

PLEASE DO NOT REMOVE

City of Naples

1985-86

ANNUAL BUDGET



City of Naples

735 EIGHTH STREET, SOUTH - STATE OF FLORIDA 33940

OFFICE OF THE CITY MANAGER

August 1, 1985

Honorable Mayor and Members of City Council
City of Naples
735 Eighth Street, South
Naples, Florida 33940

Gentlemen:

Presented for your review is a balanced budget totaling \$24,297,710. This total is made up of the following categories:

General Fund Operating Budget.....	\$ 7,494,800
Intergovernmental Services.....	(939,684)
Water/Sewer Enterprise.....	11,556,965
Solid Waste Enterprise.....	1,489,160
City Dock Enterprise.....	287,858
Property Management/Lot Mowing Enterprise...	61,479
Non-enterprise Capital Improvements.....	3,407,448
	<u>\$24,297,710</u>

This budget was formulated with the goal of holding the line on any unnecessary expenditures without in any way decreasing the levels of service provided. At the same time we have under construction \$21-million worth of capital improvements that will meet not only our immediate needs, but in the case of the water and sewer utilities, provide facilities which will meet our needs for many years to come. In some instances, we will be adding new projects and programs which are detailed on the cover sheets of the individual department or division budgets.

GENERAL FUND BUDGET

The General Fund budget in the amount of \$7,494,800 proposes an increase in expenditures of \$307,455, or 4.2%. It will also provide for a contingency fund in the amount of \$200,000 to cover unknown costs and salary adjustments as well as future price increases.

During the course of the budget review, departmental requests were reduced by \$597,150. In most instances, the budgets submitted by the departments indicated an attitude of holding the line and, in fact, we found it necessary to increase some costs where estimated cost increases appeared too conservative. In some cases, the reductions

consist of the elimination of costs considered unnecessary; corrections in calculations; and adjustments due to expenditure histories and cost information which had been up-dated after the budgets were originally formulated by the departments. Once again, we have elected not to fund any contributions to workers' compensation premiums as our safety and self-insurance programs have continued to meet those needs.

Outside of salaries, there were no significant increases within the departmental budgets.

UTILITIES/ENTERPRISE BUDGETS

This year we have grouped all the utilities/enterprise operations and their budgets total \$13,395,462. This includes the budgets for water, sewer, solid waste, property management, and dock operation. A significant amount in this category is being budgeted to provide for regular capital expenditures and for the expansion of the wastewater treatment plant. In addition, the budget for sewer operations includes anticipated operating increases due to the wastewater treatment plant expansion and added debt services costs associated with that expansion.

CAPITAL IMPROVEMENT PROGRAM

The capital improvement program budget totals \$3,201,448. Both major and minor projects are included among the various departments which will allow the City to acquire or replace capital facilities needed to provide our regular services. The largest single total is \$767,800 allocated for 15 street projects throughout the City. Traffic signals, pavement marking, and drainage projects are also funded. Equipment purchases and improvement projects are also planned for the Fire, Community Services, and Police Departments.

REVENUES

The City remains in a sound financial position in adopting the budget as proposed. While the total budgeted general fund revenues are \$420,300 greater than the prior year, there are a number of items which have increased or decreased this year which affect the individual categories. The passage last year of the two-cent gas tax has allowed us to use \$200,000 for street maintenance provided through the general fund; ad valorem taxes were up \$17,000 due to new construction on our tax roll; fees and franchises will provide an additional \$157,000 in revenue due to growth in these individual areas; growth in the categories of fines and charges for service will

Mayor and Council
August 1, 1985
Page 3

provide an additional \$100,000; and state and federal shared revenues are budgeted at the same levels as the current year.

We anticipate that the current year's operations will generate a surplus that will provide \$127,700 in beginning cash revenue for next year.

PERSONNEL

The proposed budget provides for a net increase of seven positions. Five positions were added in the wastewater treatment division to provide for the operation of the plant expansion and effluent reuse system. Those positions were budgeted for six months of the fiscal year to coincide with the plant opening.

We have added a communications operator in the Police Department due to increased volumes of calls and assumption of Fire Department dispatching. We have also added a lieutenant in the Fire Department to provide a position for a training and safety officer who will serve not only the Fire Department but all city departments.

Other personnel changes include the elimination of one position in the Solid Waste Division. One of the additional positions shown in the Community Services Department was the result of the conversion of two current part-time positions to one full-time.

CITY MILLAGE RATE

I am recommending a total millage rate of 1.2294 mills consisting of 1.1605 for general operating and .0689 for general obligation debt service. While this is a slight reduction in millage rates, it is the roll-back rate computed under the "Trim Bill" requirements which is the rate which would generate the same revenue as was received last year, based on changes in assessed value, exclusive of new construction. This means that we are levying the same taxes in 1985-86 as we did in 1984-85. Because of new construction added to our tax rolls, the total tax levy will increase by \$35,078.

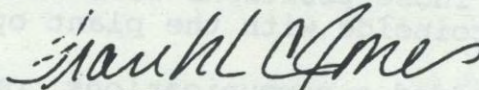
I believe that the budget as recommended will allow us to continue our present high level of service and, with the addition of new programs and services for our citizens, enable us to accomplish many worthwhile

Mayor and Council
August 1, 1985
Page 4

improvements. This can be done within the revenue available, including a stable ad valorem tax levy. We are fortunate again this year to be able to identify cost savings within our city operations and to also receive additional revenue from several sources. However, it will probably be increasingly difficult to achieve this goal in future years.

I would like to acknowledge with thanks the very substantial assistance I received from the Finance Director, my own staff, and from all of the department and division heads.

Respectfully submitted,



Franklin C. Jones
City Manager

FCJ/tan

---INDEX---

Accounting - Administration (Finance).....	10.02
Administration (Community Services).....	7.02
Administration (Fire).....	11.02
Administration (Police).....	15.02
Administration (Utilities).....	17.00
Administration/Accounting (Finance).....	10.02
Administration/Design (Engineering).....	8.02
Authorized Positions.....	1.01
Budget Totals.....	1.08
Building & Zoning (Community Development).....	6.02
Capital Improvement Program:	
Sewer System (Utilities).....	17.31
Water System (Utilities).....	17.17
Utility Tax Fund:	
Debt Service.....	19.06
Expenditures.....	19.00
Revenue.....	19.04
Chart of Accounts.....	Appendix "B"
City Attorney.....	3.00
City Clerk.....	4.00
City Council.....	2.00
City Dock (Community Services).....	7.06
City Manager.....	5.00
Commercial Garbage (Solid Waste).....	16.02
Community Development:	
Summary.....	6.00
Building & Zoning.....	6.02
Planning.....	6.07
Community Services:	
Summary.....	7.00
Administration.....	7.02
City Dock.....	7.06
Municipal Fishing Pier.....	7.10
Parks & Parkways.....	7.14
Property Management.....	7.20
Recreation.....	7.24
Tennis.....	7.30
Criminal Investigation (Police).....	15.09
Customer Services (Finance).....	10.06
Data Processing (Finance).....	10.10
Debt Service:	
General Obligation Bond & Equipment.....	18.00
Parking Operation.....	13.03
Utilities Administration.....	17.00
Utility Tax Fund.....	19.06
Engineering:	
Summary.....	8.00
Administration/Design.....	8.02
Streets & Drainage.....	8.07
Traffic Control.....	8.11
Equipment Management.....	9.00

---INDEX---

Finance:

Summary.....	10.00
Administration/Accounting.....	10.02
Customer Services.....	10.06
Data Processing.....	10.10
Purchasing.....	10.14

Fire:

Summary.....	11.00
Administration.....	11.02
Operations.....	11.07
Fire Prevention.....	11.13

General Fund:

Expenditure Summary.....	1.07
Revenue Detail.....	1.04
General Obligation Bond - Debt Service.....	18.00
Mayor & City Council.....	2.00
Municipal Fishing Pier (Community Services).....	7.10
Non-departmental.....	12.00
Operations (Fire).....	11.07
Organizational Chart.....	1.00
Parking Operation.....	13.00
Parks & Parkways (Community Services).....	7.14
Patrol Operations (Police).....	15.14
Personnel.....	14.00
Planning (Community Development).....	6.07

Police:

Summary.....	15.00
Administration.....	15.02
Criminal Investigation.....	15.09
Patrol Operations.....	15.14
Services.....	15.19
Property Management (Community Services).....	7.20
Purchasing (Finance).....	10.14
Recreation (Community Services).....	7.24
Residential Garbage (Solid Waste).....	16.06

Revenue Detail:

General Fund.....	1.04
Parking Operation.....	13.03
Sewer System.....	17.21
Utility Tax Fund.....	19.04
Water System.....	17.06

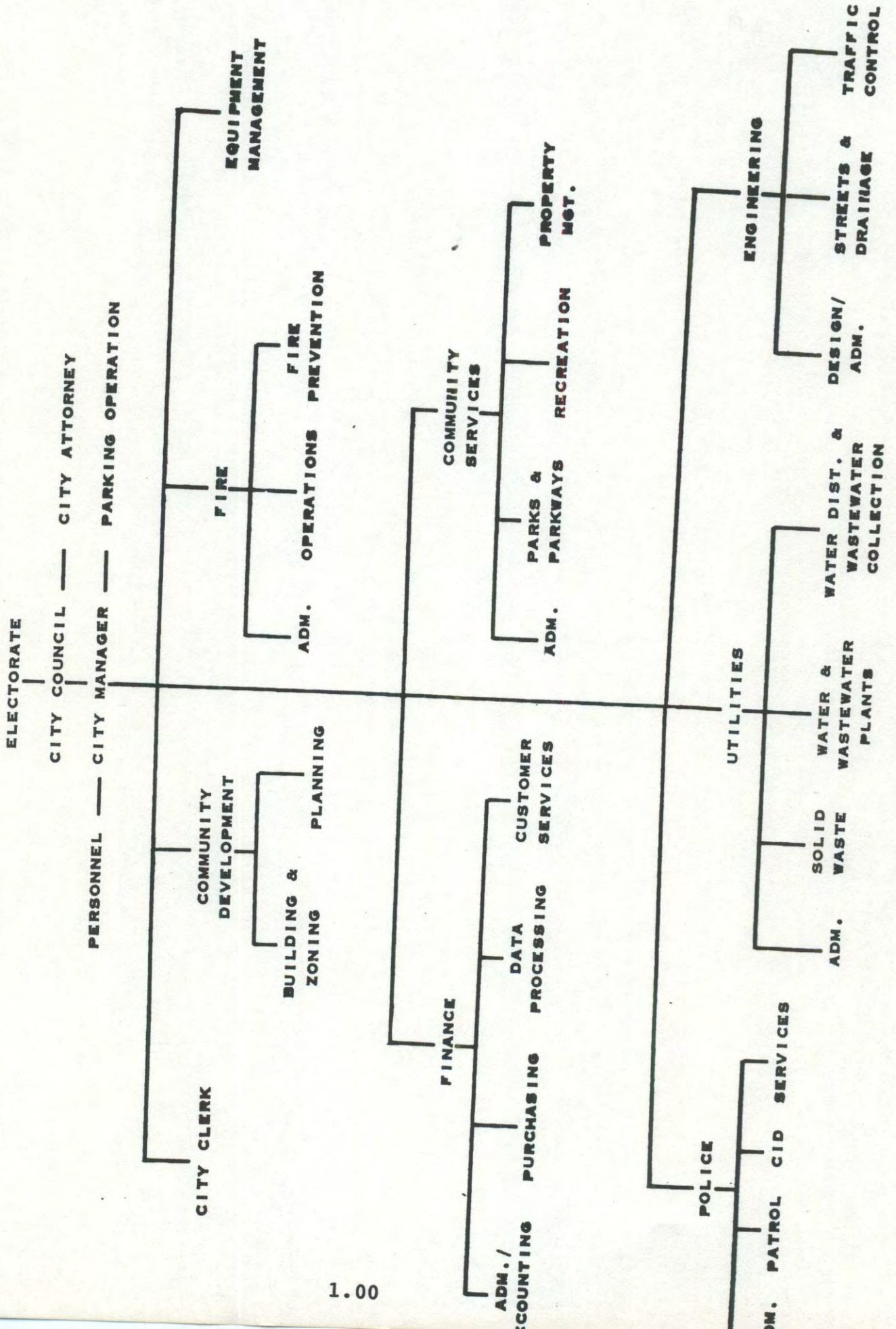
Services (Police).....

Solid Waste:

Summary.....	16.00
Commercial.....	16.02
Residential.....	16.06
Trash.....	16.10

---INDEX---

Sewer System (Utilities)	
Expenditures.....	17.20
Revenue Detail.....	17.21
Wastewater Collection.....	17.22
Wastewater Treatment Plant.....	17.26
Capital Improvement.....	17.31
Streets & Drainage (Engineering).....	8.07
Tennis (Community Services).....	7.30
Traffic Control (Engineering).....	8.11
Trash (Solid Waste).....	16.10
Utilities:	
Administration.....	17.00
Water System.....	17.05
Sewer System.....	17.20
Utility Tax Fund:	
Capital Improvement.....	19.00
Debt Service.....	19.06
Revenue Detail.....	19.04
Water System (Utilities)	
Expenditures.....	17.05
Revenue Detail.....	17.06
Water Distribution.....	17.07
Water Production.....	17.12
Capital Improvement.....	17.17



CITY OF NAPLES

AUTHORIZED POSITIONS

(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

<u>DEPARTMENT & DIVISION</u>	<u>(Budgeted) FISCAL YEAR 1984 - 85</u>	<u>(Proposed) FISCAL YEAR 1985 - 86</u>
<u>Mayor & City Council</u>		
Regular	1	1
<u>City Attorney</u>		
Regular	1	1
<u>City Clerk</u>		
Regular	2	2
Part-time	2	2
Total Regular Positions	<u>2</u>	<u>2</u>
<u>City Manager</u>		
Regular	3	3
<u>Community Development</u>		
Building Division		
Regular	7.5	7.5
Planning Division		
Regular	3.5	3.5
Total Regular Positions	<u>11</u>	<u>11</u>
<u>Engineering</u>		
Design/Administration		
Regular	7	7
Streets & Drainage		
Regular	19	19
Traffic Control		
Regular	4	4
Total Regular Positions	<u>30</u>	<u>30</u>

(Budgeted)
FISCAL YEAR
1984 - 85

(Proposed)
FISCAL YEAR
1985 - 86

Equipment Management

Regular	13	13
Part-Time	1	1
<u>Total Regular Positions</u>	<u>13</u>	<u>13</u>

Finance

Administration/Accounting

Regular	8	7
---------	---	---

Customer Service

Regular	3	3
---------	---	---

Data Processing

Regular	2	2
---------	---	---

Purchasing

Regular	2	2
---------	---	---

<u>Total Regular Positions</u>	<u>15</u>	<u>14</u>
--------------------------------	-----------	-----------

Fire

Regular	<u>35</u>	<u>36</u>
---------	-----------	-----------

Community Services

Administration

Regular	2	2
---------	---	---

Parks

Regular	10.5	10.5
Part-time	0	0

Recreation

Regular	19	20
Part-time	5	3

Parkways

Regular	32.5	32.5
---------	------	------

1.02

(Budgeted)
FISCAL YEAR
1984 - 85

(Proposed)
FISCAL YEAR
1985 - 86

Bay Dock

Regular

2

2

Fishing Pier

Regular

4

4

Tennis

Regular

2

2

Part-time

1

1

Total Regular Positions

72

73

Personnel

Regular

3

3

Part-time

1

1

Total Regular Positions

3

3

Police

Administration

Regular

9

9

Operation

Regular

43

43

Services

Regular

14

15

Part-time

6

6

Criminal Investigation

Regular

12

12

Total Regular Positions

78

79

Sanitation

Sanitation/Commercial

Regular

8.1

8.1

Sanitation/Residential

Regular

15.1

14.1

(Budgeted) (Proposed)
FISCAL YEAR FISCAL YEAR
1984 - 85 1985 - 86

Sanitation/Trash

Regular	11.8	11.8
<u>Total Regular Positions</u>	<u>35</u>	<u>34</u>

Utilities

Administration

Regular	4	4
Part-time	1	1

Water Production

Regular	22	22
---------	----	----

Water Distribution

Regular	28	28
---------	----	----

Wastewater Treatment

Regular	23	28
---------	----	----

Wastewater Collection

Regular	17	17
---------	----	----

<u>Total Regular Positions</u>	<u>94</u>	<u>99</u>
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Property Management/Lot Mowing

Regular	3	3
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Non-Departmental

Regular	1	1
---------	---	---

%%%

Grand Totals By Fiscal Year

	1981 - 82	1982 - 83	1983 - 84	1984 - 85	Proposed
Authorized	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
Regular	386	398	396	397	403j
Part-Time	15	14	14	15	15

CITY OF NAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1985-86

<u>Department: General Fund</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>1983-84</u>	<u>Actual</u> <u>3/31/85</u>	<u>Estimated</u> <u>1984-85</u>	<u>Budgeted</u> <u>1984-85</u>	<u>Recommended</u> <u>1985-86</u>
<u>Classification</u>						
Ad Valorem Tax	2,089,736	2,123,510	1,705,602	2,136,200	2,156,200	2,173,300
Gas Tax	-0-	-0-	49,274	115,000	100,000	200,000
Tax Penalties	2,121	2,336	2,403	2,700	2,500	2,500
Road and Bridge Tax	2,290	1,004	-0-	1,800	1,800	1,000
Mobile Homes Tax	1,808	1,667	286	1,600	1,300	1,800
Fuel Tax Refund	9,602	8,056	-0-	19,000	10,000	19,000
Subtotals	2,105,557	2,136,573	1,757,565	2,276,300	2,271,800	2,397,600
<u>Fees & Licenses</u>						
Occupational Licenses	142,681	152,631	112,732	159,000	165,000	165,000
Building Permits	154,005	174,584	36,505	150,000	120,000	150,000
Engineering Permits	840	1,025	625	1,400	4,400	1,800
Liquor and Beer Licenses	27,278	26,499	485	27,000	25,000	26,500
Contractors Exam	21,301	14,435	8,310	20,000	20,000	18,700
Zoning Fees	8,631	11,347	6,615	13,000	9,200	12,300
Subtotals	354,736	380,521	225,272	370,400	343,600	374,300
<u>Franchises</u>						
Florida Power & Light	1,035,755	1,212,870	572,199	1,265,800	1,205,000	1,320,000
Telephone	31,995	34,505	36,978	52,000	35,000	35,000
Palmer Cablevision	59,639	68,906	-0-	77,359	74,000	86,000
Subtotals	1,127,389	1,316,281	609,177	1,395,159	1,314,000	1,441,000

CITY OF MAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1985-86

Department: General Fund

<u>Classification</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>1983-84</u>	<u>Actual</u> <u>3/31/85</u>	<u>Estimated</u> <u>1984-85</u>	<u>Budgeted</u> <u>1984-85</u>	<u>Recommended</u> <u>1985-86</u>
<u>Services</u>						
Xerox Copies	2,351	2,206	786	1,800	1,500	1,500
Maps & Codes	2,910	3,213	1,317	2,200	3,000	2,100
Election Fees	25	175	-0-	100	100	100
Fingerprinting	3,711	1,001	501	1,200	1,200	1,100
Administration Services	542,410	489,613	270,650	591,300	591,300	649,000
Subtotals	551,407	496,208	273,254	596,600	597,100	653,800
<u>Fines & Forfeitures</u>						
City School Crossing Fines	-0-	-0-	-0-	-0-	-0-	20,000
City Fines	34,557	32,558	23,494	44,000	40,000	44,000
Police Training	10,110	12,448	6,578	15,000	25,000	15,000
County Court Fines	154,922	166,817	91,196	202,700	172,700	202,000
Subtotals	199,589	211,823	121,268	261,700	237,700	281,000
<u>Recreation</u>						
Tennis Courts	52,337	46,512	33,538	38,550	53,700	41,000
Tennis Court Lights	3,651	2,241	2,740	5,100	4,000	3,000
Miscellaneous	28,237	44,807	15,617	36,000	21,100	21,500
Racquetball	2,575	861	685	1,700	1,700	1,500
Fishing Pier	102,362	114,232	60,399	128,500	116,600	120,000
Vending Machines	56,539	54,169	19,093	58,600	70,000	8,000
Naples Landing Dock	3,809	2,005	1,459	3,600	4,600	2,500
Subtotals	249,610	264,827	133,531	272,050	271,700	197,500

CITY OF NAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1985-86

<u>Department: General Fund</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>1983-84</u>	<u>Actual</u> <u>3/31/85</u>	<u>Estimated</u> <u>1984-85</u>	<u>Budgeted</u> <u>1984-85</u>	<u>Recommended</u> <u>1985-86</u>
<u>Classification</u>						
<u>State & Federal</u>						
<u>Shared Revenue</u>						
Federal Revenue Sharing	214,578	188,489	85,153	166,150	160,500	148,000
Cigarette Tax	292,195	287,750	92,984	300,800	300,800	312,800
State Revenue Sharing	471,944	449,467	204,456	412,455	443,500	421,100
5th Cent Sales for General Use	532,109	788,691	334,290	883,800	883,800	900,000
Subtotals	1,510,826	1,714,397	716,883	1,763,205	1,788,600	1,781,900
<u>Miscellaneous</u>						
Parking	45,393	50,016	25,910	50,000	50,000	55,000
Interest Earned	162,164	159,678	61,677	140,000	160,000	140,000
Other Income	46,544	59,752	80,138	121,000	40,000	45,000
EMS Rent	3,000	3,200	-0-	-0-	-0-	-0-
Beginning Cash Balance	-0-	-0-	-0-	-0-	-0-	127,700
Subtotals	257,101	272,646	167,725	311,000	250,000	357,500
GRAND TOTAL	6,356,115	6,793,276	4,004,675	7,246,414	7,074,500	7,494,800

B U D G E T T O T A L S

	RECOMMENDED	APPROVED
General Fund:		
Mayor and City Council	136,266	136,266
City Attorney	122,364	122,364
City Clerk	92,539	92,539
City Manager	164,021	164,021
Community Development:		
Building Division	221,480	221,480
Planning Division	115,811	115,811
Community Services:		
Administration	63,633	63,633
Parks & Parkways	930,968	930,968
Recreation	498,480	498,480
Municipal Fishing Pier	144,589	144,589
Tennis	69,650	69,650
Engineering:		
Administration/Design	139,924	139,924
Streets & Drainage	197,887	197,887
Traffic Control	381,717	381,717
Finance:		
Administration/Accounting	182,593	182,593
Customer Service	81,945	81,945
Purchasing	61,717	61,717
Fire:		
Administration	138,513	138,513
Operations	763,660	763,660
Fire Prevention	108,210	108,210
Parking Operation	18,610	18,610
Personnel	121,974	121,974
Police:		
Administration	365,875	365,875
CID	349,651	349,651
Patrol	1,082,481	1,082,481
Services	482,975	482,975
Non-departmental	135,057	135,057
Debt Service	122,210	122,210
Contingency	200,000	200,000
GENERAL FUND TOTAL	7,494,800	7,494,800
Utility Tax Fund:		
Capital Improvement Program	3,201,448	3,407,448
Intergovernmental Service Fund:		
Data Processing	(119,569)	(119,569)
Equipment Management	(820,115)	(820,115)
Intergovernmental Service TOTAL	(939,684)	(939,684)

B U D G E T T O T A L S

	RECOMMENDED	APPROVED
Dock Operations	287,858	287,858
Property Management/Lot Mowing	61,479	61,479
Water & Sewer		
Administration & Engineering	885,654	885,654
Debt Service:		
Water	1,212,769	1,212,769
Sewer	1,134,095	1,134,095
Water Production	1,982,941	1,982,941
Water Distribution	684,301	684,301
Water CIP	451,280	451,280
Wastewater Treatment	1,199,336	1,199,336
Wastewater Collection	487,589	487,589
Wastewater CIP	3,519,000	3,519,000
Water/Sewer TOTAL	11,556,965	11,556,965
Solid Waste		
Residential	510,093	510,093
Commercial	606,863	606,863
Trash	372,204	372,204
Solid Waste TOTAL	1,489,160	1,489,160



City of Naples

----- CITY COUNCIL -----

Stanley R. Billick
Mayor

Wade H. Schroeder
Vice-Mayor

R. B. Anderson
William E. Barnett
William F. Bledsoe
Lyle S. Richardson

**DEPARTMENTAL
BUDGET
--1985-86--**

MAYOR & CITY COUNCIL

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	105,598	103,049	133,822	133,416	133,416
MAINTENANCE & OPERATION	2,256	3,190	2,990	2,850	2,850
CAPITAL OUTLAY	293	-0-	-0-	-0-	-0-
TOTAL	108,147	106,239	136,812	136,266	136,266

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms; the Mayor is elected for a single four-year term. Municipal elections are held every even-numbered year.

The City Council adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, and represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled on preceding Tuesday at 9:00 a.m., and such special meetings and additional study sessions are held as necessary. All Council meetings are open to the public. Individual Council members also provide liaison with citizen groups and federal, state, and county officials.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
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MAYOR & CITY COUNCIL

**EMPLOYEE SERV
Emp Sal/Wages:**

120 Reg Sal/Wages	18,464	18,061	20,192	20,192	20,192
130 Other Sal/Wages	69,525	66,000	90,000	90,000	90,000
140 Overtime					

TOTAL SAL/WAGES 87,989 84,061 110,192 110,192 110,192

Emp Overhead:

250 Emp Payroll Exp	17,609	18,988	23,630	23,224	23,224
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TOTAL EMP SERV 105,598 103,049 133,822 133,416 133,416

MAINT/OPERATION

300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage	211	400	400	200	200
400 Travel\Per Diem	0	1,000	1,000	1,000	1,000
410 Communication	840	800	300	300	300
420 Transportation					
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	74	75	75	75	75
470 Prntg/Binding	170	200	200	200	200
480 School/Training					
490 Other Chgs/Obl	339	200	500	500	500
510 Office Supplies	127	150	150	150	150
520 Operating Sup					
540 Bks/Pub/Sub/Mbs	198	115	115	115	115
550 Duplicating	297	250	250	310	310

TOTAL MAINT/OP 2,256 3,190 2,990 2,850 2,850

CAPITAL OUTLAY

620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	293	0	0	0	0
670 Mobile Equip					

TOTAL C/OUTLAY 293 0 0 0 0

DEPARTMENTAL BUDGET - 1985-86
MAYOR & CITY COUNCIL

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Secretary to the Mayor and Council	20,192	20,192
130	Other Salaries & Wages		
	Mayor and City Council Members	<u>90,000</u>	<u>90,000</u>
	Total Employee Salaries & Wages	110,192	110,192

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	7,713	7,713
	Social Security	7,769	7,769
	Health Insurance	7,006	7,006
	Life Insurance	736	736
	Workers' Compensation	0	0
	Total Employee Overhead	<u>23,224</u>	<u>23,224</u>
	TOTAL EMPLOYEE SERVICES	<u>133,416</u>	<u>133,416</u>

MAINTENANCE & OPERATION

390	Auto Mileage	400	200
400	Travel & Per Diem		
	-Florida League of Cities Convention	700	700
	-National Hurricane Conference	<u>300</u>	<u>300</u>
		1,000	1,000
410	Communication Services	300	300
460	Repair & Maintenance Services	75	75
470	Printing & Binding	200	200
490	Other Current Charges & Obligations	500	500
510	Office Supplies	150	150

DEPARTMENTAL BUDGET - 1985-86

MAYOR & CITY COUNCIL

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (cont.)

540 Books, Publications, Subscriptions
& Memberships

115

115

550 Duplicating Charges

310

310

TOTAL MAINTENANCE & OPERATION

2,850

2,850

CITY
ATTORNEY

CITY ATTORNEY

1 LEGAL ASSISTANT

**DEPARTMENTAL
BUDGET**

--1985-86--

CITY ATTORNEY

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	92,486	91,843	87,344	79,064	79,064
MAINTENANCE & OPERATION	26,290	36,070	40,300	40,300	40,300
CAPITAL OUTLAY	-0-	-0-	3,000	3,000	3,000
TOTAL	<u>118,776</u>	<u>127,913</u>	<u>130,644</u>	<u>122,364</u>	<u>122,364</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
<u>CITY ATTORNEY</u>					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	80,177	79,550	75,519	75,519	75,519
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	80,177	79,550	75,519	75,519	75,519
Emp Overhead:					
250 Emp Payroll Exp Abatements	12,309	12,293	11,825	11,545 (8,000)	11,545 (8,000)
TOTAL EMP SERV	92,486	91,843	87,344	79,064	79,064
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services	5,668	10,000	10,000	10,000	10,000
340 Contract Serv	13,705	16,500	17,500	17,500	17,500
390 Auto Mileage					
400 Travel\Per Diem	130	2,000	3,000	3,000	3,000
410 Communication	1,798	700	600	600	600
420 Transportation					
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	320	320	200	200	200
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	47	2,500	3,500	3,500	3,500
510 Office Supplies	156	450	400	400	400
520 Operating Sup	3,916	3,000	4,500	4,500	4,500
540 Bks/Pub/Sub/Mbs	383	300	300	300	300
550 Duplicating	167	300	300	300	300
TOTAL MAINT/OP	26,290	36,070	40,300	40,300	40,300
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	0	3,000	3,000	3,000
670 Mobile Equip					
TOTAL C/OUTLAY	0	0	3,000	3,000	3,000

3.01

**DEPARTMENTAL BUDGET - 1985-86
CITY ATTORNEY**

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 City Attorney	56,121	56,121
	1 Legal Assistant	<u>19,398</u>	<u>19,398</u>
	Total Employee Salaries & Wages	75,519	75,519

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	5,286	5,286
	Social Security	4,160	4,160
	Health Insurance	1,775	1,775
	Life Insurance	324	324
	Workers' Compensation	0	0
	Total Employee Overhead	<u>11,545</u>	<u>11,545</u>
	Less Abatements	87,064 (8,000)	87,064 (8,000)
	TOTAL EMPLOYEE SERVICES	<u>79,064</u>	<u>79,064</u>

MAINTENANCE & OPERATION

310	Professional Services Outside attorneys	10,000	10,000
340	Other Contractual Services State Attorney contract	17,500	17,500
400	Travel & Per Diem	3,000	3,000
410	Communication Services	600	600
460	Repair & Maintenance Services Typewriter maintenance	200	200
490	Other Current Charges & Obligations Court costs, consultants, witnesses, etc.	3,500	3,500

DEPARTMENTAL BUDGET - 1985-86

CITY ATTORNEY

RECOMMENDED APPROVED

MAINTENANCE & OPERATION (cont.)

510	Office Supplies	400	400
520	Operating Supplies Law books and supplements	4,500	4,500
540	Books, Publications, Subscriptions & Memberships	300	300
550	Duplicating Charges	300	300
	TOTAL MAINTENANCE & OPERATION	40,300	40,300

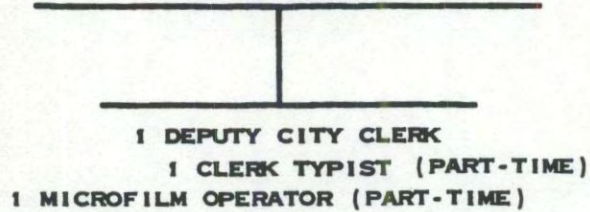
CAPITAL OUTLAY

640	Machinery & Equipment IBM PC-XT (word processing)	3,000	3,000
	TOTAL CAPITAL OUTLAY	3,000	3,000

CITY
CLERK



CITY CLERK



**DEPARTMENTAL
BUDGET
--1985-86--**

CITY CLERK

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	65,722	66,052	71,349	71,139	71,139
MAINTENANCE & OPERATION	17,660	19,224	21,225	19,900	19,900
CAPITAL OUTLAY	-0-	-0-	1,500	1,500	1,500
TOTAL	83,382	85,276	94,074	92,539	92,539

The City Clerk's office is the central depository for documents regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents, are filed in this office.

The City Council minutes are prepared and indexed, necessary correspondence is composed, and related materials indexed and filed.

The City Clerk is charged with the responsibility for implementing and maintaining the microfilming system and the responsibility for records retention. This office is also responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths; notarize documents; keep the municipal code up-to-date; sell City codes, charters and ordinances; and have other duties.

All municipal elections are supervised by the City Clerk's office.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
CITY CLERK					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	54,078	54,697	59,901	59,901	59,901
130 Other Sal/Wages					
140 Overtime	451	200	200	200	200
TOTAL SAL/WAGES	54,529	54,897	60,101	60,101	60,101
Emp Overhead:					
250 Emp Payroll Exp	11,193	11,155	11,248	11,038	11,038
TOTAL EMP SERV	65,722	66,052	71,349	71,139	71,139
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services	3,200	4,000	4,200	3,700	3,700
340 Contract Serv					
390 Auto Mileage	47	100	100	75	75
400 Travel\Per Diem	522	1,700	1,600	1,600	1,600
410 Communication	1,425	1,156	150	150	150
420 Transportation					
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	4,037	4,043	4,100	4,100	4,100
470 Prntg/Binding	3,261	2,100	3,000	2,800	2,800
480 School/Training	0	0	475	475	475
490 Other Chgs/Obl	444	650	700	600	600
510 Office Supplies	1,226	1,900	2,100	1,800	1,800
520 Operating Sup	1,560	1,600	2,400	2,200	2,200
540 Bks/Pub/Sub/Mbs	165	175	200	200	200
550 Duplicating	1,773	1,800	2,200	2,200	2,200
TOTAL MAINT/OP	17,660	19,224	21,225	19,900	19,900
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	0	1,500	1,500	1,500
670 Mobile Equip					
TOTAL C/OUTLAY	0	0	1,500	1,500	1,500

4.01

DEPARTMENTAL BUDGET - 1985-86

CITY CLERK

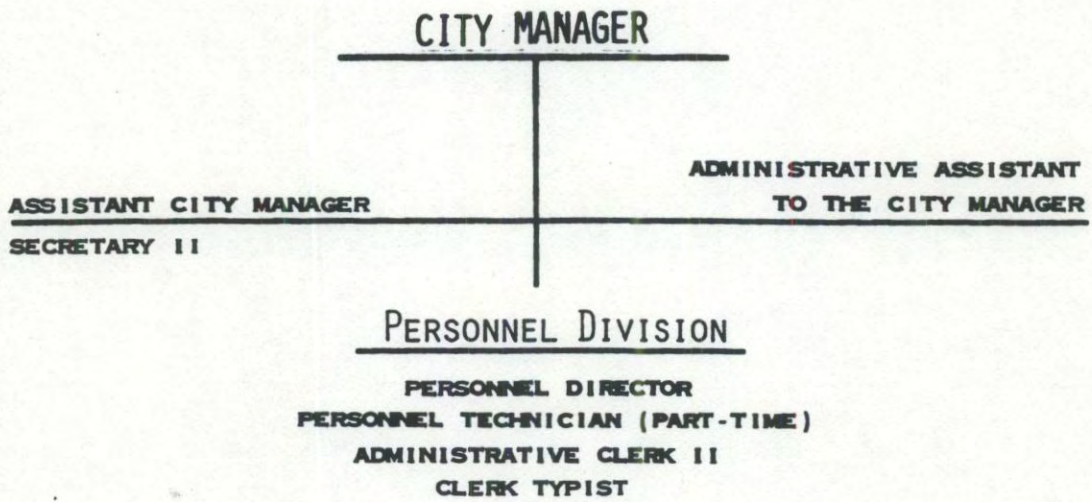
<u>EMPLOYEE SERVICES</u>		RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 City Clerk	28,696	28,696
	1 Deputy City Clerk	19,863	19,863
	1 Clerk-typist (part-time)	7,489	7,489
	1 Microfilm Operator (part-time)	3,853	3,853
		<u>59,901</u>	<u>59,901</u>
140	Overtime	200	200
	Total Employee Salaries & Wages	<u>60,101</u>	<u>60,101</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	3,399	3,399
	Social Security	4,012	4,012
	Health Insurance	3,358	3,358
	Life Insurance	269	269
	Workers' Compensation	0	0
	Total Employee Overhead	<u>11,038</u>	<u>11,038</u>
	TOTAL EMPLOYEE SERVICES	<u>71,139</u>	<u>71,139</u>
<u>MAINTENANCE & OPERATION</u>			
310	Professional Services	3,700	3,700
	Codification of ordinances		
390	Auto Mileage	75	75
400	Travel & Per Diem	1,600	1,600
	-Florida Association of City Clerks - State Conference - 4 days - Hollywood, Florida		
	-International Institute of Municipal Clerks - 5 days - Boston		
	-Retreat		
410	Communication Services	150	150

DEPARTMENTAL BUDGET - 1985-86

CITY CLERK

		RECOMMENDED	APPROVED
MAINTENANCE & OPERATION (cont.)			
460	Repair & Maintenance Services Office and microfilm equipment	4,100	4,100
470	Printing & Binding	2,800	2,800
480	School & Training Expense Florida League of Cities Institute for City Clerks - 3 days - Jacksonville	475	475
490	Other Current Charges & Obligations Recording fees	600	600
510	Office Supplies	1,800	1,800
520	Operating Supplies Microfilm	2,200	2,200
540	Books, Publications, Subscriptions & Memberships -International Institute of Municipal Clerks -Florida Association of City Clerks -City Directory	200	200
550	Duplicating Charges	2,200	2,200
	TOTAL MAINTENANCE & OPERATION	19,900	19,900
CAPITAL OUTLAY			
640	Machinery & Equipment Dual recording system - replacement	1,500	1,500
	TOTAL CAPITAL OUTLAY	1,500	1,500

CITY
MANAGER



**DEPARTMENTAL
BUDGET**

--1985-86--

CITY MANAGER

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	132,453	133,439	150,699	150,211	150,211
MAINTENANCE & OPERATION	11,555	13,230	13,810	13,810	13,810
CAPITAL OUTLAY	270	-0-	-0-	-0-	-0-
TOTAL	<u>144,278</u>	<u>146,669</u>	<u>164,509</u>	<u>164,021</u>	<u>164,021</u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of City government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all City ordinances. The City Manager's staff assists him in carrying out these duties.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
<u>CITY MANAGER</u>					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	112,632	113,239	129,706	129,706	129,706
130 Other Sal/Wages	251	0	0	0	0
140 Overtime					
TOTAL SAL/WAGES	112,883	113,239	129,706	129,706	129,706
Emp Overhead:					
250 Emp Payroll Exp	19,570	20,200	20,993	20,505	20,505
TOTAL EMP SERV	132,453	133,439	150,699	150,211	150,211
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage	3,180	3,180	0	0	0
400 Travel\Per Diem	1,355	2,600	2,800	2,800	2,800
410 Communication	1,851	1,900	1,200	1,200	1,200
420 Transportation	0	50	3,300	3,300	3,300
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	90	100	110	110	110
470 Prntg/Binding					
480 School/Training	311	500	1,000	1,000	1,000
490 Other Chgs/Obl					
510 Office Supplies	744	800	650	650	650
520 Operating Sup					
540 Bks/Pub/Sub/Mbs	1,156	1,100	1,100	1,100	1,100
550 Duplicating	2,868	3,000	3,650	3,650	3,650
TOTAL MAINT/OP	11,555	13,230	13,810	13,810	13,810
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	270	0	0	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	270	0	0	0	0

DEPARTMENTAL BUDGET - 1985-86

CITY MANAGER

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Manager	55,000	55,000
1 Assistant City Manager	37,068	37,068
1 Administrative Assistant	22,865	22,865
1 Secretary II	14,773	14,773
Total Employee Salaries & Wages	129,706	129,706
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,080	9,080
Social Security	8,050	8,050
Health & Life Insurance	3,375	3,375
Workers' Compensation	0	0
Total Employee Overhead	20,505	20,505
TOTAL EMPLOYEE SERVICES	150,211	150,211
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	2,800	2,800
-Florida League of Cities (1)		
-Florida City/County Management Association (2)		
-International City Management Association (1)		
410 Communication Services	1,200	1,200
Long Distance Calls		
420 Transportation	3,300	3,300
460 Repair & Maintenance Services		
-2 Typewriter Service Contracts	110	110
480 School & Training Expense	1,000	1,000
510 Office Supplies	650	650

DEPARTMENTAL BUDGET - 1985-86

CITY MANAGER

	RECOMMENDED	APPROVED
540 Books, Publications, Subscriptions & Memberships	1,100	1,100
-Florida City/County Management Association (2)		
-Florida League of Cities		
-International City Management Association		
550 Duplicating Charges	3,650	3,650
TOTAL MAINTENANCE & OPERATION	13,810	13,810

COMMUNITY
DEVELOPMENT

DIRECTOR

BUILDING & ZONING

- 1 BUILDING OFFICIAL
- 1 BUILDING INSPECTOR
- 1 ELECTRICAL INSPECTOR
- 1 PLUMBING & H.A.R.V. INSPECTOR
- 1 ZONING ENFORCEMENT INSPECTOR
- 1 SECRETARY II
- 1 PERMIT CLERK

PLANNING

- 1 CHIEF PLANNER
- 1 PLANNER II
- 1 SECRETARY II

**DEPARTMENTAL
BUDGET
--1985-86--**

COMMUNITY DEVELOPMENT

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	..293,426...	..293,408..	..322,508...	..316,530...	..316,530...
MAINTENANCE & OPERATION	..17,171.....	..19,845.....	..19,758.....	..19,608.....	..19,608.....
CAPITAL OUTLAY-0-.....1,480.....953.....1,153.....1,153.....
TOTAL	<u>310,597</u>	<u>314,733</u>	<u>343,219</u>	<u>337,291</u>	<u>337,291</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
COMMUNITY DEVELOPMENT Summary					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	246,959	246,635	267,548	267,548	267,548
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	246,959	246,635	267,548	267,548	267,548
Emp Overhead:					
250 Emp Payroll Exp	46,467	46,773	54,960	48,982	48,982
TOTAL EMP SERV	293,426	293,408	322,508	316,530	316,530
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage	0	50	50	50	50
400 Travel\Per Diem	1,553	2,700	3,270	2,910	2,910
410 Communication	1,963	1,608	530	530	530
420 Transportation	5,705	5,617	4,670	4,880	4,880
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	695	790	833	833	833
470 Prntg/Binding	1,985	1,800	2,270	2,270	2,270
480 School/Training	0	0	500	500	500
490 Other Chgs/Obl	81	150	150	150	150
510 Office Supplies	688	786	850	850	850
520 Operating Sup	2,034	4,220	4,170	4,170	4,170
540 Bks/Pub/Sub/Mbs	806	884	905	905	905
550 Duplicating	1,661	1,240	1,560	1,560	1,560
TOTAL MAINT/OP	17,171	19,845	19,758	19,608	19,608
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	880	378	378	378
670 Mobile Equip	0	600	575	775	775
TOTAL C/OUTLAY	0	1,480	953	1,153	1,153

**DEPARTMENTAL
BUDGET**

--1985-86--

COMMUNITY DEVELOPMENT

Building & Zoning Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	198,543	193,963	214,432	208,805	208,805
MAINTENANCE & OPERATION	10,269	12,575	11,378	11,522	11,522
CAPITAL OUTLAY	-0-	1,480	953	1,153	1,153
TOTAL	<u>208,812</u>	<u>208,018</u>	<u>226,763</u>	<u>221,480</u>	<u>221,480</u>

The Building & Zoning Division is responsible for the plan check, permit issuance, and inspection of all building-related construction in the City; the enforcement of the City's zoning ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors Examining Board; and for the preparation of various construction related data and reports.

The Division's overall goal is to provide the highest level of plan check, inspection, and enforcement services at the lowest possible cost.

New Programs and Projects

Establish new permitting and inspection process for electric, plumbing, and air conditioning permits which ensures payment of all fees prior to any inspections being made.

Record monthly and quarterly building permit data on new computer; transfer competency card information into new computer.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
COMMUNITY DEVELOPMENT					
Building & Zoning Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	167,006	162,761	175,828	175,828	175,828
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	167,006	162,761	175,828	175,828	175,828
Emp Overhead:					
250 Emp Payroll Exp	31,537	31,202	38,604	32,977	32,977
TOTAL EMP SERV	198,543	193,963	214,432	208,805	208,805
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	758	1,200	1,200	1,200	1,200
410 Communication	1,368	1,008	80	80	80
420 Transportation	4,284	4,147	3,200	3,344	3,344
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	651	685	728	728	728
470 Prntg/Binding	186	150	170	170	170
480 School/Training	0	0	500	500	500
490 Other Chgs/Obl	81	150	150	150	150
510 Office Supplies	365	416	450	450	450
520 Operating Sup	1,924	4,020	3,970	3,970	3,970
540 Bks/Pub/Sub/Mbs	205	359	370	370	370
550 Duplicating	447	440	560	560	560
TOTAL MAINT/OP	10,269	12,575	11,378	11,522	11,522
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	880	378	378	378
670 Mobile Equip	0	600	575	775	775
TOTAL C/OUTLAY		1,480	953	1,153	1,153

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY DEVELOPMENT
Building & Zoning Division

		RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>			
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Director (1/2)	25,348	25,348
	1 Building Official	34,070	34,070
	1 Building Inspector	22,999	22,999
	1 Electrical Inspector	22,999	22,999
	1 Plumbing and H.A.R.V. Inspector	18,756	18,756
	1 Zoning Enforcement Inspector	19,587	19,587
	1 Permit Clerk	15,650	15,650
	1 Secretary II	16,419	16,419
	Total Employee Salaries & Wages	<u>175,828</u>	<u>175,828</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	12,308	12,308
	Social Security	12,004	12,004
	Health Insurance	8,011	8,011
	Life Insurance	654	654
	Workers' Compensation	0	0
	Total Employee Overhead	<u>32,977</u>	<u>32,977</u>
	TOTAL EMPLOYEE SERVICES	<u>208,805</u>	<u>208,805</u>
<u>MAINTENANCE & OPERATION</u>			
400	Travel & Per Diem		
	-Building Officials Association of Florida - Building Official - 4 days - Daytona Beach	400	400
	-International Association of Electrical Inspectors - Electrical Inspector - 4 days - Orlando	400	400
	-Florida Association of Plumbing, Gas, and Mechanical Inspectors - 4 days - In-state	400	400
		<u>1,200</u>	<u>1,200</u>
410	Communication Services	80	80

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY DEVELOPMENT
Building & Zoning Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (cont.)

420	Transportation		
	Repairs		
	Gasoline	3,344	3,344
460	Repair & Maintenance Services		
	Radio maintenance	432	432
	Typewriter maintenance	96	96
	Miscellaneous equipment repair	200	200
		<u>728</u>	<u>728</u>
470	Printing & Binding		
	Public hearing notices	170	170
480	School & Training Expense	500	500
490	Other Current Charges & Obligations	150	150
	Safety awards		
510	Office Supplies	450	450
520	Operating Supplies		
	Building permits	550	550
	Competency cards/decals	600	600
	Maps and atlases	300	300
	Building codes	1,500	1,500
	Photographic supplies	100	100
	Uniforms	170	170
	Miscellaneous	750	750
		<u>3,970</u>	<u>3,970</u>
540	Books, Publications, Subscriptions & Memberships		
	-Building Officials Association of Florida	25	25
	-Southern Building Code Congress	75	75
	-International Association of Electrical Inspectors	25	25

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY DEVELOPMENT

Building & Zoning Division

MAINTENANCE & OPERATION (cont.)	RECOMMENDED	APPROVED
540 Books, Publications, Subscriptions & Memberships (cont.)		
-Southwest Florida Code Administrators Association	15	15
-Certifications	80	80
-City directory	75	75
-Electrical Council of Florida	60	60
-Florida Association of Plumbing, Gas, and Mechanical Inspectors	15	15
	370	370
550 Duplicating Charges	560	560
TOTAL MAINTENANCE & OPERATION	11,522	11,522
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	378	378
Filing cabinet		
670 Mobile Equipment	775	775
Mobile radio with mounting and antenna for new car to be purchased		
TOTAL CAPITAL OUTLAY	1,153	1,153

DEPARTMENTAL
BUDGET
--1985-86--

COMMUNITY DEVELOPMENT

Planning Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	94,883	99,445	108,076	107,725	107,725
MAINTENANCE & OPERATION	6,902	7,270	8,380	8,086	8,086
CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
TOTAL	<u><u>101,785</u></u>	<u><u>106,715</u></u>	<u><u>116,456</u></u>	<u><u>115,811</u></u>	<u><u>115,811</u></u>

The Planning Division is responsible for the preparation, implementation, and annual review of the City's comprehensive plan, maintenance of the zoning atlas, and the recommendation of zoning ordinance amendments consistent with the comprehensive plan and City Council policy. The Division processes and makes recommendations concerning a variety of zoning ordinance related petitions, including special exceptions, rezonings, and variances, and is responsible for the annual review and revision of the zoning ordinance. The Division is also responsible for processing subdivision plats, and for the vacation of rights-of-way and easements.

The Division provides land use, population and economic data to the public news media and other governmental agencies, as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar matters. The Planning Division also coordinates land use development and planning activities of other governmental agencies with those of the City.

The Planning Division's goal is to provide professional planning services and expertise to the Planning Advisory Board and City Council in their decision-making and policy-setting activities.

In 1985-86, the Division's major activities will include the continuing implementation of the comprehensive plan, administration of the zoning ordinance and subdivision regulations, continued participation in the Metropolitan Planning Organization, and review and preparation of amendments to the zoning ordinance.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
COMMUNITY DEVELOPMENT					
Planning Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	79,953	83,874	91,720	91,720	91,720
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	79,953	83,874	91,720	91,720	91,720
Emp Overhead:					
250 Emp Payroll Exp	14,930	15,571	16,356	16,005	16,005
TOTAL EMP SERV	94,883	99,445	108,076	107,725	107,725
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage	0	50	50	50	50
400 Travel/Per Diem	795	1,500	2,070	1,710	1,710
410 Communication	595	600	450	450	450
420 Transportation	1,421	1,470	1,470	1,536	1,536
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	44	105	105	105	105
470 Prntg/Binding	1,799	1,650	2,100	2,100	2,100
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies	323	370	400	400	400
520 Operating Sup	110	200	200	200	200
540 Bks/Pub/Sub/Mbs	601	525	535	535	535
550 Duplicating	1,214	800	1,000	1,000	1,000
TOTAL MAINT/OP	6,902	7,270	8,380	8,086	8,086
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip					
670 Mobile Equip					
TOTAL C/OUTLAY					

6.08

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY DEVELOPMENT

Planning Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Community Development Director (1/2)	25,348	25,348
	1 Chief Planner	25,000	25,000
	1 Planner II	24,953	24,953
	1 Secretary II	<u>16,419</u>	<u>16,419</u>
	Total Employee Salaries & Wages	91,720	91,720

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	6,420	6,420
	Social Security	6,103	6,103
	Health Insurance	3,054	3,054
	Life Insurance	428	428
	Workers' Compensation	0	0
	Total Employee Overhead	<u>16,005</u>	<u>16,005</u>
	TOTAL EMPLOYEE SERVICES	<u>107,725</u>	<u>107,725</u>

MAINTENANCE & OPERATION

390	Auto Mileage	50	50
400	Travel & Per Diem		
	-American Planning Association - Annual National Conference - Los Angeles - Director - 5 days		
	-American Planning Association - Annual State Conference - Director or Chief Planner - 3 1/2 days		
	-Florida Planning & Zoning Association - Annual Conference - Director, Chief Planner or Planner II - 3 days		
	-Management retreat		
	-Unscheduled		
		<u>1,710</u>	<u>1,710</u>
410	Communication Services	450	450
420	Transportation	1,536	1,536
460	Repair & Maintenance Services	105	105

DEPARTMENTAL BUDGET - 1965-66

COMMUNITY DEVELOPMENT

Planning Division

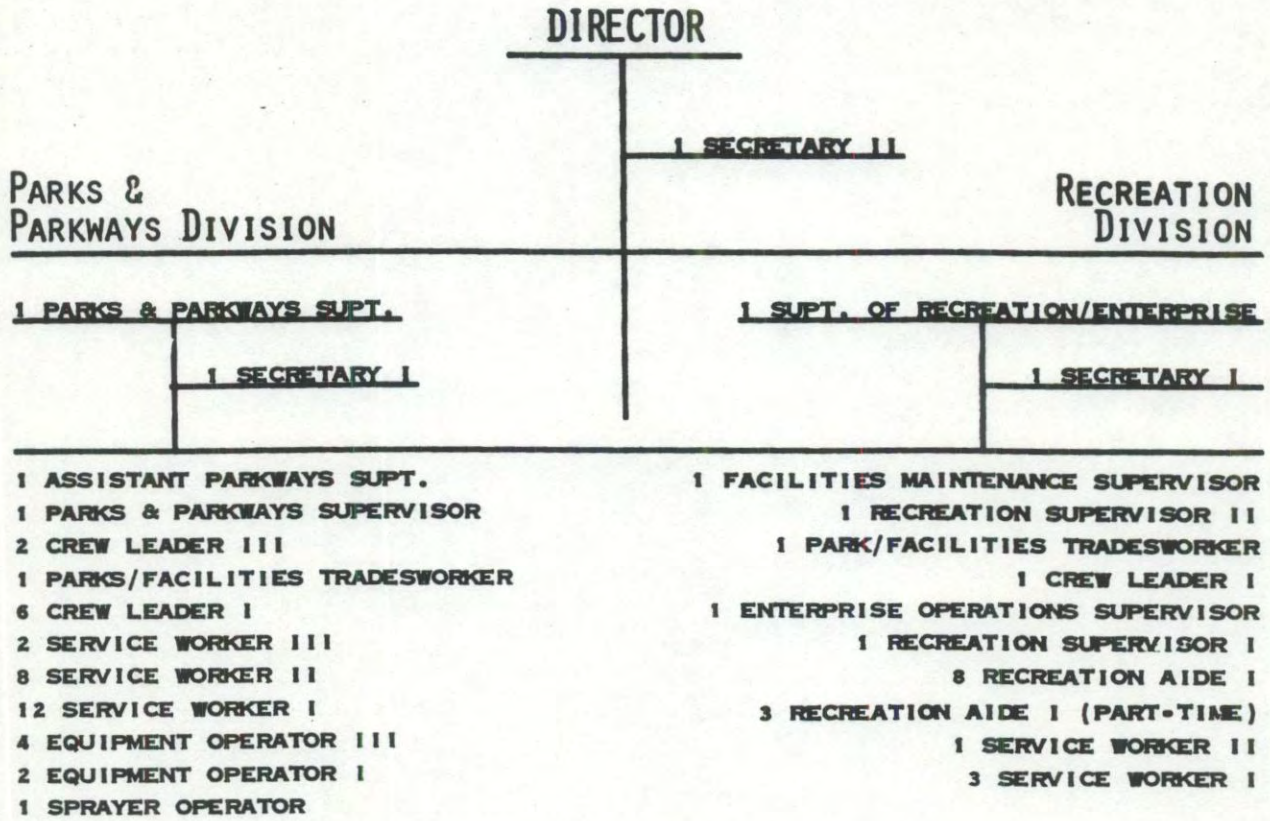
RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (cont.)

470	Printing & Binding		
	Legal advertisements	1,300	1,300
	Zoning ordinance	600	600
	Printed materials	200	200
		<u>2,100</u>	<u>2,100</u>
510	Office Supplies	400	400
520	Operating Supplies	200	200
540	Books, Publications, Subscriptions & Memberships		
	-Catalog of Federal Domestic Assistance	40	40
	-Florida Statistical Abstract	25	25
	-Bureau of Business and Economic Research (population studies)	30	30
	-Other books & publications	100	100
	-American Planning Association - 2 memberships	300	300
	-Florida Planning & Zoning Association - 2 memberships	40	40
		<u>535</u>	<u>535</u>
550	Duplicating Charges	1,000	1,000
	TOTAL MAINTENANCE & OPERATION	<u>8,086</u>	<u>8,086</u>

COMMUNITY
SERVICES



**DEPARTMENTAL
BUDGET**

--1985-86--

COMMUNITY SERVICES

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	1,255,724	1,272,776	1,408,932	1,357,521	1,357,521
MAINTENANCE & OPERATION	636,644	560,033	615,585	603,597	603,597
CAPITAL OUTLAY	34,026	24,498	98,129	95,539	95,539
TOTAL	<u>1,926,394</u>	<u>1,857,307</u>	<u>2,122,646</u>	<u>2,056,657</u>	<u>2,056,657</u>

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
COMMUNITY SERVICES					
Summary					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	1,011,290	1,027,709	1,120,654	1,120,654	1,120,654
130 Other Sal/Wages	17,629	34,524	39,172	39,172	39,172
140 Overtime	21,839	17,350	17,200	17,200	17,200
Salary Savings	0	(16,610)	0	0	0
Abatements	(16,569)	(2,193)	(34,666)	(40,976)	(40,976)
TOTAL SAL/WAGES	1,034,189	1,060,780	1,142,360	1,136,050	1,136,050
Emp Overhead:					
250 Emp Payroll Exp	225,281	233,933	278,989	246,495	246,495
Salary Savings	0	(16,000)	0	(13,000)	(13,000)
Abatements	(3,746)	(5,937)	(12,417)	(12,024)	(12,024)
TOTAL EMP SERV	1,255,724	1,272,776	1,408,932	1,357,521	1,357,521
MAINT/OPERATION					
300 Operating Exp	11,146	8,506	6,850	6,050	6,050
310 Prof Services	7,198	9,438	7,550	7,550	7,550
340 Contract Serv	6,899	6,702	12,367	12,367	12,367
390 Auto Mileage	1,287	1,080	1,100	1,100	1,100
400 Travel\Per Diem	1,486	1,850	2,255	2,045	2,045
410 Communication	7,438	4,751	4,397	4,147	4,147
420 Transportation	95,677	93,060	90,137	94,193	94,193
430 Utility Serv	93,529	96,611	94,122	96,250	96,250
440 Rentals/Leases	628	2,500	2,466	1,566	1,566
450 Insurance	45	45	50	50	50
460 Repair & Maint	44,671	34,410	39,292	35,500	35,500
470 Prntg/Binding	1,331	1,550	2,750	2,450	2,450
480 School/Training	730	1,471	1,800	1,800	1,800
490 Other Chgs/Obl	16,092	14,990	16,130	15,240	15,240
510 Office Supplies	1,595	1,355	1,940	1,850	1,850
520 Operating Sup	274,324	303,745	330,132	329,382	329,382
540 Bks/Pub/Sub/Mbs	538	310	897	707	707
550 Duplicating	1,334	1,100	1,350	1,350	1,350
Abatements	0	(23,441)	0	(10,000)	(10,000)
Reimb Proj Rev	28,638	0	0	0	0
Depreciation	42,058	0	0	0	0
Depreciation (memo)	2,244	4,390	0	0	0
TOTAL MAINT/OP	636,644	560,033	615,585	603,597	603,597
CAPITAL OUTLAY					
620 Buildings	881	200	2,000	2,000	2,000
630 Other Than Bldg	10,259	10,839	7,430	7,430	7,430
640 Mach & Equip	10,202	13,459	14,871	12,281	12,281
670 Mobile Equip					
700 Debt Service	12,684	0	73,828	73,828	73,828
TOTAL C/OUTLAY	34,026	24,498	98,129	95,539	95,539

**DEPARTMENTAL
BUDGET
--1985-86--**

COMMUNITY SERVICES

Administration

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	47,529	50,690	60,247	60,058	60,058
MAINTENANCE & OPERATION	4,133	1,343	3,970	3,575	3,575
CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
TOTAL	51,662	52,033	64,217	63,633	63,633

The Community Services Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the City Dock, Fishing Pier, tennis program and vending machine operation.

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u> <u>Administration</u>	<u>Annual</u> <u>Exp.</u> <u>1983-84</u>	<u>Annual</u> <u>Budget</u> <u>1984-85</u>	<u>Dept.</u> <u>Request</u> <u>1985-86</u>	<u>City</u> <u>Manager</u> <u>Recomm.</u> <u>1985-86</u>	<u>City</u> <u>Council</u> <u>Approval</u> <u>1985-86</u>
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	38,956	42,663	50,904	50,904	50,904
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	38,956	42,663	50,904	50,904	50,904
Emp Overhead:					
250 Emp Payroll Exp	8,573	8,027	9,343	9,154	9,154
TOTAL EMP SERV	47,529	50,690	60,247	60,058	60,058
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv	0	0	75	75	75
390 Auto Mileage					
400 Travel\Per Diem	465	450	1,130	920	920
410 Communication	0	0	75	75	75
420 Transportation	0	0	1,000	1,045	1,045
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint					
470 Prntg/Binding					
480 School/Training	0	0	465	465	465
490 Other Chgs/Obl					
510 Office Supplies	1,149	250	315	275	275
520 Operating Sup	1,354	0	0	0	0
540 Bks/Pub/Sub/Mbs	489	243	460	270	270
550 Duplicating	676	400	450	450	450
TOTAL MAINT/OP	4,133	1,343	3,970	3,575	3,575
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip					
670 Mobile Equip					
TOTAL C/OUTLAY					

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Administration Division

EMPLOYEE SERVICES

		RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Director	34,000	34,000
	1 Secretary II	16,904	16,904
	Total Employee Salaries & Wages	<u>50,904</u>	<u>50,904</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	3,563	3,563
	Social Security	3,589	3,589
	Health Insurance	1,775	1,775
	Life Insurance	227	227
	Workers' Compensation	0	0
	Total Employee Overhead	<u>9,154</u>	<u>9,154</u>
	TOTAL EMPLOYEE SERVICES	<u>60,058</u>	<u>60,058</u>

MAINTENANCE & OPERATION

340	Other Contractual Services	75	75
	Typewriter maintenance		
400	Travel & Per Diem		
	-Director's seminar - 3 days		
	-Management retreat		
	-Florida Parks & Recreation		
	Association - state conference -		
	3 days - Director		
	-National Recreation & Park		
	Association Congress - Dallas - 3		
	days - Director	<u>920</u>	<u>920</u>
410	Communication Services	75	75
420	Transportation	1,045	1,045
480	School & Training Expense	465	465
	Secretary - 15 hours @ \$31		
510	Office Supplies	275	275

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Administration Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

540 Books, Publications, Subscriptions
& Memberships

-International City Management Association	0	0
-National Parks & Recreation Association	110	110
-Florida Parks & Recreation Association	70	70
-Naples Daily News	90	90
	<u>270</u>	<u>270</u>

550 Duplicating Charges

	450	450
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TOTAL MAINTENANCE & OPERATION

	<u>3,575</u>	<u>3,575</u>
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DEPARTMENTAL
BUDGET
-- 1985-86 --

COMMUNITY SERVICES
City Dock

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	36,133	35,111	37,170	36,280	36,280
MAINTENANCE & OPERATION	134,507	149,055	177,900	177,600	177,600
CAPITAL OUTLAY	12,684	680	74,228	73,978	73,978
TOTAL	<u>183,324</u>	<u>184,846</u>	<u>289,298</u>	<u>287,858</u>	<u>287,858</u>

This division is responsible for merchandise sales and slip rentals at the City Dock. It prepares daily reports on the operation and enforces City ordinances.

ESTIMATED 1985-86 REVENUE

Slip Rental	\$140,000
Fuel	175,000
Bait	8,500
Miscellaneous	8,500
TOTAL REVENUE	<u>\$332,000</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
City Dock					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	27,406	25,805	28,635	28,635	28,635
130 Other Sal/Wages	2,196	1,530	400	400	400
140 Overtime	1,283	900	1,500	1,500	1,500
TOTAL SAL/WAGES	30,885	28,235	30,535	30,535	30,535
Emp Overhead:					
250 Emp Payroll Exp	5,248	6,876	6,635	5,745	5,745
TOTAL EMP SERV	36,133	35,111	37,170	36,280	36,280
MAINT/OPERATION					
300 Operating Exp	433	200	250	350	350
310 Prof Services	144	144	150	150	150
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	429	266	150	50	50
420 Transportation					
430 Utility Serv	4,377	5,000	5,700	6,000	6,000
440 Rentals/Leases					
450 Insurance	45	45	50	50	50
460 Repair & Maint	1,891	750	2,000	1,500	1,500
470 Prntg/Binding	137	150	500	400	400
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies	145	100	100	100	100
520 Operating Sup	84,848	142,400	169,000	169,000	169,000
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
590 Depreciation	42,058	0	0	0	0
TOTAL MAINT/OP	134,507	149,055	177,900	177,600	177,600
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	680	400	150	150
670 Mobile Equip					
700 Debt Service	12,684	0	73,828	73,828	73,828
TOTAL C/OUTLAY	12,684	680	74,228	73,978	73,978

7.07

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

City Dock

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Dock Master

15,609

15,609

1 Dockkeeper

13,026

13,026

28,635

28,635

130 Other Salaries & Wages

400

400

140 Overtime

1,500

1,500

Total Employee Salaries & Wages

30,535

30,535

Employee Overhead

250 Employer Payroll Expense

Retirement

2,005

2,005

Social Security

2,018

2,018

Health Insurance

1,600

1,600

Life Insurance

122

122

Workers' Compensation

0

0

Total Employee Overhead

5,745

5,745

TOTAL EMPLOYEE SERVICES

36,280

36,280

MAINTENANCE & OPERATION

300 Operating Expenses

350

350

310 Professional Services

150

150

410 Communication Services

50

50

430 Utility Services

6,000

6,000

450 Insurance
License

50

50

460 Repair & Maintenance Services

1,500

1,500

470 Printing & Binding

400

400

510 Office Supplies

100

100

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

City Dock

MAINTENANCE & OPERATION (Cont.)

520 Operating Supplies

Gasoline

Bait

Resale items

RECOMMENDED

APPROVED

155,000

155,000

9,000

9,000

5,000

5,000

169,000

169,000

TOTAL MAINTENANCE & OPERATION

177,600

177,600

CAPITAL OUTLAY

640 Machinery & Equipment

Public address system

Miscellaneous tools

0

0

150

150

TOTAL CAPITAL OUTLAY

150

150

DEBT SERVICE

73,828

73,828

**DEPARTMENTAL
BUDGET**

--1985-86--

COMMUNITY SERVICES

Municipal Fishing Pier

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	58,384	60,293	64,607	63,089	63,089
MAINTENANCE & OPERATION	74,637	66,044	76,950	76,100	76,100
CAPITAL OUTLAY	3,889	509	5,400	5,400	5,400
TOTAL	<u>136,910</u>	<u>126,846</u>	<u>146,957</u>	<u>144,589</u>	<u>144,589</u>

This division is responsible for the concession operation on the Municipal Fishing Pier. It purchases all items for resale and prepares daily reports. The division is also responsible for reporting necessary maintenance projects.

ESTIMATED 1985-86 REVENUE

Cigarettes	\$ 5,500
Beverages	36,000
Candy	12,000
Ice Cream	7,000
Food Stuff	15,500
Rod Rental & tackle	8,000
Bait	25,000
T-Shirts, hats, misc.	11,000
TOTAL REVENUE	\$120,000

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	Annual	Annual	Dept.	City	City
<u>Fishing Pier</u>	Exp.	Budget	Request	Manager	Council
	1983-84	1984-85	1985-86	1985-86	Approval
					1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	41,936	44,398	48,765	48,765	48,765
130 Other Sal/Wages	3,696	1,704	600	600	600
140 Overtime	1,301	1,100	1,300	1,300	1,300
TOTAL SAL/WAGES	46,933	47,202	50,665	50,665	50,665
Emp Overhead:					
250 Emp Payroll Exp	11,451	13,091	13,942	12,424	12,424
TOTAL EMP SERV	58,384	60,293	64,607	63,089	63,089
MAINT/OPERATION					
300 Operating Exp	643	500	500	400	400
310 Prof Services	114	114	200	200	200
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	287	190	0	0	0
420 Transportation					
430 Utility Serv	5,945	5,200	5,200	4,450	4,450
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	2,296	1,000	1,000	1,000	1,000
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	37	40	50	50	50
510 Office Supplies					
520 Operating Sup	65,315	59,000	70,000	70,000	70,000
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	74,637	66,044	76,950	76,100	76,100
CAPITAL OUTLAY					
620 Buildings	0	0	2,000	2,000	2,000
630 Other Than Bldg	3,889	0	3,000	3,000	3,000
640 Mach & Equip	0	509	400	400	400
670 Mobile Equip					
TOTAL C/OUTLAY	3,889	509	5,400	5,400	5,400

7.11

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY SERVICES
Municipal Fishing Pier

EMPLOYEE SERVICES

	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
3 Recreation Aide I (full-time)	37,873	37,873
2 Recreation Aide I (part-time)	10,892	10,892
	48,765	48,765
130 Other Salaries & Wages	600	600
140 Overtime	1,300	1,300
Total Employee Salaries & Wages	50,665	50,665
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,414	3,414
Social Security	3,439	3,439
Health Insurance	5,266	5,266
Life Insurance	305	305
Workers' Compensation	0	0
Total Employee Overhead	12,424	12,424
TOTAL EMPLOYEE SERVICES	63,089	63,089

MAINTENANCE & OPERATION

300 Operating Expenses	400	400
Locks, shelves, keys, register tape		
310 Professional Services	200	200
Pest control		
430 Utility Services	4,450	4,450
460 Repair & Maintenance Services	1,000	1,000
Pump, windows & doors, screening		
490 Other Current Charges & Obligations	50	50
License		

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY SERVICES

Municipal Fishing Pier

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

520 Operating Supplies
Beverages, candy, ice cream,
other foods, bait, tackle,
cigarettes, t-shirts, hats,
miscellaneous

70,000

70,000

TOTAL MAINTENANCE & OPERATION

76,100

76,100

CAPITAL OUTLAY

620 Buildings
Plumbing, electrical repairs

2,000

2,000

630 Improvements Other Than Buildings
Planking, rails, lights

3,000

3,000

640 Machinery & Equipment
Pumps, aerators

400

400

TOTAL CAPITAL OUTLAY

5,400

5,400

**DEPARTMENTAL
BUDGET
--1985-86--**

COMMUNITY SERVICES

Parks & Parkways

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	868,487	678,891	739,343	702,181	702,181
MAINTENANCE & OPERATION	274,843	218,089	226,782	221,756	221,756
CAPITAL OUTLAY	12,903	11,023	8,371	7,031	7,031
TOTAL	1,156,233	908,003	974,496	930,968	930,968

The Parks & Parkways Division of the Community Services Department is responsible for providing the turf and landscape management programs in the City parks, parkways, rights-of-way and municipal properties. The Division designs, installs and maintains all new landscape and irrigation projects. It also coordinates all horticultural spray programs and aquatic weed control in the storm drainage system.

The Parks & Parkways Division administrates the Property Management Division. Responsibilities include the mowing of vacant lots, lot clearing, curb edging and enforcement of City codes pertaining to landscape growth.

The Division assists other departments when its resources are requested. It is also called upon to manage unpredictable events such as fish kills, floating pilings and objects buried on the beaches.

New Programs and Projects

The Parks & Parkways Division is in its second year of a three year plan to renovate and landscape Fleischmann Park. This year a majority of the landscaping work will be completed.

This will be the first year of our public relations program between the division and individual property owner associations. Annual meetings are held to discuss current division programs and to obtain ideas and input for future projects. At the same time the association representatives are provided information about the division's abilities and areas of responsibility.

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
Parks & Pakrways					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	718,809	573,261	620,946	620,946	620,946
130 Other Sal/Wages	682	0	0	0	0
140 Overtime	9,273	8,500	7,300	7,300	7,300
Salary Savings	0	(16,610)	0	0	0
127 Abatements	(16,569)	0	(27,976)	(37,976)	(37,976)
TOTAL SAL/WAGES	712,195	565,151	600,270	590,270	590,270
Emp Overhead:					
250 Emp Payroll Exp	160,038	129,984	150,797	131,635	131,635
255 Abatements	(3,746)	(5,244)	(11,724)	(11,724)	(11,724)
Salary Savings	0	(11,000)	0	(8,000)	(8,000)
TOTAL EMP SERV	868,487	678,891	739,343	702,181	702,181
MAINT/OPERATION					
300 Operating Exp	8,638	6,174	3,200	3,200	3,200
310 Prof Services					
340 Contract Serv	5,006	2,000	4,992	4,992	4,992
390 Auto Mileage					
400 Travel\Per Diem	782	1,010	725	725	725
410 Communication	2,136	595	1,632	1,632	1,632
420 Transportation	95,677	82,744	79,519	83,097	83,097
430 Utility Serv	44,908	50,436	44,522	47,600	47,600
440 Rentals/Leases	628	1,600	566	566	566
450 Insurance					
460 Repair & Maint	35,730	7,500	10,592	9,800	9,800
470 Prntg/Binding					
480 School/Training	530	935	785	785	785
490 Other Chgs/Obl	5,254	5,300	6,490	5,600	5,600
510 Office Supplies	219	450	750	750	750
520 Operating Sup	75,286	82,719	72,952	72,952	72,952
540 Bks/Pub/Sub/Mbs	49	67	57	57	57
550 Duplicating					
419 Abatements	0	(23,441)	0	(10,000)	(10,000)
TOTAL MAINT/OP	274,843	218,089	226,782	221,756	221,756
CAPITAL OUTLAY					
620 Buildings	881	0	0	0	0
630 Other Than Bldg	3,180	0	0	0	0
640 Mach & Equip	8,842	11,023	8,371	7,031	7,031
670 Mobile Equip					
TOTAL C/OUTLAY	12,903	11,023	8,371	7,031	7,031

7.15

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Parks & Parkways Division

<u>EMPLOYEE SERVICES</u>		RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Parks & Parkways Superintendent	32,532	32,532
	1 Secretary I	13,082	13,082
	1 Assistant Parks & Parkways Superintendent	25,945	25,945
	1 Parks & Parkways Supervisor	20,402	20,402
	2 Crew Leader III	37,740	37,740
	1 Parks/Facilities Tradesworker	16,779	16,779
	6 Crew Leader I	86,907	86,907
	2 Service Worker III	28,226	28,226
	8 Service Worker II	118,124	118,124
	12 Service Worker I	135,785	135,785
	4 Equipment Operator III	65,935	65,935
	2 Equipment Operator I	26,559	26,559
	1 Sprayer Operator	12,930	12,930
		<u>620,946</u>	<u>620,946</u>
127	Less Abatements	(37,976)	(37,976)
140	Overtime	7,300	7,300
	Total Employee Salaries & Wages	<u>590,270</u>	<u>590,270</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	43,467	43,467
	Social Security	43,777	43,777
	Health Insurance	41,644	41,644
	Life Insurance	2,747	2,747
	Workers' Compensation	0	0
		<u>131,635</u>	<u>131,635</u>
255	Less Abatements	(11,724)	(11,724)
	Total Employee Overhead	<u>119,911</u>	<u>119,911</u>
	Salary Savings	(8,000)	(8,000)
	TOTAL EMPLOYEE SERVICES	<u>702,181</u>	<u>702,181</u>

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Parks & Parkways Division

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
300	Operating Expenses	3,200	3,200
340	Other Contractual Services		
	Copier maintenance	1,332	1,332
	Fountain maintenance (3 units)	3,060	3,060
	Computer program installation	600	600
		<u>4,992</u>	<u>4,992</u>
400	Travel & Per Diem		
	Annual state horticultural meeting	210	210
	Research, development	75	75
	Flowering tree conference	295	295
	Florida Institute of Parks Personnel	145	145
		<u>725</u>	<u>725</u>
410	Communication Services		
	Telephone	1,200	1,200
	Mobile & base radio service	432	432
		<u>1,632</u>	<u>1,632</u>
420	Transportation		
	Repairs		
	Parts		
	Fuel, oil		
		<u>83,097</u>	<u>83,097</u>
430	Utilities		
	Water		
	Electric		
	Park utilities		
	Anthony Park		
	Fleischmann Park		
	Lowdermilk Park		
	Meniffee Mini-park		
	Merrihue Mini-park		
	Naples Landing		
	Rogers Mini-park		
		<u>47,600</u>	<u>47,600</u>
440	Rentals & Leases	566	566

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Parks & Parkways Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
460	Repair & Maintenance Services		
	Small motors & tools		
	Office cleaning, pest control		
	Refrigeration units, air conditioning		
	Office rug rentals		
	Building repairs		
		<u>9,800</u>	<u>9,800</u>
480	School & Training Expense		
	-Horticultural schools	425	425
	-Safety awards	<u>360</u>	<u>360</u>
		785	785
490	Other Current Charges & Obligations	5,600	5,600
	Safety equipment, water coolers, gasoline cans, rainwear, miscellaneous		
510	Office Supplies	750	750
520	Operating Supplies		
	Trees	6,300	6,300
	Lethal yellowing materials	1,200	1,200
	Uniforms	5,980	5,980
	Safety shoes	2,580	2,580
	Irrigation supplies	8,630	8,630
	Lake maintenance	4,200	4,200
	Fertilizers	16,500	16,500
	Chemicals, sprays	21,462	21,462
	Ballfield clay	3,900	3,900
	Sod	<u>2,200</u>	<u>2,200</u>
		72,952	72,952
540	Books, Publications, Subscriptions & Memberships		
	Fairchild Tropical Gardens (dues)	25	25
	Landscape Architecture Magazine	22	22
	Florida Institute of Parks Personnel	<u>10</u>	<u>10</u>
		57	57
	Abatements	(10,000)	(10,000)
	TOTAL MAINTENANCE & OPERATION	<u>221,756</u>	<u>221,756</u>

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Parks & Parkways Division

CAPITAL OUTLAY		RECOMMENDED	APPROVED
640	Machinery & Equipment		
	Electric generator	644	644
	Gas powered blowers (4 @ \$145)	290	290
	Kee mower	1,050	1,050
	Edgers (5 @ \$270)	810	810
	Weed Eaters (8 @ \$75)	450	450
	Hedge trimmers (7 @ \$180)	900	900
	Cyclone spreaders (3 @ \$62)	186	186
	Aerifier - 82" tractor mount	1,000	1,000
	Fertilizer spreader - tractor mount	520	520
	Chain saw	180	180
	Hydraulic saw & hoses	875	875
	Calculator (print & display)	126	126
	TOTAL CAPITAL OUTLAY	7,031	7,031

PROPERTY
MANAGEMENT

COMMUNITY SERVICES
DIRECTOR

1 PARKS & PARKWAYS SUPERINTENDENT

1 PROPERTY MANAGEMENT SUPERVISOR

2 EQUIPMENT OPERATOR I

**DEPARTMENTAL
BUDGET
--1985-86--**

**COMMUNITY SERVICES
Property Management**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	2,726	49,027	49,948	52,603	52,603
MAINTENANCE & OPERATION	45,178	7,422	8,428	8,576	8,576
CAPITAL OUTLAY	-0-	130	300	300	300
TOTAL	47,904	56,579	58,676	61,479	61,479

The Property Management Division is responsible for the administration of the vacant lot mowing program, lot clearing, lot edging and City code violations along City rights-of-way. The Division supervisor will resolve noxious plant problems and contract necessary work requirements. The Division will be responsible for the accounting of work performed and the billing of the appropriate property owners. This budget is based on 326 accounts.

ESTIMATED 1985-86 REVENUE

Edging Vacant Lots	\$ 2,138
Lot Mowing	55,326
Administrative	1,500
Clearing	3,000
TOTAL REVENUE	\$61,964

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
Property Management					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	2,726	41,731	45,927	45,927	45,927
130 Other Sal/Wages	0	375	375	375	375
140 Overtime					
127 Abatements	0	(2,193)	(6,690)	(3,000)	(3,000)
TOTAL SAL/WAGES	2,726	39,913	39,612	43,302	43,302
Emp Overhead:					
250 Emp Payroll Exp	0	9,807	11,029	9,601	9,601
255 Abatements	0	(693)	(693)	(300)	(300)
TOTAL EMP SERV	2,726	49,027	49,948	52,603	52,603
MAINT/OPERATION					
300 Operating Exp	0	0	300	200	200
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	0	0	90	90	90
420 Transportation	0	6,316	6,618	6,916	6,916
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint					
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	0	450	390	390	390
510 Office Supplies	0	80	200	150	150
520 Operating Sup	45,178	576	630	630	630
540 Bks/Pub/Sub/Mbs					
550 Duplicating	0	0	200	200	200
590 Depreciation (Memo Only)	2,244	4,390	0	0	0
TOTAL MAINT/OP	45,178	7,422	8,428	8,576	8,576
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	130	300	300	300
670 Mobile Equip					
TOTAL C/OUTLAY	0	130	300	300	300

7.21

TOTAL REVENUE

7.20

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY SERVICES

Property Management Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Property Management Supervisor	18,338	18,338
	2 Equipment Operator I	27,589	27,589
		<u>45,927</u>	<u>45,927</u>
127	Less Abatements	(3,000)	(3,000)
140	Overtime	375	375
	Total Employee Salaries & Wages	<u>43,302</u>	<u>43,302</u>

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	3,215	3,215
	Social Security	3,264	3,264
	Health Insurance	2,908	2,908
	Life Insurance	214	214
	Workers' Compensation	0	0
		<u>9,601</u>	<u>9,601</u>
255	Less Abatements	(300)	(300)
	Total Employee Overhead	<u>9,301</u>	<u>9,301</u>
	TOTAL EMPLOYEE SERVICES	<u>52,603</u>	<u>52,603</u>

MAINTENANCE & OPERATION

300	Operating Expenses		
	Small hand tools	200	200
410	Communication Services	90	90
420	Transportation		
	Repairs, maintenance		
	Parts		
	Fuel, oil		
		<u>6,916</u>	<u>6,916</u>

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Property Management Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
490	Other Current Charges & Obligations Safety equipment, gasoline cans, rainwear, water coolers, first aid supplies, film	390	390
510	Office Supplies	150	150
520	Operating Supplies Uniforms, safety shoes	630	630
550	Duplicating Charges	200	200
TOTAL MAINTENANCE & OPERATION		<u>8,576</u>	<u>8,576</u>

CAPITAL OUTLAY

640	Machinery & Equipment Chain saw Poloroid-type camera	200 100	200 100
TOTAL CAPITAL OUTLAY		300	300

**DEPARTMENTAL
BUDGET
--1985-86--**

COMMUNITY SERVICES

Recreation

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	213,964	362,842	412,574	399,385	399,385
MAINTENANCE & OPERATION	78,466	88,375	95,630	90,265	90,265
CAPITAL OUTLAY	1,360	5,456	9,830	8,830	8,830
TOTAL	<u>293,790</u>	<u>456,673</u>	<u>518,034</u>	<u>498,480</u>	<u>498,480</u>

This division of the Community Services Department is responsible for coordinating all recreation-related programs for all parks (Cambier, Fleischmann, River Park Center, River Park Pool, Anthony Park); the entire vending activity; dock operation (slip rental, gas sales); Pier (concession) operation purchases/sales; tennis aides; payroll; day-to-day purchasing of recreation equipment; the summer program; and complete maintenance of all Community Services facilities.

ESTIMATED 1985-86 REVENUE

Classes (after instructor fees)	\$ 6,500
Facility Rentals	2,000
Summer Camps	4,500
Lights (Fleischmann) - 200 hours @ \$5.00	1,000
Baseball & Softball League Fees	3,700
Pre-School Camp	800
Tennis (Summer Program)	2,200
Racquetball lights	1,500
Video games	800
TOTAL REVENUE	<u>\$23,000</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	<u>Annual Exp.</u>	<u>Annual Budget</u>	<u>Dept. Request</u>	<u>City Manager Recomm.</u>	<u>City Council Approval</u>
<u>Recreation</u>	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1985-86</u>	<u>1985-86</u>
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	159,414	272,163	295,849	295,849	295,849
130 Other Sal/Wages	9,929	29,215	31,500	31,500	31,500
140 Overtime	8,805	6,000	6,500	6,500	6,500
TOTAL SAL/WAGES	178,148	307,378	333,849	333,849	333,849
Emp Overhead:					
250 Emp Payroll Exp	35,816	60,464	78,725	70,536	70,536
Salary Savings	0	(5,000)	0	(5,000)	(5,000)
TOTAL EMP SERV	213,964	362,842	412,574	399,385	399,385
MAINT/OPERATION					
300 Operating Exp	560	1,132	2,200	1,600	1,600
310 Prof Services					
340 Contract Serv	1,893	702	2,800	2,800	2,800
390 Auto Mileage	1,287	1,080	1,100	1,100	1,100
400 Travel\Per Diem	239	390	400	400	400
410 Communication	3,134	2,700	1,350	1,200	1,200
420 Transportation	0	4,000	3,000	3,135	3,135
430 Utility Serv	30,044	27,775	30,300	29,400	29,400
440 Rentals/Leases	0	0	1,400	1,000	1,000
450 Insurance					
460 Repair & Maint	75	24,860	25,500	23,000	23,000
470 Prntg/Binding	937	1,150	2,000	1,800	1,800
480 School/Training	200	536	550	550	550
490 Other Chgs/Obl	10,801	9,200	9,200	9,200	9,200
510 Office Supplies	0	400	500	500	500
520 Operating Sup	0	13,750	14,250	13,500	13,500
540 Bks/Pub/Sub/Mbs	0	0	380	380	380
550 Duplicating	658	700	700	700	700
521 Reimbursed					
Proj. Revenue	28,638	0	0	0	0
TOTAL MAINT/OP	78,466	88,375	95,630	90,265	90,265
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg	0	4,339	4,430	4,430	4,430
640 Mach & Equip	1,360	1,117	5,400	4,400	4,400
670 Mobile Equip					
TOTAL C/OUTLAY	1,360	5,456	9,830	8,830	8,830

7.25

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY SERVICES

Recreation Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Superintendent of Recreation/ Enterprise	25,000	25,000
	1 Facilities Maintenance Supervisor	19,773	19,773
	1 Recreation Supervisor II (Fleischmann)	18,896	18,896
	1 Park/Facilities Tradesworker	17,191	17,191
	1 Crew Leader I	16,141	16,141
	1 Recreation Supervisor I (River Park)	15,222	15,222
	1 Recreation Aide I (River Park)	11,292	11,292
	1 Recreation Aide I (Fleischmann)	11,400	11,400
	1 Recreation Aide I (Fleischmann)	11,185	11,185
	1 Service Worker II	11,508	11,508
	1 Recreation Aide I	10,652	10,652
	2 Recreation Aide I (part-time)	11,789	11,789
	1 Service Worker I	12,801	12,801
	1 Service Worker I (Custodial/River Park)	11,184	11,184
	1 Recreation Aide I (Lowdermilk)	12,332	12,332
	1 Recreation Aide I (Fishing Pier)	13,688	13,688
	1 Recreation Aide I (Fishing Pier - part-time)	3,356	3,356
	1 Enterprise Operations Supervisor	14,448	14,448
	1 Recreation Aide I (Cambier)	12,540	12,540
	1 Recreation Aide I (Custodial/Cambier)	11,508	11,508
	1 Secretary I	11,983	11,983
	1 Service Worker I (Lowdermilk)	11,960	11,960
		<u>295,849</u>	<u>295,849</u>
130	Other Salaries & Wages		
	3 Lifeguards	9,500	9,500
	36 Summer Program Employees	22,000	22,000
		<u>31,500</u>	<u>31,500</u>
140	Overtime	6,500	6,500
	Total Employee Salaries & Wages	<u>333,849</u>	<u>333,849</u>

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	19,730	19,730
	Social Security	23,369	23,369
	Health Insurance	26,081	26,081

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Recreation Division

EMPLOYEE SERVICES (Cont.)

RECOMMENDED

APPROVED

250 Employer Payroll Expenses (Cont.)
 Life Insurance
 Workers' Compensation

1,356
 0

1,356
 0

Total Employee Overhead

70,536

70,536

Salary Savings

(5,000)

(5,000)

TOTAL EMPLOYEE SERVICES

399,385

399,385

MAINTENANCE & OPERATION

300 Operating Expenses
 Small tools
 Chairs (50)
 Card tables (10)
 Picnic benches
 Garbage cans

1,600

1,600

340 Other Contractual Services
 Pest control
 Pool maintenance

800
 2,000
 2,800

800
 2,000
 2,800

390 Auto Mileage
 -Enterprise Operations Co-ordinator
 -Recreation Leaders (Fleischmann/
 River Park)

500
 600
 1,100

500
 600
 1,100

400 Travel & Per Diem
 -Florida Recreation & Parks
 Association - state conference
 -District meetings

300
 100
 400

300
 100
 400

410 Communication Services
 Tennis courts, Pier, Lowdermilk Park,
 Fleischmann Park

1,200

1,200

420 Transportation

3,135

3,135

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Recreation Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

430	Utility Services Cambier Fleischmann River Park Center River Park Pool	<u>29,400</u>	<u>29,400</u>
440	Rentals & Leases Cranes, forklifts, small equipment	1,000	1,000
460	Repair & Maintenance Services Electrical, plumbing, air conditioning, painting, carpentry, swimming pool	23,000	23,000
470	Printing & Binding Departmental brochure, seasonal program brochures for Cambier, River Park & Fleischmann Park	1,800	1,800
480	School & Training Expense	550	550
490	Other Current Charges & Obligations Programs, activities, supplies Summer programs (day camps)	7,700 <u>1,500</u> 9,200	7,700 <u>1,500</u> 9,200
510	Office Supplies	500	500
520	Operating Supplies Expendables Athletic equipment Uniforms, shoes, safety equipment	<u>13,500</u>	<u>13,500</u>
540	Books, Publications, Subscriptions & Memberships		
	-Superintendent of Recreation/ Enterprise	90	90
	-Recreation Leaders (2)	90	90
	-National Recreation & Parks Association	100	100
	-Naples Daily News	<u>100</u>	<u>100</u>
		380	380

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Recreation Division

RECOMMENDED APPROVED

MAINTENANCE & OPERATION (Cont.)

550	Duplicating Charges	700	700
	TOTAL MAINTENANCE & OPERATION	<u>90,265</u>	<u>90,265</u>

CAPITAL OUTLAY

630	Improvements Other Than Buildings Miscellaneous fencing projects	4,430	4,430
640	Machinery & Equipment		
	Desk (River Park)		
	Bull horns (2) (Pier, River Park)		
	Flag Poles (2) (River & Anthony Parks)		
	Calculators (2) (Cambier Park)		
	Camera - 35mm for programs, special events		
	Television (Cambier)		
	Two-way radio - Supt. of Rec. Ent.		
	Water fountains (2)		
	Router & bits		
	Plumbing snake		
	Compressor & fittings		
	Generator (110/220)		
	Band saw - 1/2 horse		
		<u>4,400</u>	<u>4,400</u>
	TOTAL CAPITAL OUTLAY	<u>8,830</u>	<u>8,830</u>

**DEPARTMENTAL
BUDGET
--1985-86--**

**COMMUNITY SERVICES
Tennis Program**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	28,501	35,922	45,043	43,925	43,925
MAINTENANCE & OPERATION	24,880	29,705	25,925	25,725	25,725
CAPITAL OUTLAY	3,190	6,700	-0-	-0-	-0-
TOTAL	56,571	72,327	70,968	69,650	69,650

**DEPARTMENTAL BUDGET
1985-86**

<u>COMMUNITY SERVICES</u>	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
Tennis Program					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	22,043	27,688	29,628	29,628	29,628
130 Other Sal/Wages	1,126	1,700	6,297	6,297	6,297
140 Overtime	1,177	850	600	600	600
TOTAL SAL/WAGES	24,346	30,238	36,525	36,525	36,525
Emp Overhead:					
250 Emp Payroll Exp	4,155	5,684	8,518	7,400	7,400
TOTAL EMP SERV	28,501	35,922	45,043	43,925	43,925
MAINT/OPERATION					
300 Operating Exp	872	500	400	300	300
310 Prof Services	6,940	7,180	7,200	7,200	7,200
340 Contract Serv	0	6,000	4,500	4,500	4,500
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	1,452	1,000	1,100	1,100	1,100
420 Transportation					
430 Utility Serv	8,255	8,200	8,400	8,800	8,800
440 Rentals/Leases	0	900	500	0	
450 Insurance					
460 Repair & Maint	4,679	300	200	200	200
470 Prntg/Binding	257	250	250	250	250
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies	82	75	75	75	75
520 Operating Sup	2,343	5,300	3,300	3,300	3,300
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	24,880	29,705	25,925	25,725	25,725
CAPITAL OUTLAY					
620 Buildings	0	200	0	0	0
630 Other Than Bldg	3,190	6,500	0	0	0
640 Mach & Equip					
670 Mobile Equip					
TOTAL C/OUTLAY	3,190	6,700	0	0	0

7.31

DEPARTMENTAL BUDGET - 1985-86
COMMUNITY SERVICES

Tennis Program

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages 2 Recreation Aide I	29,628	29,628
130	Other Salaries & Wages 2 Recreation Aide I (part-time)	6,297	6,297
140	Overtime	600	600
	Total Employee Salaries & Wages	36,525	36,525

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	2,334	2,334
	Social Security	2,533	2,533
	Health Insurance	2,350	2,350
	Life Insurance	183	183
	Workers' Compensation	0	0
	Total Employee Overhead	7,400	7,400
	TOTAL EMPLOYEE SERVICES	43,925	43,925

MAINTENANCE & OPERATION

300	Operating Expenses	300	300
310	Professional Services		
	Tennis Pro	7,000	7,000
	Pest control	200	200
		7,200	7,200
340	Other Contractual Services	4,500	4,500
	Har-Tru court maintenance		
410	Communication Services	1,100	1,100
430	Utility Services	8,800	8,800
		c	
460	Repair & Maintenance Services	200	200

DEPARTMENTAL BUDGET - 1985-86

COMMUNITY SERVICES

Tennis Program

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

470 Printing & Binding

250

250

510 Office Supplies

75

75

520 Operating Supplies

Tennis nets (5)

500

500

Wind screen (4)

300

300

Har-Tru court materials

2,500

2,500

3,300

3,300

TOTAL MAINTENANCE & OPERATION

25,725

25,725

.....ENGINEERING
.....

CITY ENGINEER

DESIGN-ADMINISTRATION

- 1 ASSOCIATE CIVIL ENGINEER
- 3 SENIOR ENGINEERING TECHNICIANS
- 1 ENGINEERING TECHNICIAN
- 1 OFFICE COORDINATOR

TRAFFIC CONTROL

- 1 DIVISION SUPERVISOR
- 1 SIGNAL TECHNICIAN
- 2 TRAFFIC CONTROL TECHNICIANS

STREETS & DRAINAGE

- 1 DIVISION SUPERINTENDENT
- 1 STREET CONSTRUCTION SUPERVISOR
 - 3 CREW LEADER III
 - 1 EQUIPMENT OPERATOR V
 - 3 EQUIPMENT OPERATOR IV
 - 2 EQUIPMENT OPERATOR III
 - 7 SERVICE WORKER III
 - 1 SERVICE WORKER II

**DEPARTMENTAL
BUDGET
--1985-86--**

**ENGINEERING
Summary**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	260,349	420,250	401,465	363,075	363,075
MAINTENANCE & OPERATION	294,400	322,611	362,769	356,453	356,453
CAPITAL OUTLAY	1,360	1,800	300	-0-	-0-
TOTAL	556,109	744,661	764,534	719,528	719,528

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
<u>ENGINEERING</u>					
Summary					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	535,384	565,707	629,378	629,378	629,378
130 Other Sal/Wages	0	2,220	1,720	1,720	1,720
140 Overtime	8,609	7,000	7,500	7,000	7,000
Abatements	(339,537)	(225,300)	(315,006)	(327,430)	(327,430)
TOTAL SAL/WAGES	204,456	349,627	323,592	310,668	310,668
Emp Overhead:					
250 Emp Payroll Exp	117,651	117,971	179,606	126,376	126,376
Abatements	(61,758)	(47,348)	(101,733)	(73,969)	(73,969)
TOTAL EMP SERV	260,349	420,250	401,465	363,075	363,075
MAINT/OPERATION					
300 Operating Exp	1,396	3,000	3,000	3,000	3,000
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	1,396	1,650	3,250	1,950	1,950
410 Communication	3,022	2,220	1,152	1,152	1,152
420 Transportation	68,808	69,867	71,460	74,675	74,675
430 Utility Serv	224,170	229,815	252,380	248,000	248,000
440 Rentals/Leases	31	850	700	700	700
450 Insurance					
460 Repair & Maint	3,581	5,577	4,184	4,184	4,184
470 Prntg/Binding					
480 School/Training	663	1,800	1,300	1,300	1,300
490 Other Chgs/Obl	0	360	460	460	460
510 Office Supplies	480	500	550	550	550
520 Operating Sup	54,710	63,942	78,970	78,810	78,810
540 Bks/Pub/Sub/Mbs	1,124	1,100	1,500	1,200	1,200
550 Duplicating	379	430	728	728	728
Abatements	(65,360)	(58,500)	(56,865)	(60,256)	(60,256)
TOTAL MAINT/OP	294,400	322,611	362,769	356,453	356,453
CAPITAL OUTLAY					
620 Buildings	735	0	0	0	0
630 Other Than Bldg					
640 Mach & Equip	625	1,800	300	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	1,360	1,800	300	0	0

**DEPARTMENTAL
BUDGET
--1985-86--**

ENGINEERING

Design/Administration

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	106,905	135,932	151,173	132,323	132,323
MAINTENANCE & OPERATION	4,150	7,789	8,455	7,601	7,601
CAPITAL OUTLAY	-0-	-0-	300	-0-	-0-
TOTAL	111,055	143,721	159,928	139,924	139,924

This section within the Engineering Department provides administrative and technical support to the City. These support functions allow the department to maintain management and cost controls/productivity within the Streets & Drainage Divisions and Traffic Control Section and at the same time, conduct in-house roadway design and construction work.

In addition, this section approves permits for and inspects all work within the City owned rights-of-way; provides engineering services for other departments within the City; prepares plans, cost estimates and recommends priorities for the capital improvement projects; investigates and offers remedies to citizen complaints within its area of responsibility; administers the City's energy conservation programs; provides traffic engineering in evaluating improvements to the City street system.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
ENGINEERING					
Design/Adm.					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	176,895	185,756	205,794	205,794	205,794
130 Other Sal/Wages	0	500	0	0	0
140 Overtime	20	0	0	0	0
127 Abatements	(89,862)	(72,000)	(82,626)	(92,607)	(92,607)
TOTAL SAL/WAGES	87,053	114,256	123,168	113,187	113,187
Emp Overhead:					
250 Emp Payroll Exp	35,629	35,394	49,024	37,246	37,246
255 Abatements	(15,777)	(13,718)	(21,019)	(18,110)	(18,110)
TOTAL EMP SERV	106,905	135,932	151,173	132,323	132,323
MAINT/OPERATION					
300 Operating Exp	27	100	100	100	100
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	798	1,200	2,800	1,500	1,500
410 Communication	2,165	1,560	288	288	288
420 Transportation	3,204	2,835	4,620	4,828	4,828
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	1,039	1,004	816	816	816
470 Prntg/Binding					
480 School/Training	543	1,000	500	500	500
490 Other Chgs/Obl	0	360	460	460	460
510 Office Supplies	375	400	450	450	450
520 Operating Sup	2,651	2,800	3,110	2,950	2,950
540 Bks/Pub/Sub/Mbs	1,124	1,100	1,500	1,200	1,200
550 Duplicating	379	430	728	728	728
491 Abatements	(8,155)	(5,000)	(6,917)	(6,219)	(6,219)
TOTAL MAINT/OP	4,150	7,789	8,455	7,604	7,601
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	0	300	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	0	0	300	0	0

DEPARTMENTAL BUDGET - 1985-86

ENGINEERING

Design/Administration Division

<u>EMPLOYEE SERVICES</u>		RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 City Engineer	48,830	48,830
	1 Associate Civil Engineer	33,973	33,973
	3 Senior Engineering Technicians	83,395	83,395
	1 Engineering Technician	20,519	20,519
	1 Office Coordinator	19,077	19,077
		<hr/>	<hr/>
		205,794	205,794
127	Less Abatements	<u>(92,607)</u>	<u>(92,607)</u>
	Total Employee Salaries & Wages	113,187	113,187
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	14,404	14,404
	Social Security	13,858	13,858
	Health Insurance	8,140	8,140
	Life Insurance	844	844
	Workers' Compensation	0	0
		<hr/>	<hr/>
		37,246	37,246
255	Less Abatements	<u>(18,110)</u>	<u>(18,110)</u>
	Total Employee Overhead	19,136	19,136
	TOTAL EMPLOYEE SERVICES	<u>132,323</u>	<u>132,323</u>

MAINTENANCE & OPERATION

300	Operating Expenses	100	100
400	Travel & Per Diem	1,500	1,500

-Florida Shore & Beach Preservation
Association - City Engineer

DEPARTMENTAL BUDGET - 1965-66

ENGINEERING

Design/Administration Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (Cont.)

400	Travel & Per Diem (Cont.)		
	-Institute of Transportation Engineers		
	Annual Meeting/Seminars - Out-of-state -		
	City Engineer		
	-Asphalt Recycling & Reclaiming		
	Association Annual Meeting/Seminars -		
	Out-of-state - City Engineer		
	-American Society of Civil Engineers -		
	Annual Meeting/Seminars - Out-of-state -		
	City Engineer		
410	Communication Services	288	288
420	Transportation		
	Fuel		
	Maintenance		
		<u>4,828</u>	<u>4,828</u>
460	Repair & Maintenance Services		
	Radios (\$34/month)	408	408
	Survey equipment	300	300
	Typewriter	<u>108</u>	<u>108</u>
		816	816
480	School & Training Expense	500	500
	Miscellaneous design short courses -		
	traffic, stormwater management, roadway		
	design - Assoc. Engineer & Senior		
	Engineering Technicians - in-state		
490	Other Current Charges & Obligations		
	Safety awards	360	360
	Other	<u>100</u>	<u>100</u>
		460	460
510	Office Supplies	450	450
520	Operating Supplies		
	Uniforms		
	Safety shoes		
	Survey expendables		
	Drafting supplies		
	Miscellaneous		
		<u>2,950</u>	<u>2,950</u>

DEPARTMENTAL BUDGET - 1985-86

ENGINEERING

Design/Administration Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (Cont.)

540	Books, Publications Subscriptions & Memberships -Professional societies, registrations, periodicals -Reference books	1,200	1,200
550	Duplicating Charges	728	728
		<u>13,820</u>	<u>13,820</u>
	Less Abatements to CIP	<u>(6,219)</u>	<u>(6,219)</u>
	TOTAL MAINTENANCE & OPERATION	7,601	7,601

**DEPARTMENTAL
BUDGET
--1985-86--**

ENGINEERING

Streets & Drainage

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	82,378	194,366	154,344	139,412	139,412
MAINTENANCE & OPERATION	31,602	52,954	59,843	58,475	58,475
CAPITAL OUTLAY	780	1,800	-0-	-0-	-0-
TOTAL	<u>114,760</u>	<u>249,120</u>	<u>214,187</u>	<u>197,887</u>	<u>197,887</u>

This Division maintains the 120 miles of local streets within the City as well as the associated drainage systems. In addition to these functions, the Division executes street reconstruction/repaving projects funded under the Capital Improvement Program valued at approximately \$800,000 annually.

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
ENGINEERING					
Streets & Drainage					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	277,113	300,049	339,235	339,235	339,235
130 Other Sal/Wages	0	420	420	420	420
140 Overtime	5,577	4,000	4,500	4,000	4,000
127 Abatements	(223,731)	(145,000)	(221,452)	(223,895)	(223,895)
TOTAL SAL/WAGES	58,959	159,469	122,703	119,760	119,760
Emp Overhead:					
250 Emp Payroll Exp	65,483	66,897	109,491	73,327	73,327
255 Abatements	(42,064)	(32,000)	(77,850)	(53,675)	(53,675)
TOTAL EMP SERV	82,378	194,366	154,344	139,412	139,412
MAINT/OPERATION					
300 Operating Exp	1,211	2,400	2,400	2,400	2,400
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	0	250	250	250	250
410 Communication	210	120	132	132	132
420 Transportation	59,100	59,850	60,480	63,201	63,201
430 Utility Serv					
440 Rentals/Leases	31	600	500	500	500
450 Insurance					
460 Repair & Maint	793	3,052	1,942	1,942	1,942
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies	105	50	50	50	50
520 Operating Sup	24,282	36,632	42,350	42,350	42,350
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
491 Abatements	(54,130)	(50,000)	(48,261)	(52,350)	(52,350)
TOTAL MAINT/OP	31,602	52,954	59,843	58,475	58,475
CAPITAL OUTLAY					
620 Buildings	735	0	0	0	0
630 Other Than Bldg					
640 Mach & Equip	45	1800	0	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	780	1,800	0	0	0

8.08

DEPARTMENTAL BUDGET - 1985-86
ENGINEERING

Streets & Drainage Division

EMPLOYEE SERVICES

		RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Division Superintendent	33,719	33,719
	1 Street Construction Supervisor	25,241	25,241
	3 Crew Leader III	60,183	60,183
	1 Equipment Operator V	22,020	22,020
	3 Equipment Operator IV	54,737	54,737
	2 Equipment Operator III	32,109	32,109
	7 Service Worker III	99,054	99,054
	1 Service Worker II	12,172	12,172
		<hr/>	<hr/>
		339,235	339,235
130	Other	420	420
	Standby		
140	Overtime	4,000	4,000
		<hr/>	<hr/>
		343,655	343,655
	Less Abatements to CIP	<u>(223,895)</u>	<u>(223,895)</u>
	Total Employee Salaries & Wages	119,760	119,760
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	23,746	23,746
	Social Security	23,915	23,915
	Health Insurance	24,353	24,353
	Life Insurance	1,313	1,313
	Workers' Compensation	0	0
		<hr/>	<hr/>
		73,327	73,327
	Less Abatements to CIP	<u>(53,675)</u>	<u>(53,675)</u>
	Total Employee Overhead	19,652	19,652
	TOTAL EMPLOYEE SERVICES	<hr/> 139,412	<hr/> 139,412

DEPARTMENTAL BUDGET - 1985-86

ENGINEERING

Streets & Drainage Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION

300	Operating Expenses	2,400	2,400
	Expendable hand tools		
400	Travel & Per Diem	250	250
	Florida Roadway Equipment Expo -		
	Division Superintendent - 3 days		
410	Communication Services	132	132
420	Transportation		
	Fuel		
	Maintenance		
		63,201	63,201
440	Rentals & Leases	500	500
460	Repair & Maintenance Services		
	Radios	492	492
	Small tools	1,000	1,000
	Janitorial	300	300
	Air conditioning	150	150
		<u>1,942</u>	<u>1,942</u>
510	Office Supplies	50	50
520	Operating Supplies		
	Uniforms	2,750	2,750
	Safety shoes	1,600	1,600
	Patching asphalt	15,000	15,000
	Rubber boots, rain gear, safety apparel	1,500	1,500
	Drainage materials	12,000	12,000
	Pavement sealer/crack filler	1,500	1,500
	Alley repair material (limerock)	1,000	1,000
	Concrete - curb/sidewalk repair	2,000	2,000
	Miscellaneous expendables	5,000	5,000
		<u>42,350</u>	<u>42,350</u>
		<u>110,825</u>	<u>110,825</u>
	Less Abatements to CIP	<u>(52,350)</u>	<u>(52,350)</u>
	TOTAL MAINTENANCE & OPERATION	58,475	58,475

DEPARTMENTAL
BUDGET
--1985-86--

ENGINEERING

Traffic Control

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	71,066	89,952	95,948	91,340	91,340
MAINTENANCE & OPERATION	258,648	261,868	294,471	290,377	290,377
CAPITAL OUTLAY	580	-0-	-0-	-0-	-0-
TOTAL	<u>330,296</u>	<u>351,820</u>	<u>390,419</u>	<u>381,717</u>	<u>381,717</u>

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major improvements requiring Capital Improvement funds while other small projects will only require minor sign, signal, and pavement marking changes and will come from the regular operating budget.

New Programs and Projects

Update U.S. 41 signal systems to facilitate pedestrian traffic and signal management systems.

Replace 1978 vintage stop signings.

Maintain expanded Idle Speed Boating Zone signings.

Maintain Swimming Zone marker buoys.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
ENGINEERING					
Traffic Control					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	81,376	79,902	84,349	84,349	84,349
130 Other Sal/Wages	0	1,300	1,300	1,300	1,300
140 Overtime	3,012	3,000	3,000	3,000	3,000
127 Abatements	(25,944)	(8,300)	(10,928)	(10,928)	(10,928)
TOTAL SAL/WAGES	58,444	75,902	77,721	77,721	77,721
Emp Overhead:					
250 Emp Payroll Exp	16,539	15,680	21,091	15,803	15,803
255 Abatements	(3,917)	(1,630)	(2,864)	(2,184)	(2,184)
TOTAL EMP SERV	71,066	89,952	95,948	91,340	91,340
MAINT/OPERATION					
300 Operating Exp	158	500	500	500	500
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	598	200	200	200	200
410 Communication	647	540	732	732	732
420 Transportation	6,504	7,182	6,360	6,646	6,646
430 Utility Serv	224,170	229,815	252,380	248,000	248,000
440 Rentals/Leases	0	250	200	200	200
450 Insurance					
460 Repair & Maint	1,749	1,521	1,426	1,426	1,426
470 Prntg/Binding					
480 School/Training	120	800	800	800	800
490 Other Chgs/Obl					
510 Office Supplies	0	50	50	50	50
520 Operating Sup	27,777	24,510	33,510	33,510	33,510
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
491 Abatements	(3,075)	(3,500)	(1,687)	(1,687)	(1,687)
TOTAL MAINT/OP	258,648	261,868	294,471	290,377	290,377
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	580	0	0	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	580	0	0	0	0

DEPARTMENTAL BUDGET - 1985-86

ENGINEERING

Traffic Control Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Division Supervisor	25,460	25,460
	1 Signal Technician	22,511	22,511
	2 Traffic Control Technicians	36,378	36,378
		<u>84,349</u>	<u>84,349</u>
130	Other		
	Standby	1,300	1,300
140	Overtime	3,000	3,000
		<u>88,649</u>	<u>88,649</u>
	Less Abatements to CIP	<u>(10,928)</u>	<u>(10,928)</u>
	Total Employee Salaries & Wages	77,721	77,721

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	5,904	5,904
	Social Security	5,946	5,946
	Health Insurance	3,666	3,666
	Life Insurance	287	287
	Workers' Compensation	0	0
		<u>15,803</u>	<u>15,803</u>
	Less Abatements to CIP	<u>(2,184)</u>	<u>(2,184)</u>
	TOTAL EMPLOYEE SERVICES	<u>91,340</u>	<u>91,340</u>

MAINTENANCE & OPERATION

300	Operating Expenses	500	500
400	Travel & Per Diem	200	200
	Miscellaneous to Florida Department of Transportation, Fort Lauderdale		
410	Communication Services	732	732

DEPARTMENTAL BUDGET - 1985-86

ENGINEERING

Traffic Control Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (Cont.)

420	Transportation Fuel Maintenance	6,646	6,646
430	Utility Services -Florida Power & Light -Added street lights -Street light repair/maintenance	248,000	248,000
440	Rentals & Leases	200	200
460	Repair & Maintenance Services Radios, striping equipment, grinder, counters, phones	1,426	1,426
480	School & Training Expense Continuing education - traffic control devices technical short course - Signal Technicians - in-state	800	800
510	Office Supplies	50	50
520	Operating Supplies		
	Uniforms	550	550
	Safety shoes	160	160
	Signing (new program)	20,000	20,000
	Striping	6,000	6,000
	Signal maintenance	4,800	4,800
	Swimming/idle speed marker maintenance	1,000	1,000
	Miscellaneous expendables	1,000	1,000
		<u>33,510</u>	<u>33,510</u>
		<u>292,064</u>	<u>292,064</u>
	Less Abatements to CIP	<u>(1,687)</u>	<u>(1,687)</u>
	TOTAL MAINTENANCE & OPERATION	290,377	290,377

**EQUIPMENT
MANAGEMENT**

DIRECTOR

-
- 1 EQUIPMENT SERVICE MANAGER**
 - 1 LEAD MECHANIC**
 - 2 AUTOMOTIVE PARTS CONTROLLER**
 - 3 SENIOR MECHANICS**
 - 4 MECHANICS**
 - 1 TIRE REPAIR WORKER**
 - 1 ADMINISTRATIVE CLERK II**
 - 1 DATA ENTRY OPERATOR (PART-TIME)**

**DEPARTMENTAL
BUDGET**

--1983-86--

EQUIPMENT MANAGEMENT

(Clearing Account)

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	287,284	277,775	343,798	331,690	331,690
MAINTENANCE & OPERATION	422,616	485,890	517,906	486,425	486,425
CAPITAL OUTLAY	-0-	1,000	2,000	2,000	2,000
TOTAL	<u>709,900</u>	<u>764,665</u>	<u>863,704</u>	<u>820,115</u>	<u>820,115</u>

The Equipment Management Department is charged with the responsibility of maintenance of wheel vehicles and special equipment from the preventive stage through the rebuilding of components and restoring unserviceable equipment to a serviceable condition with a minimum of downtime at the most economical rate. The organization consists of a repair supply section and a general maintenance/repair section.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
EQUIPMENT MANAGEMENT (Clearing Account)					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	226,398	226,783	267,022	267,022	267,022
130 Other Sal/Wages	557	0	0	0	0
140 Overtime	15,473	3,871	4,000	4,000	4,000
TOTAL SAL/WAGES	242,428	230,654	271,022	271,022	271,022
Emp Overhead:					
250 Emp Payroll Exp	44,856	47,121	72,776	60,668	60,668
TOTAL EMP SERV	287,284	277,775	343,798	331,690	331,690
MAINT/OPERATION					
300 Operating Exp	1,719	700	1,000	1,000	1,000
310 Prof Services					
340 Contract Serv	0	4,700	3,000	3,000	3,000
390 Auto Mileage	550	600	0	0	0
400 Travel\Per Diem	101	1,100	1,950	1,950	1,950
410 Communication	3,824	1,600	3,300	3,300	3,300
420 Transportation					
430 Utility Serv	9,988	10,000	14,400	13,000	13,000
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	2,883	1,540	1,500	1,500	1,500
470 Prntg/Binding	574	950	800	800	800
480 School/Training	2,282	1,000	1,100	1,100	1,100
490 Other Chgs/Obl	49,005	0	0	0	0
510 Office Supplies	826	450	475	475	475
520 Operating Sup	344,664	462,000	490,081	460,000	460,000
540 Bks/Pub/Sub/Mbs	119	250	300	300	300
550 Duplicating	679	1,000	0	0	0
590 Depreciation	5,402	0	0	0	0
TOTAL MAINT/OP	422,616	485,890	517,906	486,425	486,425
CAPITAL OUTLAY					
620 Buildings	0	500	1,000	1,000	1,000
630 Other Than Bldg					
640 Mach & Equip		500	1,000	1,000	1,000
670 Mobile Equip					
TOTAL C/OUTLAY	0	1,000	2,000	2,000	2,000

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**DEPARTMENTAL BUDGET - 1985-86
EQUIPMENT MANAGEMENT**

(Clearing Account)

<u>EMPLOYEE SERVICES</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Equipment Management Director	32,000	32,000
	1 Equipment Service Manager	24,090	24,090
	1 Lead Mechanic	20,670	20,670
	2 Automotive Parts Controller	32,644	32,644
	3 Senior Mechanics	57,351	57,351
	4 Mechanics	65,542	65,542
	1 Tire Repair Worker	14,245	14,245
	1 Administrative Clerk II	14,773	14,773
	1 Data Entry Operator (part-time)	5,707	5,707
		<hr/> 267,022	<hr/> 267,022
140	Overtime	4,000	4,000
	Regular schedule & holiday		
		<hr/>	<hr/>
	Total Employee Salaries & Wages	271,022	271,022
<u>Employee Overhead</u>			
250	Employee Payroll Expenses		
	Retirement	18,691	18,691
	Social Security	18,823	18,823
	Health Insurance	22,089	22,089
	Life Insurance	1,065	1,065
	Workers' Compensation	0	0
	Total Employee Overhead	<hr/> 60,668	<hr/> 60,668
	TOTAL EMPLOYEE SALARIES & WAGES	<hr/> 331,690	<hr/> 331,690
<u>MAINTENANCE & OPERATION</u>			
300	Operating Expenses		
	Tool replacements	500	500
	Welding items	250	250
	Special tools	250	250
		<hr/> 1,000	<hr/> 1,000

DEPARTMENTAL BUDGET - 1985-86

EQUIPMENT MANAGEMENT

(Clearing Account)

<u>MAINTENANCE & OPERATION (Cont.)</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
340	Other Contractual Services		
	Janitorial services	2,500	2,500
	Computer systems consultant	500	500
		<u>3,000</u>	<u>3,000</u>
400	Travel & Per Diem		
	-Florida Government Fleet		
	Administration - Orlando - 2 days -		
	Director & Service Manager	300	300
	-National Association of Fleet		
	Administration (NAFA) - 6 state meetings		
	(1 day each) - Orlando - Director	450	450
	-NAFA national conference - 4 days -		
	Director	<u>1,200</u>	<u>1,200</u>
		<u>1,950</u>	<u>1,950</u>
410	Communication Services	3,300	3,300
430	Utility Services	13,000	13,000
460	Repair & Maintenance Services		
	Fuel island	1,000	1,000
	Hydraulic lifts, jacks	400	400
	Typewriters, calculators	100	100
		<u>1,500</u>	<u>1,500</u>
470	Printing & Binding	800	800
480	School & Training Expense		
	-Mack Truck Engine School - Atlanta -		
	5 days - 2 Automotive Mechanic II	550	550
	-Management seminar - 1 day - 2		
	Equipment Service Managers	200	200
	-Computerized Ignitions - Dealer		
	School by Bear - 1 Automotive		
	Mechanic I	100	100
	-Ford Overdrive Transmission School -		
	2 Automotive Mechanic I	150	150
	-Ford Multi-port Fuel Injection -		
	1 Automotive Mechanic I	100	100
		<u>1,100</u>	<u>1,100</u>
510	Office Supplies	475	475

**DEPARTMENTAL BUDGET - 1965-66
EQUIPMENT MANAGEMENT**

(Clearing Account)

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

520	Operating Supplies		
	Uniforms	2,090	
	Central stores	300	
	Safety shoes	500	
	Shop supplies	3,000	
	Repair parts	200,000	
	Fuel	227,157	
	Oil, lubricants	20,572	
	Batteries	4,725	
	Tires	<u>31,737</u>	
		460,000	460,000
540	Books, Publications, Subscriptions & Memberships	300	300
	Training materials		
		<hr/>	<hr/>
	TOTAL MAINTENANCE & OPERATION	486,425	486,425

CAPITAL OUTLAY

620	Buildings		
	-Install parts window	250	250
	-Open access, build partition for mower shop in tire room	750	750
		<u>1,000</u>	<u>1,000</u>
640	Machinery & Equipment		
	7-ton jack, jack stands	1,000	1,000
		<hr/>	<hr/>
	TOTAL CAPITAL OUTLAY	2,000	2,000

..... FINANCE
.....

DIRECTOR

CHIEF ACCOUNTANT

ACCOUNTING

- 1 ACCOUNTANT
- 1 ACCOUNT CLERK III
- 1 ACCOUNT CLERK II
- 1 ACCOUNT CLERK I
- 1 CLERK SPECIALIST

CUSTOMER SERVICES

- 1 OFFICE MANAGER
- 2 CUSTOMER SERVICES REPRESENTATIVES

DATA PROCESSING

- 1 DATA PROCESSING COORDINATOR
- 1 DATA ENTRY OPERATOR II

PURCHASING

- 1 PURCHASING AGENT
- 1 BUYER

**DEPARTMENTAL
BUDGET
-- 1985-86 --**

FINANCE

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	318,598	314,499	335,532	334,506	334,506
MAINTENANCE & OPERATION	94,124	103,880	111,874	109,152	109,152
CAPITAL OUTLAY	1,368	3,265	2,416	2,166	2,166
TOTAL	<u>414,090</u>	<u>421,644</u>	<u>449,822</u>	<u>445,824</u>	<u>445,824</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
FINANCE					
Summary					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	262,039	258,444	276,521	276,521	276,521
130 Other Sal/Wages					
140 Overtime	1,517	1,000	750	750	750
TOTAL SAL/WAGES	263,556	259,444	277,271	277,271	277,271
Emp Overhead:					
250 Emp Payroll Exp	55,042	55,055	58,261	57,235	57,235
TOTAL EMP SERV	318,598	314,499	335,532	334,506	334,506
MAINT/OPERATION					
300 Operating Exp	5,872	2,310	2,125	2,025	2,025
310 Prof Services	0	0	975	975	975
340 Contract Serv	0	0	1,500	1,500	1,500
390 Auto Mileage	635	800	750	750	750
400 Travel\Per Diem	1,919	2,941	3,000	2,550	2,550
410 Communication	7,073	2,946	1,762	1,662	1,662
420 Transportation	21,711	21,776	27,510	25,780	25,780
430 Utility Serv					
440 Rentals/Leases	12,856	33,892	33,892	33,892	33,892
450 Insurance					
460 Repair & Maint	1,306	12,686	12,359	12,359	12,359
470 Prntg/Binding	1,849	2,300	2,300	2,000	2,000
480 School/Training	650	1,533	1,983	1,983	1,983
490 Other Chgs/Obl	11,675	0	0	0	0
510 Office Supplies	1,557	1,357	1,523	1,473	1,473
520 Operating Sup	8,239	5,207	5,449	5,449	5,449
540 Bks/Pub/Sub/Mbs	1,019	1,000	1,159	1,109	1,109
550 Duplicating	1,932	2,232	2,687	2,745	2,745
Depreciation	15,831	12,900	12,900	12,900	12,900
TOTAL MAINT/OP	94,124	103,880	111,874	109,152	109,152
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	1,368	3,265	2,416	2,166	2,166
670 Mobile Equip					
TOTAL C/OUTLAY	1,368	3,265	2,416	2,166	2,166
		10.01			

**DEPARTMENTAL
BUDGET**

--1985-86--

FINANCE

Administration/Accounting

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	169,183...	169,955..	173,773...	173,239..	173,239
MAINTENANCE & OPERATION	9,695	8,000	8,225	7,825	7,825
CAPITAL OUTLAY	-0-	725	1,529	1,529	1,529
TOTAL	<u>178,878</u>	<u>178,680</u>	<u>183,527</u>	<u>182,593</u>	<u>182,593</u>

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This division also prepares financial reports and administers the City payroll and also is responsible for administration of the Finance Department.

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
FINANCE					
Adm/Accounting					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	139,895	140,111	143,445	143,445	143,445
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	139,895	140,111	143,445	143,445	143,445
Emp Overhead:					
250 Emp Payroll Exp	29,288	29,844	30,328	29,794	29,794
TOTAL EMP SERV	169,183	169,955	173,773	173,239	173,239
MAINT/OPERATION					
300 Operating Exp	2,634	1,800	1,875	1,875	1,875
310 Prof Services					
340 Contract Serv					
390 Auto Mileage	600	600	600	600	600
400 Travel\Per Diem	703	1,800	2,000	1,800	1,800
410 Communication	2,467	1,000	600	500	500
420 Transportation					
430 Utility Serv					
440 Rentals/Leases	375	0	0	0	0
450 Insurance					
460 Repair & Maint	167	600	600	600	600
470 Prntg/Binding					
480 School/Training	20	0	0	0	0
490 Other Chgs/Obl					
510 Office Supplies	781	600	750	700	700
520 Operating Sup	412	100	50	50	50
540 Bks/Pub/Sub/Mbs	662	600	650	600	600
550 Duplicating	874	900	1,100	1,100	1,100
TOTAL MAINT/OP	9,695	8,000	8,225	7,825	7,825
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	725	1,529	1,529	1,529
670 Mobile Equip					
TOTAL C/OUTLAY	0	725	1,529	1,529	1,529

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**DEPARTMENTAL BUDGET - 1985-86
FINANCE**

Administration/Accounting Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Finance Director	38,035	38,035
	1 Chief Accountant	30,033	30,033
	1 Accountant	17,040	17,040
	1 Accounting Clerk III	15,521	15,521
	1 Accounting Clerk II	13,976	13,976
	1 Accounting Clerk I	14,067	14,067
	1 Clerk Specialist	14,773	14,773
		<u>143,445</u>	<u>143,445</u>

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	10,088	10,088
	Social Security	10,160	10,160
	Health Insurance	8,898	8,898
	Life Insurance	648	648
	Workers' Compensation	0	0
	Total Employee Overhead	<u>29,794</u>	<u>29,794</u>
	TOTAL EMPLOYEE SERVICES	<u>173,239</u>	<u>173,239</u>

MAINTENANCE & OPERATION

300	Operating Expenses		
	-Comprehensive annual financial report	1,500	1,500
	-Municipal Finance Officers Association Certification of Conformance	375	375
		<u>1,875</u>	<u>1,875</u>
390	Auto Mileage	600	600
400	Travel & Per Diem	1,800	1,800
	-Government Finance Officers Association Annual Conference - Director - 4 days		
	-Florida GFOA State Conference - Director, Chief Accountant - 4 days		
	-Management retreat		
	-Local Public Risk & Insurance Management Association seminars		

DEPARTMENTAL BUDGET - 1985-86

FINANCE

Administration/Accounting Division

	RECOMMENDED	APPROVED
MAINTENANCE & OPERATION (Cont.)		
410 Communication Services	500	500
460 Repair & Maintenance Services Typewriters, calculators, check signer, CRT tubes	600	600
510 Office Supplies	700	700
520 Operating Supplies	50	50
540 Books, Publications, Subscriptions & Memberships	600	600
-Government Finance Officers Association (GFOA)		
-Florida GFOA		
-Public Risk & Insurance Management Association		
-Wall Street Journal and other periodicals		
550 Duplicating Charges	1,100	1,100
TOTAL MAINTENANCE & OPERATION	7,825	7,825
CAPITAL OUTLAY		
640 Machinery & Equipment	1,529	1,529
2 secretarial chairs		
3 calculators		
2 vertical file cabinets		
1 CRT video terminal		
TOTAL CAPITAL OUTLAY	1,529	1,529

**DEPARTMENTAL
BUDGET
--1985-86--**

FINANCE

Customer Services

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	52,640	50,202	55,004	54,837	54,837
MAINTENANCE & OPERATION	26,408	23,572	28,943	26,971	26,971
CAPITAL OUTLAY	-0-	395	387	137	137
TOTAL	<u>79,048</u>	<u>74,169</u>	<u>84,334</u>	<u>81,945</u>	<u>81,945</u>

The Customer Services Division of the Finance Department is responsible for the collection of water, sewer, and refuse bills as well as the issuance of occupational licenses and the collection of the lot mowing fees.

**DEPARTMENTAL BUDGET
1985-86**

FINANCE	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
Customer Services					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	42,280	40,524	45,103	45,103	45,103
130 Other Sal/Wages					
140 Overtime	241	0	0	0	0
TOTAL SAL/WAGES	42,521	40,524	45,103	45,103	45,103
Emp Overhead:					
250 Emp Payroll Exp	10,119	9,678	9,901	9,734	9,734
TOTAL EMP SERV	52,640	50,202	55,004	54,837	54,837
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	2,842	766	0	0	0
420 Transportation	20,947	20,996	26,730	25,000	25,000
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	948	276	338	338	338
470 Prntg/Binding	746	800	1,200	900	900
480 School/Training	10	0	0	0	0
490 Other Chgs/Obl					
510 Office Supplies	458	332	373	373	373
520 Operating Sup	105	30	0	0	0
540 Bks/Pub/Sub/Mbs					
550 Duplicating	352	372	302	360	360
TOTAL MAINT/OP	26,408	23,572	28,943	26,971	26,971
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	395	387	137	137
670 Mobile Equip					
TOTAL C/OUTLAY	0	395	387	137	137

10.07

DEPARTMENTAL BUDGET - 1985-86
FINANCE

Customer Service Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Office Manager	19,173	19,173
	2 Customer Service Representatives	<u>25,930</u>	<u>25,930</u>
	Total Employee Salaries & Wages	45,103	45,103

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	3,157	3,157
	Social Security	3,180	3,180
	Health Insurance	3,183	3,183
	Life Insurance	214	214
	Workers' Compensation	0	0
	Total Employee Overhead	<u>9,734</u>	<u>9,734</u>
	TOTAL EMPLOYEE SERVICES	<u>54,837</u>	<u>54,837</u>

MAINTENANCE & OPERATION

420	Transportation	25,000	25,000
	Postage, mailing expenses & permits		
460	Repair & Maintenance Services		
	Typewriters	129	129
	Radio base station	168	168
	Office furniture repair	<u>41</u>	<u>41</u>
		338	338
470	Printing & Binding	900	900
510	Office Supplies	373	373
550	Duplicating Charges	360	360
	TOTAL MAINTENANCE & OPERATION	<u>26,971</u>	<u>26,971</u>

DEPARTMENTAL BUDGET - 1985-86

FINANCE

Customer Service Division

		<u>DEPARTMENT REQUEST</u>	<u>CITY MANAGER RECOMMENDATION</u>
<u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment 1 secretarial chair	137	137
	TOTAL CAPITAL OUTLAY	137	137

**DEPARTMENTAL
BUDGET**

--1983-86--

FINANCE

Data Processing

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	47,982	47,367	52,896	52,738	52,738
MAINTENANCE & OPERATION	53,019	65,413	66,831	66,831	66,831
CAPITAL OUTLAY	-0-	1,945	-0-	-0-	-0-
TOTAL	<u>101,001</u>	<u>114,725</u>	<u>119,727</u>	<u>119,569</u>	<u>119,569</u>

The Data Processing Division is responsible for providing data processing support to all City departments. This includes analysis, design, programming, testing and implementation of programs.

**DEPARTMENTAL BUDGET
1985-86**

FINANCE	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
Data Processing					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	38,649	38,376	42,645	42,645	42,645
130 Other Sal/Wages					
140 Overtime	1,276	1,000	750	750	750
TOTAL SAL/WAGES	39,925	39,376	43,395	43,395	43,395
Emp Overhead:					
250 Emp Payroll Exp	8,057	7,991	9,501	9,343	9,343
TOTAL EMP SERV	47,982	47,367	52,896	52,738	52,738
MAINT/OPERATION					
300 Operating Exp	2,997	0	0	0	0
310 Prof Services	0	0	975	975	975
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	829	141	0	0	0
410 Communication	616	180	802	802	802
420 Transportation					
430 Utility Serv					
440 Rentals/Leases	12,481	33,892	33,892	33,892	33,892
450 Insurance					
460 Repair & Maint	191	11,580	11,271	11,271	11,271
470 Prntg/Binding					
480 School/Training	620	1,533	1,533	1,533	1,533
490 Other Chgs/Obl	11,675	0	0	0	0
510 Office Supplies	15	75	50	50	50
520 Operating Sup	7,689	4,977	5,299	5,299	5,299
540 Bks/Pub/Sub/Mbs	44	75	84	84	84
550 Duplicating	31	60	25	25	25
590 Depreciation	15,831	12,900	12,900	12,900	12,900
TOTAL MAINT/OP	53,019	65,413	66,831	66,831	66,831
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	1,945	0	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	0	1,945	0	0	0

10.11

DEPARTMENTAL BUDGET - 1985-86

FINANCE

Data Processing Division

		RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>			
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Data Processing Co-ordinator	26,995	26,995
	1 Data Entry Operator II	15,650	15,650
		<u>42,645</u>	<u>42,645</u>
140	Overtime	750	750
	Total Employee Salaries & Wages	<u>43,395</u>	<u>43,395</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	2,986	2,986
	Social Security	3,059	3,059
	Health Insurance	3,133	3,133
	Life Insurance	165	165
	Workers' Compensation	0	0
		<u>9,343</u>	<u>9,343</u>
	TOTAL EMPLOYEE SERVICES	<u>52,738</u>	<u>52,738</u>
<u>MAINTENANCE & OPERATION</u>			
310	Professional Services	975	975
410	Communication Services	802	802
440	Rentals & Leases	33,892	33,892
	Annual computer hardware purchase plan		
460	Repair & Maintenance Services	11,271	11,271
480	School & Training Expense	1,533	1,533
	Advanced data basic programming		
510	Office Supplies	50	50

FINANCE

Data Processing Division

RECOMMENDED

APPROVED

MAINTENANCE & OPERATION (Cont.)

520	Operating Supplies Computer forms, ribbons, tape, binders	5,299	5,299
540	Books, Publications, Subscriptions & Memberships	84	84
550	Duplicating Charges	25	25
590	Depreciation	<u>12,900</u>	<u>12,900</u>
	TOTAL MAINTENANCE & OPERATION	66,831	66,831

**DEPARTMENTAL
BUDGET**

-- 1985-86 --

FINANCE

Purchasing

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	48,793	46,975	53,859	53,692	53,692
MAINTENANCE & OPERATION	5,002	6,895	7,875	7,525	7,525
CAPITAL OUTLAY	1,368	200	500	500	500
TOTAL	<u>55,163</u>	<u>54,070</u>	<u>62,234</u>	<u>61,717</u>	<u>61,717</u>

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$250 or more and prepares legal bids for purchases of \$1,500 or more. This division also operates the City central supply warehouse and supervises the City motor pool, mail room, reproduction center and City Hall complex building maintenance and repair.

**DEPARTMENTAL BUDGET
1985-86**

FINANCE	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
Purchasing					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	41,215	39,433	45,328	45,328	45,328
130 Other Sal/Wages					
140 Overtime					
TOTAL SAL/WAGES	41,215	39,433	45,328	45,328	45,328
Emp Overhead:					
250 Emp Payroll Exp	7,578	7,542	8,531	8,364	8,364
TOTAL EMP SERV	48,793	46,975	53,859	53,692	53,692
MAINT/OPERATION					
300 Operating Exp	241	510	250	150	150
310 Prof Services					
340 Contract Serv	0	0	1,500	1,500	1500
390 Auto Mileage	35	200	150	150	150
400 Travel\Per Diem	387	1,000	1,000	750	750
410 Communication	1,148	1,000	360	360	360
420 Transportation	764	780	780	780	780
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	0	230	150	150	150
470 Prntg/Binding	1,103	1,500	1,100	1,100	1,100
480 School/Training	0	0	450	450	450
490 Other Chgs/Obl					
510 Office Supplies	303	350	350	350	350
520 Operating Sup	33	100	100	100	100
540 Bks/Pub/Sub/Mbs	313	325	425	425	425
550 Duplicating	675	900	1,260	1,260	1,260
TOTAL MAINT/OP	5,002	6,895	7,875	7,525	7,525
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	1,368	200	500	500	500
670 Mobile Equip					
TOTAL C/OUTLAY	1,368	200	500	500	500

10.15

**DEPARTMENTAL BUDGET - 1985-86
FINANCE**

Purchasing Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Purchasing Agent	26,820	26,820
	1 Buyer	<u>18,508</u>	<u>18,508</u>
	Total Employee Salaries & Wages	45,328	45,328
250	Employer Payroll Expenses		
	Retirement	3,173	3,173
	Social Security	3,196	3,196
	Health Insurance	1,775	1,775
	Life Insurance	220	220
	Workers' Compensation	0	0
	Total Employee Overhead	<u>8,364</u>	<u>8,364</u>
	TOTAL EMPLOYEE SERVICES	<u>53,692</u>	<u>53,692</u>

MAINTENANCE & OPERATION

300	Operating Expenses	150	150
340	Other Contractual Services	1,500	1,500
390	Auto Mileage	150	150
400	Travel & Per Diem	750	750
	-National Institute of Governmental Purchasing Agents - Atlanta - Purchasing Agent - 4 days		
	-Florida Association of Governmental Purchasing Officers - Annual Conference - Purchasing Agent - 4 days		
410	Communication Services	360	360
420	Transportation	780	780
460	Repair & Maintenance Services	150	150
470	Printing & Binding	1,100	1,100

DEPARTMENTAL BUDGET - 1985-86

FINANCE

Purchasing Division

		RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>			
480	School & Training Expense National Institute of Governmental Purchasing - basic purchasing seminar - Buyer - 3 days	450	450
510	Office Supplies	350	350
520	Operating Supplies	100	100
540	Books, Publications, Subscriptions & Memberships -National Institute of Governmental Purchasing Agents Class Item Code -NADA Used Car Guide -Consumer Reports -Florida Association of Governmental Purchasing -The Bid Reporter	425	425
550	Duplicating Charges	1,260	1,260
	TOTAL MAINTENANCE & OPERATION	7,525	7,525
<u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment Automatic numbering machine (replacement)	500	500
	TOTAL CAPITAL OUTLAY	500	500

.....FIRE
.....

CHIEF

ADMINISTRATION

- 1 ASSISTANT FIRE CHIEF
- 1 ADMINISTRATIVE CLERK II
- 1 CLERK TYPIST

FIRE PREVENTION

- 1 FIRE MARSHAL
- 2 FIRE INSPECTORS
- 1 FIRE INVESTIGATOR

FIRE OPERATIONS

SHIFT A

- 1 TRAINING & SAFETY OFFICER
- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT B

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT C

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

**DEPARTMENTAL
BUDGET**

--1985-86--

FIRE

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES		795,320	956,748	910,813	910,813
MAINTENANCE & OPERATION		84,450	93,148	85,830	85,830
CAPITAL OUTLAY		9,735	16,710	13,740	13,740
TOTAL		<u>889,505</u>	<u>1,066,606</u>	<u>1,010,383</u>	<u>1,010,383</u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the City government, these objectives involve fire prevention and fire fighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid and an extensive educational program.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
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**FIRE
Summary**

**EMPLOYEE SERV
Emp Sal/Wages:**

120 Reg Sal/Wages		662,618	730,514	730,514	730,514
130 Other Sal/Wages			16,180	16,180	16,180
140 Overtime		38,000	67,922	67,922	67,922
State Incentive Pay		2,520	5,280	5,280	5,280
TOTAL SAL/WAGES		703,138	819,896	819,896	819,896

Emp Overhead:

250 Emp Payroll Exp		97,182	136,852	102,917	102,917
Abatements			0	(8,000)	(8,000)
Salary Savings		(5,000)	0	(4,000)	(4,000)
TOTAL EMP SERV		795,320	956,748	910,813	910,813

MAINT/OPERATION

300 Operating Exp		3,708	2,755	2,660	2,660
310 Prof Services		2,470	600	600	600
340 Contract Serv		2,587	3,020	2,720	2,720
390 Auto Mileage					
400 Travel/Per Diem		2,318	1,477	1,477	1,477
410 Communication		4,800	1,778	1,778	1,778
420 Transportation		28,000	29,292	30,612	30,612
430 Utility Serv		6,687	7,357	7,790	7,790
440 Rentals/Leases					
450 Insurance		16	16	0	0
460 Repair & Maint		8,610	9,802	9,272	9,272
470 Prntg/Binding		800	1,145	700	700
480 School/Training		2,425	10,998	5,758	5,758
490 Other Chgs/Obl		333	336	336	336
510 Office Supplies		2,483	2,531	2,200	2,200
520 Operating Sup		15,650	19,215	17,490	17,490
540 Bks/Pub/Sub/Mbs		628	1,166	1,077	1,077
550 Duplicating		1,200	900	600	600
560 Safety		360	360	360	360
570 Hydrant Maint		1,375	400	400	400
TOTAL MAINT/OP		84,450	93,148	85,830	85,830

CAPITAL OUTLAY

620 Buildings		2,160	4,100	2,250	2,250
630 Other Than Bldg					
640 Mach & Equip		7,575	12,610	11,490	11,490
670 Mobile Equip					
TOTAL C/OUTLAY		9,735	16,710	13,740	13,740

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**DEPARTMENTAL
BUDGET
--1985-86--**

FIRE

Administration Bureau

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES			123,952	120,401	120,401
MAINTENANCE & OPERATION			20,900	16,967	16,967
CAPITAL OUTLAY			1,865	1,145	1,145
TOTAL			<u>146,717</u>	<u>138,513</u>	<u>138,513</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>FIRE</u>	<u>Annual</u>	<u>Annual</u>	<u>Dept.</u>	<u>City</u>	<u>City</u>
<u>Administration Bureau</u>	<u>Exp.</u>	<u>Budget</u>	<u>Request</u>	<u>Manager</u>	<u>Council</u>
	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>Recomm.</u>	<u>Approval</u>
				<u>1985-86</u>	<u>1985-86</u>
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages			105,468	105,468	105,468
130 Other Sal/Wages			110	110	110
140 Overtime			316	316	316
TOTAL SAL/WAGES			105,894	105,894	105,894
Emp Overhead:					
250 Emp Payroll Exp			18,058	14,507	14,507
TOTAL EMP SERV			123,952	120,401	120,401
MAINT/OPERATION					
300 Operating Exp			205	110	110
310 Prof Services					
340 Contract Serv			2,720	2,720	2,720
390 Auto Mileage					
400 Travel\Per Diem			1,277	1,277	1,277
410 Communication			1,778	1,778	1,778
420 Transportation					
430 Utility Serv					
440 Rentals/Leases					
450 Insurance			16	0	0
460 Repair & Maint			3,199	3,069	3,069
470 Prntg/Binding			1,145	700	700
480 School/Training			6,730	4,203	4,203
490 Other Chgs/Obl			36	36	36
510 Office Supplies			2,531	2,200	2,200
520 Operating Sup					
540 Bks/Pub/Sub/Mbs			363	274	274
550 Duplicating			900	600	600
TOTAL MAINT/OP			20,900	16,967	16,967
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip			1,865	1,145	1,145
670 Mobile Equip					
TOTAL C/OUTLAY			1,865	1,145	1,145

DEPARTMENTAL BUDGET - 1985-86

FIRE

Administration Bureau

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Fire Chief	41,668	41,668
	1 Assistant Fire Chief	32,524	32,524
	1 Administrative Clerk II	16,960	16,960
	1 Clerk-typist	14,316	14,316
		<u>105,468</u>	<u>105,468</u>
130	Working Out of Class	110	110
140	Overtime	316	316
	Total Employee Salaries & Wages	<u>105,894</u>	<u>105,894</u>

Employee Overhead

250	Employer Payroll Expenses		
	Retirement (general pension)	2,189	2,189
	Social Security	7,290	7,290
	Health Insurance	4,500	4,500
	Life Insurance	490	490
	Workers' Compensation	0	0
	Accidental Death	38	38
		<u>14,507</u>	<u>14,507</u>
	Total Employee Overhead	14,507	14,507

TOTAL EMPLOYEE SERVICES

120,401

120,401

MAINTENANCE & OPERATION

300	Operating Expenses	110	110
340	Other Contractual Services		
	Maintenance - Adm. Building	1,911	1,911
	Laundry contract - linens	809	809
		<u>2,720</u>	<u>2,720</u>

DEPARTMENTAL BUDGET - 1985-86

FIRE

Administration Bureau

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
400	Travel & Per Diem		
	-International Fire Chief's Conference - Fire Chief - Dallas - 5 days	971	971
	-Florida Fire Chief's Conference - Assistant Chief - Orlando - 4 days	306	306
		<u>1,277</u>	<u>1,277</u>
410	Communication Services		
	-Local service (including ring-downs between Police & Fire Departments)	979	979
	-Station #2 outside line	295	295
	-Long Distance	504	504
		<u>1,778</u>	<u>1,778</u>
460	Repair & Maintenance Services		
	Copier maintenance/drum replacement		
	Typewriters		
	Radio		
	Pest Control		
	Air conditioning		
		<u>3,069</u>	<u>3,069</u>
470	Printing & Binding		
	Office forms, business cards	700	700
480	School & Training Expense		
	-College reimbursement		
	-Recruit training		
	-Local training		
	-Equivalency test		
	-Emergency Medical Technician State Fee		
	-Emergency Medical Technician Refresher		
	-Defensive driving		
	-Training for Administrative Clerk II - Tampa - 2 days		
	-Inspector certification		
		<u>4,203</u>	<u>4,203</u>

DEPARTMENTAL BUDGET - 1985-86

FIRE

Administration Bureau

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
490	Other Current Charges & Obligations Notary renewal	36	36
510	Office Supplies	2,200	2,200
540	Books, Publications, Subscriptions & Memberships		
	-Newspapers		
	-Collier County Fire Chief's Association		
	-International Association of Fire Chiefs		
	-Florida Statutes		
	-Computer magazine		
		<u>274</u>	<u>274</u>
550	Duplicating Charges	600	600
	TOTAL MAINTENANCE & OPERATION	<u>16,967</u>	<u>16,967</u>
<u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment		
	Typewriter replacement		
	Computer cabinet		
	Sorter for copier		
	Ceiling fan		
	Toner cassette for copier		
	TOTAL CAPITAL OUTLAY	1,145	1,145

**DEPARTMENTAL
BUDGET**

-- 1985-86 --

FIRE

Operations Bureau

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES			729,567	690,982	690,982
MAINTENANCE & OPERATION			65,869	64,373	64,373
CAPITAL OUTLAY			10,155	8,305	8,305
TOTAL			<u>805,591</u>	<u>763,660</u>	<u>763,660</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
FIRE					
Operations Bureau					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages			542,972	542,972	542,972
130 Other Sal/Wages			16,000	16,000	16,000
132 State Incentive			1,500	1,500	1,500
140 Overtime			65,006	65,006	65,006
TOTAL SAL/WAGES			625,478	625,478	625,478
Emp Overhead:					
250 Emp Payroll Exp			104,089	77,504	77,504
Abatements			0	(8,000)	(8,000)
Salary Savings			0	(4,000)	(4,000)
TOTAL EMP SERV			729,567	690,982	690,982
MAINT/OPERATION					
300 Operating Exp			1,875	1,875	1,875
310 Prof Services			600	600	600
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication					
420 Transportation			29,292	30,612	30,612
430 Utility Serv			7,357	7,790	7,790
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint			6,603	6,203	6,203
470 Prntg/Binding					
480 School/Training			2,399	550	550
490 Other Chgs/Obl			300	300	300
510 Office Supplies					
520 Operating Sup			16,570	15,570	15,570
540 Bks/Pub/Sub/Mbs			473	473	473
550 Duplicating					
570 Hydrant Maint			400	400	400
TOTAL MAINT/OP			65,869	64,373	64,373
CAPITAL OUTLAY					
620 Buildings			3,650	1,800	1,800
630 Other Than Bldg					
640 Mach & Equip			6,505	6,505	6,505
670 Mobile Equip					
TOTAL C/OUTLAY			10,155	8,305	8,305

DEPARTMENTAL BUDGET - 1985-86

FIRE

Operations Bureau

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Training & Safety Officer	26,917	26,917
	6 Fire Lieutenants	130,932	130,932
	9 Driver Engineers	178,977	178,977
	12 Firefighters	<u>206,146</u>	<u>206,146</u>
		542,972	542,972
130	Working Out of Class	16,000	16,000
132	Incentive Pay (state mandated)	1,500	1,500
140	Overtime	45,254	45,254
145	Holiday	19,752	19,752
		<hr/>	<hr/>
	Total Employee Salaries & Wages	625,478	625,478

Employee Overhead

250	Employer Payroll Expenses		
	Social Security	44,096	44,096
	Health Insurance	30,952	30,952
	Life Insurance	1,943	1,943
	Workers' Compensation	0	0
	Accidental Death	513	513
		<hr/>	<hr/>
	Total Employee Overhead	77,504	77,504
		<hr/>	<hr/>
		702,982	702,982
	Less Abatements (Self-insurance)	(8,000)	(8,000)
	Salary Savings	(4,000)	(4,000)
		<hr/>	<hr/>
	TOTAL EMPLOYEE SERVICES	690,982	690,982

MAINTENANCE & OPERATION

300	Operating Expenses	1,875	1,875
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DEPARTMENTAL BUDGET - 1985-86

FIRE

Operations Bureau

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
310	Professional Services -Annual physical examinations (5 @ \$120)	600	600
420	Transportation Tires & batteries Fuel Oil test - diesel engine Preventive maintenance Safety inspections Emergency repairs Paint & rust repairs Cooling system cleaning (Engine #2) Miscellaneous	<u>30,612</u>	<u>30,612</u>
430	Utility Services	7,790	7,790
460	Repair & Maintenance Services Appliances Generators - Station #2 Cascade system/air packs City fire extinguishers Small motorized equipment Rebuild 2 smoke ejector engines Upgrade radio base station - Station #2 Training room furniture repair Repair draperies - Station #2 Siren repair Emergency repairs	<u>6,203</u>	<u>6,203</u>
480	School & Training Expense -Training improvement conference - Captain - 5 days -Officer's training - 1 week - (overtime for off-duty personnel) -Fluid for smoke training machine	<u>550</u>	<u>550</u>
490	Other Current Charges & Obligations Fuel for emergency generators - Station #1 and Station #2	300	300

DEPARTMENTAL BUDGET - 1985-86

FIRE

Operations Bureau

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

520	Operating Supplies		
	Uniforms & t-shirts		
	Bunker gear (coats, pants, gloves)		
	First aid supplies		
	Household & cleaning supplies		
	Foam replacement		
	Replacement batteries		
	Fire extinguisher recharge		
	Cover for metal hose bed		
	Badge replacement		
	Dry cleaning		
	Miscellaneous		
		<u>15,570</u>	<u>15,570</u>
540	Books, Publications, Subscriptions & Memberships		
	-Florida Fire Chiefs Association - Assistant Chief	25	25
	-Fire Chief Magazine	62	62
	-International Society of Fire Service Instructors - Captain	40	40
	-Update reference materials	<u>346</u>	<u>346</u>
		473	473
570	Hydrant Maintenance	400	400
		<u>64,373</u>	<u>64,373</u>
	TOTAL MAINTENANCE & OPERATION		

CAPITAL OUTLAY

620	Buildings		
	-Door replacement - Station #1		
	-Exterior lettering - Station #1		
	-Standpipe connection, hose cabinet, sprinkler system - training tower		
	-Air conditioner replacement - Station #1		
		<u>1,800</u>	<u>1,800</u>

DEPARTMENTAL BUDGET - 1945-46

FIRE

Operations Bureau

CAPITAL OUTLAY (Cont.)

RECOMMENDED

APPROVED

640 Machinery & Equipment

-Hose replacement	1,100	1,100
-Portable pump - Engine #2	550	550
-Cord reel/light box	450	450
-Wet-vac replacement - Ladder #2	150	150
-Rechargeable handlights	600	600
-Bookcase - Station #1	125	125
-New equipment for Reserve Engine to meet ISO specifications	1,600	1,600
-Desk chairs - replacement - radio rooms	230	230
-Automatic nozzles (4)	1,700	1,700
	<u>6,505</u>	<u>6,505</u>

TOTAL CAPITAL OUTLAY

8,305

8,305

**DEPARTMENTAL
BUDGET
--1985-86--**

FIRE

Fire Prevention Bureau

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES			103,229	99,430	99,430
MAINTENANCE & OPERATION			6,379	4,490	4,490
CAPITAL OUTLAY			4,690	4,290	4,290
TOTAL			<u>114,298</u>	<u>108,210</u>	<u>108,210</u>

DEPARTMENTAL BUDGET
1985-86

<u>FIRE</u>	Annual	Annual	Dept.	City	City
Fire Prevention	Exp.	Budget	Request	Manager	Council
Bureau	1983-84	1984-85	1985-86	Recomm.	Approval
				1985-86	1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages			82,074	82,074	82,074
130 Other Sal/Wages			70	70	70
132 State Incentive			3,780	3,780	3,780
140 Overtime			2,600	2,600	2,600
TOTAL SAL/WAGES			88,524	88,524	88,524
Emp Overhead:					
250 Emp Payroll Exp			14,705	10,906	10,906
TOTAL EMP SERV			103,229	99,430	99,430
MAINT/OPERATION					
300 Operating Exp			675	675	675
310 Prof Services					
340 Contract Serv			300	0	0
390 Auto Mileage					
400 Travel\Per Diem			200	200	200
410 Communication					
420 Transportation					
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint					
470 Prntg/Binding					
480 School/Training			1,869	1,005	1,005
490 Other Chgs/Obl					
510 Office Supplies					
520 Operating Sup			2,645	1,920	1,920
540 Bks/Pub/Sub/Mbs			330	330	330
550 Duplicating					
560 Safety			360	360	360
TOTAL MAINT/OP			6,379	4,490	4,490
CAPITAL OUTLAY					
620 Buildings			450	450	450
630 Other Than Bldg					
640 Mach & Equip			4,240	3,840	3,840
670 Mobile Equip					
TOTAL C/OUTLAY			4,690	4,290	4,290

DEPARTMENTAL BUDGET - 1985-86

FIRE

Fire Prevention Bureau

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Fire Marshal	27,278	27,278
	2 Fire Inspectors	38,712	38,712
	1 Fire Investigator	16,084	16,084
		<u>82,074</u>	<u>82,074</u>
130	Other	70	70
132	Incentive Pay (state mandated)	3,780	3,780
140	Overtime	2,600	2,600
	Total Employee Salaries & Wages	<u>88,524</u>	<u>88,524</u>

Employee Overhead

250	Employer Payroll Expenses		
	Social Security	6,240	6,240
	Health Insurance	4,291	4,291
	Life Insurance	299	299
	Workers' Compensation	0	0
	Accidental Death	76	76
	Total Employee Overhead	<u>10,906</u>	<u>10,906</u>
	TOTAL EMPLOYEE SERVICES	<u>99,430</u>	<u>99,430</u>

MAINTENANCE & OPERATION

300	Operating Expenses	675	675
400	Travel & Per Diem	200	200
	Unscheduled (evidence transport)		
480	School & Training Expenses		
	-National Fire Academy (arson mitigation) - Fire Investigator - 12 days		
	-National Fire Academy (plans review) - Fire Inspector - 12 days		

DEPARTMENTAL BUDGET - 1985-86

Fire

Fire Prevention Bureau

		RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>			
480	School & Training Expense (Cont.)		
	-Fire Prevention Symposium - 2		
	Inspectors, 1 Investigator -		
	Fort Myers		
	-Fire Marshal's Association of North		
	America - Atlanta - Fire Marshal -		
	5 days	1,005	1,005
520	Operating Supplies		
	Film and processing		
	Fire Prevention Week		
	Public education materials		
	Laboratory services		
	Miscellaneous	1,920	1,920
540	Books, Publications, Subscriptions		
	& Memberships		
	-National Fire Protection Association	60	60
	-Collier County Fire Marshal's		
	Association	10	10
	-Florida Fire Marshal's Association	10	10
	-Fire prevention resource materials	250	250
		330	330
560	Safety	360	360
	Monthly safety awards		
	TOTAL MAINTENANCE & OPERATION	4,490	4,490
<u>CAPITAL OUTLAY</u>			
630	Improvements Other Than Buildings	450	450
	Draperies/blinds - Fire Prevention		
	offices		
640	Machinery & Equipment		
	-16mm projector	800	800
	-pagers (3 replacements, 1 new)	1,640	1,640
	-Hydrant diffusers (2)	300	300
	-Hydrocarbon detector (replacement)	1,100	1,100
		3,840	3,840
	TOTAL CAPITAL OUTLAY	4,290	4,290

**DEPARTMENTAL
BUDGET
--1985-86--**

NON-DEPARTMENTAL

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	14,340	16,173	16,660	15,924	15,924
MAINTENANCE & OPERATION	92,034	83,914	119,133	119,133	119,133
CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
TOTAL	106,374	100,087	135,793	135,057	135,057

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
NON-DEPARTMENTAL					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	11,721	11,648	13,042	13,042	13,042
130 Other Sal/Wages					
140 Overtime	0	1,747	0	0	0
TOTAL SAL/WAGES	11,721	13,395	13,042	13,042	13,042
Emp Overhead:					
250 Emp Payroll Exp	2,619	2,778	3,618	2,882	2,882
TOTAL EMP SERV	14,340	16,173	16,660	15,924	15,924
MAINT/OPERATION					
300 Operating Exp	36	75	0	0	0
310 Prof Services	11,922	13,000	12,700	12,700	12,700
340 Contract Serv	15,160	17,200	18,897	18,897	18,897
390 Auto Mileage					
400 Travel\Per Diem	199	1,350	1,000	1,000	1,000
410 Communication	788	660	42,120	42,120	42,120
420 Transportation					
430 Utility Serv	53,038	48,288	47,700	47,700	47,700
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	8,518	8,000	8,500	8,500	8,500
470 Prntg/Binding	2,738	3,400	3,600	3,600	3,600
480 School/Training	107	500	500	500	500
490 Other Chgs/Obl	83,889	86,146	95,721	95,721	95,721
510 Office Supplies					
520 Operating Sup	(177)	2,500	3,000	3,000	3,000
540 Bks/Pub/Sub/Mbs	5,130	2,795	2,795	2,795	2,795
550 Duplicating					
380 Election Fees	10,686	0	12,600	12,600	12,600
491 Abatements	(100,000)	(100,000)	(110,000)	(110,000)	(110,000)
Other Abatements			(20,000)	(20,000)	(20,000)
TOTAL MAINT/OP	92,034	83,914	119,133	119,133	119,133
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip					
670 Mobile Equip					
TOTAL C/OUTLAY					

12.01

DEPARTMENTAL BUDGET - 1985-86

NON-DEPARTMENTAL

		RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>			
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages 1 Service Worker I	13,042	13,042
	TOTAL SALARIES & WAGES	13,042	13,042
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	913	913
	Social Security	919	919
	Health & Life Insurance	1,050	1,050
	Workers' Compensation	0	0
	Total Employee Overhead	2,882	2,882
	TOTAL EMPLOYEE SERVICES	15,924	15,924
<u>MAINTENANCE & OPERATION</u>			
310	Professional Services		
	-Annual Audit	11,700	11,700
	-Miscellaneous	1,000	1,000
		<u>12,700</u>	<u>12,700</u>
340	Other Contractual Services		
	-Custodial Service	8,200	8,200
	-Pool Maintenance	240	240
	-Elevator Maintenance	241	241
	-Pest Control	216	216
	-Florida Unemployment Insurance	10,000	10,000
		<u>18,897</u>	<u>18,897</u>
400	Travel & Per Diem		
	-Recruiting Expense	500	500
	-Unscheduled	500	500
		<u>1,000</u>	<u>1,000</u>
410	Communication Services		
	-Rohm & United Telephone System	40,320	40,320
	-Suncom Access	1,800	1,800
		<u>42,120</u>	<u>42,120</u>

DEPARTMENTAL BUDGET - 1985-86

NON-DEPARTMENTAL

	RECOMMENDED	APPROVED
430 Utility Services		
-Electrical	44,300	44,300
-Water/sewer/garbage	3,400	3,400
	<u>47,700</u>	<u>47,700</u>
460 Repair & Maintenance Services	8,500	8,500
-Electrical, plumbing, air conditioning repairs		
-Painting & minor structural repairs		
470 Printing & Binding	3,600	3,600
-Annual Report		
-Annual Budget		
-Gift Guide		
480 School & Training Expense	500	500
490 Other Current Charges & Obligations		
-Special Fuel Tax	9,720	9,720
-Mini Perc	200	200
-Employee Recognition Program	150	150
-Employee Suggestion Program	500	500
-Safety Program	500	500
-Holiday Season Bonus	10,967	10,967
-Metropolitan Planning Organization	1,400	1,400
-Data Processing Charges	71,284	71,284
-Miscellaneous	1,000	1,000
	<u>95,721</u>	<u>95,721</u>
520 Operating Supplies	3,000	3,000
Moving Expense		
540 Books, Publications, Subscriptions, Memberships		
-Florida League of Cities	1,170	1,170
-Sister Cities International	125	125
-Florida Innovation Group	1,500	1,500
	<u>2,795</u>	<u>2,795</u>
380 Election Fees	12,600	12,600
Less Abatements to CIP	(110,000)	(110,000)
Other Abatements	(20,000)	(20,000)
TOTAL MAINTENANCE & OPERATION	<u>119,133</u>	<u>119,133</u>

**DEPARTMENTAL
BUDGET**

-- 1985-86 --

PARKING OPERATIONS

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES
MAINTENANCE & OPERATION	5,638	5,000	4,760	4,760	4,760
CAPITAL OUTLAY	-0-	-0-	350	350	350
Debt Service	21,269	13,950	13,500	13,500	13,500
TOTAL	<u>26,907</u>	<u>18,950</u>	<u>18,610</u>	<u>18,610</u>	<u>18,610</u>

Personnel supporting the Parking Operation in the Finance and Police Departments are as follows:

Parking Checker	\$13,114
Accounting Clerk I	14,067
Employee Overhead	8,239
	<u>\$35,420</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
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PARKING OPERATION

**EMPLOYEE SERV
Emp Sal/Wages:**

120 Reg Sal/Wages
130 Other Sal/Wages
140 Overtime

TOTAL SAL/WAGES

250 Emp Overhead:

Emp Payroll Exp

TOTAL EMP SERV

MAINT/OPERATION

300 Operating Exp					
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication					
420 Transportation	0	500	0	0	0
430 Utility Serv					
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	3,893	3,600	4,000	4,000	4,000
470 Prntg/Binding	1,745	700	700	700	700
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies	0	100	0	0	0
520 Operating Sup	0	100	60	60	60
540 Bks/Pub/Sub/Mbs					
550 Duplicating					

TOTAL MAINT/OP 5,638 5,000 4,760 4,760 4,760

CAPITAL OUTLAY

620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	0	350	350	350
670 Mobile Equip					
700 Debt Service	21,269	13,950	13,500	13,500	13,500

TOTAL C/OUTLAY 12,269 13,950 13,850 13,850 13,850

13.01

DEPARTMENTAL BUDGET - 1985-86

PARKING OPERATIONS

		RECOMMENDED	APPROVED
Maintenance & Operation			
460	Repair & Maintenance Services Normal Meter Repairs	4,000	4,000
470	Printing & Binding Parking Tickets & Permits	700	700
520	Operating Supplies Fan for Scooter	60	60
	TOTAL MAINTENANCE & OPERATION	4,760	4,760
Capital Outlay			
640	Machinery & Equipment Pager for Checker	350	350
700	Debt Service Annual Payment to Barnett Bank for Loan	13,500	13,500
	TOTAL CAPITAL OUTLAY	13,850	13,850

PARKING OPERATIONS

<u>DEBT SERVICE</u>	<u>ACTUAL EXPENDED 1983-84</u>	<u>ANNUAL BUDGET 1984-85</u>	<u>CITY MANAGER RECOMMENDS</u>	<u>COUNCIL APPROVAL 1985-86</u>
99 Principal	17,921	11,250	11,250	11,250
100 Interest	<u>3,349</u> 21,270	<u>2,700</u> 13,950	<u>2,250</u> 13,500	<u>2,250</u> 13,500
<u>DEBT SERVICE FISCAL YEAR 1985-86</u>		<u>PRINCIPAL DUE</u>	<u>INTEREST DUE 1985-86</u>	<u>PRINCIPAL BALANCE AFTER 1985-86 PAYMENT</u>
Note payable to the Bank of Naples Neopolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15		11,250	2,250	45,000
TOTALS		<u>11,250</u>	<u>2,250</u>	<u>45,000</u>

PARKING OPERATION REVENUES

<u>REVENUES FISCAL YEAR 1985-86</u>	<u>ACTUAL REVENUES 1983-84</u>	<u>ANNUAL BUDGET 1984-85</u>	<u>COUNCIL APPROVAL 1985-86</u>
Meter Collection	35,734	41,600	40,000
Fines	8,279	7,000	8,000
Other	-0-	-0-	-0-
Permit Fees	8,003	6,000	7,000
TOTAL	<u>52,016</u>	<u>54,600</u>	<u>55,000</u>

**DEPARTMENTAL
BUDGET
--1985-86--**

**PERSONNEL DIVISION
(City Manager's Office)**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	79,787	78,509	108,120	96,359	96,359
MAINTENANCE & OPERATION	16,585	24,080	26,105	25,115	25,115
CAPITAL OUTLAY	-0-	1,550	500	500	500
TOTAL	<u>96,372</u>	<u>104,139</u>	<u>134,725</u>	<u>121,974</u>	<u>121,974</u>

The employees of the Personnel Division perform administrative duties to ensure proper and effective personnel administration of City departments. The duties and responsibilities include operating comprehensive, valid and effective recruitment, selection and orientation procedures; directing the City safety program and workers' compensation plan; maintaining the City position classification and compensation plans; evaluating, administering and maintaining employee benefit plans; directing the City's labor relations program; monitoring employee evaluation systems; providing department heads with personnel management assistance; and processing and maintaining appropriate personnel information.

**DEPARTMENTAL BUDGET
1985-86**

PERSONNEL DIVISION

(City Manager's Office)

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	66,397	65,745	76,922	76,922	76,922
130 Other Sal/Wages	124	0	11,435	0	0
140 Overtime	501	0	3,500	3,500	3,500
TOTAL SAL/WAGES	67,022	65,745	91,857	80,422	80,422
Emp Overhead:					
250 Emp Payroll Exp	12,765	12,764	16,263	15,937	15,937
TOTAL EMP SERV	79,787	78,509	108,120	96,359	96,359
MAINT/OPERATION					
300 Operating Exp					
310 Prof Services	5,235	12,000	12,000	12,000	12,000
340 Contract Serv					
390 Auto Mileage	480	660	1,440	900	900
400 Travel\Per Diem	987	1,300	2,000	1,500	1,500
410 Communication	1,729	1,400	900	900	900
420 Transportation					
430 Utility Serv					
440 Rentals/Leases	0	400	500	300	300
450 Insurance					
460 Repair & Maint	311	360	440	440	440
470 Prntg/Binding	3,975	4,000	5,000	5,000	5,000
480 School/Training	566	700	700	700	700
490 Other Chgs/Obl					
510 Office Supplies	493	500	525	525	525
520 Operating Sup	186	300	350	300	300
540 Bks/Pub/Sub/Mbs	1,025	700	350	350	350
550 Duplicating	1,598	1,760	1,900	2,200	2,200
TOTAL MAINT/OP	16,585	24,080	26,105	25,115	25,115
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	0	1,550	500	500	500
670 Mobile Equip					
TOTAL C/OUTLAY	0	1,550	500	500	500

14.01

**DEPARTMENTAL BUDGET - 1985-86
PERSONNEL DIVISION**

(City Manager's Office)

<u>EMPLOYEE SERVICES</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>			
120	Regular Salaries & Wages		
	1 Personnel Director	34,365	34,365
	1 Personnel Technician (part-time)	11,051	11,051
	1 Administrative Clerk II	17,061	17,061
	1 Clerk-typist	<u>14,445</u>	<u>14,445</u>
		76,922	76,922
140	Overtime	3,500	3,500
	Total Employee Salaries & Wages	<u>80,422</u>	<u>80,422</u>
<u>Employee Overhead</u>			
250	Employer Payroll Expenses		
	Retirement	5,385	5,385
	Social Security	6,475	6,475
	Health Insurance	3,666	3,666
	Life Insurance	411	411
	Workers' Compensation	0	0
	Total Employee Overhead	<u>15,937</u>	<u>15,937</u>
	TOTAL EMPLOYEE SERVICES	<u>96,359</u>	<u>96,359</u>
<u>MAINTENANCE & OPERATION</u>			
310	Professional Services	12,000	12,000
	Pre-employment physicals		
	Police psychological screening		
	Pre-employment credit inquiries		
	IPMA test services		
	Influenza vaccines		
	Personnel training (city-wide)		
390	Auto Mileage	900	900

DEPARTMENTAL BUDGET - 1985-86
PERSONNEL DIVISION

(City Manager's Office)

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
400 Travel & Per Diem	1,500	1,500
-Florida Public Employer Labor Relations Association - annual conference - 3 days - Director		
-International Personnel Management - annual conference - 3 days - Director		
410 Communication Services	900	900
440 Rentals & Leases	300	300
Training/safety film cassettes		
460 Repair & Maintenance Services	440	440
Typewriters		
470 Printing & Binding	5,000	5,000
480 School & Training Expense	700	700
Defensive driving classes		
CPR/first aid		
Tuition reimbursement		
510 Office Supplies	525	525
520 Operating Supplies	300	300
540 Books, Publications, Subscriptions & Memberships	350	350
-Florida Public Personnel Association		
-Florida Public Employee Relations Association		
-International Personnel Management Association		
-"Bits n' Pieces"		
550 Duplicating Charges	2,200	2,200
	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	25,115	25,115
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	500	500
Storage cabinet, computer printer table, bookshelves		
TOTAL CAPITAL OUTLAY	<hr/>	<hr/>
	500	500

-----POLICE

CHIEF

ADMINISTRATION

ASSISTANT POLICE CHIEF
1 POLICE LIEUTENANT
1 STAFF LIEUTENANT
1 POLICE SERGEANT
1 SUPPORT SERVICES SUPERVISOR
1 SECRETARY II
3 RECORDS CLERKS

PATROL OPERATIONS

1 POLICE LIEUTENANT
5 POLICE SERGEANTS
37 POLICE OFFICERS

CRIMINAL INVESTIGATION

1 POLICE LIEUTENANT
1 POLICE SERGEANT
8 DETECTIVES
2 SECRETARY I

SERVICES

1 POLICE SERGEANT
1 COMMUNICATIONS SUPERVISOR
10 COMMUNICATIONS OPERATORS
1 PROPERTY/EVIDENCE TECHNICIAN
1 PARKING CHECKER
4 SCHOOL CROSSING GUARDS
2 SERVICE WORKER I (PART-TIME)

**DEPARTMENTAL
BUDGET**

--1985-86--

POLICE

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	1,797,259	1,820,799	2,096,409	1,990,550	1,990,550
MAINTENANCE & OPERATION	201,942	252,281	286,928	271,363	271,363
CAPITAL OUTLAY	9,388	13,794	60,665	19,069	19,069
TOTAL	<u>2,008,589</u>	<u>2,086,874</u>	<u>2,444,002</u>	<u>2,280,982</u>	<u>2,280,982</u>

The Naples Police Department is responsible for protection of life and property within the City limits and enforces City ordinances, state statutes and federal laws. The Department is divided as follows:

Uniform Division: Contains all patrol operations and includes three rotating patrol squads as well as the Special Operations Unit.

Services Division: Serves in a support capacity and includes communications, equipment and building maintenance and supplies; wrecker inspection; school crossing enforcement; liaison with the courts; and the handling of property and evidence.

Administration Division: Serves in a support capacity and includes records/information; overall inspectional services; and computers.

Criminal Investigation Division: Units contained in this division are: crimes against property; crimes against persons; narcotics; vice; forensic lab; and crime scene.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
POLICE					
Summary					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	1,437,402	1,470,344	1,574,953	1,574,953	1,574,953
130 Other Sal/Wages	69,911	81,850	84,341	84,341	84,341
140 Overtime	62,897	67,746	111,573	92,100	92,100
New Employee	0	0	13,688	13,688	13,688
TOTAL SAL/WAGES	1,570,210	1,619,940	1,784,555	1,765,082	1,765,082
Emp Overhead:					
250 Emp Payroll Exp	227,049	235,859	308,816	242,430	242,430
New Employee	0	0	3,038	3,038	3,038
Salary Savings	0	(35,000)	0	(20,000)	(20,000)
TOTAL EMP SERV	1,797,259	1,820,799	2,096,409	1,990,550	1,990,550
MAINT/OPERATION					
300 Operating Exp	1,399	2,794	3,201	2,070	2,070
310 Prof Services	1,212	3,250	3,745	2,500	2,500
340 Contract Serv	167	300	700	400	400
390 Auto Mileage	0	175	175	100	100
400 Travel/Per Diem	1,780	4,140	2,010	1,660	1,660
410 Communication	13,415	13,500	16,500	16,500	16,500
420 Transportation	96,000	111,300	125,000	130,625	130,625
430 Utility Serv	21,222	22,300	23,018	23,000	23,000
440 Rentals/Leases	369	6,110	6,210	5,310	5,310
450 Insurance					
460 Repair & Maint	15,695	14,657	19,954	16,904	16,904
470 Prntg/Binding	4,562	7,703	6,754	6,154	6,154
480 School/Training	11,481	17,312	25,960	19,000	19,000
490 Other Chgs/Obl	3,801	3,760	4,560	4,015	4,015
510 Office Supplies	2,167	3,137	3,549	3,049	3,049
520 Operating Sup	23,227	36,428	40,805	36,289	36,289
540 Bks/Pub/Sub/Mbs	2,990	2,415	1,787	1,787	1,787
550 Duplicating	2,455	3,000	3,000	2,000	2,000
TOTAL MAINT/OP	201,942	252,281	286,928	271,363	271,363
CAPITAL OUTLAY					
620 Buildings	0	3,800	2,273	273	273
630 Other Than Bldg					
640 Mach & Equip	7,589	9,994	58,392	18,796	18,796
670 Mobile Equip	1,799	0	0	0	0
TOTAL C/OUTLAY	9,388	13,794	60,665	19,069	19,069

15.01

**DEPARTMENTAL
BUDGET**

-- 1985-86 --

POLICE

Administration Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	265,646	222,002	291,476	282,593	282,593
MAINTENANCE & OPERATION	58,645	70,930	86,749	74,964	74,964
CAPITAL OUTLAY	1,493	1,129	11,294	8,318	8,318
TOTAL	<u>325,784</u>	<u>294,061</u>	<u>389,519</u>	<u>365,875</u>	<u>365,875</u>

**DEPARTMENTAL BUDGET
1985-86**

POLICE	Annual	Annual	Dept.	City	City
Administration Division	Exp.	Budget	Request	Manager	Council
	1983-84	1984-85	1985-86	Recomm.	Approval
				1985-86	1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	227,629	188,818	240,760	240,760	240,760
130 Other Sal/Wages	4,912	4,380	5,640	5,640	5,640
140 Overtime	2,326	700	1,200	600	600
TOTAL SAL/WAGES	234,867	193,898	247,600	247,000	247,000
Emp Overhead:					
250 Emp Payroll Exp	30,779	31,104	43,876	35,593	35,593
Salary Savings	0	(3,000)	0	0	0
TOTAL EMP SERV	265,646	222,002	291,476	282,593	282,593
MAINT/OPERATION					
300 Operating Exp	244	872	1,634	1,204	1,204
310 Prof Services	81	275	275	0	0
340 Contract Serv					
390 Auto Mileage	0	75	75	0	0
400 Travel\Per Diem	1,534	2,640	260	160	160
410 Communication	12,676	12,500	16,000	16,000	16,000
420 Transportation					
430 Utility Serv	21,222	22,150	23,000	23,000	23,000
440 Rentals/Leases	81	500	400	0	0
450 Insurance					
460 Repair & Maint	879	1,300	3,255	2,405	2,405
470 Prntg/Binding	2,846	5,350	4,625	4,625	4,625
480 School/Training	11,481	17,312	25,960	19,000	19,000
490 Other Chgs/Obl	309	400	500	400	400
510 Office Supplies	1,876	2,000	2,500	2,000	2,000
520 Operating Sup	493	900	4,495	3,400	3,400
540 Bks/Pub/Sub/Mbs	2,468	1,656	770	770	770
550 Duplicating	2,455	3000	3000	2,000	2,000
TOTAL MAINT/OP	58,645	70,930	86,749	74,964	74,964
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	1,493	1,129	11,294	8,318	8,318
670 Mobile Equip					
TOTAL C/OUTLAY	1,493	1,129	11,294	8,318	8,318
		15.03			

**DEPARTMENTAL BUDGET - 1985-86
POLICE**

Administration Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Police Chief	44,993	44,993
1 Assistant Police Chief	37,087	37,087
1 Police Lieutenant	30,275	30,275
1 Staff Lieutenant	27,247	27,247
1 Police Sergeant	27,268	27,268
1 Support Services Supervisor	18,713	18,713
1 Secretary II	16,735	16,735
3 Records Clerks	38,442	38,442
	<u>240,760</u>	<u>240,760</u>

130 Salary Supplement	5,640	5,640
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140 Overtime Regular schedule	600	600
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Total Employee Salaries & Wages	<u>247,000</u>	<u>247,000</u>
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Employee Overhead

250 Employer Payroll Expenses

Retirement	5,172	5,172
Social Security	17,455	17,455
Health Insurance	10,887	10,887
Life Insurance	1,064	1,064
Workers' Compensation	0	0
Police Line-of-Duty Insurance	1,015	1,015

Total Employee Overhead	<u>35,593</u>	<u>35,593</u>
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TOTAL EMPLOYEE SERVICES	<u>282,593</u>	<u>282,593</u>
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MAINTENANCE & OPERATION

300 Operating Expenses

Stand for microfilm reader
Filing table - records room
8" disk storage trays (2 @ \$38.50)

DEPARTMENTAL BUDGET - 1985-86

POLICE

Administration Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

300 Operating Expenses (cont.)

- Printwheel cleaning kit
- Computer vacuum
- Diskette drive head cleaning kits
- Ten-digit calculator
- Bulletin board
- Dataline surge protector
- CRT work station tables (4 @ \$77.50)
- Printer stands (3 @ \$63.25)
- Bankers storage boxes/aluminum frames (1)
- Miscellaneous

1,204

1,204

400 Travel & Per Diem

- Southwest Florida Police Chiefs
monthly meetings - Chief and/or
Assistant Chief
- Tampa Bay Area Chiefs Association
monthly meetings

160

160

410 Communication Services

16,000

16,000

430 Utility Services

23,000

23,000

460 Repair & Maintenance Services

- Office machines
- Computers
- Video equipment
- Kardex (master locator card file)
- ID camera
- Diebold bank windows
- Miscellaneous

1,180

1,180

500

500

150

150

250

250

125

125

100

100

100

100

2,405

2,405

DEPARTMENTAL BUDGET - 1985-86

POLICE

Administration Division

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
470	Printing & Binding		
	Report forms, brochures, ticket books	3,250	3,250
	Neighborhood Watch materials	500	500
	Binders, legal updates, new laws	700	700
	ID program	<u>175</u>	<u>175</u>
		4,625	4,625
480	School & Training Expense		
	-Basic Police Academy - 6 full-time officers/5 auxiliary officers		
	-Tuition reimbursement		
	-Travel reimbursement per Article 20.03, union contract		
	-Police Supervision - 1 patrol sergeant - 2 weeks		
	-Self Defense and Use of Force - 2 patrol officers - 1 week each		
	-Survival III - 1 patrol sergeant/1 patrol officer - 1 day each		
	-Arrest, Search & Seizure - 2 patrol officers - 3 days		
	-Police Courtesy & Community Relations - in-house - all personnel - 4 days		
	-F.B.I. National Academy - Florida Conference - 5 days - Assistant Chief		
	-Homicide Investigation Seminar - 1 detective - 2 weeks		
	-Advanced Internal Affairs - 1 lieutenant - 3 days		
	-Arson Investigation - 1 detective - 1 week		
	-Florida Crime Prevention Association seminar - 1 staff lieutenant - 3 days		
	-Solving Unsolved Crimes - 1 detective - 1 week		
	-Help Stop Crime annual conference - 1 staff lieutenant - 3 days		
	-Florida Police Chiefs Conference - Police Chief - 5 days		
	-International Association of Chiefs of Police - conference - 5 days		
	-Police Training Officers Conference - 1 lieutenant - 5 days		

DEPARTMENTAL BUDGET - 1985-86

POLICE

Administration Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

480 School & Training Expense (Cont.)

- Public Safety Communications Stress and Burnout - 1 communications supervisor - 3 days
- Traffic Homicide Investigation - 2 patrol officers - 2 weeks
- Progressive Patrol Administration - 1 division commander - 1 week
- Managing a CID unit - 1 detective supervisor - 1 week
- Secretarial Seminar - 1 day
- Burglary Investigation - 1 detective - 1 week
- Kinesic Interview Techniques - 2 detectives - 3 days
- Police Executive Development - 1 division commander - 1 week
- Police Traffic Radar Instructor - 1 patrol officer - 1 week
- Child Abuse - 1 patrol officer - 1 week
- Privacy Law & Law Enforcement Records - 1 administrative supervisor - 3 days
- Sex Crimes Investigation - 1 detective - 1 week
- Disaster Preparedness - department head (or assistant) & 1 lieutenant - 4 days
- Police Training Officer - 1 sergeant - 1 week

19,000

19,000

490 Other Current Charges & Obligations
Postage

400

400

510 Office Supplies

2,000

2,000

520 Operating Supplies

- Flags (3 sets)
- Video & cassette tapes
- Crime safety promotional materials
- Film for ID program
- Printer ribbons
- Computer disketts
- Computer printout paper
- XENIX Development System
- Unify Relational Data Base

3,400

3,400

DEPARTMENTAL BUDGET - 1985-86
POLICE

Administration Division

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
540 Books, Publications, Subscriptions & Memberships		
-City Directory	80	80
-Zip Code Directories (3)	15	15
-Newspapers, periodicals	225	225
-Notary Public certification (1)	60	60
-International Association of Police Chiefs - 2 memberships	100	100
-Florida Police Chiefs Association - 2 memberships	100	100
-Tampa Bay Area Chiefs Association - 2 memberships	25	25
-Southwest Florida Police Chiefs Association - 2 memberships	50	50
-Florida Statutes (1 set)	60	60
-International Society of Crime Prevention	25	25
-Association of Police Planning & Research	20	20
-Southwest Florida Crime Prevention Association	10	10
	770	770
550 Duplicating Charges	2,000	2,000
TOTAL MAINTENANCE & OPERATION	74,964	74,964
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Paper shredder - heavy duty		
-Tone/voice pager with charger		
-Portable computers - PC100 32K - (5 @ \$719)		
-Data terminals - DT100 (3 @ \$921)		
-Printers: DWP210 & DMP120		
-Safety standby power system		
-Balance scale (personnel)		
-Pro-man Dummy & Mobilizer (training)		
-Executive chair (Chief)		
TOTAL CAPITAL OUTLAY	8,318	8,318

DEPARTMENTAL

BUDGET

--1985-86--

POLICE

Criminal Investigation Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	287,271	316,562	351,016	329,784	329,784
MAINTENANCE & OPERATION	13,834	18,741	17,900	17,650	17,650
CAPITAL OUTLAY	1,384	1,158	6,142	2,217	2,217
TOTAL	<u>302,489</u>	<u>336,461</u>	<u>375,058</u>	<u>349,651</u>	<u>349,651</u>

**DEPARTMENTAL BUDGET
1985-86**

**POLICE
Criminal Investigation
Division**

**EMPLOYEE SERV
Emp Sal/Wages:**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
120 Reg Sal/Wages	236,282	264,527	255,523	255,523	255,523
130 Other Sal/Wages	12,575	13,740	14,520	14,520	14,520
140 Overtime	2,928	0	30,273	20,000	20,000

TOTAL SAL/WAGES 251,785 278,267 300,316 290,043 290,043

Emp Overhead:

250 Emp Payroll Exp 35,486 38,295 50,700 39,741 39,741

TOTAL EMP SERV 287,271 316,562 351,016 329,784 329,784

MAINT/OPERATION

300 Operating Exp	474	170	41	41	41
310 Prof Services	412	1,500	1,500	1,500	1,500
340 Contract Serv	167	200	200	200	200
390 Auto Mileage	0	100	100	100	100
400 Travel\Per Diem	246	1,500	1,750	1,500	1,500
410 Communication	739	1,000	500	500	500
420 Transportation					
430 Utility Serv					
440 Rentals/Leases	288	510	510	510	510
450 Insurance					
460 Repair & Maint					
470 Prntg/Binding	511	453	379	379	379
480 School/Training					
490 Other Chgs/Obl	2,000	2,000	2,000	2,000	2,000
510 Office Supplies	0	250	252	252	252
520 Operating Sup	8,590	10,549	10,184	10,184	10,184
540 Bks/Pub/Sub/Mbs	407	509	484	484	484
550 Duplicating					

TOTAL MAINT/OP 13,834 18,741 17,900 17,650 17,650

CAPITAL OUTLAY

620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	1,384	1,158	6,142	2,217	2,217
670 Mobile Equip					

TOTAL C/OUTLAY 1,384 1,158 6,142 2,217 2,217

15.10

DEPARTMENTAL BUDGET - 1985-86
POLICE

Criminal Investigation Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Police Lieutenant	30,275	30,275
	1 Police Sergeant	25,391	25,391
	8 Police Officers	170,402	170,402
	2 Secretary I	29,455	29,455
		255,523	255,523
130	Salary Supplement	14,520	14,520
140	Overtime Regular schedule	20,000	20,000
	Total Employee Salaries & Wages	290,043	290,043

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	2,062	2,062
	Social Security	21,172	21,172
	Health Insurance	15,355	15,355
	Life Insurance	1,152	1,152
	Workers' Compensation	0	0
		39,741	39,741
	Total Employee Overhead	39,741	39,741
	TOTAL EMPLOYEE SERVICES	329,784	329,784

MAINTENANCE & OPERATION

300	Operating Expenses		
	Condenser microphone	25	25
	Rotary telephone index	16	16
		41	41

DEPARTMENTAL BUDGET - 1985-86

POLICE

Criminal Investigation Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

310	Professional Services		
	Physicals & dental exams	500	500
	Color film processing	<u>1,000</u>	<u>1,000</u>
		1,500	1,500
340	Other Contractual Services	200	200
	Towing services		
390	Auto Mileage	100	100
400	Travel & Per Diem		
	Pick up wanted persons		
	State crime lab		
	Intelligence meetings (FIU)		
		<u>1,500</u>	<u>1,500</u>
410	Communication Services	500	500
440	Rentals & Leases		
	Identi-Kit	360	360
	Truck or trailer (evidence transport)	<u>150</u>	<u>150</u>
		510	510
470	Printing & Binding	379	379
	Report forms & case file envelopes		
490	Other Current Charges & Obligations	2,000	2,000
510	Office Supplies	252	252
520	Operating Supplies		
	Clothing allowance	3,375	3,375
	Photographic supplies	<u>3,737</u>	<u>3,737</u>
	Fingerprint/crime scene supplies	2,272	2,272
	Cassette tapes	200	200
	Narcotics test supplies	510	510
	Microcassette tapes	90	90
		<u>10,184</u>	<u>10,184</u>

DEPARTMENTAL BUDGET - 1985-86
POLICE

Criminal Investigation Division

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
540 Books, Publications, Subscriptions & Memberships		
-Hill-Donnelly Cross References - Naples/Fort Myers (2)	95	95
-City Directory	95	95
-Florida Police Advisor	19	19
-Search and Seizure Bulletins	35	35
-Florida Intelligence Unit	60	60
-Vehicle Identification Manual	5	5
-Sole Print Manual	5	5
-Gulf Coast Intelligence Unit	25	25
-Adkins Florida Criminal Law & Procedure	85	85
-High school yearbooks (4 schools)	60	60
	<u>484</u>	<u>484</u>
TOTAL MAINTENANCE & OPERATION	17,650	17,650
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Telephone answering device		
Portable blue lights (2)		
Sony BM-80 dictator/transcriber		
Motorola MT500 handie talkies (3)		
Binoculars (coated for night vision) (3)		
Microcassette recorders (8)		
Secretarial desk		
Secretarial chairs (2)		
TOTAL CAPITAL OUTLAY	2,217	2,217

**DEPARTMENTAL
BUDGET**

--1985-86--

POLICE

Patrol Operations Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	968,454	987,461	1,139,577	1,070,602	1,070,602
MAINTENANCE & OPERATION	2,466	8,266	10,613	4,873	4,873
CAPITAL OUTLAY	4,724	4,916	39,701	7,006	7,006
TOTAL	<u>975,644</u>	<u>1,000,643</u>	<u>1,189,891</u>	<u>1,082,481</u>	<u>1,082,481</u>

**DEPARTMENTAL BUDGET
1985-86**

POLICE	Annual	Annual	Dept.	City	City
Patrol Operations	Exp.	Budget	Request	Manager	Council
Division	1983-84	1984-85	1985-86	1985-86	Approval
					1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	771,196	802,159	874,454	874,454	874,454
130 Other Sal/Wages	36,980	37,260	38,500	38,500	38,500
140 Overtime	45,244	60,546	65,000	58,000	58,000
TOTAL SAL/WAGES	853,420	899,965	977,954	970,954	970,954
Emp Overhead:					
250 Emp Payroll Exp	115,034	117,496	161,623	119,648	119,648
Salary Savings	0	(30,000)	0	(20,000)	(20,000)
TOTAL EMP SERV	968,454	987,461	1,139,577	1,070,602	1,070,602
MAINT/OPERATION					
300 Operating Exp	395	1,067	1,131	600	600
310 Prof Services	719	1,475	1,970	1,000	1,000
340 Contract Serv	0	100	500	200	200
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication					
420 Transportation					
430 Utility Serv	0	150	18	0	0
440 Rentals/Leases	0	300	500	0	0
450 Insurance					
460 Repair & Maint					
470 Prntg/Binding	0	400	150	150	150
480 School/Training					
490 Other Chgs/Obl					
510 Office Supplies					
520 Operating Sup	1,272	4,634	5,921	2,500	2,500
540 Bks/Pub/Sub/Mbs	80	140	423	423	423
550 Duplicating					
TOTAL MAINT/OP	2,466	8,266	10,613	4,873	4,873
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	2,925	4,916	39,701	7,006	7,006
670 Mobile Equip	1,799	0	0	0	0
TOTAL C/OUTLAY	4,724	4,916	39,701	7,006	7,006

15.15

DEPARTMENTAL BUDGET - 1985-86
POLICE

Patrol Operations Division

EMPLOYEE SERVICES

Employee Salaries & Wages

RECOMMENDED

APPROVED

120	Regular Salaries & Wages		
	1 Police Lieutenant	29,994	29,994
	5 Police Sergeants	124,297	124,297
	37 Patrol Officers	720,163	720,163
	2 K-9 Officers		
	8 ALERT Officers (including marine officer)		
	27 Patrol Officers (including beach patrol)		
		<u>874,454</u>	<u>874,454</u>
130	Salary Supplement	38,500	38,500
140	Overtime	58,000	58,000
	Regular schedule/holiday		
	Total Employee Salaries & Wages	<u>970,954</u>	<u>970,954</u>
	<u>Employee Overhead</u>		
250	Employer Payroll Expenses		
	Retirement	0	0
	Social Security	61,651	61,651
	Health Insurance	53,945	53,945
	Life Insurance	4,052	4,052
	Workers' Compensation		
		<u>119,648</u>	<u>119,648</u>
	Total Employee Overhead	119,648	119,648
	Less Salary Savings	(20,000)	(20,000)
	TOTAL EMPLOYEE SERVICES	<u>1,070,602</u>	<u>1,070,602</u>

DEPARTMENTAL BUDGET - 1985-86

POLICE

Patrol Operations Division

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
300	Operating Expenses	600	600
310	Professional Services		
	Veterinarian & boarding fees		
	Color film processing		
	Tailoring - honor guard uniforms	1,000	1,000
340	Other Contractual Services	200	200
	Towing service - evidence vehicles & boats		
470	Printing & Binding	150	150
520	Operating Supplies		
	Dog food, vitamins, spray		
	Paint - K-9 boxes		
	Photographic supplies		
	Fingerprint/crime scene supplies		
	Narcotics test supplies		
	Police line tape		
	Uniforms/accessories - honor guard		
	Ammunition		
		<u>2,500</u>	<u>2,500</u>
540	Books, Publications, Subscriptions & Memberships		
	-U.S. Canine Association - 2 memberships	50	50
	-National Rifle Association Range Officers' Certification (3)	45	45
	-Officers' Handbooks - State Statutes and Legal Guidelines (50)	300	300
	-Dictionary	20	20
	-Police Supervisor & Recruit	4	4
	-Police Supervisor & Squad	4	4
		<u>423</u>	<u>423</u>
TOTAL MAINTENANCE & OPERATION		<u>4,873</u>	<u>4,873</u>

DEPARTMENTAL BUDGET - 1985-86

POLICE

Patrol Operations Division

CAPITAL OUTLAY

RECOMMENDED

APPROVED

640 Machinery & Equipment
6 shotguns (replacements)
2 sets full body armor (ALERT)
1 typewriter
25 portable walkie-talkie radios
3 pagers
1 moving radar unit
1 marine radio/antenna (12 channel)
2 portable radio scanners (ALERT)
3 light bars (complete)
1 electric siren (complete)
1 marine horizon hailer (complete)
1 blue light strobe (marine)

TOTAL CAPITAL OUTLAY

7,006

7,006

**DEPARTMENTAL
BUDGET
--1985-86--**

**POLICE
Services Division**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	275,888	294,774	314,340	307,571	307,571
MAINTENANCE & OPERATION	126,997	154,344	171,666	173,876	173,876
CAPITAL OUTLAY	1,787	6,591	3,528	1,528	1,528
TOTAL	<u>404,672</u>	<u>455,709</u>	<u>489,534</u>	<u>482,975</u>	<u>482,975</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>POLICE</u> Services Division	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	202,295	214,840	204,216	204,216	204,216
130 Other Sal/Wages	15,444	26,470	25,681	25,681	25,681
140 Overtime	12,399	6,500	15,100	13,500	13,500
New Employee	0	0	13,688	13,688	13,688
TOTAL SAL/WAGES	230,138	247,810	258,685	257,085	257,085
Emp Overhead:					
250 Emp Payroll Exp	45,750	48,964	52,617	47,448	47,448
Salary Savings	0	(2,000)	0	0	0
New Employee	0	0	3,038	3,038	3,038
TOTAL EMP SERV	275,888	294,774	314,340	307,571	307,571
MAINT/OPERATION					
300 Operating Exp	286	685	395	225	225
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication					
420 Transportation	96,000	111,300	125,000	130,625	130,625
430 Utility Serv					
440 Rentals/Leases	0	4,800	4,800	4,800	4,800
450 Insurance					
460 Repair & Maint	14,816	13,357	16,699	14,499	14,499
470 Prntg/Binding	1,205	1,500	1,600	1,000	1,000
480 School/Training					
490 Other Chgs/Obl	1,492	1,360	2,060	1,615	1,615
510 Office Supplies	291	887	797	797	797
520 Operating Sup	12,872	20,345	20,205	20,205	20,205
540 Bks/Pub/Sub/Mbs	35	110	110	110	110
550 Duplicating					
TOTAL MAINT/OP	126,997	154,344	171,666	173,876	173,876
CAPITAL OUTLAY					
620 Buildings	0	3,800	2,273	273	273
630 Other Than Bldg					
640 Mach & Equip	1,787	2,791	1,255	1,255	1,255
670 Mobile Equip					
TOTAL C/OUTLAY	1,787	6,591	3,528	1,528	1,528

15.20

DEPARTMENTAL BUDGET - 1985-86
POLICE

Services Division

EMPLOYEE SERVICES

	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Sergeant	28,240	28,240
1 Property & Evidence Technician	13,688	13,688
1 Parking Checker	13,114	13,114
1 Communications Supervisor	16,000	16,000
9 Communications Operators	133,174	133,174
	204,216	204,216
130 Other Salaries & Wages		
Salary Supplement	1,260	1,260
4 School Crossing Guards	13,056	13,056
2 Service Worker I (part-time)	11,365	11,365
	25,681	25,681
140 Overtime		
Regular schedule		
Holiday	13,500	13,500
	13,500	13,500
New Employee Requested:		
1 Communications Operator	13,688	13,688
Total Employee Salaries & Wages	257,085	257,085
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,602	13,602
Social Security	17,272	17,272
Health Insurance	15,573	15,573
Life Insurance	1,001	1,001
Workers' Compensation	0	0
	47,448	47,448
Employer Payroll Expenses for New Employee Requested	3,038	3,038
Total Employee Overhead	50,486	50,486
TOTAL EMPLOYEE SERVICES	307,571	307,571

MAINTENANCE & OPERATION

300 Operating Expenses	225	225
------------------------	-----	-----

DEPARTMENTAL BUDGET - 1985-86
POLICE

Services Division

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
410 Transportation	130,625	130,625
440 Rentals & Leases Boat slips	4,800	4,800
460 Repair & Maintenance Services		
Radios (contract)		
Lights, sirens, radios (non-contract)		
Emergency generator (contract)		
Emergency generator (non-contract)		
Simplex clock, fire alarm system		
Plumbing, electrical		
Air conditioning		
Dictaphone (contract)		
Telephone call check (contract)		
Carpet cleaning		
Pest control		
Diesel fuel - emergency generator		
Fire extinguisher service		
Miscellaneous		
	<u>14,499</u>	<u>14,499</u>
470 Printing & Binding	1,000	1,000
490 Other Current Charges & Obligations		
Coffee supplies		
Safety awards		
	1,615	1,615
510 Office Supplies	797	797
520 Operating Supplies		
Uniforms	12,000	12,000
Janitorial supplies	1,600	1,600
Ammunition - qualifications	2,200	2,200
Target range supplies	1,000	1,000
Dictaphone tape replacements	430	430
Drug field test kits	500	500
Evidence bags, tape	175	175
Ni-cad batteries for walkie-talkies	500	500
Batteries - flashlights/recorder/PC100	1,000	1,000
Miscellaneous	800	800
	<u>20,205</u>	<u>20,205</u>

DEPARTMENTAL BUDGET - 1985-86

POLICE

Services Division

		RECOMMENDED	APPROVED
540	Books, Publications, Subscriptions & Memberships		
	Shotgun News	20	20
	Federal Firearms License	10	10
	City Directory	<u>80</u>	<u>80</u>
		110	110
		<hr/>	<hr/>
	TOTAL MAINTENANCE & OPERATION	173,876	173,876
<u>CAPITAL OUTLAY</u>			
620	Buildings		
	Sallyport lighting	0	0
	Blinds - communications area	<u>273</u>	<u>273</u>
		273	273
640	Machinery & Equipment		
	Intercom system - records/communications	500	500
	Silencer hood - Tele/Print	250	250
	Simplex time clock	<u>505</u>	<u>505</u>
		1,255	1,255
		<hr/>	<hr/>
	TOTAL CAPITAL OUTLAY	1,528	1,528

----- SOLID WASTE

UTILITIES
DIRECTOR

SOLID WASTE MANAGER

- 1 COMMERCIAL REFUSE OPERATIONS SUPERVISOR
- 1 RESIDENTIAL REFUSE OPERATIONS SUPERVISOR
- 1 TRASH OPERATIONS SUPERVISOR
- 5 EQUIPMENT OPERATOR V
- 6 EQUIPMENT OPERATOR III
- 4 EQUIPMENT OPERATOR II
- 4 CREW LEADER III
- 9 SERVICE WORKER III
- 1 SERVICE WORKER I
- 1 WELDER

**DEPARTMENTAL
BUDGET**

--1985-86--

SOLID WASTE

Summary

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	670,100	739,200	846,383	774,087	774,087
MAINTENANCE & OPERATION	568,308	646,107	788,455	696,634	696,634
CAPITAL OUTLAY	19,418	201,757	18,439	18,439	18,439
Management Improvement Program (12,400)					
TOTAL	<u>1,245,426</u>	<u>1,587,064</u>	<u>1,653,277</u>	<u>1,489,160</u>	<u>1,489,160</u>

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
SUMMARY					
Solid Waste					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	548,561	589,480	619,169	619,169	619,169
130 Other Sal/Wages					
140 Overtime	19,800	20,760	22,985	22,985	22,985
TOTAL SAL/WAGES	568,361	610,240	642,154	642,154	642,154
Emp Overhead:					
250 Emp Payroll Exp	101,739	128,960	204,229	131,933	131,933
TOTAL EMP SERV	670,100	739,200	846,383	774,087	774,087
MAINT/OPERATION					
300 Operating Exp	450	400	550	550	550
310 Prof Services	164,708	235,620	381,210	273,795	273,795
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	800	1,050	1,250	1,250	1,250
410 Communication	500	500	750	750	750
420 Transportation	343,333	349,224	346,515	362,109	362,109
430 Utility Serv	1,325	2,200	3,200	3,200	3,200
440 Rentals/Leases	28,234	23,518	13,986	13,986	13,986
450 Insurance					
460 Repair & Maint	4,800	5,300	5,900	5,900	5,900
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	10,500	13,100	19,360	19,360	19,360
510 Office Supplies	300	200	350	350	350
520 Operating Sup	13,358	14,995	15,384	15,384	15,384
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	568,308	646,107	788,455	696,634	696,634
CAPITAL OUTLAY					
620 Buildings	0	0	2,500	2,500	2,500
630 Other Than Bldg					
640 Mach & Equip	19,418	201,757	15,939	15,939	15,939
670 Mobile Equip					
TOTAL C/OUTLAY	19,418	201,757	18,439	18,439	18,439

16.01

**DEPARTMENTAL
BUDGET**

--1985-86--

SOLID WASTE

Commercial Garbage

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	177,940	197,961	241,519	222,328	222,328
MAINTENANCE & OPERATION	268,974	332,143	442,628	367,985	367,985
CAPITAL OUTLAY Management Improvement Program (4,500)	11,805	82,301	16,550	16,550	16,550
TOTAL	<u>454,219</u>	<u>612,405</u>	<u>700,697</u>	<u>606,863</u>	<u>606,863</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>SOLID WASTE</u>	Annual Exp.	Annual Budget	Dept. Request	City Manager Recomm.	City Council Approval
Commercial Garbage	1983-84	1984-85	1985-86	1985-86	1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	143,983	158,098	177,562	177,562	177,562
130 Other Sal/Wages					
140 Overtime	6,800	6,800	7,300	7,300	7,300
TOTAL SAL/WAGES	150,783	164,898	184,862	184,862	184,862
Emp Overhead:					
250 Emp Payroll Exp	27,157	33,063	56,657	37,466	37,466
TOTAL EMP SERV	177,940	197,961	241,519	222,328	222,328
MAINT/OPERATION					
300 Operating Exp	300	200	300	300	300
305 County Landfill	117,650	168,948	272,250	191,250	191,250
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	275	350	350	350	350
410 Communication	200	200	200	200	200
420 Transportation	133,420	141,258	141,258	147,615	147,615
430 Utility Serv	465	850	1,000	1,000	1,000
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	2,200	2,700	2,900	2,900	2,900
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	10,300	12,900	19,120	19,120	19,120
510 Office Supplies	200	100	150	150	150
520 Operating Sup	3,964	4,637	5,100	5,100	5,100
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	268,974	332,143	442,628	367,985	367,985
CAPITAL OUTLAY					
620 Buildings	0	0	1,600	1,600	1,600
630 Other Than Bldg					
640 Mach & Equip	11,805	82,301	14,950	14,950	14,950
670 Mobile Equip					
TOTAL C/OUTLAY	11,805	82,301	16,550	16,550	16,550

16.03

DEPARTMENTAL BUDGET - 1985-86
SOLID WASTE

Commercial Garbage Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Solid Waste Manager (prorated)	11,638	11,638
1 Commercial Refuse Operations Supervisor	28,844	28,844
5 Equipment Operator V	105,173	105,173
1 Service Worker III	13,708	13,708
1 Welder	18,199	18,199

177,562 177,562

140 Overtime 7,300 7,300

Total Regular Salaries & Wages 184,862 184,862

Employee Overhead

250 Employer Payroll Expenses

Retirement	12,429	12,429
Social Security	13,033	13,033
Health Insurance	11,467	11,467
Life Insurance	537	537
Workers' Compensation	0	0

Total Employee Overhead 37,466 37,466

TOTAL EMPLOYEE SERVICES 222,328 222,328

MAINTENANCE & OPERATION

300 Operating Expenses 300 300

305 County Landfill Fees 191,250 191,250
12,750 tons @ \$19.80

400 Travel & Per Diem 350 350
International Public Works Congress
& Equipment Show - 3 days

410 Communication Services 200 200

420 Transportation 147,615 147,615

430 Utility Services 1,000 1,000

DEPARTMENTAL BUDGET - 1985-86
SOLID WASTE

Commercial Garbage Division

<u>MAINTENANCE & OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
460 Repair & Maintenance Services	2,900	2,900
Radios, shop equipment, cameras/monitors, buildings		
490 Other Current Charges & Obligations		
Steel	8,000	8,000
Welding supplies	1,000	1,000
Dumster wheels	1,000	1,000
Paint	7,000	7,000
Miscellaneous	2,000	2,000
Safety awards	<u>120</u>	<u>120</u>
	19,120	19,120
510 Office Supplies	150	150
520 Operating Supplies		
Uniforms	1,200	1,200
Safety shoes	600	600
Chemicals	2,500	2,500
Gloves, rainwear, etc.	<u>800</u>	<u>800</u>
	5,100	5,100
TOTAL MAINTENANCE & OPERATION	<u>367,985</u>	<u>367,985</u>
CAPITAL OUTLAY		
620 Buildings	1,600	1,600
Storage shed (10 X 15)		
640 Machinery & Equipment		
25 commercial containers (replacements)	11,875	11,875
10 commercial containers (new)	2,000	2,000
1 arc welder	600	600
1 desk	350	350
1 calculator	<u>125</u>	<u>125</u>
	14,950	14,950
TOTAL CAPITAL OUTLAY	<u>16,550</u>	<u>16,550</u>

**DEPARTMENTAL
BUDGET
--1985-86--**

SOLID WASTE

Residential Garbage

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	284,372	312,183	346,075	314,857	314,857
MAINTENANCE & OPERATION	159,992	175,693	215,355	194,771	194,771
CAPITAL OUTLAY	3,373	66,883	465	465	465
Management Improvement Program	(4,400)				
TOTAL	<u>443,337</u>	<u>554,759</u>	<u>561,895</u>	<u>510,093</u>	<u>510,093</u>

**DEPARTMENTAL BUDGET
1985-86**

<u>SOLID WASTE</u>	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
Residential Garbage					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	229,903	244,734	247,047	247,047	247,047
130 Other Sal/Wages					
140 Overtime	12,000	12,960	14,685	14,685	14,685
TOTAL SAL/WAGES	241,903	257,694	261,732	261,732	261,732
Emp Overhead:					
250 Emp Payroll Exp	42,469	54,489	84,343	53,125	53,125
TOTAL EMP SERV	284,372	312,183	346,075	314,857	314,857
MAINT/OPERATION					
300 Operating Exp					
305 County Landfill	46,458	63,816	103,990	78,780	78,780
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	275	350	350	350	350
410 Communication	200	200	400	400	400
420 Transportation	106,055	104,298	102,791	107,417	107,417
430 Utility Serv	500	500	1,100	1,100	1,100
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	800	800	800	800	800
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	0	0	120	120	120
510 Office Supplies	100	100	200	200	200
520 Operating Sup	5,604	5,629	5,604	5,604	5,604
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	159,992	175,693	215,355	194,771	194,771
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	3,373	66,883	465	465	465
670 Mobile Equip					
TOTAL C/OUTLAY	3,373	66,883	465	465	465

16.07

**DEPARTMENTAL BUDGET - 1985-86
SOLID WASTE**

Residential Garbage Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Solid Waste Manager (pro-rated)	11,638	11,638
	1 Residential Refuse Operations Supervisor	25,703	25,703
	4 Crew Leader III	74,552	74,552
	4 Equipment Operator II	63,852	63,852
	5 Service Worker III	71,302	71,302
		<u>247,047</u>	<u>247,047</u>
140	Overtime	14,685	14,685
	Total Employee Salaries & Wages	<u>261,732</u>	<u>261,732</u>

Employee Overhead

250	Employee Payroll Expenses		
	Retirement	17,293	17,293
	Social Security	18,452	18,452
	Health Insurance	16,367	16,367
	Life Insurance	1,013	1,013
	Workers' Compensation	0	0
		<u>53,125</u>	<u>53,125</u>
	Total Employee Overhead	<u>53,125</u>	<u>53,125</u>
	TOTAL EMPLOYEE SERVICES	<u>314,857</u>	<u>314,857</u>

MAINTENANCE & OPERATION

305	County Landfill Fees	78,780	78,780
	5,252 tons @ \$19.80		
400	Travel & Per Diem	350	350
	International Public Works Congress & Equipment Show - Solid Waste Superintendent - 3 days		
410	Communication Services	400	400
420	Transportation	107,417	107,417
430	Utility Services	1,100	1,100

DEPARTMENTAL BUDGET - 1985-86
SOLID WASTE

Residential Garbage Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		<u>RECOMMENDED</u>	<u>APPROVED</u>
460	Repair & Maintenance Services Mobile radio, shop equipment, buildings	800	800
490	Other Current Charges & Obligations Safety awards	120	120
510	Office Supplies	200	200
520	Operating Supplies		
	Uniforms	2,184	2,184
	Safety shoes	1,120	1,120
	Safety equipment, miscellaneous	1,400	1,400
	Tote cans	900	900
		<u>5,604</u>	<u>5,604</u>
TOTAL MAINTENANCE & OPERATION		194,771	194,771
<u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment		
	Wood desk	350	350
	Calculator	<u>115</u>	<u>115</u>
TOTAL CAPITAL OUTLAY		465	465

**DEPARTMENTAL
BUDGET
--1985-86--**

SOLID WASTE

Trash Division

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	207,788	229,056	258,789	236,902	236,902
MAINTENANCE & OPERATION	139,342	138,271	130,472	133,878	133,878
CAPITAL OUTLAY Management Improvement Program	4,240 (3,500)	52,573	1,424	1,424	1,424
TOTAL	<u>347,870</u>	<u>419,900</u>	<u>390,685</u>	<u>372,204</u>	<u>372,204</u>

**DEPARTMENTAL BUDGET
1985-86**

SOLID WASTE Trash Division	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	174,675	186,648	194,560	194,560	194,560
130 Other Sal/Wages					
140 Overtime	1,000	1,000	1,000	1,000	1,000
TOTAL SAL/WAGES	175,675	187,648	195,560	195,560	195,560
Emp Overhead:					
250 Emp Payroll Exp	32,113	41,408	63,229	41,342	41,342
TOTAL EMP SERV	207,788	229,056	258,789	236,902	236,902
MAINT/OPERATION					
300 Operating Exp	150	200	250	250	250
305 County Landfill	600	2,856	4,970	3,765	3,765
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	250	350	550	550	550
410 Communication	100	100	150	150	150
420 Transportation	103,858	103,668	102,466	107,077	107,077
430 Utility Serv	360	850	1,100	1,100	1,100
440 Rentals/Leases	28,234	23,518	13,986	13,986	13,986
450 Insurance					
460 Repair & Maint	1,800	1,800	2,200	2,200	2,200
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	200	200	120	120	120
510 Office Supplies					
520 Operating Sup	3,790	4,729	4,680	4,680	4,680
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	139,342	138,271	130,472	133,878	133,878
CAPITAL OUTLAY					
620 Buildings	0	0	900	900	900
630 Other Than Bldg					
640 Mach & Equip	4,240	52,573	524	524	524
670 Mobile Equip					
TOTAL C/OUTLAY	4,240	52,573	1,424	1,424	1,424

16.11

DEPARTMENTAL BUDGET - 1985-86
SOLID WASTE

Trash Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Solid Waste Manager (prorated)	11,638	11,638
1 Trash Operations Supervisor	25,551	25,551
6 Equipment Operator III	102,466	102,466
3 Service Worker III	42,482	42,482
1 Service Worker I	12,423	12,423
	194,560	194,560

140 Overtime	1,000	1,000
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Total Employee Salaries & Wages	195,560	195,560
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Employee Overhead

250 Employer Payroll Expenses

Retirement	13,619	13,619
Social Security	13,787	13,787
Health Insurance	13,167	13,167
Life Insurance	769	769
Workers' Compensation	0	0

Total Employee Overhead	41,342	41,342
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TOTAL EMPLOYEE SERVICES	236,902	236,902
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MAINTENANCE & OPERATION

300 Operating Expenses	250	250
Small hand tools		

305 County Landfill Fees	3,765	3,765
251 tons @ \$19.80		

400 Travel & Per Diem	550	550
-International Public Works Congress & Equipment Show - 3 days		
-Florida Waste Equipment, Solid Waste Management - Solid Waste Superintendent & Trash Operations Supervisor - 3 days		

410 Communication Services	150	150
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420 Transportation	107,077	107,077
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DEPARTMENTAL BUDGET - 1985-86

SOLID WASTE

Trash Division

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

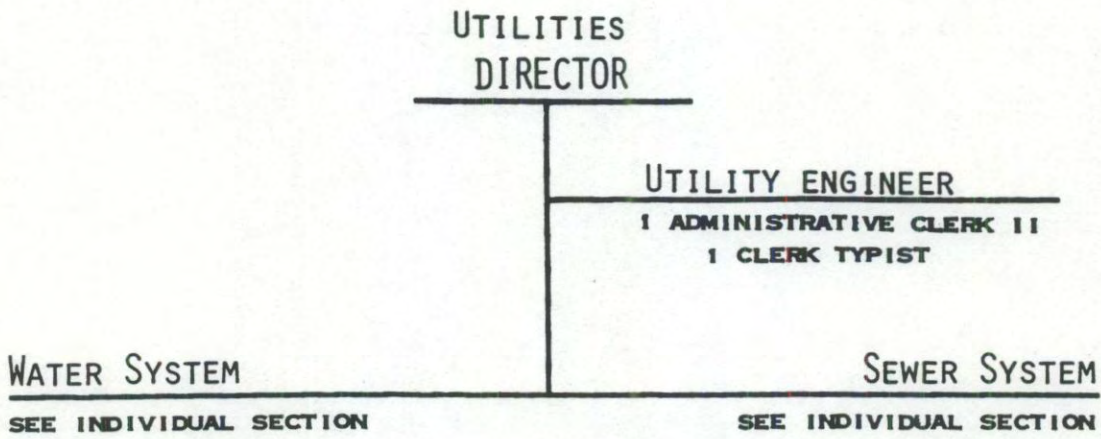
APPROVED

430	Utility Services	1,100	1,100
440	Rentals & Leases		
	Dozer	2,000	2,000
	Land	7,786	7,786
	Laboratory testing - landfill	4,200	4,200
		<u>13,986</u>	<u>13,986</u>
460	Repair & Maintenance Services	2,200	2,200
	Radios, sand blasting		
	steam cleaner, trailer repairs		
490	Other Current Charges & Obligations	120	120
	Safety awards		
520	Operating Supplies		
	Uniforms	1,600	1,600
	Safety shoes	880	880
	Gloves, rainwear, etc.	1,200	1,200
	Trash trailer covers	1,000	1,000
		<u>4,680</u>	<u>4,680</u>
	TOTAL MAINTENANCE & OPERATION	133,878	133,878

CAPITAL OUTLAY

620	Buildings	900	900
	Steel utility shed with wood		
	deck - horticultural landfill		
640	Machinery & Equipment		
	Wood desk	350	350
	File cabinet	174	174
		<u>524</u>	<u>524</u>
	TOTAL CAPITAL OUTLAY	1,424	1,424

-----UTILITIES-----



**DEPARTMENTAL
BUDGET**

-- 1985-86 --

UTILITIES

Administration

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES		119,129	125,893	123,485	123,485
MAINTENANCE & OPERATION		729,803	762,300	760,468	760,468
CAPITAL OUTLAY		830	1,701	1,701	1,701
TOTAL		<u>849,762</u>	<u>889,894</u>	<u>885,654</u>	<u>885,654</u>
DEBT SERVICE		3,174,870	2,346,864	2,346,864	2,346,864

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
UTILITIES					
Administration					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages		99,544	103,000	103,000	103,000
130 Other Sal/Wages					
140 Overtime		0	400	400	400
TOTAL SAL/WAGES		99,544	103,400	103,400	103,400
Emp Overhead:					
250 Emp Payroll Exp		19,585	22,493	20,085	20,085
TOTAL EMP SERV		119,129	125,893	123,485	123,485
MAINT/OPERATION					
300 Operating Exp		45,000	47,891	47,891	47,891
310 Prof Services		30,000	20,000	20,000	20,000
340 Contract Serv		10,557	10,340	10,340	10,340
390 Auto Mileage					
400 Travel\Per Diem		1,700	1,600	1,600	1,600
410 Communication		1,916	2,498	2,498	2,498
420 Transportation		3,360	3,427	3,427	3,427
430 Utility Serv		3,900	5,413	3,581	3,581
440 Rentals/Leases					
450 Insurance		78,745	149,936	149,936	149,936
460 Repair & Maint		6,303	6,628	6,628	6,628
470 Prntg/Binding		200	200	200	200
480 School/Training		0	300	300	300
490 Other Chgs/Obl		360	0	0	0
510 Office Supplies		1,165	500	500	500
520 Operating Sup		2,000	1,800	1,800	1,800
540 Bks/Pub/Sub/Mbs		1,000	980	980	980
550 Duplicating		2,297	2,365	2,365	2,365
590 Depreciation (info only)		1,297,295	0	0	0
General Fund Adm.		541,300	508,422	508,422	508,422
TOTAL MAINT/OP		729,803	762,300	760,468	760,468
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg		830	0	0	0
640 Mach & Equip		0	1,701	1,701	1701
670 Mobile Equip					
TOTAL C/OUTLAY		830	1,701	1,701	1,701
Debt Service		3,174,870	2,346,864	2,346,864	2,346,864

17.01

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Administration Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Utilities Director	42,000	42,000
1 Utility Engineer	34,134	34,134
1 Administrative Clerk II	14,882	14,882
1 Clerk-typist	<u>11,984</u>	<u>11,984</u>
	103,000	103,000

140 Overtime

400 400

Total Employee Salaries & Wages

103,400 103,400

Employee Overhead

250 Employer Payroll Expenses

Retirement	7,238	7,238
Social Security	7,092	7,092
Health Insurance	5,400	5,400
Life Insurance	355	355
Workers' Compensation	0	0

Total Employee Overhead

20,085 20,085

123,485 123,485

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

300 Operating Expenses

Data processing:

Water	25,143	25,143
Sewer	22,748	22,748
	<u>47,891</u>	<u>47,891</u>

310 Professional Services
Consulting engineering

20,000 20,000

340 Other Contractual Services

Audit:

Water	7,445	7,445
Sewer	<u>2,895</u>	<u>2,895</u>
	10,340	10,340

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Administration Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
400	Travel & Per Diem		
	-American Public Works Conference -		
	Director - 3 days	600	600
	-Seminars and conferences -		
	in-state - Director	400	400
	-American Water Works Association -		
	in-state - Director	600	600
		<u>1,600</u>	<u>1,600</u>
410	Communication Services		
	United Telephone	1,430	1,430
	Maintenance contract	768	768
	Transcall American (long distance)	300	300
		<u>2,498</u>	<u>2,498</u>
420	Transportation	3,427	3,427
430	Utility Services	3,581	3,581
	Electric - Utility Center		
450	Insurance	149,936	149,936
460	Repair & Maintenance Services		
	Mobile radio (contract)	144	144
	Typewriters (contract)	130	130
	Janitorial	6,000	6,000
	Carpet cleaning	210	210
	Pest control	144	144
		<u>6,628</u>	<u>6,628</u>
470	Printing & Binding	200	200
480	School & Training Expense	300	300
510	Office Supplies	500	500
520	Operating Supplies	1,800	1,800
	Drafting, blueprinting and		
	computer supplies		

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Administration Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
540	Books, Publications, Subscriptions & Memberships	980	980
	National Society of Professional Engineers		
	American Public Works Association		
	American Water Works Association		
	American Society of Civil Engineering		
	Miscellaneous books/publications		
	Newspaper		
550	Duplicating Charges	2,365	2,365
590	General Fund Administration	508,422	508,422
		<hr/>	<hr/>
	TOTAL MAINTENANCE & OPERATION	760,468	760,468
 <u>CAPITAL OUTLAY</u>			
640	Machinery & Equipment		
	Portable mobile radio - Director	1,150	1,150
	Secretarial chair	137	137
	Conference chairs (2)	266	266
	Bookcase	148	148
		<hr/>	<hr/>
	TOTAL CAPITAL OUTLAY	1,701	1,701
900	Debt Service		
	Water	1,212,769	1,212,769
	Sewer	1,134,095	1,134,095
		<hr/>	<hr/>
	Total Debt Service	2,346,864	2,346,864

**WATER
SYSTEM**

**UTILITIES
DIRECTOR**

WATER PRODUCTION

- 1 WATER & WASTEWATER PLANTS SUPT.
- 1 ASSISTANT WATER PRODUCTION SUPT.
- 1 UTILITY PLANT MAINTENANCE MECHANIC
- 7 OPERATOR III
- 4 OPERATOR II
- 2 INSTRUMENT & LAB TECHNICIANS
- 3 UTILITY PLANT MAINT. TECHNICIANS
- 1 SERVICE WORKER II
- 1 VACUUM FILTER OPERATOR
- 1 EQUIPMENT OPERATOR III

WATER DISTRIBUTION

- 1 WATER DIST. & WW COLLECTION SUPT.
- 1 ASST. WATER DISTRIBUTION SUPT.
- 1 METER READER SUPERVISOR
- 1 ADMINISTRATIVE CLERK II
- 1 WATER METER REPAIR TECHNICIAN
 - 2 METER READERS
- 3 UTILITIES SUPERVISORS
 - 6 CREW LEADER III
- 1 EQUIPMENT OPERATOR IV
 - 1 STORE KEEPER
- 10 SERVICE WORKER III

---- WATER UTILITY ----
Revenue & Expenditure Summary

Operating Revenue	
Water Sales	4,258,655
Hydrant Service	1,000
Tapping Fees	100,000
Reinstallation	8,000
Connection Fees	35,000
TOTAL OPERATING REVENUE	<u>4,402,655</u>
Non-operating Revenue	
Interest	245,000
System Development Fees	228,000
TOTAL NON-OPERATING REVENUE	<u>473,000</u>
<u>TOTAL REVENUE</u>	<u><u>4,875,655</u></u>

Operating Expenses	
Water Distribution	684,301
Water Production	1,982,941
Transfer to General	311,352
Transfer to Risk Management	115,892
Transfer to Data Processing	25,143
Cost of Audit	7,445
Utility Engineer	20,371
Utility Administration	64,161
TOTAL OPERATING EXPENSES	<u>3,211,606</u>
Non-operating Expenses	
Debt Service	1,212,769
Capital Improvement Program	451,280
TOTAL NON-OPERATING EXPENSES	<u>1,664,049</u>
<u>TOTAL EXPENSES</u>	<u><u>4,875,655</u></u>

July 30, 1985

WATER SYSTEM OPERATING REVENUE

	<u>Actual 1982-83</u>	<u>Actual 1983-84</u>	<u>Actual 3/31/85</u>	<u>Estimated 1984-85</u>	<u>Budgeted 1984-85</u>	<u>Recommended 1985-86</u>
Water Sales	3,828,988	3,967,239	1,908,365	4,000,000	4,027,308	4,258,655
Hydrant Service	2,094	4,333	-0-	1,000	1,000	1,000
Tapping Fees	60,974	96,688	48,125	90,000	60,000	100,000
Installation Fees	1,252	6,943	6,725	10,000	5,000	8,000
Connection Charges	26,619	27,417	15,433	25,000	25,000	35,000
Miscellaneous	2,407	3,561	1,409	3,000	-0-	-0-
	<u>3,922,334</u>	<u>4,106,181</u>	<u>1,980,057</u>	<u>4,129,000</u>	<u>4,118,308</u>	<u>4,402,655</u>

**DEPARTMENTAL
BUDGET**

--1985-86--

UTILITIES

Water Distribution

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	573,138	563,439	602,375	582,032	582,032
MAINTENANCE & OPERATION	64,135	88,853	96,890	97,969	97,969
CAPITAL OUTLAY	4,371	3,900	4,300	4,300	4,300
TOTAL	<u>641,644</u>	<u>656,192</u>	<u>703,565</u>	<u>684,301</u>	<u>684,301</u>

Along with the Water Distribution Division's regular work of maintaining and repairing the many miles of various sized water mains (both treated and raw water), utility locations, installation of water meters, and the reading and repair of water meters, the following programs will be continued:

- Meter change out
- Additional fire hydrant installation as recommended by the Fire Department
- Valve location and exercising

The Division will also be actively involved in the upcoming effluent reuse distribution lines.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
UTILITIES					
Water Distribution Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	459,745	461,185	477,793	477,793	477,793
127 Abatements	(13,715)	(20,000)	(14,000)	(14,000)	(14,000)
130 Other Sal/Wages					
140 Overtime	28,081	25,000	26,500	26,500	26,500
TOTAL SAL/WAGES	474,111	466,185	490,293	490,293	490,293
Emp Overhead:					
250 Emp Payroll Exp	101,836	101,654	118,082	97,739	97,739
255 Abatements	(2,809)	(4,400)	(6,000)	(6,000)	(6,000)
TOTAL EMP SERV	573,138	563,439	602,375	582,032	582,032
MAINT/OPERATION					
300 Operating Exp	2,677	3,200	3,500	3,500	3,500
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication	3,689	1,900	2,090	2,090	2,090
420 Transportation	34,846	36,671	35,081	36,660	36,660
430 Utility Serv	0	6,100	8,684	8,684	8,684
440 Rentals/Leases	(378)	700	700	700	700
450 Insurance					
460 Repair & Maint	1,184	3,500	6,500	6,500	6,500
470 Prntg/Binding					
480 School/Training	20	500	0	0	0
490 Other Chgs/Obl	6,292	5,110	6,860	6,360	6,360
510 Office Supplies	557	550	625	625	625
520 Operating Sup	15,248	34,422	32,850	32,850	32,850
540 Bks/Pub/Sub/Mbs					
550 Duplicating Abatements	0	(3,800)	0	0	0
TOTAL MAINT/OP	64,135	88,853	96,890	97,969	97,969
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	4,371	3,900	4,300	4,300	4,300
670 Mobile Equip					
TOTAL C/OUTLAY	4,371	3,900	4,300	4,300	4,300

17.08

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Distribution Division

RECOMMENDED

APPROVED

EMPLOYEE SERVICES

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Superintendent - Water Distribution/ Wastewater Collection (pro-rated)	18,544	18,544
	1 Asst. Water Distribution Supt.	26,490	26,490
	1 Meter Reader Supervisor	19,663	19,663
	1 Administrative Clerk II	16,847	16,847
	1 Water Meter Repair Technician	16,069	16,069
	2 Meter Readers	28,671	28,671
	3 Utilities Supervisors	63,040	63,040
	6 Crew Leader III	113,391	113,391
	1 Equipment Operator IV	19,481	19,481
	1 Store Keeper	16,784	16,784
	10 Service Worker III	138,813	138,813
		<u>477,793</u>	<u>477,793</u>
140	Overtime		
	Regular Schedule	25,000	25,000
	Holidays	1,500	1,500
		<u>26,500</u>	<u>26,500</u>
127	Less Abatements to CIP	(14,000)	(14,000)
	Total Employee Salaries & Wages	490,293	490,293

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	33,444	33,444
	Social Security	33,077	33,077
	Health Insurance	29,383	29,383
	Life Insurance	1,835	1,835
	Workers' Compensation	0	0
		<u>97,739</u>	<u>97,739</u>
255	Less Abatements to CIP	(6,000)	(6,000)
	Total Employee Overhead	91,739	91,739
	TOTAL EMPLOYEE SERVICES	<u>582,032</u>	<u>582,032</u>

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Distribution Division

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
300	Operating Expenses Hand tools, shovels	3,500	3,500
410	Communication Services	2,090	2,090
420	Transportation Fuel Repairs	36,660	36,660
430	Utility Services -Electricity - Water Distribution Warehouse -Water/Sewer - Utility Center & Warehouse	6,184 <u>2,500</u> 8,684	6,184 <u>2,500</u> 8,684
440	Rentals & Leases Saws, trencher, ground pounder, etc.	700	700
460	Repair & Maintenance Services Equipment maintenance	6,500	6,500
490	Other Current Charges & Obligations Safety awards Safety equipment, small hardware Miscellaneous	360 5,000 <u>1,000</u> 6,360	360 5,000 <u>1,000</u> 6,360
510	Office Supplies	625	625
520	Operating Supplies Shoes, uniforms Meter modernization/repair Main repair materials Street repair	7,000 8,850 13,000 <u>4,000</u> 32,850	7,000 8,850 13,000 <u>4,000</u> 32,850
TOTAL MAINTENANCE & OPERATION		97,969	97,969

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Distribution Division

<u>CAPITAL OUTLAY</u>	RECOMMENDED	APPROVED
640 Machinery & Equipment		
3" diaphragm pump - replacement	1,100	1,100
D-4 tapping machine - replacement	700	700
Hays tapping machine - replacement	700	700
Radios (2) - replacements	1,000	1,000
Fire hydrant pressure recorder	800	800
TOTAL CAPITAL OUTLAY	<u>4,300</u>	<u>4,300</u>

**DEPARTMENTAL
BUDGET
--1985-86--**

UTILITIES

Water Production

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	498,212	486,981	547,241	528,474	528,474
MAINTENANCE & OPERATION	1,311,624	1,371,342	1,450,555	1,451,167	1,451,167
CAPITAL OUTLAY	3,842	4,000	3,300	3,300	3,300
TOTAL	1,813,678	1,862,323	2,001,096	1,982,941	1,982,941

General Operation:

1. Operation and maintenance of Water Plant #2, well fields and repump stations
2. The processing of 5,500,000,000 gallons of water.

New Programs and Projects:

1. The installation of C.I.P. equipment relating to high service pumping, sludge handling and ammoniation program
2. Implementing of recommendations by CH₂M Hill to control corrosion in the Golden Gate well field

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
UTILITIES					
Water Production Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	403,533	392,953	429,207	429,207	429,207
130 Other Sal/Wages					
140 Overtime	10,845	9,500	10,500	10,500	10,500
TOTAL SAL/WAGES	414,378	402,453	439,707	439,707	439,707
Emp Overhead:					
250 Emp Payroll Exp	83,834	84,528	107,534	88,767	88,767
TOTAL EMP SERV	498,212	486,981	547,241	528,474	528,474
MAINT/OPERATION					
300 Operating Exp	3,228	3,000	3,500	3,500	3,500
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel/Per Diem	0	500	500	500	500
410 Communication	8,399	8,400	9,900	9,900	9,900
420 Transportation	8,450	14,496	13,600	14,212	14,212
430 Utility Serv	682,008	716,000	784,000	784,000	784,000
440 Rentals/Leases	1,369	10,000	7,500	7,500	7,500
450 Insurance					
460 Repair & Maint	43,310	35,000	45,000	45,000	45,000
470 Prntg/Binding					
480 School/Training	226	700	700	700	700
490 Other Chgs/Obl					
510 Office Supplies	218	200	200	200	200
520 Operating Sup	5,510	6,000	6,000	6,000	6,000
540 Bks/Pub/Sub/Mbs	660	660	1,010	1,010	1,010
550 Duplicating					
580 Chemicals	558,246	576,386	578,645	578,645	578,645
TOTAL MAINT/OP	1,311,624	1,371,342	1,450,555	1,451,167	1,451,167
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg	3,842	4,000	3,300	3,300	3,300
640 Mach & Equip					
670 Mobile Equip					
TOTAL C/OUTLAY	3,842	4,000	3,300	3,300	3,300

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Production Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Water and Wastewater Plants Superintendent	36,744	36,744
1 Asst. Superintendent - Water Plant	29,533	29,533
7 Operator III	138,546	138,546
4 Operator II	67,866	67,866
2 Instrument & Laboratory Technicians	36,507	36,507
3 Utility Plant Maintenance Technicians	57,948	57,948
1 Vacuum Filter Operator	17,731	17,731
1 Equipment Operator III	15,718	15,718
1 Utility Plant Maintenance Mechanic	14,681	14,681
1 Service Worker II	13,933	13,933
	<u>429,207</u>	<u>429,207</u>

140 Overtime

Overtime/standby	5,000	5,000
Holiday	2,000	2,000
Promotions (certification contingency)	3,500	3,500
	<u>10,500</u>	<u>10,500</u>

Total Employee Salaries & Wages

439,707 439,707

Employee Overhead

250 Employer Payroll Expenses

Retirement	30,044	30,044
Social Security	31,000	31,000
Health Insurance	26,228	26,228
Life Insurance	1,495	1,495
Workers' Compensation	0	0

Total Employee Overhead

88,767 88,767

TOTAL EMPLOYEE SERVICES

528,474 528,474

MAINTENANCE & OPERATION

300 Operating Expenses

Expendables, small tools

3,500 3,500

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Production Division

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
400	Travel & Per Diem -AWWA/FPCA conference - division head - 3 days -Process Control Seminars - assistant division head	500	500
410	Communication Services Wellfield control loops; pressure transducers & repump; storage facilities & plant phone	9,900	9,900
420	Transportation	14,212	14,212
430	Utility Services	784,000	784,000
440	Rentals & Leases Equipment	7,500	7,500
460	Repair & Maintenance Services	45,000	45,000
480	School & Training Expense Certification, short courses attended by operating personnel	700	700
510	Office Supplies	200	200
520	Operating Supplies Uniforms, shoes, protective clothing, rags, coffee, etc.	6,000	6,000
540	Books, Publications, Subscriptions & Memberships American Water Works Association dues, HRS laboratory certification fee	1,010	1,010
580	Chemicals		
	Lime	369,220	369,220
	Chlorine	67,448	67,448
	Coagulant aid	50,995	50,995
	Stabilization chemicals	62,082	62,082
	Hydrofluosilicic acid	4,500	4,500
	Ammonia	13,200	13,200
	Laboratory chemicals	3,200	3,200
	DER testing	8,000	8,000
		<u>578,645</u>	<u>578,645</u>
TOTAL MAINTENANCE & OPERATION		<u>1,451,167</u>	<u>1,451,167</u>

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Water Production Division

<u>CAPITAL OUTLAY</u>	RECOMMENDED	APPROVED
640 Machinery & Equipment		
Cylinder head - air compressor	1,000	1,000
Lawn mower	550	550
Air conditioning unit	600	600
Portable radio (1 channel)	<u>1,150</u>	<u>1,150</u>
TOTAL CAPITAL OUTLAY	3,300	3,300

**DEPARTMENTAL
BUDGET**

--1985-86--

WATER SYSTEM

Capital Improvement Program

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES
MAINTENANCE & OPERATION
CAPITAL OUTLAY	1,554,450	451,280	451,280	451,280
TOTAL	<u>1,554,450</u>	<u>451,280</u>	<u>451,280</u>	<u>451,280</u>

**WATER SYSTEM
Capital Improvement Program**

**DEPARTMENTAL
BUDGET
1985-86**

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
MAINTENANCE & OPERATION					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
CAPITAL OUTLAY					
620 BUILDINGS	318,950	25,000	25,000	25,000
630 IMPR. OTHER THAN BUILDINGS	1,004,000	72,250	72,250	72,250
640 MACHINERY & EQUIPMENT	184,690	184,690	184,690
670 MOBILE EQUIPMENT	24,500	42,460	42,460	42,460
METERS & MAINS	207,000	126,880	126,880	126,880
TOTAL CAPITAL OUTLAY	=====	1,554,450	451,280	451,280	451,280
		17.18			

DEPARTMENTAL BUDGET - 1985-86

WATER SYSTEM

Capital Improvement Program

	RECOMMENDED	APPROVED
CAPITAL OUTLAY		
620 Buildings		
- Miscellaneous Plant Improvements	25,000	25,000
630 Improvements Other Than Buildings	72,250	72,250
- Booster pump - Port Royal, well field revisions, cone valve replacement		
640 Machinery & Equipment		
- Amoniator	4,940	4,940
- Lime Feeder	39,000	39,000
- Vacuum Sludge Filter	140,750	140,750
	<u>184,690</u>	<u>184,690</u>
670 Mobile Equipment		
- 3/4 Ton Flatbed Trucks	8,320	8,320
- 4 Compact pickup trucks	34,140	34,140
	<u>42,460</u>	<u>42,460</u>
Mains & Meters		
- Miscellaneous mains & fire hydrants	62,400	62,400
- Meters	64,480	64,480
	<u>126,880</u>	<u>126,880</u>
TOTAL CAPITAL OUTLAY	<u>451,280</u>	<u>451,280</u>

SEWER
SYSTEM

UTILITIES
DIRECTOR

WASTEWATER COLLECTION

- 1 WATER DIST. & WW COLLECTION SUPT.
- 1 ASST. WASTEWATER COLLECTION SUPT.
- 1 UTILITIES SUPERVISOR
- 2 CREW LEADER III
- 1 WASTEWATER COLLECTION INSPECTOR
- 1 EQUIPMENT OPERATOR IV
- 11 SERVICE WORKER III

WASTEWATER TREATMENT

- 1 WATER & WASTEWATER PLANTS SUPT.
- 1 ASST. WASTEWATER TREATMENT SUPT.
- 1 PUMPING STATION SUPERVISOR
 - 1 OPERATOR IV
 - 5 OPERATOR III
 - 4 OPERATOR II
- 5 UTILITY PLANT MAINTENANCE TECHNICIANS
- 3 UTILITY PLANT MAINTENANCE MECHANICS
 - 1 EQUIPMENT OPERATOR III
 - 1 SERVICE WORKER II
 - 1 SERVICE WORKER I

----- SEWER UTILITY -----
Revenue & Expenditure Summary

Operating Revenue	
Service Charges	2,740,109
Connection Charges	40,000
Inspection Charges	3,000
TOTAL OPERATING REVENUE	<u>2,783,109</u>
Non-operating Revenue	
Interest	172,000
System Development Charges	300,000
Grant Funds & Other Funds on Hand	3,426,200
TOTAL NON-OPERATING REVENUE	<u>3,898,200</u>
<u>TOTAL REVENUE</u>	<u><u>6,681,309</u></u>

Operating Expenses	
Wastewater Collection	487,589
Wastewater Treatment	1,199,336
Transfer to General	197,070
Transfer to Risk Management	34,044
Transfer to Data Processing	22,748
Cost of Audit	2,895
Utility Engineer	20,371
Utilities Administration	64,161
TOTAL OPERATING EXPENSES	<u>2,028,214</u>
Non-operating Expenses	
Debt Service	1,134,095
Capital Improvement Program	3,519,000
TOTAL NON-OPERATING EXPENSES	<u>4,653,095</u>
<u>TOTAL EXPENSES</u>	<u><u>6,681,309</u></u>

July 30, 1985

SEWER SYSTEM OPERATING REVENUE

	<u>Actual 1982-83</u>	<u>Actual 1983-84</u>	<u>Actual 3/31/85</u>	<u>Estimated 1984-85</u>	<u>Budgeted 1984-85</u>	<u>Recommended 1985-86</u>
Service Charges	1,332,745	1,429,841	903,085	2,352,000	2,540,600	2,740,109
Connection Charges	5,507	-0-	16,024	30,000	5,000	40,000
Inspection Charges	1,440	1,960	1,220	3,000	1,000	3,000
	<u>1,339,692</u>	<u>1,431,801</u>	<u>902,329</u>	<u>2,385,000</u>	<u>2,546,600</u>	<u>2,783,109</u>

DEPARTMENTAL
BUDGET
--1985-86--

UTILITIES

Wastewater Collection

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	338,136	311,547	369,748	358,546	358,546
MAINTENANCE & OPERATION	104,667	112,668	119,284	120,943	120,943
CAPITAL OUTLAY	3,637	2,200	8,100	8,100	8,100
TOTAL	<u>446,440</u>	<u>426,415</u>	<u>497,132</u>	<u>487,589</u>	<u>487,589</u>

Along with the Wastewater Collection Division's normal responsibility of maintaining gravity sewer lines, force mains, laterals, and manholes, the Division will continue its television inspection program. This program is a very successful program as it has enabled us to effectively identify and correct infiltration of ground water run off into the gravity sewer system.

We will continue all programs effecting reductions in infiltration into the system by rehabilitation of manholes, replacement of faulty pipe, chemical grouting of pipes when possible, and slip-lining of pipes when cost effective.

**DEPARTMENTAL BUDGET
1985-86**

	<u>Annual Exp. 1983-84</u>	<u>Annual Budget 1984-85</u>	<u>Dept. Request 1985-86</u>	<u>City Manager Recomm. 1985-86</u>	<u>City Council Approval 1985-86</u>
UTILITIES					
Wastewater Collection Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	269,952	253,188	291,865	291,865	291,865
127 Abatements	(803)	(10,000)	(7,000)	(7,000)	(7,000)
130 Other Sal/Wages					
140 Overtime	13,774	15,000	15,600	15,600	15,600
TOTAL SAL/WAGES	282,923	258,188	300,465	300,465	300,465
Emp Overhead:					
250 Emp Payroll Exp	55,377	55,459	72,283	61,081	61,081
255 Abatements	(164)	(2,100)	(3,000)	(3,000)	(3,000)
TOTAL EMP SERV	338,136	311,547	369,748	358,546	358,546
MAINT/OPERATION					
300 Operating Exp	4,182	4,000	4,400	4,400	4,400
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem					
410 Communication					
420 Transportation	28,380	33,504	34,504	36,163	36,163
430 Utility Serv					
440 Rentals/Leases	0	500	500	500	500
450 Insurance					
460 Repair & Maint	11,062	8,500	10,500	10,500	10,500
470 Prntg/Binding					
480 School/Training					
490 Other Chgs/Obl	3,411	4,784	5,000	5,000	5,000
510 Office Supplies					
520 Operating Sup	57,632	61,380	64,380	64,380	64,380
540 Bks/Pub/Sub/Mbs					
550 Duplicating					
TOTAL MAINT/OP	104,667	112,668	119,284	120,943	120,943
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	3,637	2,200	8,100	8,100	8,100
670 Mobile Equip					
TOTAL C/OUTLAY	3,637	2,200	8,100	8,100	8,100

17.23

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Wastewater Collection Division

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120	Regular Salaries & Wages		
	1 Superintendent - Water Distribution/ Wastewater Collection (pro-rated)	18,543	18,543
	1 Asst. Wastewater Collection Supt.	26,995	26,995
	1 Utilities Supervisor	22,020	22,020
	2 Crew Leader III	34,505	34,505
	1 Wastewater Collection Inspector	18,276	18,276
	1 Equipment Operator IV	18,017	18,017
	11 Service Worker III	153,509	153,509
		<u>291,865</u>	<u>291,865</u>
140	Overtime		
	Regular schedule	14,560	14,560
	Holiday	1,040	1,040
		<u>15,600</u>	<u>15,600</u>
127	Less Abatements to CIP	<u>(7,000)</u>	<u>(7,000)</u>
	Total Employee Salaries & Wages	300,465	300,465

Employee Overhead

250	Employer Payroll Expenses		
	Retirement	20,430	20,430
	Social Security	21,182	21,182
	Health Insurance	18,307	18,307
	Life Insurance	1,162	1,162
	Workers' Compensation	0	0
		<u>61,081</u>	<u>61,081</u>
255	Less Abatements to CIP	<u>(3,000)</u>	<u>(3,000)</u>
	Total Employee Overhead	58,081	58,081
	TOTAL EMPLOYEE SERVICES	<u>358,546</u>	<u>358,546</u>

MAINTENANCE & OPERATION

300	Operating Expenses	4,400	4,400
	Small tools & equipment		

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Wastewater Collection Division

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
420	Transportation		
	Fuel		
	Repairs	36,163	36,163
440	Rentals & Leases	500	500
	Saws, ground pounder, etc.		
460	Repair & Maintenance Services	10,500	10,500
	Equipment maintenance		
490	Other Current Charges & Obligations		
	Safety equipment & small hardware	3,500	3,500
	Miscellaneous	1,500	1,500
		<u>5,000</u>	<u>5,000</u>
520	Operating Supplies		
	Uniforms	4,580	4,580
	Chemicals	9,800	9,800
	Repair materials - mains, manholes	44,000	44,000
	Street repairs	6,000	6,000
		<u>64,380</u>	<u>64,380</u>
	TOTAL MAINTENANCE & OPERATION	<u>120,943</u>	<u>120,943</u>

CAPITAL OUTLAY

640	Machinery & Equipment		
	Rodder hose (2,000 psi) - replacement	2,900	2,900
	Winch gear drives (2) - replacement	1,400	1,400
	Hand winch - TV equipment	1,350	1,350
	Metal locator	650	650
	Radio for vacuum truck	500	500
	Down hole cable assemblies (2)	1,300	1,300
	TOTAL CAPITAL OUTLAY	<u>8,100</u>	<u>8,100</u>

**DEPARTMENTAL
BUDGET
--1985-86--**

UTILITIES

Wastewater Treatment Plant

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES	481,405	501,953	600,991	582,100	582,100
MAINTENANCE & OPERATION	444,192	551,670	615,834	617,236	617,236
CAPITAL OUTLAY	1,937	-0-	-0-	-0-	-0-
TOTAL	927,534	1,053,623	1,216,825	1,199,336	1,199,336

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. The permitting agencies are the Department of Environmental Regulation and the Environmental Protection Agency.

The existing treatment capacity is 6 M.G.D. with an existing contract of \$10,100,000 for expansion of the treatment capacity to 8.5 M.G.D.

The wastewater treatment facility has a total budgeted work force of 23 personnel of which ten are certified wastewater treatment operators, and the remaining personnel are utilized in the maintenance of the plant and 94 sanitary lift stations and three storm water stations.

The treatment facility operates 24 hours a day; it is required to be manned only 16 hours of those 24 hours. At the time the expansion is completed, it will be required to man the treatment facility 24 hours per day.

This budget will treat 5.6 M.G.D. of wastewater.

**DEPARTMENTAL BUDGET
1985-86**

	Annual Exp. 1983-84	Annual Budget 1984-85	Dept. Request 1985-86	City Manager Recomm. 1985-86	City Council Approval 1985-86
UTILITIES					
Wastewater Plant Division					
EMPLOYEE SERV					
Emp Sal/Wages:					
120 Reg Sal/Wages	388,326	401,913	429,407	429,407	429,407
New Employees	0	0	39,537	39,537	39,537
130 Other Sal/Wages					
140 Overtime	9,675	13,396	12,754	12,754	12,754
TOTAL SAL/WAGES	398,001	415,309	481,698	481,698	481,698
Emp Overhead:					
250 Emp Payroll Exp	83,404	86,644	107,793	91,606	91,606
New Employees	0	0	11,500	8,796	8,796
TOTAL EMP SERV	481,405	501,953	600,991	582,100	582,100
MAINT/OPERATION					
300 Operating Exp	2,700	2,500	2,000	2,000	2,000
310 Prof Services					
340 Contract Serv					
390 Auto Mileage					
400 Travel\Per Diem	840	779	881	881	881
410 Communication	413	400	425	425	425
420 Transportation	28,009	25,122	31,157	32,559	32,559
430 Utility Serv	238,727	279,024	272,925	272,925	272,925
440 Rentals/Leases					
450 Insurance					
460 Repair & Maint	42,649	41,044	32,644	32,644	32,644
470 Prntg/Binding					
480 School/Training	478	657	2,569	2,569	2,569
490 Other Chgs/Obl	63	75	75	75	75
510 Office Supplies	101	150	200	200	200
520 Operating Sup	6,876	7,012	7,963	7,963	7,963
540 Bks/Pub/Sub/Mbs	53	53	53	53	53
550 Duplicating					
580 Chemicals	123,283	194,854	264,942	264,942	264,942
TOTAL MAINT/OP	444,192	551,670	615,834	617,236	617,236
CAPITAL OUTLAY					
620 Buildings					
630 Other Than Bldg					
640 Mach & Equip	1,937	0	0	0	0
670 Mobile Equip					
TOTAL C/OUTLAY	1,937	0	0	0	0

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Wastewater Treatment Plant

EMPLOYEE SERVICES

RECOMMENDED

APPROVED

Employee Salaries & Wages

120 Regular Salaries & Wages

1 Asst. Supt. - Wastewater Plant	30,275	30,275
1 Pumping Station Supervisor	25,945	25,945
1 Wastewater Plant Operator IV	24,227	24,227
5 Wastewater Plant Operator III	93,970	93,970
4 Wastewater Plant Operator II	70,720	70,720
5 Utility Plant Maintenance Tech.	99,116	99,116
3 Utility Plant Maintenance Mech.	45,279	45,279
1 Equipment Operator III	15,568	15,568
1 Service Worker II	13,026	13,026
1 Service Worker I	11,281	11,281
	<u>429,407</u>	<u>429,407</u>

140 Overtime

Standby & regular schedule	4,781	4,781
Holidays	3,973	3,973
Promotions (certification contingency)	4,000	4,000
	<u>12,754</u>	<u>12,754</u>

Total Employee Salaries & Wages 442,161 442,161

Employee Overhead

250 Employer Payroll Expenses

Retirement	30,951	30,951
Social Security	31,615	31,615
Health Insurance	27,521	27,521
Life Insurance	1,519	1,519
Workers' Compensation	0	0

Total Employee Overhead 91,606 91,606

New Employees Requested (6 months)

1 Laboratory Supervisor	8,932	8,932
1 Laboratory Technician	8,363	8,363
1 Operator I (Trainee)	7,035	7,035
1 Utility Plant Maintenance Mech.	6,844	6,844
1 Utility Plant Centrifuge & Press Operator	8,363	8,363

Employee Overhead - New Employees 39,537 39,537
8,796 8,796

TOTAL EMPLOYEE SERVICES 582,100 582,100

DEPARTMENTAL BUDGET - 1965-66

UTILITIES

Wastewater Treatment Plant

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
300	Operating Expenses Small tools, expendables	2,000	2,000
400	Travel & Per Diem		
	-T.R.E.E.O. short course - Gainesville	527	527
	-T.R.E.E.O. short course - Fort Myers	354	354
		<u>881</u>	<u>881</u>
410	Communication Services	425	425
420	Transportation		
	Fuel		
	Repairs	32,559	32,559
430	Utility Services		
	Electricity	270,000	270,000
	Diesel fuel	2,175	2,175
	Water	750	750
		<u>272,925</u>	<u>272,925</u>
460	Repair & Maintenance Services		
	Equipment	25,000	25,000
	Sludge beds - front loader	2,600	2,600
	Crane	1,040	1,040
	Limerock	3,000	3,000
	Flow meter	500	500
	Communication equipment (contract)	504	504
		<u>32,644</u>	<u>32,644</u>
480	School & Training Expense		
	Edison Community College	234	234
	Michigan Course - 2 @ \$80	160	160
	California Course	175	175
	Miscellaneous	2,000	2,000
		<u>2,569</u>	<u>2,569</u>
490	Other Current Charges & Obligations	75	75
510	Office Supplies	200	200

DEPARTMENTAL BUDGET - 1985-86

UTILITIES

Wastewater Treatment Plant

MAINTENANCE & OPERATION (Cont.)

RECOMMENDED

APPROVED

510	Operating Supplies		
	Shoes	1,924	1,924
	Uniforms	4,439	4,439
	Equipment rental	600	600
	Miscellaneous supplies	<u>1,000</u>	<u>1,000</u>
		7,963	7,963
540	Books, Publications, Subscriptions & Memberships	53	53
580	Chemicals	264,942	264,942
		<hr/>	<hr/>
	TOTAL MAINTENANCE & OPERATION	617,236	617,236

**DEPARTMENTAL
BUDGET**

--1985-86--

SEWER SYSTEM

Capital Improvement Program

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES					
MAINTENANCE & OPERATION					
CAPITAL OUTLAY		17,494,500	3,519,000	3,519,000	3,519,000
TOTAL		<u>17,494,500</u>	<u>3,519,000</u>	<u>3,519,000</u>	<u>3,519,000</u>

SEWER SYSTEM
Capital Improvement System

DEPARTMENTAL
BUDGET
..1985-86..

	ACTUAL EXPENDITURES 1983-84	ANNUAL BUDGET 1984-85	DEPARTMENT REQUEST 1985-86	CITY MANAGER RECOMMENDATION 1985-86	COUNCIL APPROVAL 1985-86
EMPLOYEE SERVICES					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
MAINTENANCE & OPERATION					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
CAPITAL OUTLAY					
620 BUILDINGS	17,200,000	3,300,000	3,300,000	3,300,000
630 IMPR. OTHER THAN BUILDINGS	140,000	92,800	92,800	92,800
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT	32,000
638 LATERALS & MAINS	122,500	126,200	126,200	126,200
TOTAL CAPITAL OUTLAY	=====	17,494,500	3,519,000	3,519,000	3,519,000

DEPARTMENTAL BUDGET - 1985-86

SEWER SYSTEM

Capital Improvement Program

	RECOMMENDED	APPROVED
CAPITAL OUTLAY		
620 Buildings		
- Additions to Wastewater Treatment Plant	3,300,000	3,300,000
630 Improvements Other Than Buildings		
- Lift Station Monitoring	72,000	72,000
- Lift Station Revisions	20,800	20,800
	<u>92,800</u>	<u>92,800</u>
638 Laterals & Mains	126,200	126,200
TOTAL CAPITAL OUTLAY	<u>3,519,000</u>	<u>3,519,000</u>

000,000.52

CITY OF NAPLES

Departmental Budget 1985-86

NOT RECORDED

DEBT SERVICE

PRINCIPAL AND INTEREST

	<u>Actual Expenditures 1982-83</u>	<u>Actual Budget 1983-84</u>	<u>Estimated Expenditures 1984-85</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
Employee Services	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Maintenance & Operation	<u>117,735</u>	<u>119,405</u>	<u>194,728</u>	<u>122,210</u>	<u>122,210</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u>117,735</u>	<u>119,405</u>	<u>194,728</u>	<u>122,210</u>	<u>122,210</u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreation facilities, including channel dredging and paying the costs of acquiring a site, maintenance and repair facilities for the Public Works Department. On June 1, 1985 the outstanding balance was \$345,000. The bonds redeemed amount to \$1,655,000.

Principal payments during fiscal year 1985-86 will be \$110,000; interest payments will be \$12,075; and bank fees \$145.

\$2,000,000

Naples, Florida

Series 1963

GENERAL OBLIGATION

PRINCIPAL AND INTEREST

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PAYING AGENT FEES</u>	<u>TOTAL</u>
11-01-85		6,037.50	17.25	6,054.75
05-01-86	110,000	6,037.50	118.25	116,155.75
11-01-86		4,112.50	11.75	4,124.25
05-01-87	115,000	4,112.50	126.75	119,239.25
11-01-87		2,100.00	6.00	2,106.00
05-01-88	120,000	2,100.00	126.00	122,226.00

1985-86
-- CAPITAL IMPROVEMENT PROGRAM --

COMMUNITY DEVELOPMENT-BUILDING AND ZONING

86B01 05	B PURCHASE OF REPLACEMENT VEHICLE #21A703	8000
	** BUILDING AND ZONING TOTALS	8000
	*** COMMUNITY DEVELOPMENT TOTALS	8000

ENGINEERING DEPARTMENT

ADMINISTRATION

86C01 06	C REPAIR/REPLACE EXISTING SIDEWALK	5000
86C04 06	C BEACH STUDY PROJECTS	25000
86C08 06	C CONSTRUCT ASPHALT PARKING AREA-FLEISCHMANN PARK	25000
	** ADMINISTRATION TOTALS	55000

STREETS AND DRAINAGE

86D01 06	D RESURFACE/IMPROVE DRAINAGE-SPYGLASS LANE (GALLEON/END)	166600
86D02 06	D RESURFACE/IMPROVE DRAINAGE-17TH AVE. SO. (4TH ST/E. END)	157000
86D03 06	D RESURFACE-DEAD END LANE (SHORT LN./END)	4400
86D04 06	D RESURFACE/IMPROVE DRAINAGE-WEDGE DR. (CRAYTON/WINDWARD)	68600
86D05 06	D RESURFACE-RIVIERA DR. (REGATTA/BINNACLE)	17600
86D06 06	D REBUILD ROADWAY & PARKING AREA-32ND AVE. SO. BEACHEND	39000
86D07 06	D RESURFACE-BINNACLE DR. (CRAYTON/RIVIERA)	33000
86D08 06	D RESURFACE/INSTALL UNDERDRAINS-PKVW WAY (FNTNHD/PKVW LN)	19200
86D09 06	D RESURF. RDWY/IMPR DRNG, REBLD BEACHEND & PKG-7TH AVE. SO.	78200
86D10 06	D RESURFACE-6TH AVE. SO. (10TH ST/12TH ST)	8800
86D11 06	D RESURFACE/IMPROVE DRAINAGE-BOLLARD PLACE (CRAYTON/END)	15000
86D12 06	D RESURFACE-11TH ST SO (U. S. 41/6TH AVE.)	4400
86D13 06	D RESURFACE/IMP. DRNG. -YUCCA RD (CRAYTON/BANYAN)	59000
86D14 06	D REBUILD RDWY & PKG AREAS-10TH AVE. SO BEACHEND	39000
86D15 06	D IMPROVE DRAINAGE-12TH ST. NO. (13TH AVE/15TH AVE)	33000
86D17 06	D REPLACE 1977 DUMP TRUCK	25000
	** STREETS AND DRAINAGE TOTALS	767800

TRAFFIC CONTROL

86E01 06	E INSTALL NEW TRAFFIC SIGNAL-GULFSHORE BLVD/BANYAN	18700
	** TRAFFIC CONTROL TOTALS	18700
	*** ENGINEERING DEPARTMENT TOTALS	841500

FINANCE DEPARTMENT

PURCHASING

86J01 07	J CITY HALL CARPETING	12500
	** PURCHASING TOTALS	12500
	*** FINANCE DEPARTMENT TOTALS	12500

FIRE DEPARTMENT-FIRE DEPARTMENT

FIRE DEPARTMENT

86K01 08	K STATION WAGON	10450
86K02 08	K REPLACE GREMLIN	12000
86K03 08	K JAWS OF LIFE	9000
86K04 08	K AERIAL PLATFORM LADDER TRUCK	80773
86K05 08	K PURCHASE FOUR WALKIE TALKIE (REPLACE 3)	4600
86K06 08	K REPLACE SEDAN-ASSISTANT CHIEF	10450
	** FIRE DEPARTMENT TOTALS	127273
*** FIRE DEPARTMENT TOTALS		127273

COMMUNITY SERVICES

ADMINISTRATION

86M01 09	M REPLACE VEHICLE	8275
86M02 09	M BAND SHELL	50000
	** ADMINISTRATION TOTALS	58275

PARKS & REC - RECREATION

86001 09	O TOT LOT EQUIPMENT	3000
86002 09	O ALUMINUM BLEACHERS	5000
86003 09	O REST ROOM/CONCESSION FACILITY/CAMBIER PARK	50000
86004 09	O CAMBIER PARK LIGHTING	20000
86005 09	O BEACH END BARRIERS	15500
86006 09	O MISCELLANEOUS PAVING PROJECTS	4000
86008 09	O PARK CONCESSION FACILITIES	60000
86009 09	O MATCHING GRANT FUNDS-RIVER PARK FOR GYM	50000
	** PARKS & REC - RECREATION TOTALS	207500

PARKWAYS & SERVICES

86X01 09	X GANG MOWERS - SET OF 3 REELS	5600
86X02 09	X TURF TRACTORS	17800
86X03 09	X 3-WHEEL UTILITY SCOOTER	6000
86X04 09	X WATER TRUCK CHASSIS	21000
86X05 09	X AERIAL BUCKET TRUCK	55000
86X06 09	X ROOT CUTTER TRAILER	3180
86X07 09	X PICKUP TRUCK - ECONOMY	8295
86X08 09	X CRANE TRUCK & TRAILER	43680
86X09 09	X FLAIL SIDE CUTTING MOWER	6500
86X20 09	X FLEISCHMANN PARK LANDSCAPING	25000
86X21 09	X CAMBIER PARK & ANTHONY PARK LANDSCAPING	10000
86X22 09	X 7TH ST SO. TREE PROJECT	9000
86X23 09	X TARPON RD TREE PLANTING	16000
	** PARKWAYS & SERVICES TOTALS	227055
*** COMMUNITY SERVICES TOTALS		492830

PARKING AUTHORITY-DOCK

DOCK

86P01 10	P LOT #1 REPAVING AND LANDSCAPING	57600
	** DOCK TOTALS	57600
	*** PARKING AUTHORITY TOTALS	57600

ADMINISTRATION

86S02 11	S COMPUTER EXPANSION	3000
86S03 11	S PUBLIC SAFETY BUILDING EXPANSION	750000
	** ADMINISTRATION TOTALS	753000

PATROL

86U01 11	U BREATHALYZER	4865
86U02 11	U 28 HAND-HELD PORTABLE RADIOS WITH CHARGERS	40000
86U03 11	U SIX REPLACEMENT PATROL VEHICLES	66000
	** PATROL TOTALS	110865
	*** POLICE DEPARTMENT TOTALS	863865

PUBLIC WORKS DEPARTMENT

SANITATION

86Y01 12	Y ONE FRONT LOADING GARBAGE TRUCK - PACKER	135052
86Y02 12	Y GARBAGE TRUCK, 20 C. Y. REAR LOADING PACKER	56000
86Y03 12	Y TWO REFUSE TRUCKSTERS	12578
86Y04 12	Y TRANSFER TRAILERS	107000
86Y05 12	Y TWO SEMI TRUCK TRACTORS	120000
86Y09 12	Y TRANSFER STATION	500000
86Y10 12	Y PAINT AND REPAIRS TO SANITATION BLDG	5000
	** SANITATION TOTALS	935630
	*** PUBLIC WORKS DEPARTMENT TOTALS	935630

EQUIPMENT MAINTENANCE

EQUIPMENT MANAGEMENT

86F01 13	F BRAKE DRUM/ROTOR LATHE	4750
86F03 13	F SHOP AIR COMPRESSOR	5500
86F04 13	F VEHICLE/EQUIPMENT WASHING SYSTEM	58000
	** EQUIPMENT MANAGEMENT TOTALS	68250
	*** EQUIPMENT MAINTENANCE TOTALS	68250

**** GRAND TOTALS	3407448
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----- CAPITAL IMPROVEMENT PROGRAM -----

	1986	1987	1988	1989	1990
Parking Authority	57,600	24,600	15,800	80,000	-0-
Community Development	8,000	-0-	-0-	-0-	-0-
Engineering: Administration	55,000	30,000	30,000	30,000	5,000
Streets & Drainage Division	767,800	762,100	904,100	857,000	902,000
Traffic Control Division	18,700	49,400	-0-	-0-	22,700
Finance	12,500	7,800	-0-	-0-	-0-
Fire	127,273	181,099	175,273	122,173	110,900
Community Services	492,830	271,696	104,023	61,975	55,677
Police: Administration	753,000	-0-	40,000	-0-	-0-
Criminal Investigation Division	-0-	30,000	36,493	-0-	-0-
Patrol Division	110,865	-0-	-0-	-0-	-0-
Sanitation	935,630	205,435	148,250	175,111	183,864
Equipment Management	68,250	15,300	9,750	-0-	-0-
Subtotal	3,407,448	1,577,430	1,463,689	1,326,259	1,280,141
Contingency	-0-	200,000	200,000	200,000	200,000
Debt Service	559,407	558,975	562,582	560,661	561,370
UTILITY TAX FUND TOTAL	3,966,855	2,336,405	2,226,271	2,086,920	2,041,511
Water/Sewer System:					
Water Production Division	299,440	2,635,950	127,439	28,081	30,000
Water Distribution Division	151,840	518,442	264,919	164,950	343,431
Wastewater Treatment Plant Division	3,392,800	633,382	48,747	3,849,594	24,000
Wastewater Collection Division	126,200	209,226	156,946	191,000	143,520
	3,970,280	3,997,000	598,051	4,233,625	540,951

SOURCES OF FUNDS

Utility Tax	3,966,855	2,336,405	2,226,271	2,086,920	2,041,511
Water/Sewer Divisions	3,970,280	3,997,000	598,051	4,233,625	540,951

----- UTILITY TAX REVENUES -----

	Florida Power & Light	United Telephone	Propane	Interest on Investments	Gas Tax (Sales Tax)*	Other	Total
Fiscal Year 1980	751,189	189,337	51,694	218,135			1,210,355
1981	677,233	199,747	55,844	218,441			1,151,265
1982	900,820	202,934	60,375	227,283			1,391,412
1983	893,552	220,557	62,420	128,607	*129,801		1,434,937
1984	1,059,562	203,026	61,752	220,332	226,006		1,770,678
Budget - Fiscal Year 1985	998,000	235,000	69,000	115,000	300,000		1,717,000
Actual - March 31, 1985	457,621	91,336	37,108	64,821	147,821	31,000	829,707
Estimated Actual -							
September 30, 1985	1,100,000	219,000	66,000	115,000	340,000	91,000	1,931,000
Fiscal Year 1986	1,155,000	223,000	72,000	115,000	450,000	1,700,000	3,715,000
1987	1,212,000	227,000	76,000	115,000	450,000		2,080,000
1988	1,273,000	232,000	80,000	115,000	450,000		2,150,000
1989	1,337,000	237,000	84,000	115,000	450,000		2,223,000
1990	1,404,000	242,000	88,000	115,000	450,000		2,299,000

----- SOURCES and USE OF FUNDS -----

	1986	1987	1988	1989	1990
Bond Proceeds	1,700,000				
Utility Tax Revenue	1,450,000	1,515,000	1,585,000	1,658,000	1,734,000
Gas Tax	450,000	450,000	450,000	450,000	450,000
Interest on Investments	115,000	115,000	115,000	115,000	115,000
TOTAL REVENUE	3,715,000	2,080,000	2,150,000	2,223,000	2,299,000
Contingency	-0-	200,000	200,000	200,000	200,000
Utility Tax Expenditures	3,966,855	2,136,405	2,026,271	1,886,920	1,841,511
	(251,855)	(256,405)	(76,271)	136,080	257,489
Surplus	341,044	84,639	8,368	144,448	401,937

September 3, 1985

----- UTILITY TAX REVENUE -----

	Actual 82-83	Actual 83-84	Budget 84-85	Actual 3/31/85	Estimated to 9/30/85	85-86	86-87	87-88	88-89	89-90
Florida Power & Light	893,552	1,059,562	998,000	457,621	1,100,000	1,155,000	1,212,000	1,273,000	1,337,000	1,404,000
United Telephone System	220,557	203,026	235,000	91,336	219,000	223,000	227,000	232,000	237,000	242,000
Other (Propane)	62,420	61,732	69,000	37,108	66,000	72,000	76,000	80,000	84,000	88,000
Subtotal	1,176,529	1,324,340	1,302,000	586,065	1,385,000	1,450,000	1,515,000	1,585,000	1,658,000	1,734,000
Sales Tax	129,801	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Gas Tax	-0-	226,006	300,000	147,821	340,000	450,000	450,000	450,000	450,000	450,000
Interest	128,607	220,332	115,000	64,821	115,000	115,000	115,000	115,000	115,000	115,000
Other	-0-	-0-	-0-	31,000	31,000	-0-	-0-	-0-	-0-	-0-
Bond Proceeds	2,000,000	-0-	-0-	-0-	-0-	1,700,000	-0-	-0-	-0-	-0-
Grant Proceeds	-0-	122,325	-0-	-0-	60,000	-0-	-0-	-0-	-0-	-0-
Surplus (Beginning Cash)	-0-	2,644,989	948,924	-0-	1,913,002	592,899	341,044	84,639	8,368	144,448
Total Available	3,434,937	4,537,992	2,665,924	829,707	3,844,002	4,307,899	2,421,044	2,234,639	2,231,368	2,443,448

Revenues Utilized for Expenses

718,904	2,691,696	3,966,855	2,336,405	2,226,271	2,086,920	2,041,511
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UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE
FOR THE FISCAL YEAR 1985-86

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1985-86 Payment</u>
1/01/86	55,000	36,895	42	1,310,000
7/01/86	---	35,451	28	----
TOTALS	55,000	72,346	70	1,310,000

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE
FOR THE FISCAL YEAR 1985-86

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1985-86 Payment</u>
1/01/86	80,000	54,304	57	1,775,000
7/01/86	---	52,004	39	----
TOTALS	80,000	106,308	96	1,775,000

UTILITY TAX DEBT SERVICE - 1983 BOND ISSUE
FOR THE FISCAL YEAR 1985-86

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1985-86 Payment</u>
1/01/86	-0-	105,376	40	2,265,000
7/01/86	35,000	105,376	40	----
TOTALS	35,000	210,752	80	2,265,000

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 120 Regular Salaries & Wages Includes all regular full-time positions and elective officers. Does not include overtime.
- 130 Other Salaries & Wages Includes all part-time, seasonal and temporary employees such as extra help, matrons, parking attendants, etc.
- 140 Overtime Includes all special payments for overtime.
- 250 Employer Payroll Expenses Includes Health Insurance, Life Insurance, Retirement System, Social Security and Workmen's Compensation cost.

MAINTENANCE & OPERATION

- 300 Operating Expenses Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 310 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.
- 340 Other Contractual Services Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 390 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business. Not associated with travel and per diem.

MAINTENANCE & OPERATION (continued)

- 400 Travel & Per Diem Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.
- 410 Communication Services Telephone, telegraph or other communications.
- 420 Transportation Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 430 Utility Services Includes all expenses incurred from use of heat, light, power, water, garbage and sewer.
- 440 Rentals & Leases Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 450 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 460 Repair & Maintenance Services Includes amounts expended for maintenance and repair of equipment and buildings by outside firms including annual service contracts.
- 470 Printing & Binding Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 480 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 490 Other Current Charges & Obligations Includes miscellaneous expense not otherwise classified.
- 510 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.

MAINTENANCE & OPERATION (continued)

520 Operating Supplies Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks, etc.

540 Books, Publications, Subscriptions & Memberships Includes charges for memberships in various organizations and for subscriptions to various publications.

550 Duplicating Charges Copying machine.

DEBT SERVICE

700 Debt Service Payments on principal of general obligation bonds of the City.

CAPITAL OUTLAY

620 Building Improvements Includes all building additions and improvements other than maintenance.

630 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.

640 Machinery & Equipment Includes office furniture, fixtures and equipment, lawn mowers, radios, etc. with an estimated life of more than one year and acquisition cost in excess of \$100.

670 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.