SUBS,	375	373	500	400	-20.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>15,323</b>	<b>27,439</b>	<b>18,291</b>	<b>18,291</b>	<b>0.00%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	0	1,795	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>1,795</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$174,221</b>	<b>\$195,811</b>	<b>\$241,950</b>	<b>\$265,739</b>	<b>9.83%</b>

# City of Naples, Florida

## Departmental Summary Page



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**DEPARTMENT**    **Non-Departmental and Contingency**  
**FUND:**            **General Fund**

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### Department Description

The City uses this section of the budget to account for items which have fund-wide impact and cannot efficiently be allocated to an individual department. It includes two separate Divisions:

**Facilities Maintenance**, which falls under the responsibility of the Community Services Director, is responsible for the repair, modification and maintenance of City owned facilities.

**Non-Departmental** is a grouping of accounts from which the City Manager or his designee has authority to expend that otherwise does not fit within a departmental category.

Also included here is the Contingency account, which is a reservation of current revenues for emergency-type needs for the fiscal year.

### 2002-03 Significant Budgetary Issues

The budget of Non-Departmental is \$2,893,993 and the Contingency is established at \$200,000.

The budget of **Facilities Maintenance** is \$867,556, a decrease of \$116,184 from the adopted budget of FY01-02. Personal Services are budgeted at \$413,724, an increase of \$57,371. Facilities Maintenance has a total of 10 positions, the same as last year. The increase is due to the increased cost of health insurance and general raises.

Operating Expenses for Facilities Maintenance decreased by \$173,555, or 28%. The biggest change in Operating Expenses is the movement of Street Light Electricity (\$240,000) from the General Fund to the Streets Fund. Street Lights were moved into the General Fund in 2000, and have been paid from this fund for two years. This budget moves them back into the Streets Fund. The revised budget for electricity is \$157,800.

Slightly offsetting this change, Facilities Maintenance requested and received a \$51,500 increase in the Repair and Maintenance line item, bringing that line item up to \$151,500, specifically due to the new buildings for which the Department is now responsible. Also requested was an additional \$5,000 in Operating Expenditures, for the same reason, and \$2,000 in Operating Supplies. The department had received additional employees in the past, with no corresponding increase in Uniforms; hence that line item was increased by \$1,500 to \$4,500.

Other major expenses in Facilities Maintenance include \$25,820 in Janitorial Supplies, and \$39,625 in the Water, Sewer and Garbage line item.

*Departmental Summary Page (continued)*

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**DEPARTMENT    Non-Departmental and Contingency**  
**FUND:            General Fund**

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**Non-Departmental** has a budget of \$2,026,437. There are no positions budgeted. The following summarized the expenditures:

General and Merit .....	\$192,447 (AFSCME and non-union salary adjustments)
Copier Paper and Lease.....	\$36,720 (for the common copiers in the City Manager's and City Clerk's offices)
Bay Clean Up .....	\$25,000
Communications .....	\$35,000 (TelImagine phone line for City Hall)
Postage and Freight .....	\$50,000 (postage meter and overnight shipping)
Self Insurance .....	\$1,056,201 (General Fund share of Risk Management Fund)
Information Services .....	\$570,949 (General Fund share of Information Services Fund)
Special Events .....	\$25,000 (for Council's direction for services provided)
Awards.....	\$15,000 (Frames, certificates and monetary longevity awards per Personnel Policy)
Wilkinson House Expenses.....	\$2,620 (Estimated costs for lawn service, utility bills and pest control for six months)
Other Charges .....	\$17,500 (Kazoo Band Supplies \$2,500, Collier County Tax Roll \$7,500, Hurricane supplies, training, and perishables \$6,500, and Flowers/honorariums for employees and immediate family \$1,000)

**Contingency** is annually budgeted at \$200,000 and is reserved for unbudgeted and emergency type expenditures that erupt throughout the year. Only Council has the authority to direct staff to use funds from Contingency.

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Facilities Maintenance	\$877,001	\$983,740	\$867,556
Non-Departmental	\$1,697,109	\$1,579,200	\$2,026,437
Contingency	0	\$200,000	\$200,000
<b>Total</b>	<b>\$2,574,110</b>	<b>\$2,762,940</b>	<b>\$3,093,993</b>

**Accomplishments and Goals**

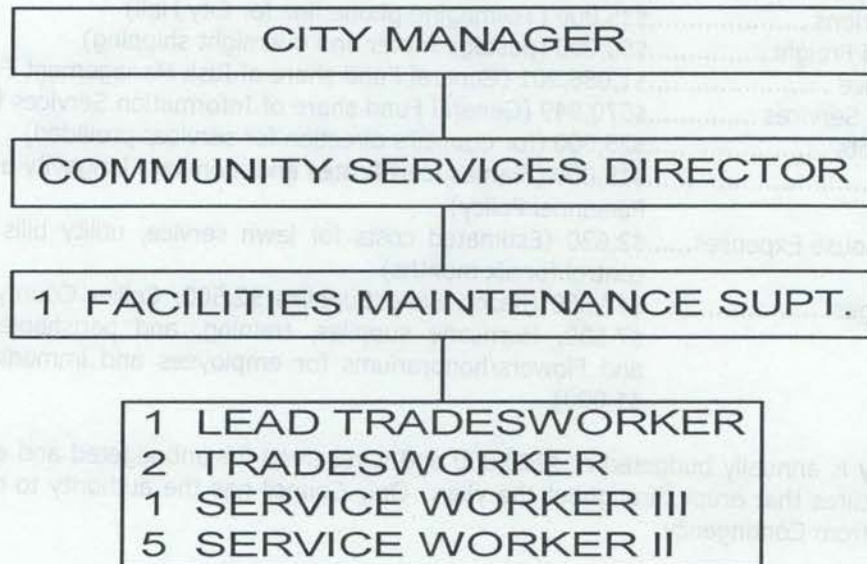
These can be provided in the future budget packages.

**Decision Packages**

For FY02-03, the Department submitted one decision package for \$5,825 to maintain the newly acquired Naples Preserve Visitor Center. This was approved and added to this budget.



# NON-DEPARTMENTAL/ FACILITIES MAINTENANCE



FY02/02 Adopted	FY01/02 Original Budget	FY00/02 Actual	
489,528	522,140	327,001	Facilities Maintenance
13,027,437	11,722,010	11,997,102	Non-Departmental
3,501,000	3,200,000	0	Contingency
43,022,993	42,744,150	42,324,103	Total

**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
FACILITIES MAINTENANCE	10	10	10	10

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 NON DEPARTMENTAL**

PER UNIT	01-01	#	JOB TITLE	FY 2003 APPROVED
<b>FACILITIES MAINTENANCE</b>				
		1	Facilities Maintenance Superintenden	\$45,912
		1	Lead Tradesworker	29,541
		2	Tradesworker	54,928
		1	Service Worker III	26,809
		5	Service Worker II	117,677
		10	<b>Total Approved Positions</b>	<b>274,867</b>
			Regular Salaries	274,867
			Other Salaries	6,000
			Overtime	10,000
			Employer Payroll Expenses	105,987
			General & Merit Increase	<u>209,317</u>
				<b>\$606,171</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
GENERAL FUND  
NON-DEPARTMENTAL SUMMARY**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	211,279	230,346	252,444	274,867	8.88%
10-30 OTHER SALARIES	3,959	18,666	6,000	6,000	0.00%
10-40 OVERTIME	7,797	14,333	10,000	10,000	0.00%
25-01 FICA	16,905	18,496	18,737	20,332	8.51%
25-03 RETIREMENT CONTRIBUTIONS	5,506	6,940	8,153	11,638	42.75%
25-04 LIFE/HEALTH INSURANCE	30,113	36,055	110,456	74,017	-32.99%
29-00 GENERAL & MERIT INC.	0	0	25,563	209,317	718.83%
<b>TOTAL PERSONAL EXPENSES</b>	<b>275,559</b>	<b>324,836</b>	<b>431,353</b>	<b>606,171</b>	<b>40.53%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	24,011	28,048	23,000	31,720	37.91%
31-01 PROFESSIONAL SERVICES	36,301	0	0	0	0.00%
31-04 OTHER CONTRACTUAL SVCS	18,749	38,937	53,000	54,900	3.58%
31-50 ELECTION EXPENSE	39,990	1,635	45,000	0	-100.00%
32-03 WILKINSON HOUSE ATTORNEY	0	116,805	0	0	0.00%
32-10 OUTSIDE COUNSEL	56,331	75,582	0	0	0.00%
40-02 SCHOOL AND TRAINING	0	165	300	300	0.00%
41-00 COMMUNICATIONS	21,168	5,937	41,600	36,600	-12.02%
41-01 TELEPHONE	0	132,447	0	0	0.00%
41-02 FAX & MODEMS	0	-2,345	2,500	0	-100.00%
42-02 POSTAGE & FREIGHT	41,797	38,762	50,000	50,000	0.00%
42-10 EQUIP. SERVICES - REPAIRS	9,627	22,709	15,067	17,067	13.27%
42-11 EQUIP. SERVICES - FUEL	3,551	5,093	4,000	4,000	0.00%
43-00 UTILITY SERVICES	350	0	0	0	0.00%
43-01 ELECTRICITY	314,115	335,284	396,000	157,800	-60.15%
43-02 WATER, SEWER, GARBAGE	28,775	35,551	39,000	39,625	1.60%
44-00 RENTALS & LEASES	50	0	0	0	0.00%
45-22 SELF INS. PROPERTY DAMAGE	570,600	599,100	707,300	1,056,201	49.33%
46-00 REPAIR AND MAINTENANCE	149,573	105,264	100,000	151,500	51.50%
46-15 RED TIDE CLEAN-UP	5,046	75	0	0	0.00%
49-00 OTHER CURRENT CHARGES	37,785	183,680	52,000	17,500	-66.35%
49-02 INFORMATION SERVICES	359,214	430,135	519,400	570,949	9.92%
49-05 SPECIAL EVENTS	3,770	0	25,000	25,000	0.00%
49-06 AWARDS	4,873	10,436	10,000	15,000	50.00%
49-50 NAPLES REPORT PROJECT	490	0	0	0	0.00%
49-51 WILKINSON HOUSE EXPENSES	0	36,822	0	2,620	0.00%
51-00 OFFICE SUPPLIES	602	403	300	300	0.00%
52-00 OPERATING SUPPLIES	11,729	16,786	17,000	24,000	41.18%
52-07 UNIFORMS	4,445	4,428	3,000	4,500	50.00%
52-09 OTHER CLOTHING	1,666	1,739	1,600	1,600	0.00%
52-10 JANITORIAL SUPPLIES	12,656	10,384	25,820	25,820	0.00%
52-80 CHEMICALS	0	0	700	700	0.00%
54-01 MEMBERSHIPS	0	120	0	120	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,757,264</b>	<b>2,233,982</b>	<b>2,131,587</b>	<b>2,287,822</b>	<b>7.33%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
GENERAL FUND  
NON-DEPARTMENTAL SUMMARY (CONT'D)**

ACCOUNT DESCRIPTION		99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T BUILDING	0	10,055	0	0	0.00%
60-40	MACHINERY EQUIP	1,345	5,237	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>1,345</b>	<b>15,292</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>		<b>\$2,034,168</b>	<b>\$2,574,110</b>	<b>\$2,562,940</b>	<b>\$2,893,993</b>	<b>12.92%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
NON-DEPARTMENTAL  
FACILITIES MAINTENANCE**

001.1417.519

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	206,763	227,031	252,444	274,867	8.88%
10-30 OTHER SALARIES	3,959	18,666	6,000	6,000	0.00%
10-40 OVERTIME	7,797	14,333	10,000	10,000	0.00%
25-01 FICA	16,903	18,496	18,737	20,332	8.51%
25-03 RETIREMENT CONTRIBUTIONS	5,505	6,940	8,153	11,638	42.75%
25-04 LIFE/HEALTH INSURANCE	30,108	36,055	45,456	74,017	62.83%
29-00 GENERAL & MERIT INC.	0	0	15,563	16,870	8.40%
<b>TOTAL PERSONAL SERVICES</b>	<b>271,035</b>	<b>321,521</b>	<b>356,353</b>	<b>413,724</b>	<b>16.10%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	11,532	13,113	10,000	15,000	50.00%
31-04 OTHER CONTRACTUAL SVCS	17,164	12,206	28,000	29,900	6.79%
40-02 SCHOOL AND TRAINING	0	165	300	300	0.00%
41-00 COMMUNICATIONS	1,385	1,371	1,600	1,600	0.00%
42-10 EQUIP. SERVICES - REPAIRS	9,627	22,709	15,067	17,067	13.27%
42-11 EQUIP. SERVICES - FUEL	3,551	5,093	4,000	4,000	0.00%
43-01 ELECTRICITY	314,115	335,284	396,000	157,800	-60.15%
43-02 WATER, SEWER, GARBAGE	28,775	35,551	39,000	39,625	1.60%
44-00 RENTALS AND LEASES	50	0	0	0	0.00%
46-00 REPAIR AND MAINTENANCE	149,573	105,264	100,000	151,500	51.50%
51-00 OFFICE SUPPLIES	198	403	300	300	0.00%
52-00 OPERATING SUPPLIES	597	2,413	2,000	4,000	100.00%
52-07 UNIFORMS	4,445	4,428	3,000	4,500	50.00%
52-09 OTHER CLOTHING	1,666	1,739	1,600	1,600	0.00%
52-10 JANITORIAL SUPPLIES	12,656	10,384	25,820	25,820	0.00%
52-80 CHEMICALS	0	0	700	700	0.00%
54-01 MEMBERSHIPS	0	120	0	120	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>555,334</b>	<b>550,243</b>	<b>627,387</b>	<b>453,832</b>	<b>-27.66%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP.	1,345	5,237	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,345</b>	<b>5,237</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$827,714</b>	<b>\$877,001</b>	<b>\$983,740</b>	<b>\$867,556</b>	<b>-11.81%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
GENERAL FUND  
NON-DEPARTMENTAL**

001.1480.519

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	4,516	3,315	0	0	0.00%
25-01 FICA	2	0	0	0	0.00%
25-03 RETIREMENT CONTRIBUTIONS	1	0	0	0	0.00%
25-04 LIFE/HEALTH INSURANCE	5	0	65,000	0	-100.00%
29-00 GENERAL & MERIT INC.	0	0	10,000	192,447	1824.47%
<b>TOTAL PERSONAL SERVICES</b>	<b>4,524</b>	<b>3,315</b>	<b>75,000</b>	<b>192,447</b>	<b>156.60%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	12,479	14,935	13,000	16,720	28.62%
31-01 PROFESSIONAL SERVICES	36,301	0	0	0	0.00%
31-04 OTHER CONTRACTUAL SVCS	1,585	26,731	25,000	25,000	0.00%
31-50 ELECTION EXPENSE	39,990	1,635	45,000	0	-100.00%
32-03 WILKINSON HOUSE ATTORNEY		116,805	0	0	0.00%
32-10 OUTSIDE COUNSEL	56,331	75,582	0	0	0.00%
41-00 COMMUNICATIONS	19,783	4,566	40,000	35,000	-12.50%
41-01 TELEPHONE		132,447	0	0	0.00%
41-02 FAX & MODEMS	0	-2,345	2,500	0	-100.00%
42-02 POSTAGE & FREIGHT	41,797	38,762	50,000	50,000	0.00%
43-00 UTILITY SERVICES	350	0	0	0	0.00%
45-22 SELF INS. PROPERTY DAMAGE	570,600	599,100	707,300	1,056,201	49.33%
46-15 RED TIDE CLEAN-UP	5,046	75	0	0	0.00%
49-00 OTHER CURRENT CHARGES	37,785	183,680	52,000	17,500	-66.35%
49-02 INFORMATION SERVICES	359,214	430,135	519,400	570,949	9.92%
49-05 SPECIAL EVENTS	3,770	0	25,000	25,000	0.00%
49-06 AWARDS	4,873	10,436	10,000	15,000	50.00%
49-50 NAPLES REPORT PROJECT	490	0	0	0	0.00%
49-51 WILKINSON HOUSE EXPENSES		36,822	0	2,620	0.00%
51-00 OFFICE SUPPLIES	404	0	0	0	0.00%
52-00 OPERATING SUPPLIES	11,132	14,373	15,000	20,000	33.33%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,201,930</b>	<b>1,683,739</b>	<b>1,504,200</b>	<b>1,833,990</b>	<b>21.92%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	0	10,055	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>10,055</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,206,454</b>	<b>\$1,697,109</b>	<b>\$1,579,200</b>	<b>\$2,026,437</b>	<b>28.32%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
CONTINGENCY**

001.7272.582

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b>NON-OPERATING EXPENSES</b>					
99-01 OPERATING CONTINGENCY	0	0	200,000	200,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>0.00%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
TRANSFERS OUT**

001.7575.581

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>					
91-00 TRANSFERS OUT	140,200	0	154,200	0	-100.00%
91-21 BOND SINKING FUND FD200		134,100	0	0	0.00%
91-39 STREETS FUND	0	0	350,625	0	-100.00%
91-51 HEALTH INSURANCE FUND		126,997	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>140,200</b>	<b>261,097</b>	<b>504,825</b>	<b>0</b>	<b>-100.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$140,200</b>	<b>\$261,097</b>	<b>\$504,825</b>	<b>\$0</b>	<b>-100.00%</b>



OFFICE OF THE CITY CLERK



FISCAL YEAR 2003  
BUDGET DETAIL  
TRANSFERS OUT

001 7575 581

PERCENT CHANGE FY 03 - 02	03 - 03 APPROVED	01 - 02 ORIGINAL BUDGET	00 - 01 ACTUALS	99 - 00 ACTUALS	ACCOUNT DESCRIPTION
-100.00%	0	104,500	0	100,500	NON-OPERATING EXPENSES
0.00%	0	0	124,100		31-00 TRANSFERS OUT
-100.00%	0	300,000	0	0	84-21 BOND SINKING FUND F200
0.00%	0	0	120,000		94-38 STREETS FUND
					94-61 HEALTH INSURANCE FUND
-100.00%	0	104,500	104,000	100,500	TOTAL NON-OPERATING EXPENSES
-100.00%	0	804,000	520,700	810,500	TOTAL EXPENSES



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# Engineering

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT**    **Development Services/Engineering**  
**FUND:**            **General Fund**

### Department Description

The Development Services Department operates out of four separate funds, the General Fund, the Streets Fund, the Stormwater Fund and the Building and Zoning Fund. Per the City Code, Development Services is responsible for the engineering services for the city, maintenance and construction of the city's street and drainage systems, maintenance of the city's traffic signals, pavement marking and traffic sign systems, and for the Building Services function. The General Fund portion of this department is for City Engineering.

### 2002-03 Significant Budgetary Issues

The budget of Development Services/Engineering increased \$59,457 or 8.6% to \$750,594. The primary area of increase is in Personal Services, which increased \$60,197 (9.1%) to \$655,787. This increase is related to the general raise and increased cost of health insurance. The Department has a total of ten positions budgeted as shown below, with no changes from FY01-02.

Title	Grade	Budgeted FY01-02	Budgeted FY02-03
City Engineer/Director	28	1	1
Assistant City Engineer	27	1	1
Construction Project Coordinator	20	1	1
Engineering Design Supervisor	20	1	1
Sr. Engineering Technician	18	1	1
Plans Review Engineer	20	1	1
Utilities Inspector	12	1	1
Utilities Permit Coordinator	10	2	2
Sr. Administrative Specialist	8	1	1
<b>Total</b>		<b>10</b>	<b>10</b>

The operating line-item budget totals \$94,807. The major expenditure in the operating line items of this Department's budget is Building Rental (\$47,800) as payment for the Department's share of the new facility, which is shared with Information Systems and Building and Zoning. Additionally, the Department budgeted \$10,500 (\$5,000 less than FY01-02) in Contracted Services for surveying and other minor work that is contracted out either due to expediency or availability.

### Financial Summary

	FY/01/02 Actual	FY01/02 Original Budget	FY02/03 Adopted
Engineering	\$619,669	\$691,137	\$750,594
<b>Total</b>	<b>\$619,669</b>	<b>\$691,137</b>	<b>\$750,594</b>

## Departmental Summary Page (continued)

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**DEPARTMENT**    **Development Services/Engineering**  
**FUND:**            **General Fund**

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### Accomplishments and Goals

Some of the major projects completed by this department include:

#### Roadway Improvements

- Completion of Gateway Project (extension of Lighting to 7<sup>th</sup> Ave)
- Goodlette Road Widening
- Expanded Overlay Program

#### Traffic Calming

- Old Trail
- 5<sup>th</sup> Avenue North
- Banyan/Crayton Avenues Roundabout
- Mooringline Drive

#### Storm System Maintenance

- Basin VI P.D.PS Completion
- Basin III Hydraulic Analysis Complete
- Basin V Analysis under contract

#### Engineering Coordination and Design

- 41-10 Master Planning
- Sandpiper/US 41

Goals for the future include:

- Design and upgrade of storm sewer system in Old Naples
- Continuing with the annual Outfall Pipe Cleaning Project, which includes, relining, replacement, focus inspection, and cleaning in problem areas
- Continuing with the annual Swale Restoration/Under Drain Program, which includes restore swales and place under drain in problem areas
- Continuing with the annual Annual Operation & Maintenance Invest & Repair Program, which includes making repairs on storm sewer on as needed basis
- Model Basin V (Lake Park Sun Terrace Areas)
- Complete reconstruction of the Parkshore and Harbour Drive Bridges
- Design and Construct Banyan Blvd. Medians
- Enhance and expand the traffic signal and street light system
- Continue the annual overlay and alley restoration programs

### Decision Package

This Department did not submit any decision package for consideration.

# ENGINEERING



AUTHORIZED PERSONNEL:

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ENGINEERING	10	10	10	10



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 ENGINEERING

#	JOB TITLE	FY 2003 APPROVED
ENGINEERING & DESIGN		
1	Development Services Director	\$82,725
1	Assistant City Engineer	78,765
1	Construction Project Coordinator	57,505
1	Engineering Design Supervisor	37,869
1	Sr. Engineering Technician	43,596
1	Plans Review Engineer	44,820
2	Utilities Inspector	75,008
1	Utility Permit Coordinator	34,579
1	Sr. Administrative Specialist	27,667
10	Total Approved Positions	482,534
	Regular Salaries	482,534
	Overtime	4,000
	Employer Payroll Expenses	139,336
	General & Merit Increase	<u>29,917</u>
		\$655,787

2003  
APPROV  
BUDGET  
10

2003  
DEPT  
REQUEST  
10

2003  
REVISED  
BUDGET  
10

2003  
BASE  
BUDGET  
10

AUTHORIZED PERSONNEL

ENGINEERING

**FISCAL YEAR 2003  
BUDGET DETAIL  
DEVELOPMENT SERVICES  
ENGINEERING**

001.0601.541

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02-03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	397,414	441,746	459,299	482,534	5.06%
10-40 OVERTIME	3,801	2,229	4,000	4,000	0.00%
25-01 FICA	30,617	33,758	35,096	36,842	4.97%
25-03 RETIREMENT CONTRIBUTIONS	17,560	14,791	17,068	25,708	50.62%
25-04 LIFE/HEALTH INSURANCE	39,482	44,790	50,503	76,786	52.04%
29-00 GENERAL & MERIT INC.	0	0	29,624	29,917	0.99%
<b>TOTAL PERSONAL SERVICES</b>	<b>488,874</b>	<b>537,314</b>	<b>595,590</b>	<b>655,787</b>	<b>10.11%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	72	1,125	1,800	1,800	0.00%
30-10 AUTO MILEAGE	0	0	200	200	0.00%
31-04 OTHER CONTRACTUAL SVCS	11,701	13,661	17,500	10,500	-40.00%
40-01 TRAVEL	280	201	1,000	1,000	0.00%
40-02 SCHOOL AND TRAINING	1,593	1,806	2,500	3,000	20.00%
40-03 SAFETY	0	0	50	50	0.00%
41-00 COMMUNICATIONS	9,027	5,626	7,000	8,000	14.29%
42-10 EQUIP. SERVICES - REPAIRS	7,007	5,486	6,457	8,457	30.97%
42-11 EQUIP. SERVICES - FUEL	2,947	3,065	3,200	3,200	0.00%
44-00 RENTALS & LEASES	1,404	1,392	1,400	1,400	0.00%
44-01 BUILDING RENTAL	0	43,370	45,540	47,800	4.96%
46-00 REPAIR AND MAINTENANCE	135	0	0	0	0.00%
46-04 EQUIP. MAINTENANCE	908	879	1,000	1,000	0.00%
47-06 DUPLICATING	114	179	600	600	0.00%
51-00 OFFICE SUPPLIES	359	1,098	1,400	1,400	0.00%
52-00 OPERATING SUPPLIES	3,152	4,004	4,500	5,000	11.11%
52-09 OTHER CLOTHING	400	400	800	800	0.00%
54-01 MEMBERSHIPS	291	63	500	500	0.00%
54-02 BOOKS, PUBS, SUBS.	0	0	100	100	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>39,390</b>	<b>82,355</b>	<b>95,547</b>	<b>94,807</b>	<b>-0.77%</b>
<b>TOTAL EXPENSES</b>	<b>\$528,264</b>	<b>\$619,669</b>	<b>\$691,137</b>	<b>\$750,594</b>	<b>8.60%</b>

FISCAL YEAR 2003  
BUDGET DETAIL  
DEVELOPMENT SERVICES  
ENGINEERING

PERCENT CHANGE FY 02-03	02-02 APPROVED	01-02 ORIGINAL BUDGET	00-01 ACTUALS	01-02 ACTUALS	ACCOUNT DESCRIPTION
2.03%	485,634	498,389	447,746	387,474	PERSONAL SERVICES
0.00%	4,000	4,000	2,238	2,801	10-10 REGULAR SALARIES & WAGES
4.37%	38,843	38,098	33,788	30,917	10-40 OVERTIME
20.82%	35,788	7,088	7,431	17,980	25-01 PCA
22.04%	78,788	80,802	44,720	39,482	28-02 RETIREMENT CONTRIBUTIONS
0.29%	28,971	28,824	0	0	28-04 LIFE/HEALTH INSURANCE
					28-00 GENERAL & MERIT INC.
10.11%	658,787	998,890	527,314	468,274	TOTAL PERSONAL SERVICES
0.00%	1,800	1,800	1,152	1,152	OPERATING EXPENDITURES
0.00%	300	300	0	0	20-10 AUTO MILEAGE
-40.00%	10,000	17,000	0	0	31-04 OTHER CONTRACTUAL SVCS
0.00%	1,000	1,000	0	0	40-01 TRAVEL
20.00%	3,000	3,600	0	0	40-02 SCHOOL AND TRAINING
0.00%	50	50	0	0	40-03 SAFETY
14.00%	2,000	2,300	0	0	41-00 COMMUNICATIONS
20.83%	3,417	4,137	0	0	42-10 EQUIP. SERVICES - REPAIRS
0.00%	1,200	1,200	0	0	42-11 EQUIP. SERVICES - FUEL
0.00%	1,400	1,400	1,395	1,395	44-00 RENTALS & LEASES
4.81%	47,800	45,240	43,370	0	44-01 BUILDING RENTAL
0.00%	0	0	0	0	48-00 REPAIR AND MAINTENANCE
0.00%	1,000	1,000	279	0	48-04 EQUIP. MAINTENANCE
0.00%	500	500	0	0	41-02 DUPLICATING
0.00%	1,400	1,400	0	0	51-00 OFFICE SUPPLIES
11.11%	2,000	2,200	1,004	3,182	52-00 OPERATING SUPPLIES
0.00%	800	800	400	400	53-00 OTHER CLOTHING
0.00%	800	800	80	291	54-01 MEMBERSHIPS
0.00%	100	100	0	0	54-02 BOOKS, PUBL. SUBS.
-0.73%	24,002	24,542	22,288	22,380	TOTAL OPERATING EXPENSES
4.80%	270,894	289,132	269,058	250,324	TOTAL EXPENSES



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# Community Services

# City of Naples, Florida

## Departmental Summary Page



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**DEPARTMENT**    **Community Services**  
**FUND:**            **General Fund**

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### Department Description

In the General Fund the Community Services Department consists of three divisions, Administration, Parks and Parkways, and Recreation.

The **Parks and Parkways Division** handles the maintenance of the City rights of way and medians, as well as manages the over 20,000 trees contained within the City's landscape.

The **Recreation Division** is responsible for the Parks and Community Centers located throughout the City, including The City Pier, The City Dock, Cambier Park and the Norris Community Center, Fleischmann Park, Lowdermilk Park, River Park, the City Tennis Center at Cambier Park and the recreation programs at Gulfview Middle School, Lake Park Elementary and Seagate Elementary.

Community Services is responsible for several additional areas not shown in this summary: These areas include: Facilities Maintenance (part of Non-Departmental in the General Fund), the City Dock Fund, the Tennis Fund, Facilities Maintenance in the Beach Fund, and Facilities Maintenance in the Community Redevelopment Agency Fund.

### 2002-03 Significant Budgetary Issues

The budget of Community Services Department is \$5,009,468. It increased \$369,799 or 8% over the adopted budget of FY01-02.

The **Administration** division budget is \$195,892, which represents a \$15,886 increase over the adopted budget of FY01-02. The Administration budget includes three employees, which is the same as FY01-02. The budget was increased by \$3,000 for temporary assistance during peak (in-season) periods, with the goal of reducing overtime. There are no other major costs in this division.

The **Parks and Parkways** division, which handles the maintenance of the City rights of way and medians, has a 2002-03 budget of \$2,828,338, a \$61,563 (2.2%) increase over the adopted budget of FY01-02.

Parks and Parkways Personal Services, budgeted at \$1,268,282, increased \$42,637. This division will show a decrease of two positions, from 32 to 30. One vacant position, a Service Worker I, has been moved from the General Fund to the Community Redevelopment Agency Fund, as the duties of that area require an additional position. A second position, a vacant Contract and Systems Manager, has been eliminated and the job duties dispersed to appropriate staff members. These two positions totaled approximately \$75,000.

*Departmental Summary Page (continued)*

**DEPARTMENT** Community Services  
**FUND:** General Fund

Parks and Parkways Operating Expenses have a budget of \$1,560,056, an increase of \$18,926 or 1.2% over Fiscal Year 2001-02. Reasons for the decrease can be seen by the following two line items that had significant changes.

- Other Contractual Services, budgeted at \$899,475, is a \$44,103 increase over the prior year. In this line-item is the contractual maintenance of city medians and rights of ways. During this fiscal year, the city added 46,000 square feet of medians to maintain, therefore, the increase in this line item, plus there was \$29,475 added for a tree inoculation (lethal yellowing) program.
- Water, Sewer and Garbage is currently costing the city \$10,000 per month; however, the budget for FY01-02 was \$174,177, due in part to this fund paying for a portion of the Dock Fund's utility expenses in prior years. This utility charge was reduced to represent the true costs of operations plus charges for the additional medians and Seagate Park. The net change was a decrease of \$26,177.

The **Recreation** division budget is \$1,985,238 which represents a \$292,350 increase over the adopted budget of FY01-02.

In Personal Services, the adopted budget is \$1,179,056, a \$209,098 increase over FY01-02. There is one position, a Recreation Specialist with an estimated salary of \$23,310, added to the Recreation budget, as the chart below shows,

<b>Title</b>	<b>Grade</b>	<b>Budgeted FY01/02</b>	<b>Budgeted FY02/03</b>
Recreation Manager	20	1	1
Recreation Supervisor III	18	1	1
Recreation Supervisor II	16	2	2
Recreation Supervisor I	13	4	4
Special Needs Coordinator	7	.5	.5
Recreation Specialist	8	3	4
Administrative Specialist II	7	1	1
Recreation Aide	5	3.5	3.5
<b>Total</b>		<b>16</b>	<b>17</b>

In addition to those 17 positions budgeted, the division has \$400,907 in "Other Salaries". This is used to pay temporary recreation workers for camps and after school programs. Examples of those programs are "Lake Park Pre-School Camp", "Fleischmann Park Christmas Camp", and "River Park/Anthony Park Elementary Camp". There are approximately 15 major programs included in this line-item. This line item includes an additional \$84,000 over FY01-02, in accordance with an approved decision package, for additional temporary and seasonal staff due to growth in the programs.

Within Personal Services, \$55,615 of the increase is due to the increased cost of Health Insurance. The remainder of the increase is due to general salary raises.

## *Departmental Summary Page (continued)*

**DEPARTMENT**    **Community Services**  
**FUND:**            **General Fund**

In Recreation's Operating Costs, the budget is \$803,382, an \$80,452 increase over the adopted budget of FY01-02. Reasons for this increase include the expanded costs of the newly renovated River Park Center, which has nearly tripled in size, as well as the costs of lighting the ballparks and Seagate. Note that in future budget years, the city will be separating Recreation costs into the major program and cost center areas. For example, there will likely be a separate division (or cost center) for River Park, Fleischmann Park and Norris Community Center. This will improve the accounting for and the budgeting for these major recreation functions, and will present a clearer picture of the costs of these programs.

Some of the major expenses included in Operating Costs of the Recreation Division are:

Transportation	\$30,000	(Summer Camp Bus Rentals)
Utilities	\$222,800	(for recreation centers)
Special Events	\$65,000	
Fleischmann Park	\$125,000	(Program costs, such as trophies, sports officials, sporting equipment, activities, and crafts)
Resale Goods	\$50,000	(Skate Park Safety-type equipment sold on site)

It is important to note that many of these activities have corresponding revenues received into the General Fund. Below summarizes the revenues that help offset the costs of the recreation programs:

Fleischmann Park.....	\$380,850
Norris Community Center (Cambier).....	\$25,000
River Park Center.....	\$7,500
Skate Park.....	\$158,500

### **Financial Summary**

	FY01/02 Actual	FY01/02 Original Budget	FY02/03 Adopted
Administration	\$180,168	\$180,006	\$195,892
Parks and Parkways	\$2,530,010	\$2,766,775	\$2,828,338
Recreation	\$1,488,980	\$1,692,888	\$1,985,238
<b>Total</b>	<b>\$4,199,158</b>	<b>\$4,639,669</b>	<b>\$5,009,468</b>

### **Accomplishments and Goals**

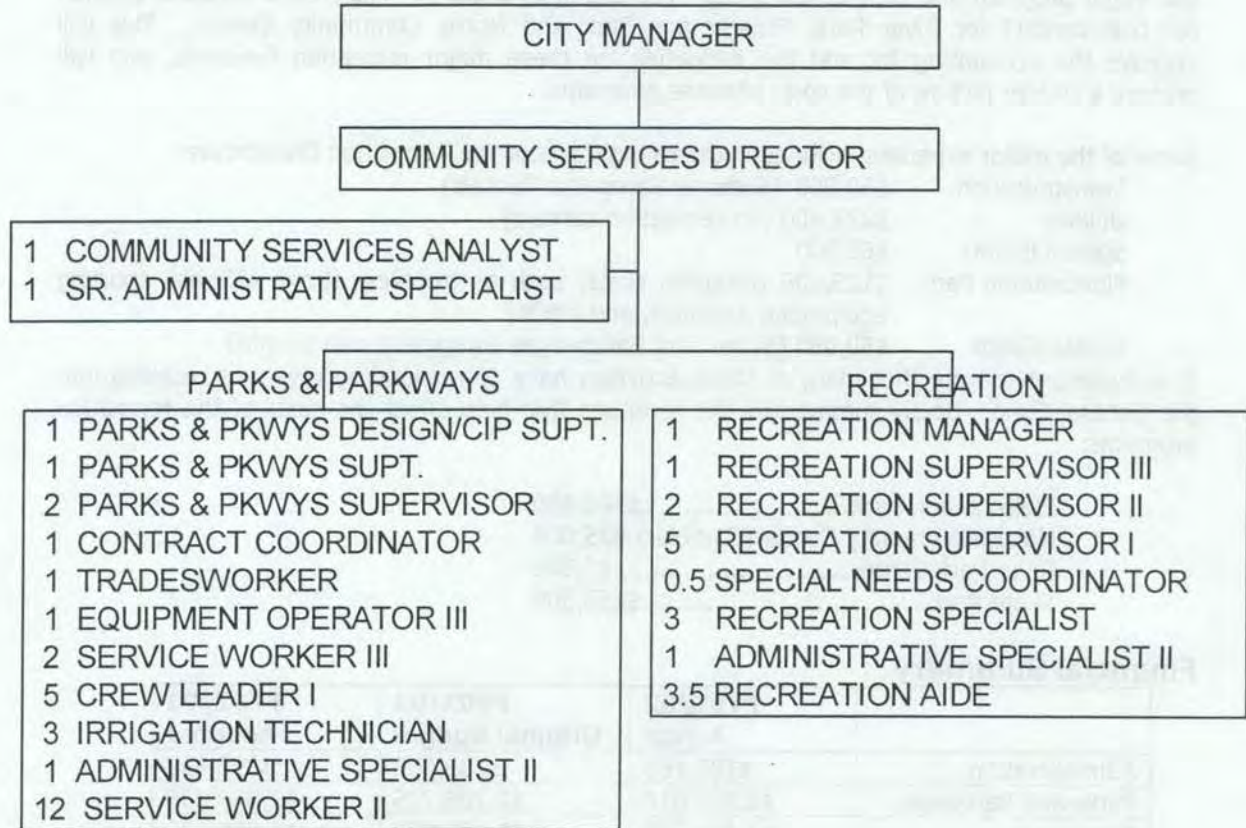
The Accomplishments, Goals and Performance measures are to be added at a later time.

### **Decision Package**

The following summarizes the Decision Packages submitted by Community Services, all of which were added:

Administration (Other Salaries and Wages)	\$3,000
Parks and Parkways (Tree Inoculation)	\$29,475
Recreation (Recreation Aide)	\$36,102
Recreation (Other Salaries – adds \$18,000 revenue)	\$84,000
Facilities Maintenance at the Naples Preserve	\$5,825

# COMMUNITY SERVICES



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ADMINISTRATION	3	3	3	3
PARKS & PARKWAYS	32	32	30	30
RECREATION	16	16	17	17

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 COMMUNITY SERVICES**

#	JOB TITLE	FY 2003 APPROVED
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**ADMINISTRATION**

1	Community Services Director	\$63,442
1	Community Services Analyst	38,979
1	Sr. Administrative Specialist	29,272

**PARKS & PARKWAYS**

1	Parks & Parkways Design/CIP Superintendent	66,147
1	Parks & Parkways Operations Superintendent	49,395
2	Parks & Parkways Supervisors	65,129
1	Contract Coordinator	27,615
1	Tradesworker	25,304
1	Equipment Operator III	24,600
2	Service Worker III	44,626
5	Crew Leader I	135,226
3	Irrigation Technician	89,040
1	Administrative Specialist II	28,362
12	Service Worker II	279,961

**RECREATION**

1	Recreation Manager	49,538
1	Recreation Supervisor III	45,118
2	Recreation Supervisor II	87,951
5	Recreation Supervisor I	161,350
0.5	Special Needs Coordinator	11,655
3	Recreation Specialist	69,573
1	Administrative Specialist II	26,105
3.5	Recreation Aide	79,312

50	Total Approved Positions	1,497,700
	Regular Salaries	1,497,700
	Other Salaries & Wages	432,273
	Overtime	61,670
	Employer Payroll Expenses	546,088
	General & Merit Increase	<u>93,349</u>

**\$2,631,080**

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02-03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	1,281,034	1,376,202	1,452,084	1,497,700	3.14%
10-30	OTHER SALARIES	257,549	317,574	345,273	432,273	25.20%
10-40	OVERTIME	53,087	59,300	61,670	61,670	0.00%
25-00	OTHER FRINGE BENEFITS		(3,695)	0	0	0.00%
25-01	FICA	114,971	129,241	108,501	112,566	3.75%
25-03	RETIREMENT CONTRIBUTIONS	44,725	47,889	53,284	62,191	16.72%
25-04	LIFE/HEALTH INSURANCE	163,620	191,513	255,922	371,331	45.10%
29-00	GENERAL & MERIT INC.	0	0	91,975	93,349	1.49%
<b>TOTAL PERSONAL EXPENSES</b>		<b>1,914,986</b>	<b>2,118,024</b>	<b>2,368,709</b>	<b>2,631,080</b>	<b>11.08%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	63,034	58,273	69,300	57,000	-17.75%
30-05	COUNTY LAND FILL	351	233	2,000	1,500	-25.00%
30-10	AUTO MILEAGE	2,081	797	2,200	1,700	-22.73%
30-20	FACILITY OPERATING EXPENSE	868	441	0	0	0.00%
30-21	FLEISCHMANN PARK	147,415	165,670	100,000	125,000	25.00%
30-22	NORRIS COMMUNITY CENTER	40,323	31,229	45,000	45,000	0.00%
30-23	RIVER PARK CENTER	10,431	12,637	12,000	20,000	66.67%
30-24	GULFVIEW MIDDLE SCHOOL	4,478	3,159	7,500	8,500	13.33%
30-61	PURCHASING CARD CHARGES	0	0	50	50	0.00%
31-04	OTHER CONTRACTUAL SVCS	762,275	807,804	869,728	913,825	5.07%
40-01	TRAVEL	1,885	3,186	5,300	5,300	0.00%
40-02	SCHOOL AND TRAINING	4,844	4,526	6,510	6,510	0.00%
41-00	COMMUNICATIONS	29,943	17,442	20,973	26,956	28.53%
41-02	FAX & MODEMS	0	383	1,800	500	-72.22%
41-03	RADIO & PAGER	0	0	350	250	-28.57%
42-00	TRANSPORTATION	0	29,725	24,000	30,000	25.00%
42-10	EQUIP.SERVICES - REPAIRS	133,474	150,198	137,277	138,777	1.09%
42-11	EQUIP. SERVICES - FUEL	24,329	27,009	26,600	26,600	0.00%
43-01	ELECTRICITY	126,582	142,259	145,925	167,800	14.99%
43-02	WATER, SEWER, GARBAGE	208,755	155,087	240,177	214,000	-10.90%
44-00	RENTALS & LEASES	8,567	7,032	4,500	4,000	-11.11%
46-00	REPAIR AND MAINTENANCE	22,329	29,552	27,494	28,994	5.46%
46-04	EQUIP. MAINTENANCE	0	2,448	10,000	10,000	0.00%
46-06	OTHER MAINTENANCE	6,363	3,687	6,500	6,500	0.00%
47-00	PRINTING AND BINDING	22,755	22,134	30,350	31,000	2.14%
47-02	ADVERTISING (NON-LEGAL)	0	1,329	6,000	6,000	0.00%
47-05	PHOTO & VIDEO	0	0	1,500	500	-66.67%
47-06	DUPLICATING	2,367	3,779	8,300	5,800	-30.12%
49-00	OTHER CURRENT CHARGES	12,292	12,292	12,292	12,292	0.00%
49-04	EMPLOYEE DEVELOPMENT	0	0	2,000	2,000	0.00%
49-05	SPECIAL EVENTS	0	27,441	60,000	65,000	8.33%
51-00	OFFICE SUPPLIES	9,065	15,658	12,300	14,800	20.33%
51-01	STATIONERY	0	0	2,500	1,000	-60.00%
51-06	RESALE SUPPLIES	0	12,205	20,000	50,000	150.00%

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
52-00 OPERATING SUPPLIES	212,405	228,810	312,050	312,450	0.13%
52-01 RECREATIONAL PGM. EXPENSE	30	5,370	6,000	6,000	0.00%
52-07 UNIFORMS	6,923	7,251	10,500	9,500	-9.52%
52-08 SHOP SUPPLIES		464	0	0	0.00%
52-09 OTHER CLOTHING	6,688	5,687	8,500	7,500	-11.76%
52-10 JANITORIAL SUPPLIES	8,444	8,444	8,444	8,444	0.00%
52-31 TREE PLANTING & SUPPLIES	129,047	61,594	0	0	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	163	0	1,700	1,200	-29.41%
54-01 MEMBERSHIPS	3,225	2,645	3,340	3,340	0.00%
54-02 BOOKS, PUBS, SUBS.	1,709	422	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,013,440</b>	<b>2,068,302</b>	<b>2,270,960</b>	<b>2,375,588</b>	<b>4.61%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDING	1,396	0	0	0	0.00%
60-40 MACHINERY EQUIP	0	12,832	0	2,800	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,396</b>	<b>12,832</b>	<b>0</b>	<b>2,800</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$3,929,822</b>	<b>\$4,199,158</b>	<b>\$4,639,669</b>	<b>\$5,009,468</b>	<b>7.97%</b>



**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
ADMINISTRATION**

001.0901.572

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	131,861	134,944	132,455	131,693	-0.58%
10-30	OTHER SALARIES	0	3,064	350	3,350	857.14%
10-40	OVERTIME	2,760	4,570	2,500	2,500	0.00%
25-01	FICA	10,270	10,584	10,052	9,860	-1.91%
25-03	RETIREMENT CONTRIBUTIONS	8,430	7,625	7,763	6,477	-16.57%
25-04	LIFE/HEALTH INSURANCE	13,138	11,429	11,135	21,713	95.00%
29-00	GENERAL & MERIT INC.	0	0	8,851	8,149	-7.93%
<b>TOTAL PERSONAL SERVICES</b>		<b>166,459</b>	<b>172,216</b>	<b>173,106</b>	<b>183,742</b>	<b>6.14%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	3,431	3,018	300	3,000	900.00%
30-10	AUTO MILEAGE	139	75	200	200	0.00%
30-61	PURCHASING CARD CHARGES	0	0	50	50	0.00%
40-01	TRAVEL	49	285	500	500	0.00%
40-02	SCHOOL AND TRAINING	497	686	400	400	0.00%
41-00	COMMUNICATIONS	4,173	2,408	2,100	4,000	90.48%
46-00	REPAIR AND MAINTENANCE	44	0	100	100	0.00%
47-00	PRINTING AND BINDING	0	0	350	1,000	185.71%
47-06	DUPLICATING	0	128	300	300	0.00%
51-00	OFFICE SUPPLIES	1,289	621	1,200	1,200	0.00%
52-00	OPERATING SUPPLIES	1,562	11	450	450	0.00%
52-09	OTHER CLOTHING	0	200	0	0	0.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	0	0	300	300	0.00%
54-01	MEMBERSHIPS	1,050	500	650	650	0.00%
54-02	BOOKS, PUBS, SUBS.	0	20	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>12,234</b>	<b>7,952</b>	<b>6,900</b>	<b>12,150</b>	<b>76.09%</b>
<b>TOTAL EXPENSES</b>		<b>\$178,693</b>	<b>\$180,168</b>	<b>\$180,006</b>	<b>\$195,892</b>	<b>8.83%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
PARKS & PARKWAYS**

001.0913.572

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	757,652	789,969	847,263	835,405	-1.40%
10-30	OTHER SALARIES	66,073	34,179	28,016	28,016	0.00%
10-40	OVERTIME	25,158	40,878	42,670	42,670	0.00%
25-00	OTHER FRINGE BENEFITS	0	-3,695	0	0	0.00%
25-01	FICA	59,678	63,299	62,952	62,110	-1.34%
25-03	RETIREMENT CONTRIBUTIONS	24,569	26,375	29,109	35,795	22.97%
25-04	LIFE/HEALTH INSURANCE	102,226	119,194	162,752	211,968	30.24%
29-00	GENERAL & MERIT INC.	0	0	52,883	52,318	-1.07%
<b>TOTAL PERSONAL SERVICES</b>		<b>1,035,356</b>	<b>1,070,199</b>	<b>1,225,645</b>	<b>1,268,282</b>	<b>3.48%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	30,414	35,740	29,000	29,000	0.00%
30-05	COUNTY LAND FILL	351	233	2,000	1,500	-25.00%
30-10	AUTO MILEAGE	16	205	0	500	0.00%
31-04	OTHER CONTRACTUAL SVCS	754,401	798,425	855,372	899,475	5.16%
40-01	TRAVEL	1,018	349	1,800	1,800	0.00%
40-02	SCHOOL AND TRAINING	1,270	1,164	3,110	3,110	0.00%
41-00	COMMUNICATIONS	5,974	4,142	4,873	6,956	42.75%
42-10	EQUIP. SERVICES - REPAIRS	132,230	145,953	134,525	135,525	0.74%
42-11	EQUIP. SERVICES - FUEL	23,531	26,332	25,500	25,500	0.00%
43-01	ELECTRICITY	8,183	7,811	14,083	11,000	-21.89%
43-02	WATER, SEWER, GARBAGE	156,933	113,721	174,177	148,000	-15.03%
44-00	RENTALS & LEASES	8,567	6,064	3,000	3,000	0.00%
46-00	REPAIR AND MAINTENANCE	9,595	14,038	15,100	15,100	0.00%
47-06	DUPLICATING	160	279	500	500	0.00%
51-00	OFFICE SUPPLIES	2,593	5,567	4,100	4,100	0.00%
52-00	OPERATING SUPPLIES	192,699	212,822	261,000	262,000	0.38%
52-07	UNIFORMS	6,923	6,766	7,000	7,000	0.00%
52-08	SHOP SUPPLIES		464	0	0	0.00%
52-09	OTHER CLOTHING	4,870	4,780	5,000	5,000	0.00%
52-31	TREE PLANTING & SUPPLIES	129,047	61,594	0	0	0.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	131	0	400	400	0.00%
54-01	MEMBERSHIPS	445	230	590	590	0.00%
54-02	BOOKS, PUBS, SUBS.	0	300	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>1,469,351</b>	<b>1,446,979</b>	<b>1,541,130</b>	<b>1,560,056</b>	<b>1.23%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP.	1,396	12,832	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>1,396</b>	<b>12,832</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>		<b>\$2,506,103</b>	<b>\$2,530,010</b>	<b>\$2,766,775</b>	<b>\$2,828,338</b>	<b>2.23%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION**

001.0914.572

		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
ACCOUNT DESCRIPTION		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	391,521	451,289	472,366	530,602	12.33%
10-30	OTHER SALARIES	191,476	280,331	316,907	400,907	26.51%
10-40	OVERTIME	25,169	13,852	16,500	16,500	0.00%
25-01	FICA	45,023	55,358	35,497	40,596	14.36%
25-03	RETIREMENT CONTRIBUTIONS	11,726	13,889	16,412	19,919	21.37%
25-04	LIFE/HEALTH INSURANCE	48,256	60,890	82,035	137,650	67.79%
29-00	GENERAL & MERIT INC.	0	0	30,241	32,882	8.73%
<b>TOTAL PERSONAL SERVICES</b>		<b>713,171</b>	<b>875,609</b>	<b>969,958</b>	<b>1,179,056</b>	<b>21.56%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	29,189	19,515	40,000	25,000	-37.50%
30-10	AUTO MILEAGE	1,926	517	2,000	1,000	-50.00%
30-20	FACILITY OPERATING EXPENSE	868	441	0	0	0.00%
30-21	FLEISCHMANN PARK	147,415	165,670	100,000	125,000	25.00%
30-22	NORRIS COMMUNITY CENTER	40,323	31,229	45,000	45,000	0.00%
30-23	RIVER PARK CENTER	10,431	12,637	12,000	20,000	66.67%
30-24	GULFVIEW MIDDLE SCHOOL	4,478	3,159	7,500	8,500	13.33%
31-04	OTHER CONTRACTUAL SVCS	7,874	9,379	14,356	14,350	-0.04%
40-01	TRAVEL	818	2,552	3,000	3,000	0.00%
40-02	SCHOOL AND TRAINING	3,077	2,676	3,000	3,000	0.00%
41-00	COMMUNICATIONS	19,796	10,892	14,000	16,000	14.29%
41-02	FAX & MODEMS	0	383	1,800	500	-72.22%
41-03	RADIO & PAGER	0	0	350	250	-28.57%
42-00	TRANSPORTATION	0	29,725	24,000	30,000	25.00%
42-10	EQUIP. SERVICES - REPAIRS	1,244	4,245	2,752	3,252	18.17%
42-11	EQUIP. SERVICES - FUEL	798	677	1,100	1,100	0.00%
43-01	ELECTRICITY	118,399	134,448	131,842	156,800	18.93%
43-02	WATER, SEWER, GARBAGE	51,822	41,366	66,000	66,000	0.00%
44-00	RENTALS & LEASES	0	968	1,500	1,000	-33.33%
46-00	REPAIR AND MAINTENANCE	12,690	15,514	12,294	13,794	12.20%
46-04	EQUIP. MAINTENANCE	0	2,448	10,000	10,000	0.00%
46-06	OTHER MAINTENANCE	6,363	3,687	6,500	6,500	0.00%
47-00	PRINTING AND BINDING	22,755	22,134	30,000	30,000	0.00%
47-02	ADVERTISING (NON-LEGAL)	0	1,329	6,000	6,000	0.00%
47-05	PHOTO AND VIDEO	0	0	1,500	500	-66.67%
47-06	DUPLICATING	2,207	3,372	7,500	5,000	-33.33%
49-00	OTHER CURRENT CHARGES	12,292	12,292	12,292	12,292	0.00%
49-04	EMPLOYEE DEVELOPMENT	0	0	2,000	2,000	0.00%
49-05	SPECIAL EVENTS	0	27,441	60,000	65,000	8.33%
51-00	OFFICE SUPPLIES	5,183	9,470	7,000	9,500	35.71%
51-01	STATIONERY	0	0	2,500	1,000	-60.00%
51-06	RESALE SUPPLIES	0	12,205	20,000	50,000	150.00%
52-00	OPERATING SUPPLIES	18,144	15,977	50,600	50,000	-1.19%
52-01	RECREATIONAL PGM. EXPENSE	30	5,370	6,000	6,000	0.00%
52-07	UNIFORMS	0	485	3,500	2,500	-28.57%
52-09	OTHER CLOTHING	1,818	707	3,500	2,500	-28.57%
52-10	JANITORIAL SUPPLIES	8,444	8,444	8,444	8,444	0.00%

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION**

001.0914.572

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
54-00 BOOKS, PUBS, SUBS, MEMBS	32	0	1,000	500	-50.00%
54-01 MEMBERSHIPS	1,730	1,915	2,100	2,100	0.00%
54-02 BOOKS, PUBS, SUBS.	1,709	102	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>531,855</b>	<b>613,371</b>	<b>722,930</b>	<b>803,382</b>	<b>11.13%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	0	0	0	2,800	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,800</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,245,026</b>	<b>\$1,488,980</b>	<b>\$1,692,888</b>	<b>\$1,985,238</b>	<b>17.27%</b>

FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
RECREATION

001 0018 572

ACCOUNT DESCRIPTION	02-00 ACTUALS	03-01 ACTUALS	07-02 ORIGINAL BUDGET	02-03 APPROVED	PERCENT CHANGE FY 02-03
5400 BOOKS PUBLS GOURC MEMBS	32	0	1,100	800	-26.00%
5401 MEMBERSHIPS	1,700	1,818	2,100	2,100	0.00%
5402 BOOKS PUBLS SVCS	1,700	102	0	0	0.00%
TOTAL OPERATING EXPENSES	3,432	1,920	3,200	2,900	-11.25%
NON-OPERATING EXPENSES	0	0	0	0	0.00%
5403 MACHINERY EQUIPMENT	0	0	0	0	0.00%
TOTAL NON-OPERATING EXPENSES	0	0	0	0	0.00%
TOTAL EXPENSES	3,432	1,920	3,200	2,900	-11.25%



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Police  
&  
Emergency  
Services

# City of Naples, Florida

## Departmental Summary Page



**DEPARTMENT** Police and Emergency Services Department (PESD)  
**FUND:** General Fund

### Department Description

The Naples Police and Emergency Services is a combined department representing the Police and Fire Departments. The fire and police services were consolidated into one department in 1995. The purpose of this consolidation was to provide leadership by one department head, so as to create a more effective and responsive management system for these important community services. While several administrative services merged, such as finance and records, the primary components of fire suppression, rescue, police patrol and investigations remained separate and intact.

Financially, the Department is separated into five separate divisions:

- **PESD Administration** is responsible for the management of the Department, including recruitment, accreditation, training, emergency management and internal affairs.
- **Fire Operations** is responsible for fire suppression, response to medical emergencies, and fire prevention. The bureau also responds to incidents involving technical rescue operation, hazardous material incidents, and public service requests. Fire Operations responded to over 4,500 incidents during 2000.
- **Criminal Investigations** includes a General Investigation Section, a Vice & Narcotics Unit, a Technical Services Laboratory and a Property and Evidence facility.
- **Operations** is the primary police force of the City, including sworn uniformed officers, uniformed Beach Safety Specialists, and School Crossing Guards in and around the Naples community. The City also has a K-9 Unit, a Marine Patrol Unit, a Motorcycle Traffic Unit, and Beach Specialist Unit.
- **Support Services Bureau (SSB)** administers the Department's primary information resources including telecommunications, public safety radio, computer-aided dispatch and the records management systems. It is also responsible for the maintenance of the equipment and facilities for Police.

### 2002-03 Significant Budgetary Issues

There are no additional positions included in this PESD budget, nor are there any position reductions. The budget for the Department is \$11,788,315, and it includes 170.7 approved Full-Time-Equivalent positions.

**PESD Administration** has a budget of \$950,063, an increase of \$74,895 over the adopted budget of FY01-02. Personal Services is \$872,079 of this division's budget, and the increases are all in personal services. Health Insurance makes up \$23,274 of the increase, Overtime was increased by \$3,000 due to the higher wage rates, and the remaining increase is due to the union and general wage increases.

PESD Administration's Operating Expenses are \$77,984. Major operating costs in these line-items are Schools and Training including tuition reimbursement (\$38,692) and Operating Supplies, such as range supplies, bike repairs and PAL/Explorer supplies (\$16,510).

*Departmental Summary Page (continued)*

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**DEPARTMENT** Police and Emergency Services Department (PESD)  
**FUND:** General Fund

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The budget for **Criminal Investigations** is \$1,228,646, an increase of \$130,632 over the adopted budget of FY01-02. Personal Services, budgeted at \$1,189,821 or 96.8% of the budget, is where these increases occurred. Within Personal Services, Health Insurance makes up \$55,372 of the increase. Overtime was increased by \$4,300 due to the higher wage rates, and the remaining increase is due to the union and general wage increases.

In the Criminal Investigation Division, Operating Expenses are \$38,825, the same as FY01-02. The major expense in this section is General Operating Supplies, such as clothing allowance, photo supplies, and narcotic test supplies (\$17,725).

The budget for **Police Operations Division**, the largest division of this department, is \$3,687,258, an increase of \$464,918 over the adopted budget of FY01-02. Personal Services, with a budget of \$3,649,073 or 99% of the budget, is where these increases occurred. Health Insurance makes up \$107,740 or 21% of the increase. Overtime, budgeted at \$56,275 was increased by \$4,300 due to the higher wage rates. There is \$20,000 increase in Retirement due to a recent revision in the plan, and the remaining increase is due to the union and general wage increases.

In the Police Operations Division, Operating Expenses and Capital are \$38,185. The major expenses in this section are General Operating Supplies, such as uniform allowance, flashlights, radio earphones, and canine supplies (\$19,935), and \$5,000 for the boat dock leases. There is also \$1,200 budgeted for a braking computer meter.

The budget for **Support Services Division** is \$1,714,379, an increase of \$146,683 over the adopted budget of FY01-02. Personal Services, with a budget of \$1,082,811, makes up \$133,329 of this section's increase. Health Insurance makes up \$51,351 of the increase. Overtime, budgeted at \$28,200 was increased by \$8,000 due to the increased wage rates. The remaining increase is due to the general wage increases.

Operating Expenses of this division are \$631,568, an increase of 2% or \$13,354 over last year, due to increased equipment maintenance and communications costs. The major expenses in this section are as follows:

- Contractual Services (\$37,000), which includes Custodial Services, Radio Maintenance and Facility Maintenance
- Communications (\$99,290) which includes the new phone system, cell phones, and laptop data lines
- Vehicle Repairs and Fuel (\$320,765)
- Utilities such as Electricity and Water (\$90,852)
- Uniforms (\$25,377)

For Fiscal Year 2002-03, the **Fire Operations** combined two sections (Operations and Prevention Services) into one section, Fire Operations. The purpose of this consolidation was to streamline responsibilities. The budget for Fire Operations is \$4,207,969, a \$452,534 (12.1%) increase over the adopted budget of both sections from FY01-02.



*Departmental Summary Page (continued)*

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**DEPARTMENT**    **Police and Emergency Services Department (PESD)**  
**FUND:**            **General Fund**

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In the Fire Operations, the largest expenditure is Personal Services, making up 92.2% of the budget. Personal Services increased \$441,494, partially due to the increased cost of health insurance (\$136,032). The Department added \$15,400 in overtime, as the hourly rate of employees had increased but the overtime budget had not. The cost of implementing the union contract is the balance of the increase in Personal Services.

Operating Costs in the Fire Operations Division total \$316,062, and show an increase of \$7,015. Major expenditures in the Operating Costs line items are Schools and Training (\$12,535), Repair and Maintenance of SCUBA, SCBA, hose, and other equipment (\$14,535) Repair, Maintenance and Fuel for vehicles (\$196,692), Minor Supplies such as hand lights, chain saws, foam, fire extinguishers, and Pubic Education Supplies (\$28,025).

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
PESD Administration	\$844,938	\$875,168	\$950,063
Criminal Investigations	987,666	1,098,014	1,228,646
Police Operations	3,128,986	3,222,340	3,687,258
Support Services	1,555,723	1,567,696	1,714,379
Fire Operations	3,555,430	3,755,435	4,207,969
<b>Total</b>	<b>\$10,072,743</b>	<b>\$10,518,653</b>	<b>\$11,788,315</b>

**Accomplishments and Goals**

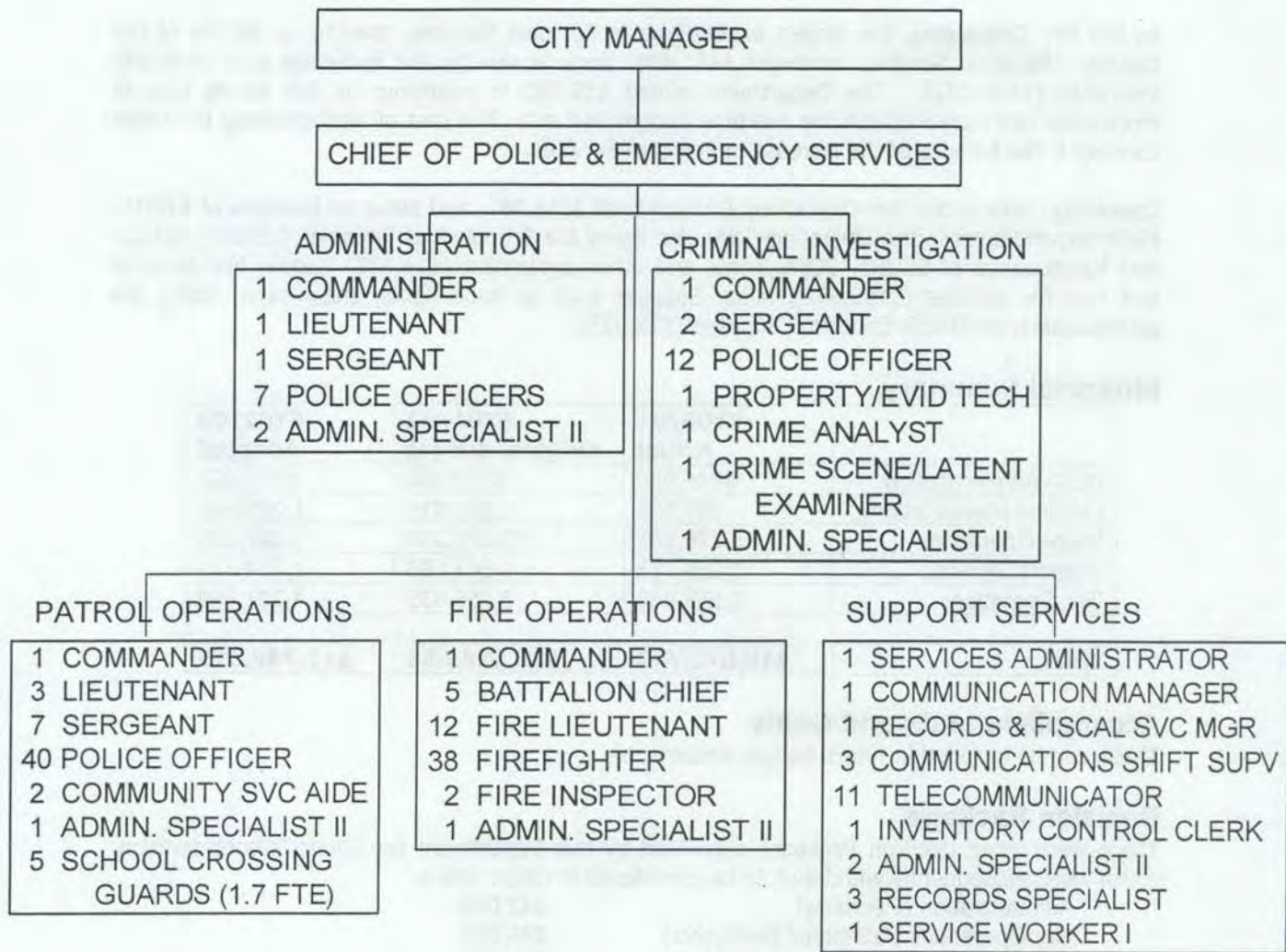
These can be included in future budget documents.

**Decision Package**

There were three Decision Packages submitted by this Department for Council's consideration, which were subsequently withdrawn to be considered in future years.

Administration (Overtime)	\$42,000
Fire Operations (Additional Firefighter)	\$36,655
Support Services (Telecommunicator)	\$32,806

# POLICE & EMERGENCY SERVICES



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ADMINISTRATION	13	13	13	13
CRIMINAL INVESTIGATION	19	19	19	19
PATROL OPERATIONS	55.7	55.7	55.7	55.7
SUPPORT SERVICES	24	24	24	24
FIRE OPERATIONS	54	54	59	59
FIRE PREVENTION	5	5	0	0

FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 POLICE & EMERGENCY SERVICES

FY 2003 APPROVED

AMOUNT	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
62,368	Administrative Specialist II	3		62,368
328,021	Police Officer	7		328,021
28,606	Police Sergeant	1		28,606
28,091	Police Lieutenant	1		28,091
12,323	Commander	1		12,323
288,606	Chief of Police & Emergency Services	1		288,606
<b>ADMINISTRATION</b>				
59,308	Administrative Specialist II	1		59,308
147,988	Police Sergeant	2		147,988
218,421	Police Officer	12		218,421
24,977	Property Specialist	1		24,977
36,307	Crim. Analyst	1		36,307
27,603	Crim. Sergeant	1		27,603
28,355	Administrative Specialist II	1		28,355
<b>CRIMINAL INVESTIGATIONS</b>				
17,452	F.T.E. School Crossing Guard (S.T.G.)	1.7		17,452
22,603	Administrative Specialist II	1		22,603
24,637	Community Service Aider	2		24,637
1,080,233	Police Officer	40		1,080,233
392,481	Police Sergeant	7		392,481
120,767	Police Lieutenant	3		120,767
69,308	Commander	1		69,308
<b>PATROL OPERATIONS</b>				
20,245	Service Worker I	1		20,245
76,288	Records Specialist	2		76,288
62,809	Administrative Specialist II	2		62,809
30,828	Inventory Control Clerk	1		30,828
300,349	Public Safety Technician	12		300,349
104,948	Communications Shift Supervisor	3		104,948
80,076	Records & Public Services Manager	1		80,076
44,821	Communications Manager	1		44,821
67,880	Service Administrator	1		67,880
<b>SUPPORT SERVICES</b>				



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FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 001 POLICE & EMERGENCY SERVICES

#	JOB TITLE	FY 2003 APPROVED
ADMINISTRATION		
1	Chief of Police & Emergency Services	\$85,696
1	Commander	72,323
1	Police Lieutenant	58,091
1	Police Sergeant	58,699
7	Police Officers	326,021
2	Administrative Specialist II	62,355
CRIMINAL INVESTIGATIONS		
1	Commander	69,308
2	Police Sergeant	117,398
12	Police Officers	519,421
1	Property & Evidence Technician	34,917
1	Crime Analyst	36,307
1	Crime Scene Latent Examiner	31,503
1	Administrative Specialist II	28,355
PATROL OPERATIONS		
1	Commander	69,308
3	Police Lieutenants	189,767
7	Police Sergeants	392,461
40	Police Officers	1,690,233
2	Community Service Aides	54,627
1	Administrative Specialist II	32,863
1.7	F.T.E. School Crossing Guard (5 Total)	44,423
SUPPORT SERVICES		
1	Services Administrator	63,650
1	Communications Manager	44,821
1	Records & Fiscal Services Manager	50,079
3	Communications Shift Supervisor	104,946
11	Public Safety Telecommunicator	300,349
1	Inventory Control Clerk	30,928
2	Administrative Specialist II	62,903
3	Records Specialist	75,288
1	Service Worker I	26,245

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 POLICE & EMERGENCY SERVICES**

#	JOB TITLE	FY 2003 APPROVED
<b>FIRE OPERATIONS</b>		
1	Commander	66,419
5	Battalion Chief	311,115
12	Fire Lieutenants	605,636
38	Firefighters	1,388,839
2	Fire Inspectors	76,631
1	Administrative Specialist II	31,042
<b>PREVENTION SERVICES</b>		
170.7	Total Approved Positions	7,212,967
	Regular Salaries	7,212,967
	Other Salaries	137,389
	State Incentive Pay	97,054
	Overtime	370,675
	Special Duty Pay	180,000
	Holiday Pay	186,816
	Police Early Retirement Incentive (1)	138,529
	Fire Early Retirement Incentive (2)	57,135
	Employer Payroll Expenses	1,843,343
	General & Merit Increase	<u>446,033</u>

\$10,669,941

- (1) Cost of Early Retirement Incentives:  
 1994 Agreement: \$78,173 through Fiscal Year 2008  
 2000 Agreement: \$40,356 through Fiscal Year 2014  
 Revision to Pension Plan \$20,000
  
- (2) Cost of 1994 Early Retirement Incentives:  
 \$57,135 through Fiscal Year 2022

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
DEPARTMENT SUMMARY**

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02-03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	6,153,160	6,428,700	6,706,075	7,212,967	7.56%
10-30	OTHER SALARIES	118,878	107,767	64,831	137,389	111.92%
10-32	STATE INCENTIVE PAY	86,203	88,485	88,966	97,054	9.09%
10-40	OVERTIME	658,451	564,241	335,686	370,675	10.42%
10-41	SPECIAL DUTY PAY	172,879	162,879	180,000	180,000	0.00%
10-42	HOLIDAY PAY	67,491	117,177	166,907	186,816	11.93%
25-01	FICA	544,137	559,507	505,771	546,224	8.00%
25-03	RETIREMENT CONTRIBUTIONS	180,967	258,782	234,492	268,826	14.64%
25-04	LIFE/HEALTH INSURANCE	563,649	677,781	850,188	1,223,957	43.96%
29-00	GENERAL & MERIT INC.	0	0	290,557	446,033	53.51%
<b>TOTAL PERSONAL EXPENSES</b>		<b>8,545,815</b>	<b>8,965,319</b>	<b>9,423,473</b>	<b>10,669,941</b>	<b>13.23%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	7,934	11,098	13,375	6,980	-47.81%
31-00	PROFESSIONAL SERVICES	1,551	0	0	0	0.00%
31-01	PROFESSIONAL SERVICES	7,787	8,328	11,450	10,100	-11.79%
31-04	OTHER CONTRACTUAL SVCS	30,609	42,279	51,374	39,713	-22.70%
40-01	TRAVEL	11,967	10,929	14,440	17,865	23.72%
40-02	SCHOOL AND TRAINING	35,652	62,163	59,692	59,522	-0.28%
41-00	COMMUNICATIONS	64,325	54,777	89,764	99,290	10.61%
42-00	TRANSPORTATION	18	-2,223	0	0	0.00%
42-10	EQUIP.SERVICES - REPAIRS	384,310	491,063	408,957	417,957	2.20%
42-11	EQUIP. SERVICES - FUEL	104,379	110,955	99,500	99,500	0.00%
43-01	ELECTRICITY	53,693	65,953	69,000	69,000	0.00%
43-02	WATER, SEWER, GARBAGE	15,896	22,789	21,300	21,852	2.59%
44-00	RENTALS & LEASES	17,001	16,469	19,150	21,350	11.49%
46-00	REPAIR AND MAINTENANCE	55,003	29,526	34,294	33,636	-1.92%
46-02	BUILDINGS & GROUND MAINT.	0	1,799	1,217	7,367	505.34%
46-05	STORM REPAIR	315	0	0	0	0.00%
46-14	HYDRANT MAINTENANCE	694	249	500	614	22.80%
47-00	PRINTING AND BINDING	5,849	5,448	6,600	4,600	-30.30%
47-06	DUPLICATING	175	0	0	0	0.00%
49-00	OTHER CURRENT CHARGES	7,491	7,987	8,200	7,990	-2.56%
49-07	EMPLOYEE RECOGNITION	0	136	1,000	1,000	0.00%
51-00	OFFICE SUPPLIES	15,853	21,258	18,850	17,700	-6.10%
52-00	OPERATING SUPPLIES	97,553	58,714	71,720	86,455	20.55%
52-04	BATTERIES	0	0	0	200	0.00%
52-07	UNIFORMS	25,795	49,427	56,377	57,813	2.55%
52-08	SHOP SUPPLIES	126	0	0	0	0.00%
52-10	JANITORIAL SUPPLIES	5,620	8,408	10,100	11,600	14.85%
52-23	VEST	0	15,952	1,500	1,500	0.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	1,223	1,267	2,300	1,000	-56.52%
54-01	MEMBERSHIPS	3,722	1,292	1,445	2,880	99.31%
54-02	BOOKS, PUBS, SUBS.	0	2,134	2,850	2,940	3.16%
<b>TOTAL OPERATING EXPENSES</b>		<b>954,541</b>	<b>1,098,177</b>	<b>1,074,955</b>	<b>1,100,424</b>	<b>2.37%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
DEPARTMENT SUMMARY (CONT.)**

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02-03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL	APPROVED	CHANGE
				BUDGET		FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP	18,286	9,247	20,225	17,950	-11.25%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>18,286</b>	<b>9,247</b>	<b>20,225</b>	<b>17,950</b>	<b>-11.25%</b>
<b>TOTAL EXPENSES</b>		<b>\$9,518,642</b>	<b>\$10,072,743</b>	<b>\$10,518,653</b>	<b>\$11,788,315</b>	<b>12.07%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
ADMINISTRATION**

001.1101.521

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	565,087	621,766	619,950	663,185	6.97%
10-30 OTHER SALARIES	1,396	0	1,503	1,503	0.00%
10-32 STATE INCENTIVE PAY	11,373	12,654	13,520	14,244	5.36%
10-40 OVERTIME	14,079	14,258	2,000	5,000	150.00%
10-42 HOLIDAY PAY	957	8,655	15,028	15,012	-0.11%
25-01 FICA	43,719	49,255	47,428	50,734	6.97%
25-03 RETIREMENT CONTRIBUTIONS	5,718	5,958	6,477	7,182	10.88%
25-04 LIFE/HEALTH INSURANCE	44,973	50,543	58,999	82,273	39.45%
29-00 GENERAL & MERIT INC.	0	0	31,079	32,946	6.01%
<b>TOTAL PERSONAL SERVICES</b>	<b>687,302</b>	<b>763,089</b>	<b>795,984</b>	<b>872,079</b>	<b>9.56%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	-78	701	1,400	1,400	0.00%
31-04 OTHER CONTRACTUAL SERVICES	0	4,590	4,590	2,410	-47.49%
40-01 TRAVEL	11,563	6,513	6,790	8,540	25.77%
40-02 SCHOOL AND TRAINING	31,144	46,348	36,792	38,692	5.16%
46-00 REPAIR AND MAINTENANCE	16,496	94	0	0	0.00%
46-02 BUILDINGS & GROUND MAINT.	0	1,799	1,217	1,217	0.00%
47-00 PRINTING AND BINDING	4,471	5,448	6,000	4,000	-33.33%
49-00 OTHER CURRENT CHARGES	765	743	1,000	1,000	0.00%
49-06 AWARDS	0	0	0	0	0.00%
49-07 EMPLOYEE RECOGNITION	0	136	1,000	1,000	0.00%
51-00 OFFICE SUPPLIES	3,713	0	0	0	0.00%
52-00 OPERATING SUPPLIES	10,288	12,811	16,100	16,510	2.55%
54-01 MEMBERSHIPS	1,685	837	895	1,015	13.41%
54-02 BOOKS, PUBS, SUBS.	0	1,829	2,200	2,200	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>80,047</b>	<b>81,849</b>	<b>77,984</b>	<b>77,984</b>	<b>0.00%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	0	0	1,200	0	-100.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>0</b>	<b>-100.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$767,349</b>	<b>\$844,938</b>	<b>\$875,168</b>	<b>\$950,063</b>	<b>8.56%</b>



**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
CRIMINAL INVESTIGATION**

001.1119.521

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02-03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	660,566	699,260	773,007	837,209	8.31%
10-32 STATE INCENTIVE PAY	15,207	15,375	16,296	19,314	18.52%
10-40 OVERTIME	64,157	97,002	57,000	61,300	7.54%
10-42 HOLIDAY PAY	631	12,275	20,662	23,950	15.91%
25-01 FICA	55,464	61,644	58,805	64,046	8.91%
25-03 RETIREMENT CONTRIBUTIONS	3,646	4,747	6,202	7,419	19.62%
25-04 LIFE/HEALTH INSURANCE	51,879	68,462	92,731	148,103	59.71%
29-00 GENERAL & MERIT INC.	0	0	34,486	28,480	-17.42%
<b>TOTAL PERSONAL SERVICES</b>	<b>851,550</b>	<b>958,765</b>	<b>1,059,189</b>	<b>1,189,821</b>	<b>12.33%</b>
<b><u>OPERATING EXPENSES</u></b>					
31-00 PROFESSIONAL SERVICES	1,551	0	0	0	0.00%
31-01 PROFESSIONAL SERVICES	0	807	1,450	1,450	0.00%
31-04 OTHER CONTRACTUAL SVCS	188	245	300	300	0.00%
40-01 TRAVEL	89	1,670	3,000	4,000	33.33%
40-02 SCHOOL & TRAINING	0	1,399	2,000	3,000	50.00%
44-00 RENTALS & LEASES	2,734	2,949	3,150	3,850	22.22%
49-00 OTHER CURRENT CHARGES	6,000	6,000	6,000	6,000	0.00%
51-00 OFFICE SUPPLIES	162	0	0	500	0.00%
52-00 OPERATING SUPPLIES	16,361	14,368	21,125	17,725	-16.09%
54-00 BOOKS, PUBS, SUBS, MEMBS	0	703	800	1,000	25.00%
54-01 MEMBERSHIPS	981	0	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>28,066</b>	<b>28,141</b>	<b>37,825</b>	<b>37,825</b>	<b>0.00%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIP	0	760	1,000	1,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>760</b>	<b>1,000</b>	<b>1,000</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$879,616</b>	<b>\$987,666</b>	<b>\$1,098,014</b>	<b>\$1,228,646</b>	<b>11.90%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
POLICE OPERATIONS**

001.1120.521

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	2,086,037	2,130,405	2,167,158	2,473,682	14.14%
10-30	OTHER SALARIES	0	0	5,676	5,676	0.00%
10-32	STATE INCENTIVE PAY	49,676	49,888	48,648	52,993	8.93%
10-40	OVERTIME	119,081	149,650	51,975	56,275	8.27%
10-41	SPECIAL DUTY PAY	168,082	160,649	180,000	180,000	0.00%
10-42	HOLIDAY PAY	15,595	42,078	73,317	72,454	-1.18%
25-01	FICA	183,426	190,144	164,829	181,619	10.19%
25-03	RETIREMENT CONTRIBUTIONS	83,247	157,675	127,457	148,978	16.88%
25-04	LIFE/HEALTH INSURANCE	180,887	220,157	275,098	382,838	39.16%
29-00	GENERAL & MERIT INC.	0	0	89,997	94,558	5.07%
<b>TOTAL PERSONAL SERVICES</b>		<b>2,886,031</b>	<b>3,100,646</b>	<b>3,184,155</b>	<b>3,649,073</b>	<b>14.60%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	973	661	1,800	1,800	0.00%
31-01	PROFESSIONAL SERVICES	2,116	1,641	2,000	2,000	0.00%
40-01	TRAVEL	0	1,142	1,000	1,000	0.00%
40-02	SCHOOL AND TRAINING	0	3,232	4,000	4,000	0.00%
44-00	RENTALS & LEASES	5,553	3,753	5,000	5,000	0.00%
46-00	REPAIR AND MAINTENANCE	2,561	1,183	2,750	2,750	0.00%
47-00	PRINTING AND BINDING	803	0	0	0	0.00%
51-00	OFFICE SUPPLIES	149	0	0	0	0.00%
52-00	OPERATING SUPPLIES	16,498	15,164	17,335	19,935	15.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	1,223	0	0	0	0.00%
54-02	BOOKS, PUBS, SUBS.	0	148	500	500	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>29,876</b>	<b>26,924</b>	<b>34,385</b>	<b>36,985</b>	<b>7.56%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP	10,076	1,416	3,800	1,200	-68.42%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>10,076</b>	<b>1,416</b>	<b>3,800</b>	<b>1,200</b>	<b>-68.42%</b>
<b>TOTAL EXPENSES</b>		<b>\$2,925,983</b>	<b>\$3,128,986</b>	<b>\$3,222,340</b>	<b>\$3,687,258</b>	<b>14.43%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
SUPPORT SERVICES**

001.1121.521

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	656,732	689,963	701,258	759,209	8.26%
10-30 OTHER SALARIES	185	0	1,500	1,500	0.00%
10-40 OVERTIME	40,482	47,354	20,211	28,200	39.53%
25-01 FICA	52,613	55,498	52,620	56,904	8.14%
25-03 RETIREMENT CONTRIBUTIONS	21,665	22,721	25,075	34,174	36.29%
25-04 LIFE/HEALTH INSURANCE	79,314	86,170	104,729	156,080	49.03%
29-00 GENERAL & MERIT INC.	0	0	44,089	46,744	6.02%
<b>TOTAL PERSONAL SERVICES</b>	<b>850,991</b>	<b>901,706</b>	<b>949,482</b>	<b>1,082,811</b>	<b>14.04%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,030	1,700	1,680	1,680	0.00%
31-04 OTHER CONTRACTUAL SVCS	19,250	26,417	35,484	37,003	4.28%
40-01 TRAVEL	137	181	650	875	34.62%
40-02 SCHOOL AND TRAINING	4,508	2,281	800	1,205	50.63%
41-00 COMMUNICATIONS	64,325	54,777	89,764	99,290	10.61%
42-00 TRANSPORTATION	18	-2,223	0	0	0.00%
42-10 EQUIP. SERVICES - REPAIRS	253,839	301,420	236,765	240,765	1.69%
42-11 EQUIP. SERVICES - FUEL	88,936	92,698	80,000	80,000	0.00%
43-01 ELECTRICITY	53,693	65,953	69,000	69,000	0.00%
43-02 WATER, SEWER, GARBAGE	15,161	21,844	21,300	21,852	2.59%
44-00 RENTALS & LEASES	8,714	9,767	11,000	11,000	0.00%
46-00 REPAIR AND MAINTENANCE	21,570	14,822	17,644	16,351	-7.33%
46-05 STORM REPAIR	315	0	0	0	0.00%
47-00 PRINTING AND BINDING	575	0	600	600	0.00%
47-06 DUPLICATING	175	0	0	0	0.00%
49-00 OTHER CURRENT CHARGES	664	1,244	900	990	10.00%
51-00 OFFICE SUPPLIES	11,272	16,858	15,500	15,500	0.00%
52-00 OPERATING SUPPLIES	34,741	3,762	5,950	4,260	-28.40%
52-07 UNIFORMS	0	22,654	25,377	25,377	0.00%
52-10 JANITORIAL SUPPLIES	0	3,298	3,600	3,600	0.00%
52-23 VESTS	0	15,952	1,500	1,500	0.00%
54-01 MEMBERSHIPS	644	455	550	550	0.00%
54-02 BOOKS, PUBS, SUBS.	0	157	150	170	13.33%
<b>TOTAL OPERATING EXPENSES</b>	<b>579,567</b>	<b>654,017</b>	<b>618,214</b>	<b>631,568</b>	<b>2.16%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,430,558</b>	<b>\$1,555,723</b>	<b>\$1,567,696</b>	<b>\$1,714,379</b>	<b>9.36%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
POLICE AND EMERGENCY SERVICES  
FIRE OPERATIONS**

001.0810.522

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	2,184,738	2,287,306	2,444,702	2,479,682	1.43%
10-30	OTHER SALARIES	117,297	107,767	56,152	128,710	129.22%
10-32	STATE INCENTIVE PAY	9,947	10,568	10,502	10,503	0.01%
10-40	OVERTIME	420,652	255,977	204,500	219,900	7.53%
10-41	SPECIAL DUTY PAY	4,797	2,230	0	0	0.00%
10-42	HOLIDAY PAY	50,308	54,169	57,900	75,400	30.22%
25-01	FICA	208,915	202,966	182,089	192,921	5.95%
25-03	RETIREMENT CONTRIBUTIONS	66,691	67,681	69,281	71,073	2.59%
25-04	LIFE/HEALTH INSURANCE	206,596	252,449	318,631	454,663	42.69%
29-00	GENERAL & MERIT INC.	0	0	90,906	243,305	167.64%
<b>TOTAL PERSONAL SERVICES</b>		<b>3,269,941</b>	<b>3,241,113</b>	<b>3,434,663</b>	<b>3,876,157</b>	<b>12.85%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	6,009	8,036	8,495	2,100	-75.28%
31-01	PROFESSIONAL SERVICES	5,671	5,880	8,000	6,650	-16.88%
31-04	OTHER CONTRACTUAL SVCS	11,171	11,027	11,000	0	-100.00%
40-01	TRAVEL	178	1,423	3,000	3,450	15.00%
40-02	SCHOOL AND TRAINING	0	8,903	16,100	12,625	-21.58%
42-10	EQUIP. SERVICES - REPAIRS	130,471	189,643	172,192	177,192	2.90%
42-11	EQUIP. SERVICES - FUEL	15,443	18,257	19,500	19,500	0.00%
43-02	WATER, SEWER, GARBAGE	735	945	0	0	0.00%
44-00	RENTALS & LEASES	0	0	0	1,500	0.00%
46-00	REPAIR AND MAINTENANCE	14,376	13,427	13,900	14,535	4.57%
46-02	BUILDING MAINTENANCE	0	0	0	6,150	0.00%
46-14	HYDRANT MAINTENANCE	694	249	500	614	22.80%
49-00	OTHER CURRENT CHARGES	62	0	300	0	-100.00%
51-00	OFFICE SUPPLIES	557	4,400	3,350	1,700	-49.25%
52-00	OPERATING SUPPLIES	19,665	12,609	11,210	28,025	150.00%
52-04	BATTERIES	0	0	0	200	0.00%
52-07	UNIFORMS	25,795	26,773	31,000	32,436	4.63%
52-08	SHOP SUPPLIES	126	0	0	0	0.00%
52-10	JANITORIAL SUPPLIES	5,620	5,110	6,500	8,000	23.08%
54-00	BOOKS, PUBS, SUBS, MEMBS	0	564	1,500	0	-100.00%
54-01	MEMBERSHIPS	412	0	0	1,315	0.00%
54-02	BOOKS, PUBS, SUBS,	0	0	0	70	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>236,985</b>	<b>307,246</b>	<b>306,547</b>	<b>316,062</b>	<b>3.10%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP	8,210	7,071	14,225	15,750	10.72%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>8,210</b>	<b>7,071</b>	<b>14,225</b>	<b>15,750</b>	<b>10.72%</b>
<b>TOTAL EXPENSES</b>		<b>\$3,515,136</b>	<b>\$3,555,430</b>	<b>\$3,755,435</b>	<b>\$4,207,969</b>	<b>12.05%</b>

*This division has been combined with Fire Prevention.*

# Enterprise Funds

# Water & Sewer

# *City of Naples, Florida*

## *Fund Summary Page*



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**FUND:**                    **Water and Sewer Utility**

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### **Fund Description**

The City began providing water to its residents in 1958, when its first water plant was constructed. The plant was located where the planning department is now, but at the time, the building was the combined police department and water plant. In 1977, the city established a franchise area for water and sewer service in the City, creating the foundation for the system that now serves approximately 17,000 water accounts, 8,600 sewer accounts and 70 reuse accounts. The Utility Service area is primarily within the City but includes several adjacent unincorporated areas of Collier County.

This fund was established to track the revenues and expenditures of the Utility, to ensure that users of the service pay for the costs of the system. Affiliated divisions include Administration, Water Production, Water Distribution, Wastewater Treatment, Wastewater Collections, and Utility Maintenance.

In 1996, the City's Utilities Department started the Neapolitan Springs Bottled Water Company. The City began the program by bottling 1-gallon containers for hurricane and disaster relief, and also provided the water during line repairs at no charge to customers. This program has been expanded to include 1/2 liter and 1-liter bottles and 5-gallon containers. The 1/2 liter and 1-liter bottles are sold to the public at several City facilities including the City Dock and Naples Pier.

The Water and Sewer Fund is part of the Public Works Department, reporting to the Public Works Director.

### **2002-03 Significant Budgetary Issues**

The budget for the all sections of the Water and Sewer fund is \$20,860,347.

#### **Revenues**

There are two major types of income to the Water and Sewer fund.

- Water Sales
- Sewer Service Sales

Water revenue is \$9,640,000, and includes the base and use charges, tapping fees, connection fees, delinquent fees, and surcharges. Water rates are adjusted annually in accordance with the State of Florida's Public Service Commission's price index. The October 1, 2002 adjustment is a 2.33% increase.

Sewer revenue is \$9,001,000, and includes primarily the base and use charges, connection fees and surcharges. Sewer rates are adjusted annually in accordance with the State of Florida's Public Service Commission's price index. The October 1, 2002 adjustment is a 2.33% increase.

*Fund Summary Page (continued)*

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**FUND: Water and Sewer Utility**

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A smaller source of revenue to the fund is the sale of re-use water, expected to bring in \$50,000. Primarily reuse is used at golf courses; with usage at many of the City's parks, parkways and recreation facilities; other customers include some multi-family, commercial, schools and library grounds. Lines are not currently extended into residential neighborhoods.

The fund has surplus cash throughout the year and is expected to earn \$500,000 in investment income.

The fund has budgeted \$100,000 in Special Assessment revenues. This represents the expected payments on sewer line extensions in the following areas: Twin Lakes, Coach House Lane, Coconut Creek, Seagate, Avion Park, Big Cypress and West Blvd. Also there is budgeted \$160,000 in CDBG (Community Development Block Grant) revenues. This is related to an \$800,000 loan this fund made to the CDBG fund in June 2001 for the construction of the new River Park Recreation Center. The original plan had planned for \$160,000 repayment over five years and the budget reflects this intention; however, it is expected that the CDBG Grant will repay the entire amount by September 2003.

There is a \$700,000 revenue budgeted for the Water and Sewer System Development Charges. This reflects impact fees that are received throughout the year.

Finally, the fund shows use of fund balance in the amount of \$704,347. This is the use of fund balance to continue funding operations and capital, while the department continues its rate study for a rate adjustment during Fiscal Year 2003-03.

**Expenditures**

There are 94 approved positions in the Utility Department, making it one of the largest departments of the City. The Fund is made of six separate operating divisions: Administration, Water Production, Water Distribution, Wastewater Treatment, Wastewater Collection and Utilities Maintenance. Expenditures for the fund total \$20,860,347, a 1.3% increase over last year's adopted budget.

**Administration**

The budget for Administration is \$10,204,705 a 3.9% increase over the adopted budget of FY01-02.

<b>Administration</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	242,205	371,210	560,643
Operating Expenditures	4,788,325	4,552,324	4,761,326
Capital/Debt/Non Operating	2,031,194	4,899,279	4,882,736
<b>Total</b>	<b>\$7,061,724</b>	<b>\$9,822,813</b>	<b>\$10,204,705</b>

The Administration division includes eight and a half positions, (two positions more than last year) for a total personal services expense of \$560,643, or \$189,433 more than FY01-02. There are two positions transferred here from the Water Production Division, the Utilities Director and



*Fund Summary Page (continued)*

**FUND: Water and Sewer Utility**

an Administrative Specialist II. This caused most (approximately \$125,000) of the increase, while the remaining increase is health insurance and general raises.

Administration Operating Expenditures, \$4,761,326, increased \$209,002, or 4.6%. The following four line-items comprise 96% of the Administration's Operating Expenditures:

City Administration (General Fund Reimbursement)	\$2,130,700
Taxes (Payment in Lieu of Taxes Franchise Fee)	\$1,258,026
Self Insurance Charge	\$711,212
Information Services Charges	\$495,665

Except for City Administration Charge, all the above show increases over last year. City Administration decreased by \$108,400 due to improved calculation of this fund's use of general fund services. However, that decrease was more than offset by the major increase (\$235,112) in self insurance.

Administration's Non-Operating costs are composed entirely of debt service payments (principal and interest) on the Utility Debt.

**Water Production**

The budget for Water Production is \$3,035,972 a 1.1% increase over the adopted budget of FY01-02.

<b>Water Production</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	731,397	742,087	704,817
Operating Expenditures	3,779,889	2,249,807	2,331,155
Capital/Non Operating	0	10,015	0
<b>Total</b>	<b>\$4,511,286</b>	<b>\$3,001,909</b>	<b>\$3,035,972</b>
Capital Projects		332,000	615,500

The Water Production division includes fourteen positions, (two positions less than last year) for a total personal services expense of \$704,817, or \$37,270 less than FY01-02. Two positions were transferred to the Administrative Division, the Utilities Director and an Administrative Specialist II. This would have caused a major savings but due to the rising health insurance costs and general raises, the net effect was less than 5%.

Water Production's Operating Expenditures, \$2,331,155, increased \$81,348, or 3.6%. The following three line-items comprise 91.5% of this section of the budget:

Chemicals (for water treatment)	\$967,108
Electricity (for wells and water plant)	\$966,000
Contractual Services (mostly sludge hauling)	\$200,000

The remaining \$198,000 of this division's expenses include items such as other utility services, supplies, and repair and maintenance of the plant and equipment.

*Fund Summary Page (continued)*

**FUND: Water and Sewer Utility**

**Water Distribution**

The budget for Water Distribution is \$1,375,847, a 11.7% increase over the adopted budget of FY01-02.

<b>Water Distribution</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	656,424	808,351	930,442
Operating Expenditures	1,198,333	423,005	433,405
Capital	0	0	12,000
<b>Total</b>	<b>\$1,854,757</b>	<b>\$1,231,356</b>	<b>\$1,375,847</b>
Capital Projects		1,272,000	480,000

The Water Distribution's division includes 21 positions, (same as last year) for a total personal services expense of \$930,442, or \$122,091 more than FY01-02. This would be due to the rising health insurance costs and general raises.

Water Distribution's Operating Expenditures, \$433,405, increased \$10,400, or 2.5%. The major function of this division is to ensure the supply of water gets to its destination, therefore, its major costs include meters and related supplies, and line repair and maintenance supplies, such as rock, sod, pipes, and road repairs.

Water Distribution's Capital Expenditures, \$12,000, includes Diaphragm Pumps (mudhogs), saws, magnetic locators and a tapping machine.

**Wastewater Treatment**

The budget for Wastewater Treatment is \$1,981,507, a 13.6% increase over the adopted budget of FY01-02.

<b>Wastewater Treatment</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	764,072	842,112	930,817
Operating Expenditures	3,359,973	902,442	1,050,690
Capital	0	0	0
<b>Total</b>	<b>\$4,124,045</b>	<b>\$1,744,554</b>	<b>\$1,981,507</b>
Capital Projects	0	50,000	373,825

The Wastewater Treatment division includes 19.5 positions, (half a position more than last year) for a total personal services expense of \$930,817 or \$88,705 more than FY01-02. The increase in position is the Naturalist Position, at approximately \$16,000, with the other half paid from the General Fund City Manager's office. This position was created from a Harbormaster position (see the dock fund), which was eliminated. In order for the wastewater's lab to be eligible to certify lab results, this position with specific credentials, is needed to sign documents. The remainder of the increase is health insurance and general raises.

*Fund Summary Page (continued)*

**FUND: Water and Sewer Utility**

Wastewater Treatment Plant's Operating Expenditures, \$1,050,690 increased \$148,248, or 16.4%. The following four items make up 90% of the Operating Expenditures.

Other Contractual Services (Sludge Hauling)	\$80,000
Electricity (for plant)	\$515,000
Chemicals	\$250,000
Equipment and Plant Maintenance	\$105,000

The other 10% of the costs consist of uniforms, other utility services, safety and training, and operating supplies.

**Wastewater Collection**

The responsibility of the Wastewater Collection division is to ensure the safe and efficient transportation of residential and commercial wastewater (sewage) from the site of collection to the treatment plant. The budget for this function is \$876,326, a \$79,387 increase over the adopted budget of FY01-02.

<b>Wastewater Collection</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	508,473	587,194	658,966
Operating Expenditures	829,444	209,745	217,360
Capital	0	0	0
<b>Total</b>	<b>\$1,337,917</b>	<b>\$796,939</b>	<b>\$876,326</b>
Capital Projects	0	802,000	520,500

The Wastewater Collection division includes 15 positions, (same as last year) for a total personal services expense of \$658,966, or 11.9% more than FY01-02. This would be due to the rising health insurance costs and general raises.

Wastewater Collection Operating Expenditures, \$217,360 increased \$7,615, or 3.6%. The primary function of this division is to ensure wastewater gets to its destination; therefore, its major costs include vehicle maintenance and line repair and maintenance supplies, such as rock, sod, pipes, and road repairs.

**Maintenance**

The responsibility of the Maintenance division is to maintain the water and sewer system, including 51 raw water productions wells, and 115 sewage pump/lift stations. The budget for this function is \$1,257,165.

<b>Maintenance</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Personal Services	666,189	647,828	727,429
Operating Expenditures	797,393	523,426	525,736
Capital	0	4,000	4,000
<b>Total</b>	<b>\$1,463,582</b>	<b>\$1,175,254</b>	<b>\$1,257,165</b>
Capital Projects	0	354,500	139,000

*Fund Summary Page (continued)*

**FUND: Water and Sewer Utility**

The Maintenance division includes 16 positions, (same as last year) for a total personal services expense of \$727,429, or 12% more than FY01-02. This would be due to the rising health insurance costs and general raises.

Operating Expenditures increased \$2,310 to \$525,736. Major expenditures in this section are as follows:

Equipment Maintenance	\$114,500
Repair Supplies	\$40,000
Chemicals	\$130,000
Electricity	\$155,000

**Capital Projects**

Capital Projects, shown in the summary of each section above, are listed at the end of this section and detailed in the City's Capital Improvement Program.

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Revenues	19,589,673	20,260,200	20,156,000
Administration	7,061,724	9,822,813	10,204,705
Water Production	4,511,286	3,001,909	3,035,972
Water Distribution	1,854,757	1,231,356	1,375,847
Wastewater Treatment	4,124,045	1,744,554	1,981,507
Wastewater Collection	1,337,917	796,939	876,326
Maintenance	1,463,582	1,175,254	1,257,165
Capital Projects	-	2,810,500	2,128,825
<b>Total Expenditures</b>	<b>20,353,311</b>	<b>20,583,325</b>	<b>20,860,347</b>
<b>Change in Position</b>	<b>(\$763,638)</b>	<b>(\$323,125)</b>	<b>(\$704,347)</b>

**Accomplishments and Goals**

These shall be included in future budget documents.

**Decision Package**

All budget decision packages were included as part of the proposed budget, and subsequently adopted.

**FISCAL YEAR 2003  
WATER / SEWER FUND  
STATEMENT OF CASH FLOW**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>\$4,009,100</b>
<b>ADD: BUDGETED REVENUES:</b>		
<b>OPERATING:</b>		
Water Sales	\$9,340,000	
Sewer Charges	8,970,000	
Other Operating	386,000	
	\$18,696,000	\$18,696,000
<b>NON-OPERATING</b>		
Interest Income	\$500,000	
System Development Charges	700,000	
Payments on Assessments	100,000	
Re-Payment CDBG (2)	160,000	
	\$1,460,000	\$1,460,000
		\$20,156,000
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$24,165,100</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Administration	1,222,031	
Water Production	3,035,972	
Water Distribution	1,375,847	
Wastewater Treatment	1,981,507	
Wastewater Collection	876,326	
Utilities Maintenance	1,257,165	
Debt Principal (Parity Debt)	2,145,000	
Debt Interest (Parity Debt)	812,085	
State Revolving Loan - Princ.	1,295,224	
State Revolving Loan - Int.	630,427	
Transfer - General Fund Admin.	2,130,700	
Transfer - Pmt in Lieu of Taxes	1,258,026	
Transfer - Self Insurance	711,212	
Capital Projects:		
C.I.P. Program	582,000	
Repair and Replacement	1,546,825	
Depreciation	-	
	\$20,860,347	\$20,860,347
<b>BUDGETED CASH FLOW</b>		<b>(\$704,347)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b>\$3,304,753</b>

- (1) Audited balance 9/30/01 plus cash reserves budgeted fiscal year 2002.
- (2) Repayment of \$800,000 2001 loan from CDBG Funds for River Park Community Center. Five Years, 2002-2006, @ \$160,000 annually.

**FISCAL YEAR 2003  
WATER / SEWER FUND  
STATEMENT OF REVENUES, EXPENDITURES AND NET INCOME**

<b>ADD: BUDGETED REVENUES:</b>		
OPERATING:		
Water Sales	\$9,340,000	
Sewer Charges	8,970,000	
Other Operating	<u>386,000</u>	\$18,696,000
NON-OPERATING		
Interest Income		<u>500,000</u>
		<u>\$19,196,000</u>
 <b>LESS: BUDGETED EXPENDITURES:</b>		
Administration	1,222,031	
Water Production	3,035,972	
Water Distribution	1,375,847	
Wastewater Treatment	1,981,507	
Wastewater Collection	876,326	
Utilities Maintenance	1,257,165	
Debt Principal (Parity Debt)	-	
Debt Interest (Parity Debt)	812,085	
State Revolving Loan - Princ.	-	
State Revolving Loan - Int.	630,427	
Transfer - General Fund Admin.	2,130,700	
Transfer - Pmt in Lieu of Taxes (1)	1,258,026	
Transfer - Self Insurance	711,212	
Capital Projects	-	
Depreciation	<u>6,000,000</u>	<u>\$21,291,298</u>
 <b>BUDGETED NET INCOME</b>		 <u><u>(\$2,095,298)</u></u>

**NOTE:** Budget schedule prepared on the full accrual accounting basis, consistent with preparation of annual audit report.

(1) 6% of revenues plus 1.113 Mills on property, plant, and equipment (net).

**FISCAL YEAR 2002  
WATER / SEWER FUND  
DEBT SERVICE COVERAGE CALCULATION  
(\$000'S OMITTED)**

<b>OPERATING REVENUES</b>		<b>\$18,696</b>
<b>OPERATING EXPENSES:</b>		
WATER SYSTEM:		
WATER PRODUCTION	\$3,036	
WATER DISTRIBUTION	1,376	
SEWER SYSTEM:		
WASTEWATER TREATMENT	1,982	
WASTEWATER COLLECTION	876	
UTILITIES MAINTENANCE	1,257	
ADMINISTRATION	1,222	
SELF-INSURANCE	711	
	<u>10,460</u>	
<b>OPERATING INCOME</b>		<b>\$8,236</b>
<b>OTHER INCOME:</b>		
INTEREST INCOME	\$500	
SYSTEM DEVELOPMENT (1)	N/A	
	<u>500</u>	
<b>NET REVENUES AVAILABLE FOR DEBT SERVICE, RENEWAL &amp; REPLACEMENT, INTERFUND TRANSFER &amp; CAPITAL REQUIREMENTS</b>		<b><u>\$8,736</u></b>
<b>DEBT SERVICE REQUIREMENTS (2)</b>		<b>\$4,883</b>
<b>DEBT SERVICE COVERAGE (1)</b>		<b>1.79</b>
<b>INTERFUND TRANSFER (3)</b>		<b>\$3,389</b>

(1) City of Naples Bond Covenants require debt service coverage of 1.35, exclusive of system development revenues.

(2) Includes both bonded indebtedness and payments on State Revolving Fund (SRF) Loans.

(3) Administrative overhead allocation payment to the General Fund, plus payment-in-lieu-of-taxes (PILOT).

**CITY OF NAPLES  
WATER / SEWER FUND  
REVENUE SUMMARY**

CLASSIFICATIONS:	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
<b>WATER:</b>					
Water Sales	\$7,631,023	\$8,397,396	\$7,868,100	\$8,326,000	\$8,510,000
Water Surcharge	660,851	743,675	770,569	800,000	830,000
Hydrant	20,908	10,302	23,319	15,000	15,000
Tapping Fees	138,352	150,357	123,038	125,000	125,000
Installation Fees	8,635	33,788	36,168	25,000	30,000
Connection Charges	9,994	51,735	15,890	25,000	25,000
Delinquent Fees	53,942	85,507	85,114	75,000	80,000
Miscellaneous	86,345	27,406	19,549	25,000	25,000
Total Water	<u>\$8,610,050</u>	<u>\$9,500,166</u>	<u>\$8,941,747</u>	<u>\$9,416,000</u>	<u>\$9,640,000</u>
<b>SEWER</b>					
Service Charges	\$7,990,539	\$7,848,539	\$7,865,748	\$8,247,800	\$8,430,000
Sewer Surcharge	464,597	521,066	476,882	520,000	540,000
Connection Charges	42,925	39,149	24,527	30,000	30,000
Inspection	1,020	1,020	1,242	1,000	1,000
Re-Use Water	54,892	72,637	45,265	50,000	50,000
Miscellaneous	13,673	2,618	5,089	5,000	5,000
Total Sewer	<u>\$8,567,646</u>	<u>\$8,485,029</u>	<u>\$8,418,753</u>	<u>\$8,853,800</u>	<u>\$9,056,000</u>
<b>NON-OPERATING</b>					
System Development	\$808,360	\$1,274,815	\$943,125	\$700,000	\$700,000
Interest Income	509,931	935,176	1,189,659	800,000	500,000
Fund Transfers	4,800	37,800	-	-	-
State Revolving Loan	2,959,662	393,496	-	2,000,000	-
Assessment Payment	258,897	121,127	86,916	100,000	100,000
Sale of Property	-	2,461,529	-	-	-
Bond Proceeds	-	-	7,275,000 (1)	13,270,000 (2)	-
Re-Payment CDBG	-	-	-	160,000	160,000
Total Non-Operating	<u>\$4,541,650</u>	<u>\$5,223,943</u>	<u>\$9,494,700</u>	<u>\$17,030,000</u>	<u>\$1,460,000</u>
<b>TOTAL WATER &amp; SEWER</b>	<u><b>\$21,719,346</b></u>	<u><b>\$23,209,138</b></u>	<u><b>\$26,855,200</b></u>	<u><b>\$35,299,800</b></u>	<u><b>\$20,156,000</b></u>

(1) Refunding Series 1991 and 1992A Water & Sewer Revenue Bonds.

(2) Refunding Series 1992 Water & Sewer Revenue Bonds.



# PUBLIC WORKS WATER & SEWER UTILITY



## AUTHORIZED PERSONNEL

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
Administration	6.5	6.5	8.5	8.5
Water Production	16	16	14	14
Water Distribution	21	21	21	21
Wastewater Treatment	19	19	19.5	19.5
Wastewater Collection	15	15	15	15
Maintenance	16	16	16	16
<b>Total</b>	<b>93.5</b>	<b>93.5</b>	<b>94</b>	<b>94</b>

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 420 WATER & SEWER FUND**

#	JOB TITLE	FY 2003 APPROVED
<b>ADMINISTRATION</b>		
1	Public Works Director	\$92,744
1	Utilities Director	70,661
1	Budget & CIP Manager	63,580
1	Public Works Analyst	31,589
1	Admin. Coordinator Public Works	35,460
2	Administrative Specialist II	56,680
1	Administrative Specialist I	26,947
0.5	Tradesworker	16,981
<b>WATER PRODUCTION</b>		
1	Treatment Plant Supervisor	37,873
10	Plant Operator	360,709
1	Utilities Maintenance Technician I	26,639
1	Equipment Operator III	30,619
1	Service Worker III	28,355
<b>WATER DISTRIBUTION</b>		
1	Distribution Supervisor	51,433
2	Cross Control Technician	66,045
4	Sr. Utilities Technician	131,490
9	Utilities Technician	216,217
2	Utilities Locator	68,666
1	Parts Controller	24,373
1	Equipment Operator IV	29,847
1	Administrative Specialist II	26,550
<b>WASTEWATER TREATMENT</b>		
1	Treatment Plant Supervisor	48,009
1	Industrial Waste Technician	40,801
1	Laboratory & Field Technician	39,563
13	Plant Operator	392,758
1	Utilities Maintenance Technician I	35,011
1	Centrifuge & Press Operator	37,008
1	Service Worker III	30,014
0.5	Naturalist	11,665

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 420 WATER & SEWER FUND**

	#	JOB TITLE	FY 2003 APPROVED
<b>WASTEWATER COLLECTION</b>			
	1	Collections Supervisor	46,332
	1	Utilities Coordinator	43,083
	3	Sr. Utilities Technician	103,167
	2	Equipment Operator IV	56,919
	1	Utilities Locator	29,470
	7	Utilities Technician	164,570
<b>UTILITIES MAINTENANCE</b>			
	1	Utilities Maintenance Supervisor	46,173
	4	Instrument Technician	137,028
	3	Utilities Maintenance Technician II	98,620
	5	Utilities Maintenance Technician I	138,921
	1	Tradesworker (Painter)	27,181
	1	Service Worker III	23,929
	1	Service Worker I	20,147
	94	Total Approved Positions	3,063,827
		Regular Salaries	3,063,827
		Other Salaries	11,500
		Overtime	122,920
		Employer Payroll Expenses	1,044,131
		General & Merit Increase	270,736
			<b>\$4,513,114</b>

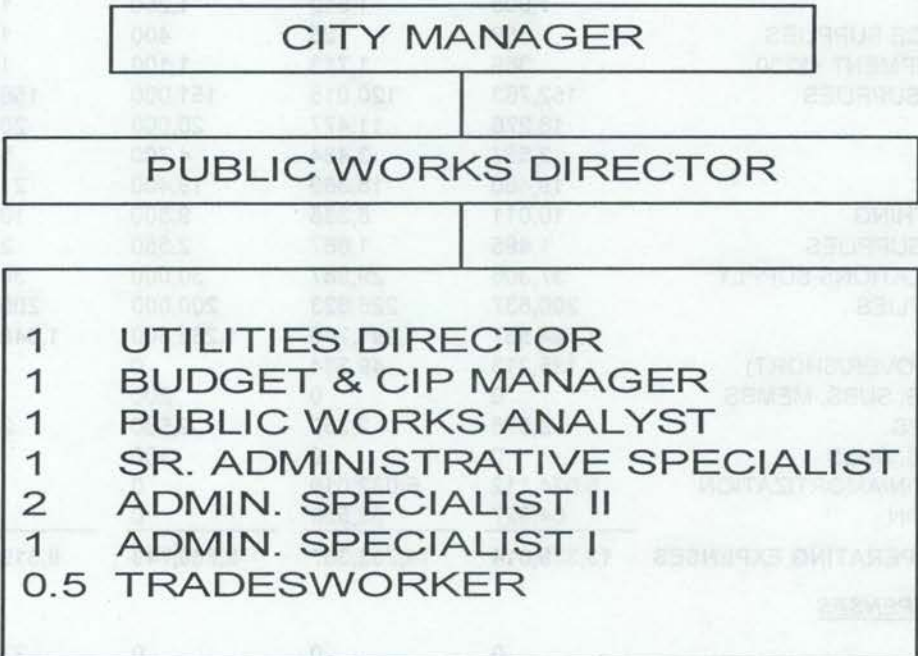
**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
DEPARTMENT SUMMARY**

FUND 420				01 - 02		PERCENT
ACCOUNT DESCRIPTION		99 - 00	00 - 01	ORIGINAL	02 - 03	CHANGE
		ACTUALS	ACTUALS	BUDGET	APPROVED	FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	2,682,694	2,726,628	2,900,444	3,063,827	5.63%
10-30	OTHER SALARIES	31,951	26,168	11,500	11,500	0.00%
10-40	OVERTIME	121,704	143,271	122,920	122,920	0.00%
25-01	FICA	212,816	216,283	216,942	228,747	5.44%
25-03	RETIREMENT CONTRIBUTIONS	108,855	111,236	120,237	156,172	29.89%
25-04	LIFE/HEALTH INSURANCE	315,456	345,174	446,165	659,212	47.75%
29-00	GENERAL & MERIT INC.	1,500	0	180,574	270,736	49.93%
<b>TOTAL PERSONAL SERVICES</b>		<b>3,474,976</b>	<b>3,568,760</b>	<b>3,998,782</b>	<b>4,513,114</b>	<b>12.86%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	33,302	29,436	31,210	31,800	1.89%
30-01	CITY ADMINISTRATION	1,937,936	2,034,800	2,239,100	2,130,700	-4.84%
30-05	COUNTY LAND FILL	262	393	500	3,000	500.00%
30-07	SMALL TOOLS	9,848	7,836	7,500	12,000	60.00%
30-51	BOTTLED WATER	5,706	12,647	15,000	15,000	0.00%
30-91	LOSS ON DISPOSAL FIXED ASSETS	2,068	42,496	0	0	0.00%
31-00	PROFESSIONAL SERVICES	54,019	17,744	16,500	16,500	0.00%
31-01	PROFESSIONAL SERVICES	36,109	8,220	15,000	15,000	0.00%
31-04	OTHER PROFESSIONAL SERV	284,768	259,893	330,000	335,000	1.52%
32-10	OUTSIDE COUNSEL	20,480	137,091	0	0	0.00%
38-01	PAYMENTS IN LIEU OF TAXES	1,235,800	1,287,500	1,215,400	1,258,026	3.51%
40-00	TRAVEL AND PER DIEM	350	65	1,000	1,000	0.00%
40-01	TRAVEL	3,036	2,883	4,700	4,900	4.26%
40-02	SCHOOL AND TRAINING	9,222	10,916	14,000	16,500	17.86%
40-03	SAFETY	10,278	6,861	11,100	11,500	3.60%
40-04	SAFETY PROGRAMS	505	312	1,550	2,450	58.06%
41-00	COMMUNICATIONS	1,427	1,461	1,350	400	-70.37%
41-01	TELEPHONE	24,926	19,861	33,400	35,840	7.31%
41-02	FAX & MODEMS	0	150	500	500	0.00%
41-03	RADIO & PAGER	2,177	1,546	1,840	8,215	346.47%
42-02	POSTAGE & FREIGHT	1,063	3,637	3,950	1,450	-63.29%
42-10	EQUIP. SERVICES - REPAIRS	234,192	200,048	207,548	215,936	4.04%
42-11	EQUIP. SERVICES - FUEL	41,427	49,709	49,900	50,400	1.00%
43-01	ELECTRICITY	1,404,426	1,581,617	1,547,825	1,664,200	7.52%
43-02	WATER, SEWER, GARBAGE	26,679	28,639	34,700	51,700	48.99%
44-00	RENTALS & LEASES	2,616	4,316	2,600	0	-100.00%
44-02	EQUIPMENT RENTAL	3,962	7,209	7,200	11,950	65.97%
45-22	SELF INS. PROPERTY DAMAGE	404,100	424,300	476,100	711,212	49.38%
46-00	REPAIR AND MAINTENANCE	53,181	44,772	71,000	80,000	12.68%
46-02	BUILDINGS & GROUND MAINT.	50,691	61,256	70,600	75,920	7.54%
46-03	EQUIP. MAINT. CONTRACTS	11,840	9,735	10,000	10,000	0.00%
46-04	EQUIPMENT MAINTENANCE	162,570	159,665	165,700	175,000	5.61%
46-05	STORM REPAIR	14	0	0	0	0.00%
46-06	OTHER MAINTENANCE	2,295	2,170	2,500	2,500	0.00%
46-12	ROAD REPAIRS	13,748	20,155	30,000	30,000	0.00%
47-00	PRINTING AND BINDING	292	288	7,300	12,200	67.12%
47-02	ADVERTISING (NON-LEGAL)	0	0	1,500	1,500	0.00%
47-05	PHOTO AND VIDEO	78	0	450	250	-44.44%
47-06	DUPLICATING	3,365	2,485	2,500	2,500	0.00%
49-00	OTHER CURRENT CHARGES	17,427	18,686	18,500	19,100	3.24%
49-02	INFORMATION SERVICES	358,714	395,135	478,396	495,665	3.61%
49-04	EMPLOYEE DEVELOPMENT	0	422	500	2,400	380.00%

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
DEPARTMENT SUMMARY  
CONTINUED**

FUND 420				01 - 02		PERCENT
ACCOUNT DESCRIPTION	99 - 00	00 - 01	ORIGINAL	02 - 03	CHANGE	
	ACTUALS	ACTUALS	BUDGET	APPROVED	FY 02 - 03	
49-08 HAZARDOUS WASTE DISPOSAL	758	1,047	1,450	1,000	-31.03%	
51-00 OFFICE SUPPLIES	6,432	4,646	5,600	5,200	-7.14%	
51-01 STATIONERY	1,095	1,512	1,250	1,750	40.00%	
51-02 OTHER OFFICE SUPPLIES	689	125	400	1,000	150.00%	
51-03 OFFICE EQUIPMENT <\$250	369	1,713	1,100	1,200	9.09%	
52-00 OPERATING SUPPLIES	152,763	120,015	151,000	156,500	3.64%	
52-02 FUEL	18,276	11,477	20,000	20,000	0.00%	
52-03 OIL & LUBE	3,557	3,484	4,700	5,200	10.64%	
52-07 UNIFORMS	19,460	18,369	19,400	21,600	11.34%	
52-09 OTHER CLOTHING	10,011	8,335	9,500	10,150	6.84%	
52-10 JANITORIAL SUPPLIES	1,495	1,667	2,550	2,550	0.00%	
52-21 NEW INSTALLATIONS SUPPLY	37,306	29,987	30,000	30,000	0.00%	
52-22 REPAIR SUPPLIES	200,537	226,623	200,000	200,000	0.00%	
52-80 CHEMICALS	1,194,537	1,291,740	1,282,500	1,348,608	5.15%	
52-99 INVENTORY (OVER/SHORT)	135,213	49,334	0	0	0.00%	
54-00 BOOKS, PUBS, SUBS, MEMBS	0	0	200	200	0.00%	
54-01 MEMBERSHIPS	2,578	2,350	2,580	2,500	-3.10%	
54-02 BOOKS, PUBS, SUBS	0	0	100	0	-100.00%	
59-00 DEPRECIATION/AMORTIZATION	5,024,112	6,032,019	0	0	0.00%	
59-01 AMORTIZATION	64,927	52,559	0	0	0.00%	
<b>TOTAL OPERATING EXPENSES</b>	<b>13,339,014</b>	<b>14,753,357</b>	<b>8,860,749</b>	<b>9,319,672</b>	<b>5.18%</b>	
<b><u>NON-OPERATING EXPENSES</u></b>						
60-20 BUILDINGS	0	0	0	37,500	0.00%	
60-30 IMPROVEMENTS O/T BUILDING	0	0	64,000	183,000	185.94%	
60-38 LATERALS AND MAINS	0	0	625,000	550,000	-12.00%	
60-39 RENEWAL & REPLACEMENT	0	0	0	366,000	0.00%	
60-40 MACHINERY EQUIP	0	0	1,730,515	916,500	-47.04%	
60-70 VEHICLES	0	0	382,000	91,825	-75.96%	
60-80 COMPUTER PURCHASES	0	0	3,000	0	-100.00%	
60-81 COMPUTER SOFTWARE	0	0	26,000	0	-100.00%	
70-11 PRINCIPAL	0	0	3,177,132	3,440,224	8.28%	
70-12 INTEREST	2,169,314	1,985,286	1,716,147	1,442,512	-15.94%	
70-15 INTEREST ON DEPOSITS	647	1,386	0	0	0.00%	
70-30 CURRENT YR BOND EXP	5,153	5,616	0	0	0.00%	
91-51 HEALTH INSURANCE	0	38,906	0	0	0.00%	
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>2,175,114</b>	<b>2,031,194</b>	<b>7,723,794</b>	<b>7,027,561</b>	<b>-9.01%</b>	
<b>TOTAL EXPENSES</b>	<b>\$18,989,104</b>	<b>\$20,353,311</b>	<b>\$20,583,325</b>	<b>\$20,860,347</b>	<b>1.35%</b>	

# PUBLIC WORKS ADMINISTRATION



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ADMINISTRATION	6.5	6.5	8.5	8.5

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
ADMINISTRATION**

420.2001.533

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	175,234	192,695	276,425	394,642	42.77%
10-30 OTHER SALARIES	0	1,080	1,000	1,000	0.00%
10-40 OVERTIME	163	1,261	3,500	3,500	0.00%
25-01 FICA	12,639	13,928	20,680	29,396	42.15%
25-03 RETIREMENT CONTRIBUTIONS	11,423	11,648	16,047	24,612	53.37%
25-04 LIFE/HEALTH INSURANCE	16,671	21,593	35,308	72,280	104.71%
29-00 GENERAL & MERIT INC.	1,500	0	18,250	35,213	92.95%
<b>TOTAL PERSONAL SERVICES</b>	<b>217,630</b>	<b>242,205</b>	<b>371,210</b>	<b>560,643</b>	<b>51.03%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	4,871	8,312	7,500	7,500	0.00%
30-01 CITY ADMINISTRATION	1,937,936	2,034,800	2,239,100	2,130,700	-4.84%
30-51 BOTTLED WATER	5,706	12,647	15,000	15,000	0.00%
30-91 LOSS ON DISPOSAL FIXED ASSETS	0	22,935	0	0	0.00%
31-00 PROFESSIONAL SERVICES	0	4,402	0	0	0.00%
31-01 PROFESSIONAL SERVICES	36,109	8,220	15,000	15,000	0.00%
31-04 OTHER CONTRACTUAL SERVICES	0	9,598	10,000	10,000	0.00%
32-10 OUTSIDE COUNSEL	20,480	137,091	0	0	0.00%
38-01 PAYMENT IN LIEU OF TAXES	1,235,800	1,287,500	1,215,400	1,258,026	3.51%
40-00 TRAVEL AND PER DIEM	355	65	1,000	1,000	0.00%
40-01 TRAVEL	263	5	1,000	1,200	20.00%
40-02 SCHOOL AND TRAINING	366	278	1,500	3,500	133.33%
41-00 COMMUNICATIONS	870	1,426	1,350	400	-70.37%
41-01 TELEPHONE	4,353	2,863	8,300	11,200	34.94%
41-02 FAX & MODEMS	0	150	500	500	0.00%
42-10 EQUIP. SERVICES - REPAIRS	1,735	1,157	2,153	2,153	0.00%
42-11 EQUIP. SERVICES - FUEL	945	1,327	1,400	1,400	0.00%
43-01 ELECTRICITY	16,921	22,733	20,125	24,000	19.25%
43-02 WATER, SEWER, GARBAGE	14,172	5,720	16,100	25,800	60.25%
45-22 SELF INS. PROPERTY DAMAGE	404,100	424,300	476,100	711,212	49.38%
46-00 REPAIR AND MAINTENANCE	1,464	3,841	3,500	3,500	0.00%
46-02 BUILDINGS & GROUND MAINT.	5,717	15,723	19,100	20,920	9.53%
46-05 STORM REPAIR	14	0	0	0	0.00%
47-00 PRINTING AND BINDING	46	75	2,000	2,000	0.00%
47-02 ADVERTISING (NON LEGAL)	0	0	1,500	1,500	0.00%
47-06 DUPLICATING	3,365	2,485	2,500	2,500	0.00%
49-00 OTHER CURRENT CHARGES	4,536	4,586	3,500	3,500	0.00%
49-02 INFORMATION SERVICES	358,714	395,135	478,396	495,665	3.61%
49-04 EMPLOYEE DEVELOPMENT	0	422	500	2,400	380.00%
51-00 OFFICE SUPPLIES	2,898	978	2,500	2,500	0.00%
51-01 STATIONERY	180	483	500	750	50.00%
52-00 OPERATING SUPPLIES	2,329	5,073	4,000	4,500	12.50%
52-07 UNIFORMS	0	68	0	0	0.00%
52-09 OTHER CLOTHING	0	377	400	500	25.00%
54-01 MEMBERSHIPS	2,399	2,170	2,400	2,500	4.17%
59-00 DEPRECIATION/AMORTIZATION	753,429	318,821	0	0	0.00%
59-01 AMORTIZATION	64,927	52,559	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>4,885,000</b>	<b>4,788,325</b>	<b>4,552,324</b>	<b>4,761,326</b>	<b>4.59%</b>

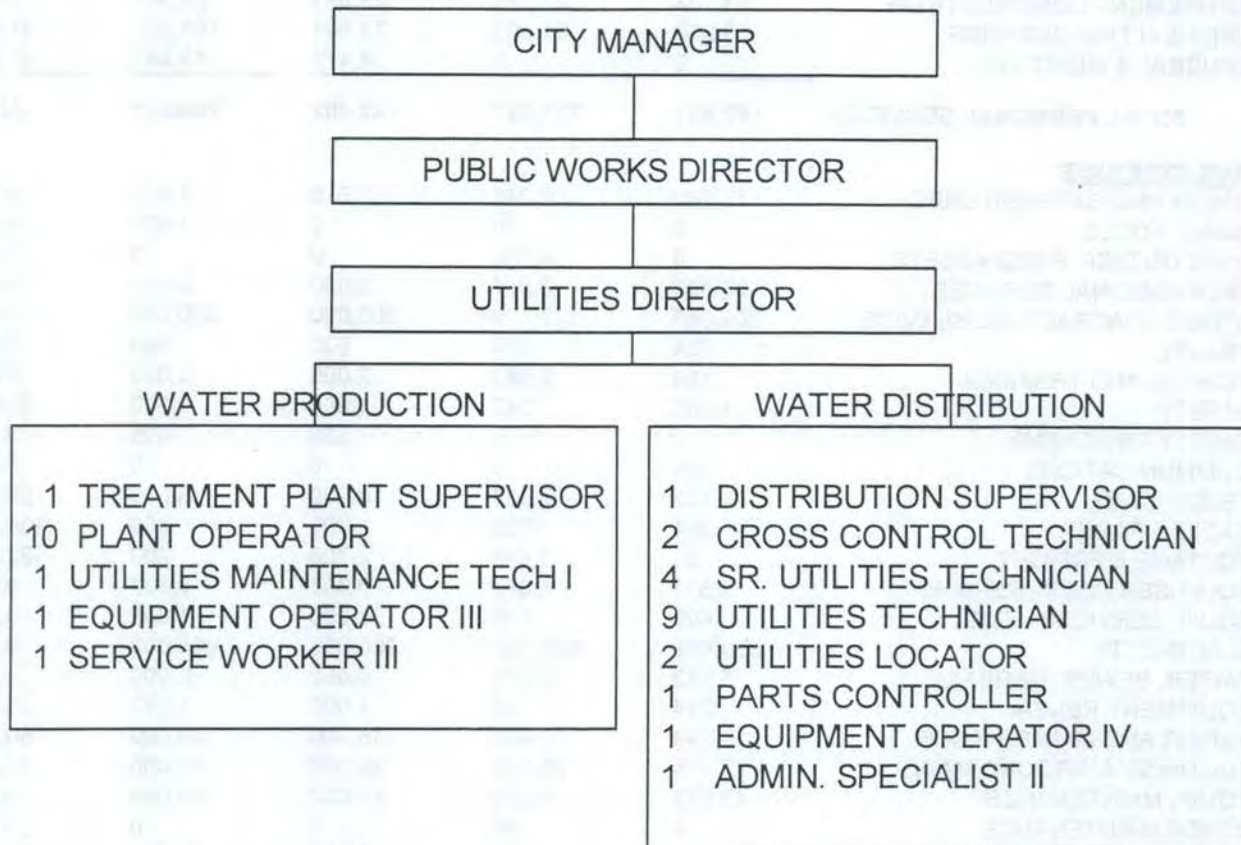
**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
ADMINISTRATION**

CONTINUED

420.2001.533		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
ACCOUNT DESCRIPTION		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b>NON-OPERATING EXPENSES</b>						
60-40	MACHINERY EQUIP	0	0	3,000	0	-100.00%
60-80	COMPUTER PURCHASES	0	0	3,000	0	-100.00%
70-11	PRINCIPAL	0	0	3,177,132	3,440,224	8.28%
70-12	INTEREST	2,169,314	1,985,286	1,716,147	1,442,512	-15.94%
70-15	INTEREST ON DEPOSITS	647	1,386	0	0	0.00%
70-30	CURRENT YR BOND EXP	5,153	5,616	0	0	0.00%
91-51	HEALTH INSURANCE	0	38,906	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>2,175,114</b>	<b>2,031,194</b>	<b>4,899,279</b>	<b>4,882,736</b>	<b>-0.34%</b>
<b>TOTAL EXPENSES</b>		<b>\$7,277,744</b>	<b>\$7,061,724</b>	<b>\$9,822,813</b>	<b>\$10,204,705</b>	<b>3.89%</b>



# PUBLIC WORKS WATER



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
WATER PRODUCTION	16	16	14	14
WATER DISTRIBUTION	21	21	21	21

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WATER PRODUCTION**

420.2030.533

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	539,983	552,019	552,006	484,195	-12.28%
10-40	OVERTIME	33,203	49,441	15,000	15,000	0.00%
25-01	FICA	42,255	44,556	41,170	35,785	-13.08%
25-03	RETIREMENT CONTRIBUTIONS	23,102	23,816	23,933	25,340	5.88%
25-04	LIFE/HEALTH INSURANCE	58,938	61,565	75,501	101,630	34.61%
29-00	GENERAL & MERIT INC.	0	0	34,477	42,867	24.34%
<b>TOTAL PERSONAL SERVICES</b>		<b>697,481</b>	<b>731,397</b>	<b>742,087</b>	<b>704,817</b>	<b>-5.02%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	12,940	8,246	7,710	7,000	-9.21%
30-07	SMALL TOOLS	0	0	0	1,500	0.00%
30-91	LOSS ON DISP. FIXED ASSETS	0	4,163	0	0	0.00%
31-00	PROFESSIONAL SERVICES	35,483	2,387	6,500	6,500	0.00%
31-04	OTHER CONTRACTUAL SERVICES	206,050	177,179	200,000	200,000	0.00%
40-01	TRAVEL	124	374	500	500	0.00%
40-02	SCHOOL AND TRAINING	159	2,567	2,000	2,000	0.00%
40-03	SAFETY	1,165	342	1,500	1,900	26.67%
40-04	SAFETY PROGRAMS	0	0	500	500	0.00%
41-00	COMMUNICATIONS	394	0	0	0	0.00%
41-01	TELEPHONE	8,133	7,237	10,000	5,000	-50.00%
41-03	RADIO & PAGER	394	202	300	800	166.67%
42-02	POSTAGE & FREIGHT	91	2,988	2,700	200	-92.59%
42-10	EQUIP. SERVICES - REPAIRS	5,511	6,657	8,397	8,397	0.00%
42-11	EQUIP. SERVICES - FUEL	490	588	1,000	1,000	0.00%
43-01	ELECTRICITY	896,659	948,086	966,000	966,000	0.00%
43-02	WATER, SEWER, GARBAGE	5,582	8,076	6,600	6,900	4.55%
44-02	EQUIPMENT RENTAL	214	62	1,000	1,250	25.00%
46-00	REPAIR AND MAINTENANCE	13,294	10,936	16,000	25,000	56.25%
46-02	BUILDINGS & GROUND MAINT.	22,414	26,134	26,000	30,000	15.38%
46-04	EQUIP. MAINTENANCE	47,912	41,285	50,000	50,000	0.00%
46-06	OTHER MAINTENANCE	0	36	0	0	0.00%
47-00	PRINTING AND BINDING	0	213	5,100	10,000	96.08%
49-00	OTHER CURRENT CHARGES	3,150	4,840	3,500	3,800	8.57%
51-00	OFFICE SUPPLIES	1,158	1,335	1,200	1,500	25.00%
52-00	OPERATING SUPPLIES	21,935	12,939	18,000	18,000	0.00%
52-02	FUEL	7,613	6,848	7,500	7,500	0.00%
52-03	OIL & LUBE	1,139	1,475	1,500	2,500	66.67%
52-07	UNIFORMS	2,851	3,145	3,500	3,500	0.00%
52-09	OTHER CLOTHING	2,018	1,715	1,800	1,800	0.00%
52-10	JANITORIAL SUPPLIES	801	591	1,000	1,000	0.00%
52-80	CHEMICALS	875,460	929,881	900,000	967,108	7.46%
59-00	DEPRECIATION/AMORTIZATION	1,310,382	1,569,362	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>3,483,516</b>	<b>3,779,889</b>	<b>2,249,807</b>	<b>2,331,155</b>	<b>3.62%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WATER PRODUCTION**

Continued

420.2030.533

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b>NON-OPERATING EXPENSES</b>					
60-40 MACHINERY EQUIPMENT	0	0	10,015	0	-100.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>10,015</b>	<b>0</b>	<b>-100.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$4,180,997</b>	<b>\$4,511,286</b>	<b>\$3,001,909</b>	<b>\$3,035,972</b>	<b>1.13%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WATER DISTRIBUTION**

420.2031.533

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	476,166	491,002	566,410	614,621	8.51%
10-30 OTHER SALARIES	13,918	6,960	7,500	7,500	0.00%
10-40 OVERTIME	31,238	38,021	42,000	42,000	0.00%
25-01 FICA	40,170	40,839	42,778	46,490	8.68%
25-03 RETIREMENT CONTRIBUTIONS	17,538	18,116	21,623	29,463	36.26%
25-04 LIFE/HEALTH INSURANCE	57,156	61,486	93,002	136,215	46.46%
29-00 GENERAL & MERIT INC.	0	0	35,038	54,153	54.56%
<b>TOTAL PERSONAL SERVICES</b>	<b>636,186</b>	<b>656,424</b>	<b>808,351</b>	<b>930,442</b>	<b>15.10%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	6,758	4,737	7,000	7,000	0.00%
30-07 SMALL TOOLS	4,786	3,265	1,500	3,500	133.33%
30-91 LOSS ON DISP. FIXED ASSETS	0	2,828	0	0	0.00%
31-04 OTHER CONTRACTUAL SERVICES	0	0	45,000	45,000	0.00%
40-01 TRAVEL	1,153	916	1,700	1,700	0.00%
40-02 SCHOOL AND TRAINING	1,876	1,793	2,500	2,900	16.00%
40-03 SAFETY	1,527	953	2,100	2,100	0.00%
40-04 SAFETY PROGRAMS	200	180	300	300	0.00%
41-00 COMMUNICATIONS	163	0	0	0	0.00%
41-01 TELEPHONE	3,932	2,466	4,200	6,000	42.86%
41-03 RADIO & PAGER	216	166	150	2,000	1233.33%
42-10 EQUIP. SERVICES - REPAIRS	104,183	79,240	75,355	76,855	1.99%
42-11 EQUIP. SERVICES - FUEL	17,226	21,448	20,000	20,500	2.50%
44-02 EQUIPMENT RENTAL	0	75	200	200	0.00%
46-00 REPAIR AND MAINTENANCE	141	897	1,000	1,000	0.00%
46-04 EQUIP. MAINTENANCE	138	689	500	1,000	100.00%
46-12 ROAD REPAIRS	5,171	5,380	10,000	10,000	0.00%
47-00 PRINTING AND BINDING	246	0	200	200	0.00%
49-00 OTHER CURRENT CHARGES	1,675	585	2,000	2,000	0.00%
51-00 OFFICE SUPPLIES	1,276	1,244	900	1,200	33.33%
51-03 OFFICE EQUIP. < \$250	119	13	200	200	0.00%
52-00 OPERATING SUPPLIES	18,051	12,801	12,000	12,000	0.00%
52-07 UNIFORMS	6,051	5,315	4,000	5,500	37.50%
52-09 OTHER CLOTHING	1,864	1,450	2,200	2,250	2.27%
52-21 NEW INSTALLATIONS SUPPLY	37,306	29,987	30,000	30,000	0.00%
52-22 REPAIR SUPPLIES	200,537	226,623	200,000	200,000	0.00%
59-00 DEPRECIATION/AMORTIZATION	390,988	745,948	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>805,583</b>	<b>1,148,999</b>	<b>423,005</b>	<b>433,405</b>	<b>2.46%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	0	0	0	12,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,441,769</b>	<b>\$1,805,423</b>	<b>\$1,231,356</b>	<b>\$1,375,847</b>	<b>11.73%</b>

# PUBLIC WORKS WASTEWATER



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
WASTEWATER TREATMENT	19	19	19.5	19.5
WASTEWATER COLLECTION	15	15	15	15

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WASTEWATER TREATMENT**

420.3040.535

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	575,658	592,586	619,413	634,829	2.49%
10-30 OTHER SALARIES	1,485	1,500	3,000	3,000	0.00%
10-40 OVERTIME	37,832	24,499	21,500	21,500	0.00%
25-01 FICA	46,694	46,619	46,394	47,470	2.32%
25-03 RETIREMENT CONTRIBUTIONS	23,344	23,678	25,740	32,190	25.06%
25-04 LIFE/HEALTH INSURANCE	67,402	75,190	87,816	135,739	54.57%
29-00 GENERAL & MERIT INC.	0	0	38,249	56,089	46.64%
<b>TOTAL PERSONAL SERVICES</b>	<b>752,415</b>	<b>764,072</b>	<b>842,112</b>	<b>930,817</b>	<b>10.53%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	4,978	4,360	4,500	6,000	33.33%
30-07 SMALL TOOLS	0	0	0	1,000	0.00%
30-91 LOSS ON DISP. OF FIXED ASSETS	0	4,627	0	0	0.00%
31-00 PROFESSIONAL SERVICES	18,536	10,955	10,000	10,000	0.00%
31-04 OTHER CONTRACTUAL SERVICES	78,718	73,116	75,000	80,000	6.67%
40-01 TRAVEL	542	760	500	500	0.00%
40-02 SCHOOL AND TRAINING	1,300	2,084	1,000	1,600	60.00%
40-03 SAFETY	1,602	1,146	1,500	1,000	-33.33%
40-04 SAFETY PROGRAMS	0	0	100	1,000	900.00%
41-01 TELEPHONE	2,663	1,622	2,700	4,440	64.44%
41-03 RADIO & PAGER	91	77	100	2,500	2400.00%
42-02 POSTAGE & FREIGHT	221	106	150	150	0.00%
42-10 EQUIP.SERVICES - REPAIRS	19,612	9,877	8,612	12,500	45.15%
42-11 EQUIP. SERVICES - FUEL	2,342	2,758	2,500	2,500	0.00%
43-01 ELECTRICITY	369,876	458,716	402,500	515,000	27.95%
43-02 WATER, SEWER, GARBAGE	5,432	12,857	9,000	16,000	77.78%
44-00 RENTALS & LEASES	2,616	4,316	2,600	0	-100.00%
44-02 EQUIPMENT RENTAL	0	350	500	5,000	900.00%
46-00 REPAIR AND MAINTENANCE	28,500	22,654	35,000	35,000	0.00%
46-02 BUILDINGS & GROUND MAINT.	19,755	16,742	20,000	20,000	0.00%
46-04 EQUIP. MAINTENANCE	36,862	29,662	25,000	35,000	40.00%
46-06 OTHER MAINTENANCE	269	414	500	500	0.00%
49-00 OTHER CURRENT CHARGES	6,775	8,385	7,500	7,800	4.00%
49-08 HAZARDOUS WASTE DISPOSAL	524	983	1,000	1,000	0.00%
51-00 OFFICE SUPPLIES	1,100	1,089	1,000	0	-100.00%
51-01 STATIONERY	0	0	0	300	0.00%
51-02 OTHER OFFICE SUPPLIES	280	17	0	600	0.00%
51-03 OFFICE EQUIPMENT< \$250	0	0	0	100	0.00%
52-00 OPERATING SUPPLIES	27,501	19,039	22,000	22,000	0.00%
52-02 FUEL	8,887	3,781	10,000	10,000	0.00%
52-03 OIL & LUBE	1,833	1,843	2,500	2,000	-20.00%
52-07 UNIFORMS	3,400	3,600	3,500	4,200	20.00%
52-09 OTHER CLOTHING	2,096	1,700	2,000	2,000	0.00%
52-10 JANITORIAL SUPPLIES	350	788	1,000	1,000	0.00%
52-80 CHEMICALS	204,889	233,702	250,000	250,000	0.00%

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WASTEWATER TREATMENT**

CONTINUED

420.3040.535		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
ACCOUNT DESCRIPTION		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
54-01	MEMBERSHIPS	179	180	180	0	-100.00%
59-00	DEPRECIATION/AMORTIZATION	1,716,977	2,427,667	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>2,568,706</b>	<b>3,359,973</b>	<b>902,442</b>	<b>1,050,690</b>	<b>16.43%</b>
<b>TOTAL EXPENSES</b>		<b>\$3,321,121</b>	<b>\$4,124,045</b>	<b>\$1,744,554</b>	<b>\$1,981,507</b>	<b>13.58%</b>

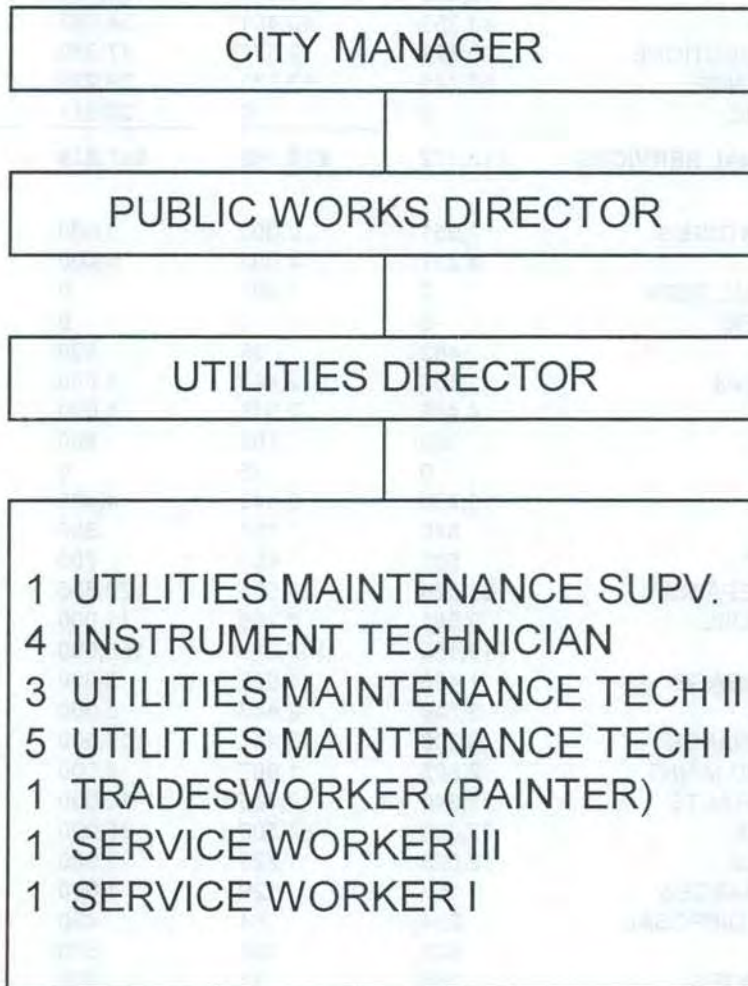
**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
WASTEWATER COLLECTIONS**

420.3041.535

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	358,480	381,285	418,474	443,541	5.99%
10-30 OTHER SALARIES	5,586	5,655	0	0	0.00%
10-40 OVERTIME	6,639	15,575	20,000	20,000	0.00%
25-01 FICA	27,673	29,890	31,153	33,211	6.61%
25-03 RETIREMENT CONTRIBUTIONS	12,870	14,301	15,514	21,159	36.39%
25-04 LIFE/HEALTH INSURANCE	47,544	61,767	76,304	101,980	33.65%
29-00 GENERAL & MERIT INC.	0	0	25,749	39,075	51.75%
<b>TOTAL PERSONAL SERVICES</b>	<b>458,792</b>	<b>508,473</b>	<b>587,194</b>	<b>658,966</b>	<b>12.22%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,104	1,772	1,500	1,300	-13.33%
30-05 COUNTY LAND FILL	262	393	500	3,000	500.00%
30-07 SMALL TOOLS	835	569	1,000	1,000	0.00%
30-91 LOSS ON DISPOSAL OF FIXED ASSET	2,068	4,460	0	0	0.00%
40-01 TRAVEL	492	789	500	500	0.00%
40-02 SCHOOL AND TRAINING	1,867	1,765	3,000	2,500	-16.67%
40-03 SAFETY	1,508	1,502	1,000	1,500	50.00%
40-04 SAFETY PROGRAMS	15	23	150	150	0.00%
41-01 TELEPHONE	2,115	2,227	3,800	4,800	26.32%
41-03 RADIO & PAGER	636	504	600	965	60.83%
42-02 POSTAGE & FREIGHT	249	90	400	400	0.00%
42-10 EQUIP. SERVICES - REPAIRS	74,627	75,611	87,195	88,695	1.72%
42-11 EQUIP. SERVICES - FUEL	10,743	14,820	14,000	14,000	0.00%
43-01 ELECTRICITY	1,784	4,107	4,200	4,200	0.00%
44-02 EQUIPMENT RENTAL	0	4,279	500	500	0.00%
46-00 REPAIR AND MAINTENANCE	474	3,000	500	500	0.00%
46-02 BUILDINGS & GROUND MAINT.	0	750	1,000	500	-50.00%
46-04 EQUIP. MAINTENANCE	4,559	3,523	5,200	4,000	-23.08%
46-12 ROAD REPAIRS	8,577	14,775	20,000	20,000	0.00%
47-05 PHOTO AND VIDEO	78	0	450	250	-44.44%
49-00 OTHER CURRENT CHARGES	1,133	161	1,000	1,000	0.00%
51-01 STATIONERY	80	91	150	100	-33.33%
51-02 OTHER OFFICE SUPPLIES	124	73	200	200	0.00%
51-03 OFFICE EQUIP. < \$250	250	1,130	500	500	0.00%
52-00 OPERATING SUPPLIES	44,837	43,879	55,000	60,000	9.09%
52-07 UNIFORMS	2,748	2,840	3,600	3,600	0.00%
52-09 OTHER CLOTHING	1,714	1,509	1,000	1,500	50.00%
52-10 JANITORIAL SUPPLIES	144	93	200	200	0.00%
52-80 CHEMICALS	540	1,412	2,500	1,500	-40.00%
54-02 BOOKS, PUBS, SUBS.	0	0	100	0	-100.00%
59-00 DEPRECIATION/AMORTIZATION	550,679	643,297	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>714,242</b>	<b>829,444</b>	<b>209,745</b>	<b>217,360</b>	<b>3.63%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,173,034</b>	<b>\$1,337,917</b>	<b>\$796,939</b>	<b>\$876,326</b>	<b>9.96%</b>



# PUBLIC WORKS MAINTENANCE



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
UTILITY MAINTENANCE	16	16	16	16

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
MAINTENANCE**

420.4050.536

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	557,173	517,041	467,716	491,999	5.19%
10-30 OTHER SALARIES	10,962	10,973	0	0	0.00%
10-40 OVERTIME	12,629	14,474	20,920	20,920	0.00%
25-01 FICA	43,385	40,451	34,767	36,395	4.68%
25-03 RETIREMENT CONTRIBUTIONS	20,578	19,677	17,380	23,408	34.68%
25-04 LIFE/HEALTH INSURANCE	67,745	63,573	78,234	111,368	42.35%
29-00 GENERAL & MERIT INC.	0	0	28,811	43,339	50.43%
<b>TOTAL PERSONAL SERVICES</b>	<b>712,472</b>	<b>666,189</b>	<b>647,828</b>	<b>727,429</b>	<b>12.29%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	2,651	2,009	3,000	3,000	0.00%
30-07 SMALL TOOLS	4,227	4,002	5,000	5,000	0.00%
31-04 OTHER PROFESSIONAL SERV	0	3,483	0	0	0.00%
40-00 TRAVEL AND PER DIEM	-5	0	0	0	0.00%
40-01 TRAVEL	462	39	500	500	0.00%
40-02 SCHOOL AND TRAINING	3,654	2,429	4,000	4,000	0.00%
40-03 SAFETY	4,476	2,918	5,000	5,000	0.00%
40-04 SAFETY PROGRAMS	290	109	500	500	0.00%
41-00 COMMUNICATIONS	0	35	0	0	0.00%
41-01 TELEPHONE	3,730	3,446	4,400	4,400	0.00%
41-03 RADIO & PAGER	840	597	690	1,950	182.61%
42-02 POSTAGE & FREIGHT	502	453	700	700	0.00%
42-10 EQUIP. SERVICES - REPAIRS	28,524	27,506	25,836	27,336	5.81%
42-11 EQUIP. SERVICES - FUEL	9,681	8,768	11,000	11,000	0.00%
43-01 ELECTRICITY	119,186	147,975	155,000	155,000	0.00%
43-02 WATER, SEWER, GARBAGE	1,493	1,986	3,000	3,000	0.00%
44-02 EQUIPMENT RENTAL	3,748	2,443	5,000	5,000	0.00%
46-00 REPAIR AND MAINTENANCE	9,308	3,444	15,000	15,000	0.00%
46-02 BUILDINGS & GROUND MAINT.	2,805	1,907	4,500	4,500	0.00%
46-03 EQUIP. MAINT. CONTRACTS	11,840	9,735	10,000	10,000	0.00%
46-04 EQUIP. MAINTENANCE	73,099	84,506	85,000	85,000	0.00%
46-06 OTHER MAINTENANCE	2,026	1,720	2,000	2,000	0.00%
49-00 OTHER CURRENT CHARGES	158	129	1,000	1,000	0.00%
49-08 HAZARDOUS WASTE DISPOSAL	234	64	450	0	-100.00%
51-01 STATIONERY	835	938	600	600	0.00%
51-02 OTHER OFFICE SUPPLIES	285	35	200	200	0.00%
51-03 OFFICE EQUIP. < \$250	0	570	400	400	0.00%
52-00 OPERATING SUPPLIES	38,110	26,284	40,000	40,000	0.00%
52-02 FUEL	1,776	848	2,500	2,500	0.00%
52-03 OIL & LUBE	585	166	700	700	0.00%
52-07 UNIFORMS	4,410	3,401	4,800	4,800	0.00%
52-09 OTHER CLOTHING	2,319	1,584	2,100	2,100	0.00%
52-10 JANITORIAL SUPPLIES	200	195	350	350	0.00%
52-80 CHEMICALS	113,648	126,745	130,000	130,000	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	0	0	200	200	0.00%
59-00 DEPRECIATION	301,657	326,924	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>746,754</b>	<b>797,393</b>	<b>523,426</b>	<b>525,736</b>	<b>0.44%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
WATER & SEWER FUND  
MAINTENANCE**

CONTINUED

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b>420.4050.536</b>					
<b>NON-OPERATING EXPENSES</b>					
60-40 MACHINERY EQUIP	0	0	4,000	4,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,459,226</b>	<b>\$1,463,582</b>	<b>\$1,175,254</b>	<b>\$1,257,165</b>	<b>6.97%</b>

## CIP PROJECTS - WATER/SEWER FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>WATER PRODUCTION</b>							
03K05	Vulnerability Assessment Security Survey	80,000					80,000
03K07	Water Plant Security System	72,000	75,000				147,000
03K13	Water Plant Painting - 600	20,000	20,000	20,000	20,000	20,000	100,000
04K24	Water Quality Improvement		10,000,000	10,000,000			20,000,000
	IMPROVEMENT TOTALS	172,000	10,095,000	10,020,000	20,000	20,000	20,327,000
02K01	Solana Pump Station Upgrade	250,000					250,000
03K16	Chlorine Regulators - 611	20,000	10,000			25,000	55,000
03K03	Filter Media	22,000	22,000	22,000	22,000	22,000	110,000
03K50	Delroyd Gearbox Rebuild	26,000	27,000	28,000	29,000	30,000	140,000
03K19	Filter Headloss and Turbidity	17,000					17,000
03K20	HSP Control Upgrades	20,000	20,000	20,000	20,000		80,000
03K22	Chemical & Electrical Raceway Rplcmnt.	25,000					25,000
03K21	Washwater Transfer & Sludge Pumps	20,000	20,000	20,000	20,000	20,000	100,000
03K18	Filters #1 & 2 Canopy - 615	23,500					23,500
03K23	Plant Data Charts - 619	20,000	15,000				35,000
04K25	Landscaping Solana Pump Station - 392		50,000				50,000
04K38	High Service Pump Rebuilds		15,000		15,000		30,000
	REPLACEMENT TOTALS	443,500	179,000	90,000	106,000	97,000	915,500
<b>GRAND TOTAL WATER PRODUCTION</b>		<b>615,500</b>	<b>10,274,000</b>	<b>10,110,000</b>	<b>126,000</b>	<b>117,000</b>	<b>21,242,500</b>
<b>WATER DISTRIBUTION</b>							
03L02	Water Transmission Mains	250,000	250,000	250,000	250,000	250,000	1,250,000
03L14	Pick-Up for Locator	22,000					22,000
04L15	Trailer Mounted Mini Wellpoint/Locator		15,000				15,000
04L06	Electronic Read Water Meters		1,300,000	1,300,000			2,600,000
04L30	Large Meter Tester		8,000				8,000
04L31	Ground Penetrating Radar Machine		44,000				44,000
	IMPROVEMENT TOTALS	272,000	1,617,000	1,550,000	250,000	250,000	3,939,000
03L25	Park Shore/Harbor Bridge Utility Relocation	183,000					183,000
03L26	Hydrant Refinishing	25,000	25,000	25,000	25,000	25,000	125,000
04L28	Mini Excavator (Track Hoe)		38,000				38,000
	REPLACEMENT TOTALS	208,000	63,000	25,000	25,000	25,000	346,000
<b>GRAND TOTAL WATER DISTRIBUTION</b>		<b>480,000</b>	<b>1,680,000</b>	<b>1,575,000</b>	<b>275,000</b>	<b>275,000</b>	<b>4,285,000</b>
<b>WASTEWATER TREATMENT</b>							
03M14	Vulnerability Assessment Security Survey	40,000					40,000
03M17	Wastewater Plant Security System	80,000					80,000
04M22	Metal HIP Roof		75,000				75,000
	IMPROVEMENT TOTALS	120,000	75,000	0	0	0	195,000
03M01	Replace Diffusors in Aeration Basins	50,000					50,000
03M23	Scada System Upgrade WW Treatment	36,750					36,750
03M08	TH-62 Telescopic Loader	69,825					69,825
03M20	Return Activated Sludge VFD	26,250	27,563	28,941	30,388	31,907	145,049
03M21	Return Mixed Liquor Pumps/Motor	35,000		36,750		38,588	110,338
03M07	Reuse Water Transfer Pumps	21,000		22,500		24,000	67,500
03M15	Sludge Processing Heater Assembly	15,000			17,000		32,000
04M10	Filter Rehabilitation		77,000		40,000	40,000	157,000

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>WASTEWATER TREATMENT (Cont'd)</b>							
04M13	Floating Mixer/Filter Sub Pumps		15,000	16,000	17,000	18,000	66,000
06M18	Pick-Up Truck				31,000		31,000
	REPLACEMENT TOTALS	253,825	119,563	104,191	135,388	152,495	765,462
<b>GRAND TOTAL WASTEWATER TREATMENT</b>		<b>373,825</b>	<b>194,563</b>	<b>104,191</b>	<b>135,388</b>	<b>152,495</b>	<b>960,462</b>
<b>WASTEWATER COLLECTIONS</b>							
04N13	Digital TV Software Upgrade		24,000				24,000
	IMPROVEMENT TOTALS	0	24,000	0	0	0	24,000
03N04	Replace Sewer Mains, Laterals & Manholes	300,000	300,000	300,000	300,000	300,000	1,500,000
03N07	Park Shore/Harbor Bridge Utility Relocation	183,000					183,000
03N08	Collections Warehouse Improvements	37,500					37,500
	REPLACEMENT TOTALS	520,500	300,000	300,000	300,000	300,000	1,720,500
<b>GRAND TOTAL WASTEWATER COLLECTIONS</b>		<b>520,500</b>	<b>324,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,744,500</b>
<b>UTILITIES MAINTENANCE</b>							
03X27	Reline Pump Station Wet Wells	18,000	19,000	19,000	20,000	21,000	97,000
04X10	Standby Generators for WW P.S.		70,000	65,000	65,000	65,000	265,000
	IMPROVEMENT TOTALS	18,000	89,000	84,000	85,000	86,000	362,000
03X01	Wellfield Equipment Upgrades	55,000	55,000	50,000	50,000	50,000	260,000
03X12	Pump Station/Water SCADA Upgrade	36,000					36,000
03X07	P.S. Power Svc/Control Panel Upgrades	30,000	31,500	34,500	36,225	38,500	170,725
04X04	L.S. Submersible Pumps		55,500	57,500	60,375	63,000	236,375
04X03	L.S. Conversion P.S. (24) Parkshore		75,000	75,000	75,000	75,000	300,000
04X06	Service Truck Replacement		75,000	50,000			125,000
	REPLACEMENT TOTALS	121,000	292,000	267,000	221,600	226,500	1,128,100
<b>GRAND TOTAL UTILITIES MAINTENANCE</b>		<b>139,000</b>	<b>381,000</b>	<b>351,000</b>	<b>306,600</b>	<b>312,500</b>	<b>1,490,100</b>
<b>TOTAL WATER/SEWER FUND</b>		<b>2,128,825</b>	<b>12,853,563</b>	<b>12,440,191</b>	<b>1,142,988</b>	<b>1,156,995</b>	<b>29,722,562</b>

PROJECT	DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT	PROJECT
TOTAL	2007	2008	2009	2004	2005	2006	DESCRIPTION	DESCRIPTION
68,000	18,000	17,000	16,000	12,000			WASTEWATER TREATMENT (cont'd)	
57,000		21,000					04M13 Floating lift station sump pumps	
702,400	152,400	130,388	104,101	116,652	523,625		04M16 Pick-Up Truck	
280,900	142,400	132,400	104,101	124,682	323,482		REPLACEMENT TOTALS	
							GRAND TOTAL WASTEWATER TREATMENT	
							WASTEWATER COLLECTORS	
24,000				24,000			04M15 Digital TV for City of Ugoles	
24,000	0	0	0	24,000	0		IMPROVEMENT TOTALS	
1,900,000	300,000	300,000	300,000	300,000	300,000		04M18 Pressure Sewer Main, Manholes & Manholes	
183,000					782,000		04M19 Part Sewer Main, BRIDGE GRIP, Replacement	
27,500					37,500		04M20 Collector, Manholes, Improvements	
1,100,500	300,000	300,000	300,000	300,000	600,500		REPLACEMENT TOTALS	
2,244,900	400,400	300,000	400,000	324,000	300,582		GRAND TOTAL WASTEWATER COLLECTION	
							UTILITIES MAINTENANCE	
37,000	21,000	20,000	18,000				04M21 Ream Pump Station Wet Well	
202,400	89,000	88,000	85,000				04M22 Standby Generator for WWS P-2	
360,000	100,000	88,000	84,000				IMPROVEMENT TOTALS	
200,000	80,000	80,000	80,000				04M23 Welder Equipment Upgrade	
20,000							04M24 Pump Station VSD/SCADA Upgrade	
178,125	38,000	38,250	34,000				04M25 2-2 Power Generator Panel Upgrade	
2,201,875	48,000	88,250	87,000	88,500			04M26 1-2 Swampland Pumps	
1,000,000	75,000	75,000	75,000	75,000			04M27 1-2 Collector P-2 (2nd) Replacement	
111,000					75,000		04M28 Service Truck Replacement	
1,158,100	328,000	321,800	342,000	342,000	152,000		REPLACEMENT TOTALS	
1,468,100	300,000	300,000	300,000	300,000			GRAND TOTAL UTILITIES MAINTENANCE	



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Naples

Beach

Fund

# City of Naples, Florida

## Fund Summary Page



**FUND: Naples Beach Fund**

### Fund Description

Naples and Beaches. Naples is defined by its beautiful beaches. There are 37 beach access points in the city, beginning at Sea Gate Drive and continuing south to 33rd Avenue South. Therefore, with such easy beach access, residents and visitors have ample opportunity to enjoy the non-commercial beauty of the Gulf of Mexico.

The purpose of the Naples Beach Fund is to track the costs of operating the City's public beaches and these accesses. The Fund includes four separate divisions:

- **Administration**- which is responsible for the revenues, collections and general operations of the fund
- **Fishing Pier**-where the costs of operating the pier are tracked, such as the fishing permit and utilities
- **Maintenance**- for general beach clean up
- **Enforcement**-for Security Specialists who monitor parking violations

The above Sections of the Beach Fund have separate reporting authority. Administration reports to Finance, the Fishing Pier and Maintenance are both part of the Community Services Department and Enforcement is part of the Police and Emergency Services Department.

### 2002-03 Significant Budgetary Issues

The budget for the Naples Beach Fund is \$1,254,457, which includes the use of \$126,737 cash reserves.

### REVENUES

The following list identifies the revenue sources to the Naples Beach Fund:

Collier County	\$300,000	Interlocal agreement due to sharing of beach by County residents
Tourist Development Tax	\$75,000	Grant for Beach end improvements
Meter Collections	\$400,000	Beach meters charge 25 cents for 20 minutes
Lowdermilk Park	\$20,000	Revenues from the Concessions at the park
Fishing Pier	\$40,000	Revenue from concessions at the pier
CAT/Boat Storage Fee	\$720	
City Fines	\$240,000	Parking meter fine violations
Late Fees	\$20,000	The City charges a fee for late payment on Fines
Collection Agency	\$20,000	Fees from accounts turned over to the collections agency
Interest Earnings	\$10,000	Average investable cash of \$100,000
Fireworks Donations	\$2,000	



*Fund Summary Page (continued)*

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**FUND: Naples Beach Fund**

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Because there is a continued use of reserve cash, staff has recommended that the revenue structure for this fund be evaluated, and recommendations for alternate or improved revenue sources be made prior to the adoption of the FY2003-04 budget.

**EXPENDITURES**

**Administration**

The budget of the Administration Division is \$547,660, a 10% increase over the 2001-02 budget of \$496,098.

Personal Services, budgeted at \$95,490 includes two positions, which is no change from the prior year. The total budget increase in personal services is 11%, primarily due to the increase in health insurance and general salary raises.

Operating Expenses increased 10% to \$452,170. The primary reason for this increase is due to adding in interfund service charge in the amount of \$37,173 for Information Systems. Self Insurance Charges increased nearly 50% to \$82,907. City Administration decreased by \$5,500 to \$277,700. These three interfund charges are for the entire fund. Special Events, which represents the funds for the annual July 4 fireworks, decreased slightly to \$35,000.

**Fishing Pier**

The budget of the Fishing Pier is \$27,000, a 2% decrease from the 2001-02 budget of \$27,570. There are no personnel in this division, and the primary expenditure is the Water/Sewer/Garbage service, budgeted at \$15,000 and Electricity, budgeted at \$6,000.

**Maintenance**

The budget of the Maintenance Division is \$209,347, an 11% increase over the 2001-02 budget.

There are 3.6 employees (3 full-time and 1 part-time) assigned to this division. Personal Services increased 6% or \$7,095 over the FY01-02 Adopted Budget, generally due to increase in salaries.

Operating Expenses are budgeted at \$90,350. The major operating expenses are \$34,000 for refuse collection. Other costs are general repair and maintenance supplies to ensure the cleanliness and safety of the beaches and beach-ends.

**Enforcement**

The budget of the Maintenance Division is \$339,930, a 1% increase over the 2001-02 budget.

The major cost in this division is the Personal Services costs, \$316,198, an increase of less than one percent. There are 7 Security Specialists in this division, a decrease of one part-time position.

Operating costs increased 12% to \$27,732. The major operating cost is the Vehicle Maintenance and Fuel, totaling \$13,632. Other costs include Printing for tickets (\$4,000), Supplies (\$4,000), and Employee Training Costs (\$1,500).

*Fund Summary Page (continued)*

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**FUND: Naples Beach Fund**

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**Capital**

In addition to the operational costs of the fund, the following capital projects are scheduled:

Beach Access Improvements	\$25,000
Software for Parking Tickets (to pay online)	\$15,620
Parking Rehab at Beach Ends	\$50,000
Beach Patrol Pick Up Truck Replacement	\$16,900
Beach Patrol ATV Replacement	\$5,000
Refuse Collection Pickup Truck Replacement	\$18,000
<b>Total</b>	<b>\$130,520</b>

These Capital projects and expenditures have been reviewed and determined to have negligible impact on this fund's future operating budget.

**Financial Summary**

<b>Beach Fund</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Revenues	1,374,045	1,056,300	1,127,720
Administration	437,051	496,098	547,660
Fishing Pier	10,494	25,570	27,000
Maintenance	154,367	189,002	209,347
Enforcement	594,434	335,277	339,930
Capital	0	132,447	130,520
Total Expenditures	\$1,196,346	1,180,394	1,254,457
<b>Change in Position</b>	<b>(\$177,699)</b>	<b>(\$124,094)</b>	<b>(\$126,737)</b>

**Accomplishments and Goals**

During FY02-03, staff will review options and recommend a method to control the fund's deficit.

**Decision Package**

This Department did not submit decision packages for consideration.

**FISCAL YEAR 2003  
NAPLES BEACH FUND  
STATEMENT OF CASH FLOW**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>\$363,300</b>
<b>ADD: BUDGETED REVENUES:</b>		
Fishing Pier Contract	\$40,000	
Lowdermilk Contract	20,000	
Meter Collections	400,000	
Parking Tickets	240,000	
Other Fines & Forfeitures	40,000	
Collier County	300,000	
Tourist Devel. Tax	75,000	
Miscellaneous Revenue	12,720	
		<b>\$1,127,720</b>
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$1,491,020</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$530,685	
Operations & Maintenance	232,645	
Transfer - Admin.	277,700	
Transfer - Self Insurance	82,907	
Capital Projects	130,520	
Contingency	0	
		<b>\$1,254,457</b>
<b>BUDGETED CASH FLOW</b>		<b>(\$126,737)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b>\$236,563</b>

(1) Audited Balance 9/30/01, less cash reserves budgeted Fiscal Year 2002.

**FISCAL YEAR 2003  
NAPLES BEACH FUND  
STATEMENT OF REVENUES, EXPENDITURES AND NET INCOME**

**ADD: BUDGETED REVENUES:**

Fishing Pier Contract	\$40,000	
Lowdermilk Contract	20,000	
Meter Collections	400,000	
Parking Tickets	240,000	
Other Fines & Forfeitures	40,000	
Collier County	300,000	
Tourist Devel. Tax	75,000	
Other Revenue	12,720	
	<u>1,127,720</u>	\$1,127,720

**LESS: BUDGETED EXPENDITURES:**

Personal Services	530,685	
Operations & Maintenance	232,645	
Transfer - Administration (1)	277,700	
Transfer - Self Insurance	82,907	
Capital Projects	-	
Depreciation	100,000	
Contingency	0	
	<u>1,223,937</u>	<u>\$1,223,937</u>

**BUDGETED NET INCOME**

(\$96,217)

**NOTE:** Budget schedule prepared on the full accrual accounting basis, consistent with preparation of annual audit report.

(1) Includes parks maintenance expense and cost of one police officer.

**CITY OF NAPLES  
NAPLES BEACH FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-2000</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
FISHING PIER CONTRACT	\$55,397	\$42,210	\$40,683	\$40,000	\$40,000
LOWDERMILK CONTRACT	20,509	26,337	23,245	24,000	20,000
METER COLLECTIONS	382,819	411,949	412,847	400,000	400,000
PARKING TICKETS	272,645	291,596	270,545	210,000	240,000
OTHER FINES & FORFEITUR	-	-	-	-	40,000
COLLIER COUNTY	227,808	252,122	235,845	240,000	300,000
DEP GRANTS	-	-	-	598,830	-
TOURIST DEVEL. TAX (1)	-	1,053,458	349,933	1,745,982	75,000
FEMA REIMBURSEMENT	263,336 (2)	-	-	-	-
OTHER REVENUE	<u>37,227</u>	<u>26,819</u>	<u>40,946</u>	<u>43,000</u>	<u>12,720</u>
<b>TOTAL BEACH FUND</b>	<b><u>\$1,259,741</u></b>	<b><u>\$2,104,491</u></b>	<b><u>\$1,374,044</u></b>	<b><u>\$3,301,812</u></b>	<b><u>\$1,127,720</u></b>

- (1) Rebuilding of outer half of fishing pier, T-groin project, Gordon Pass Dredging & Parker Sand Web.  
(2) Hurricane Georges beach debris clean-up.

# BEACH FUND



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
ADMINISTRATION	2	2	2	2
MAINTENANCE	3.6	3.6	3.6	3.6
ENFORCEMENT	7.7	7.7	7	7



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 430 NAPLES BEACH FUND

#	JOB TITLE	FY 2003 APPROVED
<b>ADMINISTRATION</b>		
1	Accountant	\$35,440
1	Meter Technician	30,942
<b>MAINTENANCE</b>		
1.6	Service Worker III	41,842
1	Service Worker II	20,381
1	Service Worker I	19,382
<b>ENFORCEMENT</b>		
7	Security Specialist	208,779
12.6	Total Approved Positions	356,766
	Regular Salaries	356,766
	Other Salaries & Wages	4,600
	Overtime	11,940
	Employer Payroll Expenses	125,820
	General & Merit Increase	<u>31,559</u>
		\$530,685

2003 APPRVD BUDGET	2003 DEPT REQUEST	2003 REVISED BUDGET	2003 BASE BUDGET	AUTHORIZED PERSONNEL
2	2	2	2	ADMINISTRATION
8.8	8.8	8.8	8.8	MAINTENANCE
7	7	7.7	7.7	ENFORCEMENT

**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND**

FUND 430

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL	APPROVED	CHANGE
				BUDGET		FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	290,246	282,454	362,551	356,766	-1.60%
10-30	OTHER SALARIES	4,643	7,240	4,600	4,600	0.00%
10-40	OVERTIME	19,126	17,734	11,940	11,940	0.00%
25-01	FICA	23,250	22,370	26,942	26,494	-1.66%
25-03	RETIREMENT CONTRIBUTIONS	10,682	10,492	12,165	16,806	38.15%
25-04	LIFE/HEALTH INSURANCE	37,988	42,715	71,295	82,520	15.74%
29-00	GENERAL & MERIT INC.	0	0	22,345	31,559	41.24%
<b>TOTAL PERSONAL EXPENSES</b>		<b>385,935</b>	<b>383,005</b>	<b>511,838</b>	<b>530,685</b>	<b>3.68%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	16,025	26,028	13,750	19,600	42.55%
30-01	CITY ADMINISTRATION	246,300	258,600	283,200	277,700	-1.94%
30-91	LOSS ON DISPOSAL OF FIXED ASSET	0	12,569	0	0	0.00%
31-04	OTHER CONTRACTUAL SVCS	65	0	240	0	-100.00%
40-01	TRAVEL	365	0	1,500	1,500	0.00%
40-02	SCHOOL AND TRAINING	400	0	1,500	1,500	0.00%
41-00	COMMUNICATIONS	465	214	900	1,000	11.11%
41-01	TELEPHONE	897	412	0	0	0.00%
42-02	POSTAGE & FREIGHT	6,000	3,400	6,000	6,000	0.00%
42-10	EQUIP.SERVICES - REPAIRS	13,304	18,470	16,739	18,822	12.44%
42-11	EQUIP. SERVICES - FUEL	5,405	6,126	6,200	6,700	8.06%
43-01	ELECTRICITY	4,712	5,099	5,980	6,000	0.33%
43-02	WATER, SEWER, GARBAGE	42,998	41,477	51,000	49,000	-3.92%
44-00	RENTALS & LEASES	1,556	3,399	1,800	2,000	11.11%
44-02	EQUIPMENT RENTAL	5,111	7,027	0	0	0.00%
45-22	SELF INS. PROPERTY DAMAGE	67,000	70,400	55,500	82,907	49.38%
46-00	REPAIR AND MAINTENANCE	23,181	18,073	15,000	21,500	43.33%
47-00	PRINTING AND BINDING	5,696	3,136	4,000	4,000	0.00%
47-06	DUPLICATING	0	299	300	300	0.00%
49-02	INFORMATION SERVICES	0	0	0	37,173	0.00%
49-05	SPECIAL EVENTS	49,119	30,312	50,000	35,000	-30.00%
51-00	OFFICE SUPPLIES	629	500	500	500	0.00%
52-00	OPERATING SUPPLIES	12,848	7,934	14,700	16,500	12.24%
52-04	BATTERIES	2,877	0	5,000	5,000	0.00%
52-07	UNIFORMS	0	150	200	200	0.00%
52-09	OTHER CLOTHING	200	300	100	350	250.00%
54-00	BOOKS,PUB,SUB,& MEMB	357	100	2,000	0	-100.00%
59-00	DEPRECIATION	174,251	293,560	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>679,761</b>	<b>807,585</b>	<b>536,109</b>	<b>593,252</b>	<b>10.66%</b>



**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND**

FUND 430

ACCOUNT DESCRIPTION		99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T BUILDING	0	0	75,000	75,000	0.00%
60-40	MACHINERY EQUIP	0	0	6,750	5,000	-25.93%
60-70	VEHICLES	0	0	50,697	34,900	-31.16%
60-81	COMPUTER SOFTWARE	0	0	0	15,620	0.00%
91-51	HEALTH INSURANCE	0	5,756	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>0</b>	<b>5,756</b>	<b>132,447</b>	<b>130,520</b>	<b>-1.45%</b>
<b>TOTAL EXPENSES</b>		<b>\$1,065,696</b>	<b>\$1,196,346</b>	<b>\$1,180,394</b>	<b>\$1,254,457</b>	<b>6.27%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND  
ADMINISTRATION**

430.1001.545

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	60,937	50,597	64,326	66,382	3.20%
10-30 OTHER SALARIES	0	0	4,600	4,600	0.00%
10-40 OVERTIME	245	0	0	0	0.00%
25-01 FICA	4,704	3,734	4,779	4,888	2.28%
25-03 RETIREMENT CONTRIBUTIONS	2,165	1,306	1,299	2,942	126.48%
25-04 LIFE/HEALTH INSURANCE	7,398	5,778	6,906	10,850	57.11%
29-00 GENERAL & MERIT INC.	0	0	3,981	5,828	46.40%
<b>TOTAL PERSONAL SERVICES</b>	<b>75,449</b>	<b>61,415</b>	<b>85,891</b>	<b>95,490</b>	<b>11.18%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	748	509	500	500	0.00%
30-01 CITY ADMINISTRATION	246,300	258,600	283,200	277,700	-1.94%
40-01 TRAVEL	365	0	1,000	1,000	0.00%
40-02 SCHOOL AND TRAINING	400	0	500	500	0.00%
41-00 COMMUNICATIONS	193	64	500	500	0.00%
42-02 POSTAGE & FREIGHT	6,000	3,400	6,000	6,000	0.00%
42-10 EQUIP. SERVICES - REPAIRS	1,235	1,039	607	690	13.67%
42-11 EQUIP. SERVICES - FUEL	1,195	1,133	1,100	1,100	0.00%
45-22 SELF INS. PROPERTY DAMAGE	67,000	70,400	55,500	82,907	49.38%
46-00 REPAIR AND MAINTENANCE	6,025	3,274	3,000	3,000	0.00%
47-06 DUPLICATING	0	299	300	300	0.00%
49-02 INFORMATION SERVICES	0	0	0	37,173	0.00%
49-05 SPECIAL EVENTS	49,119	30,312	50,000	35,000	-30.00%
51-00 OFFICE SUPPLIES	629	500	500	500	0.00%
52-00 OPERATING SUPPLIES	84	0	200	0	-100.00%
52-04 BATTERIES	2,877	0	5,000	5,000	0.00%
52-07 UNIFORMS	0	150	200	200	0.00%
52-09 OTHER CLOTHING	100	100	100	100	0.00%
54-00 BOOKS,PUB,SUB,& MEMB	357	100	2,000	0	-100.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>382,627</b>	<b>369,880</b>	<b>410,207</b>	<b>452,170</b>	<b>10.23%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
91-51 HEALTH INSURANCE	0	5,756	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>5,756</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$458,076</b>	<b>\$437,051</b>	<b>\$496,098</b>	<b>\$547,660</b>	<b>10.39%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND  
FISHING PIER**

430.1016.545

		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
ACCOUNT DESCRIPTION		ACTUALS	ACTUALS	BUDGET	APPROVED	CHANGE
FY 02 - 03						FY 02 - 03
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	0	652	650	500	-23.08%
31-04	OTHER CONTRACTUAL SVCS	65	0	240	0	-100.00%
41-00	COMMUNICATIONS	272	150	400	500	25.00%
43-01	ELECTRICITY	4,712	5,099	5,980	6,000	0.33%
43-02	WATER, SEWER, GARBAGE	10,965	0	17,000	15,000	-11.76%
44-00	RENTALS AND LEASES	1,556	3,399	1,800	2,000	11.11%
46-00	REPAIR AND MAINTENANCE	1,445	1,105	1,000	2,500	150.00%
52-00	OPERATING SUPPLIES	0	89	500	500	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>19,015</b>	<b>10,494</b>	<b>27,570</b>	<b>27,000</b>	<b>-2.07%</b>
<b>TOTAL EXPENSES</b>		<b>\$19,015</b>	<b>\$10,494</b>	<b>\$27,570</b>	<b>\$27,000</b>	<b>-2.07%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND  
MAINTENANCE**

430.1017.545

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	39,313	40,105	77,665	81,605	5.07%
10-30 OTHER SALARIES	4,643	7,240	0	0	0.00%
10-40 OVERTIME	4,594	2,815	1,000	1,000	0.00%
25-01 FICA	3,710	3,247	5,921	6,221	5.07%
25-03 RETIREMENT CONTRIBUTIONS	730	991	1,942	2,856	47.06%
25-04 LIFE/HEALTH INSURANCE	3,108	5,692	20,662	20,205	-2.21%
29-00 GENERAL & MERIT INC.	0	0	4,712	7,110	50.89%
<b>TOTAL PERSONAL SERVICES</b>	<b>56,098</b>	<b>60,090</b>	<b>111,902</b>	<b>118,997</b>	<b>6.34%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	13,679	24,867	12,000	18,000	50.00%
42-10 EQUIP. SERVICES - REPAIRS	6,800	7,041	8,000	8,000	0.00%
42-11 EQUIP. SERVICES - FUEL	1,783	1,344	2,100	2,100	0.00%
43-02 WATER, SEWER, GARBAGE	32,033	41,477	34,000	34,000	0.00%
46-00 REPAIR AND MAINTENANCE	14,775	13,694	11,000	16,000	45.45%
52-00 OPERATING SUPPLIES	9,368	5,654	10,000	12,000	20.00%
52-09 OTHER CLOTHING	100	200	0	250	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>78,538</b>	<b>94,277</b>	<b>77,100</b>	<b>90,350</b>	<b>17.19%</b>
<b>TOTAL EXPENSES</b>	<b>\$134,636</b>	<b>\$154,367</b>	<b>\$189,002</b>	<b>\$209,347</b>	<b>10.76%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
BEACH FUND  
ENFORCEMENT**

430.1018.545

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	189,996	191,752	220,560	208,779	-5.34%
10-40	OVERTIME	14,287	14,919	10,940	10,940	0.00%
25-01	FICA	14,836	15,389	16,242	15,385	-5.28%
25-03	RETIREMENT CONTRIBUTIONS	7,787	8,195	8,924	11,008	23.35%
25-04	LIFE/HEALTH INSURANCE	27,482	31,245	43,727	51,465	17.70%
29-00	GENERAL & MERIT INC.	0	0	13,652	18,621	36.40%
<b>TOTAL PERSONAL SERVICES</b>		<b>254,388</b>	<b>261,500</b>	<b>314,045</b>	<b>316,198</b>	<b>0.69%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	1,598	0	600	600	0.00%
30-91	LOSS ON DISPOSAL OF FIXED ASSETS	0	12,569	0	0	0.00%
40-01	TRAVEL	0	0	500	500	0.00%
40-02	SCHOOL AND TRAINING	0	0	1,000	1,000	0.00%
41-01	TELEPHONE	897	412	0	0	0.00%
42-10	EQUIP. SERVICES - REPAIRS	5,269	10,390	8,132	10,132	24.59%
42-11	EQUIP. SERVICES - FUEL	2,427	3,649	3,000	3,500	16.67%
44-02	EQUIPMENT RENTAL	5,111	7,027	0	0	0.00%
46-00	REPAIR AND MAINTENANCE	936	0	0	0	0.00%
47-00	PRINTING AND BINDING	5,696	3,136	4,000	4,000	0.00%
52-00	OPERATING SUPPLIES	3,396	2,191	4,000	4,000	0.00%
59-00	DEPRECIATION	174,251	293,560	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>199,581</b>	<b>332,934</b>	<b>21,232</b>	<b>23,732</b>	<b>11.77%</b>
<b>TOTAL EXPENSES</b>		<b>\$453,969</b>	<b>\$594,434</b>	<b>\$335,277</b>	<b>\$339,930</b>	<b>1.39%</b>

## CIP PROJECTS - NAPLES BEACH FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>BEACH FUND</b>							
03R02	Beach Access Improvements	25,000					25,000
03R13	HTE Click2Gov - Parking Tickets	15,620					15,620
03R05	Parking Lot Rehab Beach Ends	50,000	50,000	50,000	50,000	50,000	250,000
04R14	Selectron-Parking Tickets		31,050				31,050
	IMPROVEMENT TOTALS	90,620	81,050	50,000	50,000	50,000	321,670
03R12	Beach Patrol Pick-Up Truck	16,900					16,900
03R06	Beach Patrol A.T.V.	5,000		5,305		5,628	15,933
03R01	Ranger with Dumpster	18,000	18,000				36,000
	REPLACEMENT TOTALS	39,900	18,000	5,305	0	5,628	68,833
<b>GRAND TOTAL BEACH FUND</b>		<b>130,520</b>	<b>99,050</b>	<b>55,305</b>	<b>50,000</b>	<b>55,628</b>	<b>390,503</b>

CIP PROJECTS - NAPLES BEACH FUND

PROJECT	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT	CIP
TOTAL	2007	2008	2009	2010	2011	DESCRIPTION	PROJ
25,000					18,000	Beach Access Improvements	0302
15,000					15,000	W/E On-Street Parking Tickets	0303
250,000	50,000	50,000	50,000	50,000	50,000	Paving for Beach Access	0304
21,000					21,000	Beach Cleanup Trucks	0305
127,800	50,000	50,000	50,000	50,000	50,000	IMPROVEMENT TOTALS	
18,800					18,800	Beach Patrol Back-Up Truck	0306
15,000	5,000				5,000	Beach Patrol A.T.V.	0307
10,000					10,000	Pump with Pumpout	0308
5,000	5,000				5,000	REPLACEMENT TOTALS	
180,000	50,000	50,000	50,000	50,000	180,000	GRAND TOTAL - CIP - BEACH FUND	



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# Solid Waste Fund



# City of Naples, Florida

## Fund Summary Page



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**FUND:**           **Solid Waste**

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### **Fund Description**

The Solid Waste Fund is under the responsibility of the Public Works Department. It is responsible for the collection and disposal of commercial, residential, horticultural and recycling materials. The Residential Unit collects from more than 5,700 single-family homes and 6,300 multi-family units. The Commercial Unit collects from approximately 525 commercial customers and 350 condominiums.

### **2002-03 Significant Budgetary Issues**

The Solid Waste Fund budget for FY02-03 is \$5,338,227, which includes a reservation of fund balance in the amount of \$546,242. A reservation of fund balance means that budgeted expenditures are less than the budgeted revenues. Budgeted expenditures are \$4,791,985.

### **Revenues**

Revenues into the fund total \$5,338,227. There are three categories of revenue in this fund.

The primary revenue to the fund is the Solid Waste Fee for residential, multi-family and commercial pick-ups, collected via the bi-monthly utility bill. The city adjusts the fee annually in an amount equal to the Public Service Commission Price Index. For 2002-03, the annual rate for residential collection increased to \$227.70, or \$37.95 bi-monthly. Commercial and multi-family had similar (2.33%) increases.

The City charges for Special Pick-ups, such as demolition debris. For 2002-03, the fund expects to collect \$60,000.

Interest Earnings are budgeted at \$25,000.

### **Expenditures**

There are four separate divisions in the Solid Waste Fund, with 26 budgeted positions.

### **Administration**

Administration coordinates the activities of this fund, and is where the overhead-type costs are budgeted. The budget is \$1,883,846, which includes a reservation of fund balance in the amount of \$546,242. Excluding the reservation, the budget increased \$93,220 or 7.6%. Major costs include four budgeted positions, a curbside recycling service contract (\$220,000), Payment in Lieu of Taxes (\$302,100), Self Insurance (\$112,635) and General Fund Reimbursement (\$335,500).

### **Residential**

The Residential Division is responsible for the collection and disposal of all residential solid waste. The budget is \$1,057,252, which is \$157,948 more than last year's adopted budget.

*Fund Summary Page (continued)*

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**FUND: Solid Waste**

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**Horticultural**

The Horticultural Division is responsible for the collection and disposal of yard waste and horticultural debris. In August 2002, the City contracted with **T.F.R Enterprises**, to begin privatizing this service as of October 1. Privatization is expected to save the city over \$250,000 in the first year. The budget for 2002-03 is \$382,068, a decrease of \$272,610. Part of the decrease is due to moving one Solid Waste Supervisor from Horticulture to Administration; one Equipment Operator was moved to residential, and four (4) positions were eliminated with the privatization of this service

**Commercial**

The Commercial Division is responsible for the collection and disposal of commercial solid waste. The budget is \$1,764,561, which is \$74,711 more than last year's adopted budget.

**Capital Projects**

Capital Projects totalling \$250,500 are listed at the end of this section and are detailed in the City's Capital Improvement Program. Generally, this Fund's capital projects include replacement of two vehicles, a security system at the Solid Waste Facility and commercial waste compactors to replace dumpsters in key areas of town.

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>4,768,112</b>	<b>4,888,516</b>	<b>\$5,338,227</b>
Administration*	1,285,179	1,244,384	\$1,337,604
Residential	957,527	899,304	1,057,252
Horticulture	719,647	654,678	382,068
Commercial	1,610,912	1,689,850	1,764,561
Capital	0	400,300	250,500
<b>Total Expenditures</b>	<b>\$4,573,265</b>	<b>\$4,888,516</b>	<b>\$4,791,985</b>
Change in Financial Position	<b>\$194,847</b>	<b>0</b>	<b>\$546,242</b>

\* FY 02/03 Administration expense is shown reduced for the budgeted reserve.

**Accomplishments and Goals**

These can be included in future budget documents.

**Decision Package**

Two decision packages were included in the proposed budget and subsequently adopted:

Residential tonnage and landfill rate increase	\$9,514
Commercial tonnage and landfill rate increase	\$34,619

**FISCAL YEAR 2003  
SOLID WASTE FUND  
STATEMENT OF CASH FLOW**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>\$509,400</b>
<b>ADD: BUDGETED REVENUES:</b>		
Solid Waste Fees	\$5,253,227	
Other Income	<u>85,000</u>	<u>\$5,338,227</u>
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$5,847,627</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Administration	\$587,369	
Residential Pick-up	813,546	
Horticultural Waste	382,068	
Commercial Pick-up	914,735	
Landfill Charges	1,093,532	
Transfer - Administration	335,500	
Transfer - Self Insurance	112,635	
Transfer - Pmt in Lieu of Taxes (2)	302,100	
Capital Outlay	250,500	
Depreciation	<u>-</u>	<u>\$4,791,985</u>
<b>BUDGETED CASH FLOW</b>		<b>\$546,242</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u><u>\$1,055,642</u></u></b>

(1) Audited balance 9/30/01 less cash reserves budgeted fiscal year 2002.  
(2) 6% of revenues.

**FISCAL YEAR 2003  
SOLID WASTE FUND  
STATEMENT OF REVENUES, EXPENDITURES AND NET INCOME**

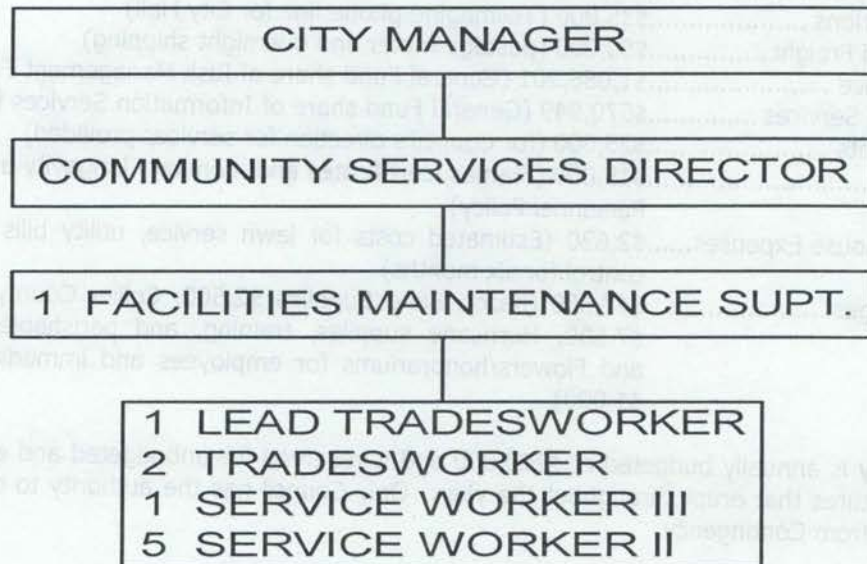
<b>ADD: BUDGETED REVENUES:</b>		
Solid Waste Fees	\$5,253,227	
Other Income	85,000	\$5,338,227
<b>LESS: BUDGETED EXPENDITURES:</b>		
Administration	587,369	
Residential Pick-up	813,546	
Horticultural Waste	382,068	
Commercial Pick-up	914,735	
Landfill Charges	1,093,532	
Transfer - Administration	335,500	
Transfer - Self Insurance	112,635	
Transfer - Pmt in Lieu of Taxes	302,100	
Capital Outlay	-	
Depreciation	375,000	\$4,916,485
<b>BUDGETED NET INCOME</b>		<b><u>\$421,742</u></b>

**NOTE:** Budget schedule prepared on the full accrual accounting basis, consistent with preparation of annual audit report.

**CITY OF NAPLES  
SOLID WASTE FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-00</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
SOLID WASTE FEES	\$3,852,596	\$4,256,087	\$4,534,944	\$4,800,000	\$5,253,227
SPECIAL PICK-UP FEES	69,475	60,241	80,224	60,000	60,000
LANDFILL FEES	241,690	313,468	110,136	-	-
SALE OF SURPLUS	13,511	3,040	8,663	-	-
OTHER REVENUE	<u>18,195</u>	<u>40,238</u>	<u>34,145</u>	<u>25,000</u>	<u>25,000</u>
<b>TOTAL SOLID WASTE</b>	<b><u>\$4,195,467</u></b>	<b><u>\$4,673,074</u></b>	<b><u>\$4,768,112</u></b>	<b><u>\$4,885,000</u></b>	<b><u>\$5,338,227</u></b>

# NON-DEPARTMENTAL/ FACILITIES MAINTENANCE



FY02/02 Adopted	FY01/02 Original Budget	FY00/02 Actual	
489,528	252,140	257,001	Facilities Maintenance
13,027,437	11,725,010	11,992,102	Non-Departmental
3,500,000	3,200,000	0	Contingency
45,022,965	47,182,150	42,249,103	Total

**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
FACILITIES MAINTENANCE	10	10	10	10

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 450 SOLID WASTE FUND**

**FY 2003 APPROVED**

**ADMINISTRATION**

1	Solid Waste Superintendent	\$49,349
1	Solid Waste Supervisor	39,199
1	Administrative Specialist II	24,995
1	Customer Service Representative	27,998

**RESIDENTIAL**

1	Solid Waste Supervisor	44,325
1	Equipment Operator III	34,197
4	Crew Leader III	137,072
8	Service Worker III	197,838

**HORTICULTURAL**

0	Equipment Operator III (5 employees, partial year)	5,076
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**COMMERCIAL**

1	Solid Waste Supervisor	42,453
6	Equipment Operator V	192,574
1	Service Worker III	22,374
26	Total Approved Positions	817,450
	Regular Salaries	817,450
	Overtime	37,500
	FY 2000 Retirement Incentive (1)	6,128
	Employer Payroll Expenses	278,579
	General & Merit Increase	<u>69,982</u>
		<b>\$1,209,639</b>

(1) Payable through FY 2015.

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
DEPARTMENT SUMMARY**

FUND 450				01 - 02		PERCENT
ACCOUNT DESCRIPTION		99 - 00	00 - 01	ORIGINAL	02 - 03	CHANGE
		ACTUALS	ACTUALS	BUDGET	APPROVED	FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	914,060	915,663	877,896	817,450	-6.89%
10-30	OTHER SALARIES	2,040	3,999	15,000	0	-100.00%
10-40	OVERTIME	169,398	76,692	46,500	37,500	-19.35%
25-01	FICA	84,083	74,987	65,396	60,925	-6.84%
25-03	RETIREMENT CONTRIBUTIONS	33,871	39,826	39,329	47,003	19.51%
25-04	LIFE/HEALTH INSURANCE	117,210	124,185	151,956	176,779	16.34%
29-00	GENERAL & MERIT INC.	0	0	54,440	69,982	28.55%
<b>TOTAL PERSONAL SERVICES</b>		<b>1,320,662</b>	<b>1,235,352</b>	<b>1,250,517</b>	<b>1,209,639</b>	<b>-3.27%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	4,433	5,008	2,000	1,600	-20.00%
30-01	CITY ADMINISTRATION	335,000	351,800	345,700	335,500	-2.95%
30-05	COUNTY LANDFILL	819,353	890,052	1,049,159	1,093,532	4.23%
30-15	WATER/SEWER ADMINISTRATION	37,800	0	0	0	0.00%
30-91	LOSS ON DISPOSAL OF FIXED ASSET	17,880	1,716	0	0	0.00%
31-04	OTHER CONTRACTUAL SERVICES	515,191	536,602	604,710	737,160	21.90%
38-01	PAYMENTS IN LIEU OF TAXES	259,500	278,100	284,100	302,100	6.34%
40-00	TRAVEL AND PER DIEM	12	0	0	0	0.00%
40-01	TRAVEL	128	31	800	720	-10.00%
40-02	SCHOOL AND TRAINING	504	713	1,250	2,950	136.00%
40-03	SAFETY	37	0	0	0	0.00%
40-04	SAFETY PROGRAMS	673	91	1,500	1,100	-26.67%
41-00	COMMUNICATIONS	2,500	2,488	0	0	0.00%
41-01	TELEPHONE	6,618	3,473	6,600	7,800	18.18%
41-03	RADIO & PAGER	350	126	0	1,200	0.00%
42-10	EQUIP. SERVICES - REPAIRS	378,193	479,634	479,827	384,986	-19.77%
42-11	EQUIP. SERVICES - FUEL	78,607	82,566	95,000	63,600	-33.05%
43-01	ELECTRICITY	8,965	7,914	8,165	10,680	30.80%
43-02	WATER, SEWER, GARBAGE	2,406	2,765	3,500	3,500	0.00%
44-02	EQUIPMENT RENTAL	44,226	27,082	43,000	44,100	2.56%
45-22	SELF INS. PROPERTY DAMAGE	71,100	74,700	75,400	112,635	49.38%
46-00	REPAIR AND MAINTENANCE	5,675	12,707	6,000	6,000	0.00%
47-00	PRINTING AND BINDING	4,015	3,833	4,500	4,500	0.00%
47-02	ADVERTISING (NON-LEGAL)	0	873	1,500	1,500	0.00%
47-06	DUPLICATING	0	0	1,200	1,200	0.00%
49-00	OTHER CURRENT CHARGES	1,500	0	0	0	0.00%
49-02	INFORMATION SERVICES	89,679	98,647	123,016	120,463	-2.08%
51-00	OFFICE SUPPLIES	2,334	2,100	1,700	1,700	0.00%
52-00	OPERATING SUPPLIES	26,467	17,064	21,300	16,800	-21.13%
52-07	UNIFORMS	6,644	6,141	6,812	6,120	-10.16%
52-09	OTHER CLOTHING	3,354	3,310	3,160	3,200	1.27%
52-10	JANITORIAL SUPPLIES	1,022	1,611	1,700	600	-64.71%
52-51	SOLID WASTE DUMPSTERS	43,155	79,451	65,000	65,000	0.00%
54-01	MEMBERSHIPS	561	319	800	1,300	62.50%
54-02	BOOKS, PUBS, SUBS.	142	168	300	300	0.00%
59-00	DEPRECIATION	318,415	351,970	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>3,086,439</b>	<b>3,323,055</b>	<b>3,237,699</b>	<b>3,331,846</b>	<b>2.91%</b>



**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
DEPARTMENT SUMMARY**

CONTINUED

FUND 450	ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b>NON-OPERATING EXPENSES</b>						
60-30	IMPROVEMENTS O/T/ BUILDING	0	0	296,400	54,000	-81.78%
60-40	MACHINERY EQUIP	0	0	15,400	24,000	55.84%
60-70	VEHICLES	0	0	88,500	172,500	94.92%
91-51	HEALTH INSURANCE	0	14,858	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>0</b>	<b>14,858</b>	<b>400,300</b>	<b>250,500</b>	<b>-37.42%</b>
<b>TOTAL EXPENSES</b>		<b>\$4,407,101</b>	<b>\$4,573,265</b>	<b>\$4,888,516</b>	<b>\$4,791,985</b>	<b>-1.97%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
ADMINISTRATION**

450.1201.534 ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	82,872	112,684	93,864	141,541	50.79%
10-30 OTHER SALARIES	0	3,999	0	0	0.00%
10-40 OVERTIME	20	131	500	500	0.00%
25-01 FICA	6,210	8,423	6,872	10,396	51.28%
25-03 RETIREMENT CONTRIBUTIONS	2,946	3,891	3,271	6,728	105.69%
25-04 LIFE/HEALTH INSURANCE	8,129	11,802	18,247	24,687	35.29%
29-00 GENERAL & MERIT INC.	0	0	6,027	10,743	78.25%
<b>TOTAL PERSONAL SERVICES</b>	<b>100,177</b>	<b>140,930</b>	<b>128,781</b>	<b>194,595</b>	<b>51.11%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	25	1,034	500	550	10.00%
30-01 CITY ADMINISTRATION	335,000	351,800	345,700	335,500	-2.95%
30-15 WATER/SEWER ADMINISTRATION	37,800	0	0	0	0.00%
30-91 LOSS ON DISPOSAL OF FIXED ASSET	17,880	1,716	0	0	0.00%
31-04 OTHER CONTRACTUAL SERVICES	197,354	245,460	247,129	226,800	-8.23%
38-01 PAYMENTS IN LIEU OF TAXES	259,500	278,100	284,100	302,100	6.34%
40-01 TRAVEL	30	31	500	520	4.00%
40-02 SCHOOL AND TRAINING	203	626	500	1,900	280.00%
40-03 SAFETY	37	0	0	0	0.00%
41-00 COMMUNICATIONS	2,500	2,488	0	0	0.00%
41-01 TELEPHONE	6,618	3,473	6,600	7,800	18.18%
41-03 RADIO & PAGER	278	54	0	400	0.00%
42-10 EQUIP. SERVICES - REPAIRS	3,520	595	5,261	5,261	0.00%
42-11 EQUIP. SERVICES - FUEL	512	558	1,000	1,000	0.00%
43-01 ELECTRICITY	1,010	7,169	4,025	5,400	34.16%
43-02 WATER, SEWER, GARBAGE	2,406	2,765	3,500	3,500	0.00%
44-02 EQUIPMENT RENTAL	0	0	0	1,200	0.00%
45-22 SELF INS. PROPERTY DAMAGE	71,100	74,700	75,400	112,635	49.38%
46-00 REPAIR AND MAINTENANCE	2,304	11,672	4,500	4,500	0.00%
47-00 PRINTING AND BINDING	4,015	3,833	4,500	4,500	0.00%
47-02 ADVERTISING (NON-LEGAL)	0	873	1,500	1,500	0.00%
47-06 DUPLICATING	0	0	1,200	1,200	0.00%
49-02 INFORMATION SERVICES	89,679	98,647	123,016	120,463	-2.08%
51-00 OFFICE SUPPLIES	2,334	2,100	1,700	1,700	0.00%
52-00 OPERATING SUPPLIES	909	2,968	1,500	1,500	0.00%
52-07 UNIFORMS	0	0	312	400	28.21%
52-09 OTHER CLOTHING	164	510	360	480	33.33%
52-10 OFFICE SUPPLIES	0	1,611	1,700	600	-64.71%
54-01 MEMBERSHIPS	561	319	800	1,300	62.50%
54-02 BOOKS, PUBS, SUBS.	142	168	300	300	0.00%
59-00 DEPRECIATION	29,774	36,121	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,065,655</b>	<b>1,129,391</b>	<b>1,115,603</b>	<b>1,143,009</b>	<b>2.46%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
ADMINISTRATION**

CONTINUED

450.1201.534	ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIP	0	0	0	0	0.00%
91-51	HEALTH INSURANCE	0	14,858	0	0	0.00%
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>14,858</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
	<b>TOTAL EXPENSES</b>	<b>\$1,165,832</b>	<b>\$1,285,179</b>	<b>\$1,244,384</b>	<b>\$1,337,604</b>	<b>7.49%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
RESIDENTIAL**

450.1222.534 ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	353,517	356,080	355,223	413,432	16.39%
10-40 OVERTIME	39,941	29,760	19,000	19,000	0.00%
25-01 FICA	30,111	29,560	26,354	30,892	17.22%
25-03 RETIREMENT CONTRIBUTIONS	12,869	13,410	13,931	20,882	49.90%
25-04 LIFE/HEALTH INSURANCE	44,649	54,890	59,781	93,300	56.07%
29-00 GENERAL & MERIT INC.	0	0	21,819	36,486	67.22%
<b>TOTAL PERSONAL SERVICES</b>	<b>481,087</b>	<b>483,700</b>	<b>496,108</b>	<b>613,992</b>	<b>23.76%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	228	616	500	550	10.00%
30-05 COUNTY LAND FILL	162,360	168,152	225,952	243,706	7.86%
40-00 TRAVEL AND PER DIEM	12	0	0	0	0.00%
40-01 TRAVEL	10	0	100	100	0.00%
40-02 SCHOOL AND TRAINING	49	87	250	550	120.00%
40-04 SAFETY PROGRAMS	186	91	500	600	20.00%
41-03 RADIO & PAGER	0	0	0	400	0.00%
42-10 EQUIP. SERVICES - REPAIRS	108,059	187,833	147,094	163,094	10.88%
42-11 EQUIP. SERVICES - FUEL	17,595	19,537	22,000	25,600	16.36%
52-00 OPERATING SUPPLIES	1,909	1,992	2,500	3,300	32.00%
52-07 UNIFORMS	2,723	2,763	3,000	3,640	21.33%
52-09 OTHER CLOTHING	1,173	1,380	1,300	1,720	32.31%
59-00 DEPRECIATION	85,540	91,376	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>379,844</b>	<b>473,827</b>	<b>403,196</b>	<b>443,260</b>	<b>9.94%</b>
<b>TOTAL EXPENSES</b>	<b>\$860,931</b>	<b>\$957,527</b>	<b>\$899,304</b>	<b>\$1,057,252</b>	<b>17.56%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
HORTICULTURAL**

450.1223.534

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	217,436	228,066	187,030	5,076	-97.29%
10-30 OTHER SALARIES	2,040	0	15,000	0	-100.00%
10-40 OVERTIME	110,532	16,314	9,000	0	-100.00%
25-01 FICA	26,609	18,304	14,052	374	-97.34%
25-03 RETIREMENT CONTRIBUTIONS	8,867	7,980	6,769	230	-96.60%
25-04 LIFE/HEALTH INSURANCE	38,547	30,601	30,062	1,388	-95.38%
29-00 GENERAL & MERIT INC.	0	0	11,619	0	-100.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>404,031</b>	<b>301,265</b>	<b>273,532</b>	<b>7,068</b>	<b>-97.42%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	3,471	435	500	0	-100.00%
30-05 COUNTY LAND FILL	1,335	3,066	8,000	0	-100.00%
31-04 OTHER CONTRACTUAL SERVICES	211,420	165,289	196,955	360,000	82.78%
40-01 TRAVEL	60	0	100	0	-100.00%
40-02 SCHOOL AND TRAINING	159	0	250	0	-100.00%
40-04 SAFETY PROGRAMS	400	0	500	0	-100.00%
41-03 RADIO & PAGER	48	48	0	0	0.00%
42-10 EQUIP. SERVICES - REPAIRS	116,525	111,968	128,841	15,000	-88.36%
42-11 EQUIP. SERVICES - FUEL	27,039	27,765	35,000	0	-100.00%
44-02 EQUIPMENT RENTAL	28,626	3,194	4,000	0	-100.00%
46-00 REPAIR AND MAINTENANCE	36	0	0	0	0.00%
52-00 OPERATING SUPPLIES	6,430	4,343	4,800	0	-100.00%
52-07 UNIFORMS	1,983	1,729	1,500	0	-100.00%
52-09 OTHER CLOTHING	1,310	800	700	0	-100.00%
59-00 DEPRECIATION	84,979	99,745	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>483,821</b>	<b>418,382</b>	<b>381,146</b>	<b>375,000</b>	<b>-1.61%</b>
<b>TOTAL EXPENSES</b>	<b>\$887,852</b>	<b>\$719,647</b>	<b>\$654,678</b>	<b>\$382,068</b>	<b>-41.64%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
SOLID WASTE  
COMMERCIAL**

450.1224.534

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	260,235	218,833	241,779	257,401	6.46%
10-40 OVERTIME	18,905	30,487	18,000	18,000	0.00%
25-01 FICA	21,153	18,700	18,118	19,263	6.32%
25-03 RETIREMENT CONTRIBUTIONS	9,189	14,545	15,358	19,163	24.78%
25-04 LIFE/HEALTH INSURANCE	25,885	26,892	43,866	57,404	30.86%
29-00 GENERAL & MERIT INC.	0	0	14,975	22,753	51.94%
<b>TOTAL PERSONAL SERVICES</b>	<b>335,367</b>	<b>309,457</b>	<b>352,096</b>	<b>393,984</b>	<b>11.90%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	709	2,923	500	500	0.00%
30-05 COUNTY LAND FILL	655,658	718,834	815,207	849,826	4.25%
31-04 OTHER CONTRACTUAL SERVICES	106,417	125,853	160,626	150,360	-6.39%
40-01 TRAVEL	28	0	100	100	0.00%
40-02 SCHOOL AND TRAINING	93	0	250	500	100.00%
40-04 SAFETY PROGRAMS	87	0	500	500	0.00%
41-03 RADIO & PAGER	24	24	0	400	0.00%
42-10 EQUIP. SERVICES - REPAIRS	150,089	179,238	198,631	201,631	1.51%
42-11 EQUIP. SERVICES - FUEL	33,461	34,706	37,000	37,000	0.00%
43-01 ELECTRICITY	7,955	745	4,140	5,280	27.54%
44-02 EQUIPMENT RENTAL	15,600	23,888	39,000	42,900	10.00%
46-00 REPAIR AND MAINTENANCE	3,335	1,035	1,500	1,500	0.00%
49-00 OTHER CURRENT CHARGES	1,500	0	0	0	0.00%
52-00 OPERATING SUPPLIES	17,219	7,761	12,500	12,000	-4.00%
52-07 UNIFORMS	1,938	1,649	2,000	2,080	4.00%
52-09 OTHER CLOTHING	707	620	800	1,000	25.00%
52-10 JANITORIAL SUPPLIES	1,022	0	0	0	0.00%
52-51 SOLID WASTE DUMPSTERS	43,155	79,451	65,000	65,000	0.00%
59-00 DEPRECIATION	118,122	124,728	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,157,119</b>	<b>1,301,455</b>	<b>1,337,754</b>	<b>1,370,577</b>	<b>2.45%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,492,486</b>	<b>\$1,610,912</b>	<b>\$1,689,850</b>	<b>\$1,764,561</b>	<b>4.42%</b>

## CIP PROJECTS - SOLID WASTE

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>SOLID WASTE</b>							
03P17	Roll-Off Compactor Infrastructure	54,000	26,000	26,000	26,000		132,000
03P13	Solid Waste Facility Security	24,000					24,000
04P22	Horticultural Debris Collection Vehicle		158,000	165,200	86,300	89,000	498,500
04P06	New Horticultural Transfer Site		250,000				250,000
	IMPROVEMENT TOTALS	78,000	434,000	191,200	112,300	89,000	904,500
03P33	Residential Refuse Truck	146,000		154,900			300,900
03P21	Residential Satellite Collection Vehicles	26,500	27,300	28,100	28,900	29,800	140,600
04P11	Commercial Front-End Loading Refuse Truck		155,000		188,900		343,900
	REPLACEMENT TOTALS	172,500	182,300	183,000	217,800	29,800	785,400
<b>GRAND TOTAL SOLID WASTE</b>		<b>250,500</b>	<b>616,300</b>	<b>374,200</b>	<b>330,100</b>	<b>118,800</b>	<b>1,689,900</b>

# CIP PROJECTS - SOLID WASTE

CIP PROJECT	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2008	DEPT REQUEST 2009	DEPT REQUEST 2007	PROJECT TOTAL
0317	Residential Refuse Truck	140,000	154,000	154,000	154,000	300,000	804,000
0318	Residential Refuse Collection Vehicle	28,000	28,000	28,000	28,000	140,000	252,000
0411	Commercial Refuse Truck	112,500	142,500	142,500	142,500	285,000	625,000
<b>REPLACEMENT TOTALS</b>		<b>380,500</b>	<b>448,500</b>	<b>448,500</b>	<b>448,500</b>	<b>890,000</b>	<b>1,776,000</b>
0402	Household Transfer Station	78,000	414,000	104,200	112,500	88,000	804,800
<b>IMPROVEMENT TOTALS</b>		<b>78,000</b>	<b>414,000</b>	<b>104,200</b>	<b>112,500</b>	<b>88,000</b>	<b>804,800</b>
0403	New Household Transfer Station		250,000	158,500	88,500	80,000	577,000
0404	Household Debris Collection Vehicle		125,000	158,500	88,500	80,000	452,000
0405	Solid Waste Facility Renovation	24,000	28,000	28,000	28,000	132,000	246,000
0406	Residential Transfer Station	24,000	28,000	28,000	28,000	132,000	246,000
<b>GRAND TOTAL SOLID WASTE</b>		<b>614,500</b>	<b>1,086,000</b>	<b>1,114,700</b>	<b>1,114,700</b>	<b>2,212,000</b>	<b>5,142,900</b>



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City  
Dock  
Fund

# City of Naples, Florida

## Fund Summary Page



**FUND:**            **City Dock Fund**

### **Fund Description**

The City Dock Fund is an enterprise fund, which manages an 83-slip marina on Naples Bay, providing leased and transient mooring of boats and retail sales of gasoline, bait, snacks and beverages. The minor costs of maintaining the adjacent boat launch are also authorized through the Dock Fund.

The City Dock is a part of the City's Community Services Department.

### **2002-03 Significant Budgetary Issues**

The budgeted expenditures of the Dock Fund for FY02-03 are \$1,553,500 which includes a reserve of cash in the amount of \$195,347. Of that, \$48,600 will be paid to the General Fund for principal on an interfund loan.

### **Revenues**

Revenues into the fund total \$1,553,500. This is a slight decrease (12.6%) from prior years due to the decreased sales of fuel. Fuel sales make up 67% of this fund's revenue, and the decrease is due to the tourism and economic slow-down. A similar reduction will be shown in the fuel expense line-item. All other revenues are expected to remain stable.

### **Expenditures**

Personal Services, budgeted at \$188,330, represents a \$16,536 decrease from the adopted budget of FY01-02. There are 4 approved positions, compared to the 5 approved positions last year. The Harbormaster position, which cost approximately \$47,000 with benefits, was eliminated from this fund, and the position was reassigned by the City Manager. Health insurance and general pay increases partially offset the position reduction.

Operating expenditures for this fund total \$1,134,963. The largest expenses of this budget are:

City Administration (General Fund Reimbursement)	\$132,700
Fuel	\$725,000
Resale Supplies (bait, soda, etc)	\$75,000
Utilities (electricity, water, sewer, garbage)	\$45,000

Non-operating expenses total \$34,860. This represents principal and interest for the 1993 series bonds issued in the amount of \$601,811. Not showing as an expense of the fund is a \$48,600 principal repayment to the General Fund for an interfund loan.

### **Accomplishments and Goals**

These can be included in future budget documents.

### **Decision Package**

There were no decision packages for consideration.



**FISCAL YEAR 2003  
CITY DOCK FUND  
STATEMENT OF CASH FLOW**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>(\$4,200)</b>
<b>ADD: BUDGETED REVENUES:</b>		
Dock Rentals	\$400,000	
Fuel Sales	1,050,000	
Bait & Misc. Sales	90,000	
Other Charges for Services	3,500	
Interest Income	10,000	
		<u>\$1,553,500</u>
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$1,549,300</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$188,330	
Fuel Purchases	725,000	
Resale Inventory	75,000	
Operations & Maintenance	185,089	
Transfer - Administration	132,700	
Transfer - Self Insurance	6,274	
Transfer - Pmt in Lieu of Taxes	10,900	
Debt Service Principal	26,671	
Debt Service Interest	5,514	
Interest Repayment - General Fund (2)	2,675	
Depreciation	-	
		<u>\$1,358,153</u>
<b>BUDGETED CASH FLOW</b>		<b>\$195,347</b>
<b>LESS: PRINCIPAL REPAYMENT - GENERAL FUND</b>		<b>(48,600)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u>\$142,547</u></b>

- (1) Audited Balance 9/30/01 plus cash reserves generated Fiscal Year 2002.  
 (2) Repayment of \$188,600 to General Fund through fiscal year 2003 for 1999-2000 loan:

	<u>Principal</u>	<u>Interest @ 5.5%</u>
2003	\$48,600	\$2,675

**FISCAL YEAR 2003  
CITY DOCK FUND  
STATEMENT OF REVENUES, EXPENDITURES AND NET INCOME**

<b>ADD: BUDGETED REVENUES:</b>		
Dock Rentals	\$400,000	
Fuel Sales	1,050,000	
Bait & Misc. Sales	90,000	
Other Charges for Services	3,500	
Interest Income	10,000	
	\$1,553,500	
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	188,330	
Fuel Purchases	725,000	
Resale Inventory	75,000	
Operations & Maintenance	185,089	
Transfer - Administration	132,700	
Transfer - Self Insurance	6,274	
Transfer - Pmt in Lieu of Taxes	10,900	
Debt Service Principal	-	
Debt Service Interest	5,514	
Interest Repayment - General Fund	2,675	
Capital Expenditures	-	
Depreciation	200,000	
	\$1,531,482	
<b>BUDGETED NET INCOME</b>		<b>\$22,018</b>

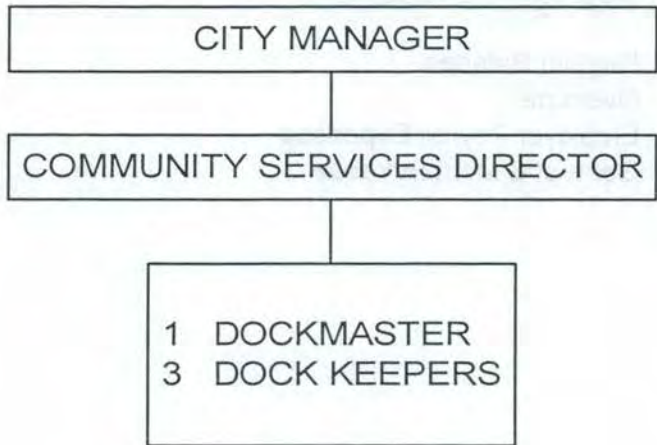
**NOTE:** Budget schedule prepared on the full accrual accounting basis, consistent with preparation of annual audit report.

**CITY OF NAPLES  
CITY DOCK FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-2000</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
DOCK RENTALS	\$330,723	\$323,423	\$355,495	\$390,000	\$400,000
FUEL SALES	847,435	1,255,622	1,401,946	1,000,000	1,050,000
BAIT & MISC. SALES	104,379	118,523	98,391	100,000	90,000
OTHER CHARGES FOR SVCS	-	-	-	-	3,500
COLLIER COUNTY GRANT	25,000	18,000	-	-	-
OTHER	<u>4,528</u>	<u>8,857</u>	<u>14,570</u>	<u>25,000</u>	<u>10,000</u>
<b>TOTAL CITY DOCK</b>	<b><u>\$1,312,065</u></b>	<b><u>\$1,724,425</u></b>	<b><u>\$1,870,402</u></b>	<b><u>\$1,515,000</u></b>	<b><u>\$1,553,500</u></b>

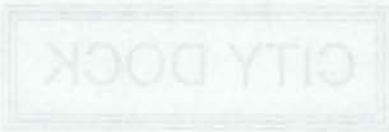
# CITY DOCK

BASIC  
 DETAIL  
 TITLE  
 GRADE  
 SALARY  
 SUPER  
 OTHER



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
CITY DOCK	5	4	4	4



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 460 CITY DOCK FUND

#	JOB TITLE	FY 2003 APPROVED
CITY DOCK		
1	Dockmaster	\$42,848
3	Dockkeeper	81,739
4	Total Approved Positions	124,587
	Regular Salaries	124,587
	Overtime	11,000
	Employer Payroll Expenses	41,731
	General & Merit Increase	<u>11,012</u>
		\$188,330



2003  
APPROVED  
BUDGET  
4

2003  
DEPT  
REQUEST  
4

2003  
REVISED  
BUDGET  
4

2003  
BASE  
BUDGET  
5

AUTHORIZED PERSONNEL:

CITY DOCK

**FISCAL YEAR 2003  
BUDGET DETAIL  
CITY DOCK FUND**

460.0915.572

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	116,022	88,517	145,798	124,587	-14.55%
10-30	OTHER SALARIES	684	8,213	0	0	0.00%
10-40	OVERTIME	22,039	19,500	11,000	11,000	0.00%
25-01	FICA	10,440	8,749	11,020	9,391	-14.78%
25-03	RETIREMENT CONTRIBUTIONS	4,358	2,730	4,136	5,995	44.95%
25-04	LIFE/HEALTH INSURANCE	14,818	11,282	23,727	26,345	11.03%
29-00	GENERAL & MERIT INC.	0	0	9,185	11,012	19.89%
<b>TOTAL PERSONAL SERVICES</b>		<b>168,361</b>	<b>138,991</b>	<b>204,866</b>	<b>188,330</b>	<b>-8.07%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	14,281	21,530	12,000	15,000	25.00%
30-01	CITY ADMINISTRATION	87,900	92,300	98,000	132,700	35.41%
30-91	LOSS ON DISPOSAL FIXED ASSETS	2,450	2,584	0	0	0.00%
31-04	OTHER CONTRACTUAL SERVICES	1,650	0	0	0	0.00%
38-01	PAYMENT IN LIEU OF TAXES	14,400	13,600	11,600	10,900	-6.03%
40-01	TRAVEL	-1,507	0	2,500	1,500	-40.00%
40-02	SCHOOL AND TRAINING	2,796	575	2,000	2,000	0.00%
41-00	COMMUNICATIONS	1,903	1,650	3,000	3,000	0.00%
42-10	EQUIP. SERVICES - REPAIRS	4,035	547	3,316	3,316	0.00%
42-11	EQUIP. SERVICES - FUEL	412	170	450	450	0.00%
43-01	ELECTRICITY	22,184	39,907	35,500	30,000	-15.49%
43-02	WATER, SEWER, GARBAGE	18,072	3,949	13,000	15,000	15.38%
43-03	OTHER	3,107	0	3,600	3,500	-2.78%
44-00	RENTALS & LEASES	22,878	14,711	20,000	20,000	0.00%
45-22	SELF INS. PROPERTY DAMAGE	4,500	4,700	4,200	6,274	49.38%
46-00	REPAIR AND MAINTENANCE	19,242	27,844	30,000	30,000	0.00%
47-02	ADVERTISING (NON LEGAL)	19,022	12,015	10,000	10,000	0.00%
49-00	OTHER CURRENT CHARGES	0	150	150	150	0.00%
49-02	INFORMATION SERVICES	0	0	0	37,173	0.00%
51-00	OFFICE SUPPLIES	2,012	244	1,800	1,500	-16.67%
51-06	RESALE SUPPLIES	89,197	74,845	80,000	75,000	-6.25%
52-00	OPERATING SUPPLIES	5,336	6,762	10,000	10,000	0.00%
52-02	FUEL	1,111,876	1,135,661	1,000,000	725,000	-27.50%
52-09	OTHER CLOTHING	409	1,125	0	1,000	0.00%
54-00	BOOKS, PUBS, SUBS, MEMBS	555	605	500	500	0.00%
54-01	MEMBERSHIPS	30	0	1,000	1,000	0.00%
59-00	DEPRECIATION/AMORTIZATION	186,780	185,376	0	0	0.00%
59-01	AMORTIZATION	1,471	1,286	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>1,634,991</b>	<b>1,642,136</b>	<b>1,342,616</b>	<b>1,134,963</b>	<b>-15.47%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T BUILDING	0	0	100,000	0	-100.00%
60-40	MACHINERY EQUIP	0	0	5,000	0	-100.00%
70-11	PRINCIPAL	0	0	21,916	26,671	21.70%
70-12	INTEREST	19,136	15,408	11,969	8,189	-31.58%
91-51	HEALTH INSURANCE	0	1,719	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>19,136</b>	<b>17,127</b>	<b>138,885</b>	<b>34,860</b>	<b>-74.90%</b>
<b>TOTAL EXPENSES</b>		<b>\$1,822,488</b>	<b>\$1,798,254</b>	<b>\$1,686,367</b>	<b>\$1,358,153</b>	<b>-19.46%</b>



# CIP PROJECTS - CITY DOCK FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>CITY DOCK FUND</b>							
04Q04	Fuel Line Replacement		50,000				50,000
	IMPROVEMENT TOTALS	0	50,000	0	0	0	50,000
<b>GRAND TOTAL CITY DOCK FUND</b>		<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

# Stormwater Fund

# City of Naples, Florida

## Fund Summary Page



**FUND: Stormwater Fund**

### Fund Description

The Stormwater Fund is one of the funds under the responsibility of the Engineering Department. It was established in 1993 with the goal of master planning a stormwater discharge system for the City, providing water quality monitoring, sweeping streets and repairing the existing stormwater system. The fund was established for the exclusive use of the stormwater management utility, which, according to Chapter 66 of the City Code can include:

- (1) Administrative costs associated with the management of the stormwater management utility
- (2) Planning and engineering
- (3) Operation and maintenance of the system
- (4) Funding of pollution abatement devices constructed on stormwater systems discharging to the surface waters
- (5) Debt service financing

### 2002-03 Significant Budgetary Issues

The budget of the Stormwater Fund for FY02-03 is \$2,299,453, which includes the use of cash reserves in the amount of \$276,528.

### Revenues

Revenues into the fund total \$2,022,925. The remainder of the fund's budget (\$276,528) is the use of fund balance.

The primary revenue to the fund is the Stormwater fee, collected via the bi-monthly utility bill. This is a flat fee, which in general, is \$4 per month, or \$48 per year per equivalent residential unit. The total for this revenue is \$1,420,000, showing no increase from FY01-02.

Interest Earnings are budgeted at \$30,000.

State Revolving Funds are budgeted at \$500,000. This represents funding for two projects, Basin V Storm Sewer Improvements and Phase II of Basin VI Development.

Interfund Transfer from the Redevelopment Fund, budgeted at \$72,925 is the repayment by the CRA of a \$180,000 loan. The actual repayment will be \$36,328 for FY02-03, due to an updated repayment schedule approved by the CRA, which represents repayment over a period of 8 years.

### Expenditures

Personal Services represents only 13% of this fund's budget, as most of the costs are in capital. There are 7 approved positions, with a total cost of \$309,076, an 11% increase over FY01-02. The primary reason for the increase is health insurance and general pay increases.

*Fund Summary Page (continued)*

**FUND: Stormwater Fund**

Operating expenditures for this fund total \$643,283. Three quarters of these expenses are made up of the following four line-items:

City Administration (General Fund Reimbursement)	\$177,900
Other Contractual Services	\$200,000
Fuel and Equipment Repair	\$54,008
Professional Services	\$45,000

Non-Operating Expenditures includes \$340,040 for debt services (principal and interest) on a State Revolving Loan. Because this loan is not finalized, there is no debt service schedule established for repayment. The fund also includes \$1,007,000 for the following capital improvements:

Basin V Storm Sewer Improvement.....	\$200,000
Swale Restoration Program.....	\$200,000
Phase II of Basin VI .....	\$300,000
Outfall Pipe Cleaning, Lining & Replacement.....	\$150,000
Storm Sewer Inlet Upgrade .....	\$50,000
Burning Tree Corridor.....	\$107,000

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>\$1,523,469</b>	<b>\$1,962,832</b>	<b>\$2,022,925</b>
Personal Services	207,056	277,624	309,076
Operating Expenses	764,322	621,808	643,283
Capital, Debt	63,907	1,063,400	1,347,094
<b>Total Expenditures</b>	<b>\$1,035,295</b>	<b>\$1,962,832</b>	<b>\$2,299,453</b>
Change in Financial Position	<b>*\$488,175</b>	<b>0</b>	<b>(\$276,528)</b>

\* Excludes Capital and Debt, which have been reclassified.

**Accomplishments and Goals**

These can be included in future budget documents.

**Decision Package**

There were no decision packages for consideration.

**FISCAL YEAR 2003  
STORMWATER UTILITY FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>\$904,300</b>
<b>ADD: BUDGETED REVENUES:</b>		
Stormwater Fees	\$1,420,000	
State Revolving Loan	500,000	
Other Income	30,000	
Transfer - 10th Street Stormwater (2)	<u>72,925</u>	2,022,925
Re-Paymt-Com Redevel	<u>20,000</u>	<u>20,000</u>
		<b>\$2,042,925</b>
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$2,947,225</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$309,076	
Operations & Maintenance	157,258	
Storm Drain Repairs	200,000	
Lake Maintenance	15,000	
State Revolving Loan - Principal	168,337	
State Revolving Loan - Interest	171,757	
CIP	1,007,000	
Transfers:		
General Fund Admin.	177,900	
Self-Insurance	6,125	
Payment in Lieu of Taxes (3)	<u>87,000</u>	<u>\$2,299,453</u>
<b>BUDGETED CASH FLOW</b>		<b>(\$256,528)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u><u>\$647,772</u></u></b>

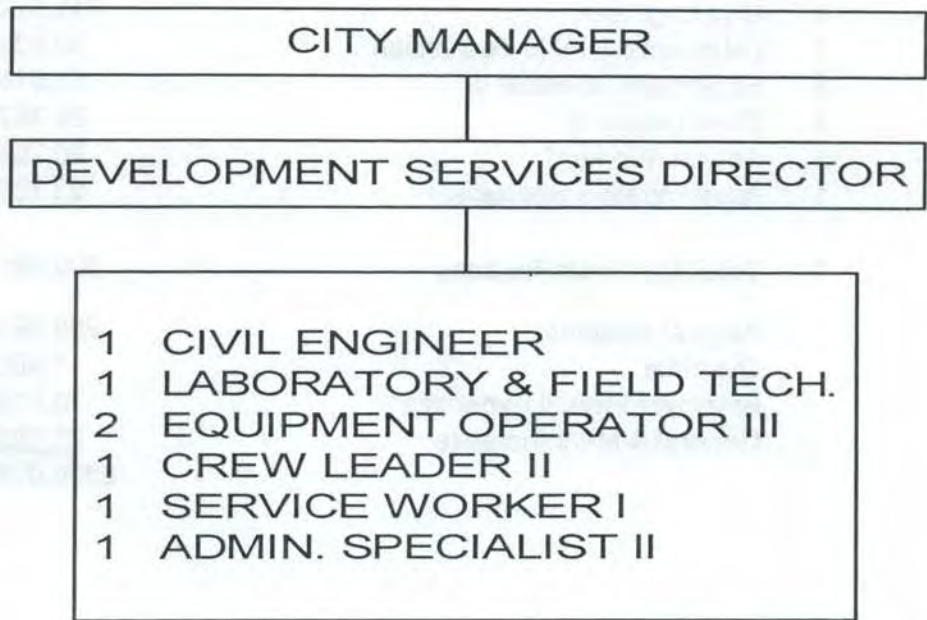
- (1) Audited balance 9/30/01 less use of reserves budgeted fiscal year 2002.
- (2) Community Redevelopment responsible for capital project. Annual repayment through FY 2020.
- (3) 6% of operating revenues.

**CITY OF NAPLES  
STORMWATER FUND  
REVENUE SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
STORMWATER FEES (1)	\$1,341,914	\$1,366,933	\$1,383,238	\$1,400,000	\$1,420,000
INTEREST EARNED	47,156	26,336	67,172	30,000	30,000
STATE REVOLVING LOAN	351,389	2,082,005	594,321	4,787,800	500,000
TRF - 10TH ST STORMWATER	-	-	72,925	72,925	72,925
OTHER	1,750	-	134	-	-
<b>TOTAL STORMWATER</b>	<b><u>\$1,742,209</u></b>	<b><u>\$3,475,274</u></b>	<b><u>\$2,117,790</u></b>	<b><u>\$6,290,725</u></b>	<b><u>\$2,022,925</u></b>

(1) \$4.00 Monthly per equivalent residential unit (ERU); for commercial properties, one ERU per 1,932 square feet of impervious surface.

# STORMWATER



AUTHORIZED PERSONNEL:

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
STORMWATER	7	7	7	7



FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 470 STORMWATER FUND

#	JOB TITLE	FY 2003 APPROVED
STORMWATER		
1	Civil Engineer	\$49,872
1	Laboratory & Field Technician	33,636
2	Equipment Operator III	53,015
1	Crew Leader II	28,382
1	Service Worker I	20,753
1	Administrative Specialist I	23,723
7	Total Approved Positions	209,381
	Regular Salaries	209,381
	Overtime	1,000
	Employer Payroll Expenses	76,513
	General & Merit Increase	<u>22,182</u>
		<u>\$309,076</u>

2003  
DEPT  
REQUEST

2003  
DEPT  
REQUEST

2003  
REVISD  
BUDGET

2003  
BASE  
BUDGET

AUTHORIZED PERSONNEL  
STORMWATER



**FISCAL YEAR 2003  
BUDGET DETAIL  
STORMWATER**

470.6060.539

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	164,414	163,731	205,466	209,381	1.91%
10-40 OVERTIME	5,964	2,151	1,000	1,000	0.00%
25-01 FICA	12,735	12,497	15,526	16,424	5.78%
25-03 RETIREMENT CONTRIBUTIONS	6,773	6,058	7,672	9,213	20.09%
25-04 LIFE/HEALTH INSURANCE	20,422	22,619	35,119	50,876	44.87%
29-00 GENERAL & MERIT INC.	0	0	12,841	22,182	72.74%
<b>TOTAL PERSONAL SERVICES</b>	<b>210,308</b>	<b>207,056</b>	<b>277,624</b>	<b>309,076</b>	<b>11.33%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,556	1,685	3,500	3,500	0.00%
30-01 CITY ADMINISTRATION	166,800	175,100	164,100	177,900	8.41%
30-05 COUNTY LANDFILL	0	0	0	7,000	0.00%
30-07 SMALL TOOLS	76	233	700	500	-28.57%
30-91 LOSS ON DISP. FIXED ASSETS	0	301	0	0	0.00%
31-01 PROFESSIONAL SERVICES	32,257	18,757	45,000	45,000	0.00%
31-04 OTHER CONTRACTUAL SERVICES	141,195	180,178	200,000	200,000	0.00%
38-01 PAYMENTS IN LIEU OF TAXES	88,500	89,400	85,800	87,000	1.40%
40-00 TRAVEL AND PER DIEM	405	729	1,500	1,500	0.00%
40-02 SCHOOL AND TRAINING	910	870	1,500	1,500	0.00%
40-03 SAFETY	60	0	500	500	0.00%
42-02 POSTAGE & FREIGHT	19	17	50	50	0.00%
42-10 EQUIP. SERVICES - REPAIRS	41,039	59,066	46,008	47,008	2.17%
42-11 EQUIP. SERVICES - FUEL	5,252	5,177	6,500	7,000	7.69%
43-01 ELECTRICITY	10,498	5,795	12,600	12,600	0.00%
43-02 WATER, SEWER, GARBAGE	1	0	0	0	0.00%
44-02 EQUIPMENT RENTAL	0	0	1,300	1,000	-23.08%
45-22 SELF INS. PROPERTY DAMAGE	7,700	8,100	4,100	6,125	49.39%
46-00 REPAIR AND MAINTENANCE	266	2,101	4,000	2,500	-37.50%
46-02 BUILDINGS & GROUND MAINT.	153	0	800	600	-25.00%
46-04 EQUIP. MAINTENANCE	1,079	0	2,500	1,500	-40.00%
46-08 LAKE MAINTENANCE	9,695	9,540	15,000	15,000	0.00%
46-12 ROAD REPAIRS	2,288	89	8,000	8,000	0.00%
47-05 PHOTO AND VIDEO	0	0	2,000	2,000	0.00%
49-00 OTHER CURRENT CHARGES	0	100	1,000	1,000	0.00%
51-00 OFFICE SUPPLIES	312	197	700	700	0.00%
51-03 OFFICE EQUIP. < \$250	0	220	250	500	100.00%
52-00 OPERATING SUPPLIES	9,053	5,352	10,000	10,000	0.00%
52-02 FUEL	2,978	1,000	2,500	1,500	-40.00%
52-03 OIL & LUBE	0	0	100	100	0.00%
52-07 UNIFORMS	939	907	1,000	1,000	0.00%
52-09 OTHER CLOTHING	419	564	800	700	-12.50%
59-00 DEPRECIATION	183,584	198,854	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>707,034</b>	<b>764,332</b>	<b>621,808</b>	<b>643,283</b>	<b>3.45%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
STORMWATER FUND  
CONTINUED**

470.6060.539		01 - 02	99 - 00	00 - 01	01 - 02	02 - 03	PERCENT CHANGE
ACCOUNT DESCRIPTION		BUDGET	ACTUALS	ACTUALS	BUDGET	APPROVED	FY 02 - 03
<b>NON-OPERATING EXPENSES</b>							
60-30	IMPROVEMENTS O/T BUILDING		0	0	691,500	1,007,000	45.63%
60-70	VEHICLES		0	0	40,000	0	-100.00%
70-11	PRINCIPAL		0	0	182,700	168,337	-7.86%
70-12	INTEREST		0	61,069	149,200	171,757	15.12%
91-51	HEALTH INSURANCE		0	2,838	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>			<b>0</b>	<b>63,907</b>	<b>1,063,400</b>	<b>1,347,094</b>	<b>26.68%</b>
<b>TOTAL EXPENSES</b>			<b>\$917,342</b>	<b>\$1,035,295</b>	<b>\$1,962,832</b>	<b>\$2,299,453</b>	<b>17.15%</b>

## CIP PROJECTS - STORMWATER

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>STORMWATER</b>							
01V26	Basin V-Storm Sewer Impv. (1)	200,000	500,000	500,000			1,200,000
03V12	Swale Restoration Program	200,000	200,000	200,000	200,000		800,000
03V08	Phase II of Basin VI Development (1)	300,000					300,000
03V02	Outfall Pipe Cleaning, Lining & Repl	150,000	200,000	200,000	200,000		750,000
03V16	Storm Sewer Inlet Upgrade	50,000	100,000	100,000	100,000		350,000
01V27	Burning Tree Corridor	107,000	114,450				221,450
04V03	Central Ave. Basin VI Sewer Extension (1)		300,000				300,000
99V14	Phase I of Basin III Design (1)		3,900,000	2,900,000			6,800,000
	IMPROVEMENT TOTALS	1,007,000	5,314,450	3,900,000	500,000	0	10,721,450
<b>GRAND TOTAL STORMWATER</b>		<b>1,007,000</b>	<b>5,314,450</b>	<b>3,900,000</b>	<b>500,000</b>	<b>0</b>	<b>10,721,450</b>

(1) State Revolving Loan Fund





# Tennis Fund

# City of Naples, Florida

## Fund Summary Page



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**FUND: Tennis Fund**

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### **Fund Description**

The Tennis Fund is an enterprise fund established in to track the revenues and expenses of the Cambier Park Tennis Facility. The facility includes twelve, state-of-the-art, fully lighted Hydro-grid courts, and a pro shop with elevated viewing area, which allows views of Cambier Park and playground. Cambier Park was deeded by donation to the City of Naples by "The Naples Company" on February 23, 1961 by Jane & Arthur Russell and Julius & Imra Lesser.

Today, the programming at the Cambier Park Tennis Center meets the growing needs of the greater Naples community. With the recent renovations complete, Cambier now has 12 state-of-the-art, fully lighted Hydro-grid courts. It has been noted as one of the most dynamic and beautiful public tennis facility in the country.

In 1999, Cambier Park Tennis Center was the recipient of the 'Court-of-the-Year' award presented annually by Tennis Industry Magazine. The Tennis Center has its own web site where on-line reservations can be made at [www.cambiartennis.com](http://www.cambiartennis.com).

### **2002-03 Significant Budgetary Issues**

The budget of the Tennis for FY02-03 is \$420,999, which includes the use of cash reserves in the amount of \$2,999.

### **Revenues**

Revenues into the fund total \$418,000. The remainder of the fund's budget (\$2,999) is the use of fund balance.

The primary revenue to the fund is the Membership fee, with \$160,000 budgeted for 2002-03. Resident's adult membership is \$350 per year, and non-city resident membership is \$465.

In addition to membership revenue, the fund charges for daily play, lessons, clinics, and tournaments. There is also \$38,000 expected from the resale of merchandise.

The use of cash reserves to continue the operations of this fund continues to be an item of discussion, specifically whether the fund should be subsidized by the General Fund, should rates be increased, or is there another option to continue this fund's viability as an Enterprise Fund.

### **Expenditures**

Personal Services represents 58% of this funds budget and includes 6.2 positions. Personal Services cost \$246,113, a 1% decrease from FY01-02. Although last year's budget included only 6 positions, this year's budget proposes to split one full-time Recreation Specialist into two part-time positions, resulting in a slight savings.

*Fund Summary Page (continued)*

**FUND: Tennis Fund**

Operating Expenses Services totaling \$148,773 is a 22% increase over the FY01-02 budget and is primarily due to the fund now being charged a portion of City Administration, like the other operating funds do. The Tennis Fund's share is \$22,050. Other major costs of this fund are Resale Supplies at \$25,000, Contractual Services (for instruction, judges, etc) for \$44,000, with the rest of the costs related to the repair and maintenance of the facility.

The budget includes \$26,113 for interest on a portion of a Series 2001 Tax Revenue Bond; principal is not due until 2003-04; final payment will be in 2015.

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>\$461,168</b>	<b>\$438,300</b>	<b>\$418,000</b>
Personal Services	\$224,659	\$247,578	\$246,113
Operating Expenses	172,657	121,713	148,773
Capital, Transfer, Debt	39,358	69,009	26,113
<b>Total Expenditures</b>	<b>436,674</b>	<b>438,300</b>	<b>420,999</b>
Change in Financial Position	<b>\$24,494</b>	<b>0</b>	<b>(\$2,999)</b>

**Accomplishments and Goals**

These can be included in future budget documents.

**Decision Package**

There were no decision packages for consideration.

FISCAL YEAR 2003

BUDGET DETAIL

FUND: 480 TENNIS FUND

	#	JOB TITLE	FY 2003 APPROVED
TENNIS FUND			
	1	Tennis Supervisor	\$35,131
	1	Head Tennis Professional	40,000
	1	Recreation Specialist	24,476
	3.2	Recreation Aide	68,471
	6.2	Total Approved Positions	168,078
		Regular Salaries	168,078
		Other Salaries & Wages	10,000
		Overtime	3,000
		Employer Payroll Expenses	52,435
		General & Merit Increase	<u>12,600</u>
			\$246,113



**FISCAL YEAR 2003  
TENNIS ENTERPRISE FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES (1)</b>		<b>\$23,900</b>
<b>ADD: BUDGETED REVENUES:</b>		
Memberships	\$160,000	
Daily Play	35,000	
Lessons	35,000	
Clinics	70,000	
Tournaments	36,000	
Sponsorships/Tournaments	23,000	
League/Tencap Fees	3,300	
Restrings	10,000	
Retail Sales	38,000	
Other Income	<u>7,700</u>	<u>\$418,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$441,900</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$246,113	
Operating Expenses	117,013	
Debt Service - Principal	0	
Debt Service - Interest	26,113	
Transfer - Administration	22,050	
Transfer - Self Insurance	9,710	
Capital	<u>0</u>	<u>\$420,999</u>
<b>BUDGETED CASH FLOW</b>		<b>(\$2,999)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u><u>\$20,901</u></u></b>

(1) Audited Balance 9/30/01 plus cash reserves generated Fiscal Year 2002.

**CITY OF NAPLES  
TENNIS ENTERPRISE FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-00</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
MEMBERSHIPS	\$96,362	\$116,139	\$161,369	\$160,000	\$160,000
DAILY PLAY	33,244	33,762	37,305	35,000	35,000
LESSONS/CLINICS	119,279	114,783	121,999	110,000	105,000
OTHER INCOME	37,833	10,672	11,447	10,800	11,000
TOURNAMENTS	22,176	30,343	38,482	36,000	36,000
SPONSORSHIPS/TOURNAMENTS		28,000	42,105	20,000	23,000
RETAIL SALES	48,769	48,811	36,378	37,000	38,000
RESTRINGS	-	-	12,083	9,700	10,000
BOND PROCEEDS	-	-	600,000 (1)	-	-
<b>TOTAL TENNIS FUND</b>	<b><u>\$357,663</u></b>	<b><u>\$382,510</u></b>	<b><u>\$1,061,168</u></b>	<b><u>\$418,500</u></b>	<b><u>\$418,000</u></b>

CITY OF NAPLES  
 TENNIS ENTERPRISE FUND  
 REVENUE SUMMARY

# TENNIS

BUDGET 2003-03	PROJECTED 2001-02	ACTUAL 2000-01	ACTUAL 1999-00	ACTUAL 1998-99	
2150,000	\$150,000	\$151,289	\$115,139	\$157,582	MEMBERSHIPS
35,000	22,000	37,305	22,785	33,244	DAILY PLAY
102,000	110,000	110,000	110,000	110,000	CITY MANAGER
11,000	10,800	11,000	10,125	10,303	COMMUNITY SERVICES DIRECTOR
98,000	98,000	98,000	98,000	98,000	1 TENNIS SUPERVISOR 1 HEAD TENNIS PROFESSIONAL 1 RECREATION SPECIALIST 3.2 RECREATION AIDE
2419,000	2430,800	2407,594	2333,949	2457,829	TOTAL TENNIS FUND

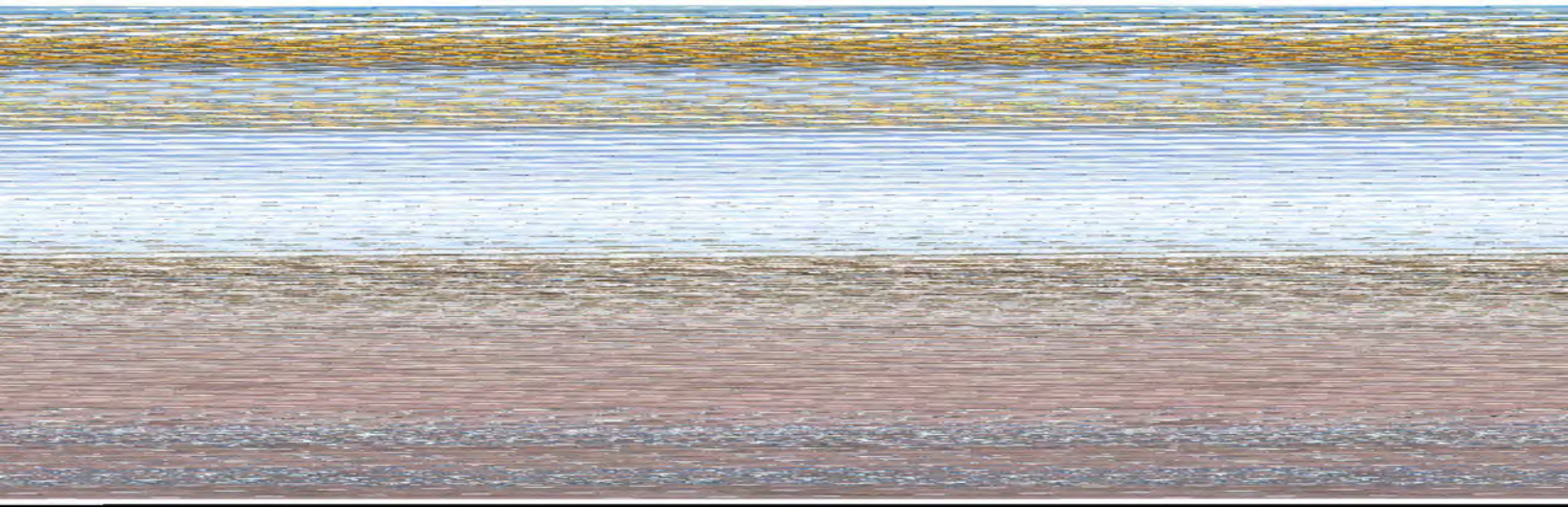
AUTHORIZED PERSONNEL:

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
TENNIS	6	6	6.2	6.2

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY SERVICES  
TENNIS**

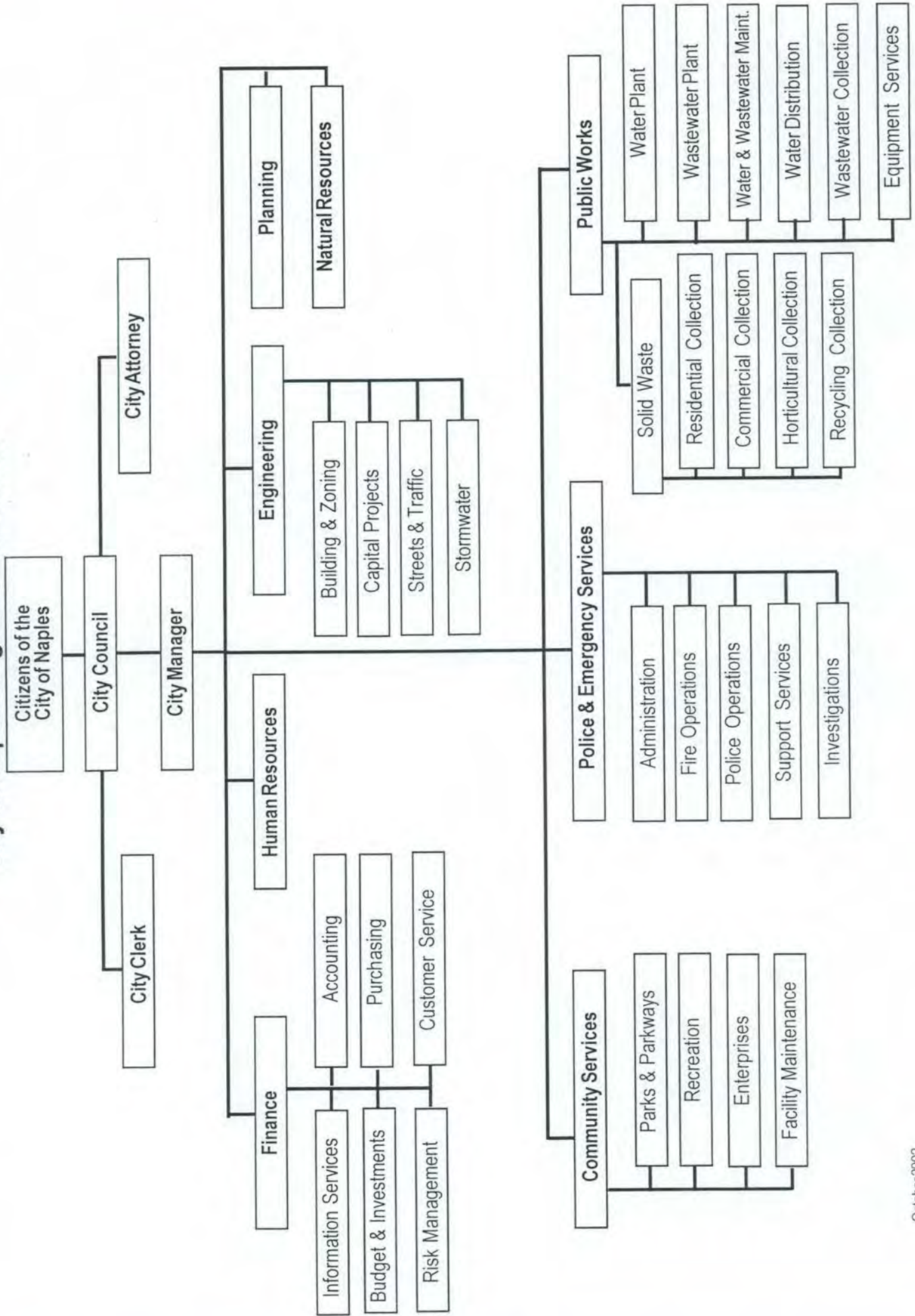
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ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	108,312	141,257	177,847	168,078	-5.49%
10-30 OTHER SALARIES	33,979	51,370	12,000	10,000	-16.67%
10-40 OVERTIME	3,262	3,576	1,718	3,000	74.62%
25-01 FICA	10,548	14,530	13,985	12,750	-8.83%
25-03 RETIREMENT CONTRIBUTIONS	3,528	4,000	5,814	6,137	5.56%
25-04 LIFE/HEALTH INSURANCE	10,582	9,926	24,668	33,548	36.00%
29-00 GENERAL & MERIT INC.	0	0	11,546	12,600	9.13%
<b>TOTAL PERSONAL SERVICES</b>	<b>170,211</b>	<b>224,659</b>	<b>247,578</b>	<b>246,113</b>	<b>-0.59%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	13,279	25,033	12,500	13,500	8.00%
30-01 CITY ADMINISTRATION	0	0	0	22,050	0.00%
30-91 LOSS ON DISPOSAL OF FIXED ASSET	0	314	0	0	0.00%
31-04 OTHER CONTRACTUAL SVCS	69,732	51,798	44,000	44,000	0.00%
40-01 TRAVEL	1,068	330	330	330	0.00%
41-00 COMMUNICATIONS	4,751	3,521	3,000	5,000	66.67%
42-10 EQUIP.SERVICES - REPAIRS	1,112	508	583	583	0.00%
43-01 ELECTRICITY	13,748	4,348	8,050	8,050	0.00%
43-02 WATER, SEWER, GARBAGE	0	-2,556	3,750	3,750	0.00%
45-22 SELF INS PROPERTY DAMAGE	3,400	3,600	6,500	9,710	49.38%
46-00 REPAIR AND MAINTENANCE	9,460	4,071	8,000	10,000	25.00%
47-00 PRINTING AND BINDING	355	1,112	3,000	1,000	-66.67%
47-06 DUPLICATING	1,133	361	700	250	-64.29%
51-00 OFFICE SUPPLIES	1,187	2,520	1,300	1,300	0.00%
51-06 RESALE SUPPLIES	28,429	22,721	25,000	25,000	0.00%
52-00 OPERATING SUPPLIES	3,404	7,993	4,000	4,000	0.00%
54-01 MEMBERSHIPS	218	948	1,000	250	-75.00%
59-00 DEPRECIATION/AMORTIZATION		44,267	0	0	0.00%
59-01 AMORTIZATION	40,182	1,768	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>191,458</b>	<b>172,657</b>	<b>121,713</b>	<b>148,773</b>	<b>22.23%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	0	0	11,000	0	-100.00%
70-12 INTEREST	0	30,903	28,289	26,113	-7.69%
70-40 EXTRAORDINARY LOSS-BONDS	33,059	5,686	0	0	0.00%
91-51 HEALTH INSURANCE		2,769	0	0	0.00%
99-50 UNBUDGETED RESERVE BAL	0	0	29,720	0	-100.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>33,059</b>	<b>39,358</b>	<b>69,009</b>	<b>26,113</b>	<b>-62.16%</b>
<b>TOTAL EXPENSES</b>	<b>\$394,728</b>	<b>\$436,674</b>	<b>\$438,300</b>	<b>\$420,999</b>	<b>-3.95%</b>



# Special Revenue Funds

# City of Naples Organizational Chart



# City of Naples, Florida

## Fund Summary Page



**FUND:**                    **Building and Zoning Fund**

### Fund Description

The Building and Zoning Fund was created in Fiscal Year 1998-99 when it was separated from the General Fund. The fund is used to account for the activities related to the construction industry in the city. Building and Zoning is a part of the Developmental Services Department.

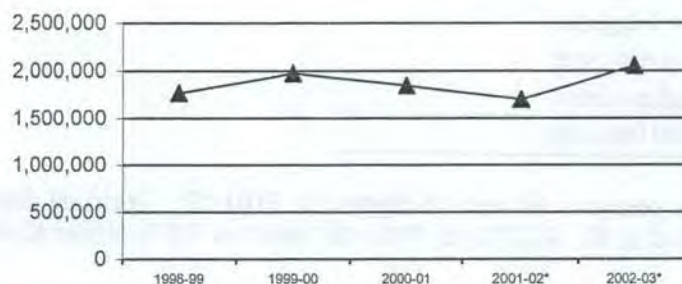
### 2002-03 Significant Budgetary Issues

The budget of the Building and Zoning Fund for FY02-03 is \$2,367,600, of which \$320,918 is reserved to improve the fund balance, such that total budgeted expenditures are \$2,046,682.

### Revenues

The primary revenue to the Building and Zoning Fund is building construction permits and inspection fees. Fees are charged for all buildings and structures being built or altered. The fee structure is established by Ordinance and can be seen in Chapter 118 Article IV of the City Code. In all, the fund should collect \$2,059,000 in permits and fees. Below is the trend for fees and permits for this fund; years with an asterisk are budgeted not actual.

### Licenses and Permits Revenue



The second largest revenue source to the Building and Zoning Fund is its charges for rent. The Building and Zoning Fund constructed a two-story facility in 2000, and rents space to the Information Systems fund (\$84,800), the Streets and Traffic Fund (\$47,800) and the General Fund Engineering/Development Services (\$47,800). These rates are based on \$12.13 per square foot for rental and maintenance, a 5% increase over last year's charge. The square footage assigned to each section is shown below:

Information Systems	6,990
Engineering	3,940
Streets and Traffic	3,940



*Fund Summary Page (continued)*

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**FUND: Building and Zoning Fund**

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Additional revenues to the fund include minor administrative fees (from Collier County) for collecting impact fees, interest income, code enforcement fines and copies.

**Expenditures**

Expenditures for the Building and Zoning Fund are \$320,918 less than revenues and total \$2,046,682. The balance shall be reserved for future years.

This Fund has 24.5 positions budgeted, as shown below:

1	Building Official
1	Sr. Building Inspector
6	Building Inspector
1	Sr. Plans Examiner
1	Plans Examiner
2	Zoning Enforcement Inspector
1	FEMA Coordinator
1	Land Management Coordinator
1	Sr. Permit Coordinator
1	Code Enforcement Specialist
1	Administrative Specialist II
3	Permit Specialist
1	Administrative Specialist I
1	Fire Inspector
2	Records Clerk
0.5	Tradesworker
24.5	Total Positions

These are the same positions as were budgeted in FY01-02. Personal Services (Salaries and benefits) are budgeted at \$1,193,343 for FY02-03, which is 7.8% higher than last year's budget of \$1,106,333.

Other Operating Expenses are budgeted at \$823,207, a \$202,076 increase over the adopted budget of FY01-02. The major components of this category are as follows:

City Administration (General Fund Chargebacks)	\$218,100 (includes a Fire Inspector)
Electricity, Water, Sewer, Garbage	\$53,000
Phone Costs	\$35,832
Insurance	\$102,262
Information Services Charges	\$282,889
Equipment Fuel and Repair	\$33,323
Training and related travel	\$15,680

Capital Outlay includes \$30,132 for Field Inspection Notebook computers.

*Fund Summary Page (continued)*

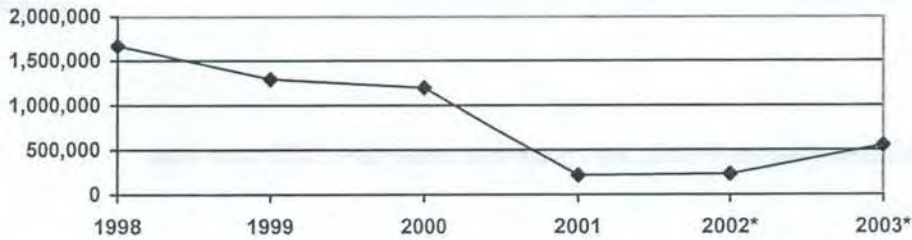
**FUND: Building and Zoning Fund**

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>\$2,092,469</b>	<b>\$1,896,815</b>	<b>\$2,367,600</b>
Personal Services	\$953,603	1,106,333	1,193,343
Operating Expenses	523,397	621,131	823,207
Capital, Transfer, Debt	1,597,974	155,454	30,132
<b>Total Expenditures</b>	<b>\$3,074,974</b>	<b>\$1,882,918</b>	<b>\$2,046,682</b>
Change in Financial Position	<b>(\$982,505)</b>	<b>\$13,897</b>	<b>\$320,918</b>

Shown below, the Building and Zoning fund balance has been reduced, due to the construction of the new facility in 2000, but a projected to recover to a reasonable balance by the end of FY03.

**Building and Zoning  
Fund Balance**



\* projected fund balance, not actual

**Accomplishments and Goals**

These can be included in future budget documents.

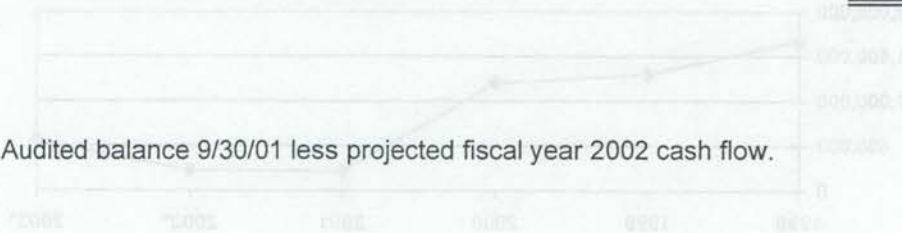
**Decision Package**

There were no decision packages for consideration.

**FISCAL YEAR 2003  
BUILDING & ZONING FUND  
SUMMARY**

<b>BEGINNING BALANCE (1)</b>		<b>\$230,300</b>
<b>ADD: BUDGETED REVENUES:</b>		
Building Permits	\$1,300,000	
Other Licenses & Permits	759,000	
Charges for Services	184,600	
Fines & Forfeitures	4,000	
Miscellaneous Revenue	<u>120,000</u>	<u>\$2,367,600</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$2,597,900</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$1,193,343	
Operating Expenses	219,956	
Information Services	282,889	
Transfer - Self-Insurance	102,262	
Transfer - Administration	218,100	
Capital Expenses	<u>30,132</u>	<u>\$2,046,682</u>
<b>BUDGETED CASH FLOW</b>		<b>\$320,918</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u>\$551,218</u></b>

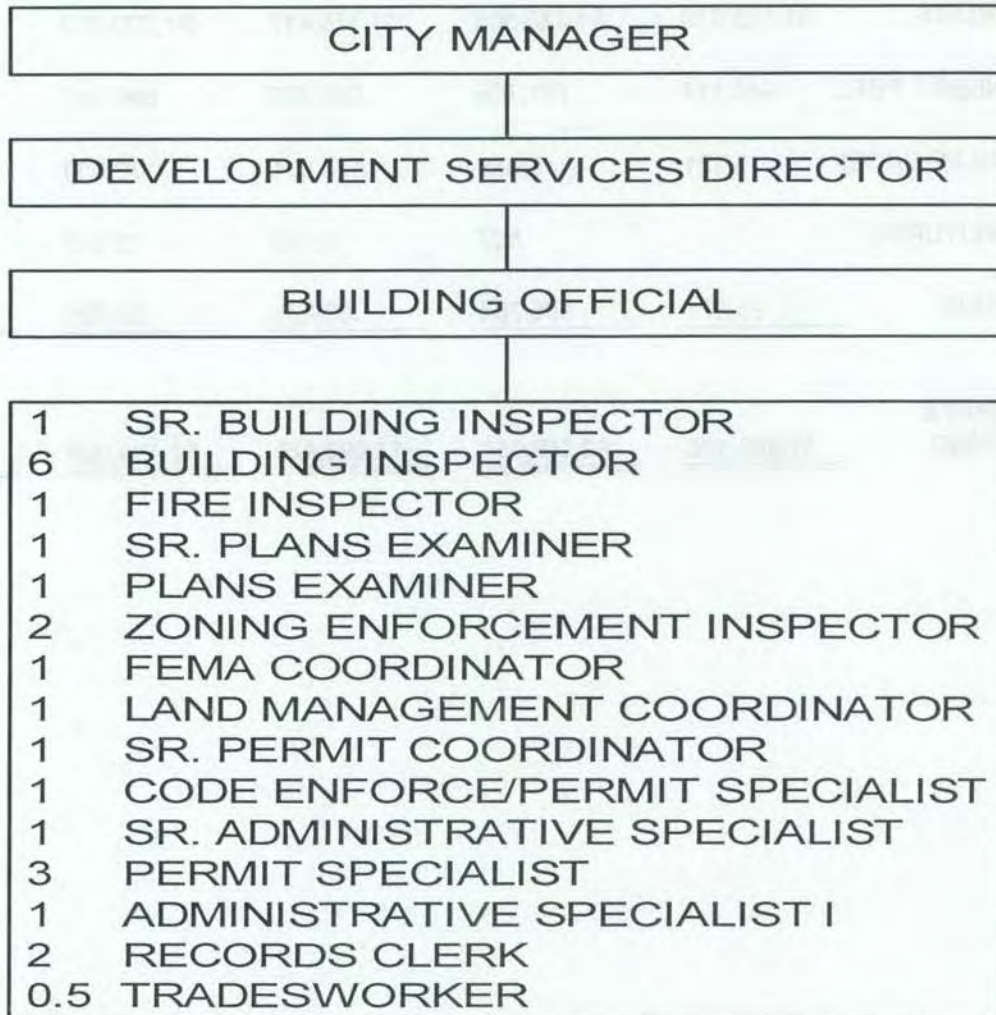
(1) Audited balance 9/30/01 less projected fiscal year 2002 cash flow.



**CITY OF NAPLES  
BUILDING & ZONING FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-00</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
BUILDING PERMITS	\$1,123,919	\$1,225,866	\$1,170,417	\$1,300,000	\$1,300,000
OTHER LICENSES & PERI	646,114	751,766	680,339	680,000	759,000
CHARGES FOR SERVICE:	5,121	3,859	173,061	176,000	184,600
FINES & FORFEITURES	-	807	4,720	12,000	4,000
OTHER REVENUE	<u>93,971</u>	<u>185,764</u>	<u>63,933</u>	<u>25,000</u>	<u>120,000</u>
<b>TOTAL BUILDING &amp; ZONING FUND</b>	<b><u><u>\$1,869,125</u></u></b>	<b><u><u>\$2,168,062</u></u></b>	<b><u><u>\$2,092,470</u></u></b>	<b><u><u>\$2,193,000</u></u></b>	<b><u><u>\$2,367,600</u></u></b>

# BUILDING & ZONING



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
BUILDING & ZONING	24.5	24.5	24.5	24.5

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 110 BUILDING & ZONING**

#	JOB TITLE	FY 2003 APPROVED
<b>BUILDING &amp; ZONING</b>		
1	Building Official	\$73,080
1	Sr. Building Inspector	46,416
6	Building Inspector	216,851
1	Sr. Plans Examiner	50,563
1	Plans Examiner	42,744
2	Zoning Enforcement Inspector	68,906
1	FEMA Coordinator	35,265
1	Land Management Coordinator	26,373
1	Sr. Permit Coordinator	30,869
1	Code Enforcement Specialist	24,373
1	Administrative Specialist II	33,972
3	Permit Specialist	65,852
1	Administrative Specialist I	20,375
1	Fire Inspector	36,285
2	Records Clerk	46,403
0.5	Tradesworker	16,935
24.5	Total Approved Positions	835,262
	Regular Salaries	835,262
	Other Salaries & Wages	26,000
	Overtime	7,000
	Employer Payroll Expenses	276,891
	General & Merit Increase	<u>48,190</u>
		<b>\$1,193,343</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
DEVELOPMENT SERVICES  
BUILDING & ZONING**

110.0602.524

ACCOUNT DESCRIPTION		99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	638,541	739,604	810,267	835,262	3.08%
10-30	OTHER SALARIES	18,672	23,342	26,000	26,000	0.00%
10-40	OVERTIME	42,245	27,810	7,000	7,000	0.00%
25-01	FICA	52,466	58,890	60,684	62,029	2.22%
25-03	RETIREMENT CONTRIBUTIONS	17,945	22,423	27,904	37,365	33.91%
25-04	LIFE/HEALTH INSURANCE	66,628	81,534	123,004	177,497	44.30%
29-00	GENERAL & MERIT, INC.	0	0	51,474	48,190	-6.38%
<b>TOTAL PERSONAL SERVICES</b>		<b>836,497</b>	<b>953,603</b>	<b>1,106,333</b>	<b>1,193,343</b>	<b>7.86%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	1,234	24,384	8,000	8,000	0.00%
30-01	CITY ADMINISTRATION	90,000	102,800	113,100	218,100	92.84%
31-00	PROFESSIONAL SERVICES	12,500	7,632	4,500	4,500	0.00%
32-10	OUTSIDE COUNSEL	28,060	14,711	0	0	0.00%
40-01	TRAVEL	5,558	3,952	9,000	9,000	0.00%
40-02	SCHOOL AND TRAINING	5,223	1,539	6,680	6,680	0.00%
41-00	COMMUNICATIONS	15,560	10,168	11,750	35,832	204.95%
42-10	EQUIP. SERVICES - REPAIRS	21,664	21,388	23,823	25,323	6.30%
42-11	EQUIP. SERVICES - FUEL	6,132	7,111	8,000	8,000	0.00%
43-01	ELECTRICITY	0	27,749	36,000	38,000	5.56%
43-02	WATER, SEWER, GARBAGE	0	8,908	8,000	15,000	87.50%
43-03	OTHER	0	0	12,000	0	-100.00%
44-00	RENTALS & LEASES	2,563	0	0	0	0.00%
44-01	BUILDING RENTAL	1,380	883	0	0	0.00%
45-22	SELF INS. PROPERTY DAMAGE	38,000	39,900	68,700	102,262	48.85%
46-00	REPAIR AND MAINTENANCE	2,030	2,756	2,240	4,221	88.44%
46-02	BUILDINGS & GROUND MAINT.	0	11,478	30,506	23,700	-22.31%
47-00	PRINTING AND BINDING	3,662	3,828	7,500	16,000	113.33%
47-06	DUPLICATING	688	0	3,200	3,200	0.00%
49-00	OTHER CURRENT CHARGES	469	0	0	0	0.00%
49-02	INFORMATION SERVICES	189,322	208,254	246,032	282,889	14.98%
51-00	OFFICE SUPPLIES	1,232	2,428	2,100	2,100	0.00%
51-02	OTHER OFFICE SUPPLIES	0	26	0	0	0.00%
52-00	OPERATING SUPPLIES	9,526	14,589	10,000	10,000	0.00%
52-07	UNIFORMS	3,142	2,344	3,100	3,500	12.90%
52-09	OTHER CLOTHING	600	600	1,000	1,000	0.00%
54-01	MEMBERSHIPS	2,553	5,969	5,900	5,900	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>441,098</b>	<b>523,397</b>	<b>621,131</b>	<b>823,207</b>	<b>32.53%</b>

FISCAL YEAR 2003  
BUDGET DETAIL  
DEVELOPMENT SERVICES  
BUILDING & ZONING

Continued

110.0602.524

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>					
60-20 BUILDINGS	2,159,515	1,445,949	0	0	0.00%
60-40 MACHINERY & EQUIPMENT	0	64,231	15,100	0	-100.00%
60-70 VEHICLES	50,234	72,373	43,040	0	-100.00%
60-80 COMPUTER PURCHASES	0	5,435	36,774	30,132	-18.06%
60-81 COMPUTER SOFTWARE	0	0	60,540	0	-100.00%
91-51 HEALTH INSURANCE	0	9,986	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>2,209,749</b>	<b>1,597,974</b>	<b>155,454</b>	<b>30,132</b>	<b>-80.62%</b>
<b>TOTAL EXPENSES</b>	<b>\$3,487,344</b>	<b>\$3,074,974</b>	<b>\$1,882,918</b>	<b>\$2,046,682</b>	<b>8.70%</b>



## CIP PROJECTS - BUILDING & ZONING FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT TOTAL
		REQUEST 2003	REQUEST 2004	REQUEST 2005	REQUEST 2006	REQUEST 2007	
<b>BUILDING &amp; ZONING</b>							
03B12	Field Inspection Notebooks	30,132	30,132				60,264
	IMPROVEMENT TOTALS	30,132	30,132	0	0	0	60,264
<b>GRAND TOTAL BUILDING &amp; ZONING</b>		<b>30,132</b>	<b>30,132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,264</b>

# Taxing Districts

# City of Naples, Florida

## Fund Summary Page



**FUND:** East Naples Bay Taxing District  
Moorings Bay Taxing District

### Fund Description

The East Naples Bay Taxing District and the Moorings Bay Taxing District were established by referendum in 1988 to accomplish dredging and canal maintenance for these two areas. The East Naples Bay Special Taxing District encompasses the waterfront subdivisions of Golden Shores, Oyster Bay and Royal Harbor. The Moorings Bay Special Taxing District includes all of the waterfront properties around the Moorings Bay System, from Seagate Drive south to Banyan Boulevard, in the subdivisions of Coquina Sands, the Moorings, and Park Shore. Administration of the Districts is handled by the City's Engineering Department and the Natural Resources Division of the City Manager's office. Both Districts have an advisory board to collect public input.

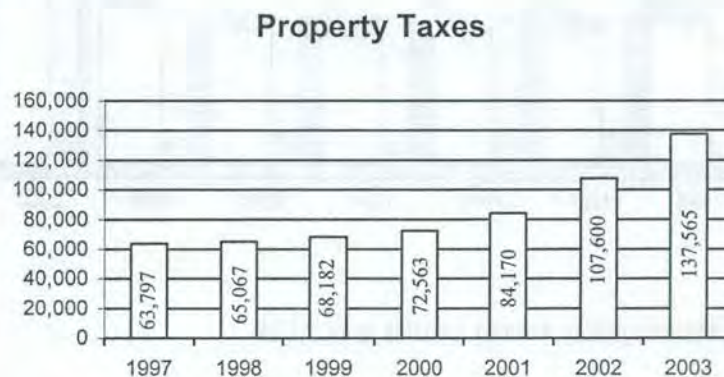
### 2002-03 Significant Budgetary Issues

#### EAST NAPLES BAY

The budget for the East Naples Bay Taxing District is \$141,565.

#### Revenues

The tax rate for the East Naples Bay Taxing District remained at 0.5000. With a taxable value of \$289,610,894, and a collection rate of 95%, this fund is projecting to collect \$137,565 in property tax. The chart below shows the past five years of collections, with projections for FY01-02 and FY02-03.



In addition to the property taxes, the fund should receive approximately \$4,000 in interest income, based on approximately \$160,000 in investable assets, and an interest rate of 2.5%.

*Fund Summary Page (continued)*

**FUND: East Naples Bay Taxing District  
Moorings Bay Taxing District**

**Expenditures**

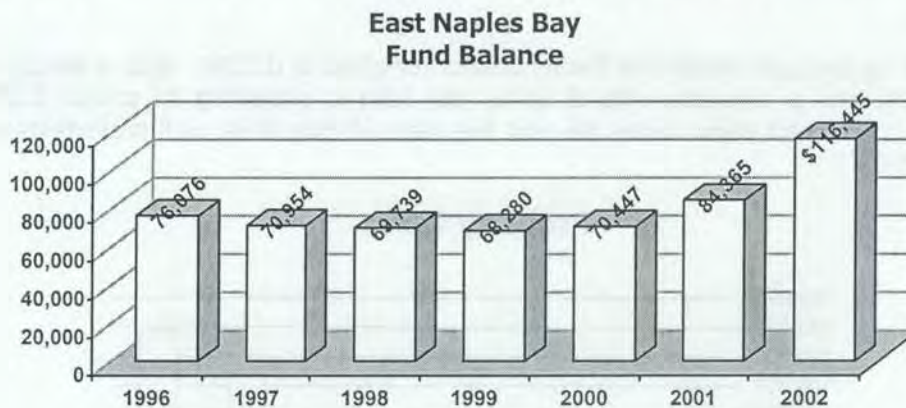
Expenditures for East Naples Bay District total \$68,992, with the budgeted surplus of revenues over expenditures being held for future needs. The largest expenditure in the East Naples Bay District is a transfer to the Debt Service Fund to pay the annual debt service on a Series 1993 revenue bond, with an original amount of \$562,582. Final maturity on the bonds is July 2006. Its 9/30/02 outstanding balance is \$237,381.

The remaining budgeted expenditures of the District (\$4,750) are for miscellaneous costs such as tax roll postage, usually costing less than \$50 and the annual special district fee in the amount of \$175. Traditionally, these are the only operating expenditures of the district. There are no capital expenditures budgeted for FY02-03.

**Financial Summary**

East Naples Bay	FY00/01 Actual	FY01/02 Original Budget	FY02/03 Adopted
Revenues	\$91,333	\$99,000	\$141,565
Expenditures	77,416	66,920	68,992
<b>Change in Position</b>	<b>\$13,917</b>	<b>\$32,080</b>	<b>\$72,573</b>

The below chart shows the trend in Fund Balance for the East Naples Bay District.



**MOORINGS BAY**

The budget for the Moorings Bay Taxing District is \$63,315.

**Revenues**

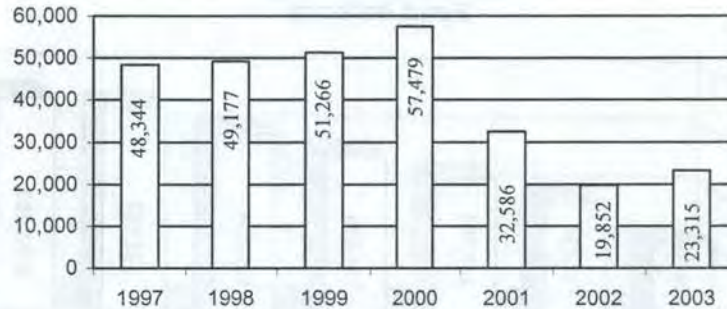
The tax rate for the Moorings Bay Taxing District remained at 0.0250. The taxable value of the district is \$981,676,368, a 19% increase over the prior year's taxable value. Assuming a collection rate of 95%, this fund is projecting to collect \$23,315 in property tax.

*Fund Summary Page (continued)*

**FUND: East Naples Bay Taxing District  
Moorings Bay Taxing District**

The chart below shows the past five years of tax collections, with projections for FY01-02 and FY02-03.

**Moorings Bay Property Taxes**



In addition to the property taxes, the fund should receive approximately \$40,000 in interest income, based on approximately \$750,000 in investable assets, and an interest rate of 2.5%.

**Expenditures**

Expenditures for the Moorings Bay District total \$21,250, with the budgeted surplus of revenues over expenditures being held for future needs. Budgeted expenditures are of the operating nature and include as-needed supplies such as channel markers or engineering services. There are no specific projects budgeted and there are no capital expenditures budgeted for FY02-03.

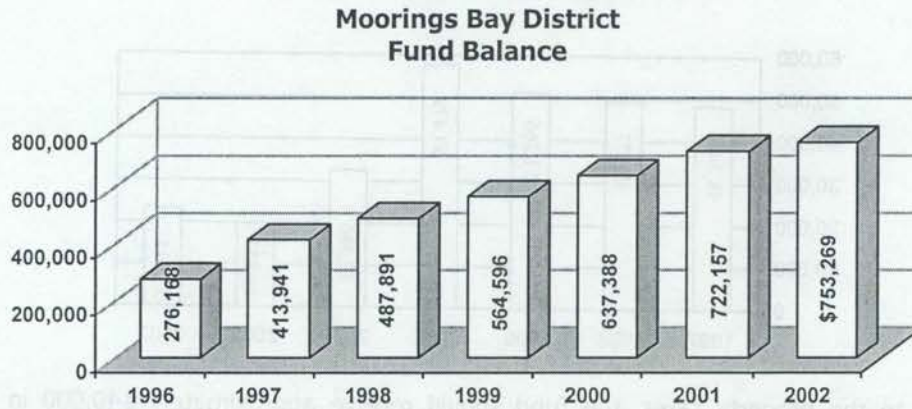
**Financial Summary**

<b>Moorings Bay</b>	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
Revenues	\$407,828	\$59,800	\$63,315
Expenditures	\$376,716	21,250	21,250
<b>Change in Position</b>	<b>\$31,112</b>	<b>\$38,850</b>	<b>\$42,065</b>

*Fund Summary Page (continued)*

**FUND: East Naples Bay Taxing District**  
**Moorings Bay Taxing District**

The below chart shows the trend in Fund Balance for the Moorings Bay District.



**Accomplishments and Goals**

These shall be included in future budget documents.

**Decision Package**

This Department did not submit decision packages for consideration.

Year	Original Budget	Actual	Change in Position
FY01/02	276,168	276,168	0
FY02/03	413,941	413,941	0
FY03/04	487,891	487,891	0
FY04/05	564,596	564,596	0
FY05/06	637,388	637,388	0
FY06/07	722,157	722,157	0
FY07/08	\$753,269	\$753,269	0

**FISCAL YEAR 2003  
EAST NAPLES BAY TAX DISTRICT  
SUMMARY**

<b>BEGINNING BALANCE (1)</b>					<b>\$116,500</b>
<b>ADD: BUDGETED REVENUES:</b>					
Property Tax (at 0.5 mills) (1)			137,565		
Miscellaneous Income			<u>4,000</u>		<u>\$141,565</u>
<b>TOTAL AVAILABLE RESOURCES</b>					<b>\$258,065</b>
<b>LESS: BUDGETED EXPENDITURES:</b>					
Operations & Maintenance			4,750		
Debt Service			<u>64,242</u>		<u>\$68,992</u>
<b>BUDGETED CASH FLOW</b>					<b>\$72,573</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>					<b><u>\$189,073</u></b>

(1) Audited balance 9/30/01 less projected fiscal year 2002 cash flow.

**FISCAL YEAR 2003  
BUDGET DETAIL  
SPECIAL TAXING DISTRICT  
EAST NAPLES BAY**

350.0608.537

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL	APPROVED	CHANGE
				BUDGET		FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	0	0	2,000	2,000	0.00%
25-00	OTHER FRINGE BENEFITS	0	0	250	250	0.00%
<b>TOTAL PERSONAL SERVICES</b>		<b>0</b>	<b>0</b>	<b>2,250</b>	<b>2,250</b>	<b>0.00%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	15	14	250	250	0.00%
46-00	REPAIR AND MAINTENANCE	0	0	1,000	1,000	0.00%
49-00	OTHER CURRENT CHARGES	175	175	1,000	1,000	0.00%
52-00	OPERATING SUPPLIES	0	0	250	250	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>190</b>	<b>189</b>	<b>2,500</b>	<b>2,500</b>	<b>0.00%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
91-00	TRANSFERS OUT	75,203	77,228	62,170	64,242	-16.82%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>75,203</b>	<b>77,228</b>	<b>62,170</b>	<b>64,242</b>	<b>-16.82%</b>
<b>TOTAL EXPENSES</b>		<b>\$75,393</b>	<b>\$77,417</b>	<b>\$66,920</b>	<b>\$68,992</b>	<b>-10.88%</b>



**FISCAL YEAR 2003  
MOORINGS BAY TAX DISTRICT  
SUMMARY**

<b>BEGINNING BALANCE (1)</b>		<b>\$791,900</b>
<b>ADD: BUDGETED REVENUES:</b>		
Property Tax (at 0.025 mills) (2)	23,315	
Interest Income	<u>40,000</u>	<u>\$63,315</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$855,215</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Operations & Maintenance	<u>21,250</u>	<u>\$21,250</u>
<b>BUDGETED CASH FLOW</b>		<b>\$42,065</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b><u>\$833,965</u></b>

- (1) Audited unrestricted reserves 9/30/01 Plus Projected Cash Flow Fiscal Year 2002.
- (2) 95% collection rate.

**FISCAL YEAR 2003  
BUDGET DETAIL  
SPECIAL TAXING DISTRICT  
MOORINGS BAY**

360.0608.537

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	0	0	2,000	2,000	0.00%
25-00 OTHER FRINGE BENEFITS	0	0	500	500	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0.00%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	12	5	3,500	3,500	0.00%
31-01 PROFESSIONAL SERVICES	7,739	0	10,000	10,000	0.00%
31-04 OTHER CONTRACTUAL SVCS	8,688	19,883	2,000	2,000	0.00%
46-00 REPAIR AND MAINTENANCE	0	0	2,000	2,000	0.00%
49-00 OTHER CURRENT CHARGES	175	175	1,000	1,000	0.00%
52-00 OPERATING SUPPLIES	0	0	250	250	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>16,614</b>	<b>20,063</b>	<b>18,750</b>	<b>18,750</b>	<b>0.00%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-30 IMPROVEMENTS O/T BUILDINGS	0	356,652	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>356,652</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$16,614</b>	<b>\$376,715</b>	<b>\$21,250</b>	<b>\$21,250</b>	<b>0.00%</b>

# Community Redevelopment

# City of Naples, Florida

## Fund Summary Page



**FUND:** Community Redevelopment Agency

### Fund Description

The Community Redevelopment Agency (CRA) Fund is the fund used to account for the City's only Tax Increment Financing District. The CRA was created in 1994 by resolutions number 94-7098 and 94-7099, which establishes general boundaries as 7th Avenue North, the Gordon River, 6th Avenue South and 3rd Street. The actual boundaries are defined within the enabling legislation.

The purpose of the CRA is to make infrastructure improvements to this section of the downtown. So far, improvements have included a parking garage, street lighting, rebuilding 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Avenues North between US 41 and 10<sup>th</sup> St, major improvements to 6<sup>th</sup> Avenue South, relocating the traffic signal on Goodlette Road at Bayfront and rebuilding Menefee and Merrihue Parks on 5<sup>th</sup> Ave South.

The CRA Board is the City Council, and the Executive Director is the City Manager.

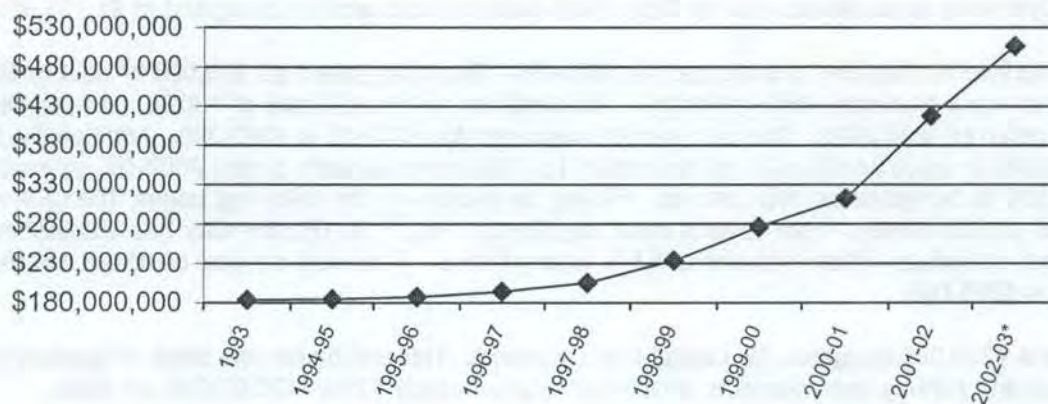
### 2002-03 Significant Budgetary Issues

The budget of the Community Redevelopment Agency for FY02-03 is \$1,574,198.

### Revenues

The primary revenue to the CRA is Ad Valorem Taxes from Tax Increment Financing. Tax Increment Financing, or TIF, is the tax increase due to increased property values within the District. The CRA receives TIF money from the City and the County, using the 1993 property tax value as a base. The following chart shows the growth in taxable value since the base year, when values were slightly less than \$184 million to now more than \$500 million.

**Taxable Value in the TIF**



*Fund Summary Page (continued)*

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**FUND: Community Redevelopment Agency**

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The amount of revenue expected from the TIF is \$1,529,198, with \$341,068 from the City (based on a 1.113 tax rate) and \$1,188,130 from Collier County (based on a 3.8772 tax rate).

In addition to the property taxes, the fund should receive approximately \$45,000 in interest income, based on approximately \$1,500,000 in investable assets, and an interest rate of 3%.

The fund is budgeted to receive a total of \$1,574,198 in income for Fiscal Year 2002-03.

**Expenditures**

Expenditures for Community Redevelopment Agency total \$1,460,782, with the budgeted surplus of revenues over expenditures (\$113,416) being held for future needs.

The Department has three and a half positions budgeted, as shown below:

Position	FY00-01	FY01-02	FY02-03
Police Officer	1	1	1
Crew Leader I	1	1	1
Service Worker I	0	0	1
Crew Leader III	0	.5	0.5
<b>Total</b>	<b>2</b>	<b>2.5</b>	<b>3.5</b>

This shows an increase of one full position over FY01-02, due to the increased expenses of maintaining the district and its improvements. Personal Services (Salaries and benefits) are budgeted at \$139,227 for FY02-03.

Other Operating Expenses are budgeted at \$166,100. The major components of this category are as follows:

City Administration (General Fund Chargebacks)	\$94,900
Electricity	\$16,200
Outside Counsel (Bond, Disclosure and other CRA)	\$25,000
Repair & Maintenance (such as elevator maintenance)	\$5,000
Professional Services (Garage cleaning)	\$6,000

Non Operating Expenditures include Capital and Debt Services and are budgeted at \$1,155,455.

Debt service for the fund is budgeted at \$955,455. This fund issued \$3,000,000 of debt in 1998 to construct a Municipal Parking Facility. The debt has an interest rate of 4.42%, and payments were deferred until 2002. The debt service payments for FY02-03 is \$180,390. Additionally, the CRA plans to issue another \$3 million in debt for CRA improvements during 2002-03, so another \$380,000 is budgeted as debt service. Finally, as shown on the following pages, the CRA was loaned capital moneys from several other city funds. For FY02-03, the City has established a payback schedule, which includes a 3.5% interest rate. The debt service on these interfund loans is \$395,065.

There is \$200,000 budgeted for Capital Improvements. This will be for one block of landscaping, lighting and parking improvements, which cost approximately \$170,000-200,000 per block.

*Fund Summary Page (continued)*

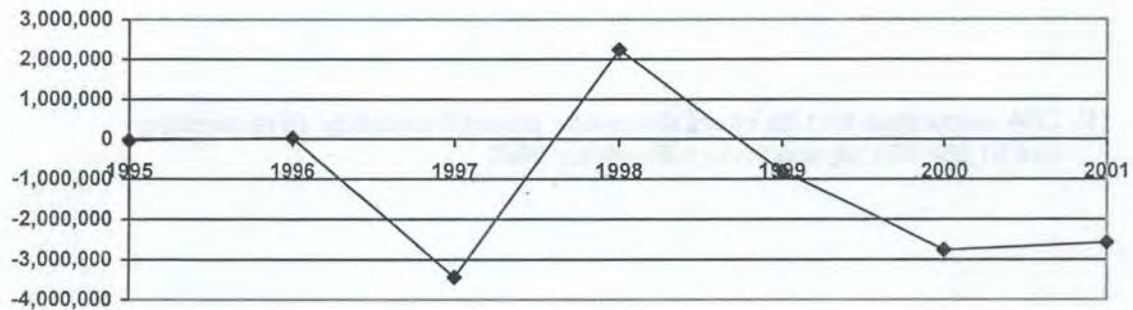
**FUND: Community Redevelopment Agency**

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>651,501</b>	<b>\$820,000</b>	<b>\$1,574,198</b>
Personal Services	\$39,789	\$89,379	\$139,227
Operating Expenses	81,344	143,839	166,100
Capital, Transfer, Debt	273,876	586,782	1,155,455
<b>Total Expenditures</b>	<b>\$395,009</b>	<b>\$820,000</b>	<b>\$1,460,782</b>
Change in Financial Position	<b>\$256,492</b>	<b>0</b>	<b>\$113,416</b>

Shown below, the CRA fund balance is negative, due to the excess of liabilities over assets. Specifically, physical assets of the fund have been moved to the General Fixed Asset Account Group, while the liabilities (loans) of the fund, remain as liabilities of the fund. Note that GASB 34 will change this situation.

**Community Redevelopment Agency  
Fund Balance**



**Accomplishments and Goals**

These can be included in future budget documents.

**Decision Package**

There were no decision packages for consideration.

**FISCAL YEAR 2003  
COMMUNITY REDEVELOPMENT AGENCY  
STATEMENT OF CASH FLOW**

<b>BEGINNING BALANCE - UNDESIGNATED RESERVES 10/01/02</b>	<b>\$815,500</b>
<b>ADD: BUDGETED REVENUES:</b>	
Tax Increment Financing City 1.1130 mills	\$341,068
Tax Increment Financing County 3.8772 mills	1,188,130
Other Income	45,000
	<u>1,574,198</u>
<b>TOTAL AVAILABLE RESOURCES:</b>	<b>\$2,389,698</b>
<b>LESS: BUDGETED EXPENDITURES:</b>	
Personal Services	\$139,227
Operating Expenses	71,200
Transfer - Administration	94,900
Capital Improvements	200,000
Debt Service - Principal	50,000
Debt Service - Interest	510,390
Transfer - Other Funds	395,065
	<u>\$1,460,782</u>
<b>BUDGETED CASH FLOW</b>	<b>\$1,460,782</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>	<b>\$928,916</b>

(1) CRA responsible for 10th Street stormwater project financed by state revolving loan \$1,084,950 payable through fiscal year 2020.

**FISCAL YEAR 2003  
COMMUNITY REDEVELOPMENT FUND  
DEBT SERVICE COVERAGE CALCULATION  
(\$000'S OMITTED)**

<b>OPERATING REVENUES</b>	<b>\$1,529</b>
<b>OPERATING EXPENSES:</b>	<u>210</u>
<b>OPERATING INCOME</b>	<b>\$1,319</b>
INTEREST INCOME	45
<b>NET REVENUES AVAILABLE FOR DEBT  SERVICE, CAPITAL REQUIREMENTS  AND INTERFUND TRANSFERS</b>	<u><u><b>\$1,364</b></u></u>
<b>DEBT SERVICE REQUIREMENTS(1)</b>	<b>\$560</b>
<b>DEBT SERVICE COVERAGE</b>	<b>2.44</b>
<b>INTERFUND TRANSFER</b>	<b>\$490</b>

(1) Includes payments on the Series 1998 Parking Garage bond issue and projected debt service for the 2002 TIF bond issue expected to be issued in November 2002.



**CITY OF NAPLES  
COMMUNITY REDEVELOPMENT AGENCY  
REVENUE SUMMARY**

(\$000 & OMITTED)

	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
TAX INCREMENTS	\$225,925	\$413,448	\$575,298	\$1,118,269	\$1,529,198
BOND PROCEEDS	-	-	-	-	-
OTHER INCOME	684,469 (1)	684	-	-	-
INTEREST INCOME	<u>20,986</u>	<u>53,394</u>	<u>40,000</u>	<u>20,000</u>	<u>45,000</u>
<b>TOTAL REDEVELOPMENT</b>	<b><u>\$931,380</u></b>	<b><u>\$467,526</u></b>	<b><u>\$615,298</u></b>	<b><u>\$1,138,269</u></b>	<b><u>\$1,574,198</u></b>

(1) Includes \$645,392 sale of parking spaces in garage.

**City of Naples  
Community Redevelopment Agency  
Interfund Borrowing  
Repayment Schedule**

<b>Fund/Purpose</b>	<b>9/30/02 Balance</b>	<b>Payoff (years*)</b>	<b>Interest rate</b>	<b>Annual debt</b>	<b>By Fund</b>
General -Plaza	460,030	10	3.50%	55,315	
General - 5th Ave S	442,374	10	3.50%	53,192	
General Tennis Deficit	108,000	8	3.50%	15,711	124,218
Stormwater-6th Ae S	100,000	8	3.50%	14,548	
Stormwater-6th Ae S	80,000	4	3.50%	21,780	36,328
Streets - 6th Ave S	460,000	10	3.50%	55,311	
Streets 5th Ave S	123,896	8	3.50%	18,024	73,335
Utility Tax 6th Ave S	320,000	10	3.50%	38,477	
Utility Tax 3rd Ave N	152,600	8	3.50%	22,200	
Utility Tax 5th Ave S	144,515	8	3.50%	21,024	
Utility Tax Goodlete Rd	232,800	8	3.50%	33,867	
Utility Tax Menefe/Merrihue Park	50,000	4	3.50%	13,613	
Utility Tax 5th Ave Side Streets	220,000	8	3.50%	32,005	161,185
<b>Total</b>	<b>2,894,215</b>			<b>395,065</b>	<b>395,065</b>

*\*Proposed Basis:*

*Less than \$100,000 outstanding, 4 years*

*Less than \$300,000 outstanding, 8 years*

*Otherwise 10 years*

Note: This proposed repayment schedule was designed to repay all outstanding interfund debt over a ten-year period, at an annual interest rate of 3.5%.

**City of Naples  
Community Redevelopment Agency  
Interfund Borrowing**

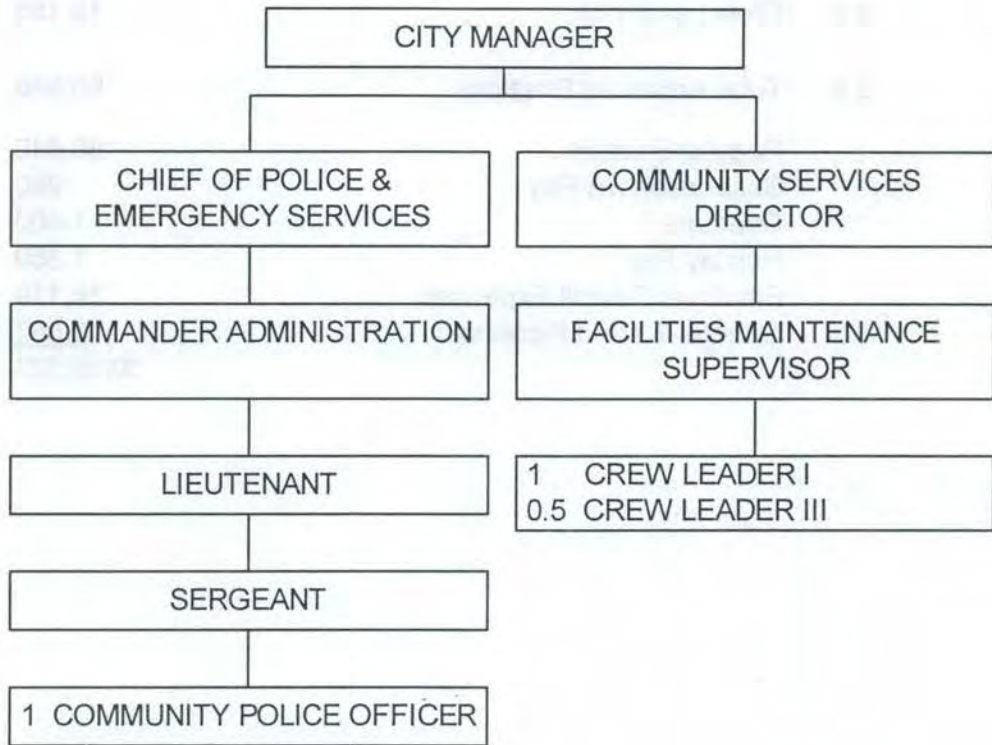
**Outstanding Balance Schedule**

Fund/Purpose	9/30/02	9/30/03	9/30/04	9/30/05	9/30/06	9/30/07	9/30/08	9/30/09	9/30/10	9/30/11
	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance	Balance
General -Plaza	460,030	418,516	375,757	331,715	286,352	239,628	191,502	141,933	90,876	38,288
General - 5th Ave S	442,374	402,454	361,336	318,984	275,362	230,431	184,152	136,485	87,388	36,818
General Tennis Deficit	108,000	95,529	82,683	69,452	55,824	41,787	27,329	12,438	-	-
Stormwater-6th Ae S	100,000	88,452	76,558	64,307	51,689	38,692	25,305	11,516	-	-
Stormwater-6th Ae S	80,000	60,620	40,658	20,098	-	-	-	-	-	-
Streets - 6th Ave S	460,000	418,489	375,733	331,694	286,333	239,612	191,490	141,923	90,870	38,285
Streets 5th Ave S	123,896	109,589	94,853	79,674	64,040	47,938	31,352	14,268	-	-
Utility Tax 6th Ave S	320,000	291,123	261,379	230,743	199,188	166,687	133,210	98,729	63,214	26,633
Utility Tax 3rd Ave N	152,600	134,978	116,828	98,133	78,877	59,044	38,615	17,574	-	-
Utility Tax 5th Ave S	144,515	127,827	110,638	92,934	74,698	55,916	36,569	16,643	-	-
Utility Tax Goodlette Rd	232,800	205,917	178,228	149,707	120,332	90,075	58,910	26,810	-	-
Utility Tax Menefee/Merrihue Park	50,000	37,887	25,412	12,561	-	-	-	-	-	-
Utility Tax 5th Ave Side Streets	220,000	194,595	168,428	141,476	113,716	85,122	55,671	25,336	-	-
<b>Total</b>	<b>2,894,215</b>	<b>2,585,976</b>	<b>2,268,490</b>	<b>1,941,479</b>	<b>1,606,412</b>	<b>1,294,931</b>	<b>974,106</b>	<b>643,657</b>	<b>332,348</b>	<b>140,024</b>

**Payment Schedule**

Fund/Purpose	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
	Payments	Payments	Payments	Payments	Payments	Payments	Payments	Payments	Payments	Payments
General -Plaza	55,315	55,315	55,315	55,315	55,315	55,315	55,315	55,315	55,315	39,628
General - 5th Ave S	53,192	53,192	53,192	53,192	53,192	53,192	53,192	53,192	53,192	38,107
General Tennis Deficit	15,711	15,711	15,711	15,711	15,711	15,711	15,711	15,711	-	-
Stormwater-6th Ae S	14,548	14,548	14,548	14,548	14,548	14,548	14,548	14,548	-	-
Stormwater-6th Ae S	21,780	21,780	21,780	21,780	-	-	-	-	-	-
Streets - 6th Ave S	55,311	55,311	55,311	55,311	55,311	55,311	55,311	55,311	55,311	39,625
Streets 5th Ave S	18,024	18,024	18,024	18,024	18,024	18,024	18,024	18,024	-	-
Utility Tax 6th Ave S	38,477	38,477	38,477	38,477	38,477	38,477	38,477	38,477	38,477	27,565
Utility Tax 3rd Ave N	22,200	22,200	22,200	22,200	22,200	22,200	22,200	22,200	-	-
Utility Tax 5th Ave S	21,024	21,024	21,024	21,024	21,024	21,024	21,024	21,024	-	-
Utility Tax Goodlette Rd	33,867	33,867	33,867	33,867	33,867	33,867	33,867	33,867	-	-
Utility Tax Menefee/Merrihue Park	13,613	13,613	13,613	13,613	-	-	-	-	-	-
Utility Tax 5th Ave Side Streets	32,005	32,005	32,005	32,005	32,005	32,005	32,005	32,005	-	-
<b>Total</b>	<b>395,065</b>	<b>395,065</b>	<b>395,065</b>	<b>395,065</b>	<b>359,673</b>	<b>359,673</b>	<b>359,673</b>	<b>359,673</b>	<b>202,295</b>	<b>144,925</b>

# COMMUNITY REDEVELOPMENT



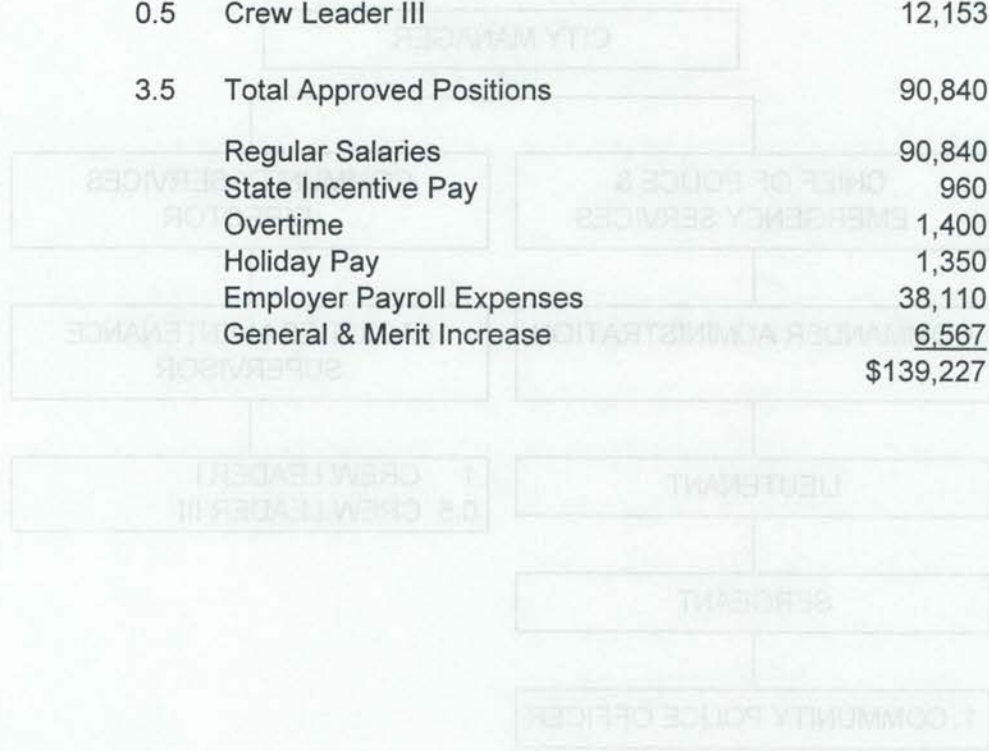
**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
COMMUNITY REDVLPMNT	2.5	2.5	2.5	2.5

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 380 COMMUNITY REDEVELOPMENT**

#	JOB TITLE	2003 APPROVED
<b>COMMUNITY REDEVELOPMENT</b>		
1	Community Police Officer	\$38,051
1	Crew Leader I	21,316
1	Service Worker I	19,320
0.5	Crew Leader III	12,153
3.5	Total Approved Positions	90,840
	Regular Salaries	90,840
	State Incentive Pay	960
	Overtime	1,400
	Holiday Pay	1,350
	Employer Payroll Expenses	38,110
	General & Merit Increase	<u>6,567</u>
		<b>\$139,227</b>



2003 REVISED BUDGET 2.8  
 2003 DEPT REQUEST 2.8  
 2003 BASE BUDGET 2.8  
 AUTHORIZED PERSONNEL  
 COMMUNITY REDEVELOPMENT

**FISCAL YEAR 2003  
BUDGET DETAIL  
COMMUNITY REDEVELOPMENT AGENCY FUND**

380.0506.552

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	0	31,714	70,568	90,840	28.73%
10-32 STATE INCENTIVE PAY	0	237	241	960	298.34%
10-40 OVERTIME	0	1,338	0	2,000	0.00%
10-42 HOLIDAY PAY	0	1,347	0	1,350	0.00%
25-01 FICA	0	2,654	5,214	6,949	33.28%
25-03 RETIREMENT CONTRIBUTIONS	0	0	1,632	3,392	107.84%
25-04 LIFE/HEALTH INSURANCE	0	2,499	11,171	27,169	143.21%
29-00 GENERAL & MERIT INC.	0	0	553	6,567	1087.52%
<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>39,789</b>	<b>89,379</b>	<b>139,227</b>	<b>55.77%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-01 CITY ADMINISTRATION	24,800	42,600	75,900	94,900	25.03%
31-01 PROFESSIONAL SERVICES	5,650	5,420	0	6,000	0.00%
31-04 OTHER CONTRACTUAL SERVICES	33,350	6,920	5,000	6,000	20.00%
32-10 OUTSIDE COUNSEL	375	0	0	25,000	0.00%
43-01 ELECTRICITY	16,110	14,900	20,700	16,200	-21.74%
46-00 REPAIR & MAINTENANCE		690	0	5,000	0.00%
49-00 OTHER CURRENT CHARGES	21,150	8,812	30,000	10,000	-66.67%
49-91 REPAY ASSESSMENT CHARGES	188,345	0	0	0	0.00%
52-00 OPERATING SUPPLIES	0	2,002	12,239	3,000	-75.49%
<b>TOTAL OPERATING EXPENSES</b>	<b>289,780</b>	<b>81,344</b>	<b>143,839</b>	<b>166,100</b>	<b>15.48%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-20 BUILDINGS	9,622	0	0	0	0.00%
60-30 IMPROVEMENTS O/T/ BUILDING	809,095	138,445	100,000	200,000	100.00%
60-40 MACHINERY & EQUIPMENT	0	2,000	0	0	0.00%
70-10 INTEREST PAYMENTS	0	0	0	395,065	0.00%
70-11 PRINCIPAL	0	0	25,000	50,000	100.00%
70-12 INTEREST	0	0	132,048	510,390	286.52%
91-21 BOND SINKING FUND FD2000	132,600	132,600	72,925	0	-100.00%
91-34 CAPITAL PROJECTS FUND	943,585	0	0	0	0.00%
91-51 HEALTH INSURANCE	0	831	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>1,894,902</b>	<b>273,876</b>	<b>329,973</b>	<b>1,155,455</b>	<b>250.17%</b>
<b>TOTAL EXPENSES</b>	<b>\$2,184,682</b>	<b>\$395,009</b>	<b>\$563,191</b>	<b>\$1,460,782</b>	<b>159.38%</b>

# CIP PROJECTS - COMMUNITY REDEVELOPMENT FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
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## COMMUNITY REDEVELOPMENT

00C12	10th Street 41-10 Master Plan	200,000	2,000,000	2,000,000			4,200,000
	IMPROVEMENT TOTALS	200,000	2,000,000	2,000,000	0	0	4,200,000

<b>GRAND TOTAL COMMUNITY REDEV.</b>	<b>200,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>4,200,000</b>
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00C12	10th Street 41-10 Master Plan	200,000	2,000,000	2,000,000			4,200,000
	IMPROVEMENT TOTALS	200,000	2,000,000	2,000,000	0	0	4,200,000
<b>GRAND TOTAL COMMUNITY REDEV.</b>							
		200,000	2,000,000	2,000,000	0	0	4,200,000

# Streets Fund



# City of Naples, Florida

## Fund Summary Page



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**FUND: Streets and Traffic Fund**

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**Fund Description**

The Streets and Traffic Fund was established in its current format in 1992 to consolidate all revenue sources and expenditures related to streets and traffic control.

**2002-03 Significant Budgetary Issues**

The budget of the Streets and Traffic Fund for FY02-03 is \$3,936,697.

**Revenues**

Revenues into the fund total \$2,409,000. The remainder of the fund's budget (\$1,527,697) is the use of fund balance (\$1,443,801) and use of a debt repayment (\$83,896) from the Community Redevelopment Fund (CRA). Note that the repayment schedule has changed slightly from the budgeted amount of \$83,896 and will instead be \$73,335.

The primary revenue in the fund is the Local Option Fuel Tax. Budgeted at \$1,140,000, this source is the first of three types of local fuel taxes authorized by the state legislature. This six-cent tax is split among the governments of Collier County, with Naples receiving 14.19% of the county-wide collections.

Collier County also participates in the second type of local fuel tax, called the five-cent option. The City budgeted to receive \$840,000, 14.48% of the County's collection.

The State of Florida has a revenue sharing program, funded by sales and use taxes and a state fuel tax. At least thirty-five percent of the City's collections are to be dedicated to transportation; for FY02-03, the transportation-dedicated portion of the revenue sharing program is \$204,000. Estimates for these three revenue sources (the six cent tax, the five cent option and the revenue sharing) are provided by the State of Florida Legislative Committee on Intergovernmental Relations.

The fund is expected to receive \$20,000 in interest earnings.

The City and County have an interlocal agreement on transportation impact fees: the city keeps the first \$200,000 of impact fees, and the balance goes to the County for county maintained roadways.

*Fund Summary Page (continued)*

**FUND: Streets and Traffic Fund**

**Expenditures**

The Fund has five positions budgeted, as shown below:

Position	FY00-01	FY01-02	FY02-03
Traffic Engineer	1	1	1
Signal Technician	2	2	2
Traffic Control Technician	1	2	2
<b>Total</b>	<b>4</b>	<b>5</b>	<b>5</b>

Personal Services (Salaries and benefits) are budgeted at \$310,055, a \$61,088 increase (24%) over FY01-02. As there are no additional positions, the increase is due to increased participation in the retirement plan, merit pay raises and the increased cost of health insurance.

Operating Expenses for this fund are \$1,805,942, a \$442,587 increase over last years adopted budget.

The Major Operating Expenses are as follows:

City Administration (General Fund Chargebacks)	\$393,800
Street Light Electricity	\$267,000
Street Overlay Program	\$600,000
Insurance	\$184,637
Building Rental	\$47,800
Contractual Services	\$175,000

The main area of increase is Street Light Electricity, which has been moved from the General Fund into the Streets fund for a total of \$267,000. Additionally, Insurance costs increased 49%, or \$61,037. The Street Overlay program (repaving) was increased by \$50,000.

Non-Operating Expenditures at \$1,820,700 includes \$1,590,700 for the following capital improvements:

ISTEA Sidewalk Program .....	\$100,000
Galleon Bridge Replacement .....	\$300,000
Burning Tree Corridor.....	\$40,700
Roadway and Alley Way Improvement .....	\$100,000
Banyan Medians.....	\$200,000
Sandpiper and US41.....	50,000
Parkshore Bridge.....	\$800,000

Additionally, there is \$80,000 budgeted for Signal System Improvement and \$150,000 for Operating Contingency.

*Fund Summary Page (continued)*

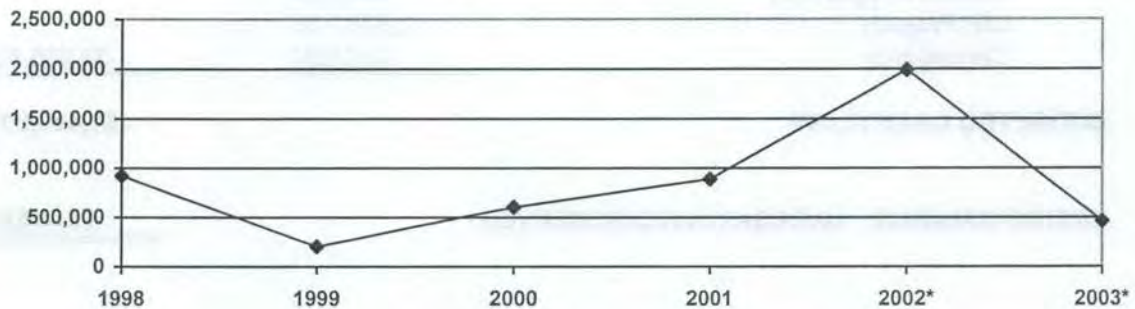
**FUND: Streets and Traffic Fund**

**Financial Summary**

	<b>FY00/01 Actual</b>	<b>FY01/02 Original Budget</b>	<b>FY02/03 Adopted</b>
<b>Revenues</b>	<b>2,587,666</b>	<b>\$2,230,000</b>	<b>\$2,409,000</b>
Personal Services	\$215,658	\$248,967	\$310,055
Operating Expenses	1,313,451	1,363,355	1,805,942
Capital, Transfer, Debt	814,679	\$1,958,940	1,820,700
<b>Total Expenditures</b>	<b>\$2,343,788</b>	<b>\$3,571,262</b>	<b>\$3,936,697</b>
Change in Financial Position	<b>\$243,878</b>	<b>(\$1,341,262)</b>	<b>(\$1,527,697)</b>

Shown below, the Streets and Traffic Fund is projected to see the fund balance increase at the end of FY01-02, for projects that are being rolled into next fiscal year.

**Streets and Traffic  
Fund Balance (Reserved and Unreserved)**



**Accomplishments and Goals**

These can be included in future budget documents.

**Decision Package**

There were no decision packages for consideration.

**FISCAL YEAR 2003  
STREETS FUND  
SUMMARY**

<b>BEGINNING BALANCE - 10/1/02 (1)</b>			<b>\$1,658,400</b>
<b>ADD: BUDGETED REVENUES:</b>			
6-Cent Gas Tax	1,140,000		
5-Cent Gas Tax (2)	840,000		
Road Impact Fees (3)	200,000		
State Shared Revenue	204,000		
Other Income	25,000		2,409,000
			<hr/>
Re-Paymt-Comm Redevel	83,896		83,896
			<hr/>
			<b>\$2,492,896</b>
<b>TOTAL AVAILABLE RESOURCES</b>			<b>\$4,151,296</b>
<b>LESS: BUDGETED EXPENDITURES:</b>			
Personal Services	\$310,055		
Contract Repair	175,000		
Operations & Maintenance	412,305		
Transfer - Self-Insurance	184,637		
Transfer - Reimbursed Admin.	386,200		
Transfer - Building Rental	47,800		
Overlay Program (2)	600,000		
CIP Projects	1,670,700		
Contingency	150,000		\$3,936,697
			<hr/>
<b>BUDGETED CASH FLOW</b>			<b>(\$1,443,801)</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>			<b>\$214,599</b>

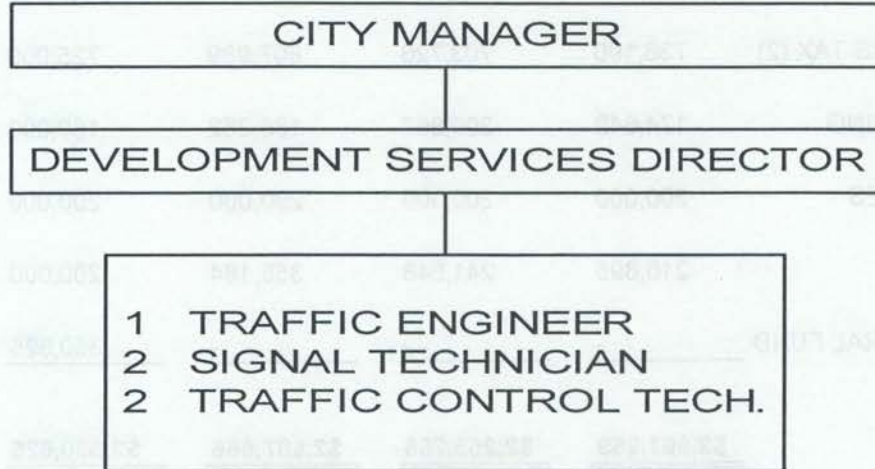
- (1) Audited balance 9/30/01 less cash reserves budgeted Fiscal Year 2002.
- (2) Florida Statutes require that proceeds of the 5-Cent Local Option Gas Tax fund only street projects specifically identified in City's Comprehensive Plan.
- (3) Road Impact Fee used only to fund roadway capacity improvement projects.

**CITY OF NAPLES  
STREETS FUND  
REVENUE SUMMARY**

	<u>ACTUAL 1998-99</u>	<u>ACTUAL 1999-00</u>	<u>ACTUAL 2000-01</u>	<u>PROJECTED 2001-02</u>	<u>BUDGET 2002-03</u>
6-CENT LOCAL GAS TAX	\$1,273,532	\$909,125 (1)	\$1,038,211	\$925,000	\$1,140,000
5-CENT LOCAL GAS TAX (2)	736,190	703,726	807,989	725,000	840,000
STATE REV. SHARING	174,642	200,867	186,282	180,000	204,000
ROAD IMPACT FEES	200,000	200,000	200,000	200,000	200,000
OTHER INCOME	216,895	241,548	355,184	200,000	25,000
TRANSFER-GENERAL FUND	-	-	-	350,625	-
<b>TOTAL STREETS</b>	<b><u>\$2,601,259</u></b>	<b><u>\$2,255,266</u></b>	<b><u>\$2,587,666</u></b>	<b><u>\$2,580,625</u></b>	<b><u>\$2,409,000</u></b>

- (1) 6-Cent local gas tax revenues are based on new interlocal agreement August 31, 1999.  
(2) 5-Cent local gas tax extended by Collier County in 2001 through December 31, 2023.

# STREETS & TRAFFIC



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
STREETS & TRAFFIC	5	5	5	5

FISCAL YEAR 2003  
BUDGET DETAIL

FUND:	390 STREETS FUND				
		#	JOB TITLE		FY 2003 APPROVED
<b>STREETS &amp; TRAFFIC</b>					
		1	Traffic Engineer		\$75,019
		2	Signal Technician		65,321
		2	Traffic Control Technician		75,071
		5	Total Approved Positions		215,411
			Regular Salaries		215,411
			Overtime		8,460
			Employer Payroll Expenses		67,105
			General & Merit Increase		19,079
					<u>\$310,055</u>

**FISCAL YEAR 2003  
BUDGET DETAIL  
STREETS FUND**

390.6565.541

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVAL	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	152,969	171,104	178,370	215,411	20.77%
10-30 OTHER SALARIES	5,481	5,460	0	0	0.00%
10-40 OVERTIME	3,039	4,656	8,460	8,460	0.00%
25-01 FICA	12,065	13,594	13,360	16,205	21.29%
25-03 RETIREMENT CONTRIBUTIONS	4,380	4,780	6,546	11,320	72.93%
25-04 LIFE/HEALTH INSURANCE	12,601	16,064	31,122	39,580	27.18%
29-00 GENERAL & MERIT INC.	0	0	11,109	19,079	71.74%
<b>TOTAL PERSONAL SERVICES</b>	<b>190,535</b>	<b>215,658</b>	<b>248,967</b>	<b>310,055</b>	<b>24.54%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	60	89	500	500	0.00%
30-01 CITY ADMINISTRATION	348,100	365,500	375,000	386,200	2.99%
31-01 PROFESSIONAL SERVICES	0	0	20,000	20,000	0.00%
31-04 OTHER CONTRACTUAL SVCS	49,093	149,868	175,000	175,000	0.00%
31-42 GAS TAX OVERLAY	249,165	494,949	550,000	600,000	9.09%
40-01 TRAVEL	318	24	200	200	0.00%
40-02 SCHOOL AND TRAINING	355	0	500	500	0.00%
40-03 SAFETY	0	0	300	300	0.00%
41-00 COMMUNICATIONS	1,377	2,836	1,800	2,000	11.11%
41-01 TELEPHONE	2,722	3,360	3,100	3,100	0.00%
42-00 TRANSPORTATION	0	371	0	0	0.00%
42-02 POSTAGE & FREIGHT	36	398	1,000	1,000	0.00%
42-10 EQUIP. SERVICES - REPAIRS	15,360	18,646	16,155	16,155	0.00%
42-11 EQUIP. SERVICES - FUEL	2,606	3,021	4,000	4,000	0.00%
43-01 ELECTRICITY	0	0	0	267,000	0.00%
43-02 WATER, SEWER, GARBAGE	1,038	1,072	1,000	1,000	0.00%
44-01 BUILDING RENTAL	0	0	0	47,800	0.00%
44-02 EQUIPMENT RENTAL	422	43,529	500	500	0.00%
45-22 SELF INS. PROPERTY DAMAGE	113,900	124,061	123,600	184,637	49.38%
46-00 REPAIR AND MAINTENANCE	165	22,621	5,000	5,000	0.00%
46-04 EQUIP. MAINTENANCE	863	938	3,000	3,000	0.00%
46-06 OTHER MAINTENANCE	21,457	55,996	40,000	40,000	0.00%
46-07 MARINE SIGN MAINT.	4,981	12,822	15,000	15,000	0.00%
46-09 STREET LIGHT & POLE MAINT.	6,535	130	10,000	15,000	50.00%
46-13 ROAD REPAIRS	750	0	0	0	0.00%
51-00 OFFICE SUPPLIES	900	137	800	800	0.00%
52-00 OPERATING SUPPLIES	14,331	11,899	15,000	15,000	0.00%
52-07 UNIFORMS	937	598	1,200	1,200	0.00%
52-09 OTHER CLOTHING	300	300	500	500	0.00%
54-01 MEMBERSHIPS	0	50	0	50	0.00%
54-02 BOOKS, PUBS, SUBS.	0	236	200	500	150.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>835,771</b>	<b>1,313,451</b>	<b>1,363,355</b>	<b>1,805,942</b>	<b>32.46%</b>



**FISCAL YEAR 2003**  
**BUDGET DETAIL**  
**STREETS FUND**  
 CONTINUED

390.6565.541	ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVAL	PERCENT CHANGE FY 02 - 03
<b><u>NON-OPERATING EXPENSES</u></b>						
60-30	IMPROVEMENTS O/T BUILDING	89,852	481,386	1,783,400	1,590,700	-10.81%
60-40	MACHINERY EQUIP	73,390	331,325	80,000	80,000	0.00%
60-70	VEHICLES	19,361	0	0	0	0.00%
91-11	BUILDING & ZONING	0	0	45,540	0	-100.00%
91-51	HEALTH INSURANCE	0	1,968	0	0	0.00%
99-01	OPERATING CONTINGENCY	0	0	50,000	150,000	200.00%
	<b>TOTAL NON-OPERATING EXPENSES</b>	<b>182,603</b>	<b>814,679</b>	<b>1,958,940</b>	<b>1,820,700</b>	<b>-7.06%</b>
	<b>TOTAL EXPENSES</b>	<b>\$1,208,909</b>	<b>\$2,343,788</b>	<b>\$3,571,262</b>	<b>\$3,936,697</b>	<b>10.23%</b>

## CIP PROJECTS - STREETS & TRAFFIC

CIP- PROJ	PROJECT DESCRIPTION	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT TOTAL
		REQUEST 2003	REQUEST 2004	REQUEST 2005	REQUEST 2006	REQUEST 2007	
<b>STREETS &amp; TRAFFIC</b>							
01U27	Parkshore & Harbor Bridge (2)	800,000					800,000
03U28	2002 Overlay Program (1)	600,000	800,000	800,000	800,000		3,000,000
97U31	Alley Surfacing Program (1)	100,000	100,000	100,000			300,000
03U02	Banyan Medians	200,000					200,000
00U29	Annual Sidewalk Improvement Program (1)	100,000	100,000	100,000	100,000	100,000	500,000
03U01	Signal System Improvement Program	80,000	65,000	40,000	35,000		220,000
01U35	Burning Tree Corridor Project (2)	40,700	63,300				104,000
02U11	Sandpiper Master Plan	50,000	850,000				900,000
04U24	Seagate/Crayton Intersection Road Impv.		880,000	500,000	500,000		1,880,000
04U07	Gordon Drive Street Improvements		300,000	300,000			600,000
	<b>IMPROVEMENT TOTALS</b>	<b>1,970,700</b>	<b>3,158,300</b>	<b>1,840,000</b>	<b>1,435,000</b>	<b>100,000</b>	<b>8,504,000</b>
02U08	Galleon Bridge Replacement	300,000					300,000
	<b>REPLACEMENT TOTALS</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>

<b>GRAND TOTAL STREETS &amp; TRAFFIC</b>	<b>2,270,700</b>	<b>3,158,300</b>	<b>1,840,000</b>	<b>1,435,000</b>	<b>100,000</b>	<b>8,804,000</b>
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(1) Projects funded with proceeds of 5 cent Gas Tax, as identified in City Comprehensive Plan.

(2) Projects funded with Roadway Impact Fees.

Utility Tax/  
Capital  
Projects  
Fund

**FISCAL YEAR 2003  
UTILITY TAX DEBT SERVICE FUND  
SUMMARY**

**ADD: BUDGETED REVENUES:**

Ad Valorem Tax	\$825,360	
7% Utility Tax:		
Florida Power & Light	1,980,000	
Local Communications Tax	1,444,000	
Propane Sales	144,000	
Interest Earned	38,400	
Transfer - Parking Garage Bonds	180,340	
Transfer - East Naples Bay Debt	64,242	4,676,342

**LESS: BUDGETED EXPENDITURES:**

Naples Preserve Bonds	\$825,360	
Utility Tax Bonds:		
Principal (2)	670,947	
Interest (2)	537,931	
Historic House Debt Service	258,094	
East Naples Bay Debt Service	64,242	
Parking Garage Debt Service	180,390	
TRF - Admin. Reimbursement	91,900	
 <i>TRF - Capital Improvements</i>	 <u>2,047,478</u>	 <u>\$4,676,342</u>

**BUDGETED CASH FLOW**

\$0

- (1) Debt Service limited to 45% of recurring revenues by resolution. Fiscal Year 2003 ratio is 36% of recurring revenues of \$3,396,900, not including debt service transfers in, assessment payments, Ad Valorem Tax Revenues, or Impact Fees.

**FISCAL YEAR 2003  
UTILITY TAX CAPITAL IMPROVEMENTS FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNRESTRICTED RESERVES (1)</b>		<b>\$324,900</b>
<b>ADD: BUDGETED REVENUES</b>		
<i>Transfer - Utility Tax</i>	<b>\$2,047,478</b>	
Non-Road Impact Fees	164,600	
Interest Earned	175,000	
Assessment Payments	35,000	
Other Revenue	15,000	\$2,437,078
Re-Paymt-Comm Redevel	161,185	161,185
		2,598,263
<b>TOTAL AVAILABLE RESOURCES:</b>		<b>\$2,923,163</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
New Capital Improvements:		
Police & Emergency Services	47,625	
Community Services	385,500	
Development Services	515,000	
Non-Departmental	48,000	
Capital Replacement:		
Administration	30,400	
Police & Emergency Services	709,196	
Community Services	278,875	
Non-Departmental	7,000	
TRF - Admin. Reimbursement	237,500	
TRF - Community Redevelopment	35,833	
Contingency	100,000	2,394,929
<b>BUDGETED CASH FLOW</b>		<b>\$42,149</b>
<b>ENDING BALANCE - UNRESTRICTED RESERVES</b>		<b><u>\$528,234</u></b>

(1) Audited balance 9/30/01 less cash reserves budgeted fiscal year 2002.

**UTILITY TAX FUND  
REVENUE SUMMARY**

	ACTUAL 1998-99	ACTUAL 1999-00	ACTUAL 2000-01	PROJECTED 2001-02	BUDGET 2002-03
AD VALOREM TAX	-	-	\$829,534	\$839,000	\$825,360
FLORIDA POWER & LIGHT	2,042,315	1,978,993	2,017,479	1,800,000	1,980,000
TELEPHONE	549,806	620,929	678,380	58,000	0
LOCAL COMM. TAX	-	-	-	1,110,000	1,444,000
PROPANE	106,640	141,554	179,097	130,000	144,000
BOND PROCEEDS	-	8,460,000 (1)	9,845,000 (2)	-	-
INTEREST INCOME	198,678	253,384	618,667	123,334	213,400
GRANTS	73,084	131,435	164,333	175,112	-
NON-STREET IMPACT FEES	468,439	295,820	218,738	190,000	164,600
OTHER INCOME	32,253	1,819	44,604	15,705	15,000
FUND RAISING	3,740	287,200	2,530	147,516	-
ASSESSMENT PAYMENTS	65,588	28,368	34,486	40,000	35,000
TRANSFER - OTHER FUNDS	1,024,000 (3)	127,700	134,100	154,200	-
TRF - E. NAPLES BAY	-	75,203	77,228	62,170	64,242
TRF - PARKING GARAGE	-	132,600	132,600	157,048	180,340
HISTORICAL SOCIETY	<u>204,387</u>	<u>278,247</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL UTILITY TAX FUND</b>	<u><b>\$4,768,930</b></u>	<u><b>\$12,813,252</b></u>	<u><b>\$14,976,776</b></u>	<u><b>\$5,002,085</b></u>	<u><b>\$5,065,942</b></u>

(1) Naples Preserve Bond Issue.

(2) Park Improvements Bond Issue, refunding 1997 Public Service Tax Bonds.

(3) Includes \$900,000 from confiscated funds for Police & Emergency Services expansion.

## CIP PROJECTS - UTILITY TAX FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>DEVELOPMENT SERVICES/ENGINEERING</b>							
03Y03	Parking Lot Repairs	100,000	100,000	100,000	100,000		400,000
01Y18	Burning Tree Corridor Project	15,000	15,000				30,000
03Y04	Citywide Lighting Program	400,000	500,000	500,000	500,000	500,000	2,400,000
	IMPROVEMENT TOTALS	515,000	615,000	600,000	600,000	500,000	2,830,000
<b>GRAND TOTAL DEVELOPMENT SERVICES/ENGI</b>		<b>515,000</b>	<b>615,000</b>	<b>600,000</b>	<b>600,000</b>	<b>500,000</b>	<b>2,830,000</b>
<b>FINANCE/PURCHASING</b>							
03D01	Repairs to Warehouse Shelter	30,400					30,400
	REPLACEMENT TOTALS	30,400	0	0	0	0	30,400
<b>GRAND TOTAL FINANCE/PURCHASING</b>		<b>30,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,400</b>
<b>COMMUNITY SERVICES ADMINISTRATION</b>							
03G09	Equipment Upgrades	15,000					15,000
	IMPROVEMENT TOTALS	15,000	0	0	0	0	15,000
<b>SUB TOTAL CS/ADMINISTRATION</b>		<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>
<b>PARKS &amp; PARKWAYS</b>							
00C16	Naples Preserve	35,833					35,833
03F09	Aqualane Shores Median	26,000					26,000
03F56	RiverPark Streetscape Master Plan	180,000					180,000
03F02	Cul-De-Sac Renovations	56,000	56,000	56,000	56,000	56,000	280,000
03F17	Boat Motor & Trailer	15,000					15,000
03F21	Communication System Enhancement	28,500					28,500
04F19	Wedge Drive/Harbour Dr. Island		8,400				8,400
04F47	Lake Amenities		25,000	25,000	25,000		75,000
	IMPROVEMENT TOTALS	341,333	89,400	81,000	81,000	56,000	648,733
01F69	U.S. 41 Median 17th Ave. N.-10th St. S.	55,000	55,000	55,000	20,000		185,000
03F55	Replace Irrigation Infrastructure	60,000	61,000	63,000	64,000	67,000	315,000
03F22	Dump Truck	35,000	30,000	32,000			97,000
03F20	Crane Truck	65,000					65,000
03F05	Trailer Replacement	3,875	8,400	4,600	4,800		21,675
04F42	One Ton Service Vehicle		53,000	60,000	62,000	27,000	202,000
04F52	4-Wheel Utility Vehicle		10,500	12,000			22,500
04F10	Tractor Replacement		24,000				24,000
06F12	Service Truck Crew Cab				27,000		27,000
	REPLACEMENT TOTALS	218,875	241,900	226,600	177,800	94,000	959,175
<b>SUB TOTAL CS/PARKS &amp; PARKWAYS</b>		<b>560,208</b>	<b>331,300</b>	<b>307,600</b>	<b>258,800</b>	<b>150,000</b>	<b>1,607,908</b>
<b>RECREATION</b>							
02G04	River Park Interior Equipment & Furnishing:	45,000					45,000
03G02	Community Center Vehicle	20,000					20,000
	IMPROVEMENT TOTALS	65,000	0	0	0	0	65,000
03G05	Facility Upgrades/Renovations	60,000	65,000	70,000			195,000
	REPLACEMENT TOTALS	60,000	65,000	70,000	0	0	195,000
<b>SUB TOTAL CS/RECREATION</b>		<b>125,000</b>	<b>65,000</b>	<b>70,000</b>	<b>0</b>	<b>0</b>	<b>260,000</b>
<b>GRAND TOTAL COMMUNITY SERVICES</b>		<b>700,208</b>	<b>396,300</b>	<b>377,600</b>	<b>258,800</b>	<b>150,000</b>	<b>1,882,908</b>

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>NON-DEPARTMENTAL/MAINTENANCE</b>							
03I01	Video Production Equipment	14,000					14,000
03I20	Electronic Council Packets	34,000					34,000
04I10	Bobcat w/ Forklift & Excavator		24,000				24,000
04I19	Custodial Truck		16,000				16,000
	IMPROVEMENT TOTALS	48,000	40,000	0	0	0	88,000
03I22	Renovations/Upgrades to Chambers	7,000					7,000
	REPLACEMENT TOTALS	7,000	0	0	0	0	7,000
<b>GRAND TOTAL NON-DEPARTMENTAL/MAINT.</b>		<b>55,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,000</b>
<b>PESD</b>							
03E 12	Visionair Fire Server	19,000					19,000
03H47	PESD Wireless CDPD to GPRS Conver	9,100					9,100
03H42	Ultra Violet Imaging System	10,500					10,500
03H43	Remodel Property & Evidence Room	3,525					3,525
03H45	Evidence Drying Cabinet	5,500					5,500
04E 13	Tow Vehicle for Trailers		35,000				35,000
04E 24	Thermal Imaging Camera		22,000				22,000
05E 26	Fire Safety House Tow Vehicle			25,000			25,000
06E 10	Fire Safety House Upgrade				10,000		10,000
06E 11	Fire Station #1 Remodel				250,000		250,000
06E 31	Lap Top Computers Fire Engine Co.				18,000		18,000
07E 32	River Park Fire Station					2,000,000	2,000,000
	IMPROVEMENT TOTALS	47,625	57,000	25,000	278,000	2,000,000	2,407,625
03H01	Patrol Vehicles	141,600	179,500	182,000	184,500	187,000	874,600
03H46	PESD Notebook Replacement Program	76,446	21,235	21,235	21,235	76,446	216,597
03E 21	Replacement of Engine #2	250,000		250,000		850,000	1,350,000
03E 15	Fire Station #2 Rehab Design	50,000	450,000				500,000
03H04	C.I.B. Vehicles	40,150	42,158	44,265	46,479	48,803	221,855
03H39	Patrol Lieutenant's Vehicle	35,000					35,000
03H34	Police Canine	10,000	10,000				20,000
01H14	Large Diameter Hose	10,000					10,000
03E 14	Prevention Vehicle	18,700					18,700
03H36	Radar Speed Measuring Device	7,100					7,100
03E 17	Fire Station Painting	5,000	18,000				23,000
03E 18	Self Contained Breathing Apparatus	14,000	14,000				28,000
03E 16	Fire Marshal Vehicle	28,000					28,000
03H37	Office Furniture	10,000					10,000
03H38	Boat Trailer	3,200					3,200
03H33	Locker Room/Bathroom Renovations	10,000	10,000	10,000	10,000	10,000	50,000
04E 22	Impact Response Team Equip. Trailer		20,000				20,000
04E 23	Fireboat		135,000				135,000
04H31	Boat Motors		22,000		23,040		45,040
04H40	A.E.D. Replacement		9,000		6,000		15,000
05H02	In-Car Cameras			27,500			27,500
05H25	Youth Relations (D.A.R.E.) Vehicle			23,457			23,457
05E 25	Battalion Chief Vehicle			40,000			40,000
05E 20	Breathing Air System			10,000			10,000
06H16	Boat Hull				35,627		35,627
	REPLACEMENT TOTALS	709,196	930,893	608,457	326,881	1,172,249	3,747,676
<b>GRAND TOTAL PESD</b>		<b>756,821</b>	<b>987,893</b>	<b>633,457</b>	<b>604,881</b>	<b>3,172,249</b>	<b>6,155,301</b>
<b>TOTAL UTILITY TAX</b>		<b>2,057,429</b>	<b>2,039,193</b>	<b>1,611,057</b>	<b>1,463,681</b>	<b>3,822,249</b>	<b>10,993,609</b>



DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT	PROJECT
2003	2004	2005	2006	2007	2008	2009	DESCRIPTION	TOTAL
14,000							Video Production Equipment	14,000
24,000							Electronic Control Panels	24,000
24,000							Buscok w/ Panels & Backward	24,000
14,000							Control Panel	14,000
48,000							IMPROVEMENT TOTALS	48,000
7,000							Replacement of 1000 to 1000	7,000
7,000							REPLACEMENT TOTALS	7,000
55,000							GRAND TOTAL NON-BUDGETARY	55,000

DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT	PROJECT
2003	2004	2005	2006	2007	2008	2009	DESCRIPTION	TOTAL
18,000							Victory Fire Panel	18,000
8,100							REPAIR W/ NEW CPU TO UPSR CONTROL	8,100
10,500							Life Video Imaging System	10,500
3,500							Remodel Property & Bathroom Room	3,500
8,500							Enhance Existing Camera	8,500
35,000							Two Vehicle to 1 Vehicle	35,000
32,000							Thermal Imaging Camera	32,000
28,000							Fire Alarm Hook to Two Vehicle	28,000
10,000							Fire Alarm Hook to Vehicle	10,000
18,000							Fire Alarm Kit Remodel	18,000
28,000							Cap for Camera Fire Alarm Co	28,000
18,000							Replace Fire Alarm	18,000
2,000,000							IMPROVEMENT TOTALS	2,000,000



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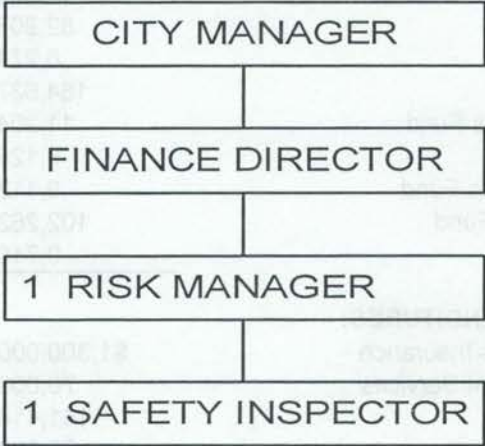
DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	DEPT	PROJECT	PROJECT
2003	2004	2005	2006	2007	2008	2009	DESCRIPTION	TOTAL
18,000							Patrol Vehicle	18,000
18,000							FIELD Notebook Replacement Program	18,000
18,000							Replacement of Engine 25	18,000
18,000							Fire Station 10 Rehab Design	18,000
18,000							CITR Vehicle	18,000
18,000							Patrol Vehicle's Vehicle	18,000
18,000							Police Camera	18,000
18,000							Large Extinguisher Hose	18,000
18,000							Removal Vehicle	18,000
18,000							Raise Speed Meeting Device	18,000
18,000							Fire Station Painting	18,000
18,000							Self Contained Breathing Apparatus	18,000
18,000							Two Manual Vehicle	18,000
18,000							Other Vehicle	18,000
18,000							Boat Trailer	18,000
18,000							Locks Removal from Patrollers	18,000
18,000							Impact Resistant Team Body Trailer	18,000
18,000							Tractor	18,000
18,000							Boat Motor	18,000
18,000							A.E.G. Replacement	18,000
18,000							In-Car Camera	18,000
18,000							Vehicle Removal (D.A.R.E.) Vehicle	18,000
18,000							Boat Motor Vehicle	18,000
18,000							Breathing Air System	18,000
18,000							Boat Hull	18,000
18,000							REPLACEMENT TOTALS	18,000
18,000							GRAND TOTAL	18,000

# Internal Service Funds

**FISCAL YEAR 2003  
RISK MANAGEMENT FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNRESTRICTED RESERVES</b>		<b>\$704,200</b>
<b>ADD: BUDGETED REVENUES:</b>		
<b>Charges for Services:</b>		
General Fund	\$1,056,201	
Water & Sewer Fund	711,212	
Solid Waste Fund	112,635	
Beach Fund	82,907	
City Dock	6,274	
Streets Fund	184,637	
Equipment Services Fund	11,204	
Stormwater Fund	6,125	
Information Services Fund	9,112	
Building & Zoning Fund	102,262	
Tennis Fund	9,710	
	<u>\$2,292,279</u>	
<b>LESS: BUDGETED EXPENDITURES:</b>		
Premiums - Excess Insurance	\$1,300,000	
Claims Management Services	70,000	
Personal Services	141,414	
Operating Expenses	26,300	
Loss Pool	700,000	
Transfer - Administration	83,100	
	<u>\$2,320,814</u>	
<b>BUDGETED CASH FLOW</b>		<b>(\$28,535)</b>
<b>ENDING BALANCE - UNRESTRICTED RESERVES</b>		<b>\$675,665</b>

# RISK MANAGEMENT



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
RISK MANAGEMENT	2	2	2	2

**FISCAL YEAR 2003  
BUDGET DETAIL**

FUND:	500 RISK MANAGEMENT				
	#	JOB TITLE			FY 2003 APPROVED
<b>RISK MANAGEMENT</b>					
	1	Risk Manager			\$60,165
	1	Safety & Fire Inspector			41,387
	2	Total Approved Positions			101,552
		Regular Salaries			101,552
		Overtime			1,000
		Employer Payroll Expenses			30,007
		General & Merit Increase			8,855
					<u>\$141,414</u>

**FISCAL YEAR 2003  
BUDGET DETAIL  
RISK MANAGEMENT**

500.7171.519

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	35,032	44,323	38,636	101,552	162.84%
10-40 OVERTIME	0	0	0	1,000	0.00%
25-01 FICA	2,686	3,402	2,968	7,699	159.40%
25-03 RETIREMENT CONTRIBUTIONS	873	890	966	3,554	267.91%
25-04 LIFE/HEALTH INSURANCE	4,403	5,018	5,752	18,754	226.04%
29-00 GENERAL & MERIT INC.	0	0	2,507	8,855	253.21%
<b>TOTAL PERSONAL SERVICES</b>	<b>42,994</b>	<b>53,633</b>	<b>50,829</b>	<b>141,414</b>	<b>178.22%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	780	72	600	600	0.00%
30-01 CITY ADMINISTRATION	51,200	53,800	55,800	83,100	48.92%
31-01 PROFESSIONAL SERVICES	7,975	0	0	0	0.00%
31-05 FIXED COSTS	571,062	0	59,300	70,000	18.04%
32-10 OUTSIDE COUNSEL	69,278	6,158	0	0	0.00%
40-01 TRAVEL	0	70	750	3,000	300.00%
40-02 SCHOOL AND TRAINING	194	0	750	1,000	33.33%
40-03 SAFETY	4,683	1,863	4,500	4,500	0.00%
41-01 TELEPHONE	877	642	1,150	1,500	30.43%
42-10 EQUIP. SERVICES - REPAIRS	907	293	249	500	100.80%
42-11 EQUIP. SERVICES - FUEL	656	499	600	500	-16.67%
45-00 INSURANCE	73,598	739,611	720,000	1,300,000	80.56%
45-01 UNEMPLOYMENT COMPENSATION	1,371	3,266	0	0	0.00%
45-10 W/C STATE ASSESSMENTS	53,654	65,585	0	0	0.00%
45-11 W/C CURRENT YEAR	476,310	285,259	0	325,000	0.00%
45-20 GEN. LIABILITY & BUS PKG	46,429	128,107	0	150,000	0.00%
45-21 AUTO COLLISION	9,090	19,384	0	75,000	0.00%
45-22 SELF INS. PROPERTY DAMAGE	34,392	326,301	0	150,000	0.00%
46-00 REPAIR AND MAINTENANCE	0	26,829	0	0	0.00%
47-00 PRINTING AND BINDING	32	630	500	500	0.00%
49-00 OTHER CURRENT CHARGES	31,717	120	650,000	600	-99.91%
51-00 OFFICE SUPPLIES	58	16	200	1,000	400.00%
51-03 OFFICE EQUIPMENT <\$250	0	0	0	1,000	0.00%
52-00 OPERATING SUPPLIES	5,437	7,468	6,000	10,000	66.67%
52-09 OTHER CLOTHING	228	86	90	300	233.33%
54-01 MEMBERSHIPS	330	130	370	800	116.22%
54-02 BOOKS, PUBS, SUBS.	681	320	675	500	-25.93%
59-00 DEPRECIATION/AMOTIZATION	5,279	6,885	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,446,218</b>	<b>1,673,394</b>	<b>1,501,534</b>	<b>2,179,400</b>	<b>45.14%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
91-51 HEALTH INSURANCE	0	547	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>547</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,489,212</b>	<b>\$1,727,574</b>	<b>\$1,552,363</b>	<b>\$2,320,814</b>	<b>49.50%</b>

**FISCAL YEAR 2003  
HEALTH BENEFITS FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNRESTRICTED RESERVES (1)</b>		<b>\$0</b>
<b>ADD: BUDGETED REVENUES (2):</b>		
Single Coverage :		
206 @ \$388.094/month		
City Paid	\$904,512	
Employee Paid	54,857	
Employee + One Coverage		
99 @ \$682.686/month		
City Paid	685,531	
Employee Paid	125,500	
Family Coverage:		
138 @ \$921.654/month		
City Paid	1,275,421	
Employee Paid	250,838	
Dental Coverage:		
445 employees		
City Paid	115,935	
Employee Paid	74,156	
Retiree & COBRA Coverage	224,900	
Flexible Spending	80,000	
Other Income	114,100	
	<u>114,100</u>	<u>\$3,905,750</u>

**TOTAL AVAILABLE RESOURCES: \$3,905,750**

<b>LESS: BUDGETED EXPENDITURES:</b>		
Operating Expenses	\$3,500	
Transfer-Administration	19,600	
Excess Loss Insurance & Claims Administration	416,400	
Loss Pool (3)	2,488,500	
Dental Insurance	190,100	
Prescriptions (4)	702,650	
Flexible Spending	80,000	
Fitness Reimbursement	5,000	
	<u>5,000</u>	<u>3,905,750</u>

**BUDGETED CASH FLOW \$0**

**ENDING BALANCE - UNRESTRICTED RESERVES \$0**

- (1) Audited Balance 9/30/01 less projected plan loss 2002.
- (2) City contribution increased 20% in 2002 and was made retroactive to mid-year 2001. Both City and employee contributions increased 15.5% in 2001.
- (3) Budget based on expected claims, less 10% due to 2002 cost containment. Stop-loss insurance effective at \$3,345,300 in claims for 2002.
- (4) 15% increase budgeted for 2003.

**FISCAL YEAR 2003  
BUDGET DETAIL  
HEALTH BENEFITS FUND**

510.7173.519

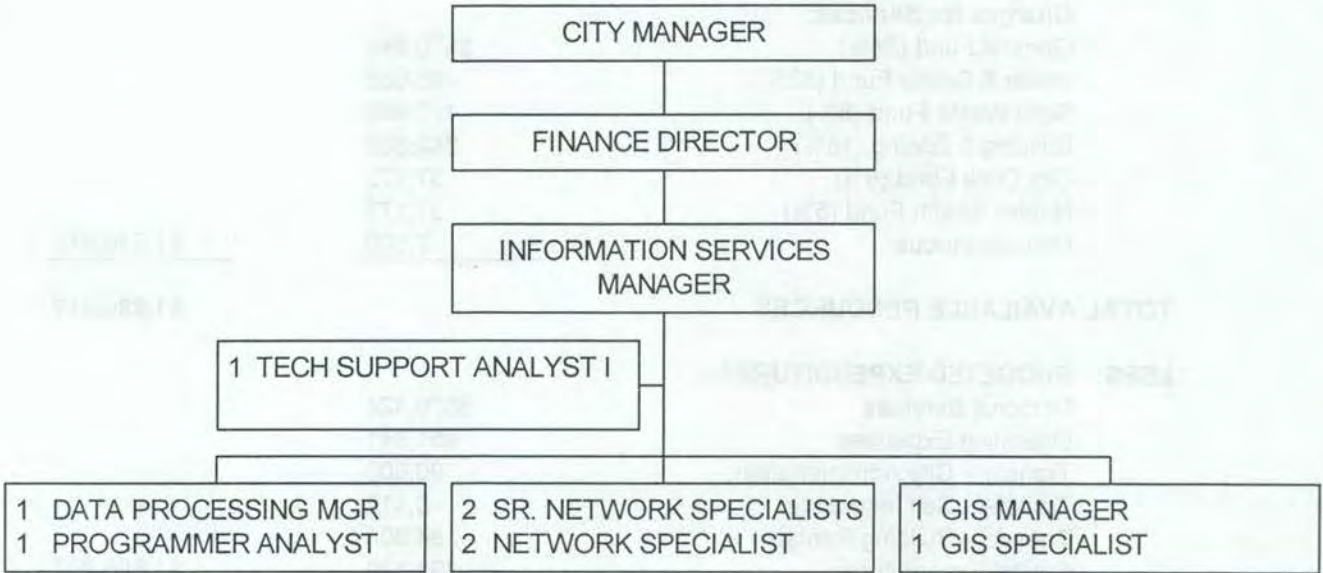
ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	0	0	4,000	3,500	-12.50%
30-01 CITY ADMINISTRATION	84,900	89,100	0	19,600	0.00%
31-05 FIXED COSTS	231,015	266,040	390,000	403,910	3.57%
31-06 FLEX FIXED COST	0	0	12,000	12,490	4.08%
31-08 ALLIED DENTAL DESIGN	110,329	126,760	148,000	190,100	28.45%
31-31 SICK CHILD CARE SERVICES	3,000	3,000	0	0	0.00%
45-02 HEALTH PAID CLAIMS	1,757,688	2,204,067	2,008,200	2,488,500	23.92%
45-03 SCRIPT CARD EXPENSES	438,436	581,814	611,000	702,650	15.00%
45-06 EMPLOYEE FLEX	59,631	74,385	70,000	80,000	14.29%
45-09 HEALTH REIMBURSE/FITNESS	5,459	6,627	5,000	5,000	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,690,458</b>	<b>3,351,793</b>	<b>3,248,200</b>	<b>3,905,750</b>	<b>20.24%</b>
<b>TOTAL EXPENSES</b>	<b>\$2,690,458</b>	<b>\$3,351,793</b>	<b>\$3,248,200</b>	<b>\$3,905,750</b>	<b>20.24%</b>



**FISCAL YEAR 2003  
INFORMATION SERVICES  
SUMMARY**

<b>BEGINNING BALANCE - UNRESTRICTED RESERVES</b>		<b>\$333,500</b>
<b>ADD: BUDGETED REVENUES:</b>		
<b>Charges for Services:</b>		
General Fund (34%)	\$570,949	
Water & Sewer Fund (32%)	495,665	
Solid Waste Fund (8%)	120,463	
Building & Zoning (16%)	282,889	
City Dock Fund (5%)	37,173	
Naples Beach Fund (5%)	37,173	
Miscellaneous	2,500	
	\$1,546,812	\$1,546,812
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$1,880,312</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$679,424	
Operating Expenses	451,341	
Transfer - City Administration	90,000	
Transfer - Self Insurance	9,112	
Transfer - Building Rental	84,800	
Capital Expenditures	191,120	
	\$1,505,797	\$1,505,797
<b>BUDGETED CASH FLOW</b>		<b>\$41,015</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b>\$374,515</b>

# INFORMATION SERVICES



AUTHORIZED PERSONNEL:

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
INFORMATION SERVICES	10	10	10	10

FISCAL YEAR 2003  
BUDGET DETAIL

FUND: 520 INFORMATION SERVICES

	#	JOB TITLE	FY 2003 APPROVED
<b>AS 400</b>			
	1	Data Processing Manager	\$60,544
	1	Programmer Analyst	54,014
<b>NETWORK SYSTEM</b>			
	1	Information Services Manager	69,375
	2	Sr. Network Specialist	105,633
	2	Network Specialist	74,328
	1	Technical Support Analyst I	33,529
<b>GIS</b>			
	1	GIS Manager	66,239
	1	GIS Specialist	40,427
	10	Total Approved Positions	504,089
		Regular Salaries	504,089
		Overtime	3,000
		Employer Payroll Expenses	127,756
		General & Merit Increase	44,579
			<b>\$679,424</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
INFORMATION SERVICES  
DEPARTMENT SUMMARY**

FUND 520				01 - 02		PERCENT
ACCOUNT DESCRIPTION		99 - 00	00 - 01	ORIGINAL	02 - 03	CHANGE
		ACTUALS	ACTUALS	BUDGET	APPROVED	FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	358,866	435,552	462,968	504,089	8.88%
10-30	OTHER SALARIES	7,607	0	0	0	0.00%
10-40	OVERTIME	163	4	3,000	3,000	0.00%
25-01	FICA	27,951	33,047	35,044	38,188	8.97%
25-03	RETIREMENT CONTRIBUTIONS	14,280	17,463	19,216	25,941	35.00%
25-04	LIFE/HEALTH INSURANCE	28,452	35,195	50,069	63,627	27.08%
29-00	GENERAL & MERIT INC.	0	0	30,664	44,579	45.38%
<b>TOTAL PERSONAL SERVICES</b>		<b>437,319</b>	<b>521,261</b>	<b>600,961</b>	<b>679,424</b>	<b>13.06%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	20,188	12,771	19,522	19,522	0.00%
30-01	CITY ADMINISTRATION	0	0	0	90,000	0.00%
31-01	PROFESSIONAL SERVICES	1,499	15,606	21,000	21,000	0.00%
40-01	TRAVEL	4,163	4,202	5,155	5,805	12.61%
40-02	SCHOOL AND TRAINING	6,855	9,862	13,375	13,375	0.00%
41-00	COMMUNICATIONS	1,415	193	3,330	1,152	-65.41%
41-01	TELEPHONE	4,323	2,292	3,102	3,354	8.12%
41-02	FAX & MODEMS	16,440	20,654	20,349	19,364	-4.84%
41-03	RADIO & PAGER	579	568	1,200	1,200	0.00%
42-10	EQUIP. SERVICES - REPAIRS	1,387	233	336	500	48.81%
42-11	EQUIP. SERVICES - FUEL	34	87	300	200	-33.33%
44-01	BUILDING RENTAL	0	76,890	0	84,800	0.00%
45-22	SELF INS. PROPERTY DAMAGE	3,900	4,100	6,100	9,112	49.38%
46-00	REPAIR AND MAINTENANCE	17,302	0	0	0	0.00%
46-16	HARDWARE MAINTENANCE	26,608	19,931	30,425	31,206	2.57%
46-17	SOFTWARE MAINTENANCE	133,778	178,896	284,146	300,304	5.69%
47-00	PRINTING AND BINDING	1,892	6	1,890	1,890	0.00%
47-06	DUPLICATING	23	200	220	220	0.00%
51-00	OFFICE SUPPLIES	205	255	800	700	-12.50%
52-00	OPERATING SUPPLIES	20,895	14,453	33,049	29,974	-9.30%
54-00	BOOKS, PUBS, SUBS, MEMBS	1,009	485	1,575	1,450	-7.94%
54-01	MEMBERSHIPS	141	0	0	125	0.00%
59-00	DEPRECIATION	154,275	236,536	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>416,911</b>	<b>598,220</b>	<b>445,874</b>	<b>635,253</b>	<b>42.47%</b>
<b><u>NON-OPERATING EXPENSES</u></b>						
60-40	MACHINERY EQUIPMENT	0	0	6,500	0	-100.00%
60-80	COMPUTER PURCHASES	0	0	214,700	167,500	-21.98%
60-81	COMPUTER SOFTWARE	0	0	118,110	23,620	-80.00%
91-11	BUILDING & ZONING	0	0	80,735	0	-100.00%
91-51	HEALTH INSURANCE	0	3,917	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>		<b>0</b>	<b>3,917</b>	<b>420,045</b>	<b>191,120</b>	<b>-54.50%</b>
<b>TOTAL EXPENSES</b>		<b>\$854,230</b>	<b>\$1,123,398</b>	<b>\$1,466,880</b>	<b>\$1,505,797</b>	<b>2.65%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
INFORMATION SERVICES  
AS400**

520.0709.590

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	98,742	114,127	106,943	114,557	7.12%
25-01 FICA	7,352	8,550	7,983	8,558	7.20%
25-03 RETIREMENT CONTRIBUTIONS	3,449	3,728	3,804	5,220	37.22%
25-04 LIFE/HEALTH INSURANCE	8,368	9,039	10,412	14,178	36.17%
29-00 GENERAL & MERIT INC.	0	0	7,004	10,092	44.09%
<b>TOTAL PERSONAL SERVICES</b>	<b>117,911</b>	<b>135,444</b>	<b>136,146</b>	<b>152,605</b>	<b>12.09%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	14,785	9,941	13,322	13,322	0.00%
40-01 TRAVEL	1,029	1,227	905	1,555	71.82%
40-02 SCHOOL AND TRAINING	290	325	375	375	0.00%
41-01 TELEPHONE	2,097	1,583	1,422	768	-45.99%
41-02 FAX & MODEMS	1,679	254	2,953	1,152	-60.99%
45-22 SELF INS. PROPERTY DAMAGE	0	1,025	1,400	2,091	49.36%
46-16 HARDWARE MAINTENANCE	4,527	2,217	6,525	7,306	11.97%
46-17 SOFTWARE MAINTENANCE	66,911	68,944	100,110	110,824	10.70%
51-00 OFFICE SUPPLIES	35	9	200	100	-50.00%
52-00 OPERATING SUPPLIES	15,371	11,551	24,689	21,614	-12.45%
54-00 BOOKS, PUBS, SUBS, MEMBS	120	80	125	0	-100.00%
54-01 MEMBERSHIPS	0	0	0	125	0.00%
59-00 DEPRECIATION	47,048	66,567	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>153,892</b>	<b>163,723</b>	<b>152,026</b>	<b>159,232</b>	<b>4.74%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-81 COMPUTER SOFTWARE	0	0	118,110	18,620	-84.24%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>118,110</b>	<b>18,620</b>	<b>-84.24%</b>
<b>TOTAL EXPENSES</b>	<b>\$271,803</b>	<b>\$299,167</b>	<b>\$406,282</b>	<b>\$330,457</b>	<b>-18.66%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
INFORMATION SERVICES  
NETWORK SERVICES**

520.0710.590 ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	187,673	229,513	261,659	282,866	8.10%
10-40 OVERTIME	0	4	3,000	3,000	0.00%
25-01 FICA	14,307	17,449	19,861	21,487	8.19%
25-03 RETIREMENT CONTRIBUTIONS	8,174	9,619	11,166	14,855	33.04%
25-04 LIFE/HEALTH INSURANCE	14,800	18,222	30,324	36,643	20.84%
29-00 GENERAL & MERIT INC.	0	0	17,435	25,035	43.59%
<b>TOTAL PERSONAL SERVICES</b>	<b>224,954</b>	<b>274,807</b>	<b>343,445</b>	<b>383,886</b>	<b>11.78%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	4,247	1,996	5,200	5,200	0.00%
30-01 CITY ADMINISTRATION	0	0	0	90,000	0.00%
31-01 PROFESSIONAL SERVICES	1,499	15,606	21,000	21,000	0.00%
40-01 TRAVEL	2,627	1,277	2,050	2,050	0.00%
40-02 SCHOOL AND TRAINING	3,980	7,737	10,000	10,000	0.00%
41-00 COMMUNICATIONS	1,175	193	2,280	1,152	-49.47%
41-01 TELEPHONE	2,171	242	1,680	1,536	-8.57%
41-02 FAX & MODEMS	14,330	20,400	17,396	18,212	4.69%
41-03 RADIO & PAGER	579	568	1,200	1,200	0.00%
42-10 EQUIP. SERVICES - REPAIRS	1,387	233	336	500	48.81%
42-11 EQUIP. SERVICES - FUEL	34	87	300	200	-33.33%
44-01 BUILDING RENTAL		76,890	0	84,800	0.00%
45-22 SELF INS. PROPERTY DAMAGE	3,900	2,050	3,300	4,930	49.39%
46-16 HARDWARE MAINTENANCE	22,081	16,322	21,100	21,100	0.00%
46-17 SOFTWARE MAINTENANCE	66,867	93,419	168,736	174,180	3.23%
47-06 DUPLICATING	0	111	120	120	0.00%
51-00 OFFICE SUPPLIES	128	244	500	500	0.00%
52-00 OPERATING SUPPLIES	463	2	500	500	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	277	310	700	700	0.00%
54-01 MEMBERSHIPS	126	0	0	0	0.00%
59-00 DEPRECIATION	84,315	143,928	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>210,186</b>	<b>381,615</b>	<b>256,398</b>	<b>437,880</b>	<b>70.78%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-40 MACHINERY EQUIPMENT	0	0	6,500	0	-100.00%
60-80 COMPUTER PURCHASES	0	0	198,700	167,500	-15.70%
91-11 BUILDING & ZONING	0	0	80,735	0	-100.00%
91-51 HEALTH INSURANCE	0	3,917	0	0	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>3,917</b>	<b>285,935</b>	<b>167,500</b>	<b>-41.42%</b>
<b>TOTAL EXPENSES</b>	<b>\$435,140</b>	<b>\$660,339</b>	<b>\$885,778</b>	<b>\$989,266</b>	<b>11.68%</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
INFORMATION SERVICES  
GIS**

520.0711.590

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>					
10-20 REGULAR SALARIES & WAGES	72,451	91,912	94,366	106,666	13.03%
10-30 OTHER SALARIES	7,607	0	0	0	0.00%
10-40 OVERTIME	163	0	0	0	0.00%
25-01 FICA	6,292	7,048	7,200	8,143	13.10%
25-03 RETIREMENT CONTRIBUTIONS	2,657	4,116	4,246	5,866	38.15%
25-04 LIFE/HEALTH INSURANCE	5,284	7,934	9,333	12,806	37.21%
29-00 GENERAL & MERIT INC.	0	0	6,225	9,452	51.84%
<b>TOTAL PERSONAL SERVICES</b>	<b>94,454</b>	<b>111,010</b>	<b>121,370</b>	<b>142,933</b>	<b>17.77%</b>
<b><u>OPERATING EXPENSES</u></b>					
30-00 OPERATING EXPENDITURES	1,156	834	1,000	1,000	0.00%
40-01 TRAVEL	507	1,698	2,200	2,200	0.00%
40-02 SCHOOL AND TRAINING	2,585	1,800	3,000	3,000	0.00%
41-00 COMMUNICATIONS	240	0	1,050	0	-100.00%
41-01 TELEPHONE	55	467	0	1,050	0.00%
41-02 FAX & MODEMS	431	0	0	0	0.00%
45-22 SELF INS. PROPERTY DAMAGE	0	1,025	1,400	2,091	49.36%
46-00 REPAIR AND MAINTENANCE	17,302	0	0	0	0.00%
46-16 HARDWARE MAINTENANCE	0	1,392	2,800	2,800	0.00%
46-17 SOFTWARE MAINTENANCE	0	16,533	15,300	15,300	0.00%
47-00 PRINTING AND BINDING	1,892	6	1,890	1,890	0.00%
47-06 DUPLICATING	23	89	100	100	0.00%
51-00 OFFICE SUPPLIES	42	2	100	100	0.00%
52-00 OPERATING SUPPLIES	5,061	2,900	7,860	7,860	0.00%
54-00 BOOKS, PUBS, SUBS, MEMBS	612	95	750	750	0.00%
54-01 MEMBERSHIPS	15	0	0	0	0.00%
59-00 DEPRECIATION	22,912	26,041	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>52,833</b>	<b>52,882</b>	<b>37,450</b>	<b>38,141</b>	<b>1.85%</b>
<b><u>NON-OPERATING EXPENSES</u></b>					
60-80 COMPUTER PURCHASES	0	0	16,000	0	-100.00%
60-81 COMPUTER SOFTWARE	0	0	0	5,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>16,000</b>	<b>5,000</b>	<b>-68.75%</b>
<b>TOTAL EXPENSES</b>	<b>\$147,287</b>	<b>\$163,892</b>	<b>\$174,820</b>	<b>\$186,074</b>	<b>6.44%</b>

## CIP PROJECTS - INFORMATION SERVICES

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>INFORMATION SERVICES</b>							
03T28	HTE Click2Gov Utility Billing	18,620					18,620
03T31	Internet Commerce Server Backup	22,500					22,500
03T29	GIS Application Development	5,000					5,000
04T32	Streaming Video & Video Archiving		24,000	24,000	24,000	24,000	96,000
04T25	Selectron-Utility Billing		71,950				71,950
	IMPROVEMENT TOTALS	46,120	95,950	24,000	24,000	24,000	214,070
03T07	Server Replacements	45,000	45,000	45,000	45,000	45,000	225,000
03T16	PC Replacement Program	100,000	100,000	100,000	100,000	100,000	500,000
	REPLACEMENT TOTALS	145,000	145,000	145,000	145,000	145,000	725,000
<b>GRAND TOTAL INFORMATION SERVICES</b>		<b>191,120</b>	<b>240,950</b>	<b>169,000</b>	<b>169,000</b>	<b>169,000</b>	<b>939,070</b>



**FISCAL YEAR 2003  
EQUIPMENT SERVICES FUND  
SUMMARY**

<b>BEGINNING BALANCE - UNRESTRICTED RESERVES</b>		<b>\$0</b>
<b>ADD: BUDGETED REVENUES:</b>		
<b>Charges for Services:</b>		
Solid Waste Fund	\$448,586	
General Fund	728,542	
Water & Sewer Fund	266,336	
Streets Fund	20,155	
Beach Parking	25,522	
Tennis Fund	583	
Dock Fund	3,766	
Building & Zoning	33,323	
Equipment Services	10,183	
Risk Management	1,000	
Storm Drainage	54,008	
Information Services	700	
Collier County - EMS Fuel Sales	55,340	
	\$1,648,044	\$1,648,044
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$1,648,044</b>
<b>LESS: BUDGETED EXPENDITURES:</b>		
Personal Services	\$566,735	
Operations & Maintenance	923,005	
Transfer - Self Insurance	11,204	
Transfer - Reimbursed Admin.	131,100	
Capital Expenditures	0	
Contingency	16,000	
	\$1,648,044	\$1,648,044
<b>BUDGETED CASH FLOW</b>		<b>\$0</b>
<b>ENDING BALANCE - UNDESIGNATED RESERVES</b>		<b>\$0</b>

# EQUIPMENT SERVICES



**AUTHORIZED PERSONNEL:**

	2002 BASE BUDGET	2002 REVISED BUDGET	2003 DEPT REQUEST	2003 APPVD BUDGET
EQUIPMENT SERVICES	11	11	11	11

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 530 EQUIPMENT SERVICES**

**FY 2003 APPROVED**

#	JOB TITLE	FY 2003 APPROVED
<b>EQUIPMENT SERVICES</b>		
1	Equipment Services Superintendent	\$54,725
1	Service Coordinator	39,510
2	Lead Mechanic	73,758
4	Mechanic II	126,510
1	Auto Parts Controller	33,997
1	Administrative Specialist II	31,635
1	Service Worker III	26,303
11	Total Approved Positions	386,438
	Regular Salaries	386,438
	Overtime	15,460
	Employer Payroll Expenses	130,606
	General & Merit Increase	<u>34,231</u>
		<b>\$566,735</b>

**FISCAL YEAR 2003  
BUDGET DETAIL  
EQUIPMENT SERVICES**

530.1326.590

ACCOUNT DESCRIPTION		99 - 00	00 - 01	01 - 02	02 - 03	PERCENT
		ACTUALS	ACTUALS	ORIGINAL BUDGET	APPROVED	CHANGE FY 02 - 03
<b><u>PERSONAL SERVICES</u></b>						
10-20	REGULAR SALARIES & WAGES	325,607	357,808	360,752	386,438	7.12%
10-30	OTHER SALARIES	315	0	0	0	0.00%
10-40	OVERTIME	14,784	13,315	10,000	15,460	54.60%
25-01	FICA	25,771	27,337	26,514	28,329	6.85%
25-03	RETIREMENT CONTRIBUTIONS	13,809	15,300	15,659	20,639	31.80%
25-04	LIFE/HEALTH INSURANCE	44,183	53,025	63,078	81,638	29.42%
29-00	GENERAL & MERIT INC.	0	0	22,708	34,231	50.74%
<b>TOTAL PERSONAL SERVICES</b>		<b>424,469</b>	<b>466,785</b>	<b>498,711</b>	<b>566,735</b>	<b>13.64%</b>
<b><u>OPERATING EXPENSES</u></b>						
30-00	OPERATING EXPENDITURES	4,818	5,052	5,000	5,000	0.00%
30-01	CITY ADMINISTRATION	111,400	117,000	124,900	131,100	4.96%
30-07	SMALL TOOLS	2,100	2,100	2,100	2,100	0.00%
31-04	OTHER CONTRACTUAL SVCS	4,802	4,644	6,322	6,630	4.87%
40-01	TRAVEL	245	619	400	400	0.00%
40-02	SCHOOL AND TRAINING	2,359	3,064	3,500	3,500	0.00%
40-04	SAFETY PROGRAMS	20	0	0	0	0.00%
41-01	TELEPHONE	4,915	3,449	5,014	6,600	31.63%
41-03	RADIO & PAGER	392	216	115	115	0.00%
42-10	EQUIP.SERVICES - REPAIRS	10,118	10,451	8,583	8,583	0.00%
42-11	EQUIP. SERVICES - FUEL	1,549	2,156	1,600	1,600	0.00%
43-01	ELECTRICITY	13,390	15,266	18,800	17,000	-9.57%
43-02	WATER, SEWER, GARBAGE	9,145	9,244	12,200	9,800	-19.67%
45-22	SELF INS. PROPERTY DAMAGE	92,200	96,800	7,500	11,204	49.39%
46-00	REPAIR AND MAINTENANCE	5,895	4,605	5,000	5,000	0.00%
46-03	EQUIP. MAINT. CONTRACTS	1,758	295	1,500	1,500	0.00%
46-10	SUBLET REPAIRS	147,993	195,090	135,000	109,290	-19.04%
46-17	SOFTWARE MAINTENANCE	4,500	0	0	0	0.00%
49-00	OTHER CURRENT CHARGES	0	100	15,000	15,000	0.00%
49-08	HAZARDOUS WASTE DISPOSAL	3,654	3,915	3,500	3,500	0.00%
51-00	OFFICE SUPPLIES	783	578	500	500	0.00%
51-01	STATIONERY	425	493	500	500	0.00%
52-00	OPERATING SUPPLIES	244,343	263,062	290,000	230,198	-20.62%
52-02	FUEL	311,312	333,949	370,417	338,600	-8.59%
52-03	OIL & LUBE	14,309	15,957	15,000	16,000	6.67%
52-04	BATTERIES	10,386	8,608	7,000	7,000	0.00%
52-06	TIRES	114,375	148,063	126,500	119,789	-5.31%
52-07	UNIFORMS	3,742	4,213	3,700	3,700	0.00%
52-08	SHOP SUPPLIES	11,086	11,879	10,000	10,000	0.00%
52-09	OTHER CLOTHING	1,023	1,015	1,100	1,100	0.00%
59-00	DEPRECIATION	13,749	27,230	0	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>		<b>1,146,786</b>	<b>1,289,113</b>	<b>1,180,751</b>	<b>1,065,309</b>	<b>-9.78%</b>

**FISCAL YEAR 2003**  
**BUDGET DETAIL**  
**EQUIPMENT SERVICES**  
 CONTINUED

530.1326.590

ACCOUNT DESCRIPTION	99 - 00 ACTUALS	00 - 01 ACTUALS	01 - 02 ORIGINAL BUDGET	02 - 03 APPROVED	PERCENT CHANGE FY 02 - 03
<b><i>NON-OPERATING EXPENSES</i></b>					
60-40 MACHINERY EQUIPMENT	0	0	26,000	0	-100.00%
60-70 VEHICLES	0	0	24,240	0	-100.00%
91-51 HEALTH INSURANCE	0	5,137	0	0	0.00%
99-00 CONTINGENCY	0	0	16,000	16,000	0.00%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>5,137</b>	<b>66,240</b>	<b>16,000</b>	<b>-75.85%</b>
<b>TOTAL EXPENSES</b>	<b>\$1,571,255</b>	<b>\$1,761,035</b>	<b>\$1,745,702</b>	<b>\$1,648,044</b>	<b>-5.59%</b>

## CIP PROJECTS - EQUIPMENT SERVICES FUND

CIP- PROJ	PROJECT DESCRIPTION	DEPT REQUEST 2003	DEPT REQUEST 2004	DEPT REQUEST 2005	DEPT REQUEST 2006	DEPT REQUEST 2007	PROJECT TOTAL
<b>EQUIPMENT SERVICES</b>							
04S12	Building Enhancements		85,000	41,750	62,000		188,750
	IMPROVEMENT TOTALS	0	85,000	41,750	62,000	0	188,750
<b>GRAND TOTAL EQUIPMENT SERVICES</b>		<b>0</b>	<b>85,000</b>	<b>41,750</b>	<b>62,000</b>	<b>0</b>	<b>188,750</b>

# Debt Service Schedules

CITY OF NAPLES  
 COMBINED DEBT SERVICE SCHEDULE  
 ALL FINANCING SOURCES

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	\$3,514,999	\$2,037,348	\$5,552,347
2004	\$3,340,000	\$1,885,524	\$5,225,524
2005	\$3,475,000	\$1,743,564	\$5,218,564
2006	\$3,620,000	\$1,591,471	\$5,211,471
2007	\$2,170,000	\$1,432,847	\$3,602,847
2008	\$2,275,000	\$1,331,110	\$3,606,110
2009	\$2,405,000	\$1,221,055	\$3,626,055
2010	\$2,515,000	\$1,107,031	\$3,622,031
2011	\$2,640,000	\$988,158	\$3,628,158
2012	\$2,760,000	\$862,217	\$3,622,217
2013	\$2,905,000	\$723,232	\$3,628,232
2014	\$2,867,928	\$576,056	\$3,443,984
2015	\$2,985,000	\$432,603	\$3,417,603
2016	\$925,000	\$305,486	\$1,230,486
2017	\$965,000	\$261,697	\$1,226,697
2018	\$1,010,000	\$215,430	\$1,225,430
2019	\$1,055,000	\$166,790	\$1,221,790
2020	\$1,100,000	\$115,118	\$1,215,118
2021	\$1,150,000	\$61,226	\$1,211,226
2022	\$220,000	\$4,862	\$224,862
<b>Totals</b>	<b>\$43,897,927</b>	<b>\$17,062,825</b>	<b>\$60,960,752</b>



CITY OF WARREN  
 COMBINED DEBT SERVICE SCHEDULE  
 ALL FINANCING SOURCES

Total Payments	Interest	Principal	Year Ending September 30
\$2,562,247	\$2,007,248	\$2,514,946	2003
\$2,525,824	\$1,988,824	\$2,340,000	2004
\$2,518,884	\$1,743,884	\$2,418,000	2005
\$2,271,471	\$1,581,471	\$2,020,000	2006
\$2,502,847	\$1,422,847	\$2,170,000	2007
\$2,088,410			2008
\$2,520,000			2009
\$2,022,000			2010
\$2,022,000			2011
\$2,022,000			2012
\$2,022,000			2013
\$2,448,884	\$2,278,884	\$2,957,928	2014
\$2,417,808	\$2,127,808	\$2,888,000	2015
\$2,230,888	\$2,004,888	\$2,528,000	2016
\$2,228,887	\$2,181,887	\$2,528,000	2017
\$2,228,887	\$2,181,887	\$2,528,000	2018
\$2,228,887	\$2,181,887	\$2,528,000	2019
\$2,228,887	\$2,181,887	\$2,528,000	2020
\$2,228,887	\$2,181,887	\$2,528,000	2021
\$2,228,887	\$2,181,887	\$2,528,000	2022
\$2,228,887	\$2,181,887	\$2,528,000	2023
\$20,880,782	\$17,082,820	\$20,880,782	Totals

# GENERAL OBLIGATION DEBT SERVICE

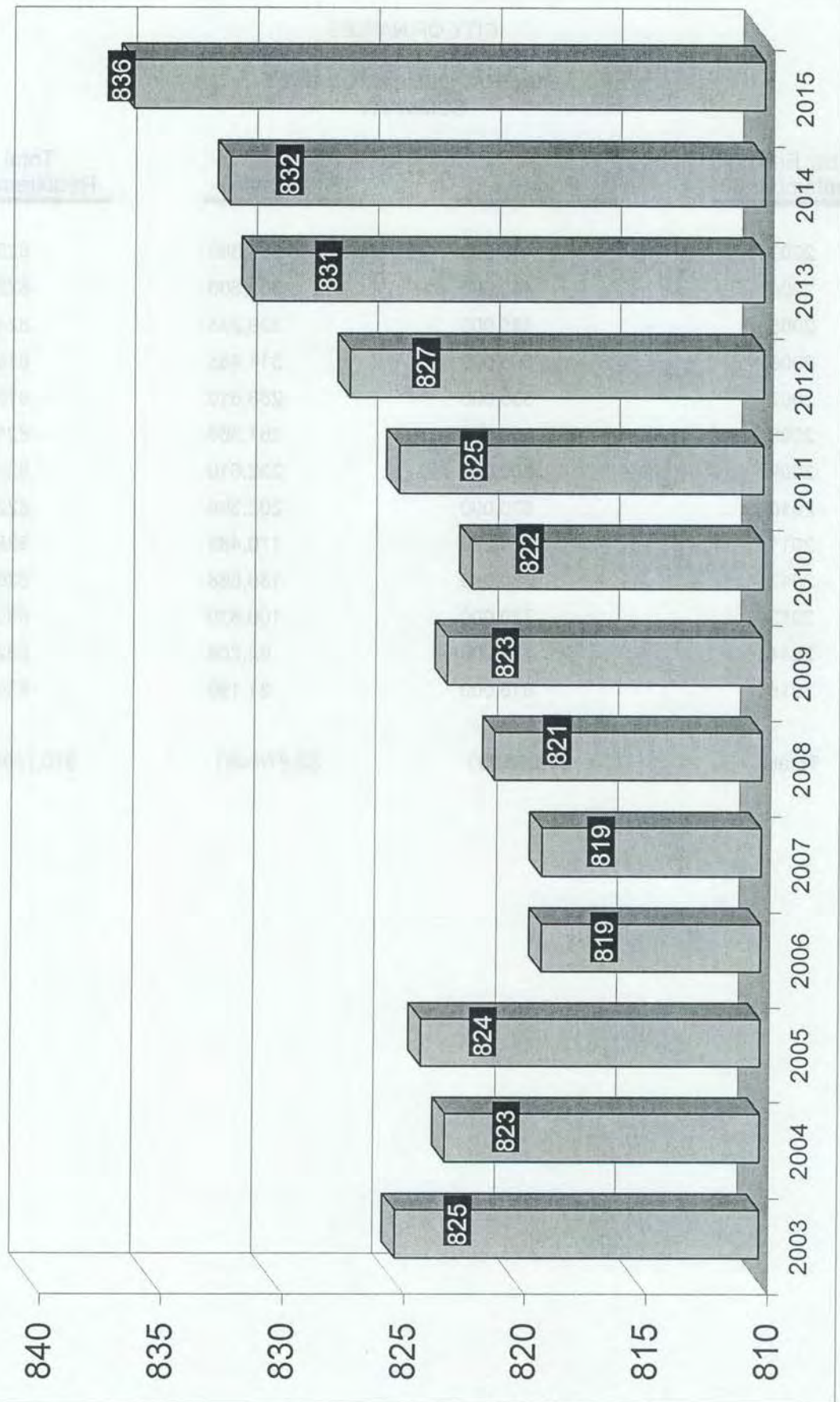
CITY OF NAPLES

GENERAL OBLIGATION DEBT  
SUMMARY

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	440,000	385,360	825,360
2004	460,000	362,860	822,860
2005	485,000	339,235	824,235
2006	505,000	314,485	819,485
2007	530,000	288,610	818,610
2008	560,000	261,360	821,360
2009	590,000	232,610	822,610
2010	620,000	202,360	822,360
2011	655,000	170,485	825,485
2012	690,000	136,868	826,868
2013	730,000	100,830	830,830
2014	770,000	62,208	832,208
2015	815,000	21,190	836,190
<b>Totals</b>	<b>\$7,850,000</b>	<b>\$2,878,461</b>	<b>\$10,728,461</b>

# General Obligation Debt Service

(\$000's Omitted)



CITY OF NAPLES

GENERAL OBLIGATION BONDS, SERIES 2000  
DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: General Obligation Bonds  
 Authorized and Issued: \$8,460,000  
 Amount Outstanding - 9/30/02: \$7,850,000  
 Dated: March 15, 2000  
 Final Maturity: March 1, 2015  
 Principal Payment: March 1  
 Interest Payment: March 1, September 1  
 Interest Rates: 5.00% to 5.20%  
 Revenue Pledged: Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	440,000	385,360	825,360
2004	460,000	362,860	822,860
2005	485,000	339,235	824,235
2006	505,000	314,485	819,485
2007	530,000	288,610	818,610
2008	560,000	261,360	821,360
2009	590,000	232,610	822,610
2010	620,000	202,360	822,360
2011	655,000	170,485	825,485
2012	690,000	136,868	826,868
2013	730,000	100,830	830,830
2014	770,000	62,208	832,208
2015	815,000	21,190	836,190
Totals	\$7,850,000	\$2,878,461	\$10,728,461

Purpose: Purchase of Fleischmann Property

CITY OF NAPLES

GENERAL OBLIGATION BOND, SERIES 2000  
DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: General Obligation Bonds  
Authorized and Issued: \$3,850,000  
Amount Outstanding - 6/30/02: \$7,850,000  
Date: March 15, 2000  
Final Maturity: March 1, 2016  
Principal Payment: March 1  
Interest Payment: March 1, September 1  
Interest Rate: 6.00% to 6.25%  
Revenue Pledged: All Various Revenues

Year Ending	Principal	Interest	Total
2004	450,000	382,800	832,800
2005	480,000	382,800	862,800
2006	500,000	374,400	874,400
2007	520,000	366,000	886,000
2008	550,000	357,600	907,600
2009	580,000	349,200	929,200
2010	620,000	340,800	960,800
2011	670,000	332,400	1,002,400
2012	730,000	324,000	1,054,000
2013	800,000	315,600	1,115,600
2014	880,000	307,200	1,187,200
2015	970,000	298,800	1,268,800
Total	\$7,850,000	\$2,878,800	\$10,728,800

**WATER & SEWER  
FUND  
DEBT SERVICE**

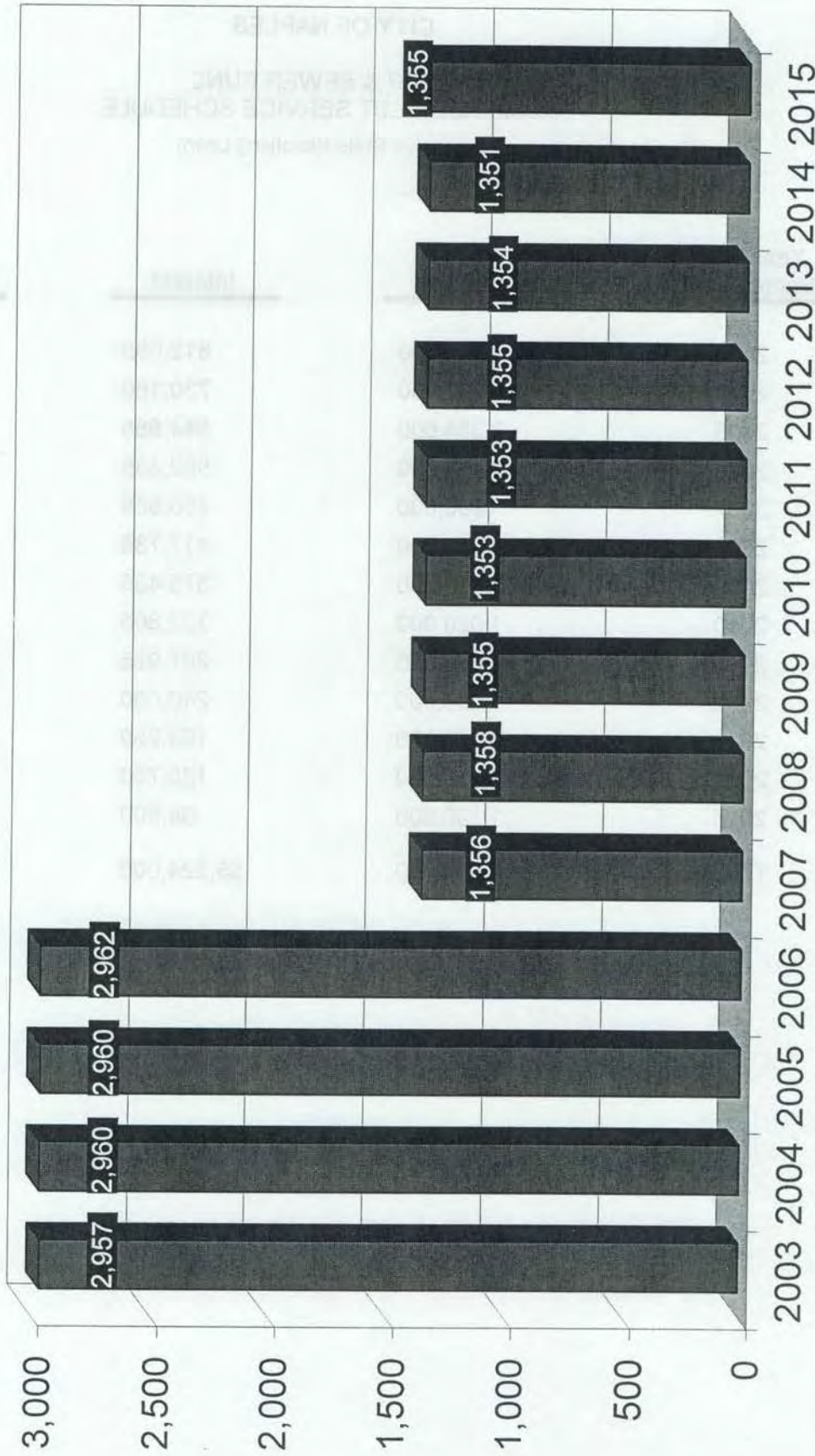
CITY OF NAPLES  
 WATER & SEWER FUND  
 COMBINED DEBT SERVICE SCHEDULE  
 (Excludes State Revolving Loan)

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	2,145,000	812,085	2,957,085
2004	2,230,000	730,160	2,960,160
2005	2,315,000	644,985	2,959,985
2006	2,410,000	552,385	2,962,385
2007	900,000	455,985	1,355,985
2008	940,000	417,735	1,357,735
2009	980,000	375,435	1,355,435
2010	1,020,000	332,805	1,352,805
2011	1,065,000	287,925	1,352,925
2012	1,115,000	240,000	1,355,000
2013	1,170,000	184,250	1,354,250
2014	1,225,000	125,750	1,350,750
2015	1,290,000	64,500	1,354,500
Totals	\$18,805,000	\$5,224,000	\$24,029,000

# Water & Sewer Fund

## Combined Debt Service

(\$000's Omitted)



CITY OF NAPLES

WATER AND SEWER REVENUE REFUNDING BONDS - SERIES 2002  
DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$12,980,000  
 Amount Outstanding - 9/30/02 \$12,980,000  
 Dated: June 4, 2002  
 Final Maturity: September 1, 2015  
 Principal Payment: September 1  
 Interest Payment: September 1, March 1  
 Interest Rate: 3.50% to 5.00%  
 Revenue Pledged: Net Revenues of Water & Sewer Systems

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	775,000	579,085	1,354,085
2004	805,000	551,960	1,356,960
2005	830,000	523,785	1,353,785
2006	865,000	490,585	1,355,585
2007	900,000	455,985	1,355,985
2008	940,000	417,735	1,357,735
2009	980,000	375,435	1,355,435
2010	1,020,000	332,805	1,352,805
2011	1,065,000	287,925	1,352,925
2012	1,115,000	240,000	1,355,000
2013	1,170,000	184,250	1,354,250
2014	1,225,000	125,750	1,350,750
2015	1,290,000	64,500	1,354,500
Totals	\$12,980,000	\$4,629,800	\$17,609,800



CITY OF NAPLES

WATER AND SEWER REVENUE REFUNDING BONDS - SERIES 2001  
DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$7,275,000  
 Amount Outstanding - 9/30/02 \$5,825,000  
 Dated: June 1, 2001  
 Final Maturity: September 1, 2006  
 Principal Payment: September 1  
 Interest Payment: September 1, March 1  
 Interest Rate: 4.000%  
 Revenue Pledged: Net Revenues of Water & Sewer Systems

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	1,370,000	233,000	1,603,000
2004	1,425,000	178,200	1,603,200
2005	1,485,000	121,200	1,606,200
2006	1,545,000	61,800	1,606,800
Totals	\$5,825,000	\$594,200	\$6,419,200

CITY OF HARVEY  
 UTILITY TAX FUND  
 COMBINED DEBT SERVICE SCHEDULE

Total Principal	Interest	Principal	Year Ending September 30
1,208,878	831,831	810,847	2003
528,867	388,758	351,103	2004
607,888	451,388	416,380	2005
810,325	470,888	383,457	2006
911,033	451,033	450,000	2007
917,183			2008
910,481			2009
508,860			2010
607,440	377,440	337,000	2011
508,815	310,315	270,000	2012
910,485	500,000	450,000	2013
914,388	504,388	470,000	2014
908,151	518,151	450,000	2015
981,388	548,388	480,000	2016
980,815	510,815	450,000	2017
984,440	544,440	480,000	2018
983,788	543,788	480,000	2019
981,500	541,500	480,000	2020
987,388	547,388	480,000	2021
2,173,088	1,647,388	1,517,100	2022

# UTILITY TAX FUND

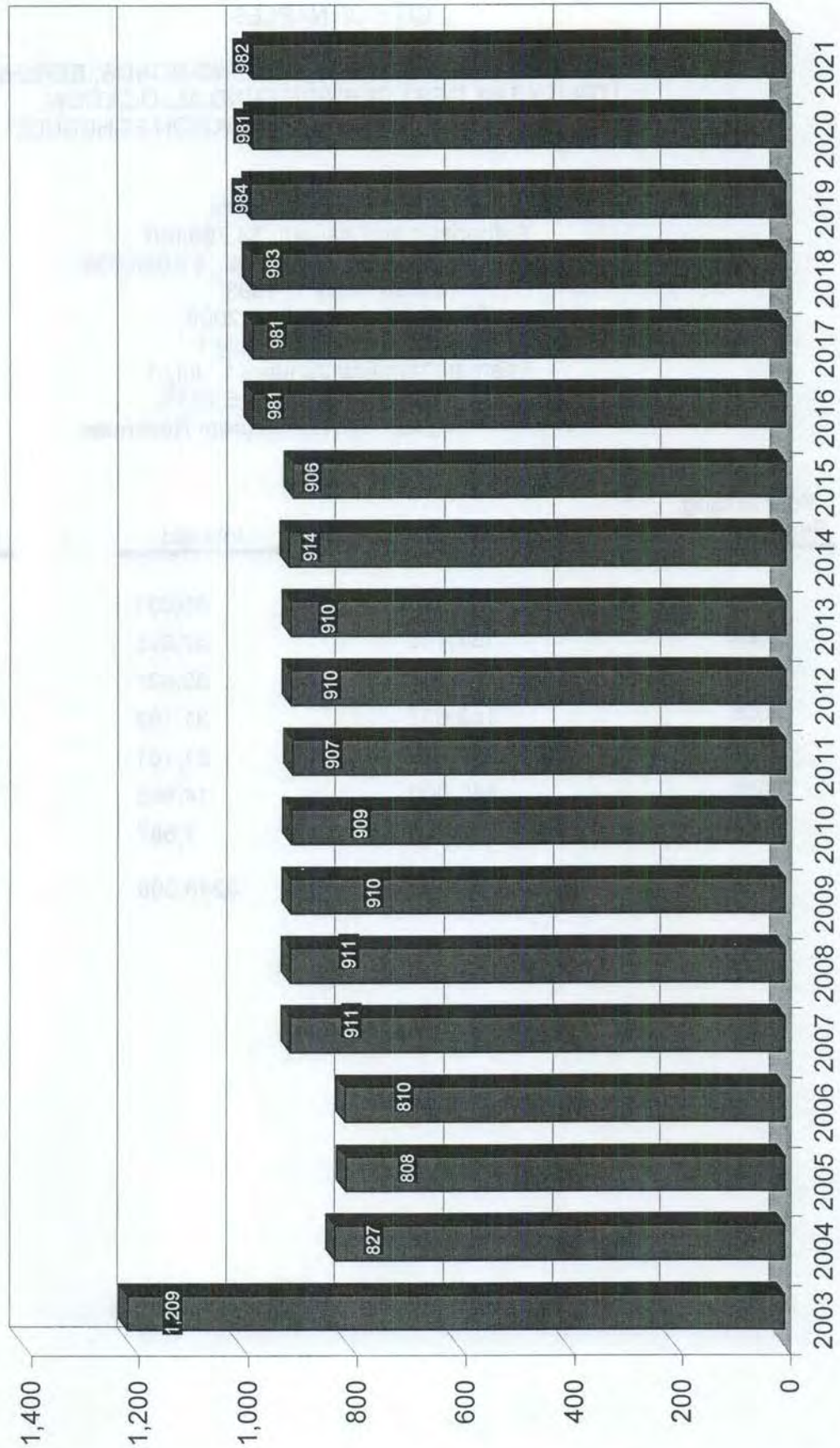
# DEBT SERVICE

CITY OF NAPLES  
 UTILITY TAX FUND  
 COMBINED DEBT SERVICE SCHEDULE

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	670,947	537,931	1,208,878
2004	321,162	505,725	826,887
2005	316,290	491,268	807,558
2006	333,637	476,588	810,225
2007	450,000	461,026	911,026
2008	470,000	441,193	911,193
2009	490,000	420,487	910,487
2010	510,000	398,860	908,860
2011	530,000	377,440	907,440
2012	555,000	354,915	909,915
2013	580,000	330,495	910,495
2014	610,000	304,395	914,395
2015	630,000	276,183	906,183
2016	735,000	246,258	981,258
2017	770,000	210,978	980,978
2018	810,000	173,440	983,440
2019	850,000	133,750	983,750
2020	890,000	91,250	981,250
2021	935,000	46,750	981,750
Totals	\$11,457,036	\$6,278,932	\$17,735,968

# Utility Tax Fund

Combined Debt Service  
(\$000's omitted)



CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE REFUNDING BONDS, SERIES 1993  
 UTILITY TAX DEBT SERVICE FUND ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$4,700,607  
 Amount Outstanding - 9/30/02 \$1,612,036  
 Dated: May 1, 1993  
 Final Maturity: July 1, 2009  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 2.600% to 5.125%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	670,947	80,031	750,978
2004	161,162	47,825	208,987
2005	171,290	39,928	211,218
2006	183,637	31,193	214,830
2007	135,000	21,781	156,781
2008	140,000	14,863	154,863
2009	150,000	7,687	157,687
Totals	\$1,612,036	\$243,308	\$1,855,344

CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE BONDS, SERIES 2001  
 UTILITY TAX DEBT SERVICE FUND ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$9,845,000  
 Amount Outstanding - 9/30/02 \$9,845,000  
 Dated: June 1, 2001  
 Final Maturity: July 1, 2021  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 4.100% to 5.000%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	0	457,900	457,900
2004	160,000	457,900	617,900
2005	145,000	451,340	596,340
2006	150,000	445,395	595,395
2007	315,000	439,245	754,245
2008	330,000	426,330	756,330
2009	340,000	412,800	752,800
2010	510,000	398,860	908,860
2011	530,000	377,440	907,440
2012	555,000	354,915	909,915
2013	580,000	330,495	910,495
2014	610,000	304,395	914,395
2015	630,000	276,183	906,183
2016	735,000	246,258	981,258
2017	770,000	210,978	980,978
2018	810,000	173,440	983,440
2019	850,000	133,750	983,750
2020	890,000	91,250	981,250
2021	935,000	46,750	981,750
Totals	\$9,845,000	\$6,035,624	\$15,880,624

Purpose: Funding for parks capital projects.

DESCRIPTION AND BOND AMORTIZATION SCHEDULE  
UTILITY TAX DEBT SERVICE FUND ALLOCATION  
PUBLIC SERVICE TAX REVENUE BONDS, SERIES 2001

Revenue Pledged: Non-Ad Valorem Revenues  
Interest Rate: 4.100% to 5.000%  
Interest Payment: January 1, July 1  
Principal Payment: July 1  
Final Maturity: July 1, 2021  
Call Date: June 1, 2021  
Amount Outstanding - 6/30/02: \$8,416,000  
Authorized and Issued: \$3,045,000  
Type: Revenue Bonds

Year Ending September 30	Principal	Interest	Total
2005	350,000	438,330	788,330
2006	340,000	412,000	752,000
2007	330,000	388,860	718,860
2008	320,000	367,440	687,440
2009	310,000	347,815	657,815
2010	300,000	329,880	629,880
2011	290,000	313,640	603,640
2012	280,000	299,000	579,000
2013	270,000	285,860	555,860
2014	260,000	274,120	534,120
2015	250,000	263,780	513,780
2016	240,000	254,840	494,840
2017	230,000	247,300	477,300
2018	220,000	241,160	461,160
2019	210,000	236,420	446,420
2020	200,000	233,080	433,080
2021	195,000	230,940	425,940
Total	\$8,415,000	\$8,087,824	\$16,502,824

CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE REFUNDING BONDS, SERIES 1993  
 EAST NAPLES BAY TAX DISTRICT ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$562,582  
 Amount Outstanding - 9/30/02 \$237,381  
 Dated: May 1, 1993  
 Final Maturity: July 1, 2006  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 2.600% to 5.125%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	52,381	11,861	64,242
2004	52,217	9,347	61,564
2005	67,313	6,788	74,101
2006	65,470	3,355	68,825
Totals	\$237,381	\$31,351	\$268,732



CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE REFUNDING BONDS, SERIES 1993  
 CITY DOCK FUND ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$601,811  
 Amount Outstanding - 9/30/02 \$110,582  
 Dated: May 1, 1993  
 Final Maturity: July 1, 2006  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 2.600% to 5.125%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	26,671	5,514	32,185
2004	26,621	4,234	30,855
2005	26,397	2,929	29,326
2006	30,893	1,583	32,476
Totals	\$110,582	\$14,260	\$124,842

CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE BONDS, SERIES 2001  
 TENNIS FUND ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$605,000  
 Amount Outstanding - 9/30/02 \$605,000  
 Dated: June 1, 2001  
 Final Maturity: July 1, 2015  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 4.100% to 4.750%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	0	26,113	26,113
2004	35,000	26,113	61,113
2005	40,000	24,678	64,678
2006	40,000	23,038	63,038
2007	45,000	21,398	66,398
2008	45,000	19,553	64,553
2009	50,000	17,708	67,708
2010	50,000	15,658	65,658
2011	55,000	13,558	68,558
2012	55,000	11,220	66,220
2013	60,000	8,800	68,800
2014	60,000	6,100	66,100
2015	70,000	3,325	73,325
Totals	\$605,000	\$217,262	\$822,262

Purpose: Development of Cambier Park Tennis Center.

CITY OF NAPLES

TAX INCREMENT FINANCING REVENUE BONDS, SERIES 1998  
DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$3,000,000  
 Amount Outstanding - 09/30/02 \$2,975,000  
 Dated: January 1, 1998  
 Final Maturity: December 1, 2021  
 Principal Payment: December 1  
 Interest Payment: June 1, December 1  
 Interest Rate: 4.42%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	50,000	130,390	180,390
2004	75,000	127,628	202,628
2005	80,000	124,202	204,202
2006	85,000	120,555	205,555
2007	90,000	116,688	206,688
2008	95,000	112,600	207,600
2009	125,000	107,737	232,737
2010	135,000	101,991	236,991
2011	145,000	95,803	240,803
2012	150,000	89,284	239,284
2013	160,000	82,433	242,433
2014	170,000	75,140	245,140
2015	180,000	67,405	247,405
2016	190,000	59,228	249,228
2017	195,000	50,719	245,719
2018	200,000	41,990	241,990
2019	205,000	33,040	238,040
2020	210,000	23,868	233,868
2021	215,000	14,476	229,476
2022	220,000	4,862	224,862
Totals	\$2,975,000	\$1,580,039	\$4,555,039

**Purpose:** Construction of Municipal Parking Facility

CITY OF NAPLES

PUBLIC SERVICE TAX REVENUE BONDS, SERIES 1998  
 UTILITY TAX DEBT SERVICE FUND ALLOCATION  
 DESCRIPTION AND BOND AMORTIZATION SCHEDULE

Type: Revenue Bonds  
 Authorized and Issued: \$2,400,000  
 Amount Outstanding - 9/30/02 \$1,857,928  
 Dated: September 14, 1998  
 Final Maturity: July 1, 2014  
 Principal Payment: July 1  
 Interest Payment: January 1, July 1  
 Interest Rate: 6.8%  
 Revenue Pledged: Non-Ad Valorem Revenues

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2003	130,000	128,094	258,094
2004	140,000	119,457	259,457
2005	145,000	109,479	254,479
2006	150,000	99,482	249,482
2007	155,000	89,140	244,140
2008	165,000	78,669	243,669
2009	170,000	67,078	237,078
2010	180,000	55,357	235,357
2011	190,000	42,947	232,947
2012	195,000	29,930	224,930
2013	205,000	16,424	221,424
2014	32,928	2,463	35,391
Totals	\$1,857,928	\$838,520	\$2,696,448

Purpose: Purchase of Historical House

**FISCAL YEAR 2003  
BUDGET DETAIL**

**FUND: 001 COMMUNITY SERVICES**

#	JOB TITLE	FY 2003 APPROVED
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**ADMINISTRATION**

1	Community Services Director	\$63,442
1	Community Services Analyst	38,979
1	Sr. Administrative Specialist	29,272

**PARKS & PARKWAYS**

1	Parks & Parkways Design/CIP Superintendent	66,147
1	Parks & Parkways Operations Superintendent	49,395
2	Parks & Parkways Supervisors	65,129
1	Contract Coordinator	27,615
1	Tradesworker	25,304
1	Equipment Operator III	24,600
2	Service Worker III	44,626
5	Crew Leader I	135,226
3	Irrigation Technician	89,040
1	Administrative Specialist II	28,362
12	Service Worker II	279,961

**RECREATION**

1	Recreation Manager	49,538
1	Recreation Supervisor III	45,118
2	Recreation Supervisor II	87,951
5	Recreation Supervisor I	161,350
0.5	Special Needs Coordinator	11,655
3	Recreation Specialist	69,573
1	Administrative Specialist II	26,105
3.5	Recreation Aide	79,312

50	Total Approved Positions	1,497,700
	Regular Salaries	1,497,700
	Other Salaries & Wages	432,273
	Overtime	61,670
	Employer Payroll Expenses	546,088
	General & Merit Increase	<u>93,349</u>

**\$2,631,080**

# Supplemental Information

Agenda Item 3-a  
Meeting of 9/19/02

ORDINANCE 02-9819

AN ORDINANCE DETERMINING AND FIXING THE 2002 TAX LEVY AND MILLAGE RATE FOR THE CITY OF NAPLES, EXCLUSIVE OF DEPENDENT TAXING DISTRICTS, FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE GENERAL FUND OPERATIONS; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the 2002 Tax Assessment Roll has been prepared, equalized and certified, showing:

Total Assessed Valuation of  
Real and Personal Property .....\$10,021,364,240

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the operating millage rate for the City of Naples, exclusive of Dependent Taxing Districts for the year 2002 be, and the same is, hereby fixed and determined to be 1.1130 mills.

Section 2. That the voted debt service millage rate for the City of Naples, excluding Dependent Taxing Districts for the year 2002 be, and the same is, hereby fixed and determined to be 0.0867 mills.

Section 3. That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and findings of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

Total General Fund Operations  
1.1130 mills .....\$10,596,089

Voted Debt Service  
0.0867 mills .....\$825,410

Section 4. The current year proposed aggregate millage rate of 1.1299 mills exceeds the current year aggregate rolled back rate of 1.0063 mills by 12.2826 percent.

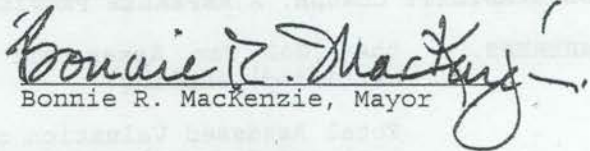
Section 5. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 6. That all sections or parts of sections of the Code of Municipal Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 7. This ordinance shall take effect immediately upon approval at second reading.

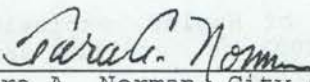
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.

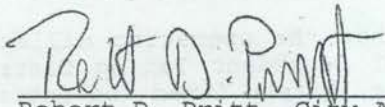
PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk  
M:\REF\COUNCIL\ORD\02-9819

  
Robert D. Pritt, City Attorney

Date filed with City Clerk: 9/23/02



Agenda Item 3-b  
Meeting of 9/19/02

ORDINANCE 02-9821

AN ORDINANCE DETERMINING AND FIXING THE 2002 TAX LEVY AND MILLAGE RATE FOR THE EAST NAPLES BAY SPECIAL TAXING DISTRICT, FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE OPERATIONS OF THE SPECIAL TAXING DISTRICT; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the 2002 Tax Assessment Roll has been prepared, equalized and certified, showing:

Total Assessed Valuation of  
Real and Personal Property. . . . . \$289,610,894

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the tax levy and millage rate for the East Naples Bay Special Taxing District for the year 2002 be, and the same is, hereby fixed and determined to be 0.5000.

Section 2. That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and findings of the City Council, and making allowances for tax delinquents, discounts and losses therein; show, to-wit:

East Naples Bay Special Taxing District  
0.5000 mills . . . . . \$137,565

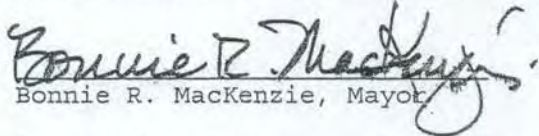
Section 3. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 4. That all sections or parts of sections of the Code of Municipal Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall take effect immediately upon approval at second reading.

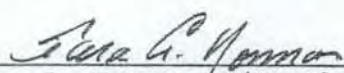
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.

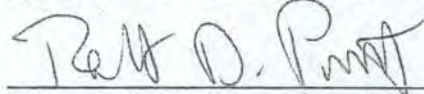
PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk

  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\ORD\02-9821

Date filed with City Clerk: 9/23/02 277



Agenda Item 3-c  
Meeting of 9/19/02

ORDINANCE 02-9822

AN ORDINANCE DETERMINING AND FIXING THE 2002 TAX LEVY AND MILLAGE RATE FOR THE MOORINGS BAY SPECIAL TAXING DISTRICT, FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE OPERATIONS OF THE SPECIAL TAXING DISTRICT; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the 2002 Tax Assessment Roll has been prepared, equalized and certified, showing:

Total Assessed Valuation of  
Real and Personal Property . . . . . \$981,676,368

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the tax levy and millage rate for the Moorings Bay Special Taxing District for the year 2002 be, and the same is, hereby fixed and determined to be 0.0250.

Section 2. That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and findings of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

Moorings Bay Special Taxing District  
0.0250 mills . . . . . \$23,315

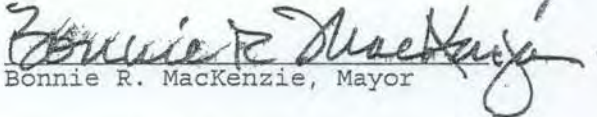
Section 3. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 4. That all sections or parts of sections of the Code of Municipal Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall take effect immediately upon approval at second reading.

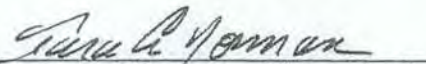
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.


PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk

  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\ORD\02-9822

Date filed with City Clerk: 9/23/02

Approved 12/21/11  
Meeting of 12/19/11

ORDINANCE 20-1111

AN ORDINANCE AMENDING AND FIXING THE 2011 TAX LEVY AND ALLOCATING THE SAME FOR THE PURPOSES OF THE SPECIAL TAXING DISTRICT, PROVIDING A LIABILITY CLAUSE, A REVENUE PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the 2011 Tax Assessment Roll has been prepared, compiled and certified, showing:

Local assessed valuation of  
Real and Personal Property

Now, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the tax levy and all other laws for the year 2011 be, and the same is hereby fixed and determined to be 0.15%.

Section 2. That the tax levy and all other laws have been fixed and determined in accordance with the following assessment and findings of the City Council, and making allowance for tax delinquency, discounts and losses specific, show to-wit:

I hereby certify that this page in the official records of the City of Naples was intentionally left blank.

*Tara R. Norman*  
City Clerk

APPROVED AS FIRST READING THIS 12TH DAY OF DECEMBER, 2011.  
CITY OF NAPLES, FLORIDA.

*[Signature]*  
Mayor

*[Signature]*  
Robert D. First, City Attorney

*[Signature]*  
Tara R. Norman, City Clerk

Agenda Item 4-c  
Meeting of 9/19/02

ORDINANCE 02-9825

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE CITY OF NAPLES, EXCLUSIVE OF DEPENDENT TAXING DISTRICTS, FOR FISCAL YEAR COMMENCING OCTOBER 1, 2002 AND ENDING SEPTEMBER 30, 2003; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF NAPLES FOR THE GENERAL OPERATION OF THE SEVERAL DEPARTMENTS OF THE CITY, INCLUDING UTILITIES, AND FOR CONTRIBUTING TO THE SINKING FUNDS OF THE CITY TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF THE OUTSTANDING BONDS AND OTHER FIXED OBLIGATIONS OF THE CITY AND THE UTILITY TAX FUND FOR AND DURING THE FISCAL YEAR COMMENCING OCTOBER 1, 2002, AND ENDING SEPTEMBER 30, 2003; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the City of Naples adopts a final budget, exclusive of Dependent Taxing Districts, and appropriates funds on an annual basis for the general operation of the several departments of the City, including utilities, and contributes to the sinking funds of the City to pay interest on and to provide for the retirement of bonds; and

WHEREAS, the City of Naples has held a series of workshops and public hearings on the fiscal year 2002-2003 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. This Ordinance shall be known as the "Budget Ordinance of the City of Naples" for its fiscal year 2002-03 and shall serve to appropriate the sums provided for herein. When read in conjunction with Exhibit A and Exhibit B collectively, shall provide for the revenues and expenditures of each fund.

Section 2. Appendix A is deemed the Budget of the City of Naples in compliance with the requirements of State law, and the following shall be the appropriations from anticipated revenues and unappropriated balances.

(a) For the General Fund, the following amounts shall be appropriated:

	<u>Division</u>	<u>Department</u>	<u>Fund</u>
<b>GENERAL FUND:</b>			
Mayor & City Council		\$204,936	
City Attorney		450,022	
City Clerk		407,852	
City Manager			
Administration	373,563		
Natural Resources	<u>183,099</u>	556,662	
Human Resources		505,985	
Planning		537,945	
Finance			
Accounting	715,943		
Customer Service	316,866		
Purchasing	<u>265,739</u>	1,298,548	
Engineering		750,594	
Community Services			
Administration	195,892		
Parks & Parkways	2,828,338		
Recreation	<u>1,985,238</u>	5,009,468	
Police & Emergency Svcs			
Administration	950,063		
Criminal Invest.	1,228,646		
Police Operations	3,687,258		
Services	1,714,379		
Fire Operations	<u>4,207,969</u>	11,788,315	
Non-Departmental		2,893,993	
Contingency		<u>200,000</u>	
<b>FUND TOTAL</b>			<b>\$24,604,320</b>

(b) For the Utility Tax Fund, the following amounts shall be appropriated:

<b>UTILITY TAX FUND:</b>			
Capital Improvements	\$2,021,596		
Debt Service	2,536,964		
Transfers Out	365,233		
Contingency	<u>100,000</u>		
<b>FUND TOTAL</b>			<b>\$5,023,793</b>

(c) For the Special Revenue Funds, the following amounts shall be appropriated:

<b>SPECIAL REVENUE FUNDS:</b>			
Streets & Traffic			\$3,936,697
Naples Beach Fund			\$1,254,457
Community Redevelopment			\$1,460,782
Bldg & Zoning			\$2,046,682

(d) For the Enterprise Funds, the following amounts shall be appropriated:

<b>CITY DOCK ENTERPRISE FUND:</b>			<b>\$1,358,153</b>
<b>TENNIS ENTERPRISE FUND:</b>			<b>\$420,999</b>
<b>WATER/SEWER ENTERPRISE FUND:</b>	<u>Division</u>	<u>Department</u>	<u>Fund</u>
Administration	\$1,222,031		
Water Production	3,035,972		
Water Distribution	1,375,847		
Wastewater Treatment	1,981,507		
Wastewater Collection	876,326		
Utilities Maintenance	1,257,165		
Debt Service	4,882,736		
Capital Projects	2,128,825		
Transfers Out	4,099,938		
<b>FUND TOTAL</b>			<b>\$20,860,347</b>
<b>SOLID WASTE ENTERPRISE FUND:</b>			<b>\$4,791,985</b>
<b>STORMWATER ENTERPRISE FUND:</b>			<b>\$2,299,453</b>
<b>TOTAL APPROPRIATIONS</b>			<b><u>\$68,057,668</u></b>

(e) For the Internal Service Funds, the following amounts shall be appropriated:

<b>INTERNAL SERVICE FUNDS:</b>			
Information Services			\$1,505,797
Equipment Services			\$1,648,044
Risk Management			\$2,320,814
Health Benefits			\$3,905,750
<b>TOTAL INTERNAL SERVICES</b>			<b><u>\$9,380,405</u></b>

- Section 3. Florida Statutes, the City Charter and generally accepted accounting principles do not require budgets for grants and trust/agency funds that are governed by the terms of the source. City Council acceptance of such terms shall be deemed to constitute a budget adjustment, including appropriation of such funds.
- Section 4. Budget adjustments that would increase total expenditures of a budgetary fund or would transfer money between funds require City Council approval via resolution. Transfers of appropriated moneys between departments and/or functions within an individual fund may be authorized by the City Manager without City Council approval, excluding:
- (a) The authorization of additional regular positions.
  - (b) Capital Improvements as defined in Section 5.
- Section 5. Appendix B represents the City of Naples's Five Year Capital Improvement Program, which includes capital and/or projects. The first year of the Five Year Capital Improvement Program is called the Capital Improvement Budget, which is the only funded portion of this Program. Budget adjustments which would modify the intent of the Capital Improvement Budget for Fiscal Year 2002-03 require City Council approval via resolution. Capital items costing less than \$2,500 are not part of the Capital Improvement Budget and may therefore be adjusted by the City Manager in accordance with Section 4.
- Section 6. The Finance Director is authorized to reserve at October 1, 2002 the unpaid purchase orders, outstanding contracts and other commitments from Fiscal Year 2001-02. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.
- Section 7. The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the City Manager, through the Finance Director, shall accurately account and record said receipts in the ledgers and financial records in each respective designated account. Such ledgers and records shall be subjected to audit.
- Section 8. With respect to any fund balances, not specifically appropriated by the terms hereof, the City Council may, during the fiscal year, appropriate all or part of said fund balances by adopting a resolution for that purpose.
- Section 9. The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated.
- Section 10. If any section, paragraph, or part of this Ordinance shall be declared unconstitutional or invalid, then the remainder of this Ordinance shall not be affected thereby and shall remain in full force and effect. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of such conflict.



Ordinance 02-9825

Section 11. This Ordinance, which includes the first year of the City of Naples's Five-Year Capital Improvement Program, shall take effect on October 1, 2002.

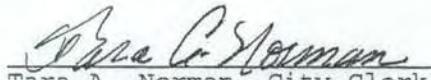
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.

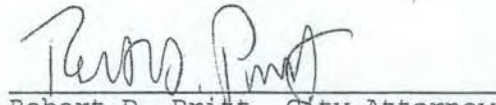
PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

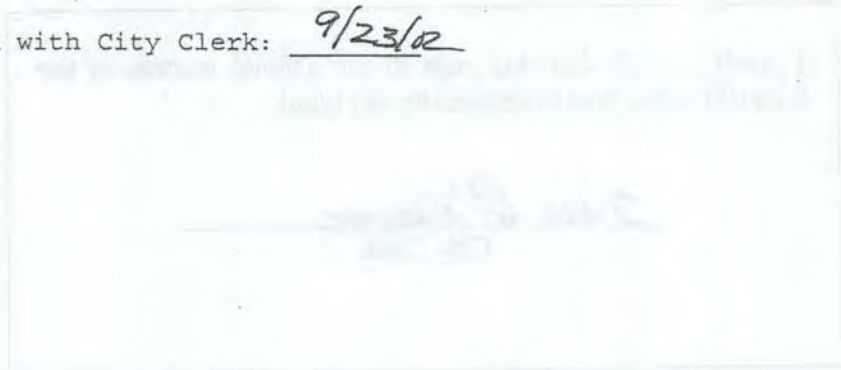
Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk  
M:\REF\COUNCIL\ORD\02-9825

  
Robert D. Pritt, City Attorney

Date filed with City Clerk: 9/23/02



Section 11. This ordinance, which includes the first year of the City of  
Naples's Five-Year Capital Improvement Program, shall take effect on  
October 1, 2001.

APPROVED AT A PUBLIC HEARING HELD ON THE DAY OF SEPTEMBER, 2001.

READ AND ADOPTED AT A PUBLIC HEARING HELD ON THE DAY OF SEPTEMBER,  
2001, AT THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA, THIS DAY OF  
SEPTEMBER, 2001.

*[Faint signature]*  
Mayor

Approved as to form and legal effect

Attest:

*[Faint signature]*  
Robert D. Pyle, City Recorder

*[Faint signature]*  
Tara A. Norman, City Clerk

I hereby certify that this page in the official records of the  
City of Naples was intentionally left blank.

*Tara A. Norman*  
\_\_\_\_\_  
City Clerk

Agenda Item 4-a  
Meeting of 9/19/02

ORDINANCE 02-9823

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE EAST NAPLES BAY SPECIAL TAXING DISTRICT FOR FISCAL YEAR COMMENCING OCTOBER 1, 2002 AND ENDING SEPTEMBER 30, 2003; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF NAPLES FOR THE GENERAL OPERATION OF THE EAST NAPLES BAY SPECIAL TAXING DISTRICT FOR AND DURING FISCAL YEAR COMMENCING OCTOBER 1, 2002 AND ENDING SEPTEMBER 30, 2003; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the City of Naples adopts a final budget for the East Naples Bay Special Taxing District and appropriates funds on an annual basis for the general operation of the Special Taxing District of the City; and

WHEREAS, the City of Naples has held a series of workshops and public hearings on the fiscal year 2002-2003 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the budget for the East Naples Bay Special Taxing District for the fiscal year commencing October 1, 2002 and ending September 30, 2003 is hereby adopted.

Section 2. That for the payment of expenses and obligations of the East Naples Bay Special Taxing District for the fiscal year ending September 30, 2003, there is hereby appropriated out of any monies in the treasury of the East Naples Bay Special Taxing District and any accruing revenues of the Special Taxing District available for said purposes to the funds and for the purposes hereinafter set forth, the sums of money shown in the following schedule:

SPECIAL REVENUE FUND:	
East Naples Bay Special Taxing District . . . . .	\$68,992

Section 3. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 4. That all sections or parts of sections of the Code of Municipal Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

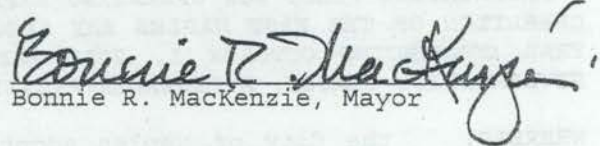
Section 5. This ordinance shall take effect immediately upon approval at second reading.

Ordinance 02-9823

Page 2

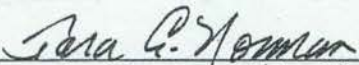
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.

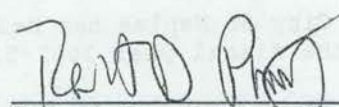
PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk

  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\ORD\02-9823

Date filed with City Clerk: 9/23/02

Agenda Item 4-b  
Meeting of 9/19/02

ORDINANCE 02-9824

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE MOORINGS BAY SPECIAL TAXING DISTRICT FOR FISCAL YEAR COMMENCING OCTOBER 1, 2002 AND ENDING SEPTEMBER 30, 2003; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF NAPLES FOR THE GENERAL OPERATION OF THE MOORINGS BAY SPECIAL TAXING DISTRICT FOR AND DURING FISCAL YEAR COMMENCING OCTOBER 1, 2002 AND ENDING SEPTEMBER 30, 2003; PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION AND AN EFFECTIVE DATE.

WHEREAS, the City of Naples adopts a final budget for the Moorings Bay Special Taxing District and appropriates funds on an annual basis for the general operation of the Special Taxing District of the City; and

WHEREAS, the City of Naples has held a series of workshops and public hearings on the fiscal year 2002-2003 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the budget for the Moorings Bay Special Taxing District for the fiscal year commencing October 1, 2002 and ending September 30, 2003 is hereby adopted.

Section 2. That for the payment of expenses and obligations of the Moorings Bay Special Taxing District for the fiscal year ending September 30, 2003, there is hereby appropriated out of any monies in the treasury of the Moorings Bay Special Taxing District and any accruing revenues of the Special Taxing District available for said purposes to the funds and for the purposes hereinafter set forth, the sums of money shown in the following schedule:

SPECIAL REVENUE FUND:  
Moorings Bay Special Taxing District . . . . . \$21,250

Section 3. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 4. That all sections or parts of sections of the Code of Municipal Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 5. This ordinance shall take effect immediately upon approval at second reading.

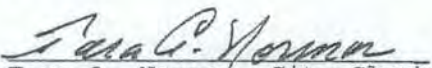
APPROVED AT FIRST READING THIS 4TH DAY OF SEPTEMBER, 2002.


PASSED AND ADOPTED AT SECOND READING AND PUBLIC HEARING IN OPEN AND SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF NAPLES, FLORIDA THIS 19TH DAY OF SEPTEMBER, 2002.

  
Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

  
Tara A. Norman, City Clerk

  
Robert D. Pritt, City Attorney

M:\REF\COUNCIL\ORD\02-9824

Date filed with City Clerk: 9/23/02 289



*City of Naples*  
*Glossary of Terms*

AFSCME	American Federation of State, County and Municipal Employees. The union and bargaining unit for certain city employees
ASR (Aquifer Storage and Recover)	An underground water storage system where water reserves are stored in a "bubble", to be used during times of low water availability.
Accrual Accounting	A basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred. For example, in accrual accounting, a revenue which was earned on October 15, but for which payment was not received until November, would be recorded as revenue in October.
Ad Valorem Tax	Latin for "value-based" tax, this is commonly referred to as "property tax", this is the tax levied on both real and personal property, according to the property's value and the millage (or tax) rate. For 2002-03, the tax rate is \$1.14 per thousand dollars of property value.
Appropriated Fund Balance	A budgetary use of prior year cash reserves. In Naples's budget, Appropriated Fund Balance appears as a revenue item in a budget when the fund plans to use prior year cash reserves. Technically, however, this is not a revenue source.
Appropriation	A legislative authorization to expend a specified sum of money for a specified purpose, for a limited period of time. Naples's appropriations are for an annual budget, from October to September.
Assessed Valuation	A value established for real and personal property for use as a basis for levying property taxes.
Budget	A plan of financial activity for a specified period of time that indicates all planned revenues and expenditures for the specified period.
Budgetary Basis	The basis of accounting used to estimate sources and uses of funds in the budget. Generally, Naples uses a modified accrual method, which is considered conservative, because it recognizes revenues when they are measurable and available, and expenditures are recognized when the related liability is incurred.
CDBG	<u>C</u> ommunity <u>D</u> evelopment <u>B</u> lock <u>G</u> rant. A group of federal grants used for improving blighted or impoverished areas.
CSA	See Competitive Salary Adjustment

CSBG	Community Services Block Grant. A group of federal grants that are used to assist people who meet 125% of the federal poverty guidelines. Types of programs include employment, education, housing, emergency assistance (for food and housing), prevention of starvation and malnutrition, and transportation.
Capital Improvements Programs (CIP)	A plan for capital outlay to be incurred over a fixed number of years. The first year of a CIP is usually called the Capital Budget.
Capital Outlay (minor)	
Capital Outlay (major)	A
Contingency	A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. Naples requires Council approval prior to spending Contingency funds.
DEP	Department of Environmental Protection. The state governmental agency with oversight responsibility for regulations of environmental issues, including stormwater, wastewater, beaches, wetlands, and hazardous materials. The DEP is the result of a merger of the old Department of Natural Resources and Department of Environmental Regulation.
Debt Service	The amount of the principal and interest payment on a loan or bond.
Encumbrance	The commitment of appropriated funds to purchase an item or service.
Enterprise Fund	A proprietary accounting fund in which the services provided are financed and operated like those of a private business. The rate schedules of enterprise funds are generally established to ensure that revenue are adequate to meet all necessary expenses. The City has established Enterprise Funds for its water and sewer utility.
FEMA	Federal Emergency Management Agency. A federal agency that provides assistance during emergencies, and provides grants for emergencies, including emergency food and shelter.
Fixed Asset	Any item of project with a value of more than \$500, and a useful life of more than one year.
Fund	An accounting entity that has its own revenues, expenditures, assets and liabilities that are segregated from other sets of moneys. A fund is set up for the purpose of carrying out a specific purpose or activity. Much like Corporations have subsidiary companies, governments have funds.
Fund Balance	The excess of fund's assets over its liabilities and reserves. Some people call it a fund surplus.



GIS	<u>Geographic Information System</u> -A computer program that is used to locate infrastructure and structure within the City, using specific data points. Naples is designing a GIS system that will include water lines, sewer lines, fire hydrants, roads, bridges, ditches and buildings, and will cross reference data for each location such as crime, land value, taxes, building permits and code violations.
GPS	<u>Global Positioning System</u> - A series of mapping points used to determine location.
General Fund	The principal fund of the City, the General Fund is used to account for all activities not included in other funds. General Fund revenue sources include property taxes, licenses, permits, fines and forfeitures, and sales taxes. Operating services from this fund include police protection, fire protection, general government administration, planning and recreation.
Homestead Exemption	A property owner may receive up to \$25,000 exemption on the value of his property for the home in which he lives. For example, if a homeowner lives in his house, which is assessed at \$100,000, he only pays taxes on \$75,000, which is the assessed value minus the full homestead exemption.
IAFF	<u>International Association of Fire Fighters</u> . The union and bargaining unit for the fire fighters and paramedics.
Impact Fees	Charges imposed by governments against new development as a total or partial reimbursement for the cost of additional facilities made necessary by the growth. The purpose of the charge is to impose upon the newcomer, rather the current population, the cost of new facilities necessitated by his arrival.
Interfund Transfers	The movement of moneys between funds of the same governmental entity.
Interfund Charges	These are transactions between funds, which would be accounted for as revenue or expense if they involved an outside entity. A major example in Naples would be Fleet Service Charges or administrative charges from the General Fund to the other operating funds.
Internal Service Charges	Specific Interfund Charges from an Internal Service Fund like Fleet Maintenance to a user, based on a logical allocation of cost.
Internal Service Fund	A separate accounting entity or fund that provides goods and services to another entity within the same government. Charges are made to the user department as if provided by an outside entity.
Mill	The property tax rate that is based on the valuation of property. A tax rate of one (1) mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Step Allocation Method	A mathematical method of charging (or allocating) service department costs (such as Finance, Human Resources or City Clerk) to production departments (such as Road Maintenance, Solid Waste and Utilities). The backup for the city's process can be found in the Finance Department.
Net Budget	The total budget, less all interfund charges and transfers.
Non Ad Valorem Assessments	Assessments for Special Districts that are not based on property value. The basis for this charge is some other measurable criteria, such as per lot, per acre, or per residence.
Ordinance	A special order of the Council which requires two public reading and ten days of public notice prior to passage.
Personal Services	All costs related to compensating employees, including salaries, and benefits.
Resolution	A special order of the Council, which requires one reading and five days public notice before passage. It is less formal than an Ordinance, but more formal than a motion.
Revenue Bond	A bond backed by a specific or guaranteed revenue stream. The City of Naples has revenue bonds that are backed by the revenues of the Water and Sewer Utility.
Value Adjustment Board (VAB)	The VAB is the second of three options for a property owner to contest the value of his property. (The first is visiting the Appraiser directly, the final option is to file suit in the Circuit Court.) The VAB is established in accordance with Florida state law, and is composed of three county Council Members and two school board members.