

"SANDERLINGS" BY FRED DODSON
COURTESY NAPLES ART ASSOCIATION



City of Naples

1984-85

ANNUAL BUDGET



City of Naples

735 EIGHTH STREET, SOUTH · STATE OF FLORIDA 33940

OFFICE OF THE CITY MANAGER

July 31, 1984

Honorable Mayor and Members of City Council
City of Naples
735 Eighth Street, South
Naples, Florida 33940

Gentlemen:

Presented for your review is a balanced budget totaling \$38,208,849. This total is made up of the following categories:

General Fund Operating Budget	\$ 7,362,200
Intergovernmental Services	(879,390)
Utilities Operating Budgets	9,484,486
Utilities Capital Improvements	19,231,292
Non-enterprise Capital Improvements	.\$ 2,130,871

This budget was formulated with the goal of holding the line on any unnecessary expenditures without in any way decreasing the levels of service provided. At the same time we are providing more than \$21-million worth of capital improvements that will meet not only our immediate needs, but in the case of the water and sewer utilities, provide facilities which will meet our needs for many years to come. In some instances, we will be adding new projects and programs which are detailed on the cover sheets of the individual department or division budgets.

GENERAL FUND BUDGET

The General Fund budget in the amount of \$7,362,200 proposes an increase in expenditures of \$472,383 or 6.8%. It will also provide for a contingency fund in the amount of \$285,000 to cover unknown costs and salary adjustments as well as future price increases.

During the course of the budget review, departmental requests were reduced by \$365,000. In most instances, the budgets submitted by the departments indicated an attitude of holding the line and, in fact, we found it necessary to increase some costs where estimated cost increases appeared too conservative. In some cases, the reductions consist of the elimination of costs considered unnecessary; corrections in calculations; and adjustments due to expenditure histories and cost information which had been up-dated after the budgets were originally formulated by the departments. Once again, we have elected not to fund any contributions to workers' compensation premiums as our safety and self-insurance programs have continued to meet those needs.

Outside of salaries, there were no significant increases within the departmental budgets.

UTILITIES/ENTERPRISE BUDGETS

This year we have grouped all the utilities/enterprise operations and their budgets total \$28,715,778. This includes the budgets for water, sewer, sanitation and lot mowing. A significant amount in this budget is the \$19,231,292 which is being budgeted to provide for regular capital expenditures in water and sanitation and for the expansion of the wastewater treatment plant. In addition, the \$9,484,486 budgeted for administration and operations includes anticipated operating increases due to the wastewater treatment plant expansion and added debt service costs which will be experienced when we issue bonds for that expansion.

CAPITAL IMPROVEMENT PROGRAM

The capital improvement budget totals \$2,130,871. Both major and minor projects are included among the various departments which will allow the City to acquire or replace capital facilities needed to provide our regular services. The largest single total is \$703,500 allocated for 14 street projects throughout the City. Traffic signals, pavement marking, and drainage projects are also funded. Equipment purchases and improvement projects are also planned for the Fire, Parks & Recreation, and Police Departments. In addition, we have planned for the normal acquisition of equipment and improvements in our Public Works facilities.

REVENUES

The City remains in a sound financial position in adopting the budget as proposed. While the total budgeted revenues are \$470,000 greater than the prior year, there are a number of items which have increased or decreased this year which affect the individual categories. The passage of the additional two-cent gas tax has allowed us to use \$100,000 for street maintenance provided through the general fund; ad valorem taxes were up \$20,000 due to new construction on our tax roll; fees and franchises will provide an additional \$150,000 in revenue due to growth in these individual areas; growth in the categories of fines and charges for service will provide an additional \$50,000; the expansion of the dock provides an additional \$70,000 in parks and recreation revenue; and a number of state shared revenues are down but are offset by increases in our share of the fifth cent sales tax.

The most significant decrease in our budget plan is that we have not included the use of any beginning cash for revenue next year. This is based on our estimates that, while this year's operations will be concluded within our budgets, our total expenditures will require the use of \$120,000 of beginning cash generated in prior years and will not result in an actual cash surplus for this year.

PERSONNEL

The proposed budget provides for a net increase in personnel of one position for next year. This is the net effect of adding five positions and removing four positions among the various operating departments.

CITY MILLAGE RATE

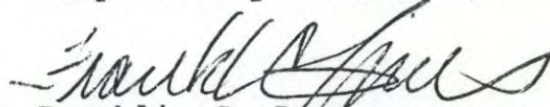
I am recommending a total millage rate of 1.3339 mills consisting of 1.2591 for general operating and .0748 for general obligation debt service. While this is a slight reduction in millage rates, it is the roll-back rate computed under the "Trim Bill" requirements which is the rate which would generate the same revenue as was received last year, based on changes to assessed value, exclusive of new construction. This means that we are levying the same taxes in 1984-85 as we did in 1983-84. Because of new construction added to our tax rolls, the total tax revenue collected will increase by \$25,576.

Mayor and Council
July 31, 1984
Page 4

I believe the budget as recommended will allow us to continue our present high level of service and, with the addition of new programs and services for our citizens, enable us to accomplish many worthwhile improvements. This can be done within the revenue available, including a stable ad valorem tax levy. We were fortunate again this year to be able to identify cost savings within our city operations and to also receive additional revenue from several sources. However, it will probably be increasingly difficult to achieve this goal in future years.

I would like to acknowledge with thanks the very substantial assistance I received from the Finance Director, my staff, and all of the department and division heads.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Franklin C. Jones".

Franklin C. Jones
City Manager

FCJ/tan

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CITY OF NAPLES

AUTHORIZED POSITIONS

(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

<u>DEPARTMENT & DIVISION</u>	(Budgeted) FISCAL YEAR <u>1983 - 84</u>	(Proposed) FISCAL YEAR <u>1984 - 85</u>
<u>Mayor & City Council</u>		
Regular	1	1
<u>City Attorney</u>		
Regular	1	1
<u>City Clerk</u>		
Regular	3	2
Part-time	0	2
<u>Total Regular Positions</u>	<u>3</u>	<u>2</u>
<u>City Manager</u>		
Regular	3	3
<u>Community Development</u>		
Building Division		
Regular	7.5	7.5
Planning Division		
Regular	3.5	3.5
<u>Total Regular Positions</u>	<u>11</u>	<u>11</u>
<u>Engineering</u>		
Design/Administration		
Regular	7	7
Streets & Drainage		
Regular	20	19
Traffic Control		
Regular	4	4
<u>Total Regular Positions</u>	<u>31</u>	<u>30</u>

	(Budgeted) FISCAL YEAR <u>1983 - 84</u>	(Proposed) FISCAL YEAR <u>1984 - 85</u>
<u>Equipment Management</u>		
Regular	13	13
Part-time	1	1
<u>Total Regular Positions</u>	<u>13</u>	<u>13</u>
<u>Finance</u>		
Administration/Accounting		
Regular	8	8
Customer Service		
Regular	3	3
Data Processing		
Regular	2	2
Purchasing		
Regular	2	2
<u>Total Regular Positions</u>	<u>15</u>	<u>15</u>
<u>Fire</u>		
Regular	35	35
<u>Parks & Recreation</u>		
Administration		
Regular	2	2
Parks		
Regular	19	10.5
Part-time	3	0
Recreation		
Regular	10	19
Part-time	3	5
Parkways		
Regular	0	32.5

	(Budgeted) FISCAL YEAR <u>1983 - 84</u>	(Proposed) FISCAL YEAR <u>1984 - 85</u>
Bay Dock		
Regular	2	2
Fishing Pier		
Regular	4	4
Tennis		
Regular	2	2
Part-time	0	1
	<u>Total Regular Positions</u>	<u>72</u>
<u>Personnel</u>		
Regular	3	3
Part-time	1	1
	<u>Total Regular Positions</u>	<u>3</u>
<u>Police</u>		
Administration		
Regular	11	9
Operation		
Regular	42	43
Services		
Regular	13	14
Part-time	6	6
Criminal Investigation		
Regular	12	12
	<u>Total Regular Positions</u>	<u>78</u>
<u>Public Works</u>		
Administration		
Regular	4	0
Part-time	1	0
Parkways & Services		
Regular	34	0

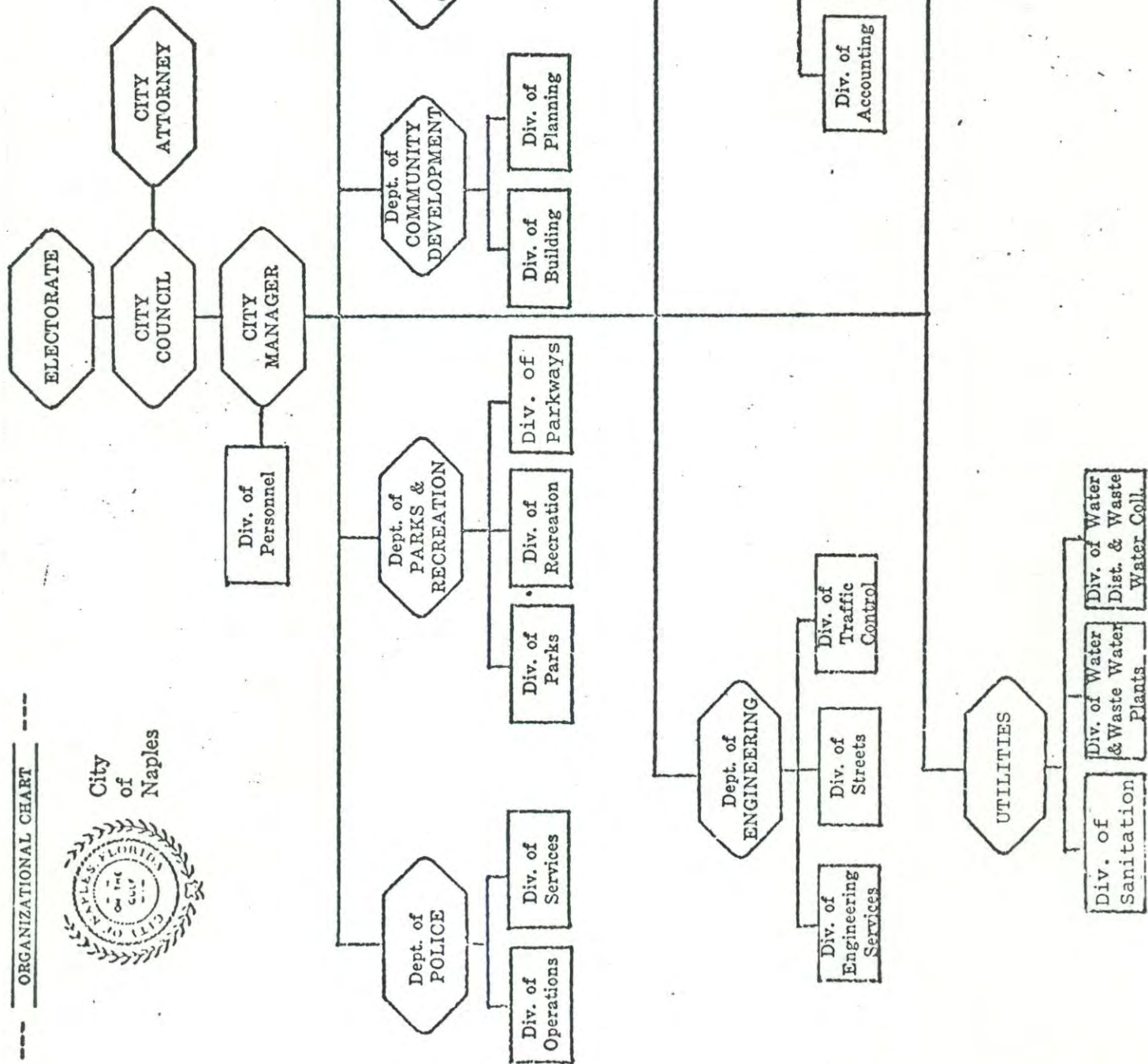
GRAND TOTALS BY FISCAL YEAR

<u>Authorized</u>	<u>1980 - 81</u> <u>FISCAL YEAR</u>	<u>1981 - 82</u> <u>FISCAL YEAR</u>	<u>1982 - 83</u> <u>FISCAL YEAR</u>	<u>1983 - 84</u> <u>FISCAL YEAR</u>	<u>1984 - 85</u> <u>FISCAL YEAR</u>
Regular	388	386	398	396	397
Part-time	16	15	14	14	16

ORGANIZATIONAL CHART



City of Naples



CITY OF NAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1984-85

<u>Department: General Fund</u>	<u>Actual</u> <u>1981-82</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>3/31/84</u>	<u>Estimated</u> <u>1983-84</u>	<u>Budgeted</u> <u>1983-84</u>	<u>Recommended</u> <u>1984-85</u>
<u>Classification</u>						
Ad Valorem Tax	2,309,251	2,089,736	1,810,521	2,139,935	2,139,935	2,156,200
Gas Tax	-0-	-0-	-0-	-0-	-0-	100,000
Tax Penalties	1,538	2,121	1,672	2,500	2,500	2,500
Road and Bridge Tax	1,877	2,290	-0-	1,800	1,800	1,800
Mobile Homes Tax	1,963	1,808	912	1,300	700	1,300
Addit. Homestead Exs.	8,626	-0-	-0-	-0-	-0-	-0-
Fuel Tax Refund	13,189	9,602	-0-	8,056	10,000	10,000
Subtotals	2,336,444	2,105,557	1,813,105	2,153,591	2,154,935	2,271,800
<u>Fees & Licenses</u>						
Occupational Licenses	154,701	142,681	111,318	160,000	160,000	165,000
Building Permits	105,731	154,005	71,890	140,000	110,000	120,000
Engineering Permits	1,345	840	700	1,500	4,425	4,400
Liquor and Beer Licenses	39,212	27,278	1,030	25,000	30,000	25,000
Contractors Exam	14,381	21,301	5,605	18,270	18,270	20,000
Zoning Fees	8,627	8,631	5,318	8,325	7,325	9,200
Subtotals	323,997	354,736	195,861	353,095	330,020	343,600
<u>Franchises</u>						
Florida Power & Light	1,067,811	1,035,755	508,429	1,180,000	1,074,000	1,205,000
Telephone	31,459	31,995	34,505	34,505	32,500	35,000
Palmer Cablevision	54,736	59,639	68,906	68,906	64,500	74,000
Subtotals	1,154,006	1,127,389	611,840	1,283,411	1,171,000	1,314,000

CITY OF NAPLES
REVENUE DETAIL
FOR THE FISCAL YEAR 1984-85

Department: <u>General Fund</u>	<u>Actual</u> <u>1981-82</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>3/31/84</u>	<u>Estimated</u> <u>1983-84</u>	<u>Budgeted</u> <u>1983-84</u>	<u>Recommended</u> <u>1984-85</u>
<u>Classification</u>						
<u>Services</u>						
Xerox Copies	1,095	2,351	1,333	2,000	1,500	1,500
Maps & Codes	2,907	2,910	2,259	3,400	3,000	3,000
Election Fees	250	25	175	175	100	100
Fingerprinting	1,380	3,711	516	1,200	4,431	1,200
Administration Services	533,000	542,410	219,806	479,613	579,613	591,300
Subtotals	538,632	551,407	224,089	486,388	588,644	597,100
<u>Fines & Forfeitures</u>						
City Fines	41,679	34,557	11,070	40,000	40,000	40,000
Police Training	10,611	10,110	5,094	10,611	10,611	25,000
County Court Fines	130,650	154,922	65,634	130,649	130,649	172,700
Subtotals	182,940	199,589	81,798	181,260	181,260	237,700
<u>Recreation</u>						
Tennis Courts	36,262	52,337	41,257	47,000	64,564	53,700
Tennis Court Lights	3,064	3,651	1,495	3,000	5,500	4,000
Miscellaneous	23,499	28,237	22,771	35,000	30,000	21,100
Racquetball	2,660	2,575	610	2,500	2,700	1,700
Fishing Pier	100,655	102,362	55,432	111,500	111,500	116,600
Vending Machines	68,940	56,539	20,669	45,000	70,000	70,000
Dock Rent	31,248	32,122	16,186	44,040	31,500	106,900
Naples Landing Dock	-0-	3,809	1,573	3,666	3,666	4,600
Dock Fuel	161,084	128,450	47,348	100,000	150,000	169,000
Dock Bait	5,287	6,315	2,496	5,000	7,500	7,500
Misc. Dock	1,758	1,139	(413)	1,500	2,300	4,300
Subtotals	434,457	417,536	209,424	398,206	479,230	559,400

CITY OF NAPLES
REVENUE - DETAIL
FOR THE FISCAL YEAR 1984-85

<u>Department: General Fund</u>	<u>Actual</u> <u>1981-82</u>	<u>Actual</u> <u>1982-83</u>	<u>Actual</u> <u>3/31/84</u>	<u>Estimated</u> <u>1983-84</u>	<u>Budgeted</u> <u>1983-84</u>	<u>Recommended</u> <u>1984-85</u>
<u>Classification</u>						
<u>State & Federal</u>						
<u>Shared Revenue</u>						
Federal Revenue Sharing	202,166	214,578	99,099	188,489	227,608	160,500
Traffic Grant	5,984	-0-	-0-	-0-	-0-	-0-
Cigarette Tax	285,544	292,195	112,127	242,000	282,000	300,800
State Revenue Sharing	485,594	471,944	220,566	460,000	474,379	443,500
Law Enforcement Grant	18,050	-0-	-0-	-0-	-0-	-0-
5th Cent Sales for						
General Use	-0-	532,109	398,995	793,000	678,257	883,800
Subtotals	997,338	1,510,826	830,787	1,683,489	1,662,244	1,788,600
<u>Miscellaneous</u>						
Parking	63,353	45,393	25,339	52,000	52,000	50,000
Interest Earned	297,968	162,164	64,420	160,000	188,000	160,000
Other Income	40,565	46,544	39,552	50,000	40,000	40,000
EMS Rent	1,500	3,000	3,200	3,200	3,000	-0-
Beginning Cash Balance	-0-	-0-	-0-	227,362	227,362	-0-
Subtotals	403,386	257,101	132,511	492,562	510,362	250,000
GRAND TOTAL	6,371,200	6,524,141	4,099,415	7,032,002	7,077,695	7,362,200

B U D G E T T O T A L S

	<u>RECOMMENDED</u>	<u>APPROVED</u>
General Fund:		
Mayor and City Council	\$ 106,239	\$ 106,239
City Attorney	127,913	127,913
City Clerk	85,276	85,276
City Manager	146,669	146,669
Community Development:		
Building Division	208,018	208,018
Planning Division	106,715	106,715
Engineering:		
Administration/Design	143,721	143,721
Streets & Drainage	249,120	249,120
Traffic Control	351,820	351,820
Finance:		
Administration/Accounting	178,680	178,680
Customer Service	74,169	74,169
Purchasing	54,070	54,070
Fire	889,505	889,505
Parking Operation	18,950	18,950
Parks & Recreation:		
Administration	52,033	52,033
Parks	229,676	229,676
Parkways	678,327	678,327
Recreation	456,673	456,673
Bay Dock	184,846	184,846
Fishing Pier	126,337	126,337
Tennis	72,327	72,327
Vending	50,000	50,000
Personnel	104,139	104,139
Police:		
Administration	294,061	294,061
CID	336,461	336,461
Patrol	1,000,643	1,000,643
Services	455,709	455,709
Non-departmental	100,087	100,087
Debt Service	194,728	194,728
Contingency	285,288	285,288
GENERAL FUND TOTAL	\$7,362,200	\$7,362,200
Utility Tax Fund:		
Capital Improvement Program	\$2,130,871	\$2,130,871

B U D G E T T O T A L S

	<u>RECOMMENDED</u>	<u>APPROVED</u>
Intergovernmental Service Fund:		
Data Processing	\$ 114,725	\$ 114,725
Equipment Management	764,665	764,665
Intergovernmental Service TOTAL	(879,390)	(879,390)
Utilities:		
Administration & Engineering	849,762	849,762
Debt Service:		
Water	1,132,349	1,132,349
Sewer	2,042,521	2,042,521
Water Production	1,862,323	1,862,323
Water Distribution	656,192	656,192
Water CIP	1,554,450	1,554,450
Wastewater Treatment	1,053,623	1,053,623
Wastewater Collection	426,415	426,415
Wastewater CIP	17,494,500	17,494,500
Sanitation		
Residential	489,158	489,158
Commercial	543,345	543,345
Trash	372,219	372,219
CIP	182,342	182,342
Property Management/Low Mowing ...	56,579	56,579
Utilities TOTAL	28,715,778	28,715,778
TOTAL APPROPRIATIONS	<u>38,208,849</u>	<u>38,208,849</u>



City of Naples

----- CITY COUNCIL -----

Stanley R. Billick
Mayor

Wade H. Schroeder
Vice-Mayor

R. B. Anderson
William E. Barnett
William F. Bledsoe
Lyle S. Richardson
Kenneth A. Wood

DEPARTMENTAL
BUDGET
--1984-85--

MAYOR & CITY COUNCIL

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	92,118	95,193	103,292	103,049	103,049
MAINTENANCE & OPERATION	2,883	3,830	3,340	3,190	3,190
CAPITAL OUTLAY	-0-	272	-0-	-0-	-0-
TOTAL	<u>95,001</u>	<u>99,295</u>	<u>106,632</u>	<u>106,239</u>	<u>106,239</u>

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms; the Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, and represents the community in relations with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled on preceding Tuesdays at 9:00 a.m., and such special meetings and additional study sessions are held as necessary. All Council meetings are open to the public. Individual Council members also provide liaison with citizen groups and federal, state, and county officials.

Mayor & Council

DEPARTMENTAL

BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	17,678	18,061	18,061	18,061	18,061
130 OTHER SALARIES & WAGES	63,600	66,000	66,000	66,000	66,000
140 OVERTIME					
<hr/>					
TOTAL SALARIES & WAGES	81,278	84,061	84,061	84,061	84,061
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	10,840	11,132	19,231	18,988	18,988
<hr/>					
TOTAL EMPLOYEE SERVICES	92,118	95,193	103,292	103,049	103,049
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	134	200	400	400	400
400 TRAVEL & PER DIEM	1,053	1,700	1,000	1,000	1,000
410 COMMUNICATION SERVICES	852	950	950	800	800
420 TRANSPORTATION					
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	177	75	75	75	75
470 PRINTING & BINDING	75	200	200	200	200
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.	116	200	200	200	200
510 OFFICE SUPPLIES	163	140	150	150	150
520 OPERATING SUPPLIES					
540 BOOKS, PUB., SUB. & MBRSHPS.	47	115	115	115	115
550 DUPLICATING CHARGES	266	250	250	250	250
<hr/>					
TOTAL MAINTENANCE & OPERATION	2,883	3,830	3,340	3,190	3,190
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	272	-0-	-0-	-0-
670 MOBILE EQUIPMENT					
<hr/>					
TOTAL CAPITAL OUTLAY	-0-	272	-0-	-0-	-0-

DEPARTMENTAL BUDGET - 1984-85

MAYOR & COUNCIL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Secretary to the Mayor	18,061	18,061
130 Other Salaries & Wages		
Mayor & City Council Members	<u>66,000</u>	<u>66,000</u>
Total Employee Salaries & Wages	84,061	84,061
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,884	5,884
Social Security	5,884	5,884
Health Insurance	6,412	6,412
Life Insurance	808	808
Workers' Compensation	<u>-0-</u>	<u>-0-</u>
Total Employee Overhead	18,988	18,988
TOTAL EMPLOYEE SERVICES	<u><u>103,049</u></u>	<u><u>103,049</u></u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	400	400
400 Travel & Per Diem		
-Florida League of Cities	700	700
-National Hurricane Conference	<u>300</u>	<u>300</u>
	1,000	1,000
410 Communication Services	800	800
460 Repair & Maintenance Services	75	75
470 Printing & Binding	200	200
490 Other Current Charges & Obligations	200	200
510 Office Supplies	150	150

DEPARTMENTAL BUDGET - 1984-85

MAYOR & COUNCIL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships	115	115
550 Duplicating Charges	250	250
TOTAL MAINTENANCE & OPERATION	<u>3,190</u>	<u>3,190</u>

CITY
ATTORNEY

CITY ATTORNEY

1 LEGAL ASSISTANT

DEPARTMENTAL
BUDGET
-- 1984-85 --

CITY ATTORNEY

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	90,769	90,739	92,074	91,843	91,843
MAINTENANCE & OPERATION	46,213	46,820	37,070	36,070	36,070
CAPITAL OUTLAY					
TOTAL	<u>136,982</u>	<u>137,559</u>	<u>129,144</u>	<u>127,913</u>	<u>127,913</u>

DEPARTMENTAL
BUDGET

-- 1984-85 --

City Attorney

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	80,197	79,550	79,550	79,550	79,550
130 OTHER SALARIES & WAGES
140 OVERTIME
TOTAL SALARIES & WAGES	80,197	79,550	79,550	79,550	79,550

EMPLOYEE OVERHEAD

250 EMPLOYER PAYROLL EXPENSES	10,572	11,189	12,524	12,293	12,293
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TOTAL EMPLOYEE SERVICES	90,769	90,739	92,074	91,843	91,843
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MAINTENANCE & OPERATION

300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES	25,870	25,000	10,000	10,000	10,000
340 OTHER CONTRACTUAL SERVICES	10,905	11,000	16,500	16,500	16,500
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	1,972	1,500	2,000	2,000	2,000
410 COMMUNICATION SERVICES	1,660	1,500	700	700	700
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	320	320	320	320	320
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.	1,482	3,500	3,500	2,500	2,500
510 OFFICE SUPPLIES	406	400	450	450	450
520 OPERATING SUPPLIES	3,027	3,000	3,000	3,000	3,000
540 BOOKS, PUB., SUB. & MBRSHPS.	335	300	300	300	300
550 DUPLICATING CHARGES	236	300	300	300	300
TOTAL MAINTENANCE & OPERATION	46,213	46,820	37,070	36,070	36,070

CAPITAL OUTLAY

620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT
TOTAL CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-

DEPARTMENTAL BUDGET - 1984-85

CITY ATTORNEY

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Attorney	56,121	56,121
1 Legal Assistant	23,429	23,429
Total Salaries & Wages	79,550	79,550
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,568	5,568
Social Security	4,139	4,139
Health Insurance	2,230	2,230
Life Insurance	356	356
Workers' Compensation	-0-	-0-
Total Employee Overhead	12,293	12,293
TOTAL EMPLOYEE SERVICES	91,843	91,843
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	10,000	10,000
Outside attorneys		
340 Other Contractual Services	16,500	16,500
State Attorney contract		
400 Travel & Per Diem	2,000	2,000
410 Communication Services	700	700
460 Repair & Maintenance Services	320	320
Typewriter maintenance		
490 Other Current Charges & Obligations	2,500	2,500
Court costs, consultants, witnesses, etc.		
510 Office Supplies	450	450
520 Operating Supplies	3,000	3,000
Law books & supplements		

DEPARTMENTAL BUDGET - 1984-85

CITY ATTORNEY

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships	300	300
550 Duplicating Charges	300	300
TOTAL MAINTENANCE & OPERATION	<u>36,070</u>	<u>36,070</u>

CITY
CLERK

CITY CLERK

1 DEPUTY CITY CLERK
1 CLERK TYPIST

DEPARTMENTAL
BUDGET
--1984-85--

CITY CLERK

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	61,910	64,203	66,212	66,052	66,052
MAINTENANCE & OPERATION	17,302	17,058	20,199	19,224	19,224
CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
Management Improvement Program		(812)			
TOTAL	<u>79,212</u>	<u>80,449</u>	<u>86,411</u>	<u>85,276</u>	<u>85,276</u>

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents, are filed in this office.

The City Council minutes are prepared and indexed, necessary correspondence is composed, and related materials indexed and filed.

The City Clerk is charged with the responsibility for implementing and maintaining the microfilming system and with the responsibility for records retention. This office is also responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths; notarize documents; keep the municipal code up to date; sell city codes, charters and ordinances; and have other duties.

All municipal elections are supervised by the City Clerk's office.

DEPARTMENTAL
BUDGET

.. 1984-85 ..

City Clerk

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	51,821	53,964	54,697	54,697	54,697
130 OTHER SALARIES & WAGES	152	-0-	-0-	-0-	-0-
140 OVERTIME	150	100	200	200	200
TOTAL SALARIES & WAGES	52,123	54,064	54,897	54,897	54,897
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	9,787	10,139	11,315	11,155	11,155
TOTAL EMPLOYEE SERVICES	61,910	64,203	66,212	66,052	66,052
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES	3,271	4,000	4,000	4,000	4,000
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	-0-	100	100	100	100
400 TRAVEL & PER DIEM	1,002	500	1,700	1,700	1,700
410 COMMUNICATION SERVICES	985	920	1,156	1,156	1,156
420 TRANSPORTATION					
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	3,831	4,043	4,043	4,043	4,043
470 PRINTING & BINDING	2,518	1,700	2,500	2,100	2,100
480 SCHOOL & TRAINING EXPENSE	579	-0-	475	-0-	-0-
490 OTHER CURRENT CHGS. & OBLIG.	647	650	650	650	650
510 OFFICE SUPPLIES	1,939	1,900	2,000	1,900	1,900
520 OPERATING SUPPLIES	574	1,500	1,600	1,600	1,600
540 BOOKS, PUB., SUB. & MBRSHPS.	58	145	175	175	175
550 DUPLICATING CHARGES	1,898	1,600	1,800	1,800	1,800
TOTAL MAINTENANCE & OPERATION	17,302	17,058	20,199	19,224	19,224
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT					
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
Management Improvement Program		(812)			

DEPARTMENTAL BUDGET - 1984-85

CITY CLERK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Clerk	25,730	25,730
1 Deputy Clerk	17,414	17,414
1 Clerk-typist	11,553	11,553
	<u>54,697</u>	<u>54,697</u>
140 Overtime	200	200
Total Employee Salaries & Wages	<u>54,897</u>	<u>54,897</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,829	3,829
Social Security	3,829	3,829
Health Insurance	3,207	3,207
Life Insurance	290	290
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>11,155</u>	<u>11,155</u>
TOTAL EMPLOYEE SERVICES	<u><u>66,052</u></u>	<u><u>66,052</u></u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
Ordinance codification	4,000	4,000
390 Auto Mileage	100	100
400 Travel & Per Diem	1,700	1,700
-Florida Association of City Clerks - state conference - 3 days		
-International Institute of Municipal Clerks - 5 days		
-Retreat - 2 days		
410 Communication Services	1,156	1,156
460 Repair & Maintenance Services	4,043	4,043
Office and microfilm equipment		

DEPARTMENTAL BUDGET - 1984-85

CITY CLERK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
470 Printing & Binding	2,100	2,100
480 School & Training Expense Florida Atlantic University Institute for City Clerks - 3 days	-0-	-0-
490 Other Current Charges & Obligations Recording fees	650	650
510 Office Supplies	1,900	1,900
520 Operating Supplies	1,600	1,600
540 Books, Publications, Subscriptions & Memberships -International Institute of Municipal Clerks -Florida Association of City Clerks -City Directory	175	175
550 Duplicating Charges	1,800	1,800
TOTAL MAINTENANCE & OPERATION	<u>19,224</u>	<u>19,224</u>

CITY
MANAGER



CITY MANAGER

ASSISTANT TO THE
CITY MANAGER
CLERK SPECIALIST

ADMINISTRATIVE AIDE
TO THE CITY MANAGER

PERSONNEL DIVISION

PERSONNEL DIRECTOR
PERSONNEL TECHNICIAN (PART-TIME)
CLERK SPECIALIST
CLERK TYPIST

DEPARTMENTAL
BUDGET
-- 1984-85 --

CITY MANAGER

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	124,614	122,026		133,439	133,439
MAINTENANCE & OPERATION	12,785	13,555		13,230	13,230
CAPITAL OUTLAY	275	-0-		-0-	-0-
Management Improvement Program		(1,300)			
TOTAL	<u>137,674</u>	<u>134,281</u>		<u>146,669</u>	<u>146,669</u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of city government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all city ordinances. The City Manager's staff assists him in carrying out these duties.

BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	107,874	105,113		113,239	113,239
130 OTHER SALARIES & WAGES					
140 OVERTIME	160	-0-		-0-	-0-
<u>TOTAL SALARIES & WAGES</u>	<u>108,034</u>	<u>105,113</u>		<u>113,239</u>	<u>113,239</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	16,580	16,913		20,200	20,200
<u>TOTAL EMPLOYEE SERVICES</u>	<u>124,614</u>	<u>122,026</u>		<u>133,439</u>	<u>133,439</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	3,186	3,180		3,180	3,180
400 TRAVEL & PER DIEM	2,644	1,700		2,600	2,600
410 COMMUNICATION SERVICES	1,878	2,000		1,900	1,900
420 TRANSPORTATION	-0-	200		50	50
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	112	125		100	100
470 PRINTING & BINDING	16	100		-0-	-0-
480 SCHOOL & TRAINING EXPENSE	302	1,150		500	500
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	715	800		800	800
520 OPERATING SUPPLIES					
540 BOOKS, PUB., SUB. & MBRSHPS.	1,083	1,300		1,100	1,100
550 DUPLICATING CHARGES	2,849	3,000		3,000	3,000
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>12,785</u>	<u>13,555</u>		<u>13,230</u>	<u>13,230</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	275	-0-		-0-	-0-
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>275</u>	<u>-0-</u>		<u>-0-</u>	<u>-0-</u>
MANAGEMENT IMPROVEMENT PROGRAM		(1,300)			

DEPARTMENTAL BUDGET - 1984-85

CITY MANAGER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Manager	50,000	50,000
1 Assistant to the City Manager	30,004	30,004
1 Administrative Aide	20,313	20,313
1 Clerk Specialist	12,922	12,922
Total Employee Salaries & Wages	<u>113,239</u>	<u>113,239</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	8,102	8,102
Social Security	6,925	6,925
Health & Life Insurance	5,173	5,173
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>20,200</u>	<u>20,200</u>
TOTAL EMPLOYEE SERVICES	<u><u>133,439</u></u>	<u><u>133,439</u></u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	3,180	3,180
400 Travel & Per Diem	2,600	2,600
-Florida League of Cities (1)		
-Florida City/Council Management Association (2)		
-International City Management Association (1)		
410 Communication Services	1,900	1,900
420 Transportation	50	50
460 Repair & Maintenance Services	100	100
-2 Typewriter service contracts		
480 School & Training Expense	500	500
510 Office Supplies	800	800
540 Books, Publications, Subscriptions & Memberships	1,100	1,100

DEPARTMENTAL BUDGET - 1984-85

CITY MANAGER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)	.	
550 Duplicating Charges	3,000	3,000
TOTAL MAINTENANCE & OPERATIONS	<u>13,230</u>	<u>13,230</u>

COMMUNITY
-DEVELOPMENT

DIRECTOR

BUILDING & ZONING

PLANNING

- 1 BUILDING OFFICIAL
- 1 BUILDING INSPECTOR
- 1 ELECTRICAL INSPECTOR
- 1 PLUMBING & H.A.R.V. INSPECTOR
- 1 ZONING ENFORCEMENT INSPECTOR
- 1 SECRETARY II
- 1 PERMIT CLERK

- 1 CHIEF PLANNER
- 1 PLANNER II
- 1 SECRETARY II

DEPARTMENTAL
BUDGET
--1984-85--

COMMUNITY DEVELOPMENT

Building & Zoning Division

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	179,940	185,022	198,053	193,963	193,963
MAINTENANCE & OPERATION	12,424	12,557	13,078	12,575	12,575
CAPITAL OUTLAY	-0-	-0-	1,480	1,480	1,480
Management Improvement Program		(1,900)			
TOTAL	<u>192,364</u>	<u>195,679</u>	<u>212,611</u>	<u>208,018</u>	<u>208,018</u>

The Building & Zoning Division is responsible for the plan check, permit issuance, and inspection of all building related construction in the City; the enforcement of the City's zoning ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors Examining Board; and for the preparation of various construction-related data and reports.

The Division's overall goal is to provide the highest level of plan check, inspection, and enforcement services at the lowest possible cost.

New Programs and Projects

Review and process for adoption the 1985 editions of the Standard Building, Plumbing, and Mechanical Codes.

Review and process for adoption revised Federal Emergency Management Administration (FEMA) flood insurance program minimum elevations.

Expand computer capability.

DEPARTMENTAL

BUDGET

--1984-85--

Community Development
Building & Zoning

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	154,356	158,340	162,761	162,761	162,761
130 OTHER SALARIES & WAGES					
140 OVERTIME					
TOTAL SALARIES & WAGES	154,356	158,340	162,761	162,761	162,761
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	25,584	26,682	35,292	31,202	31,202
TOTAL EMPLOYEE SERVICES	179,940	185,022	198,053	193,963	193,963

MAINTENANCE & OPERATION

300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	940	1,000	1,200	1,200	1,200
410 COMMUNICATION SERVICES	1,248	1,200	1,008	1,008	1,008
420 TRANSPORTATION	4,185	4,280	3,950	4,147	4,147
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	471	526	885	685	685
470 PRINTING & BINDING	71	174	150	150	150
480 SCHOOL & TRAINING EXPENSE	-0-	-0-	500	-0-	-0-
490 OTHER CURRENT CHGS. & OBLIG.	-0-	120	150	150	150
510 OFFICE SUPPLIES	395	400	416	416	416
520 OPERATING SUPPLIES	4,325	3,970	4,020	4,020	4,020
540 BOOKS, PUB., SUB. & MBRSHPS.	390	425	359	359	359
550 DUPLICATING CHARGES	399	462	440	440	440
TOTAL MAINTENANCE & OPERATION	12,424	12,557	13,078	12,575	12,575

CAPITAL OUTLAY

620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	-0-	880	880	880
670 MOBILE EQUIPMENT	-0-	-0-	600	600	600
TOTAL CAPITAL OUTLAY	-0-	-0-	1,480	1,480	1,480

Management Improvement Program (1,900)

DEPARTMENTAL BUDGET - 1984-85

COMMUNITY DEVELOPMENT

Building & Zoning Divi

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Community Development Director (½)	22,851	22,851
1 Building Official	29,869	29,869
1 Building Inspector	21,949	21,949
1 Electrical Inspector	21,829	21,829
1 Plumbing & Mechanical Inspector	19,702	19,702
1 Zoning Enforcement Inspector	17,598	17,598
1 Permit Clerk	14,569	14,569
1 Secretary II	14,394	14,394
Total Employee Salaries & Wages	<u>162,761</u>	<u>162,761</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	11,393	11,393
Social Security	11,044	11,044
Health Insurance	8,086	8,086
Life Insurance	679	679
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>31,202</u>	<u>31,202</u>
TOTAL EMPLOYEE SERVICES	<u><u>193,963</u></u>	<u><u>193,963</u></u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-Building Officials Association of Florida - Tampa - Building Official - 4 days	400	400
-International Association of Electrical Inspectors - Florida - Electrical Inspector - 4 days	400	400
-Florida Association of Plumbing, Gas & Mechanical Inspectors - Florida - Plumbing Inspector - 4 days	400	400
	<u>1,200</u>	<u>1,200</u>
410 Communication Services	1,008	1,008
420 Transportation		
-Repairs		
-Gasoline		
	<u>4,147</u>	<u>4,147</u>

DEPARTMENTAL BUDGET - 1984-85

COMMUNITY DEVELOPMENT

Building & Zoning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
460 Repair & Maintenance Services		
-Typewriter maintenance		
-Radio maintenance contract		
-Computer terminal maintenance		
-Miscellaneous equipment repair		
	685	685
470 Printing & Binding	150	150
Public hearing notices		
480 School & Training Expense	-0-	-0-
Because of the rapid advances/changes in many aspects of the divisions's jurisdictions (flood insurance, threshold buildings, energy codes, solar energy, computer training, etc.), seminars/training courses which cannot accurately be forecast would be extremely beneficial to the division and the City		
490 Other Current Charges & Obligations	150	150
Safety awards		
510 Office Supplies	416	416
520 Operating Supplies		
-Building permits	550	550
-Competency cards/decals	600	600
-Maps, atlases	300	300
-Building codes	1,500	1,500
-Photographic supplies	150	150
-Uniforms	170	170
-Miscellaneous	750	750
	4,020	4,020
540 Books, Publications, Subscriptions & Memberships		
-Building Officials Assoc. of Florida	15	15
-Southern Building Code Congress	75	75
-International Assoc. of Electrical Inspectors	25	25
-Southwest Florida Code Administrators Assoc.	15	15

DEPARTMENTAL BUDGET - 1984-85

COMMUNITY DEVELOPMENT

Building & Zoning Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships (cont.)		
-Electrical Council of Florida	48	48
-Certifications (bi-annual fees)	80	80
-City Directory	75	75
-Electrical Contractors Magazine	16	16
-Florida Assoc. of Plumbing, Gas, & Mechanical Contractors	10	10
	<u>359</u>	<u>359</u>
550 Duplicating Charges	440	440
TOTAL MAINTENANCE & OPERATION	<u><u>12,575</u></u>	<u><u>12,575</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Computer terminal	750	750
Computer work station	130	130
	<u>880</u>	<u>880</u>
670 Mobile Equipment	600	600
1 two-way mobile unit replacement		
TOTAL CAPITAL OUTLAY	<u><u>1,480</u></u>	<u><u>1,480</u></u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

COMMUNITY DEVELOPMENT

Planning

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	87,431	94,644	99,689	99,445	99,445
MAINTENANCE & OPERATION	6,479	7,161	7,995	7,270	7,270
CAPITAL OUTLAY	489	-0-	2,000	-0-	-0-
Management Improvement Program		(1,000)			
TOTAL	<u>94,399</u>	<u>100,805</u>	<u>109,684</u>	<u>106,715</u>	<u>106,715</u>

The Planning Division is responsible for the preparation, implementation, and annual review of the City's comprehensive plan, maintenance of the zoning atlas, and the recommendation of zoning ordinance amendments consistent with the comprehensive plan and City Council policy. The Division processes and makes recommendations concerning a variety of zoning ordinance related petitions, including special exceptions, rezonings, and variances, and is responsible for the annual review and revision of the zoning ordinance. The Division is also responsible for processing subdivision plats, and for the vacation of rights-of-way and easements.

The Division provides land use, population and economic data to the public, news media and other governmental agencies, as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar matters. The Planning Division also coordinates land use development and planning activities of other governmental agencies with those of the City.

The Planning Division's goal is to provide professional planning services and expertise to the Planning Advisory Board and City Council in their decision making and policy setting activities.

In 1984-85, the Division's major activities will include the continuing implementation of the comprehensive plan, administration of the zoning ordinance and subdivision regulations, continued participation in the Metropolitan Planning Organization, and review and preparation of amendments to the zoning ordinance.

Community Development
Planning

DEPARTMENTAL
BUDGET
-- 1984-85 --

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	76,024	81,209	83,874	83,874	83,874
130 OTHER SALARIES & WAGES	83	-0-	-0-	-0-	-0-
140 OVERTIME					
TOTAL SALARIES & WAGES	76,107	81,209	83,874	83,874	83,874
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	11,324	13,435	15,815	15,571	15,571
TOTAL EMPLOYEE SERVICES	87,431	94,644	99,689	99,445	99,445
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	-0-	60	50	50	50
400 TRAVEL & PER DIEM	1,679	785	1,920	1,500	1,500
410 COMMUNICATION SERVICES	739	800	800	600	600
420 TRANSPORTATION	1,078	1,420	1,400	1,470	1,470
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	190	96	105	105	105
470 PRINTING & BINDING	801	1,650	1,825	1,650	1,650
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	295	350	370	370	370
520 OPERATING SUPPLIES	175	200	200	200	200
540 BOOKS, PUB., SUB. & MBRSHPS.	959	1,000	525	525	525
550 DUPLICATING CHARGES	563	800	800	800	800
TOTAL MAINTENANCE & OPERATION	6,479	7,161	7,995	7,270	7,270
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	489	-0-	2,000	-0-	-0-
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	489	-0-	2,000	-0-	-0-

Management Improvement Program (1,000)

DEPARTMENTAL BUDGET - 1984-85

COMMUNITY DEVELOPMENT

Planning

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Community Development Director (½)	22,852	22,852
1 Chief Planner	24,752	24,752
1 Planner II	21,876	21,876
1 Secretary II	14,394	14,394
Total Employee Salaries & Wages	<u>83,874</u>	<u>83,874</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,872	5,872
Social Security	5,522	5,522
Health Insurance	3,763	3,763
Life Insurance	414	414
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>15,571</u>	<u>15,571</u>
TOTAL EMPLOYEE SERVICES	<u><u>99,445</u></u>	<u><u>99,445</u></u>

MAINTENANCE & OPERATION

390 Auto Mileage	50	50
400 Travel & Per Diem		
-American Planning Association - annual national conference - Montreal - Director - 5 days		
-American Planning Association - annual state conference - Tampa - Director - 3.5 days		
-Florida Planning & Zoning Association - annual conference - In State - Director, Chief Planner or Planner II - 3 days		
-Retreat		
-Unscheduled		
	<u>1,500</u>	<u>1,500</u>
410 Communication Services	600	600

DEPARTMENTAL BUDGET - 1984-85

COMMUNITY DEVELOPMENT

Planning

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
420 Transportation	1,470	1,470
460 Repair & Maintenances Services	105	105
470 Printing & Binding		
-Legal ads		
-Printed materials		
-Zoning ordinance		
	<u>1,650</u>	<u>1,650</u>
510 Office Supplies	370	370
520 Operating Supplies	200	200
540 Books, Publications, Subscriptions & Memberships		
-Catalog of Federal Domestic Assistance	40	40
-Florida Statistical Abstract	25	25
-Bureau of Business & Economic Research (population studies)	30	30
-Other books and publications	100	100
-American Planning Association (2)	300	300
-Florida Planning & Zoning Association (2)	30	30
	<u>525</u>	<u>525</u>
550 Duplicating Charges	800	800
TOTAL MAINTENANCE & OPERATION	<u><u>7,270</u></u>	<u><u>7,270</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Memory typewriter	-0-	-0-
TOTAL CAPITAL OUTLAY	<u><u>-0-</u></u>	<u><u>-0-</u></u>

CITY ENGINEER

DESIGN-ADMINISTRATION

- ASSOCIATE ENGINEER
- 3 SENIOR ENGINEERING TECHNICIANS
- 1 ENGINEERING TECHNICIAN
- 1 OFFICE COORDINATOR

TRAFFIC CONTROL

- 1 DIVISION SUPERVISOR
- 1 SIGNAL TECHNICIAN
- 2 TRAFFIC CONTROL TECHNICIANS

STREETS & DRAINAGE

- 1 DIVISION SUPERINTENDENT
- 1 STREET CONSTRUCTION SUPERVISOR
- 3 CREW LEADER III
- 1 EQUIPMENT OPERATOR V
- 3 EQUIPMENT OPERATOR IV
- 2 EQUIPMENT OPERATOR III
- 7 SERVICE WORKER III
- 1 SERVICE WORKER II

DEPARTMENTAL
BUDGET
-- 1984-85 --

ENGINEERING

Design/Administration

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	113,240	133,845	151,786	135,932	135,932
MAINTENANCE & OPERATION	7,359	8,159	9,975	7,789	7,789
CAPITAL OUTLAY	770	-0-	700	-0-	-0-
Management Improvement Program		(1,500)			
TOTAL	<u>121,369</u>	<u>140,504</u>	<u>162,461</u>	<u>143,721</u>	<u>143,721</u>

This section within the Engineering Department provides administrative and technical support to the City Engineer. These support functions allow the department head to maintain management and cost controls/productivity within the Streets & Drainage Divisions and Traffic Control Section and at the same time as City Engineer maintain responsible charge for all in-house roadway and design work.

In addition, this section approves for permit and inspects all work within the City owned rights-of-way; provides engineering services for other departments within the city administration as authorized by the City Manager; prepares plans, cost estimates and recommends priorities for the capital improvement programs involving streets, bike paths, drainage, and traffic control projects; investigates and offers remedies to citizen complaints within its area of responsibility; administers the City's energy conservation programs; and provides traffic engineering in evaluating improvements to the City street system.

DEPARTMENTAL
BUDGET

--1984-85--

Engineering

Design/Administration

EMPLOYEE SERVICES

EMPLOYEE SALARIES & WAGES

120 REGULAR SALARIES & WAGES

ACTUAL
EXPENDITURES
1982-83

ANNUAL
BUDGET
1983-84

DEPARTMENT
REQUEST
1984-85

CITY MANAGER
RECOMMENDATION
1984-85

COUNCIL
APPROVAL
1984-85

99,608

183,536

185,756

185,756

185,756

130 OTHER SALARIES & WAGES

966

-0-

500

500

500

140 OVERTIME

640

1,000

-0-

-0-

-0-

127 Abatements

(5,499)

(69,743)

(63,157)

(72,000)

(72,000)

TOTAL SALARIES & WAGES

95,715

114,793

123,099

114,256

114,256

EMPLOYEE OVERHEAD

250 EMPLOYER PAYROLL EXPENSES

17,525

30,729

43,465

35,394

35,394

255 Abatements

-0-

(11,677)

(14,778)

(13,718)

(13,718)

TOTAL EMPLOYEE SERVICES

113,240

133,845

151,786

135,932

135,932

MAINTENANCE & OPERATION

300 OPERATING EXPENSES

41

100

100

100

100

310 PROFESSIONAL SERVICES

340 OTHER CONTRACTUAL SERVICES

390 AUTO MILEAGE

400 TRAVEL & PER DIEM

654

750

1,200

1,200

1,200

410 COMMUNICATION SERVICES

1,953

1,680

1,560

1,560

1,560

420 TRANSPORTATION

3,256

3,200

2,700

2,835

2,835

430 UTILITY SERVICES

440 RENTALS & LEASES

450 INSURANCE

460 REPAIR & MAINTENANCE SERVICES

703

1,064

1,004

1,004

1,004

470 PRINTING & BINDING

31

-0-

-0-

-0-

-0-

480 SCHOOL & TRAINING EXPENSE

1,014

1,580

2,800

1,000

1,000

490 OTHER CURRENT CHGS. & OBLIG.

-0-

410

460

360

360

510 OFFICE SUPPLIES

393

450

450

400

400

520 OPERATING SUPPLIES

2,983

2,800

3,310

2,800

2,800

540 BOOKS, PUB., SUB. & MBRSHPS.

685

700

1,100

1,100

1,100

550 DUPLICATING CHARGES

385

425

430

430

430

491 Abatements

(4,739)

(5,000)

(5,139)

(5,000)

(5,000)

TOTAL MAINTENANCE & OPERATION

7,359

8,159

9,975

7,789

7,789

CAPITAL OUTLAY

620 BUILDINGS

630 IMPR. OTHER THAN BUILDINGS

640 MACHINERY & EQUIPMENT

770

-0-

700

-0-

-0-

670 MOBILE EQUIPMENT

TOTAL CAPITAL OUTLAY

770

-0-

700

-0-

-0-

Management Improvement Program (1,500)

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Design/Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Engineer	45,364	45,364
1 Associate Engineer	30,074	30,074
3 Senior Engineering Technicians	74,835	74,835
1 Engineering Technician	18,621	18,621
1 Office Coordinator	16,862	16,862
	<u>185,756</u>	<u>185,756</u>
130 Other Salaries & Wages	500	500
Temporary office assistance		
127 Less Abatements to CIP	(72,000)	(72,000)
Total Employee Salaries & Wages	114,256	114,256
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,001	13,001
Social Security	12,325	12,325
Health Insurance	9,200	9,200
Life Insurance	868	868
Workers' Compensation	-0-	-0-
	<u>35,394</u>	<u>35,394</u>
255 Less Abatements to CIP	(13,718)	(13,718)
Total Employee Overhead	<u>21,676</u>	<u>21,676</u>
TOTAL EMPLOYEE SERVICES	<u><u>135,932</u></u>	<u><u>135,932</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	100	100

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Design/Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
400 Travel & Per Diem	1,200	1,200
-Florida Beach & Shore Preservation Assoc. - City Engineer - In State		
-Institute of Traffic Engineers - City Engineer - In State		
-Asphalt Recycling & Reclaiming Assoc. - City Engineer - In State		
-American Society of Civil Engineers - City Engineer - In State		
-Public works equipment expo - City Engineer - In State		
-Retreat		
410 Communication Services	1,560	1,560
420 Transportation	2,835	2,835
Fuels, lubricants (\$100/month)		
Maintenance (\$125/month)		
460 Repair & Maintenance Services	1,004	1,004
Radios, survey equipment, typewriter		
480 School & Training Expense	1,000	1,000
-Miscellaneous short courses - Associate Engineer, Senior Engineering Technician - In State		
-Tuition reimbursement		
490 Other Current Charges & Obligations		
-Safety awards		
-Miscellaneous		
	<hr/> 360	<hr/> 360
510 Office Supplies	400	400
520 Operating Supplies	2,800	2,800
-Uniform maintenance		
-Safety shoes		
-Survey expendables		
-Drafting supplies		
-Miscellaneous		

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Design/Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships		
-Professional societies, registrations, periodicals	800	800
-Reference books	300	300
	<u>1,100</u>	<u>1,100</u>
550 Duplicating Charges	430	430
	<u>12,789</u>	<u>12,789</u>
Less Abatements to CIP	(5,000)	(5,000)
TOTAL MAINTENANCE & OPERATION	<u><u>7,789</u></u>	<u><u>7,789</u></u>
<u>CAPITAL OUTLAY</u>		
640. Machinery & Equipment	-0-	-0-
Printer for Apple II computer		
TOTAL CAPITAL OUTLAY	<u><u>-0-</u></u>	<u><u>-0-</u></u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

ENGINEERING

Streets & Drainage

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	176,637	156,765	221,491	194,366	194,366
MAINTENANCE & OPERATION	(1,420)	63,864	67,498	52,954	52,954
CAPITAL OUTLAY	-0-	5,500	1,800	1,800	1,800
Management Improvement Program		(2,300)			
TOTAL	<u>175,217</u>	<u>223,829</u>	<u>290,789</u>	<u>249,120</u>	<u>249,120</u>

This Division maintains the 120 miles of local streets within the City as well as the associated drainage systems. In addition to these functions, the Division executes street reconstruction/repaving projects funded under the Capital Improvement Program valued at approximately \$800,000 annually.

ENGINEERING
Streets & Drainage

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	159,145	316,777	300,049	300,049	300,049
130 OTHER SALARIES & WAGES	-0-	420	420	420	420
140 OVERTIME	4,117	4,000	4,000	4,000	4,000
127 Less Abatement to CIP (16,761)		(183,730)	(132,021)	(145,000)	(145,000)
<u>TOTAL SALARIES & WAGES</u>	<u>146,501</u>	<u>137,467</u>	<u>172,448</u>	<u>159,469</u>	<u>159,469</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	30,136	60,233	87,576	66,897	66,897
255 Less Abatements to CIP -0-		(34,935)	(38,533)	(32,000)	(32,000)
Salary Savings	-0-	(6,000)	-0-	-0-	-0-
<u>TOTAL EMPLOYEE SERVICES</u>	<u>176,637</u>	<u>156,765</u>	<u>221,491</u>	<u>194,366</u>	<u>194,366</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	2,622	2,520	2,400	2,400	2,400
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	50	230	250	250	250
410 COMMUNICATION SERVICES	120	180	120	120	120
420 TRANSPORTATION	47,278	59,100	57,000	59,850	59,850
430 UTILITY SERVICES					
440 RENTALS & LEASES	495	600	600	600	600
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	898	2,384	3,052	3,052	3,052
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	16	50	50	50	50
520 OPERATING SUPPLIES	39,513	41,000	36,632	36,632	36,632
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
491 Less Abatements to CIP (92,412)		(42,200)	(32,606)	(50,000)	(50,000)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>(1,420)</u>	<u>63,864</u>	<u>67,498</u>	<u>52,954</u>	<u>52,954</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	-0-	5,000	-0-	-0-	-0-
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	500	1,800	1,800	1,800
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>5,500</u>	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
MANAGEMENT IMPROVEMENT PROGRAM		(2,300)			

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Streets & Drainage

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Employees		
1 Division Superintendent	30,165	30,165
1 Street Construction Supervisor	21,712	21,712
3 Crew Leader III	55,678	55,678
1 Equipment Operator V	20,886	20,886
3 Equipment Operator IV	48,545	48,545
2 Equipment Operator III	31,494	31,494
7 Service Worker III	80,051	80,051
1 Service Worker II	11,518	11,518
	<u>300,049</u>	<u>300,049</u>
130 Other Salaries & Wages		
Standby	420	420
140 Overtime	4,000	4,000
127 Less Abatements to CIP	(145,000)	(145,000)
Total Employee Salaries & Wages	<u>159,469</u>	<u>159,469</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	21,004	21,004
Social Security	21,004	21,004
Health Insurance	23,559	23,559
Life Insurance	1,330	1,330
Workers' Compensation	-0-	-0-
	<u>66,897</u>	<u>66,897</u>
255 Less Abatements to CIP	(32,000)	(32,000)
Total Employee Overhead	<u>34,897</u>	<u>34,897</u>
TOTAL EMPLOYEE SERVICES	<u>194,366</u>	<u>194,366</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,400	2,400
-Expendable hand tools		

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Streets & Drainage

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
400 Travel & Per Diem	250	250
-Florida Roadway Equipment Expo - Division Superintendent - 3 days		
410 Communication Services	120	120
420 Transportation	59,850	59,850
-Fuel, lubricants -Maintenance		
440 Rentals & Leases	600	600
460 Repair & Maintenance Services		
-Radios	492	492
-Small tool repairs	1,000	1,000
-Janitorial	1,560	1,560
	<u>3,052</u>	<u>3,052</u>
510 Office Supplies	50	50
520 Operating Supplies		
-Uniforms		
-Safety shoes		
-Hotmix for street & alley patch		
-Rubber boots, rain gear and safety apparel		
-Drainage & pavement repair material		
-Miscellaneous expendable materials		
	<u>36,632</u>	<u>36,632</u>
	<u>102,954</u>	<u>102,954</u>
491 Less Abatements to CIP	(50,000)	(50,000)
TOTAL MAINTENANCE & OPERATION	<u><u>52,954</u></u>	<u><u>52,954</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	1,800	1,800
-Mortar mixer (replacement)		
TOTAL CAPITAL OUTLAY	<u><u>1,800</u></u>	<u><u>1,800</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

ENGINEERING

Traffic Control

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	68,183	82,133	94,732	89,952	89,952
MAINTENANCE & OPERATION	222,020	249,755	264,130	261,868	261,868
CAPITAL OUTLAY	-0-	1,500	-0-	-0-	-0-
Management Improvement Program		(3,300)			
TOTAL	<u>290,203</u>	<u>330,088</u>	<u>358,862</u>	<u>351,820</u>	<u>351,820</u>

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major improvements requiring Capital Improvement funds while other small projects will only require minor sign, signal, and pavement marking changes and will come from the regular operating budget.

ENGINEERING
Traffic Control

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	57,302	78,059	79,902	79,902	79,902
	(873)	-0-	1,300	1,300	1,300
130 OTHER SALARIES & WAGES					
140 OVERTIME	3,282	5,050	3,000	3,000	3,000
127 Less Abatements to CIP	(1,484)	(12,489)	(7,192)	(8,300)	(8,300)
<u>TOTAL SALARIES & WAGES</u>	<u>58,227</u>	<u>70,620</u>	<u>77,010</u>	<u>75,902</u>	<u>75,902</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	9,956	13,705	19,475	15,680	15,680
255 Less Abatements to CIP	-0-	(2,192)	(1,753)	(1,630)	(1,630)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>68,183</u>	<u>82,133</u>	<u>94,732</u>	<u>89,952</u>	<u>89,952</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	132	375	500	500	500
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	12	480	200	200	200
410 COMMUNICATION SERVICES	585	700	540	540	540
420 TRANSPORTATION	6,501	6,500	6,840	7,182	7,182
430 UTILITY SERVICES	194,094	214,500	229,815	229,815	229,815
440 RENTALS & LEASES	-0-	150	250	250	250
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	1,677	1,488	1,521	1,521	1,521
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE	550	280	800	800	800
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	5	50	50	50	50
520 OPERATING SUPPLIES	20,682	26,732	24,510	24,510	24,510
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
491 Less Abatements to CIP	(2,218)	(1,500)	(896)	(3,500)	(3,500)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>222,020</u>	<u>249,755</u>	<u>264,130</u>	<u>261,868</u>	<u>261,868</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	1,500	-0-	-0-	-0-
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>1,500</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Management Improvement Program			(3,300)		

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Traffic Control

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Supervisor	23,428	23,428
1 Signal Technician	21,329	21,329
2 Traffic Control Technicians	35,145	35,145
	<u>79,902</u>	<u>79,902</u>
130 Other Salaries & Wages		
-Standby	1,300	1,300
140 Overtime	3,000	3,000
127 Less Abatements to CIP	(8,300)	(8,300)
Total Employee Salaries & Wages	<u>75,902</u>	<u>75,902</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,593	5,593
Social Security	5,593	5,593
Health Insurance	4,182	4,182
Life Insurance	312	312
Workers' Compensation	-0-	-0-
	<u>15,680</u>	<u>15,680</u>
255 Less Abatements to CIP	(1,630)	(1,630)
Total Employee Overhead	<u>14,050</u>	<u>14,050</u>
TOTAL EMPLOYEE SERVICES	<u><u>89,952</u></u>	<u><u>89,952</u></u>

MAINTENANCE & OPERATION

300 Operating	500	500
400 Travel & Per Diem	200	200
-Miscellaneous to FDOT, Ft. Lauderdale		

DEPARTMENTAL BUDGET - 1984-85

ENGINEERING

Traffic Control

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
410 Communication Services	540	540
420 Transportation		
-Fuel, lubricants		
-Maintenance		
	<u>7,182</u>	<u>7,182</u>
430 Utility Services	229,815	229,815
-FPL Energy		
-Additional street lights		
-Street light repair (lightning)		
-Street light maintenance		
440 Rentals & Leases	250	250
460 Repair & Maintenance	1,521	1,521
-Radios, striping equipment,		
grinder equipment, counters,		
and phones		
480 School & Training Expense	800	800
-Traffic Control Devices Technical		
Short Course - Signal/Signing		
Technicians		
510 Office Supplies	50	50
520 Operating Supplies	24,510	24,510
-Uniforms		
-Safety shoes		
-Sign supplies		
-Striping supplies		
-Signal maintenance		
-Miscellaneous expendables		
	<u>265,368</u>	<u>265,368</u>
491 Less Abatements to CIP	(3,500)	(3,500)
TOTAL MAINTENANCE & OPERATION	<u><u>261,868</u></u>	<u><u>261,868</u></u>

EQUIPMENT
MANAGEMENT

DIRECTOR

1 EQUIPMENT MAINTENANCE SUPERVISOR
1 ASSISTANT EQUIPMENT MAINTENANCE SUPERVISOR
1 AUTOMOTIVE PARTS CONTROLLER
3 AUTOMOTIVE MECHANIC II
4 AUTOMOTIVE MECHANIC I
1 AUTOMOTIVE SHOP ASSISTANT
1 CLERK SPECIALIST
1 CLERK TYPIST (PART-TIME)

DEPARTMENTAL
BUDGET
-- 1984-85 --

EQUIPMENT MANAGEMENT
Clearing Account

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	.. 252,353..	.. 264,474..	.. 294,146..	.. 277,775..	.. 277,775..
MAINTENANCE & OPERATION	... 465,082...	... 486,240...	... 495,685...	... 485,890...	... 485,890...
CAPITAL OUTLAY 2,108..... 2,907..... 2,050..... 1,000..... 1,000.....
Management Improvement Program		(7,600)			
TOTAL	<u>719,543</u>	<u>746,021</u>	<u>791,881</u>	<u>764,665</u>	<u>764,665</u>

The Equipment Management Department is charged with the responsibility of maintenance of wheel vehicles and special equipment from the preventive stage through the rebuilding of components and restoring unserviceable equipment to a serviceable condition with a minimum of downtime at the most economical rate. The organization consists of a repair supply section and a general maintenance/repair section.

New Programs and Projects

Improve preventive maintenance by adding more tasks to scheduled service and encourage departments to improve Operator Safety Preventive Maintenance program.

Increase personnel capabilities and efficiency through advanced technical training.

DEPARTMENTAL
BUDGET

-- 1984-85 --

Equipment Management

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	202,982	218,919	234,039	226,783	226,783
130 OTHER SALARIES & WAGES	2,080	-0-	-0-	-0-	-0-
140 OVERTIME	8,999	4,000	3,871	3,871	3,871
TOTAL SALARIES & WAGES	214,061	222,919	237,910	230,654	230,654

EMPLOYEE OVERHEAD

250 EMPLOYER PAYROLL EXPENSES	38,292	41,555	56,236	47,121	47,121
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TOTAL EMPLOYEE SERVICES	252,353	264,474	294,146	277,775	277,775
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MAINTENANCE & OPERATION

300 OPERATING EXPENSES	1,701	900	1,000	700	700
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES	-0-	-0-	2,500	4,700	4,700
390 AUTO MILEAGE	600	600	600	600	600
400 TRAVEL & PER DIEM	427	350	600	1,100	1,100
410 COMMUNICATION SERVICES	2,917	1,800	2,400	1,600	1,600
420 TRANSPORTATION					
430 UTILITY SERVICES	6,458	6,000	8,000	10,000	10,000
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	1,749	1,598	1,540	1,540	1,540
470 PRINTING & BINDING	835	1,000	950	950	950
480 SCHOOL & TRAINING EXPENSE	894	1,000	1,500	1,000	1,000
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	559	450	450	450	450
520 OPERATING SUPPLIES	448,607	470,692	474,895	462,000	462,000
540 BOOKS, PUB., SUB. & MBRSHPS.	144	250	250	250	250
550 DUPLICATING CHARGES	191	1,600	1,000	1,000	1,000
TOTAL MAINTENANCE & OPERATION	465,082	486,240	495,685	485,890	485,890

CAPITAL OUTLAY

620 BUILDINGS	-0-	2,107	750	500	500
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	2,108	800	1,300	500	500
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	2,108	2,907	2,050	1,000	1,000

Management Improvement Program (7,600)

DEPARTMENTAL BUDGET - 1984-85

EQUIPMENT MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Equipment Management Director	29,166	29,166
1 Equipment Maintenance Supervisor	21,734	21,734
1 Asst. Equipment Maint. Supervisor	18,208	18,208
1 Automotive Parts Controller	15,933	15,933
3 Automotive Mechanic II	52,802	52,802
4 Automotive Mechanic I	58,009	58,009
1 Automotive Shop Assistant	12,615	12,615
1 Clerk Specialist	12,922	12,922
1 Clerk Typist *(part-time)	5,394*	5,394*
	<u>226,783</u>	<u>226,783</u>
140 Overtime		
Overtime & holiday	3,871	3,871
Total Employee Salaries & Wages	<u>230,654</u>	<u>230,654</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	15,874	15,874
Social Security	15,874	15,874
Health Insurance	14,357	14,357
Life Insurance	1,016	1,016
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>47,121</u>	<u>47,121</u>
TOTAL EMPLOYEE SERVICES	<u><u>277,775</u></u>	<u><u>277,775</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Tool replacements		
-Welding items		
	<u>700</u>	<u>700</u>
340 Other Contractual Services	4,700	4,700
390 Auto Mileage	600	600

DEPARTMENTAL BUDGET - 1984-85

EQUIPMENT MANAGEMENT

MAINTENANCE & OPERATION (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
400 Travel & Per Diem		
-American Public Works Assoc. Management Seminar - 2 days	200	200
-Equipment show and seminar - 4 days	900	900
	<u>1,100</u>	<u>1,100</u>
410 Communication Services	1,600	1,600
430 Utility Services	10,000	10,000
460 Repair & Maintenance Services		
-Installed equipment repairs	400	400
-Electrical replacement & repair	300	300
-Air/hydraulic jacks & equipment repair	453	453
-Typewriter maintenance	87	87
-Cleaning equipment	300	300
	<u>1,540</u>	<u>1,540</u>
470 Printing & Binding		
Job orders, purchase orders, miscellaneous printing	950	950
480 School & Training Expense		
-Public Works Congress & Equipment Show - 5 days - 1 person	-0-	-0-
-Diesel & gas engine repair - 2 people	400	400
-Air conditioning, brake repair - 1 person	100	100
-Repair parts training - 1 person	200	200
-Management seminar - 3 days - 1 person	300	300
	<u>1,000</u>	<u>1,000</u>
510 Office Supplies	450	450
520 Operating Supplies		
-Uniforms - 11 employees		
-Safety shoes		
-Acetylene & oxygen		
-Miscellaneous central stores		
-Safety equipment		
-Oil & lubricants		
-Gasoline		
-Diesel & L.P. fuels		
-Repair parts		
-Tires, tubes		
	<u>462,000</u>	<u>462,000</u>

DEPARTMENTAL BUDGET - 1984-85

EQUIPMENT MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships American Public Works Association membership, publications	250	250
550 Duplicating Charges	1,000	1,000
TOTAL MAINTANANCE & OPERATION	<u>485,890</u>	<u>485,890</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings Office bookshelves (6)	500	500
640 Machinery & Equipment -1 wet/dry vacuum cleaner -1 pair 10-ton jack stands -1 IBM Selectric II correcting typewriter	<u>500</u>	<u>500</u>
TOTAL CAPITAL OUTLAY	<u>1,000</u>	<u>1,000</u>

DIRECTOR

CHIEF ACCOUNTANT

ACCOUNTING

- 1 ACCOUNTANT
- 1 ACCOUNT CLERK III
- 1 ACCOUNT CLERK II
- 2 ACCOUNT CLERK I
- 1 CLERK SPECIALIST

CUSTOMER SERVICES

- 1 CUSTOMER SERVICES OFFICE MANAGER
- 2 CUSTOMER SERVICES REPRESENTATIVES

DATA PROCESSING

- 1 DATA PROCESSING COORDINATOR
- 1 DATA ENTRY OPERATOR II

PURCHASING

- 1 PURCHASING AGENT
- 1 BUYER

DEPARTMENTAL
BUDGET

-- 1984-85 --

FINANCE

Administration/Accounting

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	153,604	164,672	170,863	169,955	169,955
MAINTENANCE & OPERATION	9,465	8,375	8,200	8,000	8,000
CAPITAL OUTLAY	395	950	725	725	725
Management Improvement Program		(1,700)			
TOTAL	<u>163,464</u>	<u>172,297</u>	<u>179,788</u>	<u>178,680</u>	<u>178,680</u>

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This division also prepares financial reports and administers the City payroll and also is responsible for administration of the Finance Department.

Finance
Administration/Accounting

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	129,684	139,010	140,111	140,111	140,111
130 OTHER SALARIES & WAGES
140 OVERTIME	432	-0-	500	-0-	-0-

<u>TOTAL SALARIES & WAGES</u>	<u>130,116</u>	<u>139,010</u>	<u>140,611</u>	<u>140,111</u>	<u>140,111</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	23,488	25,662	30,252	29,844	29,844

<u>TOTAL EMPLOYEE SERVICES</u>	<u>153,604</u>	<u>164,672</u>	<u>170,863</u>	<u>169,955</u>	<u>169,955</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	1,544	1,375	1,800	1,800	1,800
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE	600	600	600	600	600
400 TRAVEL & PER DIEM	1,409	700	1,800	1,800	1,800
410 COMMUNICATION SERVICES	3,062	2,700	1,000	1,000	1,000
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	487	600	600	600	600
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE	200	200	200	-0-	-0-
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES	523	600	600	600	600
520 OPERATING SUPPLIES	106	100	100	100	100
540 BOOKS, PUB., SUB. & MBRSHPS.	646	600	600	600	600
550 DUPLICATING CHARGES	888	900	900	900	900

<u>TOTAL MAINTENANCE & OPERATION</u>	<u>9,465</u>	<u>8,375</u>	<u>8,200</u>	<u>8,000</u>	<u>8,000</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	395	950	725	725	725
670 MOBILE EQUIPMENT

<u>TOTAL CAPITAL OUTLAY</u>	<u>395</u>	<u>950</u>	<u>725</u>	<u>725</u>	<u>725</u>

Management Improvement Program (1,700)

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Administration/Accounting

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Finance Director	33,732	33,732
1 Chief Accountant	25,834	25,834
1 Accountant	15,105	15,105
1 Account Clerk III	14,325	14,325
1 Account Clerk II	13,643	13,643
2 Account Clerk I	24,550	24,550
1 Clerk Specialist	12,922	12,922
	<u>140,111</u>	<u>140,111</u>
140 Overtime	-0-	-0-
Total Employee Salaries & Wages	<u>140,111</u>	<u>140,111</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,808	9,808
Social Security	9,808	9,808
Health Insurance	9,478	9,478
Life Insurance	750	750
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>29,844</u>	<u>29,844</u>
TOTAL EMPLOYEE SERVICES	<u><u>169,955</u></u>	<u><u>169,955</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Comprehensive Annual Financial Report	1,425	1,425
-Municipal Finance Officers Assoc. Certificate of Conformance	375	375
	<u>1,800</u>	<u>1,800</u>
390 Auto Mileage	600	600

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Administration/Accounting

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
400 Travel & Per Diem	1,800	1,800
-Municipal Finance Officers Assoc. (MFOA) annual national conference - Chicago - Director - 4 days		
-MFOA annual state conference - Director, Chief Accountant - 4 days		
-Retreat		
-Local Public Risk & Insurance Management Association (PRIMA) seminars		
410 Communication Services	1,000	1,000
460 Repair & Maintenance Services	600	600
Typewriters, calculators, check protector		
480 School & Training Expense	-0-	-0-
MFOA seminar		
510 Office Supplies	600	600
520 Operating Supplies	100	100
540 Books, Publications, Subscriptions & Memberships	600	600
-Municipal Finance Officers Assoc. (MFOA)		
-Florida MFOA		
-Public Risk and Insurance Management Association (PRIMA)		
-Wall Street Journal and other periodicals		
550 Duplicating Charges	900	900
TOTAL MAINTENANCE & OPERATION	<u>8,000</u>	<u>8,000</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	725	725
2 chairs		
1 typewriter		
TOTAL CAPITAL OUTLAY	<u>725</u>	<u>725</u>

DEPARTMENTAL
BUDGET
--1984-85--

FINANCE

Customer Services

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	44,681	47,955	50,519	50,202	50,202
MAINTENANCE & OPERATION	24,123	23,340	23,572	23,572	23,572
CAPITAL OUTLAY	-0-	200	395	395	395
Management Improvement Program		(700)			
TOTAL	<u>68,804</u>	<u>70,795</u>	<u>74,486</u>	<u>74,169</u>	<u>74,169</u>

The Customer Services Division of the Finance Department is responsible for the collection of water, sewer, and refuse bills as well as the issuance of occupational licenses and the collection of lot mowing fees.

Finance
Customer Services

DEPARTMENTAL

BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	33,766	39,813	40,524	40,524	40,524
130 OTHER SALARIES & WAGES	4,095	-0-	-0-	-0-	-0-
140 OVERTIME	70	-0-	200	-0-	-0-
TOTAL SALARIES & WAGES	37,931	39,813	40,724	40,524	40,524
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	6,750	8,142	9,795	9,678	9,678
TOTAL EMPLOYEE SERVICES	44,681	47,955	50,519	50,202	50,202
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	7	-0-	-0-	-0-	-0-
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES	2,559	2,050	766	766	766
420 TRANSPORTATION	19,648	19,850	20,996	20,996	20,996
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	120	150	276	276	276
470 PRINTING & BINDING	1,330	850	800	800	800
480 SCHOOL & TRAINING EXPENSE	8	-0-	-0-	-0-	-0-
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	262	300	332	332	332
520 OPERATING SUPPLIES	10	-0-	30	30	30
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES	179	140	372	372	372
TOTAL MAINTENANCE & OPERATION	24,123	23,340	23,572	23,572	23,572
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	-0-	395	395	395
670 MOBILE EQUIPMENT	-0-	200	-0-	-0-	-0-
TOTAL CAPITAL OUTLAY	-0-	200	395	395	395

Management Improvement Program (700)

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Customer Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Customer Services Office Manager	16,336	16,336
2 Customer Services Representatives	24,188	24,188
	<u>40,524</u>	<u>40,524</u>
140 Overtime	-0-	-0-
Total Employee Salaries & Wages	<u>40,524</u>	<u>40,524</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,838	2,838
Social Security	2,838	2,838
Health Insurance	3,765	3,765
Life Insurance	237	237
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>9,678</u>	<u>9,678</u>
TOTAL EMPLOYEE SERVICES	<u>50,202</u>	<u>50,202</u>
<u>MAINTENANCE & OPERATION</u>		
410 Communication Services	766	766
420 Transportation	20,996	20,996
Postage, mailing expenses, mailing permits		
460 Repair & Maintenance Services		
-Radio base station	144	144
-Typewriters	132	132
	<u>276</u>	<u>276</u>
470 Printing & Binding	800	800
510 Office Supplies	332	332

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Customer Services

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
520 Operating Supplies	30	30
550 Duplicating Charges	372	372
TOTAL MAINTENANCE & OPERATION	<u>23,572</u>	<u>23,572</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment Typewriter	395	395
TOTAL CAPITAL OUTLAY	<u>395</u>	<u>395</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

FINANCE

Data Processing

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	48,216	44,052	47,478	47,367	47,367
MAINTENANCE & OPERATION	62,735	56,960	62,245	65,413	65,413
CAPITAL OUTLAY	1,454	-0-	1,945	1,945	1,945
Management Improvement Program		(1,000)			
TOTAL	<u>112,405</u>	<u>100,012</u>	<u>111,668</u>	<u>114,725</u>	<u>114,725</u>

The Data Processing Division is responsible for providing data processing support to all City departments. This includes analysis, design, programming, testing and implementation of programs.

New Programs and Projects

Second year phase of two-year goal to analyze and implement departmental requests for data processing services.

DEPARTMENTAL
BUDGET

.. 1984-85 ..

Finance
Data Processing

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES	36,317	36,900	38,376	38,376	38,376
120 REGULAR SALARIES & WAGES	101	-0-	-0-	-0-	-0-
130 OTHER SALARIES & WAGES	5,036	500	1,000	1,000	1,000
140 OVERTIME					

TOTAL SALARIES & WAGES	41,454	37,400	39,376	39,376	39,376
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EMPLOYEE OVERHEAD

250 EMPLOYER PAYROLL EXPENSES	6,762	6,652	8,102	7,991	7,991
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TOTAL EMPLOYEE SERVICES	48,216	44,052	47,478	47,367	47,367
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MAINTENANCE & OPERATION

300 OPERATING EXPENSES	901	-0-	-0-	-0-	-0-
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	632	500	1,074	141	141
410 COMMUNICATION SERVICES	-0-	-0-	180	180	180
420 TRANSPORTATION					
430 UTILITY SERVICES					
440 RENTALS & LEASES	38,649	47,244	33,892	33,892	33,892
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	1,332	-0-	8,412	11,580	11,580
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE	600	600	600	1,533	1,533
490 OTHER CURRENT CHGS. & OBLIG.	650	-0-	-0-	-0-	-0-
510 OFFICE SUPPLIES	27	75	75	75	75
520 OPERATING SUPPLIES	6,818	8,366	4,977	4,977	4,977
540 BOOKS, PUB., SUB. & MBRSHPS.	-0-	100	75	75	75
550 DUPLICATING CHARGES	44	75	60	60	60

590 Depreciation	13,082	-0-	12,900	12,900	12,900
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TOTAL MAINTENANCE & OPERATION	62,735	56,960	62,245	65,413	65,413
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CAPITAL OUTLAY

620 BUILDINGS	1,454	-0-	-0-	-0-	-0-
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	-0-	1,945	1,945	1,945
670 MOBILE EQUIPMENT					

TOTAL CAPITAL OUTLAY	1,454	-0-	1,945	1,945	1,945
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Management Improvement Program (1,000)

DEPARTMENTAL BUDGET - 1984-85

FINANCE
Data Processing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Data Processing Coordinator	23,610	23,610
1 Data Entry Operator II	14,766	14,766
	38,376	38,376
140 Overtime	1,000	1,000
Total Employee Salaries & Wages	39,376	39,376
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,687	2,687
Social Security	2,757	2,757
Health Insurance	2,371	2,371
Life Insurance	176	176
Workers' Compensation	-0-	-0-
Total Employee Overhead	7,991	7,991
TOTAL EMPLOYEE SERVICES	47,367	47,367
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	141	141
410 Communication Services	180	180
440 Rentals & Leases	33,892	33,892
Annual hardware purchase plan		
460 Repair & Maintenance Services	11,580	11,580
Microdata maintenance contract		
480 School & Training Expense	1,533	1,533
510 Office Supplies	75	75
520 Operating Supplies	4,977	4,977
Computer forms, ribbons, tape		

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Data Processing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships	75	75
550 Duplicating Charges	60	60
590 Depreciation	12,900	12,900
TOTAL MAINTENANCE & OPERATION	<u>65,413</u>	<u>65,413</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
1 GBC 60 decollator	505	505
1 GBC 120 burster	1,130	1,130
1 video terminal table	135	135
1 ergonomic chair	175	175
	<u>1,945</u>	<u>1,945</u>
TOTAL CAPITAL OUTLAY	<u>1,945</u>	<u>1,945</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

FINANCE
Purchasing

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	39,317	44,048	47,089	46,975	46,975
MAINTENANCE & OPERATION	7,074	7,215	7,440	6,895	6,895
CAPITAL OUTLAY	271	1,025	200	200	200
Management Improvement Program		(500)			
TOTAL	<u>46,662</u>	<u>51,788</u>	<u>54,729</u>	<u>54,070</u>	<u>54,070</u>

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$250 or more and prepares legal bids for purchases of \$1,500 or more. This division also operates the City central supply warehouse and supervises the City motor pool, mail room, reproduction center and City Hall Complex building maintenance and repair.

DEPARTMENTAL
BUDGET

-- 1984-85 --

Finance
Purchasing
EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	34,149	38,136	39,433	39,433	39,433
130 OTHER SALARIES & WAGES					
140 OVERTIME					
<u>TOTAL SALARIES & WAGES</u>	<u>34,149</u>	<u>38,136</u>	<u>39,433</u>	<u>39,433</u>	<u>39,433</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	5,168	5,912	7,656	7,542	7,542
<u>TOTAL EMPLOYEE SERVICES</u>	<u>39,317</u>	<u>44,048</u>	<u>47,089</u>	<u>46,975</u>	<u>46,975</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	22	150	510	510	510
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	298	200	200	200	200
400 TRAVEL & PER DIEM	804	285	1,000	1,000	1,000
410 COMMUNICATION SERVICES	1,130	1,200	1,000	1,000	1,000
420 TRANSPORTATION	737	750	750	780	780
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	44	55	230	230	230
470 PRINTING & BINDING	1,454	2,500	1,500	1,500	1,500
480 SCHOOL & TRAINING EXPENSE	-0-	425	425	-0-	-0-
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	277	300	500	350	350
520 OPERATING SUPPLIES	89	100	100	100	100
540 BOOKS, PUB., SUB. & MBRSHPS.	1,500	300	325	325	325
550 DUPLICATING CHARGES	719	950	900	900	900
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>7,074</u>	<u>7,215</u>	<u>7,440</u>	<u>6,895</u>	<u>6,895</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	271	1,025	200	200	200
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>271</u>	<u>1,025</u>	<u>200</u>	<u>200</u>	<u>200</u>

Management Improvement Program (500)

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Purchasing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Purchasing Agent	23,512	23,512
1 Buyer	15,921	15,921
Total Employee Salaries & Wages	39,433	39,433
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,760	2,760
Social Security	2,760	2,760
Health Insurance	1,813	1,813
Life Insurance	209	209
Workers' Compensation	-0-	-0-
Total Employee Overhead	7,542	7,542
TOTAL EMPLOYEE SERVICES	46,975	46,975
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	510	510
Automatic numbering machine, file cabinet, calculator		
390 Auto Mileage	200	200
400 Travel & Per Diem	1,000	1,000
-National Institute of Governmental Purchasing - Purchasing Agent - 4 days		
-Florida Association of Governmental Purchasing Agents - annual conference - Purchasing Agent - 3 days		
410 Communication Services	1,000	1,000
420 Transportation	780	780
460 Repair & Maintenance Services	230	230
470 Printing & Binding	1,500	1,500

DEPARTMENTAL BUDGET - 1984-85

FINANCE

Purchasing

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
480 School & Training Expense National Institute of Governmental Purchasing - Buyer - 3 days	-0-	-0-
510 Office Supplies	350	350
520 Operating Supplies	100	100
540 Books, Publications, Subscriptions & Memberships - "Selected Standards for the Purchasing Community" - Policy & Procedures Manual - NADA used car guide - Consumer Report - Florida Association of Governmental Purchasing - National Institute of Governmental Purchasing	325	325
550 Duplicating Charges	900	900
TOTAL MAINTENANCE & OPERATION	<u>6,895</u>	<u>6,895</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment Swivel executive chair - replacement	200	200
TOTAL CAPITAL OUTLAY	<u>200</u>	<u>200</u>

CHIEF

ADMINISTRATION

1 CLERK SPECIALIST

1 CLERK TYPIST

FIRE PREVENTION

- 1 FIRE MARSHAL
- 2 FIRE INSPECTORS
- 1 FIRE INVESTIGATOR

FIRE OPERATIONS

ASSISTANT CHIEF

SHIFT A

- 1 FIRE CAPTAIN
- 1 FIRE LIEUTENANT
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT B

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

SHIFT C

- 2 FIRE LIEUTENANTS
- 3 DRIVER ENGINEERS
- 4 FIREFIGHTERS

DEPARTMENTAL
BUDGET
--1984-85--

FIRE

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	719,283	765,027	835,889	795,320	795,320
MAINTENANCE & OPERATION	63,766	69,972	89,212	84,450	84,450
CAPITAL OUTLAY	13,748	14,105	17,485	9,735	9,735
Management Improvement Program		(8,500)			
TOTAL	<u>796,797</u>	<u>840,604</u>	<u>942,586</u>	<u>889,505</u>	<u>889,505</u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the City government, these objectives involve fire prevention and fire fighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid and an extensive educational program.

New Programs and Projects

Implement new ladder equipment.

Implement new computer program.

Prepare for and request new fire insurance reclassification.

Prepare department for self-sustaining fire investigation unit.

DEPARTMENTAL

BUDGET

--1984-85--

Fire

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	623,174	652,565	662,618	662,618	662,618
120 REGULAR SALARIES & WAGES	184	-0-	2,520		
130 OTHER SALARIES & WAGES	24,157	40,000	36,332	38,000	38,000
140 OVERTIME /Holiday	-0-	-0-	16,000	(see above amount)	(see above amount)
150 Working Out of Class	647,515	692,565	717,470	703,138	703,138
TOTAL SALARIES & WAGES					
EMPLOYEE OVERHEAD	71,768	77,462	118,419	97,182	97,182
250 EMPLOYER PAYROLL EXPENSES		(5,000)		(5,000)	(5,000)
Salary Savings					
<u>TOTAL EMPLOYEE SERVICES</u>	<u>719,283</u>	<u>765,027</u>	<u>835,889</u>	<u>795,320</u>	<u>795,320</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	1,789	2,786	3,708	3,708	3,708
310 PROFESSIONAL SERVICES	-0-	-0-	4,290	2,470	2,470
340 OTHER CONTRACTUAL SERVICES	-0-	2,668	2,587	2,587	2,587
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	2,117	1,056	2,518	2,318	2,318
410 COMMUNICATION SERVICES	5,096	5,494	5,325	4,800	4,800
420 TRANSPORTATION	26,001	23,900	26,691	28,000	28,000
430 UTILITY SERVICES	5,649	5,180	6,687	6,687	6,687
440 RENTALS & LEASES					
450 INSURANCE	16	16	16	16	16
460 REPAIR & MAINTENANCE SERVICES	5,613	7,259	9,110	8,610	8,610
470 PRINTING & BINDING	546	800	1,100	800	800
480 SCHOOL & TRAINING EXPENSE	3,705	2,829	4,559	2,425	2,425
490 OTHER CURRENT CHGS. & OBLIG.	135	300	333	333	333
491 Abatements	(560)	-0-	-0-	-0-	-0-
510 OFFICE SUPPLIES	1,216	2,249	2,483	2,483	2,483
520 OPERATING SUPPLIES	10,572	11,990	15,750	15,650	15,650
540 BOOKS, PUB., SUB. & MBRSHPS.	754	585	708	628	628
550 DUPLICATING CHARGES	1,088	1,400	1,612	1,200	1,200
560 Safety	-0-	360	360	360	360
570 Hydrant Maint.	29	1,100	1,375	1,375	1,375
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>63,766</u>	<u>69,972</u>	<u>89,212</u>	<u>84,450</u>	<u>84,450</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	1,177	2,410	3,310	2,160	2,160
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	12,571	11,695	14,175	7,575	7,575
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>13,748</u>	<u>14,105</u>	<u>17,485</u>	<u>9,735</u>	<u>9,735</u>

Management Improvement Program (8,500)

DEPARTMENTAL BUDGET - 1984-85

FIRE

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Fire Chief	37,782	37,782
1 Assistant Fire Chief	27,978	27,978
1 Fire Marshal	23,907	23,907
1 Fire Captain	23,154	23,154
5 Fire Lieutenants	102,694	102,694
9 Driver Engineers	167,542	167,542
15 Firefighters	251,690	251,690
1 Clerk Specialist	15,314	15,314
1 Clerk Typist	12,557	12,557
	<u>662,618</u>	<u>662,618</u>
132 Incentive Pay (state mandated)	2,520	2,520
140 Overtime		
145 Holiday		
150 Working Out of Class		
Sub-total (140-150)	<u>38,000</u>	<u>38,000</u>
Total Employee Salaries & Wages	<u>703,138</u>	<u>703,138</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement (General Pension)	1,951	1,951
Social Security	49,323	49,323
Health Insurance	41,957	41,957
Life Insurance	2,792	2,792
Workers' Compensation	-0-	-0-
Accidental Death	1,159	1,159
Total Employee Overhead	<u>97,182</u>	<u>97,182</u>
Less Salary Savings	(5,000)	(5,000)
TOTAL EMPLOYEE SERVICES	<u><u>795,320</u></u>	<u><u>795,320</u></u>

DEPARTMENTAL BUDGET - 1984 - 85

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,708	3,708
310 Professional Services	2,470*	2,470*
Annual physical examinations (33 uniformed employees @ \$130) *(19 @ \$130)		
340 Other Contractual Services		
-Administration Building maintenance	1,768	1,768
-Laundry contract	819	819
	<u>2,587</u>	<u>2,587</u>
400 Travel & Per Diem		
-International Fire Chief's Conference - New Orleans - Fire Chief - 5 days	1,052	1,052
-Florida Fire Chief's Conference - Orlando - Assistant Fire Chief - 4 days	306	306
-Fire Marshal's Conference - Tallahassee - Fire Marshal - 5 days	410	410
-Training improvement conference - Inter'l. Society of Fire Service Instructors - Ocala - Fire Captain - 5 days	350	350
-Unscheduled	200	200
	<u>2,318</u>	<u>2,318</u>
410 Communication Services	4,800	4,800
420 Transportation		
-Tires & batteries		
-Oil test - diesel engines		
-Preventive maintenance		
-Safety inspections		
-Emergency repairs		
-Paint & rust repair		
-Fuel		
-Miscellaneous		
	<u>28,000</u>	<u>28,000</u>
420 Utility Services	6,687	6,687

DEPARTMENTAL BUDGET - 1984-85

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
450 Insurance	16	16
Notary errors & omissions coverage		
460 Repair & Maintenance Services		
-Duplicating machine	-0-	-0-
-Air conditioning	200	200
-Radio (contract)	1,812	1,812
-Emergency repairs (radios, air conditioning, electrical, plumbing)	1,720	1,720
-Typewriters	174	174
-Generator	700	700
-Appliances	200	200
-Cascade system	850	850
-Small rescue equipment	150	150
-Pest control	354	354
-City fire extinguishers	1,000	1,000
-Exhaust fans (Station #2)	100	100
-Small motorized equipment	850	850
-Drapery cleaning	100	100
-Sirens and public address system	400	400
	<u>8,610</u>	<u>8,610</u>
470 Printing & Binding		
-Office forms	600	600
-Business cards (6 sets)	200	200
	<u>800</u>	<u>800</u>
480 School & Training Expense		
-Tuition reimbursement	1,500	1,500
-240 hour recruit training	-0-	-0-
-Equivalency test (Ocala)	-0-	-0-
-Emergency medical technician refresher (6 employees)	300	300
-Emergency medical technician recertification	60	60
-National Fire Academy (5 employees)	465	465
-Local training	100	100
-Computer seminar	-0-	-0-
	<u>2,425</u>	<u>2,425</u>
490 Other Current Charges & Obligations		
-Notary renewal	33	33
-Generator fuel	300	300
	<u>333</u>	<u>333</u>

DEPARTMENTAL BUDGET - 1984-85

FIRE

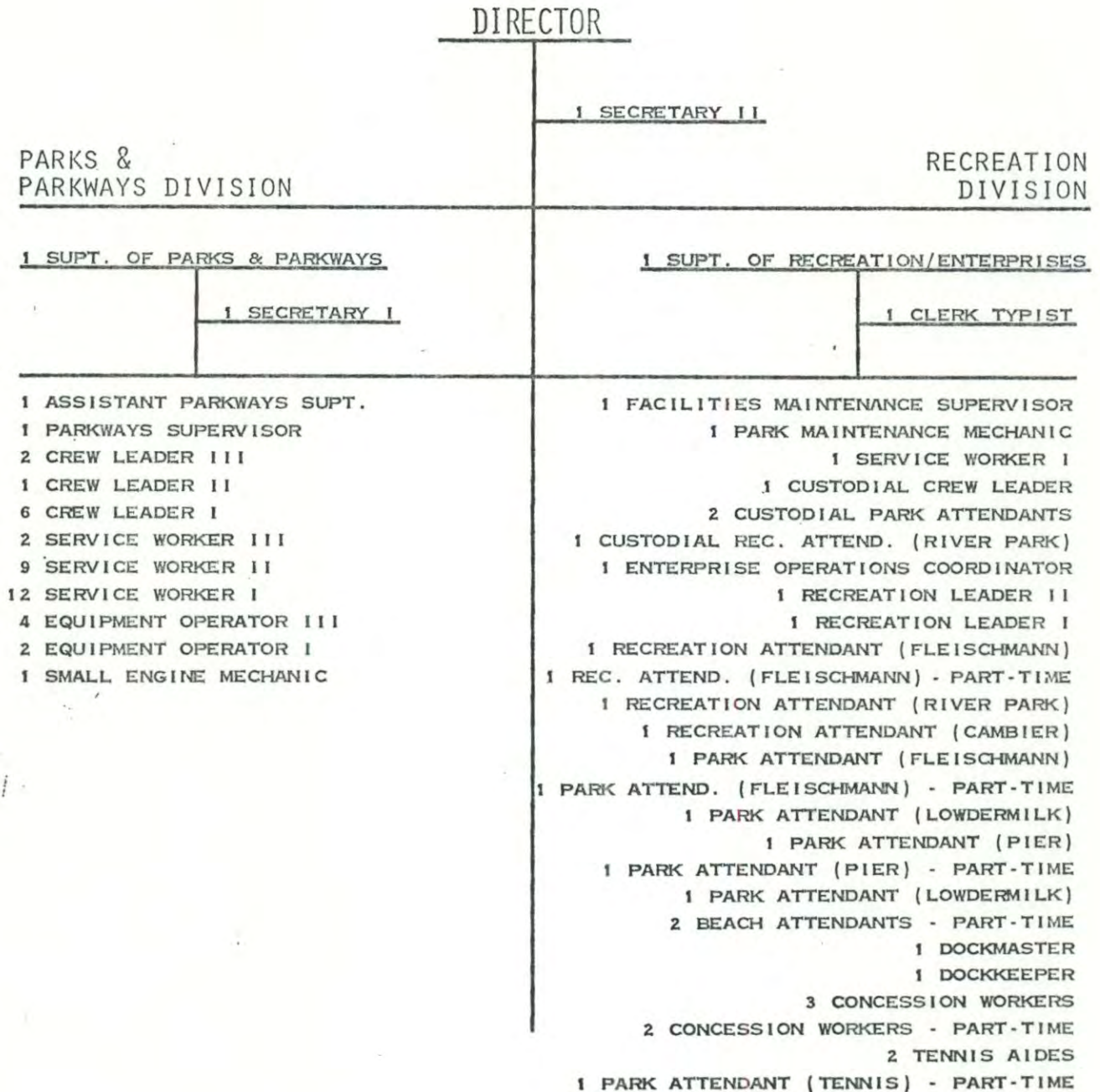
	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
510 Office Supplies	2,483	2,483
520 Operating Supplies		
-Uniforms	3,000	3,000
-Turnout gear	2,000	2,000
-Household supplies	5,550	5,500
-Fire Department extinguisher recharging	300	300
-Foam replacement	900	900
-Film & developing	400	400
-Flashlight batteries	200	200
-Small appliances, utensils	250	250
-Fire Prevention Week supplies	500	500
-Public education materials	500	500
-Fire codes	1,000	1,000
-Laboratory fees	500	500
-Hose covers - Engines #1 & #2	500	500
-Miscellaneous	100	100
	<u>15,650</u>	<u>15,650</u>
540 Books, Publications, Subscriptions & Memberships		
-Newspapers & periodicals	278	278
-Inter'l Association of Fire Chiefs (1)	60	60
-Collier County Fire Chief's Assoc. (2)	20	20
-Florida Fire Chief's Assoc. (1)	25	25
-National Fire Protection Assoc. (1)	50	50
-Collier County Fire Marshal's Assoc. (1)	10	10
-Florida Fire Marshal's Assoc. (1)	10	10
-Florida Statutes	50	50
-Fire Prevention Bureau materials	100	100
-Inter'l Assoc. of Arson Investigation	25	25
	<u>628</u>	<u>628</u>
550 Duplicating Charges	1,200	1,200
560 Safety	360	360
Monthly safety awards		
570 Hydrant Maintenance	1,375	1,375
TOTAL MAINTENANCE & OPERATION	<u><u>84,450</u></u>	<u><u>84,450</u></u>

DEPARTMENTAL BUDGET - 1984-85

FIRE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Windows, doors - training tower	2,160	2,160
-Door replacements (3) - Station #1	-0-	-0-
-Exterior lettering - Station #1	-0-	-0-
-Draperies (renovated offices)	-0-	-0-
	<u>2,160</u>	<u>2,160</u>
640 Machinery & Equipment		
-Hose	4,000	4,000
-Desk chairs (2)	250	250
-Secretarial chair	125	125
-Walkie-talkies (2)	-0-	-0-
-Mobile radio (1)	-0-	-0-
-Smoke maker	700	700
-Furniture - Station #2 day room	1,000	1,000
-Typewriter (1) - Station #1	350	350
-Typewriter (1) - Adm.	-0-	-0-
-Fire extinguisher (1) - Adm.	100	100
-Ceiling fans (2)	200	200
-Portable tape recorder - Fire Prev.	100	100
-Binnoculars - Fire Prevention	100	100
-Projector screen	150	150
-Camera equipment	200	200
-Slide making/developing kit	-0-	-0-
-Training simulator	300	300
	<u>7,575</u>	<u>7,575</u>
TOTAL CAPITAL OUTLAY	<u><u>9,735</u></u>	<u><u>9,735</u></u>

PARKS
& RECREATION



DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION
Summary

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	1,033,214	1,265,774	1,223,749	1,223,749
MAINTENANCE & OPERATION	530,897	605,579	602,611	602,611
CAPITAL OUTLAY	37,935	35,648	23,859	23,859
TOTAL	<u>1,602,046</u>	<u>.....</u>	<u>1,907,001</u>	<u>1,850,219</u>	<u>1,850,219</u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION

ADMINISTRATION

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	59,602	59,264	50,818	50,690	50,690
MAINTENANCE & OPERATION	2,676	1,716	2,223	1,343	1,343
CAPITAL OUTLAY					
TOTAL	<u>62,278</u>	<u>60,980</u>	<u>53,041</u>	<u>52,033</u>	<u>52,033</u>

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the Bay Dock, Fishing Pier, tennis program and vending machine operation.

PARKS & RECREATION
Administration

DEPARTMENTAL
BUDGET

-- 1984-85 --

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	50,801	50,801	42,663	42,663	42,663
130 OTHER SALARIES & WAGES
140 OVERTIME
<u>TOTAL SALARIES & WAGES</u>	<u>50,801</u>	<u>50,801</u>	<u>42,663</u>	<u>42,663</u>	<u>42,663</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	8,801	8,463	8,155	8,027	8,027
<u>TOTAL EMPLOYEE SERVICES</u>	<u>59,602</u>	<u>59,264</u>	<u>50,818</u>	<u>50,690</u>	<u>50,690</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	250	250	450	450	450
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES	833	700	900	250	250
520 OPERATING SUPPLIES
540 BOOKS, PUB., SUB. & MBRSHPS.	495	466	473	243	243
550 DUPLICATING CHARGES	1,098	300	400	400	400
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>2,676</u>	<u>1,716</u>	<u>2,223</u>	<u>1,343</u>	<u>1,343</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT
<u>TOTAL CAPITAL OUTLAY</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director	27,987	27,987
1 Secretary II	14,676	14,676
Total Employee Salaries	<u>42,663</u>	<u>42,663</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	2,986	2,986
Social Security	2,986	2,986
Health Insurance	1,813	1,813
Life Insurance	242	242
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>8,027</u>	<u>8,027</u>
TOTAL EMPLOYEE SERVICES	<u>50,690</u>	<u>50,690</u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-Director's Seminar - 3 days	165	165
-Retreat	20	20
-Florida Parks & Recreation Association State Conference - 3 days	265	265
	<u>450</u>	<u>450</u>
510 Office Supplies	250	250
540 Books, Publications, Subscriptions & Memberships		
-International City Management Association	-0-	-0-
-National Parks & Recreation Association	75	75
-Florida Parks & Recreation Association	78	78
-Naples Daily News (2 Locations)	90	90
	<u>243</u>	<u>243</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
550 Duplicating Charges	400	400
TOTAL MAINTENANCE & OPERATION	<u>1,343</u>	<u>1,343</u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	214,300	174,686	170,001	170,001
MAINTENANCE & OPERATION	110,383	57,970	57,770	57,770
CAPITAL OUTLAY	15,730	1,905	1,905	1,905
TOTAL	<u>340,413</u>	<u>.....</u>	<u>234,561</u>	<u>229,676</u>	<u>229,676</u>

This Division of the Parks & Recreation Department is responsible for ground maintenance (all parks - Cambier, Fleischmann, River Park Center, River Park Pool, Anthony Park), ballfield maintenance, maintenance and repairs of buildings (i.e., pier, restrooms, dock, rain shelters, pavilion, etc.), small engine repair, and coordinating repair of all rolling stock with Equipment Management. The Parks Division is also responsible for personnel management of those in the division, day-to-day purchasing requirements, beach clean-up, custodial (all parks) and park attendants.

PARKS & RECREATION
Parks Division

DEPARTMENTAL
BUDGET
--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	155,053	134,024	134,024	134,024
130 OTHER SALARIES & WAGES	26,737	-0-	-0-	-0-
140 OVERTIME	1,500	4,000	4,000	4,000
<u>TOTAL SALARIES & WAGES</u>	<u>183,290</u>	<u>.....</u>	<u>138,024</u>	<u>138,024</u>	<u>138,024</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	31,010	36,662	33,977	33,977
Salary Savings		-0-	(2,000)	(2,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>214,300</u>	<u>.....</u>	<u>174,686</u>	<u>170,001</u>	<u>170,001</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	6,155	3,374	3,374	3,374
310 PROFESSIONAL SERVICES				
340 OTHER CONTRACTUAL SERVICES	7,375	2,000	2,000	2,000
390 AUTO MILEAGE				
400 TRAVEL & PER DIEM	384	350	350	350
410 COMMUNICATION SERVICES	3,830	-0-	-0-	
420 TRANSPORTATION	16,188	15,000	15,000	15,000
430 UTILITY SERVICES	37,973	18,336	18,336	18,336
440 RENTALS & LEASES	996	1,600	1,400	1,400
450 INSURANCE				
460 REPAIR & MAINTENANCE SERVICES	24,747	-0-	-0-	-0-
470 PRINTING & BINDING				
480 SCHOOL & TRAINING EXPENSE	384	660	660	660
490 OTHER CURRENT CHGS. & OBLIG.				
510 OFFICE SUPPLIES		250	250	250
520 OPERATING SUPPLIES	10,758	16,400	16,400	16,400
540 BOOKS, PUB., SUB. & MBRSHPS.	495	-0-	-0-	-0-
550 DUPLICATING CHARGES	1,098	-0-	-0-	-0-
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>110,383</u>	<u>.....</u>	<u>57,970</u>	<u>57,770</u>	<u>57,770</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	3,750	-0-	-0-	-0-
630 IMPR. OTHER THAN BUILDINGS	5,898	-0-	-0-	-0-
640 MACHINERY & EQUIPMENT	6,082	1,905	1,905	1,905
670 MOBILE EQUIPMENT				
<u>TOTAL CAPITAL OUTLAY</u>	<u>15,730</u>	<u>.....</u>	<u>1,905</u>	<u>1,905</u>	<u>1,905</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parks

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Superintendent of Parks & Parkways (prorated)	14,123	14,123
1 Secretary	12,895	12,895
1 Small Engine Mechanic	15,527	15,527
3 Crew Leader I	37,802	37,802
1 Service Worker II	12,457	12,457
4 Service Worker I	41,220	41,220
	<u>134,024</u>	<u>134,024</u>
130 Overtime		
Overtime & holiday	4,000	4,000
Total Employee Salaries	<u>138,024</u>	<u>138,024</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	8,393	8,393
Social Security	9,444	9,444
Health Insurance	12,405	12,405
Life Insurance	3,735	3,735
Workers' Compensation	-0-	-0-
	<u>33,977</u>	<u>33,977</u>
Less Salary Savings	(2,000)	(2,000)
TOTAL EMPLOYEE SERVICES	<u><u>170,001</u></u>	<u><u>170,001</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-Benches (6), picnic table, frames (3)	450	450
-Trash cans	500	500
-Small hand tools	300	300
-Small engine parts	200	200
-Sprinkler heads	1,500	1,500
-Player benches (4)	424	424
	<u>3,374</u>	<u>3,374</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parks

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
340 Other Contractual Services Chargebacks - Public Works	2,000	2,000
400 Travel & Per Diem -Florida Parks & Recreation Association State Conference, Superintendent of Parks & Parkways	350	350
420 Transportation -Gas, oil, repairs and maintenance	15,000	15,000
430 Utility Services -Fleischmann Park	11,125	11,125
-Lowdermilk Park	3,500	3,500
-Anthony Park	1,170	1,170
-Naples Landing	1,820	1,820
-Merrihue Mini-Park	321	321
-Meniffee Mini-Park	100	100
-Rodgers Mini-Park	300	300
	<u>18,336</u>	<u>18,336</u>
440 Rentals & Leases -Cranes, forklifts, small equipment	1,400	1,400
480 School & Training Expense -Safety Awards	360	360
-Horticultural schools	300	300
	<u>660</u>	<u>660</u>
510 Office Supplies	250	250
520 Operating Supplies -Fertilizer	5,232	5,232
-Spray chemicals	4,768	4,768
-Ballfield clay	2,000	2,000
-Uniforms, shoes and safety equipment	2,400	2,400
-Sod	2,000	2,000
	<u>16,400</u>	<u>16,400</u>
TOTAL MAINTENANCE & OPERATION	<u><u>57,770</u></u>	<u><u>57,770</u></u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parks

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Portable oxygen/acetylene welding unit	300	300
-Line striper/athletic field	645	645
-Truck pipe rack and trailer hitch	800	800
-Bench top hang bins	160	160
	<u>1,905</u>	<u>1,905</u>
 TOTAL CAPITAL OUTLAY	 <u><u>1,905</u></u>	 <u><u>1,905</u></u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

PARKS & RECREATION

Parkways

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	441,608	532,843	508,890	508,890
MAINTENANCE & OPERATION	140,311	168,279	160,319	160,319
CAPITAL OUTLAY	8,794	12,248	9,118	9,118
TOTAL	<u>590,713</u>	<u>.....</u>	<u>713,370</u>	<u>678,327</u>	<u>678,327</u>

The Parkways Division of the Parks & Recreation Department conducts the tree and landscape management programs on city parkways, right-of-ways, and properties. The Division maintains specific city buildings and beach step structures and handles aquatic weed control in drainage lakes. It also assists other departments where its resources are applicable.

The Division is called upon to deal with unpredictable events which may be detrimental to the public welfare such as fish kills, floating pilings, and buried objects on the beaches.

New Programs and Projects

Study and implement labor-saving techniques, equipment, and functional improvements to increase the efficiency of the Division's programs.

PARKS & RECREATION
Parkways

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL, 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	380,457		439,237	439,237	439,237
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME	4,296		4,500	4,500	4,500
127 Less Abatements to CIP (10,786)	(12,489)	(16,610)	(16,610)
<u>TOTAL SALARIES & WAGES</u>	<u>373,967</u>		<u>431,248</u>	<u>427,127</u>	<u>427,127</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	69,816		105,538	96,007	96,007
255 Less Abatements to CIP (1,825)	(3,943)	(5,244)	(5,244)
123 Less Salary Savings (350)	-0-	(9,000)	(9,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>441,608</u>		<u>532,843</u>	<u>508,890</u>	<u>508,890</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	2,837		2,800	2,800	2,800
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	502		660	660	660
410 COMMUNICATION SERVICES	-0-		595	595	595
420 TRANSPORTATION	70,869		64,519	67,744	67,744
430 UTILITY SERVICES	20,388		32,100	32,100	32,100
440 RENTALS & LEASES	-0-		200	200	200
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	8,203		8,144	7,500	7,500
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE	367		275	275	275
490 OTHER CURRENT CHGS. & OBLIG:	5,286		5,500	5,300	5,300
510 OFFICE SUPPLIES	82		100	200	200
520 OPERATING SUPPLIES	41,187		70,944	66,319	66,319
540 BOOKS, PUB., SUB. & MBRSHPS.	25		67	67	67
550 DUPLICATING CHARGES
491 Less Abatements to CIP (9,435)	(17,625)	(23,441)	(23,441)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>140,311</u>		<u>168,279</u>	<u>160,319</u>	<u>160,319</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	8,794		12,248	9,118	9,118
670 MOBILE EQUIPMENT
<u>TOTAL CAPITAL OUTLAY</u>	<u>8,794</u>		<u>12,248</u>	<u>9,118</u>	<u>9,118</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parkways

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Parks & Parkways Superintendent (prorated)	14,123	14,123
1 Assistant Parkways Superintendent	23,335	23,335
1 Parkways Supervisor	16,900	16,900
2 Crew Leader III	34,376	34,376
1 Crew Leader II	14,758	14,758
3 Crew Leader I	41,993	41,993
2 Service Worker III	26,623	26,623
8 Service Worker II	97,656	97,656
8 Service Worker I	83,920	83,920
4 Equipment Operator III	60,754	60,754
2 Equipment Operator I	24,799	24,799
	<u>439,237</u>	<u>439,237</u>
127 Less Abatements	(16,610)	(16,610)
140 Overtime	4,500	4,500
Total Employee Salaries & Wages	<u>427,127</u>	<u>427,127</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	30,747	30,747
Social Security	30,747	30,747
Health Insurance	32,336	32,336
Life Insurance	2,177	2,177
Workers' Compensation	-0-	-0-
	<u>96,007</u>	<u>96,007</u>
255 Less Abatements	(5,244)	(5,244)
123 Less Salary Savings	(9,000)	(9,000)
TOTAL EMPLOYEE SERVICES	<u>508,890</u>	<u>508,890</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,800	2,800

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parkways

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
400 Travel & Per Diem		
-Annual State Horticultural Meeting	210	210
-Research, Development	75	75
-Flowering Tree Conference	250	250
-Florida Institute of Parks Personnel	125	125
	<u>660</u>	<u>660</u>
410 Communication Services		
-Telephone line charges	295	295
-Toll Calls	300	300
	<u>595</u>	<u>595</u>
420 Transportation		
-Repair, labor		
-Maintenance parts		
-Gas & oil		
	<u>67,744</u>	<u>67,744</u>
430 Utilities		
-Water and irrigation	29,200	29,200
-Electricity	2,900	2,900
	<u>32,100</u>	<u>32,100</u>
440 Rentals & Leases	200	200
460 Repair & Maintenance Services		
-Small gas and electric motors and tools		
-Office building repairs, maintenance, pest control		
-Office rug rentals		
-Maintenance of ice machines, refrigerator, air conditioners, water coolers		
-Building repairs		
-Inside and outside lavatories, cleaning supplies, expendables		
	<u>7,500</u>	<u>7,500</u>
480 School & Training Expenses	275	275
490 Other Current Charges & Obligations		
-Safety equipment, water coolers, gas cans, rainwear, miscellaneous	5,300	5,300

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Parkways

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
510 Office Supplies	200	200
520 Operating Supplies		
-Trees, planting	5,600	5,600
-Lethal yellowing material	2,400	2,400
-Uniform rental	4,438	4,438
-Safety shoes	2,111	2,111
-Irrigation supplies	6,800	6,800
-Maintenance of lakes	5,000	5,000
-Fertilizers	10,600	10,600
-Chemicals, sprays	15,870	15,870
-Capital improvement materials	13,000	13,000
-Beach steps	500	500
	<u>66,319</u>	<u>66,319</u>
540 Books, Publications, Subscriptions & Memberships		
-Fairchild Tropical Gardens - dues	25	25
-Landscape architecture - subscription	22	22
-Florida Institute of Parks Personnel - membership	20	20
	<u>67</u>	<u>67</u>
491 Less Abatements	(23,441)	(23,441)
TOTAL MAINTENANCE & OPERATION	<u>160,319</u>	<u>160,319</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 Electric generator (replacement)	545	545
-3 Gas powered blowers	300	300
-2 Kee mowers	1,960	1,960
-5 Edgers	1,375	1,375
-5 Mowers, 5 hp	2,825	2,825
-6 Weed eaters	450	450
-6 Hedge trimmers	1,044	1,044
-3 Cyclone spreaders	135	135
-36 Personnel lockers (new)	-0-	-0-
-1 Air conditioner, Parkways & Services Offices	-0-	-0-
-1 File cabinet (new)	130	130
-2 Folding tables (new)	106	106
-2 Conference chairs	248	248
TOTAL CAPITAL OUTLAY	<u>9,118</u>	<u>9,118</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

PARKS & RECREATION

Recreation

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	193,156	373,362	362,842	362,842
MAINTENANCE & OPERATION	43,433	91,577	88,375	88,375
CAPITAL OUTLAY	-0-	9,086	5,456	5,456
TOTAL	<u>236,589</u>	<u>.....</u>	<u>474,025</u>	<u>456,673</u>	<u>456,673</u>

This division of the Parks & Recreation Department is responsible for coordinating all recreation-related programs for all parks (Cambier, Fleischmann, River Park Center, River Park Pool, Anthony Park); the entire vending activity; dock operation (slip rental, gas sales); pier (concession) operation purchases/sales; tennis aides; payroll; day-to-day purchasing of recreation equipment; and the summer program.

Estimated 1984-85 Revenue

Classes (after instructor fees).....	\$ 5,000
Facility rentals.....	500
Summer camp.....	4,500
Lights (Fleischmann) - 200 hours @ \$5.....	1,000
Non-resident fees (Babe Ruth).....	800
Non-resident fees (men's softball).....	800
Softball league.....	1,000
Other leagues.....	1,500
Pre-school camp.....	2,000
Tennis (summer program).....	3,000
Racquetball lights.....	1,700
Video games.....	1,000
	<u>\$22,800</u>

DEPARTMENTAL
BUDGET

--1984-85--

Parks & Recreation
Recreation
EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	138,000	272,163	272,163	272,163
130 OTHER SALARIES & WAGES	24,056	29,215	29,215	29,215
140 OVERTIME	3,500	6,000	6,000	6,000
<u>TOTAL SALARIES & WAGES</u>	<u>165,556</u>	<u>307,378</u>	<u>307,378</u>	<u>307,378</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	27,600	65,984	60,464	60,464
<u>Salary Savings</u>				(5,000)	(5,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>193,156</u>	<u>373,362</u>	<u>362,842</u>	<u>362,842</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	700	1,904	1,132	1,132
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES	-0-	702	702	702
390 AUTO MILEAGE	1,445	1,380	1,080	1,080
400 TRAVEL & PER DIEM	160	970	390	390
410 COMMUNICATION SERVICES	2,000	4,150	2,700	2,700
420 TRANSPORTATION	-0-	4,000	4,000	4,000
430 UTILITY SERVICES	26,720	27,775	27,775	27,775
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	-0-	24,860	24,860	24,860
470 PRINTING & BINDING	900	1,150	1,150	1,150
480 SCHOOL & TRAINING EXPENSE	114	636	536	536
490 OTHER CURRENT CHGS. & OBLIG.	10,994	9,200	9,200	9,200
510 OFFICE SUPPLIES	-0-	400	400	400
520 OPERATING SUPPLIES	-0-	13,750	13,750	13,750
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES	400	700	700	700
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>43,433</u>	<u>91,577</u>	<u>88,375</u>	<u>88,375</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS	-0-	7,969	4,339	4,339
640 MACHINERY & EQUIPMENT	-0-	1,117	1,117	1,117
670 MOBILE EQUIPMENT
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>9,086</u>	<u>5,456</u>	<u>5,456</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Recreation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Superintendent of Recreation - Enterprises	24,518	24,518
1 Facilities Maintenance Supervisor	18,023	18,023
1 Recreation Leader II	16,254	16,254
1 Park Maintenance Mechanic	15,419	15,419
1 Custodial Crew Leader	15,342	15,342
1 Recreation Leader I (River Park)	14,142	14,142
1 Recreation Attendant (Fleischmann)	11,307	11,307
1 Park Attendant (Fleischmann)	10,556	10,556
1 Service Worker I	10,054	10,054
2 Recreation Attendants (Fleischmann) - part time	10,556	10,556
1 Recreation Attendant (River Park)	10,556	10,556
1 Custodial Park Attendant	10,556	10,556
2 Beach Attendants - part time	10,714	10,714
1 Recreation Attendant/Custodial (River Park)	10,556	10,556
1 Park Attendant (Lowdermilk)	11,216	11,216
1 Park Attendant (Fishing Pier)	12,536	12,536
1 Park Attendant (Fishing Pier) - part time	3,142	3,142
1 Enterprise Operations Coordinator	12,862	12,862
1 Recreation Attendant (Cambier)	10,978	10,978
1 Custodial Park Attendant (Cambier)	10,556	10,556
1 Clerk-typist	11,553	11,553
1 Park Attendant (Lowdermilk)	10,767	10,767
	<u>272,163</u>	<u>272,163</u>
130 Other Salaries & Wages		
3 Lifeguards	6,075	6,075
37 Summer Program Employees	23,140	23,140
	<u>29,215</u>	<u>29,215</u>
140 Overtime		
Overtime & holiday	6,000	6,000
Total Employee Salaries & Wages	<u>307,378</u>	<u>307,378</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Recreation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
EMPLOYEE SERVICES (cont.)		
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	19,136	19,136
Social Security	19,556	19,556
Health Insurance	20,170	20,170
Life Insurance	1,602	1,602
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>60,464</u>	<u>60,464</u>
Less Salary Savings	(5,000)	(5,000)
TOTAL EMPLOYEE SERVICES	<u><u>362,842</u></u>	<u><u>362,842</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
Chairs (100)	300	300
Card tables (20)	300	300
Toaster Oven	60	60
Tables (8)	172	172
Small tools	300	300
	<u>1,132</u>	<u>1,132</u>
340 Other Contractual Services	702	702
Pest control		
390 Auto Mileage		
-Enterprise Operations Coordinator	480	480
-Recreation Leaders (Fleischmann & River Park)	600	600
	<u>1,080</u>	<u>1,080</u>
400 Travel & Per Diem		
-Florida Parks & Recreation Association - state conference - Superintendent of Recreation & 2 Recreation Leaders	290	290
-District meetings	100	100
	<u>390</u>	<u>390</u>
410 Communications Services		
-Community centers & pool	1,900	1,900
-Maintenance building & Lowdermilk	800	800
	<u>2,700</u>	<u>2,700</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Recreation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
420 Transportation	4,000	4,000
430 Utility Services		
-Cambier Community Center	10,138	10,138
-Fleischmann Community Center	8,804	8,804
-River Park Community Center	6,543	6,543
-River Park Pool	2,290	2,290
	<u>27,775</u>	<u>27,775</u>
460 Repair & Maintenance Services		
-Electrical, air conditioning, plumbing, painting, swimming pool	22,600	22,600
-Pool table repairs	2,260	2,260
	<u>24,860</u>	<u>24,860</u>
470 Printing & Binding		
-Senior citizen brochure	375	375
-Departmental brochure	575	575
-Summer program brochure	200	200
	<u>1,150</u>	<u>1,150</u>
480 School & Training Expense	536	536
490 Other Current Charges & Obligations		
-Programs, activities -r	7,700	7,700
-Summer program	1,500	1,500
	<u>9,200</u>	<u>9,200</u>
510 Office Supplies	400	400
520 Operating Supplies		
-Expendables	10,000	10,000
-Miscellaneous athletic equipment	750	750
-Uniforms, shoes, safety equipment	3,000	3,000
	<u>13,750</u>	<u>13,750</u>
550 Duplicating Charges	700	700
TOTAL MAINTENANCE & OPERATION	<u><u>88,375</u></u>	<u><u>88,375</u></u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Recreation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings		
-1 Desk (River Park - Recreation Leader)	285	285
-2 Secretarial chairs (River Park & Fleischmann)	248	248
-1 Bull horn (River Park)	125	125
-Furniture (River Park) 2 chairs, 2 chair-table combos, 2 settees	865	865
-2 Speed Hockey games (Fleischmann & River Park)	1,000	1,000
-1 Popcorn machine (all centers)	550	550
-6 Sets of stage platforms (Fleischmann)	-0-	-0-
-1 Copy machine	-0-	-0-
-1 Public address system (River Park)	-0-	-0-
-2 Flags and poles (River Park stage)	200	200
-2 Typewriters (River Park & Fleischmann)	1,066	1,066
	<u>4,339</u>	<u>4,339</u>
640 Machinery & Equipment Water coolers (3)	1,117	1,117
TOTAL CAPITAL OUTLAY	<u><u>5,456</u></u>	<u><u>5,456</u></u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

PARKS & RECREATION

Bay Dock

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	35,722	33,637	35,712	35,111	35,111
MAINTENANCE & OPERATION	116,797	127,925	132,875	149,055	149,055
CAPITAL OUTLAY	-0-	-0-	1,159	680	680
Management Improvement Program		(1,500)			
TOTAL	<u>152,519</u>	<u>160,062</u>	<u>169,746</u>	<u>184,846</u>	<u>184,846</u>

This Division is responsible for merchandise sales and slip rentals at the City Dock. They prepare daily reports and enforce City ordinances.

ESTIMATED 1984-85 REVENUE

Slip Rental	\$106,860
Fuel	169,000
Bait	7,500
Ice	1,800
Miscellaneous	2,500
TOTAL REVENUE	<u>\$287,660</u>

PARKS & RECREATION
Bay Dock

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	27,904	26,984	25,805	25,805	25,805
120 REGULAR SALARIES & WAGES	878	1,219	1,530	1,530	1,530
130 OTHER SALARIES & WAGES	1,360	662	900	900	900
140 OVERTIME					
<u>TOTAL SALARIES & WAGES</u>	<u>30,142</u>	<u>28,865</u>	<u>28,235</u>	<u>28,235</u>	<u>28,235</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	5,580	4,772	7,477	6,876	6,876
<u>TOTAL EMPLOYEE SERVICES</u>	<u>35,722</u>	<u>33,637</u>	<u>35,712</u>	<u>35,111</u>	<u>35,111</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	1,062	200	200	200	200
310 PROFESSIONAL SERVICES	108	180	144	144	144
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES	145	160	266	266	266
420 TRANSPORTATION					
430 UTILITY SERVICES	3,417	3,300	3,650	5,000	5,000
440 RENTALS & LEASES					
450 INSURANCE	40	40	45	45	45
460 REPAIR & MAINTENANCE SERVICES	500	1,500	1,000	750	750
470 PRINTING & BINDING	50	70	70	150	150
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	175	75	100	100	100
520 OPERATING SUPPLIES	111,300	122,400	127,400	142,400	142,400
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>116,797</u>	<u>127,925</u>	<u>132,875</u>	<u>149,055</u>	<u>149,055</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	-0-	-0-	1,159	680	680
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>	<u>1,159</u>	<u>680</u>	<u>680</u>

MANAGEMENT IMPROVEMENT PROGRAM (1,500)

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Bay Dock

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Dock Master	13,711	13,711
1 Dockkeeper	12,094	12,094
	<u>25,805</u>	<u>25,805</u>
130 Other Salaries & Wages	1,530	1,530
140 Overtime		
Overtime & holidays	900	900
Total Salaries & Wages	<u>28,235</u>	<u>28,235</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,976	1,976
Social Security	1,976	1,976
Health Insurance	2,788	2,788
Life Insurance	136	136
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>6,876</u>	<u>6,876</u>
TOTAL EMPLOYEE SERVICES	<u>35,111</u>	<u>35,111</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
310 Professional Services	144	144
-Exterminator		
410 Communication Services	266	266
430 Utility Services	5,000	5,000
450 Insurance	45	45
-License		
460 Repair & Maintenance Services	750	750
470 Printing & Binding	150	150
510 Office Supplies	100	100

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Bay Dock

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
520 Operating Supplies		
-Gasoline	130,000	130,000
-Bait	6,900	6,900
-Ice	1,500	1,500
-Misc. items for resale (shirts, tackle, marine items)	4,000	4,000
	<u>142,400</u>	<u>142,400</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>149,055</u></u>	 <u><u>149,055</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Microwave	-0-	-0-
-P.A. system	-0-	-0-
-Refrigerator	200	200
-Office chair	125	125
-Bull horn	125	125
-File cabinet	130	130
-Miscellaneous tools	100	100
	<u>680</u>	<u>680</u>
 TOTAL CAPITAL OUTLAY	 <u><u>680</u></u>	 <u><u>680</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION

Fishing Pier

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	54,274	58,527	61,234	60,293	60,293
MAINTENANCE & OPERATION	58,724	60,702	69,650	66,044	66,044
CAPITAL OUTLAY	5,376	4,000	4,550	-0-	-0-
Management Improvement Program		(1,000)			
TOTAL	<u>118,374</u>	<u>122,229</u>	<u>135,434</u>	<u>126,337</u>	<u>126,337</u>

This Division is responsible for the concession operation on the City Pier. They purchase all items for resale and prepare daily reports. They are also responsible for reporting necessary maintenance projects.

ESTIMATED 1984-85 REVENUE

Cigarettes	\$ 5,200
Beverages	36,000
Candy	11,500
Ice Cream	6,500
Food	14,000
Rod Rental & tackle	8,000
Bait	25,000
T-shirts, hats, misc.	<u>10,400</u>
TOTAL REVENUE	\$116,600

PARKS & RECREATION
Fishing Pier

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	38,914	45,918	44,398	44,398	44,398
120 REGULAR SALARIES & WAGES	5,490	1,332	1,704	1,704	1,704
130 OTHER SALARIES & WAGES	2,087	1,516	1,100	1,100	1,100
140 OVERTIME					
TOTAL SALARIES & WAGES	46,491	48,766	47,202	47,202	47,202
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	7,783	9,761	14,032	13,091	13,091
TOTAL EMPLOYEE SERVICES	54,274	58,527	61,234	60,293	60,293
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	714	500	500	500	500
310 PROFESSIONAL SERVICES	108	108	114	114	114
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES	175	200	266	190	190
420 TRANSPORTATION					
430 UTILITY SERVICES	4,400	4,500	6,380	5,200	5,200
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	990	2,000	2,000	1,000	1,000
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.	37	44	40	40	40
510 OFFICE SUPPLIES					
520 OPERATING SUPPLIES	52,300	53,350	60,350	59,000	59,000
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
TOTAL MAINTENANCE & OPERATION	58,724	60,702	69,650	66,044	66,044
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	-0-	-0-	400	-0-	-0-
630 IMPR. OTHER THAN BUILDINGS	5,256	4,000	4,000	-0-	-0-
640 MACHINERY & EQUIPMENT	120	-0-	150	-0-	-0-
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	5,376	4,000	4,550	-0-	-0-
MANAGEMENT IMPROVEMENT PROGRAM		(1,000)			

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Fishing Pier

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
3 Concession Workers	34,466	34,466
2 Concession Workers	9,932	9,932
	<u>44,398</u>	<u>44,398</u>
130 Other Salaries & Wages	1,704	1,704
140 Overtime		
Overtime & Holiday	1,100	1,100
Total Employee Salaries & Wages	<u>47,202</u>	<u>47,202</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,035	3,035
Social Security	3,304	3,304
Health Insurance	6,412	6,412
Life Insurance	340	340
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>13,091</u>	<u>13,091</u>
TOTAL EMPLOYEE SERVICES	<u>60,293</u>	<u>60,293</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
-Locks, shelves, keys, register tape		
310 Professional Services	114	114
-Pest control		
410 Communication Services	190	190
430 Utility Services	5,200	5,200
460 Repair & Maintenance Services	1,000	1,000
-Pump repairs, window & door repairs, screen replacements		
490 Other Current Charges & Obligations	40	40
-License		

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Fishing Pier

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
520 Operating Supplies		
Beverages		
Candy		
Ice Cream		
Food		
Bait		
Tackle		
T-shirts, hats, miscellaneous		
Cigarettes		
	<u>59,000</u>	<u>59,000</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>66,044</u></u>	 <u><u>66,044</u></u>
 <u>CAPITAL OUTLAY</u>		
620 Buildings		
-Plumbing & electrical repairs	-0-	-0-
-Paint restrooms	-0-	-0-
	<u>-0-</u>	<u>-0-</u>
630 Improvements Other Than Buildings	-0-	-0-
-Planking, rails, lights		
640 Machinery & Equipment		
-Pumps, aerators	-0-	-0-
 TOTAL CAPITAL OUTLAY	 <u><u>-0-</u></u>	 <u><u>-0-</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION

Tennis

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	34,552	28,502	37,119	35,922	35,922
MAINTENANCE & OPERATION	13,573	27,155	33,005	29,705	29,705
CAPITAL OUTLAY	8,035	6,200	6,700	6,700	6,700
Management Improvement Program		(600)			
TOTAL	<u>56,160</u>	<u>61,257</u>	<u>76,824</u>	<u>72,327</u>	<u>72,327</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Tennis

This division is responsible for the sale of permits, keeping daily reports and making bank deposits. Courts are assigned daily through reservations. Tournaments are planned and conducted. Courts are monitored for maintenance and repairs.

TENNIS COURT FEES

Daily Play-----\$ 3.50 per hour

City Residents

Single Membership-----\$ 34.00 per year

Family Membership-----\$ 63.00 per year

Junior Membership-----\$ 15.75 per year

Non-Residents

Single Membership-----\$ 68.00 per year

Family Membership-----\$126.00 per year

Junior Membership-----\$ 31.50 per year

Light meter charge: \$1.00 per half hour

ESTIMATED 1984-85 REVENUE

Daily Play \$13,200

Ball Machine 100

Light Meters 4,000

Permits

Single Resident \$10,880

Family Resident 15,750

Junior Resident 709

Single Non-Resident \$ 6,800

Family Non-Resident 5,670

Junior Non-Resident 630

TOTAL \$57,739

PARKS & RECREATION
Tennis

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	26,335	21,362	27,688	27,688	27,688
120 REGULAR SALARIES & WAGES	2,950	1,961	2,212	1,700	1,700
130 OTHER SALARIES & WAGES	-0-	945	945	850	850
140 OVERTIME					
<u>TOTAL SALARIES & WAGES</u>	<u>29,285</u>	<u>24,268</u>	<u>30,845</u>	<u>30,238</u>	<u>30,238</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	5,267	4,234	6,274	5,684	5,684
<u>TOTAL EMPLOYEE SERVICES</u>	<u>34,552</u>	<u>28,502</u>	<u>37,119</u>	<u>35,922</u>	<u>35,922</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	528	500	500	500	500
310 PROFESSIONAL SERVICES	7,108	7,180	7,180	7,180	7,180
340 OTHER CONTRACTUAL SERVICES			6,000	6,000	6,000
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES	968	1,000	1,000	1,000	1,000
420 TRANSPORTATION					
430 UTILITY SERVICES	904	8,000	8,800	8,200	8,200
440 RENTALS & LEASES	335	900	900	900	900
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	1,441	6,300	300	300	300
470 PRINTING & BINDING	258	200	250	250	250
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	131	75	75	75	75
520 OPERATING SUPPLIES	1,900	3,000	8,000	5,300	5,300
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>13,573</u>	<u>27,155</u>	<u>33,005</u>	<u>29,705</u>	<u>29,705</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	-0-	200	200	200	200
630 IMPR. OTHER THAN BUILDINGS	8,035	6,000	6,500	6,500	6,500
640 MACHINERY & EQUIPMENT					
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>8,035</u>	<u>6,200</u>	<u>6,700</u>	<u>6,700</u>	<u>6,700</u>
MANAGEMENT IMPROVEMENT PROGRAM		(600)			

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Tennis

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
2 Tennis Aides	22,197	22,197
1 Tennis Park Attendant	5,491	5,491
	<u>27,688</u>	<u>27,688</u>
130 Other Salaries & Wages		
Sunday 8:00 a.m. to 1:00 p.m.	1,000	1,000
Coverage for vacation & tournaments	700	700
	<u>1,700</u>	<u>1,700</u>
140 Overtime		
Overtime & holidays	850	850
Total Employee Salaries & Wages	<u>30,238</u>	<u>30,238</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,904	1,904
Social Security	1,904	1,904
Health Insurance	1,672	1,672
Life Insurance	204	204
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>5,684</u>	<u>5,684</u>
TOTAL EMPLOYEE SERVICES	<u>35,922</u>	<u>35,922</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
310 Professional Services		
-Exterminator	180	180
-Tennis Pro	7,000	7,000
	<u>7,180</u>	<u>7,180</u>
340 Other Contractual Services	6,000	6,000
-Har-Tru Court Maintenance		
410 Communication Services	1,000	1,000
430 Utility Services	8,200	8,200
440 Rentals & Leases	900	900
-Cranes		

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Tennis

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
460 Repairs & Maintenance Services	300	300
-Small lights, fencing		
470 Printing & Binding	250	250
510 Office Supplies	75	75
520 Operating Supplies		
-14 Tennis nets	700	700
- 7 Windscreens	600	600
-Har-Tru Court Material	3,500	3,500
-Chickee repairs	-0-	-0-
-Benches	500	500
	<u>5,300</u>	<u>5,300</u>
 TOTAL MAINTENANCE & OPERATION	 <u>29,705</u>	 <u>29,705</u>
 <u>CAPITAL OUTLAY</u>		
620 Buildings	200	200
630 Improvements Other Than Buildings	6,500	6,500
-Resurfacing 3 courts		
 TOTAL CAPITAL OUTLAY	 <u>6,700</u>	 <u>6,700</u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKS & RECREATION

Vending

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES					
MAINTENANCE & OPERATION	45,000	50,000	50,000	50,000	50,000
CAPITAL OUTLAY					
TOTAL	<u>45,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>

This Division of the Parks & Recreation Department is responsible for the purchase and resale of soda and candy through vending machines. It is also responsible for the collection of vending money and the payment of the bills. The machines are stocked by employees at the various facilities within the department.

1984-85 Estimated Revenue: \$70,000

PARKS & RECREATION
Vending

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
<hr/>					
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
<hr/>					
TOTAL EMPLOYEE SERVICES	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES	45,000	50,000	50,000	50,000	50,000
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	<u>45,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT
<hr/>					
TOTAL CAPITAL OUTLAY	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>	<u>.....</u>

DEPARTMENTAL BUDGET - 1984-85

PARKS & RECREATION

Vending

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION		
520 Operating Supplies	50,000	50,000
TOTAL MAINTENANCE & OPERATION	<u>50,000</u>	<u>50,000</u>

DEPARTMENTAL
BUDGET
--1984-85--

PERSONNEL

(City Manager's Office)

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	66,614	72,315	78,766	78,509	78,509
MAINTENANCE & OPERATION	16,041	18,836	25,510	24,080	24,080
CAPITAL OUTLAY	2,209	200	3,000	1,550	1,550
Management Improvement Program		(900)			
TOTAL	<u>84,864</u>	<u>90,451</u>	<u>107,276</u>	<u>104,139</u>	<u>104,139</u>

The employees of the Personnel Division perform administrative duties to ensure proper and effective personnel administration of City departments. The duties and responsibilities include operating comprehensive, valid and effective recruitment, selection and orientation procedures; directing the City safety program and workers' compensation plan; maintaining the City position classification and compensation plans; evaluating, administering and maintaining employee benefit plans; directing the City's labor relations program; monitoring employee evaluation systems; providing department heads with personnel management assistance; and processing and maintaining appropriate personnel information.

PERSONNEL
(City Manager's Office)

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	50,875	62,172	65,745	65,745	65,745
130 OTHER SALARIES & WAGES	7,237	-0-	-0-	-0-	-0-
140 OVERTIME	445	-0-	-0-	-0-	-0-
TOTAL SALARIES & WAGES	58,557	62,172	65,745	65,745	65,745
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	8,057	10,143	13,021	12,764	12,764
TOTAL EMPLOYEE SERVICES	66,614	72,315	78,766	78,509	78,509
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES	7,381	7,000	12,000	12,000	12,000
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE	419	530	1,440	660	660
400 TRAVEL & PER DIEM	383	1,620	1,300	1,300	1,300
410 COMMUNICATION SERVICES	1,198	1,050	1,400	1,400	1,400
420 TRANSPORTATION					
430 UTILITY SERVICES					
440 RENTALS & LEASES	-0-	500	500	400	400
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	267	325	360	360	360
470 PRINTING & BINDING	2,721	4,000	4,400	4,000	4,000
480 SCHOOL & TRAINING EXPENSE	656	626	700	700	700
490 OTHER CURRENT CHGS. & OBLIG.					
510 OFFICE SUPPLIES	579	500	600	500	500
520 OPERATING SUPPLIES	516	150	350	300	300
540 BOOKS, PUB., SUB. & MBRSHPS.	290	775	700	700	700
550 DUPLICATING CHARGES	1,631	1,760	1,760	1,760	1,760
TOTAL MAINTENANCE & OPERATION	16,041	18,836	25,510	24,080	24,080
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	2,209	200	3,000	1,550	1,550
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	2,209	200	3,000	1,550	1,550

DEPARTMENTAL BUDGET - 1984-85

PERSONNEL

(City Manager's Office)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Personnel Director	28,642	28,642
1 Personnel Technician	9,506	9,506
1 Clerk Specialist	14,675	14,675
1 Clerk Typist	12,922	12,922
Total Employee Salaries & Wages	<u>65,745</u>	<u>65,745</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,558	4,558
Social Security	4,602	4,602
Health Insurance	3,066	3,066
Life Insurance	538	538
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>12,764</u>	<u>12,764</u>
TOTAL EMPLOYEE SERVICES	<u><u>78,509</u></u>	<u><u>78,509</u></u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	12,000	12,000
-Pre-employment physicals		
-Police psychological screening		
-Pre-employment credit inquiries		
-IPMA test services		
-Influenza vaccines		
-Personnel consultants		
390 Auto Mileage	660	660
400 Travel & Per Diem	1,300	1,300
-Florida Public Employer Labor Relations Association Annual Conference - Director - 3 days		
-International Personnel Management Association Annual Conference - Director - 3 days		
410 Communication Services	1,400	1,400
440 Rentals & Leases	400	400
-Training/Safety Films & Cassettes		

DEPARTMENTAL BUDGET - 1984-85

PERSONNEL

(City Manager's Office)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
460 Repair & Maintenance Services	360	360
470 Printing & Binding	4,000	4,000
480 School & Training Expense	700	700
-Defensive driving class		
-CPR/First aid		
-Tuition reimbursement		
510 Office Supplies	500	500
520 Operating Supplies	300	300
540 Books, Publications, Subscriptions, & Memberships	700	700
-Florida Public Personnel Association		
-Florida Public Employee Labor Relations Association		
-International Personnel Management Association		
-Labor Management Relations Service		
550 Duplicating Charges	1,760	1,760
TOTAL MAINTENANCE & OPERATION	<u>24,080</u>	<u>24,080</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 Typewriter	1,000	1,000
-2 Secretarial Desks	450	-- (1) -- 450
-1 Secretarial chair	100	100
TOTAL CAPITAL OUTLAY	<u>1,550</u>	<u>1,550</u>

----- POLICE

CHIEF

ADMINISTRATION

ASSISTANT POLICE CHIEF
1 POLICE LIEUTENANT
1 STAFF LIEUTENANT
1 SUPPORT SERVICES COORDINATOR
1 SECRETARY II
3 CLERK TYPISTS

PATROL OPERATIONS

1 POLICE LIEUTENANT
5 POLICE SERGEANTS
37 POLICE OFFICERS

CRIMINAL INVESTIGATION

1 POLICE LIEUTENANT
1 POLICE SERGEANT
7 DETECTIVES
1 IDENTIFICATION/CRIME SCENE OFFICER
2 SECRETARY I

SERVICES

1 POLICE LIEUTENANT
1 POLICE SERGEANT
1 COMMUNICATIONS SUPERVISOR
9 COMMUNICATIONS OPERATORS
1 PROPERTY/EVIDENCE TECHNICIAN
1 PARKING CHECKER
4 SCHOOL CROSSING GUARDS
2 SERVICE WORKER I (PART-TIME)

DEPARTMENTAL
BUDGET
--1984-85--

POLICE

Summary

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	1,631,022	1,723,752	1,931,806	1,820,799	1,820,799
MAINTENANCE & OPERATION	233,342	213,422	257,498	252,281	252,281
CAPITAL OUTLAY	32,470	16,192	115,230	13,794	13,794
Management Improvement Program		(19,200)			
TOTAL	<u>1,896,834</u>	<u>1,934,166</u>	<u>2,304,534</u>	<u>2,086,874</u>	<u>2,086,874</u>

The Naples Police Department is responsible for protection of life and property within the city limits and enforces city ordinances, state statutes and federal laws. The Department is divided as follows:

Uniform Division: Contains all patrol operations and includes three rotating patrol squads as well as the Special Operations Unit.

Services Division: Serves in a support capacity and includes communications, equipment and building maintenance and supplies; wrecker inspection; school crossing enforcement; liaison with the courts; and the handling of property and evidence.

Administration Division: Serves in a support capacity and includes records/information; overall inspectional services; and computers.

Criminal Investigation Division: Units contained in this division are: crimes against property; crimes against persons; narcotics; vice; forensic lab; and crime scene.

Police
Summary

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	1,392,726	1,436,704	1,470,344	1,470,344	1,470,344
130 OTHER SALARIES & WAGES	17,942	72,019	81,850	81,850	81,850
140 OVERTIME	49,845	63,788	76,759	67,746	67,746
<u>TOTAL SALARIES & WAGES</u>	<u>1,460,513</u>	<u>1,572,511</u>	<u>1,628,953</u>	<u>1,619,940</u>	<u>1,619,940</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	170,509	186,241	302,853	235,859	235,859
Salary Savings		(35,000)		(35,000)	(35,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>1,631,022</u>	<u>1,723,752</u>	<u>1,931,806</u>	<u>1,820,799</u>	<u>1,820,799</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	719	2,666	3,094	2,794	2,794
310 PROFESSIONAL SERVICES	1,271	3,080	3,475	3,250	3,250
340 OTHER CONTRACTUAL SERVICES	75	200	500	300	300
390 AUTO MILEAGE	156	200	275	175	175
400 TRAVEL & PER DIEM	2,422	2,930	5,785	4,140	4,140
410 COMMUNICATION SERVICES	12,776	11,800	10,722	13,500	13,500
420 TRANSPORTATION	130,106	100,000	106,000	111,300	111,300
430 UTILITY SERVICES	17,908	18,500	22,300	22,300	22,300
440 RENTALS & LEASES	366	860	7,860	6,110	6,110
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	16,019	11,882	19,807	14,657	14,657
470 PRINTING & BINDING	6,176	7,145	8,203	7,703	7,703
480 SCHOOL & TRAINING EXPENSE	11,881	10,600	17,312	17,312	17,312
490 OTHER CURRENT CHGS. & OBLIG.	2,945	3,710	4,460	3,760	3,760
510 OFFICE SUPPLIES	2,144	2,250	3,497	3,137	3,137
520 OPERATING SUPPLIES	24,786	31,264	38,578	36,428	36,428
540 BOOKS, PUB., SUB. & MBRSHPS.	1,010	3,435	2,430	2,415	2,415
550 DUPLICATING CHARGES	2,582	2,900	3,200	3,000	3,000
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>233,342</u>	<u>213,422</u>	<u>257,498</u>	<u>252,281</u>	<u>252,281</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	125	-0-	4,500	3,800	3,800
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	12,700	11,792	17,324	9,994	9,994
670 MOBILE EQUIPMENT	19,645	4,400	93,406	-0-	-0-
<u>TOTAL CAPITAL OUTLAY</u>	<u>32,470</u>	<u>16,192</u>	<u>115,230</u>	<u>13,794</u>	<u>13,794</u>
Management Improvement Program		(19,200)			

DEPARTMENTAL
BUDGET
--1984-85--

POLICE

Administration

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES		247,590	230,768	222,002	222,002
MAINTENANCE & OPERATION		57,630	72,025	70,930	70,930
CAPITAL OUTLAY		1,996	3,362	1,129	1,129
Management Improvement Program		(3,000)			
TOTAL		<u>304,216</u>	<u>306,155</u>	<u>294,061</u>	<u>294,061</u>

Police
Administration

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	216,231	188,818	188,818	188,818
130 OTHER SALARIES & WAGES	4,680	4,380	4,380	4,380
140 OVERTIME	200	700	700	700
<u>TOTAL SALARIES & WAGES</u>	<u>221,111</u>	<u>193,898</u>	<u>193,898</u>	<u>193,898</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	29,479	36,870	31,104	31,104
Salary Savings	(3,000)		(3,000)	(3,000)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>247,590</u>	<u>230,768</u>	<u>222,002</u>	<u>222,002</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	652	1,172	872	872
310 PROFESSIONAL SERVICES	330	275	275	275
340 OTHER CONTRACTUAL SERVICES				
390 AUTO MILEAGE	100	75	75	75
400 TRAVEL & PER DIEM	1,930	3,285	2,640	2,640
410 COMMUNICATION SERVICES	9,500	9,500	12,500	12,500
420 TRANSPORTATION				
430 UTILITY SERVICES	18,500	22,150	22,150	22,150
440 RENTALS & LEASES	500	2,050	500	500
450 INSURANCE				
460 REPAIR & MAINTENANCE SERVICES	1,200	1,700	1,300	1,300
470 PRINTING & BINDING	5,350	5,850	5,350	5,350
480 SCHOOL & TRAINING EXPENSE	10,600	17,312	17,312	17,312
490 OTHER CURRENT CHGS. & OBLIG.	500	500	400	400
510 OFFICE SUPPLIES	2,000	2,300	2,000	2,000
520 OPERATING SUPPLIES	717	1,000	900	900
540 BOOKS, PUB., SUB. & MBRSHPS.	2,851	1,656	1,656	1,656
550 DUPLICATING CHARGES	2,900	3,200	3,000	3,000
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>57,630</u>	<u>72,025</u>	<u>70,930</u>	<u>70,930</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS				
630 IMPR. OTHER THAN BUILDINGS				
640 MACHINERY & EQUIPMENT	1,996	3,362	1,129	1,129
670 MOBILE EQUIPMENT				
<u>TOTAL CAPITAL OUTLAY</u>	<u>1,996</u>	<u>3,362</u>	<u>1,129</u>	<u>1,129</u>

Management Improvement Program -111- (3,000)

DEPARTMENTAL BUDGET - 1984-85

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Chief	39,680	39,680
1 Assistant Police Chief	33,179	33,179
1 Police Lieutenant	27,084	27,084
1 Staff Lieutenant	24,376	24,376
1 Support Services Coordinator	16,098	16,098
1 Secretary II	14,395	14,395
3 Clerk Typists	34,006	34,006
	<u>188,818</u>	<u>188,818</u>
130 Salary Supplement	4,380	4,380
140 Overtime	700	700
Regular schedule		
Total Employee Salaries & Wages	<u>193,898</u>	<u>193,898</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,516	4,516
Social Security	12,940	12,940
Health Insurance	10,594	10,594
Life Insurance	984	984
Workers' Compensation	-0-	-0-
Police Line-of-Duty Life Insurance	2,070	2,070
Total Employee Overhead	<u>31,104</u>	<u>31,104</u>
Less Salary Savings	(3,000)	(3,000)
TOTAL EMPLOYEE SERVICES	<u><u>222,002</u></u>	<u><u>222,002</u></u>

MAINTENANCE & OPERATION

300 Operating Expenses		
-Bankers storage boxes, metal frames	265	265
-Letter trays	-0-	-0-
-Pendaflex desk drawer file & frame	50	50
-Storage/transport case - crime prevention puppets	98	98
-Typewriter stand	-0-	-0-

DEPARTMENTAL BUDGET - 1984-85

POLICE

Administration

MAINTENANCE & OPERATION (cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
300 Operating Expenses (cont.)		
-Electric pencil sharpener	25	25
-Miscellaneous	200	200
-Message & direction center with stand	87	87
-Diskette album storage holder (2)	78	78
-Cassette recorder	69	69
	<hr/> 872	<hr/> 872
310 Professional Services	275	275
Forfeiture filing fees		
390 Auto Mileage	75	75
400 Travel & Per Diem		
-Southwest Florida Police Chiefs' monthly meetings	160	160
-Florida Police Chiefs' Conference - Chief or Assistant Chief	600	600
-International Association of Chiefs of Police - Chief	1,000	1,000
-Association of Police Planning & Research Technology	-0-	-0-
-Police Training Officers Conference - 1 Lieutenant & 1 Sergeant	180	180
-Help Stop Crime Annual Conference - 1 Staff Lieutenant	350	350
-Florida Police Community Relations Officers Conference - 1 Lieutenant	350	350
	<hr/> 2,640	<hr/> 2,640
410 Communication Services	12,500	12,500
430 Utility Services	22,150	22,150
440 Rentals & Leases		
Training films		
Legal update		
	<hr/> 500	<hr/> 500

DEPARTMENTAL BUDGET - 1984-85

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
460 Repair & Maintenance Services		
Office machines		
Computer		
Video equipment		
Robot Phone program		
Miscellaneous		
	<u>1,300</u>	<u>1,300</u>
470 Printing & Binding		
-Binders, training bulletins		
-Report forms, brochures, ticket books		
-Neighborhood Watch materials		
-I.D. Program - city employees & media		
	<u>5,350</u>	<u>5,350</u>
480 School & Training Expense		
-Crime analysis - 1 Sergeant -		
9 days	1,075	1,075
-Child abuse - 2 Patrol Officers -		
5 days	800	800
-Police planning - 1 Lieutenant -		
6 days	695	695
-Advanced traffic accident investi-		
gation - 1 Patrol Officer - 13 days	1,175	1,175
-Field training officer - 1 Sergeant -		
6 days	695	695
-The Woman Manager - Support Services		
Coordinator - 1 day	211	211
-Administrative law - 1 Lieutenant -		
4 days	336	336
-Arrest, search & seizure - 2 Patrol		
Officers - 3 days	455	455
-Introductory micro-computer workshop -		
1 Sergeant - 4 days	498	498
-Advanced workshop of police internal		
affairs - 1 Internal Affairs		
Investigator - 5 days	498	498
-Advanced risk response seminar - 1		
training officer - 3 days	318	318
-Basic police academy - 8 full-time		
officers (1,200) & 10 auxiliary (250)	1,450	1,450
-F.B.I. National Academy - Florida		
conference - Assistant Chief	550	550
-Supervision school - 1 Communications		
Supervisor	250	250

DEPARTMENTAL BUDGET - 1984-85

POLICE

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
480 School & Training Expense (cont.)		
-Solving Unsolved Crimes - 1 Detective Sergeant - 5 days	518	518
-Advanced hypnosis - 1 Detective - 5 days	513	513
-Criminal intelligence analysis - 1 Detective - 5 days	1,145	1,145
-Analytical investigation methods - 1 Detective - 5 days	645	645
-Organized Burglary Groups - 1 Detective - 3 days	245	245
-Command seminar - 1 Detective Lieutenant and 1 Detective Sergeant - 5 days	1,050	1,050
-Secretarial seminar - 2 CID secretaries - 2 days	280	280
-Identification seminar - 2 I.D. officers - 3 days	310	310
-Tuition reimbursement	3,600	3,600
	<u>17,312</u>	<u>17,312</u>
490 Other Current Charges & Obligations Postage	400	400
510 Office Supplies	2,000	2,000
520 Operating Supplies		
Flags		
Video tapes		
Cassette tapes		
Tapes for Robot Phone		
Film for I.D. Program		
Computer supplies		
	<u>900</u>	<u>900</u>
540 Books, Publications Subscriptions & Memberships		
-City Directory	80	80
-Newspapers, periodicals	319	319
-Notary Public costs	750	750
-International Association of Police Chiefs (2)	70	70
-Florida Police Chiefs' Association (2)	100	100
-Tampa Bay Area Chiefs' Association (2)	50	50

DEPARTMENTAL BUDGET - 1984-85

POLICE
Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications Subscriptions & Memberships (cont.)		
-Florida Statutes - 1 set	55	55
-International Society of Crime Prevention	25	25
-Association of Police Planning & Research Officers	20	20
-Public Safety Commission Manual (24)	143	143
-Law Enforcement Misconduct Bulletin	44	44
	1,656	1,656
550 Duplicating Charges	3,000	3,000
TOTAL MAINTENANCE & OPERATION	70,930	70,930
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Security paper shredder	-0-	-0-
-Portable stand for Robot Phone	125	125
-Laminator (I.D. Program)	300	300
-Junior executive chairs (2)	212-----	(1)----212
-Executive desk	-0-	-0-
-Calculators (2)	250	250
-Reusable graph and chartboard	242	242
	1,129	1,129
TOTAL CAPITAL OUTLAY	1,129	1,129

DEPARTMENTAL
BUDGET
-- 1984-85 --

POLICE

Criminal Investigation

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES		303,126	328,392	316,562	316,562
MAINTENANCE & OPERATION		18,646	20,873	18,741	18,741
CAPITAL OUTLAY		1,510	1,333	1,158	1,158
Management Improvement Program		(3,200)			
TOTAL		<u>320,082</u>	<u>350,598</u>	<u>336,461</u>	<u>336,461</u>

DEPARTMENTAL

BUDGET

--1984-85--

<u>Police</u>	ACTUAL	ANNUAL	DEPARTMENT	CITY MANAGER	COUNCIL
Criminal Investigation	EXPENDITURES	BUDGET	REQUEST	RECOMMENDATION	APPROVAL
<u>EMPLOYEE SERVICES</u>	1982-83	1983-84	1984-85	1984-85	1984-85
EMPLOYEE SALARIES & WAGES		259,742	264,527	264,527	264,527
120 REGULAR SALARIES & WAGES		13,500	13,740	13,740	13,740
130 OTHER SALARIES & WAGES		-0-	925	-0-	-0-
140 OVERTIME					
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TOTAL SALARIES & WAGES		273,242	279,192	278,267	278,267
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES		29,884	49,200	38,295	38,295
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TOTAL EMPLOYEE SERVICES		303,126	328,392	316,562	316,562
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<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES		610	170	170	170
310 PROFESSIONAL SERVICES		1,400	1,650	1,500	1,500
340 OTHER CONTRACTUAL SERVICES		200	300	200	200
390 AUTO MILEAGE		100	200	100	100
400 TRAVEL & PER DIEM		1,000	2,500	1,500	1,500
410 COMMUNICATION SERVICES		2,300	1,222	1,000	1,000
420 TRANSPORTATION					
430 UTILITY SERVICES					
440 RENTALS & LEASES		360	510	510	510
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES					
470 PRINTING & BINDING		295	453	453	453
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.		2,000	2,500	2,000	2,000
510 OFFICE SUPPLIES		-0-	310	250	250
520 OPERATING SUPPLIES		9,922	10,549	10,549	10,549
540 BOOKS, PUB., SUB. & MBRSHPS.		459	509	509	509
550 DUPLICATING CHARGES					
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TOTAL MAINTENANCE & OPERATION		18,646	20,873	18,741	18,741
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<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT		1,510	1,333	1,158	1,158
670 MOBILE EQUIPMENT					
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TOTAL CAPITAL OUTLAY		1,510	1,333	1,158	1,158

DEPARTMENTAL BUDGET - 1984-85

POLICE

Criminal Investigation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Lieutenant	27,084	27,084
1 Sergeant	26,235	26,235
7 Detectives	163,489	163,489
1 Identification/Crime Scene Officer	21,652	21,652
2 Secretary I	26,067	26,067
	<u>264,527</u>	<u>264,527</u>
130 Salary Supplement	13,740	13,740
140 Overtime	-0-	-0-
Regular schedule		
Total Employee Salaries & Wages	<u>278,267</u>	<u>278,267</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,825	1,825
Social Security	19,478	19,478
Health Insurance	15,753	15,753
Life Insurance	1,239	1,239
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>38,295</u>	<u>38,295</u>
TOTAL EMPLOYEE SERVICES	<u><u>316,562</u></u>	<u><u>316,562</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
-1 Vivitar "283" electronic flash strobe	80	80
-1 35mm camera lens adapter	45	45
-3 "C" camera adapters	45	45
	<u>170</u>	<u>170</u>
310 Professional Services		
Physical & dental exams - victims		
Color film processing	<u>1,500</u>	<u>1,500</u>

DEPARTMENTAL BUDGET - 1984-85

POLICE

Criminal Investigation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
340 Other Contractual Services	200	200
Towing services		
390 Auto Mileage	100	100
400 Travel & Per Diem		
-Pick up wanted persons	500	500
-State crime lab	500	500
-Investigations	-0-	-0-
-Intelligence meetings (FIU)	500	500
	<u>1,500</u>	<u>1,500</u>
410 Communication Services	1,000	1,000
440 Rentals & Leases		
-"Identi-kit"	360	360
-Truck or trailer - evidence transport	150	150
	<u>510</u>	<u>510</u>
470 Printing & Binding	453	453
Forms & case file envelopes		
490 Other Current Charges & Obligations	2,000	2,000
510 Office Supplies	250	250
520 Operating Supplies		
-Clothing allowance	3,375	3,375
-Photographic supplies	3,737	3,737
-Fingerprint identification & crime scene supplies	2,272	2,272
-Cassette tapes	290	290
-Auto antenna adapters for hand walkie-talkies (3)	140	140
-Crime scene ribbon	150	150
-Nacotics test supplies	510	510
-Card filing cabinet	75	75
	<u>10,549</u>	<u>10,549</u>

DEPARTMENTAL BUDGET - 1984-85

POLICE

Criminal Investigation

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
540 Books, Publications, Subscriptions & Memberships		
-Hill-Donnelly Cross Reference - Fort Myers & Naples	95	95
-International Association for Identification (1)	35	35
-Florida Division - International Association for Identification (1)	15	15
-City directory	95	95
-Florida Police Advisor	19	19
-Search & Seizure Bulletins	35	35
-Florida Intelligence Unit (1)	60	60
-Vehicle identification manual	5	5
-Sole prints manual	5	5
-Gulf Coast Intelligence Unit	15	15
-Adkins Florida Criminal Law & Procedure	85	85
-High school yearbooks (3)	45	45
	<u>509</u>	<u>509</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>18,741</u></u>	 <u><u>18,741</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Telephone answering device	-0-	-0-
-Jewelry identification kit	550	550
-calculator	125	125
-Siren (installed)	279	279
-portable blue lights (2)	204	204
	<u>1,158</u>	<u>1,158</u>
 TOTAL CAPITAL OUTLAY	 <u><u>1,158</u></u>	 <u><u>1,158</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

POLICE

Patrol Operations

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES		903,071	1,061,839	987,461	987,461
MAINTENANCE & OPERATION		5,738	8,856	8,266	8,266
CAPITAL OUTLAY		10,651	98,061	4,916	4,916
Management Improvement Program		(9,000)			
TOTAL		<u>910,460</u>	<u>1,168,756</u>	<u>1,000,643</u>	<u>1,000,643</u>

DEPARTMENTAL
BUDGET

-- 1984-85 --

Police
Patrol Operations

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	762,352	802,159	802,159	802,159
130 OTHER SALARIES & WAGES	28,020	37,260	37,260	37,260
140 OVERTIME	54,000	65,546	60,546	60,546
<u>TOTAL SALARIES & WAGES</u>	844,372	904,965	899,965	899,965
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	88,699	156,874	117,496	117,496
Salary Savings	(30,000)		(30,000)	(30,000)
<u>TOTAL EMPLOYEE SERVICES</u>	903,071	1,061,839	987,461	987,461

MAINTENANCE & OPERATION

300 OPERATING EXPENSES	693	1,067	1,067	1,067
310 PROFESSIONAL SERVICES	1,350	1,550	1,475	1,475
340 OTHER CONTRACTUAL SERVICES	-0-	200	100	100
390 AUTO MILEAGE				
400 TRAVEL & PER DIEM				
410 COMMUNICATION SERVICES				
420 TRANSPORTATION				
430 UTILITY SERVICES	-0-	150	150	150
440 RENTALS & LEASES	-0-	500	300	300
450 INSURANCE				
460 REPAIR & MAINTENANCE SERVICES				
470 PRINTING & BINDING	-0-	400	400	400
480 SCHOOL & TRAINING EXPENSE				
490 OTHER CURRENT CHGS. & OBLIG.				
510 OFFICE SUPPLIES				
520 OPERATING SUPPLIES	3,625	4,834	4,634	4,634
540 BOOKS, PUB., SUB. & MBRSHPS.	70	155	140	140
550 DUPLICATING CHARGES				
<u>TOTAL MAINTENANCE & OPERATION</u>	5,738	8,856	8,266	8,266

CAPITAL OUTLAY

620 BUILDINGS	-0-	700	-0-	-0-
630 IMPR. OTHER THAN BUILDINGS				
640 MACHINERY & EQUIPMENT	6,251	6,561	4,916	4,916
670 MOBILE EQUIPMENT	4,400	90,800	-0-	-0-
<u>TOTAL CAPITAL OUTLAY</u>	10,651	98,061	4,916	4,916

Management Improvement Program

(9,000)

DEPARTMENTAL BUDGET - 1984-85

POLICE

Patrol Operations

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Lieutenant	27,084	27,084
5 Sergeants	113,976	113,976
37 Police Officers	661,099	661,099
2 K-9 Officers		
8 ALERT Officers (including marine & beach patrol)		
27 Patrol Officers		
	<u>802,159</u>	<u>802,159</u>
130 Salary Supplement	37,260	37,260
140 Overtime		
Regular schedule		
Holiday		
	<u>60,546</u>	<u>60,546</u>
Total Employee Salaries & Wages	<u>899,965</u>	<u>899,965</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	-0-	-0-
Social Security	62,997	62,997
Health Insurance	50,180	50,180
Life Insurance	4,319	4,319
Workers' Compensation	-0-	-0-
	<u>117,496</u>	<u>117,496</u>
Salary Savings	(30,000)	(30,000)
Total Employee Overhead	<u>87,496</u>	<u>87,496</u>
TOTAL EMPLOYEE SERVICES	<u>987,461</u>	<u>987,461</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	1,067	1,067
310 Professional Services		
Veterinarian and boarding fees	1,400	1,400
Color film processing	75	75
	<u>1,475</u>	<u>1,475</u>

DEPARTMENTAL BUDGET - 1984-85

POLICE

Patrol Operations

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
340 Other Contractual Services	100	100
Towing & boat lifts - evidence vehicles & boats		
430 Utility Services	150	150
440 Rentals & Leases	300	300
Small boat & equipment rental - hurricane/disaster event		
470 Printing & Binding	400	400
520 Operating Supplies		
-Canine food, vitamins, spray	2,300	2,300
-Photographic supplies	800	800
-Fingerprint/crime scene supplies	600	600
-Special blank (.38) ammunition	54	54
-Narcotic test supplies	150	150
-Flex cuffs	35	35
-Police line tape	110	110
-Tear gas replacements	200	200
-Ammunition	285	285
-Miscellaneous radio earplugs & adapters	100	100
	<u>4,634</u>	<u>4,634</u>
540 Books, Publications, Subscriptions & Memberships		
-U.S. Canine Association (2)	50	50
-Dictionaries (2)	15	15
-Traffic accident investigation handbook	40	40
-Accident reconstruction manual	35	35
	<u>140</u>	<u>140</u>
TOTAL MAINTENANCE & OPERATION	<u><u>8,266</u></u>	<u><u>8,266</u></u>

DEPARTMENTAL BUDGET - 1984-85

POLICE

Patrol Operations

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Building Improvements	-0-	-0-
Door between Patrol Sergeant's and Lieutenant's offices		
640 Machinery & Equipment		
-9 shotguns (replacements)	695	695
-1 programmable radio scanner	480	480
-2 sets full body armor (ALERT)	-0-	-0-
-1 magnetic display board	-0-	-0-
-1 metal desk	355	355
-1 chair	207	207
-1 electronic siren (replacement)	535	535
-2 vehicle safety partitions	800	800
-1 file cabinet	344	344
-2 portable radio scanners (ALERT)	-0-	-0-
-K-9 training equipment replacement	1,500	1,500
	<u>4,916</u>	<u>4,916</u>
670 Mobile Equipment		
8 marked patrol vehicles	-0-	-0-
TOTAL CAPITAL OUTLAY	<u><u>4,916</u></u>	<u><u>4,916</u></u>

DEPARTMENTAL
BUDGET

-- 1984-85 --

POLICE

Services Division

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES		269,965	310,807	294,774	294,774
MAINTENANCE & OPERATION		131,408	155,744	154,344	154,344
CAPITAL OUTLAY		2,035	12,474	6,591	6,591
Management Improvement Program		(4,000)			
TOTAL		<u>399,408</u>	<u>479,025</u>	<u>455,709</u>	<u>455,709</u>

DEPARTMENTAL

BUDGET

--1984-85--

Police
Services Division

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES		198,379	214,840	214,840	214,840
120 REGULAR SALARIES & WAGES		198,379	214,840	214,840	214,840
130 OTHER SALARIES & WAGES		23,299	26,470	26,470	26,470
140 OVERTIME		9,588	9,588	6,500	6,500
Salary Supplement		2,520	-0-	-0-	-0-
TOTAL SALARIES & WAGES		233,786	250,898	247,810	247,810
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES		38,179	59,909	48,964	48,964
Salary Savings		(2,000)		(2,000)	(2,000)
TOTAL EMPLOYEE SERVICES		269,965	310,807	294,774	294,774
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES		711	685	685	685
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES					
420 TRANSPORTATION		100,000	106,000	111,300	111,300
430 UTILITY SERVICES					
440 RENTALS & LEASES		-0-	4,800	4,800	4,800
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES		10,682	18,107	13,357	13,357
470 PRINTING & BINDING		1,500	1,500	1,500	1,500
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.		1,210	1,460	1,360	1,360
510 OFFICE SUPPLIES		250	887	887	887
520 OPERATING SUPPLIES		17,000	22,195	20,345	20,345
540 BOOKS, PUB., SUB. & MBRSHPS.		55	110	110	110
550 DUPLICATING CHARGES					
TOTAL MAINTENANCE & OPERATION		131,408	155,744	154,344	154,344
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS		-0-	3,800	3,800	3,800
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT		2,035	6,068	2,791	2,791
670 MOBILE EQUIPMENT		-0-	2,606	-0-	-0-
TOTAL CAPITAL OUTLAY		2,035	12,474	6,591	6,591
Management Improvement Program		-128-	(4,000)		

DEPARTMENTAL BUDGET - 1984-85

POLICE

Services Division

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Lieutenant	27,084	27,084
1 Sergeant	24,292	24,292
1 Property & Evidence Technician	13,629	13,629
1 Parking Checker	12,060	12,060
9 Communications Operators	122,775	122,775
1 Communications Supervisor	15,000	15,000
	<u>214,840</u>	<u>214,840</u>
130 Other Salaries & Wages		
Salary Supplement	2,520	2,520
4 School Crossing Guards	13,127	13,127
2 Service Worker I (part-time)	10,823	10,823
	<u>26,470</u>	<u>26,470</u>
140 Overtime		
Regular schedule		
Holiday		
	<u>6,500</u>	<u>6,500</u>
Total Employee Salaries & Wages	<u>247,810</u>	<u>247,810</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,574	13,574
Social Security	17,350	17,350
Health Insurance	16,758	16,758
Life Insurance	1,282	1,282
Workers' Compensation	-0-	-0-
	<u>48,964</u>	<u>48,964</u>
Salary Savings	(2,000)	(2,000)
Total Employee Overhead	<u>46,964</u>	<u>46,964</u>
TOTAL EMPLOYEE SERVICES	<u><u>294,774</u></u>	<u><u>294,774</u></u>

DEPARTMENTAL BUDGET - 1984-85

POLICE

Services Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	685	685
410 Transportation	111,300	111,300
440 Rentals & Leases Boat slip	4,800	4,800
460 Repair & Maintenance Services		
-Radios (contract)	3,700	3,700
-Light, siren, radio repairs not under contract	2,800	2,800
-Emergency generator (contract)	200	200
-Emergency generator repairs not under contract	500	500
-Simplex clock, fire alarm system	700	700
-Plumbing, electrical	1,200	1,200
-Air conditioning	1,400	1,400
-Dictaphone recorder and reproducer (contract)	1,212	1,212
-Telephone call check (contract)	120	120
-Carpet cleaning	450	450
-Pest control	300	300
-Diesel fuel - emergency generator	125	125
-Interior painting	-0-	-0-
-Fire extinguisher service, refills	150	150
-Miscellaneous	500	500
	<u>13,357</u>	<u>13,357</u>
470 Printing & Binding	1,500	1,500
490 Other Current Charges & Obligations		
Coffee supplies	1,000	1,000
Safety awards	360	360
	<u>1,360</u>	<u>1,360</u>
510 Office Supplies	887	887
520 Operating Supplies		
-Patrol vehicle marking materials	100	100
-Uniforms	11,500	11,500
-Target range supplies	800	800
-Janitorial supplies	2,000	2,000
-Ammunition (qualification/ training)	2,000	2,000

DEPARTMENTAL BUDGET - 1984-85

POLICE

Services Division

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANDE & OPERATION (cont.)		
520 Operating Supplies (cont.)		
-Batteries - flashlights/recorders	700	700
-Dictaphone tapes	1,720	1,720
-Drug field test kits	500	500
-Evidence bags, tape	175	175
-Nic-Cad batteries - walkie-talkies	450	450
-Miscellaneous	400	400
	<u>20,345</u>	<u>20,345</u>
540 Books, Publications, Subscriptions & Memberships		
-Shotgun News	20	20
-Federal firearms license	10	10
-City Directory	80	80
	<u>110</u>	<u>110</u>
TOTAL MAINTENANCE & OPERATION	<u>154,344</u>	<u>154,344</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
Cover for generator & storage area	1,800	1,800
Interior painting	2,000	2,000
	<u>3,800</u>	<u>3,800</u>
640 Machinery & Equipment		
-Fireproof safe - evidence	300	300
-Typewriter - Evidence Technician	533	533
-Junior executive chairs (2)	208	208
-Radio headset	175	175
-Smoke remover/air freshener	500	500
-High pressure washer - vehicles	-0-	-0-
-Calculator	125	125
-Radio status slot panel	950	950
-Pagers with chargers (3)	-0-	-0-
-Laminated Naples map	-0-	-0-
	<u>2,791</u>	<u>2,791</u>
670 Mobile Equipment		
Wide track boat trailer	-0-	-0-
TOTAL CAPITAL OUTLAY	<u>6,591</u>	<u>6,591</u>

PROPERTY
-MANAGEMENT

PARKS & RECREATION
DIRECTOR

1 SUPERINTENDENT OF PARKS & PARKWAYS

1 PARKWAYS SUPERVISOR/LOT MOWING

2 EQUIPMENT OPERATOR I

DEPARTMENTAL
BUDGET
--1984-85--

PROPERTY MANAGEMENT

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	-0-	-0-	49,949	49,027	49,027
MAINTENANCE & OPERATION	-0-	-0-	7,122	7,422	7,422
CAPITAL OUTLAY			130	130	130
TOTAL			<u>57,201</u>	<u>56,579</u>	<u>56,579</u>

The Property Management Division is responsible for the administration of the vacant lot mowing program, lot clearing, lot edging and city code violations along city rights-of-way. The division supervisor will resolve noxious plant problems and contract necessary work requirements. The division will be responsible for the accounting of work performed and the billing of the appropriate property owners.

ESTIMATED 1984-85 REVENUE

Edging Vacant Lots	\$ 2,138
Lot Mowing	54,141
Alleys - cleanup	500
Lot Clearing & Violation	1,000
Abatements	2,886
TOTAL REVENUE	<u>\$60,665</u>

Property Management

DEPARTMENTAL

BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	(-0-)	(-0-)	41,731	41,731	41,731
130 OTHER SALARIES & WAGES					
140 OVERTIME	(-0-)	(-0-)	375	375	375
127 Less Abatements to CIP	(-0-)	(-0-)	(2,193)	(2,193)	(2,193)
<u>TOTAL SALARIES & WAGES</u>	<u>(-0-)</u>	<u>(-0-)</u>	<u>39,913</u>	<u>39,913</u>	<u>39,913</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	(-0-)	(-0-)	10,729	9,807	9,807
255 Less Abatements to CIP	(-0-)	(-0-)	(693)	(693)	(693)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>(-0-)</u>	<u>(-0-)</u>	<u>49,949</u>	<u>49,027</u>	<u>49,027</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES					
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES					
420 TRANSPORTATION	(-0-)	(-0-)	6,016	6,316	6,316
430 UTILITY SERVICES					
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES					
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.	(-0-)	(-0-)	450	450	450
510 OFFICE SUPPLIES	(-0-)	(-0-)	80	80	80
520 OPERATING SUPPLIES	(-0-)	(-0-)	576	576	576
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
590 Depreciation (memo only)				4,390	4,390
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>(-0-)</u>	<u>(-0-)</u>	<u>7,122</u>	<u>7,422</u>	<u>7,422</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT			130	130	130
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>(-0-)</u>	<u>(-0-)</u>	<u>130</u>	<u>130</u>	<u>130</u>

DEPARTMENTAL BUDGET - 1984-85

PROPERTY MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Parkways Supervisor/Lot Mowing	16,406	16,406
2 Equipment Operator I	25,325	25,325
	<u>41,731</u>	<u>41,731</u>
140 Overtime	375	375
127 Less Abatements to CIP	(2,193)	(2,193)
Total Salaries & Wages	<u>39,913</u>	<u>39,913</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,973	2,973
Social Security	2,973	2,973
Health Insurance	3,624	3,624
Life Insurance	237	237
Workers' Compensation	-0-	-0-
	<u>9,807</u>	<u>9,807</u>
255 Less Abatements to CIP	(693)	(693)
Total Employee Overhead	<u>9,114</u>	<u>9,114</u>
TOTAL EMPLOYEE SERVICES	<u>49,027</u>	<u>49,027</u>

MAINTENANCE & OPERATION

420 Transportation		
-Repairs & maintenance		
-Maintenance parts		
-Gas & oil		
	<u>6,316</u>	<u>6,316</u>
490 Other Current Charges & Obligations	450	450
-Safety equipment		
-Water coolers		
-Gas cans		
-Rainwear		
-First Aid Kits		

DEPARTMENTAL BUDGET - 1984-85

PROPERTY MANAGEMENT

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
510 Office Supplies	80	80
520 Operating Supplies		
-Uniforms	412	412
-Safety Shoes	164	164
	<u>576</u>	<u>576</u>
TOTAL MAINTENANCE & OPERATION	<u><u>7,422</u></u>	<u><u>7,422</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 File cabinet	130	130
	<u>130</u>	<u>130</u>

-----SANITATION

PUBLIC WORKS
DIRECTOR

ASSISTANT DIRECTOR

- 1 DIVISION SUPERINTENDENT
- 1 GARBAGE OPERATIONS SUPERVISOR
- 1 TRASH OPERATIONS SUPERVISOR
- 5 EQUIPMENT OPERATOR V
- 6 EQUIPMENT OPERATOR III
- 5 EQUIPMENT OPERATOR II
- 5 CREW LEADER III
- 8 SERVICE WORKER III
- 1 SERVICE WORKER I
- 1 WELDER

DEPARTMENTAL
BUDGET
--1984-85--

SANITATION

Summary

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	615,206	670,100	788,559	739,200	739,200
MAINTENANCE & OPERATION	384,901	568,308	630,366	646,107	646,107
CAPITAL OUTLAY	15,141	19,418	20,880	201,757	201,757
Management Improvement Program		(12,400)			
TOTAL	<u>1,015,248</u>	<u>1,245,426</u>	<u>1,439,805</u>	<u>1,587,064</u>	<u>1,587,064</u>

New Programs and Projects

Continue to study and analyze the use of compacting units, manpower utilization, routing, energy conservation, and safety equipment and practices.

Continue to develop and improve the horticultural landfill site to its fullest potential and to Department of Environmental Regulation requirements.

Research various methods of reducing trash should transport be necessary, as well as developing the most economical means of transporting trash.

DEPARTMENTAL
BUDGET
-- 1984-85 --

SANITATION

Residential

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	261,592	284,372	333,482	312,183	312,183
MAINTENANCE & OPERATION	112,845	159,992	171,202	175,693	175,693
CAPITAL OUTLAY	847	3,373	1,282	66,883	66,883
Managemen Improvement Program		(4,400)			
TOTAL	<u>375,284</u>	<u>443,337</u>	<u>505,966</u>	<u>554,759</u>	<u>554,759</u>

This section of the Sanitation Division of the Public Works Department provides garbage collection services for the residential areas of the City.

DEPARTMENTAL

BUDGET

--1984-85--

Sanitation - Residential	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	211,899	229,903	244,734	244,734	244,734
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME	12,800	12,000	12,960	12,960	12,960
.....
<u>TOTAL SALARIES & WAGES</u>	<u>224,699</u>	<u>241,903</u>	<u>257,694</u>	<u>257,694</u>	<u>257,694</u>
<u>EMPLOYEE OVERHEAD</u>					
250 EMPLOYER PAYROLL EXPENSES	36,893	42,469	75,788	54,489	54,489
.....
<u>TOTAL EMPLOYEE SERVICES</u>	<u>261,592</u>	<u>284,372</u>	<u>333,482</u>	<u>312,183</u>	<u>312,183</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
305 County Landfill	-0-	46,458	63,816	63,816	63,816
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	275	275	350	350	350
410 COMMUNICATION SERVICES	200	200	400	200	200
420 TRANSPORTATION	105,881	106,055	99,332	104,298	104,298
430 UTILITY SERVICES	500	500	575	500	500
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	200	800	800	800	800
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES	100	100	100	100	100
520 OPERATING SUPPLIES	5,689	5,604	5,829	5,629	5,629
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
.....
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>112,845</u>	<u>159,992</u>	<u>171,202</u>	<u>175,693</u>	<u>175,693</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	847	3,373	1,282	66,883	66,883
670 MOBILE EQUIPMENT
.....
<u>TOTAL CAPITAL OUTLAY</u>	<u>847</u>	<u>3,373</u>	<u>1,282</u>	<u>66,883</u>	<u>66,883</u>
Management Improvement Program	-138-	(4,400)			

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Residential

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Public Works Director/ Services (pro-rated)	10,608	10,608
1 Division Superintendent (pro-rated)	8,847	8,847
1 Garbage Operations Supervisor (pro-rated)	11,714	11,714
5 Crew Leader III	86,949	86,949
5 Equipment Operator II	73,487	73,487
4 Service Worker III	53,129	53,129
	<u>244,734</u>	<u>244,734</u>
140 Overtime	12,960	12,960
Total Employee Salaries & Wages	<u>257,694</u>	<u>257,694</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	17,687	17,687
Social Security	17,687	17,687
Health Insurance	17,980	17,980
Life Insurance	1,135	1,135
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>54,489</u>	<u>54,489</u>
TOTAL EMPLOYEE SERVICES	<u>312,183</u>	<u>312,183</u>
<u>MAINTENANCE & OPERATION</u>		
350 County Landfill Fees	63,816	63,816
400 Travel & Per Diem (pro-rated)	350	350
-International Public Works Congress & Equipment Shows		
-International Waste Equipment, Solid Waste Management		
-Miscellaneous		
410 Communications	200	200
420 Transportation	104,298	104,298
430 Utility Services	500	500

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Residential

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
460 Repair & Maintenance Services	800	800
Radios, shop equipment, building		
510 Office Supplies	100	100
520 Operating Supplies		
Uniforms	2,309	2,309
Safety shoes	1,180	1,180
Safety equipment, miscellaneous	1,300	1,300
Tote cans	840	840
	<u>5,629</u>	<u>5,629</u>
 TOTAL MAINTENANCE & OPERATION	 <u>175,693</u>	 <u>175,693</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Office chair	300	300
Steel drums (100)	750	750
Radio crystal for frequency change	232	232
Garbage truck & scooter	65,601	65,601
	<u>66,883</u>	<u>66,883</u>
 TOTAL CAPITAL OUTLAY	 <u>66,883</u>	 <u>66,883</u>

DEPARTMENTAL
BUDGET
--1984-85--

SANITATION

Commercial

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	162,646	177,940	210,317	197,961	197,961
MAINTENANCE & OPERATION	137,633	268,974	325,767	332,143	332,143
CAPITAL OUTLAY	13,447	11,805	14,706	82,301	82,301
Management Improvement Program		(4,500)			
TOTAL	<u>313,726</u>	<u>454,219</u>	<u>550,790</u>	<u>612,405</u>	<u>612,405</u>

The Commercial Section of the Sanitation Division provides garbage collection service to commercial establishments of the city with transportation of refuse to the county landfill.

DEPARTMENTAL
BUDGET

--1984-85--

Sanitation - Commercial

EMPLOYEE SERVICES

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	132,492	143,983	158,098	158,098	158,098
130 OTHER SALARIES & WAGES					
140 OVERTIME	6,814	6,800	6,800	6,800	6,800
TOTAL SALARIES & WAGES	139,306	150,783	164,898	164,898	164,898

EMPLOYEE OVERHEAD

250 EMPLOYER PAYROLL EXPENSES	23,340	27,157	45,419	33,063	33,063
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TOTAL EMPLOYEE SERVICES	162,646	177,940	210,317	197,961	197,961
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MAINTENANCE & OPERATION

300 OPERATING EXPENSES	150	300	300	200	200
310 County Landfill Fees	-0-	117,650	168,948	168,948	168,948
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	275	275	350	350	350
410 COMMUNICATION SERVICES	100	200	200	200	200
420 TRANSPORTATION	125,079	133,420	134,532	141,258	141,258
430 UTILITY SERVICES	465	465	1,000	850	850
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	1,000	2,200	2,700	2,700	2,700
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.	6,900	10,300	12,900	12,900	12,900
510 OFFICE SUPPLIES	200	200	200	100	100
520 OPERATING SUPPLIES	3,464	3,964	4,637	4,637	4,637
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
TOTAL MAINTENANCE & OPERATION	137,633	268,974	325,767	332,143	332,143

CAPITAL OUTLAY

620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	13,447	11,805	14,706	82,301	82,301
670 MOBILE EQUIPMENT					
TOTAL CAPITAL OUTLAY	13,447	11,805	14,706	82,301	82,301

Management Improvement Program (4,500)

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Commercial

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Public Works Director/ Services (pro-rated)	10,608	10,608
1 Division Superintendent (pro-rated)	8,847	8,847
1 Garbage Operations Supervisor (pro-rated)	11,714	11,714
5 Equipment Operator V	97,895	97,895
1 Service Worker III	12,698	12,698
1 Welder	16,336	16,336
	<u>158,098</u>	<u>158,098</u>
140 Overtime	6,800	6,800
Total Employee Salaries & Wages	<u>164,898</u>	<u>164,898</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	10,554	10,554
Social Security	10,554	10,554
Health Insurance	11,384	11,384
Life Insurance	571	571
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>33,063</u>	<u>33,063</u>
TOTAL EMPLOYEE SERVICES	<u>197,961</u>	<u>197,961</u>

MAINTENANCE & OPERATION

300 Operating Expenses	200	200
305 County Landfill Fees	168,948	168,948
400 Travel & Per Diem (pro-rated)	350	350
-International Waste Equipment Show		
-International Public Works Congress & Equipment Show		
-Travel to other cities		

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Commercial

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
410 Communication Services	200	200
420 Transportation	141,258	141,258
430 Utility Services	850	850
460 Repair & Maintenance Services Radios, shop equipment, cameras/monitors, building	2,700	2,700
490 Other Current Charges & Obligations		
Steel	5,000	5,000
Welding supplies	900	900
Dumpster wheels	500	500
Paint	5,000	5,000
Miscellaneous supplies	1,500	1,500
	<u>12,900</u>	<u>12,900</u>
510 Office Supplies	100	100
520 Operating Supplies		
Uniforms	1,217	1,217
Safety shoes	620	620
Chemicals	2,000	2,000
Gloves, rainwear, etc..	800	800
	<u>4,637</u>	<u>4,637</u>
TOTAL MAINTENANCE & OPERATION	<u><u>332,143</u></u>	<u><u>332,143</u></u>

CAPITAL OUTLAY

640 Machinery & Equipment		
-Electric hoist	350	350
-Burning outfit - welding	418	418
-Oxygen gas cylinder - welding	198	198
-Acetylene cylinder - welding	186	186
-2 rear view cameras, monitor, cable (freight/installation)	1,465	1,465
-Commercial containers	6,000	6,000
-Commercial container replacement	3,000	3,000
-7 radio crystals (frequency change)	1,624	1,624
-Front loader	69,060	69,060
	<u>82,301</u>	<u>82,301</u>
TOTAL CAPITAL OUTLAY	<u><u>82,301</u></u>	<u><u>82,301</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

SANITATION

Trash

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	190,968	207,788	244,760	229,056	229,056
MAINTENANCE & OPERATION	134,423	139,342	133,397	138,271	138,271
CAPITAL OUTLAY	847	4,240	4,892	52,573	52,573
Management Improvement Program		(3,500)			
TOTAL	<u>326,238</u>	<u>347,870</u>	<u>383,049</u>	<u>419,900</u>	<u>419,900</u>

This section of the Public Works Sanitation Division is responsible for collection and disposal of horticultural clippings collected throughout the City.

**DEPARTMENTAL
BUDGET**

--1984-85--

Sanitation - Trash

<u>EMPLOYEE SERVICES</u>	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	160,458	174,675	186,648	186,648	186,648
130 OTHER SALARIES & WAGES
140 OVERTIME	2,544	1,000	1,000	1,000	1,000
<hr/>					
TOTAL SALARIES & WAGES	163,002	175,675	187,648	187,648	187,648
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	27,966	32,113	57,112	41,408	41,408
<hr/>					
TOTAL EMPLOYEE SERVICES	190,968	207,788	244,760	229,056	229,056
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	300	150	200	200	200
305 County Landfill Fees	-0-	600	2,856	2,856	2,856
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	250	250	350	350	350
410 COMMUNICATION SERVICES	100	100	100	100	100
420 TRANSPORTATION	104,689	103,858	98,732	103,668	103,668
430 UTILITY SERVICES	360	360	912	850	850
440 RENTALS & LEASES	23,234	28,234	23,518	23,518	23,518
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	1,700	1,800	1,800	1,800	1,800
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.	-0-	200	200	200	200
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES	3,790	3,790	4,729	4,729	4,729
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
<hr/>					
TOTAL MAINTENANCE & OPERATION	134,423	139,342	133,397	138,271	138,271
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	847	4,240	4,892	52,573	52,573
670 MOBILE EQUIPMENT
<hr/>					
TOTAL CAPITAL OUTLAY	847	4,240	4,892	52,573	52,573

Management Improvement Program

(3,500)

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Trash

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Public Works Director/ Services (pro-rated)	10,608	10,608
1 Division Superintendent (pro-rated)	8,847	8,847
1 Operations Supervisor	22,619	22,619
6 Equipment Operator III	94,805	94,805
3 Service Worker III	38,844	38,844
1 Service Worker I	10,925	10,925
	<u>186,648</u>	<u>186,648</u>
140 Overtime	1,000	1,000
Total Employee Salaries & Wages	<u>187,648</u>	<u>187,648</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,266	13,266
Social Security	13,266	13,266
Health Insurance	13,985	13,985
Life Insurance	891	891
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>41,408</u>	<u>41,408</u>
TOTAL EMPLOYEE SERVICES	<u>229,056</u>	<u>229,056</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
305 County Landfill Fees	2,856	2,856
400 Travel & Per Diem (pro-rated)	350	350
-International Public Works Congress & Equipment Show		
-International Waste Equipment, Solid Waste Management		
-Miscellaneous travel		

DEPARTMENTAL BUDGET - 1984-85

SANITATION

Trash

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
410 Communication Services	100	100
420 Transportation	103,668	103,668
430 Utility Services	850	850
440 Rentals & Leases		
Equipment	11,500	11,500
Land	7,786	7,786
Laboratory testing - landfill	4,232	4,232
	<u>23,518</u>	<u>23,518</u>
460 Repair & Maintenance Services	1,800	1,800
Radios, small equipment		
490 Other Current Charges & Obligations	200	200
Steel, paint, miscellaneous supplies		
520 Operating Supplies		
Uniforms	1,621	1,621
Safety shoes	907	907
Gloves, rainwear, etc.	1,201	1,201
Trash trailer covers	1,000	1,000
	<u>4,729</u>	<u>4,729</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>138,271</u></u>	 <u><u>138,271</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Rebuild trailers	3,500	3,500
Radio crystals (frequency change)	1,392	1,392
Hydraulic trash crane	47,681	47,681
	<u>52,572</u>	<u>52,573</u>
 TOTAL CAPITAL OUTLAY	 <u><u>52,572</u></u>	 <u><u>52,572</u></u>

CITY OF NAPLES

Departmental Budget 1984-85

DEBT SERVICE

PRINCIPAL AND INTEREST

	<u>Actual Expenditures 1981-82</u>	<u>Actual Budget 1982-83</u>	<u>Estimated Expenditures 1983-84</u>	<u>Department Request 1984-85</u>	<u>Council Approval 1984-85</u>
Employee Services	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Maintenance & Operation	<u>121,069</u>	<u>117,735</u>	<u>194,728</u>	<u>194,728</u>	<u>194,728</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u>121,069</u>	<u>117,735</u>	<u>194,728</u>	<u>194,728</u>	<u>194,728</u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreation facilities, including channel dredging and paying the costs of acquiring a site, maintenance and repair facilities for the Public Works Department. On June 1, 1984 the outstanding balance was \$450,000. The bonds redeemed amount to \$1,550,000.

Principal payments during fiscal year 1984-85 will be \$105,000; interest payments will be \$15,750; and bank fees \$150.

Debt service in conjunction with the loan from Naples Federal Savings & Loan Association for reconstruction of the City Dock amounts to \$73,828. This will be paid through user fees.

\$2,000,000

Naples, Florida

Series 1963

GENERAL OBLIGATION

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PAYING AGENT FEES</u>	<u>TOTAL</u>
11-01-84		7,875.00	22.50	7,897.50
5-01-85	105,000	7,875.00	127.50	113,002.50
11-01-85		6,037.50	17.25	6,054.75
5-01-86	110,000	6,037.50	127.25	116,164.75
11-01-86		4,112.50	11.75	4,124.25
5-01-87	115,000	4,112.50	126.75	119,239.25
11-01-87		2,100.00	6.00	2,106.00
5-01-88	120,000	2,100.00	126.00	122,226.00

-----UTILITIES

PUBLIC WORKS
DIRECTOR

UTILITIES ENGINEER

1 CLERK SPECIALIST

1 CLERK TYPIST

WATER SYSTEM

SEWER SYSTEM

SEE INDIVIDUAL SECTION

SEE INDIVIDUAL SECTION

DEPARTMENTAL
BUDGET
-- 1984-85 --

UTILITIES
Administration

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES			119,441	119,129	119,129
MAINTENANCE & OPERATION			729,743	729,803	729,803
CAPITAL OUTLAY			954	830	830
TOTAL			<u>850,138</u>	<u>849,762</u>	<u>849,762</u>
Debt Service			3,174,870	3,174,870	3,174,870

Utilities
Administration

DEPARTMENTAL
BUDGET
--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES			99,544	99,544	99,544
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
<u>TOTAL SALARIES & WAGES</u>	99,544	99,544	99,544
EMPLOYEE OVERHEAD			19,897	19,585	19,585
250 EMPLOYER PAYROLL EXPENSES
<u>TOTAL EMPLOYEE SERVICES</u>	119,441	119,129	119,129
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	45,000	45,000	45,000
310 PROFESSIONAL SERVICES	30,000	30,000	30,000
340 OTHER CONTRACTUAL SERVICES	10,557	10,557	10,557
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	1,700	1,700	1,700
410 COMMUNICATION SERVICES	1,916	1,916	1,916
420 TRANSPORTATION	3,200	3,360	3,360
430 UTILITY SERVICES	3,900	3,900	3,900
440 RENTALS & LEASES
450 INSURANCE	78,745	78,745	78,745
460 REPAIR & MAINTENANCE SERVICES	6,303	6,303	6,303
470 PRINTING & BINDING	200	200	200
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.	360	360	360
510 OFFICE SUPPLIES	1,165	1,165	1,165
520 OPERATING SUPPLIES	2,000	2,000	2,000
540 BOOKS, PUB., SUB. & MBRSHPS.	1,100	1,000	1,000
550 DUPLICATING CHARGES	2,297	2,297	2,297
590 Depreciation (Info Only)	1,297,295	1,297,295	1,297,295
General Fund Adm.	541,300	541,300	541,300
<u>TOTAL MAINTENANCE & OPERATION</u>	729,743	729,803	729,803
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS	954	830	830
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT
<u>TOTAL CAPITAL OUTLAY</u>	954	830	830
Debt Service			3,174,870	3,174,870	

DEPARTMENTAL BUDGET - 1984-85

UTILITIES

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Public Works Director	45,703	45,703
1 Utilities Engineer	29,924	29,924
1 Clerk Specialist	12,922	12,922
1 Clerk Typist	10,995	10,995
Total Employee Salaries & Wages	99,544	99,544
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	6,968	6,968
Social Security	6,516	6,516
Health Insurance	5,576	5,576
Life Insurance	525	525
Workers' Compensation	-0-	-0-
Total Employee Overhead	19,585	19,585
TOTAL EMPLOYEE SERVICES	119,129	119,129
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expense	45,000	45,000
Data processing		
310 Professional Services	30,000	30,000
Consulting engineering & surveying services		
340 Other Contractual Services	10,557	10,557
Audit: Water - 7,635		
Sewer - 2,922		
400 Travel & Per Diem		
-American Public Works Conference - Director - 3 days	200	200
-Seminars & conferences associated with utility engineering	1,000	1,000
-Review operations in other cities	200	200
-Solid Waste Equipment & Technology Association - Assistant Director - 2 days	300	300
Total	1,700	1,700

DEPARTMENTAL BUDGET - 1984-85

UTILITIES

Administration

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (cont.)		
410 Communication Services	1,916	1,916
420 Transportation	3,360	3,360
430 Utility Services	3,900	3,900
450 Insurance	78,745	78,745
Water - 52,925		
Sewer - 25,820		
460 Repair & Maintenance Services	6,303	6,303
470 Printing & Binding	200	200
490 Other Current Charges & Obligations	360	360
Safety awards		
510 Office Supplies	1,165	1,165
All Public Works Divisions		
520 Operating Supplies	2,000	2,000
540 Books, Publications, Subscriptions & Memberships	1,000	1,000
550 Duplicating Charges	2,297	2,297
590 Depreciation (Info Only)	1,297,295	1,297,295
General Fund Administration	541,300	541,300
TOTAL MAINTENANCE & OPERATION	<u>729,803</u>	<u>729,803</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-"K Roy" lettering machine	700	700
-Secretarial chair	-0-	-0-
-Filing cabinet	130	130
	<u>830</u>	<u>830</u>
TOTAL CAPITAL OUTLAY	<u>830</u>	<u>830</u>
900 Debt Service		
Water	1,132,349	1,132,349
Sewer	2,042,521	2,042,521
TOTAL DEBT SERVICE	<u>3,174,870</u>	<u>3,174,870</u>

WATER
SYSTEM

PUBLIC WORKS
DIRECTOR

WATER PRODUCTION

1 DIVISION SUPERINTENDENT
1 ASSISTANT DIVISION SUPERINTENDENT
1 UTILITY PLANT MAINTENANCE MECHANIC
5 OPERATOR III
4 OPERATOR II
2 OPERATOR I
2 INSTRUMENT & LAB TECHNICIANS
3 UTILITY PLANT MAINT. TECHNICIANS
1 SERVICE WORKER II
1 VACUUM FILTER OPERATOR
1 EQUIPMENT OPERATOR III

WATER DISTRIBUTION

1 DIVISION SUPERINTENDENT
1 ASSISTANT DIVISION SUPERINTENDENT
1 METER OPERATIONS SUPERVISOR
1 CLERK SPECIALIST
1 WATER METER REPAIR TECHNICIAN
2 METER READERS
3 UTILITIES COORDINATORS
6 CREW LEADER III
1 EQUIPMENT OPERATOR IV
1 STORE KEEPER
10 SERVICE WORKER III

----- WATER UTILITY -----
Revenue & Expenditure Summary

Operating Revenue	
Water Sales	4,027,308
Hydrant Service	1,000
Tapping Fees	60,000
Reinstallation	5,000
Connection Fees	25,000
 TOTAL OPERATING REVENUE	 <u>4,118,308</u>
 Non-operating Revenue	
Interest	433,000
System Development Fees	228,000
'77 Reserves	784,099
Renewal & Replacement Reserves	111,032
 TOTAL NON-OPERATING REVENUE	 <u>1,556,131</u>
 <u>TOTAL REVENUE</u>	 <u><u>5,674,439</u></u>

Operating Expenses	
Depreciation (memo only)	735,279
Water Distribution	656,192
Water Production	1,862,301
Transfer to General	331,679
Transfer to Risk Management	52,925
Transfer to Data Processing	24,000
Cost of Audit	7,635
Utility Engineer	37,332
Utilities Maintenance	15,578
 TOTAL OPERATING EXPENSES	 <u>2,987,642</u>
 Non-Operating Expenses	
Debt Service	1,132,347
Capital	1,554,450
 TOTAL NON-OPERATING EXPENSES	 <u>2,686,797</u>
 <u>TOTAL EXPENSES</u>	 <u><u>5,674,439</u></u>

WATER SYSTEM OPERATING REVENUE

	<u>Actual 1981-82</u>	<u>Actual 1982-83</u>	<u>Actual 3/31/84</u>	<u>Estimated 1983-84</u>	<u>Budgeted 1983-84</u>	<u>Recommended 1984-85</u>
Water Sales	3,888,452	3,828,988	1,917,313	4,104,000	4,104,000	4,027,308
Hydrant Service	940	2,094	149	5,000	1,000	1,000
Tapping Fees	75,819	60,974	39,118	90,000	45,000	60,000
Installation Fees	1,872	1,252	3,433	7,000	1,500	5,000
Connection Charges	39,880	26,619	14,824	22,000	20,000	25,000
Miscellaneous	3,408	2,407	11,193	4,000	-0-	-0-
	<u>4,010,371</u>	<u>3,922,334</u>	<u>1,986,030</u>	<u>4,232,000</u>	<u>4,171,500</u>	<u>4,118,308</u>

DEPARTMENTAL
BUDGET
--1984-85--

PUBLIC WORKS

Water Distribution

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	524,681	541,113	579,521	563,439	563,439
MAINTENANCE & OPERATION	147,634	81,234	90,677	88,853	88,853
CAPITAL OUTLAY	2,661	5,816	3,900	3,900	3,900
Management Improvement Program		(6,400)			
TOTAL	<u>674,976</u>	<u>621,763</u>	<u>674,098</u>	<u>656,192</u>	<u>656,192</u>

Along with the Water Distribution Division's responsibility which includes maintaining and repairing many miles of various sized water mains for both finished and raw water; maintaining utility locations and installation, reading and repair of water meters.

New Programs and Projects

- Install 12 fire hydrants to upgrade fire protection.
- Connect the 20" water main and 12" water main at the intersection of Golden Gate Parkway and Airport Road.

PUBLIC WORKS
Water Distribution

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	435,748	454,306	461,185	461,185	461,185
130 OTHER SALARIES & WAGES
140 OVERTIME	21,171	20,628	25,000	25,000	25,000
127 Less Abatements to CIP(13,248)	(13,248)	(15,000)	(20,000)	(20,000)	(20,000)
<u>TOTAL SALARIES & WAGES</u>	<u>443,671</u>	<u>459,934</u>	<u>466,185</u>	<u>466,185</u>	<u>466,185</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	82,804	84,329	118,536	101,654	101,654
255 Less Abatements to CIP (1,794)	(1,794)	(3,150)	(5,200)	(4,400)	(4,400)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>524,681</u>	<u>541,113</u>	<u>579,521</u>	<u>563,439</u>	<u>563,439</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	2,597	3,200	3,328	3,200	3,200
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES	2,051	2,500	2,642	1,900	1,900
420 TRANSPORTATION	31,859	33,153	34,925	36,671	36,671
430 UTILITY SERVICES	(-0-)	(-0-)	4,500	6,100	6,100
440 RENTALS & LEASES	247	700	700	700	700
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	2,446	3,250	4,000	3,500	3,500
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE	(-0-)	500	500	500	500
490 OTHER CURRENT CHGS. & OBLIG.	6,947	5,110	5,110	5,110	5,110
510 OFFICE SUPPLIES	540	525	550	550	550
520 OPERATING SUPPLIES	100,947	32,296	34,422	34,422	34,422
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
Less Abatements to CIP (-0-)	(-0-)	(-0-)	(-0-)	(3,800)	(3,800)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>147,634</u>	<u>81,234</u>	<u>90,677</u>	<u>88,853</u>	<u>88,853</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	2,661	5,816	3,900	3,900	3,900
670 MOBILE EQUIPMENT
<u>TOTAL CAPITAL OUTLAY</u>	<u>2,661</u>	<u>5,816</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>

MANAGEMENT IMPROVEMENT PROGRAM (6,400)

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Distribution

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	33,179	33,179
1 Assistant Superintendent	24,072	24,072
1 Meter Operations Supervisor	18,094	18,094
1 Clerk Specialist	14,492	14,492
1 Water Meter Repair Technician	14,824	14,824
2 Meter Readers	26,504	26,504
3 Utilities Coordinators	60,489	60,489
6 Crew Leader III	105,345	105,345
1 Equipment Operator IV	17,666	17,666
1 Store Keeper	15,194	15,194
10 Service Worker III	131,326	131,326
	<u>461,185</u>	<u>461,185</u>
140 Overtime		
-Overtime	23,600	23,600
-Holidays	1,400	1,400
	<u>25,000</u>	<u>25,000</u>
127 Less Abatements to CIP	(20,000)	(20,000)
Total Salaries & Wages	<u>466,185</u>	<u>466,185</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	32,282	32,282
Social Security	32,282	32,282
Health Insurance	34,987	34,987
Life Insurance	2,103	2,103
Workers' Compensation	-0-	-0-
	<u>101,654</u>	<u>101,654</u>
255 Less Abatements to CIP	(4,400)	(4,400)
Total Employee Overhead	<u>97,254</u>	<u>97,254</u>
TOTAL EMPLOYEE SERVICES	<u><u>563,439</u></u>	<u><u>563,439</u></u>

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Distribution

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,200	3,200
410 Communication Services	1,900	1,900
420 Transportation		
-Gas & oil		
-Repairs		
	<u>36,671</u>	<u>36,671</u>
430 Utility Services	6,100	6,100
440 Rentals & Leases	700	700
460 Repair & Maintenance Services	3,500	3,500
-Maintenance of equipment		
480 School & Training Expense	500	500
-Cross connection control seminars		
-Safety seminars		
-Supervisory seminars		
490 Other Current Charges & Obligations		
-Safety awards	360	360
-Safety equipment & small hardware	3,750	3,750
-Miscellaneous	1,000	1,000
	<u>5,110</u>	<u>5,110</u>
510 Office Supplies	550	550
520 Operating Supplies		
-Shoes & uniforms	6,422	6,422
-Meter modernization & repair	11,000	11,000
-Main repair material	13,000	13,000
-Street repair	4,000	4,000
	<u>34,422</u>	<u>34,422</u>
Less Abatements to CIP	(3,800)	(3,800)
TOTAL MAINTENANCE & OPERATION	<u><u>88,853</u></u>	<u><u>88,853</u></u>

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Distribution

<u>CAPITAL OUTLAY</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
640 Machinery & Equipment		
-1 Pressure test pump	1,000	1,000
-1 Centrifugal pump	1,200	1,200
-1 Diaphragm pump	1,200	1,200
-1 Power winch	500	500
 TOTAL CAPITAL OUTLAY	 <u>3,900</u>	 <u>3,900</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

PUBLIC WORKS

Water Production

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	456,643	474,203	501,867	486,981	486,981
MAINTENANCE & OPERATION	1,013,915	1,144,428	1,226,234	1,371,342	1,371,342
CAPITAL OUTLAY	2,580	4,280	4,000	4,000	4,000
Management Improvement Program		(16,000)			
TOTAL	<u>1,473,138</u>	<u>1,606,911</u>	<u>1,732,101</u>	<u>1,862,323</u>	<u>1,862,323</u>

This budget will cover the processing of 5,500,000,000 gallons of water.

Areas of responsibility of this division include the following:

Operate & Maintain:

- 3 10-MGD softening units (accelators)
- 14 Rapid sand and/or dual media filter
- 11 High service pumps
- 59 Wells
- 3 Ground storage reservoirs and repump facilities
- All equipment related to washwater recovery and sludge removal

New Programs and Projects

Power savings by grouping wells in our auxiliary raw water program. (Uses only one demand meter charge.)

PUBLIC WORKS
Water Production

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	386,308	394,654	392,953	392,953	392,953
130 OTHER SALARIES & WAGES
140 OVERTIME	7,500	9,500	9,500	9,500
<hr/>					
TOTAL SALARIES & WAGES	386,308	402,154	402,453	402,453	402,453
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	70,335	72,049	99,414	84,528	84,528
<hr/>					
TOTAL EMPLOYEE SERVICES	<u>456,643</u>	<u>474,203</u>	<u>501,867</u>	<u>486,981</u>	<u>486,981</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	3,179	2,800	3,000	3,000	3,000
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	437	300	500	500	500
410 COMMUNICATION SERVICES	7,387	6,000	8,400	8,400	8,400
420 TRANSPORTATION	5,048	10,134	13,806	14,496	14,496
430 UTILITY SERVICES	489,165	550,000	575,000	716,000	716,000
440 RENTALS & LEASES	23,402	2,200	10,000	10,000	10,000
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	38,127	35,000	35,000	35,000	35,000
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE	634	700	700	700	700
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES	249	200	200	200	200
520 OPERATING SUPPLIES	5,455	5,500	6,000	6,000	6,000
540 BOOKS, PUB., SUB. & MBRSHPS.	660	660	660	660	660
550 DUPLICATING CHARGES
580 CHEMICALS	440,172	530,934	572,968	576,386	576,386
<hr/>					
TOTAL MAINTENANCE & OPERATION	<u>1,013,915</u>	<u>1,144,428</u>	<u>1,226,234</u>	<u>1,371,342</u>	<u>1,371,342</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	2,580	3,843	4,000	4,000	4,000
670 MOBILE EQUIPMENT
<hr/>					
TOTAL CAPITAL OUTLAY	<u>2,580</u>	<u>3,843</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>

MANAGEMENT IMPROVEMENT PROGRAM

(16,000)

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Production

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	33,179	33,179
1 Assistant Superintendent	25,651	25,651
5 Operator III	93,902	93,902
4 Operator II	63,732	63,732
2 Operator I	28,026	28,026
2 Instrument & Laboratory Tech.	33,734	33,734
3 Utility Plant Maintenance Tech.	56,831	56,831
1 Vacuum Filter Operator	16,700	16,700
1 Equipment Operator III	14,714	14,714
1 Utility Plant Maintenance Mech.	13,902	13,902
1 Service Worker II	12,582	12,582
	<u>392,953</u>	<u>392,953</u>
140 Overtime		
Overtime & Standby	4,000	4,000
Holiday	2,000	2,000
Promotions (Certification Contingency)	3,500	3,500
	<u>9,500</u>	<u>9,500</u>
Total Employee Salaries & Wages	<u>402,453</u>	<u>402,453</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	27,786	27,786
Social Security	27,786	27,786
Health Insurance	27,320	27,320
Life Insurance	1,636	1,636
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>84,528</u>	<u>84,528</u>
TOTAL EMPLOYEE SERVICES	<u>486,981</u>	<u>486,981</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
400 Travel & Per Diem	500	500
-AWWA/FPCA Conference & in-state meetings		

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Production

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
410 Communication Services	8,400	8,400
420 Transportation	14,496	14,496
430 Utility Services	716,000	716,000
440 Rentals & Leases -Cranes, sandblasters, etc.	10,000	10,000
460 Repair & Maintenance Services	35,000	35,000
480 Schools & Training -Required for certification - T.R.E.E.O. courses -D.E.R. Regional Short School for operating personnel	700	700
510 Office Supplies	200	200
520 Operating Supplies -Shoes -Uniform rental -Coffee -Miscellaneous	6,000	6,000
540 Books, Publications, Subscriptions & Memberships -A.W.W.A. dues	660	660
580 Chemicals -Lime - 4,950 tons -CL2 - 255 tons -Coagulant aid - 47,000 lbs. -Stabilization chemicals - 100,375 lbs. -Hydrofluosilicic acid - 18,500 gals. -Laboratory chemicals -Polymers -Ammonia - 55,000 lbs. -THM tests, plate counts & V.O.C. tests	576,386	576,386
TOTAL MAINTENANCE & OPERATION	<u>1,371,342</u>	<u>1,371,342</u>

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Water Production

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Ammonia feeder spare valves	1,400	1,400
-Orion specific ion meter	1,250	1,250
-Laboratory turbidity meter	950	950
-Personnel lockers	400	400
TOTAL CAPITAL OUTLAY	<u>4,000</u>	<u>4,000</u>

DEPARTMENTAL
BUDGET
--1984-85--

WATER SYSTEM

Capital Improvement Program

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES
MAINTENANCE & OPERATION
CAPITAL OUTLAY	327,600	1,554,450	1,554,450	1,554,450
TOTAL		<u>327,600</u>	<u>1,554,450</u>	<u>1,554,450</u>	<u>1,554,450</u>

WATER SYSTEM
Capital Improvement Program

DEPARTMENTAL

BUDGET

-- 1984-85 --

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	200,000	318,950	318,950	318,950
630 IMPR. OTHER THAN BUILDINGS	-0-	1,004,000	1,004,000	1,004,000
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT	7,600	24,500	24,500	24,500
METERS & MAINS	120,000	207,000	207,000	207,000
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY	=====	327,600	1,554,450	1,554,450	1,554,450

DEPARTMENTAL BUDGET - 1984-85

WATER SYSTEM

Capital Improvement Program

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Plant 2 auxiliary power	244,000	244,000
-Lime feeder (replacement)	40,400	40,400
-Amoniator	4,750	4,750
-High service pump motor	22,300	22,300
-Miscellaneous plant improvements	7,500	7,500
	<u>318,950</u>	<u>318,950</u>
630 Improvements Other Than Buildings	889,000	889,000
-3 additional wells - E. Golden Gate - pumps, appurtances, collection main, auxiliary generator, easements		
-Land purchase - future storage tank	115,000	115,000
	<u>1,004,000</u>	<u>1,004,000</u>
670 Mobile Equipment		
-1/2 ton pickup truck	8,500	8,500
-2 compact pickup trucks	16,000	16,000
	<u>24,500</u>	<u>24,500</u>
Mains & Meters		
-Miscellaneous mains & fire hydrants	60,000	60,000
-Meters	62,000	62,000
-Kelly Road - relocation of utilities	60,000	60,000
-Computer modeling - mains	25,000	25,000
	<u>207,000</u>	<u>207,000</u>
TOTAL CAPITAL OUTLAY	<u><u>1,554,450</u></u>	<u><u>1,554,450</u></u>

SEWER
SYSTEM

PUBLIC WORKS
DIRECTOR

WASTEWATER COLLECTION

- 1 ASSISTANT SUPERINTENDENT
- 1 UTILITIES COORDINATOR
- 2 CREW LEADER III
- 1 WASTEWATER COLLECTION INSPECTOR
- 1 EQUIPMENT OPERATOR IV
- 11 SERVICE WORKER III

WASTEWATER TREATMENT

- 1 ASSISTANT SUPERINTENDENT
- 1 PUMPING STATION SUPERVISOR
 - 1 OPERATOR IV
 - 1 OPERATOR III
 - 6 OPERATOR II
 - 2 OPERATOR I
- 5 UTILITY PLANT MAINTENANCE TECHNICIANS
- 3 UTILITY PLANT MAINTENANCE MECHANICS
 - 1 EQUIPMENT OPERATOR III
 - 1 SERVICE WORKER II
 - 1 SERVICE WORKER I

----- SEWER UTILITY -----
Revenue & Expenditure Summary

Operating Revenue	
Service Charges	2,540,600
Connection Charges	5,000
Inspection Charges	1,000
 TOTAL OPERATING REVENUE	 <u>2,546,600</u>
 Non-operating Revenue	
Bond Proceeds	11,800,000
Interest	1,200,000
System Development Reserves	1,000,000
Other Reserves 71,73, EPA	3,200,000
System Development Charges	289,000
'77 Reserves	1,278,503
 TOTAL NON-OPERATING REVENUE	 <u>18,767,503</u>
 <u>TOTAL REVENUE</u>	 <u><u>21,314,103</u></u>

Operating Expenses	
Depreciation (memo only)	562,016
Wastewater Collection	426,415
Wastewater Treatment	1,053,623
Transfer to General	209,620
Transfer to Risk Management	25,820
Transfer to Data Processing	21,000
Cost of Audit	2,922
Utility Engineer	37,332
Capital	350
 TOTAL OPERATING EXPENSES	 <u>1,777,082</u>
 Non-operating Expenses	
Debt Service	2,042,521
Capital Expenditures	17,494,500
 TOTAL OPERATING EXPENSES	 <u>19,537,021</u>
 TOTAL EXPENSES	 <u><u>21,314,103</u></u>

SEWER SYSTEM OPERATING REVENUE

	<u>Actual 1981-82</u>	<u>Actual 1982-83</u>	<u>Actual 3/31/84</u>	<u>Estimated 1983-84</u>	<u>Budgeted 1983-84</u>	<u>Recommended 1984-85</u>
Service Charges	1,283,375	1,332,745	701,238	1,597,000	1,774,526	2,540,600
Connection Charges	23,740	5,507	-0-	5,000	5,000	5,000
Inspection Charges	1,120	1,440	1,100	2,000	1,000	1,000
	<u>1,308,235</u>	<u>1,339,692</u>	<u>702,338</u>	<u>1,604,000</u>	<u>1,780,526</u>	<u>2,546,600</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

PUBLIC WORKS

Wastewater Collection

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	289,916	296,249	319,299	311,547	311,547
MAINTENANCE & OPERATION	94,705	102,639	111,073	112,668	112,668
CAPITAL OUTLAY	2,085	4,416	2,200	2,200	2,200
Management Improvement Program		(4,000)			
TOTAL	<u>386,706</u>	<u>399,304</u>	<u>432,572</u>	<u>426,415</u>	<u>426,415</u>

Along with the Wastewater Collection Division's regular work of maintaining gravity sewer lines, laterals and man-holes, the Division will continue its television inspection program. This effort has been successful in identifying line failures and potential line failures and thus reducing infiltration into the system.

New Programs and Projects

- "Slip line" two of the five gravity sewer lines that cross U.S. Highway 41. These lines have been in the ground many years and are vitreous clay pipe. By using the slip-lining technique, we will alleviate the possibility of joint failure in this type of pipe.
- Replace approximately 1,475' of 8" sewer main.
- Rehabilitate five manholes to reduce infiltration.

PUBLIC WORKS
Wastewater Collection

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES	232,108	250,123	253,188	253,188	253,188
130 OTHER SALARIES & WAGES					
140 OVERTIME	15,227	11,597	15,000	15,000	15,000
127 Less Abatement to CIP (999)	(999)	(10,000)	(10,000)	(10,000)	(10,000)
<u>TOTAL SALARIES & WAGES</u>	<u>246,336</u>	<u>251,720</u>	<u>258,188</u>	<u>258,188</u>	<u>258,188</u>
EMPLOYEE OVER-HEAD					
250 EMPLOYER PAYROLL EXPENSES	43,874	46,529	63,311	55,459	55,459
255 Less Abatement to CIP (294)	(294)	(2,000)	(2,200)	(2,100)	(2,100)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>289,916</u>	<u>296,249</u>	<u>319,299</u>	<u>311,547</u>	<u>311,547</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	3,095	3,800	4,000	4,000	4,000
310 PROFESSIONAL SERVICES					
340 OTHER CONTRACTUAL SERVICES					
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM					
410 COMMUNICATION SERVICES					
420 TRANSPORTATION	26,347	28,379	31,909	33,504	33,504
430 UTILITY SERVICES					
440 RENTALS & LEASES	197	500	500	500	500
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	8,486	7,980	8,500	8,500	8,500
470 PRINTING & BINDING					
480 SCHOOL & TRAINING EXPENSE					
490 OTHER CURRENT CHGS. & OBLIG.	5,105	4,600	4,784	4,784	4,784
510 OFFICE SUPPLIES					
520 OPERATING SUPPLIES	51,475	57,380	61,380	61,380	61,380
540 BOOKS, PUB., SUB. & MBRSHPS.					
550 DUPLICATING CHARGES					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>94,705</u>	<u>102,639</u>	<u>111,073</u>	<u>112,668</u>	<u>112,668</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT	2,085	4,416	2,200	2,200	2,200
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>2,085</u>	<u>4,416</u>	<u>2,200</u>	<u>2,200</u>	<u>2,200</u>
MANAGEMENT IMPROVEMENT PROGRAM		(4,000)			

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Wastewater Collection

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	24,376	24,376
1 Utilities Coordinator	20,387	20,387
2 Crew Leader III	32,187	32,187
1 Wastewater Collection Inspector	16,252	16,252
1 Equipment Operator IV	16,177	16,177
11 Service Worker III	143,809	143,809
	<u>253,188</u>	<u>253,188</u>
140 Overtime	14,000	14,000
Holiday	1,000	1,000
	<u>15,000</u>	<u>15,000</u>
123 Less Abatements to CIP	(10,000)	(10,000)
Total Salaries & Wages	<u>258,188</u>	<u>258,188</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	17,720	17,720
Social Security	17,720	17,720
Health Insurance	18,817	18,817
Life Insurance	1,202	1,202
Workers' Compensation	-0-	-0-
	<u>55,459</u>	<u>55,459</u>
255 Less Abatements to CIP	(2,100)	(2,100)
Total Employee Overhead	<u>53,359</u>	<u>53,359</u>
TOTAL EMPLOYEE SERVICES	<u><u>311,547</u></u>	<u><u>311,547</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	4,000	4,000
420 Transportation		
-Gas & oil		
-Repairs		
	<u>33,504</u>	<u>33,504</u>

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Wastewater Collection

MAINTENANCE & OPERATION (Cont.)	<u>RECOMMENDED</u>	<u>APPROVED</u>
440 Rentals & Leases	500	500
460 Repairs & Maintenance Service -Maintenance of equipment	8,500	8,500
490 Other Current Charges & Obligations	4,784	4,784
520 Operating Supplies		
-Uniforms	4,580	4,580
-Chemicals	6,800	6,800
-Repair materials - mains & manholes	44,000	44,000
-Street repairs	6,000	6,000
	<u>61,380</u>	<u>61,380</u>
 TOTAL MAINTENANCE & OPERATION	 <u>112,668</u>	 <u>112,668</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-1 Centrifugal	1,200	1,200
-1 Pipe saw	1,000	1,000
 TOTAL CAPITAL OUTLAY	 <u>2,200</u>	 <u>2,200</u>

DEPARTMENTAL
BUDGET
--1984-85--

PUBLIC WORKS

Wastewater Treatment

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	426,204	437,106	535,429	501,953	501,953
MAINTENANCE & OPERATION	402,727	377,200	516,962	551,670	551,670
CAPITAL OUTLAY	4,978	1,930	-0-	-0-	-0-
Management Improvement Program		(8,300)			
TOTAL	<u>833,909</u>	<u>807,936</u>	<u>1,052,391</u>	<u>1,053,623</u>	<u>1,053,623</u>

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. The permitting agencies are the Department of Environmental Regulation and the Environmental Protection Agency. The parameters set by these agencies are presently met by the extended air version of the activated sludge processes.

The secondary responsibility of the Division is the maintenance, operation and revision of 94 sanitary lift stations and 3 storm water stations.

This budget will treat 2,044,000,000 gallons of wastewater.

New Programs and Projects

-Revision of the sanitary lift stations listed in the capital improvement program for 1984-85 budget year: High Point I and Half Moon Walk.

B U D G E T

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	354,805	361,045	418,613	401,913	401,913
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME	7,928	12,804	13,396	13,396	13,396

<u>TOTAL SALARIES & WAGES</u>	<u>362,733</u>	<u>373,849</u>	<u>432,009</u>	<u>415,309</u>	<u>415,309</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	63,471	67,257	103,420	86,644	86,644
Salary Savings	(-0-)	(4,000)	(-0-)	(-0-)	(-0-)

<u>TOTAL EMPLOYEE SERVICES</u>	<u>426,204</u>	<u>437,106</u>	<u>535,429</u>	<u>501,953</u>	<u>501,953</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	2,587	3,000	2,500	2,500	2,500
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM	108	764	779	779	779
410 COMMUNICATION SERVICES	327	400	400	400	400
420 TRANSPORTATION	32,100	28,000	23,926	25,122	25,122
430 UTILITY SERVICES	201,707	197,200	239,472	279,024	279,024
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	53,460	31,540	41,044	41,044	41,044
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE	474	669	657	657	657
490 OTHER CURRENT CHGS. & OBLIG.	41	100	75	75	75
510 OFFICE SUPPLIES	132	200	150	150	150
520 OPERATING SUPPLIES	6,797	6,917	7,212	7,012	7,012
540 BOOKS, PUB., SUB. & MBRSHPS.	53	60	53	53	53
550 DUPLICATING CHARGES
580 Chemicals	104,941	108,350	200,694	194,854	194,854

<u>TOTAL MAINTENANCE & OPERATION</u>	<u>402,727</u>	<u>377,200</u>	<u>516,962</u>	<u>551,670</u>	<u>551,670</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT	4,978	1,930	-0-	-0-	-0-
670 MOBILE EQUIPMENT

<u>TOTAL CAPITAL OUTLAY</u>	<u>4,978</u>	<u>1,930</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

MANAGEMENT IMPROVEMENT PROGRAM (8,300)

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Wastewater Treatment

	<u>RECOMMENDED</u>	<u>APPROVED</u>
EMPLOYEE SERVICES		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	27,084	27,084
1 Pumping Station Supervisor	23,428	23,428
1 Wastewater Plant Operator IV	21,815	21,815
1 Wastewater Plant Operator III	17,851	17,851
6 Wastewater Plant Operator II	96,241	96,241
2 Wastewater Plant Operator I Trainee	27,359	27,359
5 Utility Plant Maintenance Tech.	90,724	90,724
3 Utility Plant Maintenance Mechanic	41,433	41,433
1 Equipment Operator III	16,629	16,629
1 Service Worker II	12,093	12,093
1 Service Worker I	10,556	10,556
	<u>385,213</u>	<u>385,213</u>
Additional Employees Requested		
2 Utility Plant Maintenance Tech.	16,700	(1)--16,700
	<u>401,913</u>	<u>401,913</u>
140 Overtime		
-Standby & Overtime	3,770	3,770
-Holidays	2,746	2,746
-Sludge Hauling	2,880	2,880
-Promotions (Certification Contingency)	4,000	4,000
	<u>13,396</u>	<u>13,396</u>
TOTAL SALARIES & WAGES	<u>415,309</u>	<u>415,309</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	26,965	26,965
Social Security	26,965	26,965
Health Insurance	27,250	27,250
Life Insurance	1,664	1,664
Workers' Compensation	-0-	-0-
	<u>82,844</u>	<u>82,844</u>
Additional Employees		
Retirement	1,169	1,169
Social Security	1,169	1,169
Health Insurance	1,394	1,394
Life Insurance	68	68
Workers' Compensation	-0-	-0-
	<u>3,800</u>	<u>3,800</u>

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Wastewater Treatment

	<u>RECOMMENDED</u>	<u>APPROVED</u>
EMPLOYEE SERVICES (Cont.)		
Total Employee Overhead	86,644	86,644
TOTAL EMPLOYEE SERVICES	<u>501,953</u>	<u>501,953</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,500	2,500
400 Travel & Per Diem	779	779
-T.R.E.E.O. short course, Gainesville		
-T.R.E.E.O. course, Ft. Myers		
410 Communication Services	400	400
420 Transportation	25,122	25,122
430 Utility Services		
-Power		
-Diesel		
-Water		
	<u>279,024</u>	<u>279,024</u>
460 Repair & Maintenance Services		
-Maintenance of equipment	25,000	25,000
-Sludge Beds - front/loader	11,000	11,000
-Crane	1,040	1,040
-Limerock	3,000	3,000
-Communication equipment maintenance contract	504	504
-AWK, flow meter	500	500
	<u>41,044</u>	<u>41,044</u>
480 School & Training Expense		
-Edison Community College	234	234
-Michigan course	160	160
-California course	175	175
-Testing miles	88	88
	<u>657</u>	<u>657</u>
490 Other Current Charges & Obligations	75	75
510 Office Supplies	150	150

DEPARTMENTAL BUDGET - 1984-85

PUBLIC WORKS

Wastewater Treatment

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
520 Operating Supplies		
-Shoes		
-Uniforms		
-Equipmental rental (scaffolding, air tools, etc.)		
-Miscellaneous supplies		
	<u>7,012</u>	<u>7,012</u>
540 Books, Publications, Subscriptions, & Memberships	53	53
580 Chemicals		
-Pond treatment & sludge beds		
-Masking agents		
-Lab chemicals		
-Chlorine - 125 tons		
-Odophos		
-Po4 chemical control		
-Lime		
	<u>194,854</u>	<u>194,854</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>551,670</u></u>	 <u><u>551,670</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

SEWER SYSTEM

Capital Improvement Program

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES					
MAINTENANCE & OPERATION					
CAPITAL OUTLAY		334,100	17,494,500	17,494,500	17,494,500
TOTAL		<u>334,100</u>	<u>17,494,500</u>	<u>17,494,500</u>	<u>17,494,500</u>

SEWER SYSTEM
Capital Improvement Program

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
<hr/>					
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES
470 PRINTING & BINDING
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES
520 OPERATING SUPPLIES
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS	190,000	17,200,000	17,200,000	17,200,000
630 IMPR. OTHER THAN BUILDINGS	63,800	140,000	140,000	140,000
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT	30,300	32,000	32,000	32,000
OTHER	50,000	122,500	122,500	122,500
<hr/>					
TOTAL CAPITAL OUTLAY	=====	334,100	17,494,500	17,494,500	17,494,500

DEPARTMENTAL BUDGET - 1984-85

SEWER SYSTEM

Capital Improvement Program

<u>CAPITAL OUTLAY</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
620 Buildings		
-Additions to Wastewater Treatment Plant	10,600,000	10,600,000
-Reuse System - Spray Irrigation	6,600,000	6,600,000
	<u>17,200,000</u>	<u>17,200,000</u>
630 Improvements Other Than Buildings		
-Lift station revisions (High Point & Half Moon Walk)	20,000	20,000
-Lift station revisions (Phase II)	120,000	120,000
	<u>140,000</u>	<u>140,000</u>
670 Mobile Equipment		
-Vacuum cleaner truck	32,000	32,000
<u>Other</u>		
-Mains & Laterals - rehabilitation & replacement	122,500	122,500
TOTAL CAPITAL OUTLAY	<u>17,494,500</u>	<u>17,494,500</u>

DEPARTMENTAL
BUDGET
-- 1984-85 --

NON-DEPARTMENTAL

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES	13,174	13,416	16,173	16,173
MAINTENANCE & OPERATION	116,087	75,885	83,914	83,914
CAPITAL OUTLAY	-0-	-0-	-0-	-0-
TOTAL	<u>129,261</u>	<u>89,301</u>	<u>.....</u>	<u>100,087</u>	<u>100,087</u>

NON-DEPARTMENTAL

DEPARTMENTAL
BUDGET

--1984-85--

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES	6,464	11,309		11,648	11,648
120 REGULAR SALARIES & WAGES	4,811	-0-		-0-	-0-
130 OTHER SALARIES & WAGES	-0-	-0-		1,747	1,747
140 OVERTIME					
<u>TOTAL SALARIES & WAGES</u>	<u>11,275</u>	<u>11,309</u>		<u>13,395</u>	<u>13,395</u>
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES	1,899	2,107		2,778	2,778
<u>TOTAL EMPLOYEE SERVICES</u>	<u>13,174</u>	<u>13,416</u>		<u>16,173</u>	<u>16,173</u>
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES	50	50		75	75
310 PROFESSIONAL SERVICES	10,380	10,185		13,000	13,000
340 OTHER CONTRACTUAL SERVICES	26,749	17,700		17,200	17,200
390 AUTO MILEAGE					
400 TRAVEL & PER DIEM	-0-	1,350		1,350	1,350
410 COMMUNICATION SERVICES	327	225		660	660
420 TRANSPORTATION					
430 UTILITY SERVICES	44,966	38,700		48,288	48,288
440 RENTALS & LEASES					
450 INSURANCE					
460 REPAIR & MAINTENANCE SERVICES	9,172	7,000		8,000	8,000
470 PRINTING & BINDING	2,120	2,750		3,400	3,400
480 SCHOOL & TRAINING EXPENSE	120	500		500	500
490 OTHER CURRENT CHGS. & OBLIG.	15,024	78,630		86,146	86,146
510 OFFICE SUPPLIES					
520 OPERATING SUPPLIES	2,560	2,500		2,500	2,500
540 BOOKS, PUB., SUB. & MBRSHPS.	3,895	2,795		2,795	2,795
550 DUPLICATING CHARGES					
380 Election Fees	723	13,500		-0-	-0-
491 Less Abatements to CIP (0)		(100,000)		(100,000)	(100,000)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>116,086</u>	<u>75,885</u>		<u>83,914</u>	<u>83,914</u>
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS					
630 IMPR. OTHER THAN BUILDINGS					
640 MACHINERY & EQUIPMENT					
670 MOBILE EQUIPMENT					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>		<u>-0-</u>	<u>-0-</u>

DEPARTMENTAL BUDGET - 1984-85

NON-DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages. 1 Service Worker I	11,648	11,648
140 Overtime	1,747	1,747
TOTAL SALARIES & WAGES	<u>13,395</u>	<u>13,395</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	937	937
Social Security	937	937
Health Insurance	836	836
Life Insurance	68	68
Total Employee Overhead	<u>2,778</u>	<u>2,778</u>
TOTAL EMPLOYEE SERVICES	<u>16,173</u>	<u>16,173</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	75	75
310 Professional Services		
-Annual Audit	12,000	12,000
-Miscellaneous	1,000	1,000
	<u>13,000</u>	<u>13,000</u>
340 Other Contractual Services		
-Custodial & maintenance services	11,200	11,200
-Florida Unemployment Insurance	6,000	6,000
	<u>17,200</u>	<u>17,200</u>
400 Travel & Per Diem		
-Recruiting Expense	750	750
-Unscheduled	600	600
	<u>1,350</u>	<u>1,350</u>
410 Communication Services	660	660
430 Utility Services		
-Electrical	45,000	45,000
-Water/sewer/garbage	3,288	3,288
	<u>48,288</u>	<u>48,288</u>

DEPARTMENTAL BUDGET - 1984-85

NON-DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
MAINTENANCE & OPERATION (Cont.)		
460 Repair & Maintenance Services	8,000	8,000
470 Printing & Binding		
-Annual Report	2,100	2,100
-Annual Budget	900	900
-Gift Guide	400	400
	<u>3,400</u>	<u>3,400</u>
480 School & Training Expense	500	500
490 Other Current Charges & Obligations		
-Special Fuel Tax	8,400	8,400
-Mini Perc	500	500
-Employee Recognition Program	100	100
-Employee Suggestion Program	500	500
-Safety Program	600	600
-Holiday Season Bonus	8,646	8,646
-Metropolitan Planning Organization	1,400	1,400
-Data Processing Charges	60,000	60,000
-Miscellaneous	1,000	1,000
-Pilot project - waterway improvements	5,000	5,000
	<u>86,146</u>	<u>86,146</u>
520 Operating Supplies	2,500	2,500
-Moving expense		
540 Books, Publications, Subscriptions, & Memberships		
-Florida League of Cities	1,170	1,170
-Sister Cities International	125	125
-Florida Innovation Group	1,500	1,500
	<u>2,795</u>	<u>2,795</u>
Less Abatements to CIP	(100,000)	(100,000)
TOTAL MAINTENANCE & OPERATION	<u><u>83,914</u></u>	<u><u>83,914</u></u>

DEPARTMENTAL
BUDGET
--1984-85--

PARKING OPERATION

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
EMPLOYEE SERVICES
MAINTENANCE & OPERATION	5,999	4,425	5,000	5,000	5,000
CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-
Debt Service	21,917	21,266	13,950	13,950	13,950
TOTAL	<u>27,916</u>	<u>25,691</u>	<u>18,950</u>	<u>18,950</u>	<u>18,950</u>

Personnel supporting the Parking Operation in the Finance and Police Departments are as follows:

Parking Checker	\$12,060
Account Clerk I	12,456
Employee Overhead Costs ..	6,929
	<u>\$31,445</u>

DEPARTMENTAL

BUDGET

--1984-85--

Parking Operation

	ACTUAL EXPENDITURES 1982-83	ANNUAL BUDGET 1983-84	DEPARTMENT REQUEST 1984-85	CITY MANAGER RECOMMENDATION 1984-85	COUNCIL APPROVAL 1984-85
<u>EMPLOYEE SERVICES</u>					
EMPLOYEE SALARIES & WAGES					
120 REGULAR SALARIES & WAGES
130 OTHER SALARIES & WAGES
140 OVERTIME
<hr/>					
TOTAL SALARIES & WAGES
EMPLOYEE OVERHEAD					
250 EMPLOYER PAYROLL EXPENSES
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 OPERATING EXPENSES
310 PROFESSIONAL SERVICES
340 OTHER CONTRACTUAL SERVICES
390 AUTO MILEAGE
400 TRAVEL & PER DIEM
410 COMMUNICATION SERVICES
420 TRANSPORTATION	500	500	500	500	500
430 UTILITY SERVICES
440 RENTALS & LEASES
450 INSURANCE
460 REPAIR & MAINTENANCE SERVICES	3,615	3,000	3,600	3,600	3,600
470 PRINTING & BINDING	1,741	600	700	700	700
480 SCHOOL & TRAINING EXPENSE
490 OTHER CURRENT CHGS. & OBLIG.
510 OFFICE SUPPLIES	143	125	100	100	100
520 OPERATING SUPPLIES	-0-	200	100	100	100
540 BOOKS, PUB., SUB. & MBRSHPS.
550 DUPLICATING CHARGES
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	5,999	4,425	5,000	5,000	5,000
<u>CAPITAL OUTLAY</u>					
620 BUILDINGS
630 IMPR. OTHER THAN BUILDINGS
640 MACHINERY & EQUIPMENT
670 MOBILE EQUIPMENT
<hr/>					
TOTAL CAPITAL OUTLAY	=====	=====	=====	=====	=====
Debt Service	21,917	21,266	13,950	13,950	13,950

DEPARTMENTAL BUDGET - 1984-85

PARKING OPERATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE & OPERATION</u>		
420 Transportation Postage	500	500
460 Repair & Maintenance Services	3,600	3,600
470 Printing & Binding	700	700
510 Office Supplies	100	100
520 Operating Supplies	100	100
TOTAL MAINTENANCE & OPERATION	<u>5,000</u>	<u>5,000</u>
<u>DEBT SERVICE</u>		
700 Debt Service	13,950	13,950
TOTAL DEBT SERVICE	<u>13,950</u>	<u>13,950</u>

PARKING OPERATIONS

<u>DEBT SERVICE</u>	<u>ACTUAL EXPENDED 1982-83</u>	<u>ANNUAL BUDGET 1983-84</u>	<u>CITY MANAGER RECOMMENDS</u>	<u>COUNCIL APPROVAL 1984-85</u>
99 Principal	17,917	17,916	11,250	
100 Interest	4,000	3,350	2,700	
	<u>21,917</u>	<u>21,266</u>	<u>13,950</u>	
<u>DEBT SERVICE</u>		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>
<u>FISCAL YEAR 1984-85</u>		<u>DUE</u>	<u>DUE</u>	<u>BALANCE AFTER</u>
			<u>1984-85</u>	<u>1984-85</u>
				<u>PAYMENT</u>
Note Payable to the Bank of Naples				
Metropolitan Apt. parking lot;				
Interest due on 12/15 at 4%;				
principal payment of \$11,250 due				
each year on 12/15.				
Account No. 39334-15		11,250	2,700	56,250
		<u>11,250</u>	<u>2,700</u>	<u>56,250</u>
TOTALS		11,250	2,700	56,250

PARKING OPERATION REVENUES

<u>REVENUES</u>	<u>ACTUAL REVENUES 1982-83</u>	<u>ANNUAL BUDGET 1983-84</u>	<u>CITY MANAGER RECOMMENDS 1984-85</u>
<u>FISCAL YEAR 1984-85</u>			
Meter Collection	32,083	37,000	37,000
Fines	7,505	9,000	7,000
Other	135	-0-	-0-
Permit Fees	5,670	6,000	6,000
Interest Earned	13,798	8,000	--
	<u>59,191</u>	<u>60,000</u>	<u>50,000</u>
TOTAL	59,191	60,000	50,000

CAPITAL IMPROVEMENT PROGRAM 1985-89

CITY CLERK-CITY CLERK

85A01 03	A ELECTRONIC TYPEWRITER W/MEMORY	2000
85A02 03	A 35MM ROLL & MICRO FICHE PRINTER	5000
	** CITY CLERK TOTALS	7000
	*** CITY CLERK TOTALS	7000

BUILDING AND ZONING

85B01 05	B PURCHASE OF REPLACEMENT VEHICLE	7500
	** BUILDING AND ZONING TOTALS	7500
	*** COMMUNITY DEVELOPMENT TOTALS	7500

ADMINISTRATION

85C01 06	C EXISTING SIDEWALK REPAIRS	5000
85C06 06	C BROAD AVENUE SOUTH STORM PUMP STATION DRAINAGE STUDY	40000
85C07 06	C BEACH STUDY PROJECTS	25000
	** ADMINISTRATION TOTALS	70000

STREETS AND DRAINAGE

85D01 06	D RESURFACE ROAD-7TH AVE N; 3RD TO 11TH	46000
85D02 06	D RESURFACE ROAD&DRAINAGE-1ST AVE S; 10TH TO GOODLETTE	49000
85D03 06	D REBUILD ROAD-3RD AVE N; 6TH TO GULFSHORE	129000
85D04 06	D REBUILD ROAD&BEACHEND; 6TH AVE S; W LAKE TO GULF	135000
85D05 06	D RESURFACE&DRAINAGE-GALLEON DRIVE; GORDON TO SPYGLASS	139000
85D06 06	D REBUILD ROAD&BEACHEND-4TH AVE N; GULFSHORE TO GULF	35000
85D07 06	D REBUILD ROAD&BEACHEND-NORTH LAKE DRIVE	35000
85D08 06	D REBUILD ROAD&BEACHEND-6TH AVE N; GULFSHORE TO GULF	35000
85D09 06	D RESURFACE ROAD-CAPTAIN'S PLACE; KINGSTOWN TO END	3000
85D10 06	D RESURFACE ROAD&DRAINAGE-10TH AVE S; 10TH TO E END	17500
85D11 06	D REPLACE VEHICLE 13D848-1978PU	7000
85D12 06	D REPLACE VEHICLE 13P504-1975 TRACTOR/LOADER	35000
85D13 06	D REPLACE VEHICLE 13G513-1975 DUMP TRUCK	23000
85D14 06	D REBUILD CULDESAC - 2ND AVE N; 10TH STREET	15000
	** STREETS AND DRAINAGE TOTALS	703500

TRAFFIC CONTROL

85E01 06	E TRAFFIC SIGNAL MANAGEMENT SYSTEM	50000
85E02 06	E REPLACE EQUIPMENT-1964 PAINT STRIPER	4000
	** TRAFFIC CONTROL TOTALS	54000
	*** ENGINEERING DEPARTMENT TOTALS	827500

CAPITAL IMPROVEMENT PROGRAM 1985-89

FINANCE DEPARTMENT-DATA PROCESSING

DATA PROCESSING

85I01 07	I COMPUTER UPGRADE	21454
	** DATA PROCESSING TOTALS	21454
***	FINANCE DEPARTMENT TOTALS	21454

FIRE DEPARTMENT

FIRE DEPARTMENT.

85K01 08	K 100 FOOT AERIAL PLATFORM LADDER	60000
85K02 08	K IMPROVEMENTS - STATION #1 AND #2	16000
85K03 08	K OVERHEAD DOOR AT STATION #1 AND #2	12000
85K04 08	K JAWS OF LIFE	5700
85K05 08	K COPYING MACHINE	2000
	** FIRE DEPARTMENT TOTALS	95700
***	FIRE DEPARTMENT TOTALS	95700

PARKS AND RECREATION DEPT

PARKS

85N01 09	N HALF TON PICKUP TRUCK	8500
85N02 09	N HALF TON PICKUP TRUCK	8000
85N03 09	N TRACTOR FARM TYPE	12000
85N04 09	N RIVER PARK POOL RENOVATIONS	25000
85N05 09	N WALKWAY SYSTEM	39000
85N06 09	N NAPLES LANDING SEAWALL RESTORATION	28000
85N07 09	N ANTHONY PARK LIGHTING	15000
85N08 09	N MISC. PAVING PROJECTS	6000
85N09 09	N TOT LOT EQUIPMENT	2000
85N10 09	N LANDSCAPING FLEISCHMANN - RIVER ANTHONY PARKS	25000
85N11 09	N RENOVATION DESIGN FOR PIER CONCESSION STANDS	3000
85N12 09	N ROOF REPAIRS RIVER PARK CENTER	2800
85N15 09	N ALUMINUM BLEACHERS	5000
85N21 09	N CHICKEE REPAIRS	3000
85N22 09	N DESIGN IMPROVEMENTS FOR PIER - CONCRETE STUDS	3000
85N23 09	N RESURFACE RIVER PARK POOL PARKING LOT	9000
85N24 09	N REFINISH BASKETBALL COURTS	7500
85N25 09	N PARK SIGNS	8174
	** PARKS TOTALS	209974
***	PARKS AND RECREATION DEPT TOTALS	209974

CAPITAL IMPROVEMENT PROGRAM 1985-89

POLICE DEPARTMENT-ADMINISTRATION

ADMINISTRATION

85S01	11	S PUBLIC SAFETY BUILDING EXPANSION	80000
85S02	11	S COMPUTER EXPANSION	6999
85S03	11	S COPY MACHINE	7740
** ADMINISTRATION TOTALS			94739

CRIMINAL INVESTIGATION

85T03	11	T VIDEO EQUIPMENT FOR TRAINING AND SURVEILLANCE	2500
** CRIMINAL INVESTIGATION TOTALS			2500

*** POLICE DEPARTMENT TOTALS

97239

PUBLIC WORKS DEPARTMENT

ADMINISTRATION

85W01	12	W HALF TON PICK UP	8000
** ADMINISTRATION TOTALS			8000

PARKWAYS & SERVICES

85X01	12	X CRAYTON ROAD RIGHT OF WAY IMPROVEMENTS	9157
85X02	12	X TREE PLANTING 4TH ST. S	5600
85X03	12	X U.S. 41 MEDIANS FRONT ST. TO ANCHOR ROAD	7600
85X04	12	X HYDRAULIC CRANE & TRUCK BED	22060
85X05	12	X FARM TYPE TRACTOR	11858
85X06	12	X RIDING TURF MOWER & GRASS CATCHER	2050
85X16	12	X FIVE YEAR PLAN FOR LANDSCAPING & RIGHT OF WAY IMP.	22357
** PARKWAYS & SERVICES TOTALS			80682

SANITATION

85Y01	12	Y GARBAGE TRUCK 25 YARD REAR LOADER	60792
85Y02	12	Y TRUCK TRACTORS	24000
85Y03	12	Y TRANSFER TRAILERS	20000
85Y05	12	Y TRUCKSTER SCOOTER	7500
85Y06	12	Y TRANSFER STATION	86000
85Y26	12	Y FRONR LOADING GARBAGE TRUCKS PACKERS	77554
85Y51	12	Y PAYLOADER DIESEL ENGINE	85000
85Y52	12	Y HYDRAULIC TRASH CRANE	14900
** SANITATION TOTALS			375746

*** PUBLIC WORKS DEPARTMENT TOTALS

464428

CAPITAL IMPROVEMENT PROGRAM 1985-89

EQUIPMENT MAINTENANCE-EQUIPMENT MANAGEMENT

EQUIPMENT MANAGEMENT

85F03 13	F VEHICLE WASHING SYSTEM	23000
	** EQUIPMENT MANAGEMENT TOTALS	23000
	*** EQUIPMENT MAINTENANCE TOTALS	23000
	NON DEPARTMENTAL	

WATER PRODUCTION

85101 14	1 HALF TON PICK UP TRUCKS	8500
85104 14	1 MISC. PLANT IMPROVEMENTS	7500
85105 14	1 AUXILLARY POWER FOR WATER PLANT #2	245000
85106 14	1 CHEMICAL LIME FEEDER	40400
85108 14	1 AMMONIATION PROGRAM	4750
85109 14	1 HIGH SERVICE PUMP MOTOR	22300
85115 14	1 ADDITIONAL WELLS GOLDEN GATE	889000
85116 14	1 GROUND STORAGE TANK	115000
	** WATER PRODUCTION TOTALS	1332450

WATER DISTRIBUTION

85226 14	2 METER INSTALLATION	62000
85227 14	2 WATER TRANSMISSION MAINS	25000
85228 14	2 KELLY ROAD IMPROVEMENTS	60000
85229 14	2 MISC. MAINS & FIRE HYDRANTS	60000
85234 14	2 COMPACT PICK UP TRUCKS	16000
	** WATER DISTRIBUTION TOTALS	223000

SEWER TREATMENT

85351 14	3 LIFT STATION REVISION	20000
85356 14	3 LIFT STATION MONITORING	120000
85357 14	3 ADDITIONS TO WASTEWATER TREATMENT PLANT	17200000
	** SEWER TREATMENT TOTALS	17340000

SEWER COLLECTION

85476 14	4 REPLACEMENT OF FAULTY SEWER MAINS LATERALS MANHOLES	122500
85477 14	4 VACUUM CLEANER TRUCK	32000
	** SEWER COLLECTION TOTALS	154500
	*** NON DEPARTMENTAL TOTALS	19049750

**** GRAND TOTALS 20803745

----- CAPITAL IMPROVEMENT PROGRAM -----

	1985	1986	1987	1988	1989
City Clerk	7,000	-0-	-0-	-0-	-0-
Community Development	7,500	8,000	-0-	-0-	-0-
Engineering: Administration	70,000	40,800	30,000	30,000	90,000
Streets and Drainage Division ..	703,500	771,200	845,600	835,000	818,600
Traffic Control Division	54,000	18,700	19,700	20,700	31,700
Finance	21,454	-0-	-0-	-0-	-0-
Fire	95,700	128,500	125,200	87,500	112,000
Parks & Recreation	209,974	51,900	38,000	-0-	-0-
Police: Administration	94,739	120,000	80,000	80,000	80,000
Criminal Investigation Division ..	2,500	29,000	-0-	36,493	-0-
Patrol Division	-0-	-0-	-0-	-0-	-0-
Services Division	-0-	-0-	19,600	-0-	-0-
Public Works: Administration	8,000	-0-	-0-	-0-	-0-
Parkways & Services Division ..	80,682	100,540	45,733	67,924	56,068
Sanitation	193,404	-0-	-0-	-0-	-0-
Equipment Management	23,000	63,500	11,000	-0-	-0-
Subtotal	1,571,453	1,332,140	1,214,833	1,157,617	1,188,368
Contingency	-0-	100,000	100,000	150,000	200,000
Debt Service	559,418	559,407	558,975	562,582	560,661
UTILITY TAX FUND TOTAL	2,130,871	1,991,547	1,873,808	1,870,199	1,949,029
Sanitation Division	182,342	291,014	363,836	307,520	335,449
Water/Sewer System:					
Water Production Division	1,331,450	221,026	920,056	65,040	38,023
Water Distribution Division	223,000	518,960	249,260	164,919	359,950
Wastewater Treatment Plant Division ..	17,340,000	3,407,870	92,072	48,995	3,848,096
Wastewater Collection Division	154,500	175,456	168,115	147,000	191,000
TOTAL	19,048,950	4,323,312	1,429,503	425,954	4,437,069

SOURCES OF FUNDS

Utility Tax	2,130,871	1,991,547	1,873,808	1,870,199	1,949,029
Sanitation Division	182,342	291,014	363,836	307,520	335,449
Water/Sewer Divisions	19,048,950	4,323,312	1,429,503	425,954	4,437,069

----- UTILITY TAX REVENUES -----

	Florida Power & Light	United Telephone	Other	Interest on Investments	Gas Tax (Sales Tax)*	Total
Fiscal Year 1979	653,652	174,282	37,779	91,950		957,663
1980	751,189	189,337	51,694	218,135		1,210,355
1981	677,233	199,747	55,844	218,441		1,151,265
1982	900,820	202,934	60,375	227,283		1,391,412
1983	893,552	220,557	62,420	128,607	*129,801	1,434,937
Budget - Fiscal Year 1984	886,000	240,000	67,000	250,000	210,000	1,653,000
Actual - March 31, 1984 .	432,856	88,845	34,703	77,517	94,753	728,674
Estimated Actual -						
September 30, 1984 ...	950,000	230,000	66,000	154,000	210,000	1,610,000
Fiscal Year 1985	998,000	235,000	69,000	115,000	300,000	1,717,000
1986	1,048,000	239,000	72,000	115,000	300,000	1,774,000
1987	1,100,000	244,000	76,000	115,000	300,000	1,835,000
1988	1,155,000	249,000	80,000	115,000	300,000	1,899,000
1989	1,212,000	254,000	84,000	115,000	300,000	1,965,000

----- SOURCES and USE OF FUNDS -----

	1985	1986	1987	1988	1989
Utility Tax Revenue	1,302,000	1,359,000	1,420,000	1,484,000	1,550,000
Gas Tax	300,000	300,000	300,000	300,000	300,000
Interest on Investments	115,000	115,000	115,000	115,000	115,000
TOTAL REVENUE	1,717,000	1,774,000	1,835,000	1,899,000	1,965,000
Contingency		100,000	100,000	150,000	200,000
Utility Tax Expenditures	2,130,871	1,891,547	1,773,808	1,720,199	1,749,029
	(413,871)	(217,547)	(38,808)	28,801	15,971
Fund Balance	535,053	317,506	278,698	307,499	323,470

----- UTILITY TAX REVENUE -----

	Actual 81-82	Actual 82-83	Budget 83-84	Actual 3/31/84	Estimated to 9/30/84	84-85	85-86	86-87	87-88	88-89
Florida Power & Light	900,820	893,552	886,000	432,856	950,000	998,000	1,048,000	1,100,000	1,155,000	1,212,000
United Telephone System	202,934	220,557	240,000	88,845	230,000	235,000	239,000	244,000	249,000	254,000
Other (Propane)	60,375	62,420	67,000	34,703	66,000	69,000	72,000	76,000	80,000	84,000
Subtotal	1,164,129	1,176,529	1,193,000	556,404	1,246,000	1,302,000	1,359,000	1,420,000	1,484,000	1,550,000
Sanitation	-0-	-0-	-0-	-0-	105,454	-0-	-0-	-0-	-0-	-0-
Sales Tax	-0-	129,801	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Gas Tax	-0-	-0-	210,000	94,753	210,000	300,000	300,000	300,000	300,000	300,000
Interest + 1/2 of Revenues x 10%	227,283	128,607	250,000	77,517	154,000	115,000	115,000	115,000	115,000	115,000
Bond Proceeds	-0-	2,000,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Grant Proceeds	-0-	-0-	-0-	122,325	122,325	-0-	-0-	-0-	-0-	-0-
Surplus (Beginning Cash)	-0-	-0-	1,548,207	1,397,229	1,397,229	948,924	535,053	317,506	278,698	307,499
Total Available	1,391,412	3,434,937	3,201,207	2,248,228	3,235,008	2,665,924	2,309,053	2,152,506	2,177,698	2,272,499
Revenues Utilized for Expenses	2,037,708	1,293,477	2,449,821	2,130,871	1,991,547	1,873,808	1,870,199	1,870,199	1,949,029	

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE
FOR THE FISCAL YEAR 1984-85

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1984-85 Payment</u>
1 01/85	50,000	37,552	42	1,365,000
7/01/85	-----	37,551	28	-----
Totals	50,000	75,103	70	1,365,000

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE
FOR THE FISCAL YEAR 1984-85

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1984-85 Payment</u>
1 01/85	75,000	55,382	57	1,855,000
7/01/85	-----	55,381	39	-----
Totals	75,000	110,763	96	1,855,000

UTILITY TAX DEBT SERVICE - 1983 BOND ISSUE
FOR THE FISCAL YEAR 1984-85

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1984-85 Payment</u>
7/01/85	-0-	106,776	40	2,300,000
7/01/85	35,000	106,776	40	-----
Totals	35,000	213,552	80	2,300,000

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 120 Regular Salaries & Wages Includes all regular full-time positions and elective officers. Does not include overtime.
- 130 Other Salaries & Wages Includes all part-time, seasonal and temporary employees such as extra help, matrons, parking attendants, etc.
- 140 Overtime Includes all special payments for overtime.
- 250 Employer Payroll Expenses Includes Health Insurance, Life Insurance, Retirement System, Social Security and Workmen's Compensation cost.

MAINTENANCE & OPERATION

- 300 Operating Expenses Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 310 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.
- 340 Other Contractual Services Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 390 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business. Not associated with travel and per diem.

MAINTENANCE & OPERATION (continued)

- 400 Travel & Per Diem Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.
- 410 Communication Services Telephone, telegraph or other communications.
- 420 Transportation Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 430 Utility Services Includes all expenses incurred from use of heat, light, power, water, garbage and sewer.
- 440 Rentals & Leases Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 450 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 460 Repair & Maintenance Services Includes amounts expended for maintenance and repair of equipment and buildings by outside firms including annual service contracts.
- 470 Printing & Binding Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 480 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 490 Other Current Charges & Obligations Includes miscellaneous expense not otherwise classified.
- 510 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.

MAINTENANCE & OPERATION (continued)

520 Operating Supplies Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks, etc.

540 Books, Publications, Subscriptions & Memberships Includes charges for memberships in various organizations and for subscriptions to various publications.

550 Duplicating Charges Copying machine.

DEBT SERVICE

700 Debt Service Payments on principal of general obligation bonds of the City.

CAPITAL OUTLAY

620 Building Improvements Includes all building additions and improvements other than maintenance.

630 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.

640 Machinery & Equipment Includes office furniture, fixtures and equipment, lawn mowers, radios, etc. with an estimated life of more than one year and acquisition cost in excess of \$100.

670 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.