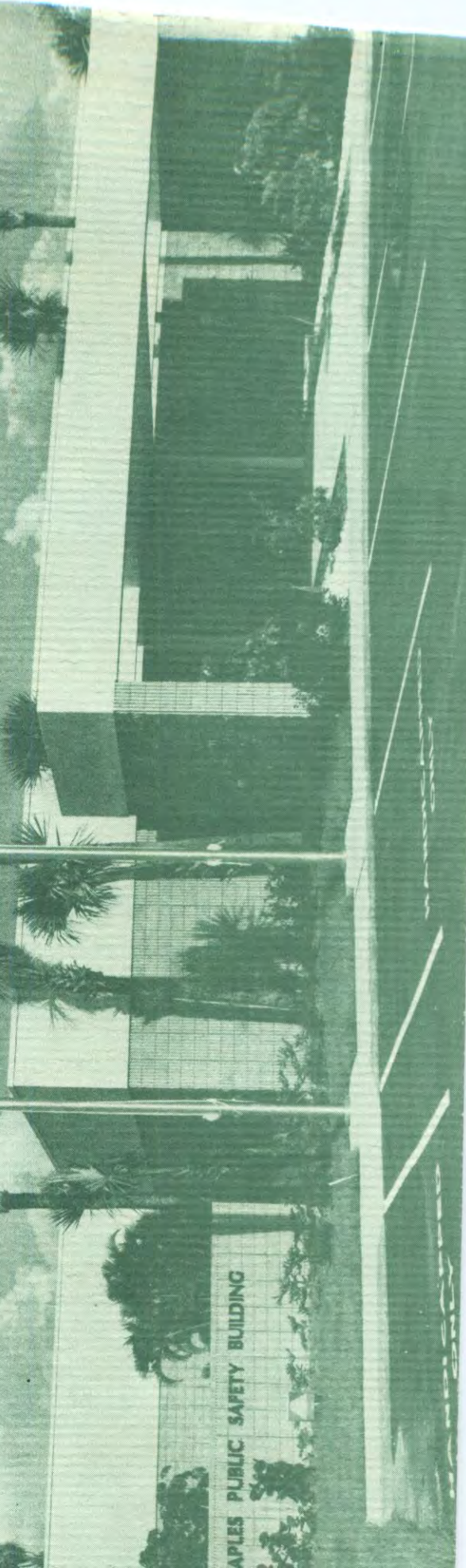


# 1978-79 ANNUAL BUDGET

## CITY OF NAPLES



NAPLES PUBLIC SAFETY BUILDING



# City of Naples

735 EIGHTH STREET, SOUTH - NAPLES, FLORIDA 33940

OFFICE OF THE CITY MANAGER

August 4, 1978

Honorable Mayor and Members of City Council  
City of Naples  
City Hall  
735 Eighth Street South  
Naples, Florida 33940

Gentlemen:

Presented herewith for your review is a balanced budget in the sum of \$12,154,016. This breaks down into the following categories: General Fund Operating Budget - \$5,784,675; Water and Sewer Enterprise Funds - \$5,099,344; and Capital Improvements - \$1,269,997.

The assumptions used in formulating the budget consisted of attempting to hold the line on any unnecessary expenditures without reducing the level of service in any of the departments or functions of the City. In several instances, we will actually be including new programs and analyses as a part of our operations for the coming year. The particular new programs and projects planned for the coming fiscal year are stated on the cover sheet of each department's budget.

## GENERAL FUND BUDGET

The General Fund Budget, in the amount of \$5,784,675, represents an increase in expenditures of only 2.9%. It also allows for a contingency of \$339,730. The contingency is to cover throughout the course of the fiscal year possible increases in utility costs, gasoline prices, salary and fringe benefit changes, a possible joint City/County West Collier County traffic study, and other projects and programs that cannot be anticipated at this time.

During the course of the budget review, requests received from the various City departments were reduced by \$317,635. The reductions are made up of corrections in calculations, lower

Mayor and Council  
August 4, 1978  
Page 2

expenditure estimates and costs in areas where the request was considered unnecessary. In considering the combination of inflation and the growth factor within the City, the recommended budget total was held well below the combination of these factors while still maintaining a full level of service to the citizens.

#### WATER AND SEWER BUDGETS

The combination of the Water and Sewer Budgets is up by a total of \$1,626,654. There are two reasons for this substantial increase. The first is that our debt service has increased by \$787,312 as a result of the water bond issue to finance the new raw water transmission main to the Golden Gate well fields and other major improvements. In addition, we have included in the budget for the first time a depreciation factor for both our water and sewer systems which totals \$536,492. These two factors account for the major portion of the increase, with the balance made up of a combination of new customers and inflation.

#### CAPITAL IMPROVEMENT BUDGET

The Capital Improvement Budget of \$1,269,997 involves many major improvements for the citizens. The streets and drainage portion of the budget accounts for \$394,000 of improvements for 20 street projects throughout the City. Three new traffic signals are proposed and several landscaping and tree planting areas in various locations. Under the equipment portion, we are proposing an expenditure of \$208,914 for 13 pieces of equipment. The largest expenditures in this section involve the purchase of two garbage trucks and two swacars in the amount of \$122,114 to improve our garbage and trash collection system. We have also included three bike paths totalling \$9,700. Funds are also included in the amount of \$15,000 for the possibility of a beach erosion study. Further information is being gathered on this potential project as it relates to the possibility of state assistance and also the scope of a project presently being proposed by Collier County. Forty-eight thousand dollars is included for the remodeling and renovation of the original portion of the Police Building to provide sufficient operational space for the Fire Department at Station No. 1.

We have also included initial funding for data processing equipment as a result of a study presently underway. Our present system is a very out-dated card type system which is inadequate from the standpoint of capacity and time.

Mayor and Council  
August 4, 1978  
Page 3

Included in the Parks & Recreation portion of capital improvements are three new tennis courts and lighting for Cambier Park, an additional racquetball court for Anthony Park and renovation of the restroom facilities at the Pier.

We have also included \$259,775 for major improvements at the Public Works Yard which would ultimately be installed according to an approved master plan.

#### REVENUES

The estimated revenues for the coming fiscal year are increased substantially in only five areas; namely, the property tax, road and bridge tax, Florida Power & Light franchise, garbage and miscellaneous. Our property tax will develop only \$46,360 more than was received during the previous fiscal year. This increase will be due entirely to only new construction which has taken place during the past year. Other than this sum from new construction, our property tax receipts will be exactly the same amount as we are receiving this fiscal year. Three accounts will be down somewhat, which consist of building permits, federal revenue sharing and federal anti-recessionary funding.

#### PERSONNEL

We received requests for the addition of 19 new positions this year. I have recommended only seven of those requested; however, coupled with the seven that I have recommended, is a reduction of five in other departments. Consequently, our total authorized positions is increased by only one full-time position and two half-time positions. A listing by department of the changes is contained in one of the following sections for your information.

#### CITY MILLAGE RATE

I am recommending to the Council that the present total millage rate of 3.7091 be reduced to 3.5960, a reduction of 3.05%. This would then result in the only new revenue from property taxes being derived from just the new construction within the past year.

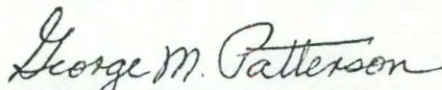
I believe this budget, as proposed to you, will allow the City to continue a full level of service to our citizens, provide many

Mayor and Council  
August 4, 1978  
Page 4

worthwhile capital improvement projects and also effect a reduction in the millage rate.

I would like to thank my staff, the Finance Director and the department heads who participated in the preparation of the annual budget for their assistance in finalizing the proposed annual budget for your consideration.

Respectfully submitted,



George M. Patterson  
City Manager

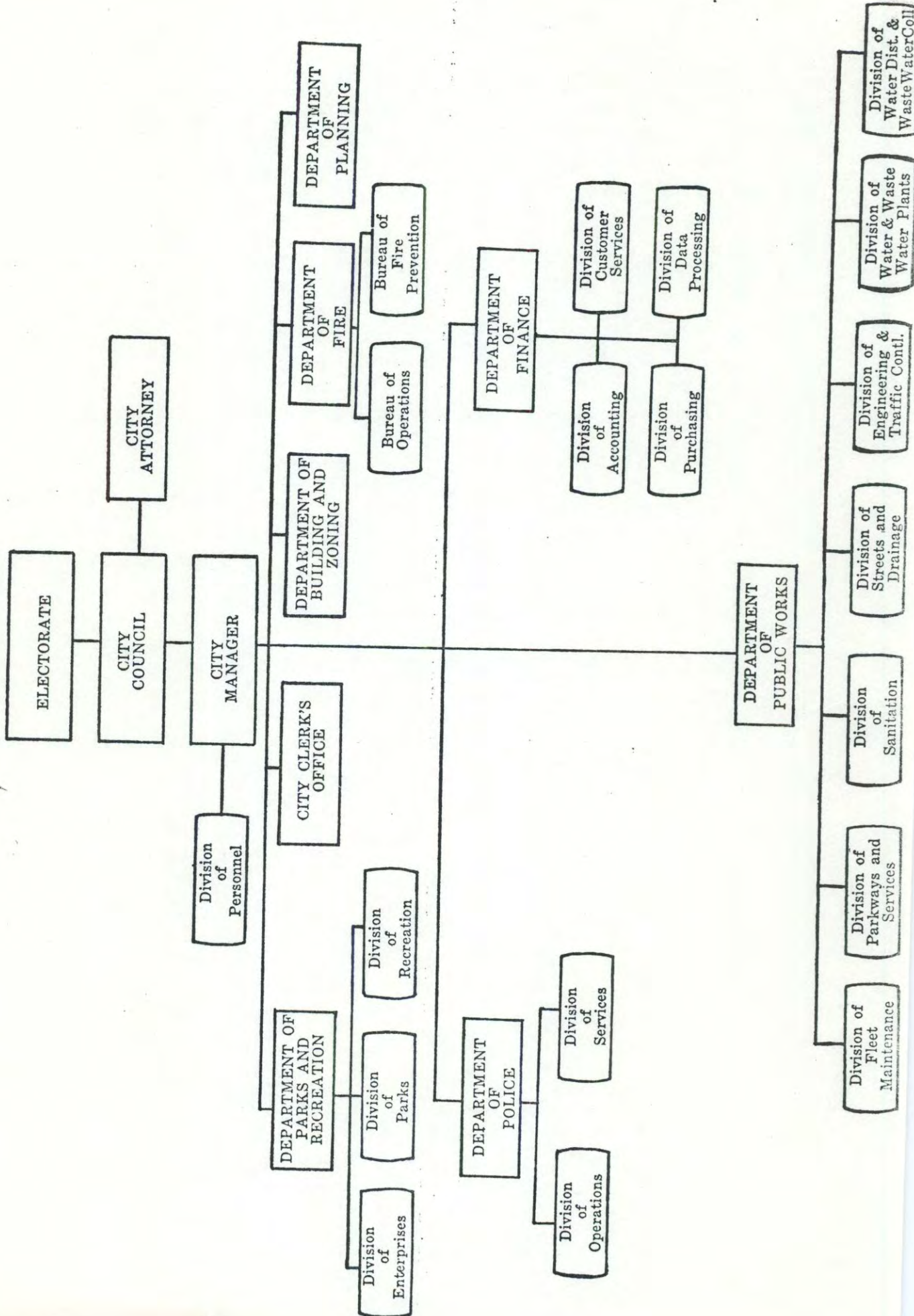
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I N D E X

Accounting Division (Finance Department)	25-28
Bay Dock	57-60
BUDGET TOTALS	4
BUILDING & ZONING	8-12
CAPITAL IMPROVEMENT	164-166
Funding	167
Sewer System	155-157
Water System	138-140
Utility Tax Fund	164-166
CHART OF ACCOUNTS	Appendix
CITY ATTORNEY	13-16
CITY CLERK	17-20
City Council (and Mayor)	5-7
CITY MANAGER	21-24
Customer Services Division (Finance Department)	29-32
DEBT SERVICE	
General Obligation Bond & Equipment	122,123
Sewer System	152-154
Water System	135-137
Utility Tax Fund	158
Engineering Division (Public Works Department)	91-95
FINANCE DEPARTMENT	
Accounting Division	25-28
Customer Services Division	29-32
Data Processing Division	33-36
Purchasing Division	37-40
FIRE	41-48
Fishing Pier (Parks & Recreation Department)	61-64
Fleet Maintenance Division (Public Works Department)	170-174
GENERAL FUND REVENUE DETAIL	1-3
GENERAL OBLIGATION BOND - DEBT SERVICE	122-123
Lot Mowing Division (Public Works Department)	96-98
MAYOR AND COUNCIL	5-7
NON-DEPARTMENTAL	118-121
PARKING AUTHORITY	158-163
PARKS & RECREATION DEPARTMENT	49-56
Bay Dock	57-60
Fishing Pier	61-64
Tennis Program	65-68
Vending Supplies	69-71
Parkways & Services Division (Public Works Department)	99-103
Personnel Division	72-75
PLANNING	76-80
POLICE	81-86
PUBLIC WORKS ADMINISTRATION	87-90
Engineering Division	91-95
Fleet Maintenance Division	170-174
Lot Mowing Division	96-98
Parkways & Services Division	99-103
Sanitation Division	104-108
Streets & Drainage Division	109-112
Traffic Control Section (Engineering Division)	113-117
Purchasing Division (Finance Department)	37-40
Sanitation Division (Public Works Department)	104-108
SEWER SYSTEM	
Administration	152-154
Capital Improvement	155-157
Debt Service	152-154
Expenditures	141
Operating Fund Payments - Debt Service	152-154
Revenue Detail	142
Wastewater Collection Division	143-146
Wastewater Treatment Division	147-151
Streets & Drainage Division (Public Works Department)	109-112
Tennis Program (Parks & Recreation Department)	65-68
Traffic Control Section (Engineering Division, Public Works)	113-117
UTILITY TAX FUND	
Capital Improvement	164-166
Debt Service	169
Funding	167
Revenue Detail	168
Vending Supplies (Parks & Recreation Department)	69-71
WATER SYSTEM	
Administration	135-137
Capital Improvement	138-140
Debt Service	138-140
Expenditures	124
Operating Fund Payments - Debt Service	135-137
Revenue Detail	125
Water Distribution Division	126-129
Water Production Division	130-134

CITY OF NAPLES

ORGANIZATIONAL CHART



CITY OF NAPLES

REVENUE DETAIL  
FOR THE FISCAL YEAR 1978-79

Department: General Fund

<u>Classification</u>	<u>Actual</u> <u>1975-76</u>	<u>Actual</u> <u>1976-77</u>	<u>Actual to</u> <u>3/31/78</u>	<u>Estimate</u> <u>4/1/78 to</u> <u>9/30/78</u>	<u>Estimated</u> <u>Actual</u> <u>1977-78</u>	<u>Budget</u> <u>1977-78</u>	<u>Recommended</u>	<u>Approved</u>
Property Taxes	1,639,670	2,033,146	1,848,647	454,467	2,303,114	2,315,868	2,349,474	2,314,993
Cigarette	197,562	210,105	87,136	186,864	224,000	210,000	232,000	232,000
Tax Penalties	1,478	1,312	1,150	404	1,554	1,500	1,500	1,500
Mobile Home License Tax	760	767	48	702	750	750	750	750
Fuel Tax Refund	11,337	11,382	2,679	8,821	11,500	11,500	12,000	12,000
Road & Bridge Tax	45,053	54,105	0	15,000	15,000	39,750	30,000	30,000
State Rev. Sharing	398,729	450,906	231,422	227,578	459,000	458,000	465,000	465,000
Addit. Homestead Exe.	21,678	24,795	31,657	0	31,657	24,795	32,000	32,000
Subtotals	2,316,267	2,786,518	2,202,739	843,836	3,046,575	3,062,163	3,122,724	3,088,243
<u>Fees &amp; Licenses</u>								
Occupational Licenses	85,835	80,685	83,525	4,483	88,008	85,000	89,000	89,000
Liquor & Beer Licenses	7,906	11,920	13,135	167	13,302	11,500	15,000	15,000
Building Permits	85,392	107,039	54,479	62,521	117,000	88,850	110,000	133,000
Contractor's Exams	2,789	3,494	3,605	1,515	5,120	5,000	5,500	5,500
Zoning Fees	1,165	1,825	1,770	1,530	3,300	1,700	3,300	3,300
Election Filing	350	0	814	1	815	350	0	0
Animal Control	2,236	940	506	(506)	0	0	0	0
Dog Licenses	2,400	2,045	1,645	(1,645)	0	0	0	0
Subtotals	188,073	207,948	159,479	68,066	227,545	192,400	222,800	245,800
<u>Franchises</u>								
Fla. Power and Light	467,439	499,427	254,316	333,684	588,000	520,000	602,000	602,000
Gulf Coast TV	47,607	54,752	67,745	0	67,745	60,000	70,000	78,000
Telephone	18,023	20,261	23,746	0	23,746	21,880	25,500	25,500
Subtotals	533,069	574,440	345,807	333,684	679,491	601,880	697,500	705,500



CITY OF NAPLES

REVENUE DETAIL  
FOR THE FISCAL YEAR 1978-79

Department: General Fund

<u>Classification</u>	<u>Actual 1975-76</u>	<u>Actual 1976-77</u>	<u>Actual to 3/31/78</u>	<u>Estimate 4/1/78 to 9/30/78</u>	<u>Estimated Actual 1977-78</u>	<u>Budget 1977-78</u>	<u>Recommended</u>	<u>Approved</u>
<u>Services</u>								
Xerox and Verbatim Copies	0	0	314	686	1,000	1,300	1,500	1,500
Lot Mowing	17,667	17,580	6,272	11,728	18,000	16,000	0	0
Administrative Services	310,500	290,842	84,400	248,174	332,574	332,574	334,034	334,034
Garbage-Trash	534,271	664,346	341,824	346,176	688,000	674,000	705,000	705,000
Subtotals	862,438	972,768	432,810	606,764	1,039,574	1,023,874	1,040,534	1,040,534
<u>Fines and Forfeitures</u>								
County Court	63,621	59,862	21,900	28,100	50,000	60,000	60,000	60,000
Police Training Fd.-Court	0	0	863	1,037	1,900	2,100	2,100	2,100
Subtotals	63,621	59,862	22,763	29,137	51,900	62,100	62,100	62,100
<u>Sales</u>								
Fishing Pier	71,236	62,825	32,611	31,389	64,000	67,500	67,100	68,300
Dock	98,301	96,195	45,623	51,377	97,000	98,900	99,650	99,650
Vending Machine Sales	29,745	33,166	14,698	23,302	38,000	32,000	38,000	38,000
Charter, Ordinance Sales	3,228	2,463	1,644	2,156	3,800	2,100	4,370	4,370
Subtotals	202,510	194,649	94,576	108,224	202,800	200,500	209,120	210,320

CITY OF NAPLES

REVENUE DETAIL  
FOR THE FISCAL YEAR 1978-79

Department: General Fund

<u>Classification</u>	<u>Actual 1975-76</u>	<u>Actual 1976-77</u>	<u>Actual to 3/31/78</u>	<u>Estimate 4/1/78 to 9/30/78</u>	<u>Estimated Actual 1977-78</u>	<u>Budget 1977-78</u>	<u>Recommended</u>	<u>Approved</u>
<u>Miscellaneous</u>								
Interest or Investments	21,800	34,115	14,071	15,929	30,000	21,000	30,000	30,000
Misc. Other Income	2,641	4,861	2,654	26,346	29,000	500	44,500	44,500
Tennis	25,160	28,038	25,641	6,359	32,000	36,600	35,200	39,897
Subtotals	49,601	67,014	42,366	48,634	91,000	58,100	109,700	114,397
Trans. Fed Rev. Sharing	190,885	152,163	0	198,000	198,000	198,000	180,780	175,023
Fed. Anti-Recession Fund	0	105,944	46,067	13,975	60,042	59,000	45,000	45,000
CETA				14,332	14,332	31,471	0	0
Governor's Highway Safety Program (Traffic Engr.)								
Subtotals	190,885	258,107	46,067	226,307	272,374	288,471	243,780	18,000
Beginning Cash Balance				129,208	129,208	129,208	76,417	76,417
TOTAL	4,406,464	5,121,306	3,346,607	2,393,860	5,740,467	5,618,696	5,784,675	5,784,675

BUDGET TOTALS

<u>GENERAL FUND</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
Mayor and City Council	57,151	54,760
City Manager	99,869	103,019
Personnel Division	56,143	56,143
City Clerk	55,708	55,708
Finance Department/Accounting	101,168	101,168
Finance Department/Customer Services Division	73,966	73,966
Finance Department/Data Processing	54,931	54,931
Finance Department/Purchasing Division	25,345	25,345
City Attorney	80,373	80,373
Building & Zoning	138,212	138,212
Planning	88,982	88,982
Police	1,130,693	1,130,693
Fire	<u>477,585</u>	<u>477,585</u>
Subtotal	2,440,126	2,440,885
Parks & Recreation	473,074	473,074
Parks & Recreation/Bay Dock	89,678	89,678
Parks & Recreation/Fishing Pier	79,409	80,609
Parks & Recreation/Vending Supplies	22,000	22,000
Parks & Recreation/Tennis Program	<u>39,897</u>	<u>39,897</u>
Subtotal	704,058	705,258
Public Works Administration	100,107	99,807
Public Works/Engineering Division	67,973	67,973
Public Works/Engineering Division Traffic Control Section	231,581	231,581
Public Works/Streets & Drainage Division	293,867	293,867
Public Works/Sanitation Division	798,162	797,162
Public Works/Lot Mowing Division	3,000	-0-
Public Works/Parkways & Services Division	511,959	510,959
Public Works/Fleet Maintenance Division (391,420)	<u>          </u>	<u>          </u>
Subtotal	2,006,649	2,001,349
Debt Service	121,973	121,973
Miscellaneous/Non-Departmental	172,139	172,139
Contingency	<u>339,730</u>	<u>339,730</u>
Subtotal	633,842	633,842
 Total	 <u>5,784,675</u>	 <u>5,781,334</u>



## **CITY COUNCIL**

**R. B. Anderson**  
Mayor

**James F. McGrath**  
Vice Mayor

**C. C. Holland**

**Wade H. Schroeder**

**Randolph I. Thornton**

**Edward A. Twerdahl**

**Kenneth A. Wood**

CITY OF NAPLES  
Departmental Budget 1978-79

MAYOR & CITY COUNCIL

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	42,820	52,392	_____	51,526	49,535
Maintenance & Operation	3,149	4,613	_____	5,625	5,225
Capital Outlay	-0-	-0-	_____	-0-	-0-
<b>TOTAL</b>	<u>45,969</u>	<u>57,005</u>	_____	<u>57,151</u>	<u>54,760</u>

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms. The Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts all ordinances and resolutions, determines policies, adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 A.M. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled each preceding Tuesday at 9:30 A.M., and such special meetings and additional study sessions are held as necessary. Individual Council members also provide liaison with citizen groups and federal, state and county officials.

CITY OF NAPLES  
Departmental Budget 1978-79

MAYOR &  
CITY COUNCIL

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	42,820	48,670	.....	47,596	45,296
13 Other	.....	475	.....	100	100
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	42,820	49,145	.....	47,696	45,396
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	3,247	.....	3,830	4,239
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	42,820	52,845	.....	51,526	49,535
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	---	100	.....	100	100
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	289	988	.....	1,500	1,100
23 Office Supplies	127	100	.....	175	175
24 Travel & Meetings	2,489	2,600	.....	2,900	2,900
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	---	500	.....	500	500
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	60	50	.....	75	75
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	72	125	.....	125	125
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	112	150	.....	250	250
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	3,149	4,613	.....	5,625	5,225
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	---	---	.....	---	---

CITY OF NAPLES  
Departmental Budget 1978-79

MAYOR & CITY COUNCIL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
12 Temporary & Part Time Employees		
Mayor and Council Members	39,000	37,000
1 Secretary to the Mayor	8,596	8,596
13 Overtime	<u>100</u>	<u>100</u>
Total Employee Salaries & Wages	47,696	45,296
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Social Security	2,853	2,706
Retirement	602	602
Life Insurance	230	230
Workmen's Compensation	<u>145</u>	145
Health Insurance		<u>556</u>
Total Employee Overhead	3,830	4,239
TOTAL EMPLOYEE SERVICES	<u>51,526</u>	<u>49,535</u>
 <u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	100	100
22 Telephone & Telegraph	1,500	1,100
23 Office Supplies	175	175
24 Travel & Meetings		
Florida League of Cities -- Annual Meeting, Hollywood (7)		
Additional Travel/City Business	2,900	2,900
26 Duplication Center Charges	500	500
30 Maintenance of Equipment	75	75
33 Dues & Subscriptions	125	125
39 Other Expense	<u>250</u>	<u>250</u>
TOTAL MAINTENANCE & OPERATION	<u>5,625</u>	<u>5,225</u>

# BUILDING & ZONING DEPARTMENT

ADMINISTRATOR

```
graph TD; A[ADMINISTRATOR] --- B[Supervisor]; B --- C[1 Secretary II]; B --- D[1 Permit Clerk]; B --- E[1 Building Inspector]; B --- F[1 Electrical Inspector]; B --- G[1 Plumbing & HARV Inspector]; B --- H[1 Zoning Enforcement Inspector];
```

Supervisor

1 Secretary II  
1 Permit Clerk

1 Building Inspector  
1 Electrical Inspector  
1 Plumbing & HARV Inspector  
1 Zoning Enforcement Inspector



CITY OF NAPLES  
Departmental Budget 1978-79

BUILDING & ZONING

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	<u>97,277</u>	<u>115,389</u>	<u>127,350</u>	<u>125,471</u>	<u>125,471</u>
Maintenance & Operation	<u>11,161</u>	<u>12,641</u>	<u>15,866</u>	<u>12,741</u>	<u>12,741</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>TOTAL</b>	<u><u>108,438</u></u>	<u><u>128,030</u></u>	<u><u>143,216</u></u>	<u><u>138,212</u></u>	<u><u>138,212</u></u>

The Building Department is responsible for the administration and enforcement of building codes and related ordinances. It provides inspection of the structural, electrical and mechanical phases of construction with interested parties are also offered. In addition, this department is responsible for the enforcement of the zoning ordinances and provides staff support for the Board of Appeals and Contractors Examining Board.

CITY OF NAPLES  
Departmental Budget 1978-79

<u>BUILDING &amp; ZONING</u>	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	98,321	105,668	105,668	105,668
12 Temp. & Part Time	.....	400	2,000	500	500
13 Other	.....				
Less Abatements	.....				
Total Salaries & Wages	.....	98,721	107,668	106,168	106,168
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	16,668	19,682	19,303	19,303
Less Abatements	.....				
<b>TOTAL EMPLOYEE SERVICES</b>	<u>97,277</u>	<u>115,389</u>	<u>127,350</u>	<u>125,471</u>	<u>125,471</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	375	750	200	200
21 Utilities	.....				
22 Telephone & Telegraph	104	1,145	2,000	1,250	1,250
23 Office Supplies	1,383	800	750	750	750
24 Travel & Meetings	1,007	950	1,270	820	820
25 Vehicle Expense	5,393	4,500	4,000	4,000	4,000
26 Duplicating Charges	----	200	750	625	625
27 Auto Mileage	.....				
28 Spec. Supplies & Serv.	2,172	1,700	1,800	1,800	1,800
29 Small Tools & Equipment	.....				
30 Maintenance of Equipment	738	500	1,100	900	900
31 Building Repairs & Maint.	.....				
32 Rent	.....				
33 Dues & Subscriptions	364	2,375	3,350	2,300	2,300
34 Professional Services	.....	96	96	96	96
35 School & Training Expense	.....				
36 Insurance	.....				
38 Outside Contracts	.....				
39 Other Expense	.....				
.....	.....				
.....	.....				
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>11,161</u>	<u>12,641</u>	<u>15,866</u>	<u>12,741</u>	<u>12,741</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....				
93 Imprv. Other Than Bldgs.	.....				
94 Office Equipment	.....				
95 Mobile Equipment	.....				
96 Other Equipment	.....				
98 Less Abatements	.....				
<b>TOTAL CAPITAL OUTLAY</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

CITY OF NAPLES  
Departmental Budget 1978-79

BUILDING & ZONING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Building & Zoning Administrator	24,340	24,340
1 Building & Zoning Supervisor	14,571	14,571
1 Building Inspector	13,119	13,119
1 Electrical Inspector	12,532	12,532
1 Plumbing & H.A.R.V. Inspector	12,227	12,227
1 Zoning Enforcement Inspector	11,419	11,419
1 Secretary II	8,573	8,573
1 Permit Clerk	8,887	8,887
13 Other		
Overtime	400	400
Total Employee Salaries & Wages	106,068	106,068
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	7,397	7,397
Social Security	6,077	6,077
Workmen's Compensation	3,419	3,419
Health Insurance	1,946	1,946
Life Insurance	464	464
Total Employee Overhead	19,303	19,303
TOTAL EMPLOYEE SERVICES	<u>125,371</u>	<u>125,371</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	200	200
22 Telephone & Telegraph	1,250	1,250
23 Office Supplies	750	750

CITY OF NAPLES  
Departmental Budget 1978-79

BUILDING & ZONING (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
24 Travel & Meetings		
-Annual Building Officials Association of Florida	250	250
-International Electrical Inspectors, Orlando	200	200
-Annual Standard Building Code, Houston, Texas	-0-	-0-
-Plumbing & Mechanical Inspectors Conference, Central Florida	200	200
-Monthly Building Officials Meetings	120	120
-Unscheduled Meetings	50	50
Total Travel & Meetings	820	820
25 Vehicle Expense	4,000	4,000
26 Duplicating Charges	625	625
28 Special Supplies & Services	1,800	1,800
30 Maintenance of Equipment Typewriters & Radios	900	900
33 Dues & Subscriptions		
-Membership - Standard Building Code		
-Membership - Building Officials Association of Florida		
-International Association of Electrical Inspectors		
-75 Building Codes		
-75 Plumbing Codes		
-75 Mechanical Codes		
-75 National Electrical Codes		
-Miscellaneous Subscriptions		
Total Dues & Subscriptions	2,300	2,300

CITY OF NAPLES  
Departmental Budget 1978-79

BUILDING & ZONING (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
34 Professional Services	<u>96</u>	<u>96</u>
TOTAL MAINTENANCE & OPERATION	<u>12,741</u>	<u>12,741</u>

CITY  
ATTORNEY

ATTORNEY



1 Legal Assistant

CITY OF NAPLES  
Departmental Budget 1978-79

CITY ATTORNEY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	<u>59,729</u>	<u>66,966</u>	<u>64,880</u>	<u>64,880</u>	<u>64,880</u>
Maintenance & Operation	<u>20,894</u>	<u>5,930</u>	<u>15,493</u>	<u>15,493</u>	<u>15,493</u>
Capital Outlay	<u>-0-</u>	<u>450</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>TOTAL</b>	<u><u>80,623</u></u>	<u><u>73,346</u></u>	<u><u>80,373</u></u>	<u><u>80,373</u></u>	<u><u>80,373</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

CITY ATTORNEY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	59,729	64,983	57,882	57,882	57,882
12 Temp. & Part Time					
13 Other					
Less Abatements					
Total Salaries & Wages	59,729	64,983	57,882	57,882	57,882
<u>Employee Overhead</u>					
15 Employer Payroll Expenses		1,983	6,998	6,998	6,998
Less Abatements					
TOTAL EMPLOYEE SERVICES	<u>59,729</u>	<u>66,966</u>	<u>64,880</u>	<u>64,880</u>	<u>64,880</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing					
21 Utilities					
22 Telephone & Telegraph	857	1,300	1,000	1,000	1,000
23 Office Supplies	214	150	150	150	150
24 Travel & Meetings	1,769	2,000	1,500	1,500	1,500
25 Vehicle Expense	---	100	---	---	---
26 Duplicating Charges	---	400	750	750	750
27 Auto Mileage	238	---	200	200	200
28 Spec. Supplies & Serv.	1,244	1,500	2,500	2,500	2,500
29 Small Tools & Equipment					
30 Maintenance of Equipment	52	55	60	60	60
31 Building Repairs & Maint.					
32 Rent					
33 Dues & Subscriptions	32	175	---	---	---
34 Professional Services	16,458	---	2,500	2,500	2,500
35 School & Training Expense					
36 Insurance					
38 Outside Contracts	---	---	4,833	4,833	4,833
39 Other Expense	30	250	2,000	2,000	2,000
TOTAL MAINT. & OPERATION	<u>20,894</u>	<u>5,930</u>	<u>15,493</u>	<u>15,493</u>	<u>15,493</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.		450			
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment					
98 Less Abatements					
TOTAL CAPITAL OUTLAY	<u>-0-</u>	<u>450</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>



CITY OF NAPLES  
Departmental Budget 1978-79

CITY ATTORNEY

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 City Attorney	42,000	42,000
1 Legal Assistant	<u>15,882</u>	<u>15,882</u>
Total Employee Salaries & Wages	57,882	57,882
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Health Insurance	278	278
Life Insurance	115	115
Retirement	4,052	4,052
Social Security	2,374	2,374
Workmen's Compensation	<u>179</u>	<u>179</u>
Total Employee Overhead	<u>6,998</u>	<u>6,998</u>
TOTAL EMPLOYEE SERVICES	<u><u>64,880</u></u>	<u><u>64,880</u></u>
<u>MAINTENANCE &amp; OPERATION</u>		
22 Telephone & Telegraph	1,000	1,000
23 Office Supplies	150	150
24 Travel & Meetings	1,500	1,500
26 Duplicating Charges	750	750
27 Auto Mileage	200	200
28 Special Supplies & Services	2,500	2,500
Law Books		

CITY OF NAPLES  
Departmental Budget 1978-79

CITY ATTORNEY (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
30 Maintenance of Equipment	60	60
34 Professional Services Seyfarth, Shaw, Fairweather & Geraldson	2,500	2,500
38 Outside Contracts Assistant State Attorney Agmt.	4,833	4,833
39 Other Expense Court Costs and Witness Fees	<u>2,000</u>	<u>2,000</u>
TOTAL MAINTENANCE & OPERATION	<u>15,493</u>	<u>15,493</u>

**CITY  
CLERK**

**CITY CLERK**

```
graph TD; A[CITY CLERK] --- B[1 Deputy City Clerk  
1 Clerk Typist (Part Time)];
```

1 Deputy City Clerk  
1 Clerk Typist (Part Time)

CITY OF NAPLES  
Departmental Budget 1978-79

CITY CLERK

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	29,293	34,817	37,423	37,423	37,423
Maintenance & Operation	13,615	11,814	19,385	17,285	17,285
Capital Outlay	-0-	-0-	1,000	1,000	1,000
<b>TOTAL</b>	<u>42,908</u>	<u>46,631</u>	<u>57,808</u>	<u>55,708</u>	<u>55,708</u>

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents, are filed in this office. The City Council minutes are prepared and indexed, necessary letters are composed and related material indexed and filed. This office is responsible for legal advertising of ordinances and public hearings. The City Clerk and Deputy Clerk administer oaths, notarize documents, keep the municipal code up to date, sell City Codes, Charters and Ordinances, and have various other duties.

NEW PROGRAMS & PROJECTS

The Clerk's office is responsible for a new records retention/disposal system and is also initiating a micro-filming program.

CITY OF NAPLES  
Departmental Budget 1978-79

CITY CLERK

EMPLOYEE SERVICES

Employee Salaries & Wages

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
10 Permanent		26,636	28,162	28,162	28,162
12 Temp. & Part Time		3,739	3,965	3,965	3,965
13 Other		400	500	500	500

Less Abatements

Total Salaries & Wages

	29,293	30,775	32,627	32,627	32,627
--	--------	--------	--------	--------	--------

Employee Overhead

15 Employer Payroll Expenses

		4,042	4,796	4,796	4,796
--	--	-------	-------	-------	-------

Less Abatements

TOTAL EMPLOYEE SERVICES

	29,293	34,817	37,423	37,423	37,423
--	--------	--------	--------	--------	--------

MAINTENANCE & OPERATION

20 Advertising & Printing

	4,949	3,200	3,500	3,500	3,500
--	-------	-------	-------	-------	-------

21 Utilities

--	--	--	--	--	--

22 Telephone & Telegraph

	40	639	680	680	680
--	----	-----	-----	-----	-----

23 Office Supplies

	725	750	800	800	800
--	-----	-----	-----	-----	-----

24 Travel & Meetings

	400	210	600	600	600
--	-----	-----	-----	-----	-----

25 Vehicle Expense

--	--	--	--	--	--

26 Duplicating Charges

		2,000	5,700	4,000	4,000
--	--	-------	-------	-------	-------

27 Auto Mileage

--	--	--	--	--	--

28 Spec. Supplies & Serv.

--	--	--	--	--	--

29 Small Tools & Equipment

--	--	--	--	--	--

30 Maintenance of Equipment

	305	320	900	900	900
--	-----	-----	-----	-----	-----

31 Building Repairs & Maint.

--	--	--	--	--	--

32 Rent

--	--	--	--	--	--

33 Dues & Subscriptions

	40	45	55	55	55
--	----	----	----	----	----

34 Professional Services

	6,138	4,000	6,250	6,250	6,250
--	-------	-------	-------	-------	-------

35 School & Training Expense

	485	400	400	-0-	-0-
--	-----	-----	-----	-----	-----

36 Insurance

--	--	--	--	--	--

38 Outside Contracts

--	--	--	--	--	--

39 Other Expense

--	--	--	--	--	--

Recording Fees

	533	250	500	500	500
--	-----	-----	-----	-----	-----

TOTAL MAINT. & OPERATION

	13,615	11,814	19,385	17,285	17,285
--	--------	--------	--------	--------	--------

CAPITAL OUTLAY

92 Building Improvements

--	--	--	--	--	--

93 Imprv. Other Than Bldgs.

--	--	--	--	--	--

94 Office Equipment

			1,000	1,000	1,000
--	--	--	-------	-------	-------

95 Mobile Equipment

--	--	--	--	--	--

96 Other Equipment

--	--	--	--	--	--

98 Less Abatements

--	--	--	--	--	--

TOTAL CAPITAL OUTLAY

	-0-	-0-	1,000	1,000	1,000
--	-----	-----	-------	-------	-------

CITY OF NAPLES  
Departmental Budget 1978-79

CITY CLERK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 City Clerk	17,279	17,279
1 Deputy City Clerk	10,883	10,883
12 Temporary & Part Time		
1 Clerk Typist (Part Time)	3,965	3,965
13 Other		
Overtime	500	500
Total Employee Salaries & Wages	32,627	32,627
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Retirement	1,971	1,971
Social Security	1,994	1,994
Health Insurance	556	556
Life Insurance	174	174
Workmen's Compensation	101	101
Total Employee Overhead	4,796	4,796
TOTAL EMPLOYEE SERVICES	37,423	37,423

MAINTENANCE & OPERATION

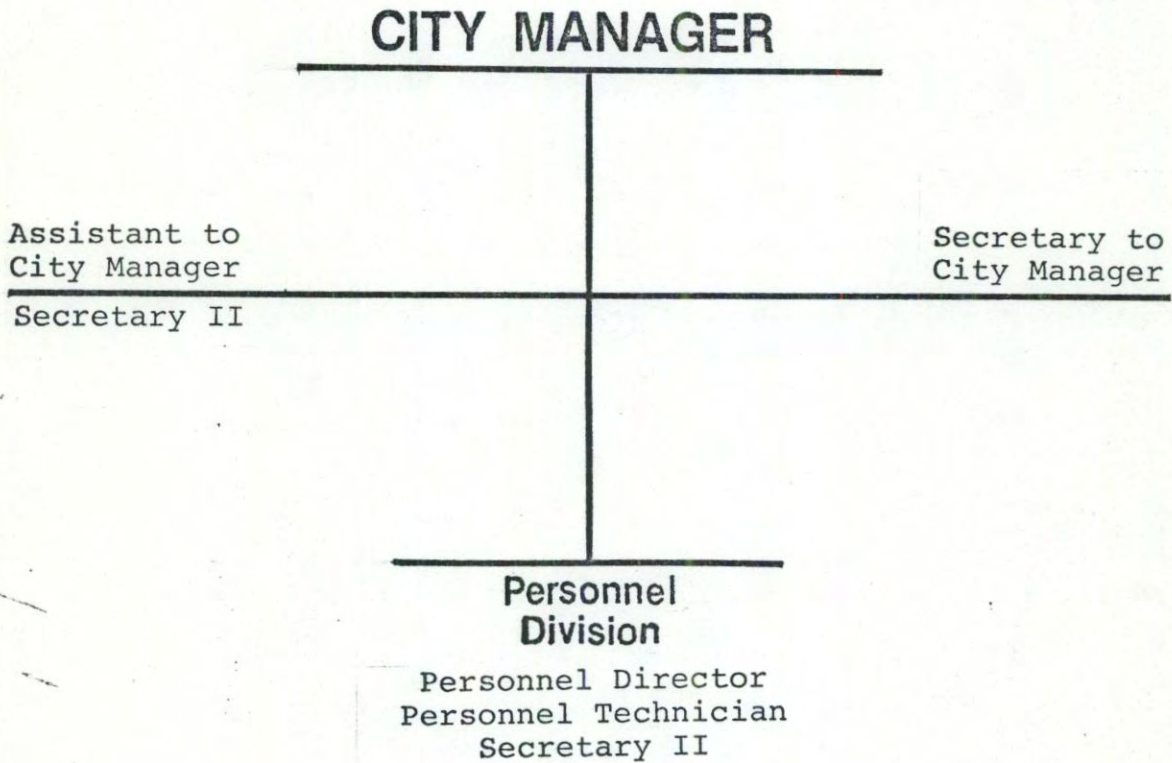
20	Advertising & Printing	3,500	3,500
22	Telephone & Telegraph	680	680
23	Office Supplies	800	800
24	Travel & Meetings	600	600
	-Florida League of Cities		
	-Florida Association of City Clerks		
	-International Institute of Municipal Clerks Conference		
	-Travel for research in microfilm & records retention, other cities		

CITY OF NAPLES  
 Departmental Budget 1978-79

CITY CLERK (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
26 Duplicating Charges	4,000	4,000
30 Maintenance of Equipment Maintenance contract on type- writers; IBM recorders; and Dictaphone transcribers and recorders	900	900
.33 Dues & Subscriptions -International Institute of Municipal Clerks -Florida Association of City Clerks -Florida Municipal Finance Association	55	55
.34 Professional Services Codification of ordinances and 25 additional Codes	6,250	6,250
.35 School & Training Expense -Florida Atlantic University Institute for City Clerks	-0-	-0-
.39 Recording Fees	<u>500</u>	<u>500</u>
TOTAL MAINTENANCE & OPERATION	<u><u>17,285</u></u>	<u><u>17,285</u></u>
 <u>CAPITAL OUTLAY</u>		
94 Office Equipment New typewriter	<u>1,000</u>	<u>1,000</u>
TOTAL CAPITAL OUTLAY	<u><u>1,000</u></u>	<u><u>1,000</u></u>

# CITY MANAGER





CITY OF NAPLES  
Departmental Budget 1978-79

	<u>CITY MANAGER</u>				
	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	<u>75,139</u>	<u>82,178</u>	<u>          </u>	<u>87,884</u>	<u>91,034</u>
Maintenance & Operation	<u>5,668</u>	<u>12,164</u>	<u>          </u>	<u>11,783</u>	<u>11,783</u>
Capital Outlay	<u>1,535</u>	<u>5,906</u>	<u>          </u>	<u>202</u>	<u>202</u>
 TOTAL	 <u>82,342</u>	 <u>100,248</u>	 <u>          </u>	 <u>99,869</u>	 <u>103,019</u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of the City government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all City ordinances. The City Manager's staff assists him in carrying out these duties.

NEW PROGRAMS & PROJECTS

- Initiate further improvements in budget control
- Revise City Employee Incentive Award Program
- Initiate a City employee safety awards program
- Complete review of City garbage/trash operation
- Complete review of City parkways & services operation

CITY OF NAPLES  
Departmental Budget 1978-79

CITY MANAGER

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	65,996	73,127	.....	76,885	80,035
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	250	.....	175	175
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	65,996	73,377	.....	77,060	80,210
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	9,143	8,801	.....	10,824	10,824
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	<u>75,139</u>	<u>82,178</u>	<u>.....</u>	<u>87,884</u>	<u>91,034</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	43	350	.....	400	400
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	1,023	2,691	.....	2,248	2,248
23 Office Supplies	929	550	.....	750	750
24 Travel & Meetings	2,114	2,880	.....	2,260	2,260
25 Vehicle Expense	837	1,300	.....	1,300	1,300
26 Duplicating Charges	---	3,600	.....	3,850	3,850
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	104	150	.....	225	225
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	618	643	.....	750	750
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
-----	.....	.....	.....	.....	.....
-----	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>5,668</u>	<u>12,164</u>	<u>.....</u>	<u>11,783</u>	<u>11,783</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	1,535	506	.....	202	202
95 Mobile Equipment	---	5,400	.....	---	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	<u>1,535</u>	<u>5,906</u>	<u>.....</u>	<u>202</u>	<u>202</u>

CITY OF NAPLES  
Departmental Budget 1978-79

CITY MANAGER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 City Manager	36,850	40,000
1 Assistant to City Manager	19,076	19,076
1 Secretary to City Manager	11,597	11,597
1 Secretary II	9,362	9,362
13 Other		
Overtime	175	175
Total Employee Salaries & Wages	77,060	80,210
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Social Security	3,861	3,861
Retirement	5,382	5,382
Health Insurance	1,112	1,112
Life Insurance	230	230
Workmen's Compensation	239	239
Total Employee Overhead	10,824	10,824
TOTAL EMPLOYEE SERVICES	87,884	91,034
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing		
Stationery, Miscellaneous Forms	400	400
22 Telephone & Telegraph		
Monthly Service, L.D., Telgrph.	2,248	2,248
23 Office Supplies	750	750
24 Travel & Meetings		
-Florida League of Cities Annual Meeting, Hollywood (1)	2,260	2,260
-International City Management Association Annual Conference, Cincinnati (1)		

CITY OF NAPLES  
Departmental Budget 1978-79

CITY MANAGER (Cont.)

		<u>RECOMMENDED</u>		<u>APPROVED</u>
24	Travel & Meetings (Cont.) -Florida City/County Manager's Association Annual Conference (2) -Florida Public Employers Labor Relations Association Annual Seminar, Orlando (1) -Management Retreat -Unscheduled			
		1,300		1,300
25	Vehicle Expense Gasoline, Oil, Maintenance & Repair			
		3,850		3,850
26	Duplicating Center Charges 110,000 Copies @ 3.5¢			
		225		225
30	Maintenance of Equipment Typewriter, Calculator and Dictation Equipment Maintenance			
		750		750
33	Dues & Subscriptions -International City Management Association -Florida City/County Management Association -Florida Public Employers Labor Relations Association -Management Information Service -American Society for Public Administration -Newspapers and Miscellaneous Publications			
		<u>11,783</u>		<u>11,783</u>
	TOTAL MAINTENANCE & OPERATION			
		<u>11,783</u>		<u>11,783</u>
 <u>CAPITAL OUTLAY</u>				
94	Office Equipment Lateral File Cabinet	202		202
		<u>202</u>		<u>202</u>
	TOTAL CAPITAL OUTLAY			
		<u>202</u>		<u>202</u>

# FINANCE DEPARTMENT

**DIRECTOR**

**Assistant Director**

**Accounting**

1 Account Clerk II  
1 Account Clerk I  
1 Accounts Payable Clerk  
1 Secretary II

**Customer  
Services**

1 Customer Services Supervisor  
3 Customer Services Reps  
2 Custodians

**Data  
Processing**

1 Data Processing Supervisor  
1 Key Punch/Computer Operator  
1 Key Punch Operator

**Purchasing**

1 Purchasing Supervisor  
1 Clerk Typist

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
ACCOUNTING DIVISION

	Actual Expenditures 1976-77	*Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	101,159	117,903	95,025	95,025	95,025
Maintenance & Operation	49,105	47,771	4,685	4,685	4,685
Capital Outlay	318	617	1,458	1,458	1,458
<b>TOTAL</b>	<b>150,582</b>	<b>166,291</b>	<b>101,168</b>	<b>101,168</b>	<b>101,168</b>

The Accounting Division receives and disburses all City funds; maintains all accounting records; prepares financial reports; and administers the City payroll. This division is also responsible for the administration of the department.

NEW PROGRAMS & PROJECTS

General Fund cash flow analysis.

\*Previously included Data Processing Division.

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
ACCOUNTING DIVISION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	101,159	102,664	82,555	82,555	82,555
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	1,200	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	103,864	82,555	82,555	82,555
Employee Overhead	.....	14,039	12,470	12,470	12,470
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	<u>101,159</u>	<u>117,903</u>	<u>95,025</u>	<u>95,025</u>	<u>95,025</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	156	920	1,700	1,700	1,700
23 Office Supplies	2,107	200	300	300	300
24 Travel & Meetings	---	650	650	650	650
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	---	760	600	600	600
27 Auto Mileage	115	600	600	600	600
28 Spec. Supplies & Serv.	3,340	2,950	---	---	---
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	420	500	400	400	400
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	20,400	22,500	---	---	---
33 Dues & Subscriptions	111	111	135	135	135
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	1,584	380	300	300	300
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	4,000	---	---	---	---
39 Other Expense	.....	.....	.....	.....	.....
40 Postage	16,872	18,200	---	---	---
TOTAL MAINT. & OPERATION	<u>49,105</u>	<u>47,771</u>	<u>4,685</u>	<u>4,685</u>	<u>4,685</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	318	617	1,458	1,458	1,458
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	<u>318</u>	<u>617</u>	<u>1,458</u>	<u>1,458</u>	<u>1,458</u>

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
ACCOUNTING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Finance Director	24,911	24,911
1 Assistant Finance Director	17,000	17,000
1 Account Clerk II	11,910	11,910
1 Accounts Payable Clerk	11,056	11,056
1 Secretary II	9,002	9,002
1 Account Clerk I	8,676	8,676
Total Employee Salaries & Wages	82,555	82,555
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	5,045	5,045
Retirement	5,779	5,779
Health Insurance	1,070	1,070
Life Insurance	348	348
Workmen's Compensation	228	228
Total Employee Overhead	12,470	12,470
TOTAL EMPLOYEE SERVICES	95,025	95,025
<u>MAINTENANCE &amp; OPERATION</u>		
22 Telephone & Telegraph	1,700	1,700
23 Office Supplies	300	300
24 Travel & Meetings	650	650
-State Municipal Finance Officers Assoc. - Annual Meeting, Tampa (2)		
-National Municipal Finance Officers Assoc., Detroit (1)		
26 Duplicating Charges	600	600



CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
ACCOUNTING DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPEARTION (Cont.)</u>		
27 Auto Mileage	600	600
30 Maintenance of Equipment	400	400
33 Dues & Subscriptions		
-Florida Municipal Finance Officers Association	30	30
-National Municipal Finance Officers Association	60	60
-Wall Street Journal	45	45
	135	135
35 School & Training Expense	300	300
-Mini-computer Seminar Sponsored by M.F.O.A. - Boston (1)		
TOTAL MAINTENANCE & OPERATION	4,685	4,685
 <u>CAPITAL OUTLAY</u>		
94 Office Equipment		
-Selectric Typewriter	798	798
-Check Signer	660	660
TOTAL CAPITAL OUTLAY	1,458	1,458

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE DEPARTMENT  
CUSTOMER SERVICES DIVISION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	63,580	73,805	51,136	51,136	51,136
Maintenance & Operation	59,573	41,715	31,230	22,830	22,830
Capital Outlay	-0-	412	-0-	-0-	-0-
<b>TOTAL</b>	<u>123,153</u>	<u>115,932</u>	<u>82,366</u>	<u>73,966</u>	<u>73,966</u>

The Customer Services Division collects water, sewer and refuse payments. Presently, we have 11,000 water users and 6,505 sewer users. We issue approximately 1,800 occupational licenses each year, sell garbage bags and are responsible for all incoming and outgoing mail and minor maintenance of copying machines. We issue water meter applications and make up service orders to make necessary changes on billing.

NEW PROGRAMS & PROJECTS

City-wide review/analysis of occupational licenses

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE DEPARTMENT  
CUSTOMER SERVICES  
DIVISION

EMPLOYEE SERVICES

Employee Salaries & Wages  
10 Permanent

Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
63,580	64,127	43,604	43,604	43,604

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

40 Postage

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE DEPARTMENT  
CUSTOMER SERVICES DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees .		
1 Customer Services Supervisor	12,148	12,148
3 Customer Services Reps	23,980	23,980
2 Custodians (1 CETA)	7,476	7,476
Total Employee Salaries & Wages	43,604	43,604
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	2,664	2,664
Retirement	3,053	3,053
Health Insurance	1,390	1,390
Life Insurance	290	290
Workmen's Compensation	135	135
Total Employee Overhead	7,532	7,532
TOTAL EMPLOYEE SERVICES	51,136	51,136
<u>MAINTENANCE &amp; OPERATION</u>		
22 Telephone & Telegraph	4,000	1,800
23 Office Supplies	1,000	1,000
26 Duplicating Charges	1,400	1,200
28 Special Supplies & Services Janitorial supplies	1,500	1,500
29 Small Tools & Equipment	30	30
30 Maintenance of Equipment Cash registers, typewriters, postage machine & miscellaneous	800	800

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE DEPARTMENT  
CUSTOMER SERVICES DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
40 Postage		
All departments		
Utility bills	16,500	16,500
TOTAL MAINTENANCE & OPERATION	<u>22,830</u>	<u>22,830</u>

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
DATA PROCESSING DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services		*	35,083	35,083	35,083
Maintenance & Operation			25,348	19,848	19,848
Capital Outlay					
<b>TOTAL</b>			<b>60,431</b>	<b>54,931</b>	<b>54,931</b>

The Data Processing Division of the Finance Department is responsible for the printing and disbursement of reports for the following programs:

1. Utility Billing and Accounts Receivable
2. Payroll
3. Appropriations Accounting
4. Sewer Assessments Billing and Accounts Receivable
5. Occupational Licenses
6. Fixed Assets
7. Other Special Reports Required by the City Manager

NEW PROGRAMS & PROJECTS

1. Consider Aquisition/Lease of New Computer System

\* Previously included in Accounting Division

CITY OF NAPLES  
Departmental Budget 1978-79

**FINANCE**  
**DATA PROCESSING DIV.**

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages					
10 Permanent	.....	.....	29,162	29,162	29,162
12 Temp. & Part Time	.....	.....			
13 Other	.....	.....	1,000	1,000	1,000
Less Abatements	.....	.....			
Total Salaries & Wages	.....	.....	30,162	30,162	30,162
Employee Overhead					
15 Employer Payroll Expenses	.....	.....	4,921	4,921	4,921
Less Abatements	.....	.....			
<b>TOTAL EMPLOYEE SERVICES</b>	=====	=====	<b>35,083</b>	<b>35,083</b>	<b>35,083</b>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	.....	.....			
21 Utilities	.....	.....			
22 Telephone & Telegraph	.....	.....			
23 Office Supplies	.....	.....	50	50	50
24 Travel & Meetings	.....	.....			
25 Vehicle Expense	.....	.....			
26 Duplicating Charges	.....	.....	175	175	175
27 Auto Mileage	.....	.....			
28 Spec. Supplies & Serv.	.....	.....	2,623	2,623	2,623
29 Small Tools & Equipment	.....	.....			
30 Maintenance of Equipment	.....	.....			
31 Building Repairs & Maint.	.....	.....			
32 Rent	.....	.....	22,500	17,000	17,000
33 Dues & Subscriptions	.....	.....			
34 Professional Services	.....	.....			
35 School & Training Expense	.....	.....			
36 Insurance	.....	.....			
38 Outside Contracts	.....	.....			
39 Other Expense	.....	.....			
-----	.....	.....			
-----	.....	.....			
-----	.....	.....			
<b>TOTAL MAINT. &amp; OPERATION</b>	=====	=====	<b>25,348</b>	<b>19,848</b>	<b>19,848</b>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements	.....	.....			
93 Imprv. Other Than Bldgs.	.....	.....			
94 Office Equipment	.....	.....			
95 Mobile Equipment	.....	.....			
96 Other Equipment	.....	.....			
98 Less Abatements	.....	.....			
<b>TOTAL CAPITAL OUTLAY</b>	=====	=====	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
DATA PROCESSING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Data Processing Supv.	12,559	12,559
1 Key punch/Computer Operator	8,676	8,676
1 Key punch Operator	7,927	7,927
13 Other		
Overtime	<u>1,000</u>	<u>1,000</u>
Total Employee Salaries & Wages	30,162	30,162
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	1,782	1,782
Retirement	2,041	2,041
Health Insurance	834	834
Life Insurance	174	174
Workmen's Compensation	<u>90</u>	<u>90</u>
Total Employee Overhead	4,921	4,921
TOTAL EMPLOYEE SERVICES	<u>35,083</u>	<u>35,083</u>
<u>MAINTENANCE &amp; OPERATION</u>		
23 Office Supplies	50	50
26 Duplicating Charges	175	175
28 Special Supplies & Services		
Computer Paper	951	951
Utility Bills	400	400
Delinquent Notices	132	132
Data Cards	900	900
Computer & Key punch Ribbons	<u>240</u>	<u>240</u>
	2,623	2,623



CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
DATA PROCESSING DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
32 Rent		
Data Processing Equipment	<u>17,000</u>	<u>17,000</u>
TOTAL MAINTENANCE & OPERATION	<u>19,848</u>	<u>19,848</u>

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
PURCHASING DIVISION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services		11,775	23,473	19,025	19,025
Maintenance & Operation	2,525	5,611	6,720	6,320	6,320
Capital Outlay	4,969	370	-0-	-0-	-0-
<b>TOTAL</b>	<b>*7,494</b>	<b>**17,756</b>	<b>30,193</b>	<b>25,345</b>	<b>25,345</b>

\* This total is for a period of seven (7) months.

\*\* \$10,833 abated from CETA funding.

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$1,000 or more, purchases selected items of lesser value, and operates the City's central supply warehouse. The Purchasing Division also supervises the City's motor pool.

CITY OF NAPLES  
Departmental Budget 1978-79

**FINANCE**  
**PURCHASING DIV.**

EMPLOYEE SERVICES

Employee Salaries & Wages  
10 Permanent

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
-0-	10,890	20,104	16,329	16,329	16,329

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

-0-	11,775	23,473	19,025	19,025	19,025
-----	--------	--------	--------	--------	--------

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

TOTAL MAINT. & OPERATION

850	1,800	1,200	800	800	800
330	861	900	900	900	900
100	150	250	250	250	250
	400	200	200	200	200
500	1,200	2,000	2,000	2,000	2,000
710	1,065	1,600	1,600	1,600	1,600
		100	100	100	100
25	25	110	110	110	110
10	110	110	110	110	110
		250	250	250	250
2,525	5,611	6,720	6,230	6,230	6,230

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

3,730					
1,239	370				
4,969	370	-0-	-0-	-0-	-0-

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
PURCHASING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	12,554	12,554
1 Purchasing Supervisor	3,775	3,775
1 Clerk Typist	<u>          </u>	<u>          </u>
Total Employee Salaries & Wages	16,329	16,329
<u>Employee Overhead</u>		
15 Employer Payroll Expenses	1,143	1,143
Retirement	998	998
Social Security	51	51
Workmen's Compensation	417	417
Health Insurance	87	87
Life Insurance	<u>          </u>	<u>          </u>
Total Employee Overhead	2,696	2,696
TOTAL EMPLOYEE SERVICES	<u>19,025</u>	<u>19,025</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing		
Printing Bid Forms		
Advertising Legal Bids	<u>800</u>	<u>800</u>
22 Telephone & Telegraph	900	900
23 Office Supplies	250	250
24 Travel & Meetings		
Assn. of Governmental Purchasing		
Officers Annual Conference	200	200
25 Vehicle Expense		
Motor Pool Vehicles	2,000	2,000
26 Duplicating Charges	1,600	1,600

CITY OF NAPLES  
Departmental Budget 1978-79

FINANCE  
PURCHASING DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
28 Special Supplies & Services Credit Check	100	100
30 Maintenance of Equipment		
IBM Typewriter Service	60	60
Olympia Typewriter Service	25	25
Dictation Equipment Service	25	25
	<u>110</u>	<u>110</u>
33 Dues & Subscriptions		
Fla. Assn. of Governmental Purchasing Officers	10	10
National Institute of Governmental Purchasing	100	100
	<u>110</u>	<u>110</u>
35 School & Training Expense Purchasing	<u>250</u>	<u>250</u>
TOTAL MAINTENANCE & OPERATION	<u><u>6,320</u></u>	<u><u>6,320</u></u>

# FIRE DEPARTMENT

**CHIEF**

**Assistant Chief**

1 Secretary I  
1 Clerk Typist

**Operations**

**Fire Prevention**

6 Fire Lieutenants  
18 Firefighters

1 Fire Marshal  
3 Firefighters

CITY OF NAPLES  
Departmental Budget 1978-79

	<u>Actual Expenditures 1976-77</u>	<u>FIRE Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	345,863	408,698	476,706	433,718	433,718
Maintenance & Operation	31,543	29,216	40,440	33,172	33,172
Capital Outlay	15,166	24,200	12,995	10,695	10,695
<b>TOTAL</b>	<u>392,572</u>	<u>462,114</u>	<u>530,141</u>	<u>477,585</u>	<u>477,585</u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the City government, these objectives involve fire prevention and fire-fighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid.

Other accomplishments include the establishment of fire lanes in shopping centers, training set for firefighting on the new police patrol boat, hose inventory (a three-year program to provide reliable hose both in service and in reserve to facilitate complete hose changes without reduced efficiency), and records up-date.

To overcome a previous lack of emphasis on fire prevention, we shall continue to up-grade our inspection program as part of our overall program. This can only produce a measurable return in fewer fire losses and greater safety. In the past two years, our Fire Prevention Bureau was equipped with two vehicles to provide the necessary transportation in their work.

Also in the coming year, the Fire Department looks forward to better coordination, an up-graded training program and further standardization of equipment.

NEW PROGRAMS & PROJECTS

- Up-grade rescue program
- Finalize disaster plan

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	345,863	358,539	411,320	376,672	376,672
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	---	10,121	14,020	10,000	10,000
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	<u>345,863</u>	<u>368,660</u>	<u>425,340</u>	<u>386,672</u>	<u>386,672</u>
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	40,038	51,366	47,046	47,046
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	<u>345,863</u>	<u>408,698</u>	<u>476,706</u>	<u>433,718</u>	<u>433,718</u>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	200	1,000	1,000	1,000	1,000
21 Utilities	874	1,000	1,000	700	700
22 Telephone & Telegraph	2,455	2,700	4,878	3,300	3,300
23 Office Supplies	456	520	800	600	600
24 Travel & Meetings	482	2,170	2,128	1,928	1,928
25 Vehicle Expense	6,588	7,600	8,695	8,695	8,695
26 Duplicating Charges	---	200	750	750	750
27 Auto Mileage	483	744	1,642	1,233	1,233
28 Spec. Supplies & Serv.	9,551	7,885	7,905	7,805	7,805
29 Small Tools & Equipment	---	781	625	625	625
30 Maintenance of Equipment	3,389	1,400	4,010	2,400	2,400
31 Building Repairs & Maint.	3,399	550	1,036	1,036	1,036
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	440	365	584	450	450
34 Professional Services	---	---	1,107	---	---
35 School & Training Expense	1,930	546	3,360	1,730	1,730
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	---	400	---	---	---
39 Other Expense	488	1,355	820	820	820
<u>43 Safety</u>	808	---	100	100	100
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>31,543</u>	<u>29,216</u>	<u>40,440</u>	<u>33,172</u>	<u>33,172</u>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements	---	400	1,300	1,300	1,300
93 Imprv. Other Than Bldgs.	---	---	1,500	---	---
94 Office Equipment	---	994	3,215	3,215	3,215
95 Mobile Equipment	---	9,917	---	---	---
96 Other Equipment	15,166	13,689	6,980	6,180	6,180
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	<u>15,166</u>	<u>24,200</u>	<u>12,995</u>	<u>10,695</u>	<u>10,695</u>



CITY OF NAPLES  
Departmental Budget 1978-79

FIRE

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Fire Chief	22,430	22,430
1 Assistant Fire Chief	19,758	19,758
1 Fire Marshal	14,776	14,776
6 Lieutenants	81,395	81,395
21 Firefighters	225,769	225,769
1 Secretary I	8,675	8,675
	<u>372,803</u>	<u>372,803</u>
Additional Employees Requested:		
3 Firefighters	-0-	-0-
1 Clerk Typist	3,869	(1/2 time) ---3,869
	<u>3,869</u>	<u>3,869</u>
13 Other		
Overtime - Holiday	<u>10,000</u>	<u>10,000</u>
Total Employee Salaries & Wages	386,672	386,672
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	23,626	23,626
Health Insurance	7,228	7,228
Life Insurance	1,843	1,843
Accidental Death	500	500
Workmen's Compensation	<u>13,849</u>	<u>13,849</u>
Total Employee Overhead	<u>47,046</u>	<u>47,046</u>
TOTAL EMPLOYEE SERVICES	<u>433,718</u>	<u>433,718</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	1,000	1,000
Brochures (fire prevention) & miscellaneous forms		

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
21 Utilities	700	700
22 Telephone & Telegraph Existing service to Stations 1 & 2 plus new installation	3,300	3,300
23 Office Supplies	600	600
24 Travel & Meetings -International Fire Chief's Assoc., Kansas City - 5 days - Fire Chief -Fire Chief's State Conference - 4 days - Fire Chief -Fire Marshal's State Conference, Orlando - 4 days - Fire Marshal -Management Seminar, Ocala - 5 days - 400 miles - 2 Lieutenants -Refresher course, Emergency Medical Technicians, Edison Community College - 5 days (2) -Techniques of Advanced Inspection, Ocala - 5 days - 2 Inspectors -Unscheduled	-0- <hr style="width: 50px; margin: 0 auto;"/> 1,928	-0- <hr style="width: 50px; margin: 0 auto;"/> 1,928
25 Vehicle Expense	8,695	8,695
26 Duplicating Charges	750	750
27 Auto Mileage Fort Myers training and various seminars	1,233	1,233
28 Special Supplies & Services -United Parcel Service -Batteries (flashlights, pagers, face piece speakers) -Codes -Hydrant location markers -Cleaning cloths -Film developing	-0-  50 100 900 250 200	-0-  50 100 900 250 200

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE  
(Cont)

<u>MAINTENANCE &amp; OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
28 Special Supplise & Services (Cont.)		
-Flags (2)	60	60
-First aid supplies	400	400
-Uniforms (new and replacement)	2,190	2,190
-House supplies	3,200	3,200
-Dakota Tank Saver	75	75
-Fire Prevention Bureau:		
Shirts (12)	180	180
Blazers (4)	200	200
	7,805	7,805
29 Small Tools & Equipment	625	625
30 Maintenance of Equipment		
-Hydro test air bottles		
-Air mask parts		
-Pager repair		
-Recharge extinguishers		
-P.M.I. inspection		
-Repair of demand regulator		
-Typewriter service contract		
-Motorola contract (bases, etc.)		
-Laundry contract (new)	-0-	-0-
-Fire extinguisher inspection		
	2,400	2,400
31 Building Repair & Maintenance		
Exterminator	86	86
Light ballast (special U-shape)	150	150
Miscellaneous	800	800
	1,036	1,036
33 Dues & Subscriptions	450	450
34 Professional Services		
Physicians for personnel:		
Ages 18-25/three-year intervals		
Ages 25-35/two-year intervals		
Ages 35-over/every year		
	-0-	-0-

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
35 School & Training Expense		
-EMT Refresher course, Edison	60	60
-Pump operations, Ocala - 3 men	600	600
-Hazardous material school, Ocala 1 man - 5 days	200	200
-Management Seminar, Ocala - 2 Lieutenants	400	400
-Rescue program - new employees, Fort Myers - 3, 6 weeks	-0-	-0-
-Film rental	50	50
-200-hour training, Fort Myers - 2 men (travelling separately)- 6 weeks	320	320
-Unscheduled training expense	100	100
-Management correspondence course - 6 Lieutenants	-0-	-0-
	1,730	1,730
39 Other Expense		
Fire hydrant maintenance (gaskets)	500	500
Refill oxygen bottles	120	120
LP gas for generator	200	200
	820	820
43 Safety	100	100
Training aids		
	100	100
TOTAL MAINTENANCE & OPERATION	33,172	33,172
<u>CAPITAL OUTLAY</u>		
92 Building Improvements		
-Curtains - Station #2	250	250
-Lockers - Station #2	450	450
-Paint & repair apparatus floor - Station #2	300	300
-Fire clothing lockers	300	300
	1,300	1,300

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY (Cont.)</u>		
93 Improvements Other Than Bldg. 100-foot tower to replace old antenna	-0-	-0-
94 Office Equipment		
-2 lateral file cabinets-new	460	460
-2 desks (Fire Inspectors)-new	360	360
-3 desk lamps	75	75
-Secretarial chair	100	100
-Typewriter (secretary)-new	700	700
-Typewriter (operations)- replacement	300	300
-Typewriter (Fire Prevention Bureau)-replacement	300	300
-2 desk chairs (Fire Prevention Bureau)-replacements	200	200
-2 fire extinguishers (administrative)-new	200	200
-credenza (Chief)-new	200	200
-desk chair (Sergeant - Station #1) new	100	100
-bookcase (Fire Prevention Bureau)-new	100	100
-Storage cabinet (administrative)-new	120	120
	3,215	3,215
96 Other Equipment		
-Walkie talkie (new)	800	800
-Rescue equipment - portable resusciator (new)	500	500
-Air chisel - new extraction	250	250
-Gated wye - 5" to 2½"	300	300
-2 two-channel scanner for evalua- tion in place of pagers (new)	-0-	-0-
-Refrigerator (replacement)	450	450
-2 bayonet nozzles (new)	200	200
-chair - Station #2 (new)	130	130

CITY OF NAPLES  
Departmental Budget 1978-79

FIRE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY (Cont.)</u>		
96 Other Equipment (Cont.)		
-Water curtain (new)	150	150
-3 sling packs (15-minute air packs)	(2) 1,000	(2) 1,000
-Salvage & overhaul vacuum (new)	200	200
-Training rescue dummy (new)	250	250
-2 extra oxygen bottles (new)	150	150
-Multi-channel mobile radio - Engine #1 (replacement)	1,200	1,200
-3 radio speakers & microphone at operator's panel	600	600
	<u>6,180</u>	<u>6,180</u>
TOTAL CAPITAL OUTLAY	<u>10,695</u>	<u>10,695</u>

# PARKS & RECREATION DEPARTMENT

1978-79

## DIRECTOR

1 Secretary II

## Assistant Director

1 Clerk Typist

### Parks

1 Park Maintenance Supervisor  
3 Park Attendants  
3 Laborer II  
6 Laborer I  
4 Park Guards  
2 Park Maintenance Mechanics  
2 Lifeguards  
1 Pool Manager  
1 Custodian Crew Leader  
2 Custodians

### Recreation

1 Recreation Supervisor  
2 Recreation Leaders  
2 Recreation Attendants  
16 Summer Program Employees

### Retail Sales

1 Business Manager

### Bay Dock

2 Dockkeepers

### Tennis

1 Tennis Pro  
2 Tennis Aides

### Pier

4 Concession Workers

CITY OF NAPLES  
 Departmental Budget 1978-79  
PARKS & RECREATION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	259,219	322,766	357,990	355,990	355,990
Maintenance & Operation	70,688	88,946	116,909	96,279	96,279
Capital Outlay	9,690	24,380	29,355	20,805	20,805
<b>TOTAL</b>	<u>339,597</u>	<u>436,092</u>	<u>504,254</u>	<u>473,074</u>	<u>473,074</u>

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the City Dock, Fishing Pier, tennis program, and vending machine operation.

NEW PROGRAMS & PROJECTS

- Long-range Parks & Recreation Plans
- Study of boat dock expansion/improvements or enlargement
- Organized activities for youth during teacher planning days
- Organized monthly attractions for the general public utilizing the open air pavilion
- Complete Red Cross swimming program for all ages



CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	236,474	254,384	278,484	278,484	278,484
12 Temp. & Part Time	20,141	19,066	19,449	19,449	19,449
13 Other	2,604	2,500	3,682	3,682	3,682
Less salary savings				( 2,000)	( 2,000)
Less Abatements					
Total Salaries & Wages	259,219	275,950	301,615	299,615	299,615
<u>Employee Overhead</u>					
15 Employer Payroll Expenses		46,816	56,375	56,375	56,375
Less Abatements					
TOTAL EMPLOYEE SERVICES	259,219	322,766	357,990	355,990	355,990
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	---	150	950	950	950
21 Utilities	24,798	23,600	28,320	25,500	25,500
22 Telephone & Telegraph	2,319	2,300	2,300	2,000	2,000
23 Office Supplies	668	575	625	625	625
24 Travel & Meetings	593	500	1,500	1,100	1,100
25 Vehicle Expense	5,149	5,600	8,120	5,500	5,500
26 Duplicating Charges	99	600	1,400	1,250	1,250
27 Auto Mileage	1,605	1,440	1,920	1,440	1,440
28 Spec. Supplies & Serv.	18,461	24,071	31,087	26,454	26,454
29 Small Tools & Equipment		5,500	6,077	4,000	4,000
30 Maintenance of Equipment	2,969	3,600	3,600	3,600	3,600
31 Building Repairs & Maint.	14,027	19,120	28,250	21,000	21,000
32 Rent	---	500	1,000	1,000	1,000
33 Dues & Subscriptions	---	390	440	440	440
34 Professional Services	---	1,000	1,000	1,000	1,000
35 School & Training Expense	---	---	420	420	420
36 Insurance					
38 Outside Contracts					
39 Other Expense					
TOTAL MAINT. & OPERATION	70,688	88,946	116,109	96,279	96,279
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	---	500	5,450	1,800	1,800
93 Imprv. Other Than Bldgs.	---	3,200	6,400	5,800	5,800
94 Office Equipment	---	600	1,255	1,255	1,255
95 Mobile Equipment	---	16,200	11,100	6,800	6,800
96 Other Equipment	9,690	3,880	5,150	5,150	5,150
98 Less Abatements					
TOTAL CAPITAL OUTLAY	9,690	24,380	29,355	20,805	20,805

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Director	21,731	21,731
1 Assistant Director	15,465	15,465
1 Recreation Supervisor	11,962	11,962
1 Recreation Leader - Fleischmann	10,345	10,345
1 Recreation Leader - River Park	12,069	12,069
1 Business Manager	10,877	10,877
1 Secretary II	9,226	9,226
1 Clerk Typist	8,125	8,125
1 Recreation Attendant - Cambier	7,537	7,537
1 Recreation Attendant - River Park	7,537	7,537
1 Custodian Crew Leader	10,033	10,033
1 Custodian - All Parks	7,194	7,194
1 Custodian - Cambier	7,024	7,024
1 Park Maintenance Supervisor	11,425	11,425
1 Park Attendant - Lowdermilk	7,574	7,574
1 Park Attendant - Anthony	7,389	7,389
1 Park Attendant - Fleischmann	7,389	7,389
3 Laborer II	24,993	24,993
6 Laborer I	44,968	44,968
2 Park Guards (Full Time)	14,963	14,963
2 Park Maintenance Mechanics	20,658	20,658
	<u>278,484</u>	<u>278,484</u>
12 Temporary & Part Time		
2 Park Guards	5,449	5,449
2 Lifeguards & 1 Pool Manager	4,400	4,400
16 Summer Program Employees	9,600	9,600
	<u>19,449</u>	<u>19,449</u>
13 Other		
Overtime - Holiday	3,682	3,682
Less Salary Savings	( 2,000)	( 2,000)
Total Employee Salaries & Wages	299,615	299,615

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES (Cont.)</u>		
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	19,494	19,494
Social Security	18,256	18,256
Workmen's Compensation	11,215	11,215
Health Insurance	5,670	5,670
Life Insurance	<u>1,740</u>	<u>1,740</u>
Total Employee Overhead	<u>56,375</u>	<u>56,375</u>
TOTAL EMPLOYEE SERVICES	<u>355,990</u>	<u>355,990</u>
 <u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing		
Reservation forms	150	150
Department brochure	500	500
Senior citizens brochure	<u>300</u>	<u>300</u>
	950	950
21 Utilities		
Cambier		
Fleischmann		
Lowdermilk		
Anthony		
River Park		
Maintenance Building		
Merrihue		
Meniffee		
Rodgers		
	<u>25,500</u>	<u>25,500</u>
22 Telephone & Telegraph		
Cambier, Fleischmann, warehouse, Lowdermilk, River Park Center & Pool	2,000	2,000

CITY OF NAPLES  
Departmental Budget 1978-79

PARK & RECREATION

(Cont.)

<u>MAINTENANCE &amp; OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
23 Office Supplies	625	625
24 Travel & Meetings		
-National Parks & Recreation Convention - Director - 3 days	400	400
-Southern Regional National Parks & Recreation Convention - Director & Assistant Director	-0-	-0-
-State Conference, Florida Recreation & Parks Association - Director, Assistant Director & Supervisor	300	300
-District Meetings:		
Florida Turf Grass Assoc.		
Various seminars		
Surveys of other parks, etc. (Director, Assistant Director & various personnel)	400	400
	<u>1,100</u>	<u>1,100</u>
25 Vehicle Expense	5,500	5,500
26 Duplicating Charges	1,250	1,250
27 Auto Mileage		
Business Manager		
Recreation Supervisor		
Recreation Leader - Fleischmann		
Recreation Leader - River Park		
	<u>1,440</u>	<u>1,440</u>
28 Special Supplies & Services		
-Variou programs & activities	7,000	7,000
-Summer program	1,200	1,200
-Expendable supplies - all parks	3,500	3,500
-Uniforms & Miscellaneous	4,754	4,754
-Fertilizer, insecticides, herbicides & nematode treatment	6,500	6,500
-Trees & plants		

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
28 Special Supplies & Services (Cont.)		
-Miscellaneous athletic equipment	500	500
-250 yards ball diamond clay	3,000	3,000
	26,454	26,454
29 Small Tools & Equipment		
Folding tables, light meters, pool chemicals & equipment, tool replacements, benches & trash cans, walkie-talkies (2)	4,000	4,000
30 Maintenance of Equipment	3,600	3,600
31 Building Repairs & Maintenance		
-Fleischmann		
-Fleischmann Maintenance Building		
-Anthony		
-Lowdermilk		
-Cambier		
-River Park Center & Pool		
	21,000	21,000
32 Rent	1,000	1,000
Special equipment & charge-backs from Public Works		
33 Dues & Subscriptions		
-National Parks & Recreation Assoc.	65	65
-Florida Parks & Recreation Assoc. Director, Assistant Director, Recreation Supervisor, Recreation Leaders (2), Parks & Recreation Board	100	100
-Florida Turf Grass Assoc. - Director & Assistant Director	100	100
-Subscriptions - Newspapers & Parks & Recreation periodicals	175	175
	440	440

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
34 Professional Services	1,000	1,000
Pest & rodent control - all parks		
35 School & Training Expense	<u>420</u>	<u>420</u>
TOTAL MAINTENANCE & OPERATION	<u>96,179</u>	<u>96,179</u>
 <u>CAPITAL OUTLAY</u>		
.92 Building Improvements		
-Drapes, Cambier Auditorium	-0-	-0-
-Solar shield screening, Cambier Auditorium	<u>1,800</u>	<u>1,800</u>
	1,800	1,800
93 Improvements Other Than Bldg.		
-Softball field fencing - 10'	3,400	3,400
-Shuffleboard fencing - 4'	1,000	1,000
-Football field fencing - 4'	1,000	1,000
-Tot lot fencing (River Park) - 4'	<u>400</u>	<u>400</u>
	5,800	5,800
94 Office Equipment	1,255	1,255
Typewriter, desk, desk chair, file cabinets (2)		
95 Mobile Equipment		
-2 large transport trailers (replacements)	3,000	3,000
-Cushman scooter (new)	-0-	-0-
-Front-end loader (new)	1,900	1,900
-Ditch Witch (new)	500	500
-Roto-tiller (new)	400	400
-4 rotary trim mowers (replacements)	<u>1,000</u>	<u>1,000</u>
	6,800	6,800

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY (Cont.)</u>		
96 Other Equipment		
-2 sets 5-row portable bleachers @\$806	1,612	1,612
-Picnic tables (replacements & additions) @\$83.50	1,008	1,008
-3 ping pong tables (replace- ments for River Park & Cambier) @ \$200	600	600
-Portable sound system	600	600
-Batting cage net (replacement)	600	600
-Combination football/soccer goals @\$730 pair	730	730
	<u>5,150</u>	<u>5,150</u>
TOTAL CAPITAL OUTLAY	<u>20,805</u>	<u>20,805</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

BAY DOCK

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	16,563	19,396	23,961	23,061	23,061
Maintenance & Operation	70,781	66,888	68,802	66,617	66,617
Capital Outlay	-0-	-0-	-0-	-0-	-0-
<b>TOTAL</b>	<u>87,344</u>	<u>86,284</u>	<u>92,423</u>	<u>89,678</u>	<u>89,678</u>

This division of the Parks & Recreation Department is responsible for merchandise sale and dockage rental at the City-owned dock at Crayton Cove as well as for the enforcement of City ordinances relative to this facility.



CITY OF NAPLES  
Departmental Budget 1978-79

**PARKS & RECREATION**  
**BAY DOCK**

EMPLOYEE SERVICES

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	16,563	16,350	18,228	18,228	18,228
12 Temp. & Part Time		400	900	900	900
13 Other		---	500	500	500
Less Abatements					
Total Salaries & Wages	<u>16,563</u>	<u>16,750</u>	<u>19,628</u>	<u>19,628</u>	<u>19,628</u>
<u>Employee Overhead</u>					
15 Employer Payroll Expenses		2,646	4,333	4,333	4,333
Less Abatements					
TOTAL EMPLOYEE SERVICES	<u>16,563</u>	<u>19,396</u>	<u>23,621</u>	<u>23,061</u>	<u>23,061</u>

MAINTENANCE & OPERATION

20 Advertising & Printing		50	50	50	50
21 Utilities	2,471	2,400	3,360	2,800	2,800
22 Telephone & Telegraph	124	100	204	204	204
23 Office Supplies	---	63	63	63	63
24 Travel & Meetings					
25 Vehicle Expense					
26 Duplicating Charges					
27 Auto Mileage					
28 Spec. Supplies & Serv.	60,658	59,250	58,100	58,100	58,100
29 Small Tools & Equipment	108	825	825	400	400
30 Maintenance of Equipment					
31 Building Repairs & Maint.	7,420	4,200	6,200	5,000	5,000
32 Rent					
33 Dues & Subscriptions					
34 Professional Services					
35 School & Training Expense					
36 Insurance					
38 Outside Contracts					
39 Other Expense					
-----					
-----					
-----					
TOTAL MAINT. & OPERATION	<u>70,781</u>	<u>66,888</u>	<u>68,802</u>	<u>66,617</u>	<u>66,617</u>

CAPITAL OUTLAY

92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment					
98 Less Abatements					
TOTAL CAPITAL OUTLAY	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
BAY DOCK

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees 2 Dockkeepers	18,228	18,228
12 Temporary & Part Time	-0-	-0-
13 Other Overtime - Holidays	500	500
Total Employee Salaries & Wages	18,728	18,728
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	1,144	1,144
Retirement	1,276	1,276
Workmen's Compensation	1,242	1,242
Life Insurance	115	115
Health Insurance	556	556
Total Employee Overhead	4,333	4,333
TOTAL EMPLOYEE SERVICES	23,061	23,061
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing Dockage Receipts	50	50
21 Utilities	2,800	2,800
22 Telephone & Telegraph	204	204
23 Office Supplies Cash Register Tapes	63	63

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
BAY DOCK  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
24	Special Supplies & Services	
	Gasoline & Oil	52,000
	Bait	5,600
	Ice & Miscellaneous	500
	<u>58,100</u>	<u>58,100</u>
29	Small Tools & Equipment	400
31	Building Repairs & Maintenance	5,000
	Building supplies, electrical supplies and wages	5,000
	<u>66,617</u>	<u>66,617</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
FISHING PIER

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	23,467	29,545	36,720	34,611	34,611
Maintenance & Operation	38,636	45,461	41,998	41,098	41,098
Capital Outlay	39	825	3,700	4,900	4,900
<b>TOTAL</b>	<u>62,142</u>	<u>75,831</u>	<u>82,418</u>	<u>80,609</u>	<u>80,609</u>

This division of the Parks & Recreation Department is responsible for purchasing and selling all items that pertain to a concession operation of this type. It is also responsible for handling City monies as well as reporting needed maintenance projects to the maintenance division of the Parks & Recreation system.

NEW PROGRAMS & PROJECTS

Renovation of pier restrooms

PARKS & RECREATION  
FISHING PIER

CITY OF NAPLES  
Departmental Budget 1978-79

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	23,467	25,708	29,192	28,734	28,734
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	400	1,020	1,020	1,020
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	23,467	26,108	30,212	29,754	29,754
Employee Overhead	---	3,437	6,508	4,857	4,857
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	23,467	29,545	36,702	34,611	34,611
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	2,806	3,000	3,600	2,700	2,700
22 Telephone & Telegraph	68	60	204	204	204
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	35,743	42,357	34,300	34,300	34,300
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	3,850	3,850	3,850
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
40 Property Tax	---	24	24	24	24
41 Concession License	19	20	20	20	20
TOTAL MAINT. & OPERATION	38,636	45,461	41,998	41,098	41,098
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	---	---	2,600	2,600	2,600
93 Imprv. Other Than Bldgs.	39	825	1,100	2,300	2,300
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	39	825	3,700	4,900	4,900

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
FISHING PIER

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees 4 Concession Workers	28,734	28,734
13 Other Overtime - Holiday	<u>1,020</u>	<u>1,020</u>
Total Employee Salaries & Wages	29,754	29,754
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	1,605	1,605
Social Security	1,818	1,818
Workmen's Compensation	92	92
Life Insurance	230	230
Health Insurance	<u>1,112</u>	<u>1,112</u>
Total Employer Payroll Expenses	<u>4,857</u>	<u>4,857</u>
TOTAL EMPLOYEE SERVICES	<u><u>34,611</u></u>	<u><u>34,611</u></u>
<u>MAINTENANCE &amp; OPERATION</u>		
21 Utilities	2,700	2,700
22 Telephone & Telegraph	204	204
28 Special Supplies & Services		
Beverages	8,000	8,000
Candy	4,500	4,500
Ice Cream	800	800
Food	4,000	4,000
Bait	12,000	12,000
Tackle	1,600	1,600
Cigarettes & Miscellaneous	<u>3,400</u>	<u>3,400</u>
	<u>34,300</u>	<u>34,300</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
FISING PIER  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
31 Building Repairs & Maintenance		
-Miscellaneous (electrical, plumbing, signs, vandalism)	500	500
-Special laborer wages	300	300
-2 Flush-ometers	50	50
-Lumber	3,000	3,000
	3,850	3,850
40 Personal Property Tax	24	24
41 Concession License	20	20
TOTAL MAINTENANCE & OPERATION	41,098	41,098
<u>CAPITAL OUTLAY</u>		
92 Building Improvements		
-Stain outside of concession stand and baithouse	400	400
-Paint restrooms	500	500
-Remodel inside of concession stand (Paneling, lighting, etc.)	600	600
-Replace windows in concession and bait stands	600	600
-Restroom stalls	500	500
	2,600	2,600
32 Improvements Other Than Bldg.		
-Fish cleaning tables (replacement)	200	200
-Pump shrimp tank (replacement)	200	200
-Shrimp tank (replacement)	300	300
-Roll-a-dog machine	400	400
-Ice Cream machine	1,200	1,200
	2,300	2,300
TOTAL CAPITAL OUTLAY	4,900	4,900

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
TENNIS

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	17,188	20,457	25,100	24,562	24,562
Maintenance & Operation	3,757	5,059	8,335	7,535	7,535
Capital Outlay	7,109	6,800	7,800	7,800	7,800
<b>TOTAL</b>	<u>28,054</u>	<u>32,316</u>	<u>41,235</u>	<u>39,897</u>	<u>39,897</u>

This division is responsible for the collection of all permit fees and records. It also assigns courts on a day-to-day and reservation basis as well as conducting tournaments and monitoring courts for maintenance and repair.



CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION

TENNIS

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages					
10 Permanent	17,188	18,562	20,896	20,896	20,896
12 Temp. & Part Time			564	300	300
13 Other		200	600	400	400
Less Abatements					
Total Salaries & Wages	17,188	18,762	22,060	21,596	21,596
Employee Overhead					
15 Employer Payroll Expenses		1,695	3,040	2,966	2,966
Less Abatements					
TOTAL EMPLOYEE SERVICES	17,188	20,457	25,100	24,562	24,562
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing		135	135	135	135
21 Utilities	2,106	2,900	4,800	4,100	4,100
22 Telephone & Telegraph	162	154	800	800	800
23 Office Supplies					
24 Travel & Meetings					
25 Vehicle Expense					
26 Duplicating Charges					
27 Auto Mileage					
28 Spec. Supplies & Serv.	1,318	1,770	2,400	2,400	2,400
29 Small Tools & Equipment	171	100	200	100	100
30 Maintenance of Equipment					
31 Building Repairs & Maint.					
32 Rent					
33 Dues & Subscriptions					
34 Professional Services					
35 School & Training Expense					
36 Insurance					
38 Outside Contracts					
39 Other Expense					
TOTAL MAINT. & OPERATION	3,757	5,059	8,335	7,535	7,535
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	7,109	6,800	8,850	7,800	7,800
93 Imprv. Other Than Bldgs.					
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment					
98 Less Abatements					
TOTAL CAPITAL OUTLAY	7,109	6,800	8,850	7,800	7,800

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
TENNIS

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees . . . . .		
1 Tennis Pro (Contract)	6,300	6,300
2 Tennis Aides	14,596	14,596
12 Temporary & Part Time	300	300
13 Other		
Overtime, holiday	<u>400</u>	<u>400</u>
Total Employee Salaries & Wages	21,596	21,596
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Health Insurance	834	834
Life Insurance	173	173
Retirement	1,022	1,022
Social Security	892	892
Workmen's Compensation	<u>45</u>	<u>45</u>
Total Employee Overhead	<u>2,966</u>	<u>2,966</u>
TOTAL EMPLOYEE SERVICES	<u>24,562</u>	<u>24,562</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	135	135
Reservation sheets, permits		
21 Utilities	4,100	4,100
22 Telephone & Telegraph	800	800
28 Special Supplies & Services		
-Tournaments	800	800
-Tennis Nets & Bulbs	1,200	1,200
-Wind Screens	<u>400</u>	<u>400</u>
	2,400	2,400

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
TENNIS  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
29 Small Tools & Equipment	<u>100</u>	<u>100</u>
TOTAL MAINTENANCE & OPERATION	<u>7,535</u>	<u>7,535</u>
 <u>CAPITAL OUTLAY</u>		
93 Improvements Other Than Bldg.		
Resurface 3 courts	6,000	6,000
Rethatch 3 chichees	1,200	1,200
Court divider	400	400
Water cooler	<u>200</u>	<u>200</u>
TOTAL CAPITAL OUTLAY	<u>7,800</u>	<u>7,800</u>

CITY OF NAPLES  
 Departmental Budget 1978-79  
PARKS & RECREATION  
VENDING

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	-0-	-0-	-0-	-0-	-0-
Maintenance & Operation	22,548	21,400	22,000	22,000	22,000
Capital Outlay	-0-	-0-	-0-	-0-	-0-
<b>TOTAL</b>	<u>22,548</u>	<u>21,400</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>

This division of the Parks & Recreation Department is responsible for purchasing and selling cold drinks, candy, etc., through vending machines. It is also responsible for the collection of monies and the payment of bills. Stocking of machines is assigned to the personnel employed at the various locations where vending machines are placed.

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
VENDING

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	.....	.....	.....	.....
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	22,548	21,400	22,000	22,000	22,000
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	22,548	21,400	22,000	22,000	22,000
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	=====	=====	=====	=====	=====

CITY OF NAPLES  
Departmental Budget 1978-79

PARKS & RECREATION  
VENDING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
28 Special Supplies & Services Vending supplies	<u>22,000</u>	<u>22,000</u>
TOTAL MAINTENANCE & OPERATION	<u>22,000</u>	<u>22,000</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PERSONNEL DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	10,324	25,114		46,746	46,746
Maintenance & Operation	3,595	9,267		9,397	9,397
Capital Outlay	5,431	1,160		-0-	-0-
<b>TOTAL</b>	<u>19,350</u>	<u>35,541</u>		<u>56,143</u>	<u>56,143</u>

This division is responsible for the administration of the personnel program. It provides for the recruitment, testing, interviewing, and screening of applicants as well as for the enforcement of personnel rules and regulations. It administers the employee benefit programs, the wage and salary program, and CETA program. This division also acts as coordinator of the safety program.

NEW PROGRAMS & PROJECTS

1. Renovate City employee personnel files.
2. Develop a program of position classification and qualification standards.
3. Develop an upward mobility program.

CITY OF NAPLES  
Departmental Budget 1978-79

PERSONNEL DIVISION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent		21,879		39,975	39,975
12 Temp. & Part Time					
13 Other				400	400
Less Abatements					
Total Salaries & Wages		21,879		40,375	40,375
<u>Employee Overhead</u>					
15 Employer Payroll Expenses		3,235		6,371	6,371
Less Abatements					
<b>TOTAL EMPLOYEE SERVICES</b>	<u>11,692</u>	<u>25,114</u>		<u>46,746</u>	<u>46,746</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	---	1,500		1,500	1,500
21 Utilities					
22 Telephone & Telegraph	341	600		700	700
23 Office Supplies	240	200		300	300
24 Travel & Meetings	167	342		342	342
25 Vehicle Expense					
26 Duplicating Charges	---	800		800	800
27 Auto Mileage	93	125		200	200
28 Spec. Supplies & Serv.	945	650		700	700
29 Small Tools & Equipment	1,534	---		---	---
30 Maintenance of Equipment	---	50		100	100
31 Building Repairs & Maint.					
32 Rent					
33 Dues & Subscriptions	275	400		455	455
34 Professional Services	---	4,600		3,700	3,700
35 School & Training Expense					
36 Insurance					
38 Outside Contracts					
39 Other Expense				600	600
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>3,595</u>	<u>9,267</u>		<u>9,397</u>	<u>9,397</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment	---	1,160		---	---
95 Mobile Equipment	5,431	---		---	---
96 Other Equipment					
98 Less Abatements					
<b>TOTAL CAPITAL OUTLAY</b>	<u>5,431</u>	<u>1,160</u>		<u>-0-</u>	<u>-0-</u>



CITY OF NAPLES  
Departmental Budget 1978-79

PERSONNEL DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Personnel Director	17,611	17,611
1 Personnel Technician	13,362	13,362
1 Secretary II	9,002	9,002
13 Other		
Overtime	<u>400</u>	<u>400</u>
Total Employee Salaries & Wages	40,375	40,375
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	2,798	2,798
Workmen's Compensation	124	124
Health Insurance	834	834
Life Insurance	173	173
Social Security	<u>2,442</u>	<u>2,442</u>
Total Employee Overhead	<u>6,371</u>	<u>6,371</u>
TOTAL EMPLOYEE SERVICES	<u>46,746</u>	<u>46,746</u>
 <u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	1,500	1,500
Position Vacancy Ads, Printed Forms		
22 Telephone & Telegraph	700	700
23 Office Supplies	300	300
24 Travel & Meetings		
-Southwest Florida Personnel Association - Monthly	72	72
-Florida Public Personnel Association - Annual	220	220
-Unscheduled	50	50
	<u>342</u>	<u>342</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PERSONNEL DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
26 Duplicating Charges	800	800
27 Auto Mileage	200	200
Southwest Florida Personnel Assoc. and Miscellaneous Local Mileage		
28 Special Supplies & Services	700	700
Background Investigations and Testing Materials		
30 Maintenance of Equipment	100	100
Typewriter Service Contract		
33 Dues & Subscriptions		
-American Society for Personnel Administration	55	55
-Florida Public Personnel Association	25	25
-International Personnel Management Association	250	250
-BNA Publications (Labor)	75	75
-Unscheduled Publications	50	50
	455	455
34 Professional Services		
-Pre-employment Physicals	3,050	3,050
-Psychological Testing (Police Applicants)	650	650
	3,700	3,700
39 Other Expense	600	600
Safety Program		
Total Maintenance & Operation	9,397	9,397

# PLANNING DEPARTMENT

DIRECTOR



```
graph TD; Director[DIRECTOR] --- Staff[1 Planner III  
1 Planner II  
1 Secretary II  
1 Grants Coordinator (Part Time)];
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1 Planner III  
1 Planner II  
1 Secretary II  
1 Grants Coordinator  
(Part Time)

**CITY OF NAPLES**  
**Departmental Budget 1978-79**

PLANNING

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	49,154	70,701	80,081	80,081	80,081
Maintenance & Operation	13,290	6,120	9,176	8,701	8,701
Capital Outlay	1,832	4,698	200	200	200
<b>TOTAL</b>	<u>64,276</u>	<u>81,519</u>	<u>89,457</u>	<u>88,982</u>	<u>88,982</u>

The Planning Department is responsible for preparing and maintaining a Comprehensive Plan and a current Zoning Atlas of the City as well as making recommendations to the Planning Advisory Board on amendments to the Zoning Atlas and Zoning Ordinance consistent with the implementation of the City's Comprehensive Plan and Council policy.

The department processes and makes recommendations concerning a variety of other petitions, including Special Exceptions, Variances, Subdivisions, and the like.

The department also prepares studies and reports as requested by the City Manager.

New Programs and Projects

Major projects for the fiscal year 1978-79 include the continued preparation of a revised Comprehensive Plan and Zoning Ordinance, staff assistance to the Community Appearance Advisory Board Task Force and possible implementation of an ordinance establishing such a Board, and the implementation of a Section 8 Leased Housing Program.

CITY OF NAPLES  
Departmental Budget 1978-79

PLANNING

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages	49,033	60,471	68,365	68,365	68,365
10 Permanent	121	1,920	1,800	1,800	1,800
12 Temp. & Part Time					
13 Other					
Less Abatements					
Total Salaries & Wages	49,154	62,391	70,165	70,165	70,165
Employee Overhead		8,310	9,916	9,916	9,916
15 Employer Payroll Expenses					
Less Abatements					
TOTAL EMPLOYEE SERVICES	49,154	70,701	80,081	80,081	80,081
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	1,363	1,070	2,200	2,200	2,200
21 Utilities					
22 Telephone & Telegraph	452	1,000	1,320	1,320	1,320
23 Office Supplies	524	600	525	425	425
24 Travel & Meetings	4,002	1,200	1,610	1,310	1,310
25 Vehicle Expense	393	500	375	300	300
26 Duplicating Charges	---	625	1,545	1,545	1,545
27 Auto Mileage	---	50	50	50	50
28 Spec. Supplies & Serv.	238	250	500	500	500
29 Small Tools & Equipment	90	---	221	221	221
30 Maintenance of Equipment	50	100	55	55	55
31 Building Repairs & Maint.					
32 Rent					
33 Dues & Subscriptions	527	650	775	775	775
34 Professional Services	5,651	---	---	---	---
35 School & Training Expense					
36 Insurance					
38 Outside Contracts					
39 Other Expense	---	75	---	---	---
-----					
-----					
-----					
TOTAL MAINT. & OPERATION	13,290	6,120	9,176	8,701	8,701
<u>CAPITAL OUTLAY</u>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment	1,633	180	200	200	200
95 Mobile Equipment	---	4,518	---	---	---
96 Other Equipment	199	---	---	---	---
98 Less Abatements					
TOTAL CAPITAL OUTLAY	1,832	4,698	200	200	200

CITY OF NAPLES  
Departmental Budget 1978-79

PLANNING

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Planning Director	27,296	27,296
1 Planner III	16,961	16,961
1 Planner II	14,851	14,851
1 Secretary II	9,257	9,257
12 Temporary & Part Time		
1 Grants Coordinator	<u>1,800</u>	<u>1,800</u>
Total Employee Salaries & Wages	70,165	70,165
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	4,786	4,786
Social Security	3,847	3,847
Workmen's Compensation	218	218
Health Insurance	834	834
Life Insurance	<u>231</u>	<u>231</u>
Total Employee Overhead	<u>9,916</u>	<u>9,916</u>
TOTAL EMPLOYEE SERVICES	<u>80,081</u>	<u>80,081</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing		
Legal Advertisements	800	800
Map Printing	1,050	1,050
REDI Maps (lease)	350	350
	<u>2,200</u>	<u>2,200</u>
22 Telephone & Telegraph	1,320	1,320
23 Office Supplies	425	425

CITY OF NAPLES  
Departmental Budget 1978-79

PLANNING (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
24 Travel & Meetings		
-National American Institute of Planners (AIP) or American Society of Planning Officials (ASPO) - 5 days, Planning Director	500	500
-State AIP - 3 days, Planning Director or Planner III	160	160
-Management Retreat (City), Planning Director	50	50
-HUD-Sponsored Workshop - 2 days, Planner II	300	300
-Unscheduled City Business or Seminars (Examples: EDA Seminar, Tempa; Presentation to State D.N.R., Naples Landing)	300	300
	1,310	1,310
25 Vehicle Expense	300	300
26 Duplicating Charges	1,545	1,545
27 Auto Mileage	50	50
28 Special Supplies & Services		
Drafting Supplies	100	100
Film, Slide Processing, etc.	150	150
Typing - Comprehensive Plan	250	250
	500	500
29 Small Tools & Equipment		
2 Calculators	58	58
2 Legal File Cabinets (2-Drawer)	163	163
	221	221
30 Maintenance of Equipment		
IBM Typewriter	55	55

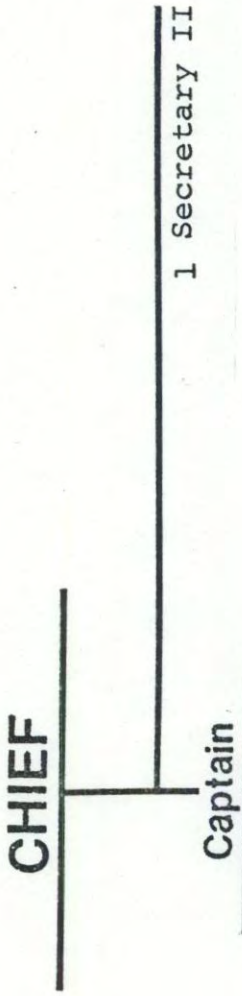
CITY OF NAPLES  
Departmental Budget 1978-79

PLANNING (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u> (Cont.)		
32 Dues & Subscriptions	775	775
-American Institute of Planners		
-American Society of Planning Officials		
-American Society for Public Administration		
-Community Planning Reports		
-Federal Register		
-Florida Statistaical Abstract		
-Fort Myers News-Press		
-NAHRO (National Association of Housing & Redevelopment Officials)		
-Naples Daily News		
-Miscellaneous Publications		
TOTAL MAINTENANCE & OPERATION	<u>8,701</u>	<u>8,701</u>
<u>CAPITAL OUTLAY</u>		
94 Office Equipment	200	200
Map File		
TOTAL CAPITAL OUTLAY	<u>200</u>	<u>200</u>



# POLICE DEPARTMENT



Support Services	Operations	Parking Authority
8 Communication Operators	4 Police Lieutenants	2 Parking Checkers
2 Vacation Fill-ins (Communication Operators)	6 Police Sergeants	1 Parking Authority Clerk
1 Staff Services Coordinator	34 Police Officers	.
2 Clerk Typists	4 School Crossing Guards	
1 Custodian	1 Secretary II	
	1 Stenographer	

CITY OF NAPLES  
Departmental Budget 1978-79

	<u>Actual Expenditures 1976-77</u>	<u>POLICE Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	825,148	929,562	989,271	975,271	975,271
Maintenance & Operation	112,290	128,225	140,025	114,725	114,725
Capital Outlay	41,980	43,322	42,047	40,697	40,697
<b>TOTAL</b>	<u>979,418</u>	<u>1,101,109</u>	<u>1,171,343</u>	<u>1,130,693</u>	<u>1,130,693</u>

The Naples Police Department is responsible for the protection of life and property within the corporate limits of the City. This is accomplished with 64 regular and four part-time employees through the enforcement of City ordinances, state statutes and federal laws.

The Department is divided into two divisions: Operations and Services.

The Operations Division contains the bulk of the organization with the patrol and detective forces. These officers are charged with investigation and prevention of crime, apprehension, traffic regulation and accident investigation.

The Services Division serves as a support group. The administrative services necessary for department operation are performed by this group.

NEW PROGRAMS & PROJECTS:

Coordinated traffic control and accident reduction program.

CITY OF NAPLES  
Departmental Budget 1978-79

**POLICE**

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages					
10 Permanent	825,148	792,052	834,185	834,185	834,185
12 Temp. & Part Time		9,867	8,338	8,338	8,338
		33,000			
13 Other		22,000	60,000	60,000	60,000
Less Abatements		( 23,406)	( 25,199)	( 25,199)	( 25,199)
Total Salaries & Wages	825,148	833,513	877,324	877,324	877,324
Employee Overhead					
15 Employer Payroll Expenses		100,238	117,183	117,183	177,183
Less Abatements		( 4,189)	( 5,236)	( 5,236)	( 5,236)
Less Salary Savings				( 14,000)	( 14,000)
<b>TOTAL EMPLOYEE SERVICES</b>	<b>825,148</b>	<b>929,562</b>	<b>989,271</b>	<b>975,271</b>	<b>975,271</b>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	3,500	4,500	4,500	2,000	2,000
21 Utilities	800	450	9,000	9,000	9,000
22 Telephone & Telegraph	7,140	6,900	10,000	8,000	8,000
23 Office Supplies	2,000	1,600	1,800	1,300	1,300
24 Travel & Meetings	---	1,985	1,985	1,985	1,985
25 Vehicle Expense	60,000	75,000	75,000	58,000	58,000
26 Duplicating Charges	---	4,400	4,400	4,100	4,100
27 Auto Mileage	---	1,000	1,600	1,600	1,600
28 Spec. Supplies & Serv.	24,700	16,000	16,000	14,000	14,000
29 Small Tools & Equipment	---	500	500	500	500
30 Maintenance of Equipment	5,950	6,000	6,000	6,000	6,000
31 Building Repairs & Maint.	2,000	2,000	2,000	2,000	2,000
32 Rent	---	240	240	240	240
33 Dues & Subscriptions	700	700	700	700	700
34 Professional Services	---	---	150	150	150
35 School & Training Expense	5,000	3,000	3,000	2,500	2,500
36 Insurance					
38 Outside Contracts					
39 Other Expense	500	3,950	3,150	2,650	2,650
<b>TOTAL MAINT. &amp; OPERATION</b>	<b>112,290</b>	<b>128,225</b>	<b>140,025</b>	<b>114,725</b>	<b>114,725</b>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment	---	1,446	210	210	210
95 Mobile Equipment	34,290	39,226	34,625	34,625	34,625
96 Other Equipment	7,690	2,650	7,212	5,862	5,862
98 Less Abatements					
<b>TOTAL CAPITAL OUTLAY</b>	<b>41,980</b>	<b>43,322</b>	<b>42,047</b>	<b>40,697</b>	<b>40,697</b>

CITY OF NAPLES  
Departmental Budget 1978-79

POLICE

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Police Chief	25,100	25,100
1 Police Captain	21,273	21,273
4 Police Lieutenants	65,878	65,878
6 Police Sergeants	96,242	96,242
34 Police Officers	464,948	464,948
2 Secretary II	18,228	18,228
1 Stenographer	7,426	7,426
1 Staff Services Coordinator	10,879	10,879
2 Clerk Typists	16,250	16,250
8 Communication Operators	75,642	75,642
1 Custodian	7,120	7,120
2 Parking Checkers	( 17,004)	( 17,004)
1 Parking Authority Clerk	( 8,195)	( 8,195)
	834,185	834,185
12 Temporary & Part Time		
-2 Vacation Fill-ins - Communications	2,000	2,000
-4 School Crossing Guards	6,338	6,338
	8,338	8,338
13 Other	30,000	30,000
Overtime-Holiday		
14 Salary Supplement	30,000	30,000
Less Abatements	( 25,199)	( 25,199)
Total Employee Salaries & Wages	877,324	877,324
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	53,629	53,629
Workmen's Compensation	43,018	43,018
Health Insurance	15,232	15,232
Life Insurance	3,944	3,944
Accidental Death	1,360	1,360

CITY OF NAPLES  
Departmental Budget 1978-79

POLICE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES (Cont.)</u>		
Less Abatements	( 5,236)	( 5,236)
Total Employee Overhead	<u>.111,947</u>	<u>.111,947</u>
	989,669	989,669
Less Salary Savings	( 14,000)	( 14,000)
TOTAL EMPLOYEE SERVICES	<u>975,271</u>	<u>975,271</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing		
Incident time punch cards		
Offense reports		
Miscellaneous forms		
Crime program		
	<u>2,000</u>	<u>2,000</u>
21 Utilities	9,000	9,000
Water & electric		
22 Telephone & Telegraph	8,000	8,000
23 Office Supplies	1,300	1,300
24 Travel & Meetings		
-Quarterly Governor's Crime Prevention Meetings	585	585
-Florida Police Chiefs' Annual Meeting	500	500
-FBI Academy Annual State Meeting	300	300
-Miscellaneous monthly intelligence planning & crime prevention	600	600
	<u>1,985</u>	<u>1,985</u>
25 Vehicle Expense	58,000	58,000
26 Duplicating Charges		
Rental @ \$300 per month	3,600	3,600
City Hall Copiers	500	500
	<u>4,100</u>	<u>4,100</u>

CITY OF NAPLES  
Departmental Budget 1978-79

POLICE  
(Cont)

<u>MAINTENANCE &amp; OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
27 Auto Expense Mileage	1,600	1,600
28 Special Supplies & Services -Uniforms/Clothing -Photo Supplies -Guns/Ammo	<u>14,000</u>	<u>14,000</u>
29 Small Tools & Equipment	500	500
30 Maintenance of Equipment -Motorola (radios) contract -IBM (office machines) contract -Maintenance outside of contract work on all other equipment	2,728 425 <u>2,847</u> 6,000	2,728 425 <u>2,847</u> 6,000
31 Building Repairs & Maintenance	2,000	2,000
32 Rent "Identikit"	240	240
33 Dues & Subscriptions -International Association of Chiefs of Police -Florida Police Chief -Tampa Bay Area Chiefs of Police -Hill Donnelly Directory -City Directory -Law and Order -Florida State Statutes	700	700
34 Professional Services Vet	150	150
35 School & Training Expense -Police Academy -St. Petersburg Training Sessions -Miscellaneous training sessions & seminars	<u>2,500</u>	<u>2,500</u>

CITY OF NAPLES  
Departmental Budget 1978-79

POLICE  
(Cont)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
39 Other Expense	2,650	2,650
Prisoners' meals, investigative	<u>          </u>	<u>          </u>
TOTAL MAINTENANCE & OPERATION	<u>114,725</u>	<u>114,725</u>
 <u>CAPITAL OUTLAY</u>		
94 Office Equipment	210	210
1 typewriter stand, 1 lectern (squadroom)		
95 Mobile Equipment		
-7 Marked patrol units (replace 7 patrol cars) Less trade-ins	<u>          </u>	<u>          </u>
	34,625	34,625
96 Other Equipment		
-12 life preservers (flotation rings)	300	300
-Exercise equipment	1,500	1,500
-7 vehicle driver shields	1,400	1,400
-7 shotgun racks	-0-	-0-
-Darkroom hardware/supplies	1,250	1,250
-1 dictating machine (desk)	212	212
-1 video tape unit	1,200	1,200
	<u>5,862</u>	<u>5,862</u>
TOTAL CAPITAL OUTLAY	<u>40,697</u>	<u>40,697</u>

# PUBLIC WORKS DEPARTMENT

## WATER SYSTEM SEWER SYSTEM

(SEE INDIVIDUAL SECTIONS)

### DIRECTOR

#### Administration

- 1 Assistant Director
- 1 Office Manager
- 2 Clerk Typists

#### Engineering

- City Engineer
- Traffic Engineer
- Sr. Engineering Technicians
- Engineering Technician
- Construction Inspector
- Drafting Technician
- Secretary II

#### Traffic Control Section

- 1 Division Superintendent
- 1 Signal Technician
- 1 Sign & Marking Technician
- 1 Laborer II

#### Streets & Drainage

- 1 Division Superintendent
- 1 Street Construction Supervisor
- 3 Street Maintenance Crew Leaders
- 6 Dump Truck Drivers
- 5 Laborer II
- 2 Laborer I
- 1 Grader Operator I
- 2 Payloader Operators
- 1 Grader Operator II

#### Lot Mowing

#### Sanitation

- 1 Division Superintendent
- 1 Garbage Operations Superintendent
- 1 Trash Operations Supervisor
- 5 Packer Operator II
- 5 Waste Collection Crew Leaders
- 4 Packer Operator I
- 7 Waste Collectors
- 1 Laborer II
- 1 Welder
- 5 Trash Truck Drivers
- 1 Laborer II
- 3 Laborer I
- 2 Payloader Operators
- 3 Crane Operators
- 1 Sweeper Operator
- 1 Scooter Operator

#### Parkways & Services

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Parkway Supervisor
- 2 Building Maint. Crew Leaders
- 5 Parkway Crew Leaders
- 8 Laborer II
- 12 Laborer I
- 1 Crane Operator
- 2 Aerial Bucket Operators
- 1 Payloader Operator
- 2 Dump Truck Drivers
- 3 Tractor Operators

#### Fleet Maintenance

- 1 Fleet Maintenance Supervisor
- 1 Assistant Fleet Maintenance Supervisor
- 3 Automotive Mechanic II
- 1 Fleet Clerk
- 3 Automotive Mechanic I



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ADMINISTRATION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	71,247	81,347	90,848	90,717	90,717
Maintenance & Operation	6,265	9,135	9,865	9,215	8,915
Capital Outlay	271	600	175	175	175
<b>TOTAL</b>	<u>77,783</u>	<u>91,082</u>	<u>100,888</u>	<u>100,107</u>	<u>99,807</u>

The administrative arm of the Public Works Department provides support services to its divisions and staff.

NEW PROGRAMS & PROJECTS

Finalizing a master plan for Public Works yard.

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS  
ADMINISTRATION**

EMPLOYEE SERVICES

Employee Salaries & Wages

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
10 Permanent		72,283	74,420	74,420	74,420
12 Temp. & Part Time			4,954	4,836	4,836
13 Other			500	500	500

Less Abatements

Total Salaries & Wages	72,283	72,283	79,874	79,756	79,756
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Employee Overhead

15 Employer Payroll Expenses		9,064	10,974	10,961	10,961
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Less Abatements

TOTAL EMPLOYEE SERVICES	<u>71,247</u>	<u>81,347</u>	<u>90,848</u>	<u>90,717</u>	<u>90,717</u>
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MAINTENANCE & OPERATION

20 Advertising & Printing					
---------------------------	--	--	--	--	--

21 Utilities					
--------------	--	--	--	--	--

22 Telephone & Telegraph	2,723	2,500	3,000	2,800	2,800
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23 Office Supplies	844	750	750	500	500
--------------------	-----	-----	-----	-----	-----

24 Travel & Meetings	225	570	600	600	600
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25 Vehicle Expense	518	525	525	525	525
--------------------	-----	-----	-----	-----	-----

26 Duplicating Charges	1,164	3,000	3,000	3,000	3,000
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27 Auto Mileage					
-----------------	--	--	--	--	--

28 Spec. Supplies & Serv.	---	200	300	300	---
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29 Small Tools & Equipment					
----------------------------	--	--	--	--	--

30 Maintenance of Equipment	195	250	350	350	350
-----------------------------	-----	-----	-----	-----	-----

31 Building Repairs & Maint.					
------------------------------	--	--	--	--	--

32 Rent					
---------	--	--	--	--	--

33 Dues & Subscriptions	88	440	440	440	440
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34 Professional Services					
--------------------------	--	--	--	--	--

35 School & Training Expense					
------------------------------	--	--	--	--	--

36 Insurance					
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38 Outside Contracts					
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39 Other Expense	508	900	900	700	700
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TOTAL MAINT. & OPERATION	<u>6,265</u>	<u>9,135</u>	<u>9,865</u>	<u>9,215</u>	<u>8,915</u>
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CAPITAL OUTLAY

92 Building Improvements					
--------------------------	--	--	--	--	--

93 Imprv. Other Than Bldgs.					
-----------------------------	--	--	--	--	--

94 Office Equipment	271	600	175	175	175
---------------------	-----	-----	-----	-----	-----

95 Mobile Equipment					
---------------------	--	--	--	--	--

96 Other Equipment					
--------------------	--	--	--	--	--

98 Less Abatements					
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TOTAL CAPITAL OUTLAY	<u>271</u>	<u>600</u>	<u>175</u>	<u>175</u>	<u>175</u>
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CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Public Works Director	33,468	33,468
1 Assistant Public Works Director	22,482	22,482
1 Public Works Office Manager	10,345	10,345
1 Clerk Typist	8,125	8,125
12 Temporary & Part Time		
1 Clerk Typist	4,836	4,836
13 Other		
Overtime	500	500
Total Employee Salaries & Wages	79,756	79,756
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	5,547	5,547
Social Security	4,202	4,202
Workmen's Compensation	245	245
Health Insurance	732	732
Life Insurance	235	235
Total Employee Overhead	10,961	10,961
TOTAL EMPLOYEE SERVICES	90,717	90,717
<u>MAINTENANCE &amp; OPERATION</u>		
22 Telephone & Telegraph	2,800	2,800
23 Office Supplies	500	500
24 Travel & Meetings		
-American Public Works Conference 3 days - Public Works Director	250	250
-Solid Waste Equipment & Technological Association - 2 days - Assistant Director	200	200
-Review other city operations	150	150
	600	600

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ADMINISTRATION  
(Cont.)

<u>MAINTENANCE &amp; OPERATION (Cont.)</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
25 Vehicle Expense	525	525
26 Duplicating Charges Machine rental & supplies, copies @ 1¢ each (including copies @3.5¢ from City Hall machines	3,000	3,000
28 Special Supplies & Services Clothing allowance	300	-0-
30 Maintenance of Equipment	350	350
33 Dues & Subscriptions		
-American Public Works Association Director & Assistant Director	50	50
-Real Estate Date Books	250	250
-Text books, reference books & magazines	140	140
	440	440
39 Other Expense		
-Expendable Supplies		
-Safety Awards - monthly and annual		
	700	700
TOTAL MAINTENANCE & OPERATION	9,215	8,915
 <u>CAPITAL OUTLAY</u>		
94 Office Equipment Steel bookcases (2)	175	175
TOTAL CAPITAL OUTLAY	175	175

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ENGINEERING DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	35,570	49,431	60,766	58,933	58,933
Maintenance & Operation	10,134	8,390	9,750	8,550	8,550
Capital Outlay	315	470	1,390	490	490
<b>TOTAL</b>	<u>43,996</u>	<u>58,291</u>	<u>71,906</u>	<u>67,973</u>	<u>67,973</u>

The Engineering Division is responsible for design and inspection of capital improvement projects accomplished by the Street Division of the Public Works Department. It performs design and construction management of contract work for roadways, drainage, parks development site work, parking lots and other projects; processes and inspects permits for driveways, street excavations, sidewalks and utility installations; and provides Engineering services to the various departments of the City administration. In addition, the Engineering Division provides traffic engineering services for in-house construction, maintenance and operation of City roadways; provides traffic engineering and traffic planning liaison with the Florida Department of Transportation and County Engineer; prepares recommendations and cost development of capital improvement projects; reviews water and sewer main extension plans and specifications; and maintains and updates water, sewer and City street mapping; and investigates roadway and drainage complaints.

NEW PROGRAMS & PROJECTS

- Will begin a City-wide street trafficability classification program to better facilitate setting priorities for future capital improvement program street projects.
- Develop energy conservation program.

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ENGINEERING DIV.

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	80,419	110,878	110,878	110,878
12 Temp. & Part Time	.....	1,820	600	600	600
13 Other	.....				
Less Abatements		(42,000)	( 60,775)	( 60,775)	( 60,775)
Total Salaries & Wages	75,630	40,239	50,703	50,703	50,703
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	15,674	20,788	19,016	19,016
Less Abatements		(42,060)	( 6,482)	( 10,725)	( 10,725)
<b>TOTAL EMPLOYEE SERVICES</b>	<u>33,570</u>	<u>49,431</u>	<u>60,766</u>	<u>58,933</u>	<u>58,933</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	---	---	100	100	100
21 Utilities	.....				
22 Telephone & Telegraph	681	800	1,200	1,200	1,200
23 Office Supplies	515	500	550	550	550
24 Travel & Meetings	67	870	800	800	800
25 Vehicle Expense	1,931	2,200	3,000	2,200	2,200
26 Duplicating Charges	---	300	150	150	150
27 Auto Mileage	.....				
28 Spec. Supplies & Serv.	1,746	2,100	2,600	2,400	2,400
29 Small Tools & Equipment	---	200	250	250	250
30 Maintenance of Equipment	127	200	200	200	200
31 Building Repairs & Maint.	---	220	---	---	---
32 Rent	.....				
33 Dues & Subscriptions	117	---	400	400	400
34 Professional Services	.....				
35 School & Training Expense	---	---	400	200	200
36 Insurance	.....				
38 Outside Contracts	4,950	---	---	---	---
39 Other Expense	---	1,000	100	100	100
-----	.....				
-----	.....				
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>10,134</u>	<u>8,390</u>	<u>9,750</u>	<u>8,550</u>	<u>8,550</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....				
93 Imprv. Other Than Bldgs.	.....				
94 Office Equipment	315	470	900	---	---
95 Mobile Equipment	.....				
96 Other Equipment	---	---	490	490	490
98 Less Abatements	.....				
<b>TOTAL CAPITAL OUTLAY</b>	<u>315</u>	<u>470</u>	<u>1,390</u>	<u>490</u>	<u>490</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ENGINEERING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	24,911	
1 City Engineer	20,000	24,911
1 Traffic Engineer	33,262	20,000
2 Sr. Engineering Technicians	13,358	33,262
1 Engineering Technician	-0-	13,358
1 Construction Inspector	10,345	-0-
1 Drafting Technician	9,002	10,345
1 Secretary II		9,002
12 Temporary & Part Time	<u>600</u>	<u>600</u>
	111,478	111,478
(Less Abatements)	( <u>60,775</u> )	( <u>60,775</u> )
Total Employee Salaries & Wages	50,703	50,703
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	7,692	7,692
Social Security	6,652	6,652
Workmen's Compensation	2,323	2,323
Health Insurance	1,946	1,946
Life Insurance	<u>403</u>	<u>403</u>
	19,016	19,016
(Less Abatements)	( <u>10,725</u> )	( <u>10,725</u> )
Total Employee Overhead	<u>8,291</u>	<u>8,291</u>
TOTAL EMPLOYEE SERVICES	<u><u>58,933</u></u>	<u><u>58,933</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ENGINEERING DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	100	100
22 Telephone & Telegraph	1,200	1,200
23 Office Supplies	550	550
24 Travel & Meetings		
-Florida Engineering Society Annual Meeting - City Engineer - 3 days @ \$40	120	120
-Florida Institute of Traffic Engineers (4 meetings) - Traffic Engineer - 4 days @ \$40	160	160
-American Public Works Assoc. - City Engineer - 3 days @ \$40	120	120
-Florida Department of Environmental Regulation - City Engineer - 5 days @ \$40	200	200
-Florida Department of Transportation - Traffic Engineer - 5 days @ \$40	200	200
	800	800
25 Vehicle Expense	2,200	2,200
26 Duplicating Charges	150	150
28 Special Supplies & Services		
-Uniform Maintenance 6 employees	800	800
-New Uniforms	-0-	-0-
-Survey Expendables (grade stakes, paint, keel, flagging)	300	300
-Drafting Supplies	500	500
-Safety Shoes	150	150
-Reference Books	300	300
-Miscellaneous	350	350
	2,400	2,400



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
ENGINEERING DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
29 Small tools & Equipment	250	250
30 Maintenance of Equipment Primarily survey instruments	200	200
33 Dues & Subscriptions Professional societies, pro- fessional registrations and periodicals	400	400
35 School & Training Expense -Florida Engineering Society Seminars - City Engineer - 5 day @ \$40 -Florida Technological Institute - Senior Technicians - 5 days @ \$40	200	200
39 Other Expense	100	100
TOTAL MAINTENANCE & OPERATION	8,550	8,550
<u>CAPITAL OUTLAY</u>		
94 Office Equipment Replacement of self-correcting typewriter	-0-	-0-
96 Other Equipment New 2-way radio for City Engineer's vehicle	490	490
TOTAL CAPITAL OUTLAY	490	490

CITY OF NAPLES  
Departmental Budget 1978-79

-PUBLIC WORKS  
LOT MOWING DIVISION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	<u>15,481</u>	<u>18,599</u>	<u>20,514</u>	<u>-0-</u>	<u>-0-</u>
Maintenance & Operation	<u>10,100</u>	<u>5,000</u>	<u>10,100</u>	<u>3,000</u>	<u>-0-</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>TOTAL</b>	<u><u>25,581</u></u>	<u><u>23,599</u></u>	<u><u>30,614</u></u>	<u><u>3,000</u></u>	<u><u>-0-</u></u>

The Lot Mowing Division of the Public Works Department provides a service for the owners of vacant lots within the City of Naples by mowing the property on a regular schedule for which the owner is billed.

PUBLIC WORKS  
LOT MOWING  
DIVISION

CITY OF NAPLES  
Departmental Budget 1978-79

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	15,481	15,582	16,800	---	---
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	<u>15,481</u>	<u>15,582</u>	<u>16,800</u>	---	---
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	3,017	3,714	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	<u>15,481</u>	<u>18,599</u>	<u>20,514</u>	---	---
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	10,100	5,000	10,100	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	3,000	---
39 Other Expense	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	<u>10,100</u>	<u>5,000</u>	<u>10,100</u>	<u>3,000</u>	---
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	.....	.....
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

CITY OF NAPLES  
 Departmental Budget 1978-79

PUBLIC WORKS  
LOT MOWING DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees 2 Tractor Operators	-0-	-0-
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement		
Social Security		
Workmen's Compensation		
Health Insurance		
Life Insurance		
Total Employee Overhead	-0-	-0-
TOTAL EMPLOYEE SERVICES	-0-	-0-
<u>MAINTENANCE &amp; OPERATION</u>		
25 Vehicle Expense	-0-	-0-
36 Outside Contracts	3,000	-0-
	3,000	-0-

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
PARKWAYS & SERVICES DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	277,784	360,480	422,684	397,214	396,214
Maintenance & Operation	111,462	111,755	134,995	109,245	109,245
Capital Outlay	9,625	3,000	5,500	5,500	5,500
<b>TOTAL</b>	<u>398,871</u>	<u>475,235</u>	<u>563,173</u>	<u>511,959</u>	<u>510,959</u>

The Parkways & Services Division of the Public Works Department provides the maintenance and development of the City's parkways and right-of-ways as well as other public lands not assigned to other departments. The Division also maintains City buildings and aquatic weed control in drainage lakes.

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS**

**PARKWAYS & SERVICES DIV.**

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages					
10 Permanent	277,784	313,872	358,947	338,291	338,291
12 Temp. & Part Time					
13 Other			4,000	3,500	3,500
Less Abatements		(11,550)	(10,760)	(10,760)	(10,760)
Total Salaries & Wages	277,784	302,322	352,187	331,031	331,031
Employee Overhead					
15 Employer Payroll Expenses		60,358	73,187	71,873	71,873
Less Abatements		(2,200)	(2,690)	(2,690)	(2,690)
Less Salary Savings				(3,000)	(4,000)
<b>TOTAL EMPLOYEE SERVICES</b>	<u>277,784</u>	<u>360,480</u>	<u>422,684</u>	<u>397,214</u>	<u>396,214</u>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing					
21 Utilities	15,833	14,000	18,800	16,000	16,000
22 Telephone & Telegraph					
23 Office Supplies		100	100	100	100
24 Travel & Meetings		100	125	125	125
25 Vehicle Expense	50,166	40,000	48,000	46,000	46,000
26 Duplicating Charges					
27 Auto Mileage					
28 Spec. Supplies & Serv.	15,580	28,100	54,950	34,000	34,000
29 Small Tools & Equipment	2,184	2,000	2,000	2,000	2,000
30 Maintenance of Equipment					
31 Building Repairs & Maint.					
32 Rent	30	100	100	100	100
33 Dues & Subscriptions		30	45	45	45
34 Professional Services					
35 School & Training Expense		75	75	75	75
36 Insurance					
38 Outside Contracts	23,194	23,250	23,250	23,250	23,250
39 Other Expense	4,475	4,000	4,500	4,500	4,500
Less Abatements			(16,950)	(16,950)	(16,950)
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>111,462</u>	<u>111,755</u>	<u>134,995</u>	<u>109,245</u>	<u>109,245</u>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment	9,625	3,000	5,500	5,500	5,500
98 Less Abatements					
<b>TOTAL CAPITAL OUTLAY</b>	<u>9,625</u>	<u>3,000</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
PARKWAYS & SERVICES DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	16,929	
1 Division Superintendent	14,439	16,929
1 Assistant Div. Supt.	11,039	14,439
1 Parkway Supervisor		11,039
2 Building Maintenance Crew Leaders	19,210	
5 Parkway Crew Leaders	48,257	19,210
8 Laborer II	66,790	48,257
12 Laborer I (2 CETA)	75,146	66,790
1 Crane Operator	10,076	75,146
2 Aerial Bucket Operators	21,724	10,076
1 Payloader Operator	10,580	21,724
2 Dump Truck Drivers	19,906	10,580
3 Tractor Operators	24,195	19,906
	<u>338,291</u>	<u>24,195</u>
TOTAL		338,291
New Employees Requested		
1 Laborer II	0	0
2 Laborer I	<u>0</u>	<u>0</u>
TOTAL	0	0
13 Other	3,500	3,500
Less Abatements	<u>(10,760)</u>	<u>(10,760)</u>
Total Employee Salaries & Wages	331,031	331,031
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Retirement	23,925	23,925
Social Security	20,883	20,883
Workmen's Compensation	16,864	16,864
Health Insurance	8,012	8,012
Life Insurance	2,189	2,189
Less Abatements	(2,690)	(2,690)
Total Employee Overhead	69,183	69,183
Less Salary Savings	<u>(3,000)</u>	<u>(4,000)</u>
TOTAL EMPLOYEE SERVICES	<u>397,214</u>	<u>397,214</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
PARKWAYS & SERVICES DIVISION  
(CONT.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
21 Utilities		
Water	16,000	16,000
23 Office Supplies	100	100
24 Travel & Meetings		
State Horticultural Meeting	125	125
25 Vehicle Expense		
Gas & Oil		
Repairs & Maintenance	46,000	46,000
28 Special Supplies & Services		
Uniforms		
Trees & Plantings		
Irrigation Supplies		
Fertilizer		
Beach & Lakes Maintenance		
Safety Shoes		
Chemicals & Sprays	34,000	34,000
C.I.P. Abatements		
29 Small Tools & Equipment	2,000	2,000
32 Rent		
Equipment	100	100
33 Dues & Subscriptions		
Professional Grounds Maintenance Association, Fairchild Tropical Gardens	45	45
35 School & Training Expense		
P.G.M.A. Seminar Unscheduled University of Florida Extension Service Seminars	75	75
38 Outside Contracts		
Lethal Yellowing Injections	23,250	23,250



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
PARKWAYS & SERVICES DIVISION  
(CONT.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
39 Other Expense		
Gloves, Rain Gear, Batteries, & Miscellaneous	4,500	4,500
Less Abatements	<u>(16,950)</u>	<u>(16,950)</u>
TOTAL MAINTENANCE & OPERATION	<u>109,245</u>	<u>109,245</u>
 <u>CAPITAL OUTLAY</u>		
96 Other Equipment		
-2 Hedge trimmers @ \$210 (replacement)	420	420
-2 Bunton edgers @ \$290 (replacement)	580	580
-2 Chain saws @ \$245 (1 replacement/1 new)	490	490
-3 Snapper mowers @ \$450 (2 replacement/1 new)	1,350	1,350
-3 Kee mowers @ \$550 (2 replacement/1 new)	1,650	1,650
-1 Parker vacuum (new)	310	310
-1 Truck radio (new)	700	700
TOTAL CAPITAL OUTLAY	<u>5,500</u>	<u>5,500</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
SANITATION DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	434,396	529,003	581,794	567,230	566,230
Maintenance & Operation	215,336	192,800	225,632	218,432	218,432
Capital Outlay	16,691	9,300	15,300	12,500	12,500
<b>TOTAL</b>	<u>666,423</u>	<u>731,103</u>	<u>822,726</u>	<u>798,162</u>	<u>797,162</u>

NEW PROGRAMS & PROJECTS:

Analysis of garbage and trash pickup.

1. Develop the use of the new trailer and crane system to the best and most economical collection and disposal of trash.
2. Develop a night route for the collection of garbage in commercial and industrial areas.
3. Encourage and promote the hauling of yard trash to the Public Works Landfill by the public and yard maintenance people by maintaining a suitable area for unloading trash.
4. Develop the trash landfill to meet the requirements of the Department of Environmental Regulation.

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS**  
**SANITATION DIV.**

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages	405,748	404,667	434,090	426,701	426,701
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	28,648	14,000	14,000	14,000	14,000
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	434,396	418,667	448,090	440,701	440,701
Employee Overhead	.....	110,366	133,704	129,529	129,529
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements - Salary Savings	.....	.....	.....	(3,000)	(4,000)
TOTAL EMPLOYEE SERVICES	434,396	529,003	581,794	567,230	566,230
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	200	250	250	250
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	400	500	300	300
25 Vehicle Expense	188,719	165,000	175,000	175,000	175,000
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	11,752	10,700	10,382	10,382	10,382
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	14,738	10,000	33,000	26,000	26,000
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	127	6,500	6,500	6,500	6,500
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	215,336	192,800	225,632	218,432	218,432
<b>CAPITAL OUTLAY</b>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	16,691	9,300	15,300	12,500	12,500
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	16,691	9,300	15,300	12,500	12,500

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
SANITATION DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Division Superintendent	18,442	18,442
1 Garbage Operations Supt.	14,412	14,412
1 Trash Operations Supervisor	13,926	13,926
5 Packer Operators II	61,365	61,365
5 Waste Collection Crew Leaders	54,663	54,663
4 Packer Operators I	39,921	39,921
7 Waste Collectors	63,748	63,748
1 Laborer II	7,805	7,805
1 Welder	10,177	10,177
5 Trash Truck Drivers	45,608	45,608
1 Trash Laborer II	8,195	8,195
3 Trash Laborer I	(2) 14,778	(2) 14,778
2 Payloader Operators	20,152	20,152
3 Crane Operators	31,236	31,236
1 Sweeper Operator	12,036	12,036
1 Scooter Operator	10,237	10,237
	<u>426,701</u>	<u>426,701</u>
13 Other		
Overtime & Holidays	<u>14,000</u>	<u>14,000</u>
Total Employee Salaries & Wages	<u>440,701</u>	<u>440,701</u>
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	30,849	30,849
Social Security	26,927	26,927
Workmen's Compensation	62,668	62,668
Health Insurance	6,666	6,666
Life Insurance	2,419	2,419
	<u>129,529</u>	<u>129,529</u>
Total Employee Overhead	<u>129,529</u>	<u>129,529</u>
Less Salary Savings	<u>3,000</u>	<u>( 4,000)</u>
TOTAL EMPLOYEE SERVICES	<u><u>567,230</u></u>	<u><u>566,230</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
SANITATION DIVISION  
(Cont.)

<u>MAINTENANCE &amp; OPERATION</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
22 Telephone & Telegraph	250	250
24 Travel & Meetings		
Industrial Sanitation Seminar	200	200
Public Works Products & Equip- ment Show	0	0
Travel Other Cities	<u>100</u>	<u>100</u>
	300	300
25 Vehicle Expense		
Gas & Oil		
Tires		
Repairs		
Outside Work		
	<u>175,000</u>	<u>175,000</u>
28 Special Supplies & Services		
Uniform Rental	5,132	5,132
Shoes	1,050	1,050
Truck Covers	500	500
Raincoats, Gloves, Misc.	2,200	2,200
Tote Cans	500	500
Chemicals	<u>1,000</u>	<u>1,000</u>
	10,382	10,382
32 Rent - Equipment		
Dozer		
Dragline		
Land Lease		
Misc. Lab Test, Fence, Signs		
	<u>26,000</u>	<u>26,000</u>
30 Other Expenses		
Steel	4,000	4,000
Wheels	500	500
Welding Rods, Oxygen, Gas	1,000	1,000
Paint Brushes, Etc.	<u>1,000</u>	<u>1,000</u>
	6,500	6,500
TOTAL MAINTENANCE & OPERATION	<u>218,432</u>	<u>218,432</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
SANITATION DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment		
25 Commercial Containers	9,000	9,000
10 Container Replacements	3,500	3,500
4 Truck Radios	<u>0</u>	<u>0</u>
TOTAL CAPITAL OUTLAY	<u>12,500</u>	<u>12,500</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
STREETS & DRAINAGE DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	100,562	178,557	199,087	178,895	178,895
Maintenance & Operation	121,798	106,900	128,072	114,372	114,372
Capital Outlay	1,168	1,600	600	600	600
<b>TOTAL</b>	<u>233,528</u>	<u>287,057</u>	<u>327,759</u>	<u>293,867</u>	<u>293,867</u>

The Street Division repairs and maintains approximately 100 miles of streets and drainage systems.

A construction crew in this division performs street and drainage construction work.

The program is designed to assure that improvements to the street and drainage system are made at the proper time to avoid costly reconstruction which might be required if the base and sub-base of the streets are permitted to deteriorate to a point where rebuilding is necessary.

New Program - Improvements to alleys in commercial areas  
Repairs to sidewalks  
Repairs to sub-drains  
Renovate Regatta Road which has a soil cement base

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>STREETS &amp; DRAINAGE DIV.</b>					
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages					
10 Permanent	100,562	191,393	216,131	208,742	208,742
12 Temp. & Part Time					
13 Other		8,300	15,300	11,300	11,300
Less Abatements		56,000	72,000	72,000	72,000
Total Salaries & Wages	100,562	143,693	159,431	148,042	148,042
Employee Overhead					
15 Employer Payroll Expenses		48,454	59,483	56,124	56,124
Less Abatements		(13,590)	(19,827)	(19,827)	(19,827)
Less Salary Savings				(5,444)	(5,444)
TOTAL EMPLOYEE SERVICES	100,562	178,557	199,087	178,895	178,895
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing					
21 Utilities					
22 Telephone & Telegraph					
23 Office Supplies					
24 Travel & Meetings					
25 Vehicle Expense	56,779	35,000	35,000	25,000	25,000
26 Duplicating Charges					
27 Auto Mileage					
28 Spec. Supplies & Serv.	61,923	40,000	56,500	53,300	53,300
29 Small Tools & Equipment	338	400	800	800	800
30 Maintenance of Equipment					
31 Building Repairs & Maint.					
32 Rent - Equipment	609	1,500	1,500	1,000	1,000
33 Dues & Subscriptions					
34 Professional Services					
35 School & Training Expense					
36 Insurance					
38 Outside Contracts		72,000	76,772	76,772	76,772
39 Other Expense -Misc.	2,149		2,500	2,500	2,500
Less Abatements		(42,000)	(45,000)	(45,000)	(45,000)
TOTAL MAINT. & OPERATION	121,798	106,900	128,072	114,372	114,372
<b>CAPITAL OUTLAY</b>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment	1,168	1,600	600	600	600
98 Less Abatements					
TOTAL CAPITAL OUTLAY	1,168	1,600	600	600	600



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
STREETS & DRAINAGE DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	18,229	
1 Division Superintendent	13,082	18,229
1 Street Construction Supv.	32,373	13,082
3 Street Maint. Crew Leaders	53,872	32,373
6 Dump Truck Drivers	40,678	53,872
5 Laborer II	7,389	40,678
2 Laborer I (1 CETA)	10,076	7,389
1 Grader Operator I	12,470	10,076
1 Grader Operator II	20,573	12,470
2 Payloader Operator	<u>208,742</u>	<u>20,573</u>
		<u>208,742</u>
12 Temporary & Part Time None		
13 Other	11,000	
Overtime	300	11,000
Standby	<u>11,300</u>	<u>300</u>
		<u>11,300</u>
Less Abatements	<u>(72,000)</u>	<u>(72,000)</u>
Total Employee Salaries & Wages	148,042	148,042
<u>Employee Overhead</u>		
15 Employer Payroll Expenses	14,612	
Retirement	12,754	14,612
Social Security	8,512	12,754
Workmen's Compensation/Const.	13,880	8,512
Workmen's Compensation/Maint.	5,156	13,880
Health Insurance	1,210	5,156
Life Insurance	<u>56,124</u>	<u>1,210</u>
		<u>56,124</u>
Less Abatements	<u>(19,827)</u>	<u>(19,827)</u>
Salary Savings	<u>(5,444)</u>	<u>(5,444)</u>
Total Employee Overhead	30,853	30,853
TOTAL EMPLOYEE SERVICES	<u><u>178,895</u></u>	<u><u>178,895</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
STREETS & DRAINAGE DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
25 Vehicle Expense		
Gas, Diesel & Oil		
Repairs	<u>25,000</u>	<u>25,000</u>
28 Special Services & Supplies		
Hotmix Asphalt for Repairs	20,000	20,000
Drainage Materials	10,500	10,500
Pavement Sealer	10,500	10,500
Concrete for Sidewalks	7,000	7,000
Material for Alley Repair	1,500	1,500
Uniforms	<u>3,800</u>	<u>3,800</u>
	<u>53,300</u>	<u>53,300</u>
29 Small Tools & Equipment	800	800
32 Rental Equipment	1,000	1,000
38 Outside Contracts		
Maint. Projects & Overlays	76,772	76,772
-Alley reconstruction between 8th & 10th Ave. N. and between 9th & 10th St.	\$14,000	
-Reconstruction - 11th St. between 12th & 14th Ave. N.	10,002	
-Overlay - River Pt. Dr. - US 41 to south end	4,935	
-Overlay - 5th Ave. S. - 6th St. to Gulf	18,800	
-Overlay - Royal Palm Dr. - 10th to 14th St.	7,197	
-Overlay - 13th St. N. - 22nd to 26th Ave. N.	4,535	
-Overlay - Ixora Dr. - Crayton to Crayton Rd.	4,583	
-Overlay - Hurricane Harbour - Ixora to end	1,950	
-Overlay - 1st Ave. S. - 3rd to 4th St.	2,068	
-Overlay - 12th St. - 1st Ave. S. to McDonald's	3,713	
-Overlay - 21st Ct.	1,246	
-Overlay - 3rd Ave. S. - 3rd St. to Gulf Shore	3,713	
39 Other Expense	2,500	2,500
	<u>159,372</u>	<u>159,372</u>
Less Abatements	(45,000)	(45,000)
TOTAL MAINTENANCE & OPERATION	<u><u>114,372</u></u>	<u><u>114,372</u></u>

CITY OF NAPLES  
 Departmental Budget 1978-79  
PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION  
TRAFFIC CONTROL SECTION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	36,246	45,553	54,154	52,153	52,153
Maintenance & Operation	141,968	151,015	195,328	175,328	175,328
Capital Outlay	747	1,078	4,100	4,100	4,100
<b>TOTAL</b>	<u>178,961</u>	<u>197,646</u>	<u>253,582</u>	<u>231,581</u>	<u>231,581</u>

The Traffic Control Section of the Engineering Division maintains City-owned street lights with the assistance of Florida Power & Light Company and underwrites the maintenance of other street lights in the community through Florida Power & Light. This section is responsible for installing and maintaining traffic signs and signals on City streets and maintains traffic signals on state roadways within the City limits.

Pavement marking, parking meter installation and, upon request, traffic counts are handled by this section.

NEW PROGRAMS & PROJECTS

Will take on additional street light maintenance function along U.S. 41 in keeping with Council approvals concerning high pressure sodium lighting.

Will assist Traffic Engineer in data gathering/traffic count increased needs.

PUBLIC WORKS DEPT.  
ENGINEERING DIV.

CITY OF NAPLES  
Departmental Budget 1978-79

TRAFFIC CONTROL SECTION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
Employee Salaries & Wages					
10 Permanent	36,246	35,297	46,498	46,498	46,498
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	2,800	4,000	2,500	2,500
Less Abatements	.....	.....	( 7,534)	( 7,534)	( 7,534)
Total Salaries & Wages	.....	38,097	42,964	41,464	41,464
Employee Overhead					
15 Employer Payroll Expenses	.....	7,456	12,656	12,155	12,155
Less Abatements	.....	.....	( 1,466)	( 1,466)	( 1,466)
<b>TOTAL EMPLOYEE SERVICES</b>	<u>36,246</u>	<u>45,553</u>	<u>54,154</u>	<u>52,153</u>	<u>52,153</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	120,210	131,820	175,000	157,000	157,000
22 Telephone & Telegraph	432	375	450	450	450
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	212	120	220	220	220
25 Vehicle Expense	2,082	2,200	3,500	3,500	3,500
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	100	120	168	168	168
28 Spec. Supplies & Serv.	18,310	15,440	15,000	13,000	13,000
29 Small Tools & Equipment	191	200	250	250	250
30 Maintenance of Equipment	431	500	500	500	500
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	---	240	240	240	240
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>141,968</u>	<u>151,015</u>	<u>195,328</u>	<u>175,328</u>	<u>175,328</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	400	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	203	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	747	475	4,100	4,100	4,100
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	<u>747</u>	<u>1,078</u>	<u>4,100</u>	<u>4,100</u>	<u>4,100</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION  
TRAFFIC CONTROL SECTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Division Superintendent	15,442	15,442
1 Signal Technician	12,532	12,532
1 Sign & Marking Technician	10,329	10,329
1 Laborer II	8,195	8,195
	46,498	46,498
13 Other		
Overtime - Standby	2,500	2,500
Less Abatements*	( 7,534)	( 7,534)
Total Employee Salaries & Wages	41,464	41,464
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	3,254	3,254
Social Security	2,841	2,841
Workmen's Compensation	4,718	4,718
Health Insurance	1,112	1,112
Life Insurance	230	230
	12,155	12,155
Less Abatements*	( 1,466)	( 1,466)
Total Employee Overhead	10,689	10,689
TOTAL EMPLOYEE SERVICES	52,153	52,153

\*Abatements from Capital Improvement Program

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION  
TRAFFIC CONTROL SECTION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
21 Utilities	157,000	157,000
22 Telephone & Telegraph	450	450
24 Travel & Meetings		
-International Municipal Signal Assoc. - Annual Conference Supt. - 3 days @ \$40	120	120
-Unscheduled	100	100
	220	220
25 Vehicle Expense	3,500	3,500
27 Auto Mileage	168	168
28 Special Supplies & Services Sign and signal supplies, marking supplies, uniforms and shoes	13,000	13,000
29 Small Tools & Equipment	250	250
30 Maintenance of Equipment	500	500
35 School & Training Expense		
-International Municipal Signal Assoc. - Signal Tech. - 3 days @ \$40	120	120
-Painting Equipment Training - Signal and Marking Tech. - 3 days @ \$40	120	120
	240	240
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	<b>175,328</b>	<b>175,328</b>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION  
TRAFFIC CONTROL SECTION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment		
-Emergency generator (signal support during power failures)	600	600
-Impact drill and bits	300	300
-Recorder type traffic counters 4 @ \$800	<u>3,200</u>	<u>3,200</u>
TOTAL CAPITAL OUTLAY	<u>4,100</u>	<u>4,100</u>

**CITY OF NAPLES**  
**Departmental Budget 1978-79**

NON-DEPARTMENTAL

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services		-0-		-0-	-0-
Maintenance & Operation		249,946		171,085	171,085
Capital Outlay		-0-		1,054	1,054
<b>TOTAL</b>		<u>249,946</u>		<u>172,139</u>	<u>172,139</u>



CITY OF NAPLES  
Departmental Budget 1978-79

NON-DEPARTMENTAL

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	.....	.....	.....	.....
<u>Employee Overhead</u>					
<u>15 Employer Payroll Expenses</u>					
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	.....	<u>-0-</u>	.....	<u>-0-</u>	<u>-0-</u>
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	4,200	4,200
21 Utilities	.....	.....	.....	25,000	25,000
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	1,000	1,000
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	550	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	7,000	.....	11,259	11,259
29 Small Tools & Equipment	.....	2,000	.....	500	500
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	1,000	1,000
32 Rent	.....	3,840	.....	.....	.....
33 Dues & Subscriptions	.....	2,366	.....	2,463	2,463
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	79,490	.....	103,863	103,863
38 Outside Contracts	.....	19,500	.....	14,300	14,300
39 Other Expense	.....	135,200	.....	7,500	7,500
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	.....	<u>249,946</u>	.....	<u>171,085</u>	<u>171,085</u>
<u>CAPITAL OUTLAY</u>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	.....	.....	.....	1,054	1,054
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	.....	<u>-0-</u>	.....	<u>1,054</u>	<u>1,054</u>

CITY OF NAPLES  
Departmental Budget 1978-79

NON-DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	850	850
-Annual report to citizens	2,550	2,550
-Citizens newsletter (3)	800	800
-Annual budget preparation	4,200	4,200
21 Utilities	25,000	25,000
Electric, water, sewer - City Hall & Fire Station		
24 Travel & Meetings	1,000	1,000
Recruiting expense		
28 Special Supplies & Services		
-Annual audit	8,759	8,759
-Moving expenses	2,500	2,500
	11,259	11,259
29 Small Tools & Equipment	500	500
City Hall		
31 Building Repairs & Maintenance	1,000	1,000
33 Dues & Subscriptions		
-Florida League of Cities	1,061	1,061
-Florida Public Employer Reporter	230	230
-Government Information Service	176	176
-Sister Cities International	125	125
-Southwest Florida League of Cities	871	871
	2,463	2,463
36 Insurance	103,863	103,863
Liability, fire, public officials liability, flood		
38 Outside Contracts		
General insurance management	4,800	4,800
Collective bargaining	3,500	3,500
Florida Unemployment Compensation	6,000	6,000
	14,300	14,300

CITY OF NAPLES  
Departmental Budget 1978-79

NON-DEPARTMENTAL

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
39 Other Expense		
Special fuel tax	2,700	2,700
Miscellaneous	3,000	3,000
Mini-PERC:		
General counsel, publications, supplies	1,800	1,800
	<u>7,500</u>	<u>7,500</u>
TOTAL MAINTENANCE & OPERATION	<u>171,085</u>	<u>171,085</u>
 <u>CAPITAL OUTLAY</u>		
96 Other Equipment		
-20" commercial vacuum	315	315
-Carpet cleaner	739	739
	<u>1,054</u>	<u>1,054</u>
TOTAL CAPITAL OUTLAY	<u>1,054</u>	<u>1,054</u>

CITY OF NAPLES  
Departmental Budget 1978-79

DEBT SERVICE - G. O. BOND AND EQUIPMENT  
PRINCIPAL AND INTEREST

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	-0-	-0-	-0-	-0-	-0-
Maintenance & Operation	166,741	122,219	121,973	121,973	121,973
Capital Outlay	-0-	-0-	-0-	-0-	-0-
<b>TOTAL</b>	<u>166,741</u>	<u>122,219</u>	<u>121,973</u>	<u>121,973</u>	<u>121,973</u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance No. 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreational facilities, including channel dredging and paying the costs of acquiring a site, erecting and equipping buildings thereon for use as central maintenance and repair facilities for the Public Works Department. On June 1, 1978, the outstanding balance is \$1,005,000. The bonds redeemed amount to \$995,000.

Principal payments during fiscal year 1978-79 will be \$85,000. Interest payments will be \$34,963. Bank fees will be \$2,010.

\$2,000,000  
Naples, Florida

SERIES 1963

GENERAL OBLIGATION

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
11-1-77		18,862.50	18,719.00
5-1-78	85,000	18,862.50	104,002.00
11-1-78		17,481.25	17,531.50
5-1-79	85,000	17,481.25	102,616.50
11-1-79		16,100.00	16,146.00
5-1-80	90,000	16,100.00	106,236.00
11-1-80		14,525.00	14,566.60
5-1-81	90,000	14,525.00	104,656.50
11-1-81		12,950.00	12,987.00
5-1-82	95,000	12,950.00	108,082.00
11-1-82		11,287.50	11,319.75
5-1-83	95,000	11,287.50	106,414.75
11-1-83		9,625.00	9,652.00
5-1-84	100,000	9,625.00	109,752.50
11-1-84		7,875.00	7,897.50
5-1-85	105,000	7,875.00	113,002.50
11-1-85		6,037.50	6,054.75
5-1-86	110,000	6,037.50	116,164.75
11-1-86		4,112.50	4,124.25
5-1-87	115,000	4,112.50	119,239.25
11-1-87		2,100.00	2,106.00
5-1-88	120,000	2,100.00	122,226.00

# WATER SYSTEM

Public Works  
**DIRECTOR**

Assistant Director

## Production

1 Division Superintendent  
1 Assistant Division Superintendent  
1 Operator IV  
3 Operator III  
4 Operator II  
5 Operator I  
2 Instrument & Lab Technicians  
2 Maintenance Technicians  
1 Laborer II  
1 Custodian

## Distribution

1 Division Superintendent  
1 Assistant Division Superintendent  
1 Meter Operations Supervisor  
3 Meter Readers  
1 Meter Repair Technician  
1 Water Code Inspector  
1 Clerk Typist  
3 Water Distribution Supervisors  
1 Construction Crew Leader  
5 Water Distribution Crew Leaders  
1 Backhoe Operator  
12 Laborer II  
1 Stock & Equipment Controller

CITY OF NAPLES  
 WATER UTILITY  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED REVENUES

FISCAL YEAR 78-79

Water Sales	3,278,000
Hydrant Services	1,000
Tapping Fees	90,000
Reinstallation Fees	1,000
Connection Charges	15,000
Interest	<u>30,000</u>
Operating Revenues	3,413,000
Beginning Cash	181,200
System Development Charges	<u>160,000</u>
Total Funds Provided	<u><u>3,754,200</u></u>

ESTIMATED EXPENDITURE

Water Distribution	374,377
Water Production	920,910
Administration	334,969
Debt Service	1,341,384
Depreciation	359,852
Beginning Cash	<u>81,508</u>
Operating Expenditures	3,413,000
Capital Expenditures - System Revenue	181,200
Capital Expenditures - System Development	<u>160,000</u>
Total Estimated Expenditures	<u><u>3,754,200</u></u>

CITY OF NAPLES  
REVENUE DETAIL  
WATER SYSTEM

	<u>ACTUAL</u> 75-76	<u>ACTUAL</u> 76-77	<u>ACTUAL</u> 3-31-78	<u>EST. 4-1-78</u> TO 9-30-78	<u>EST. ACTUAL</u> 77-78	<u>BUDGET</u> 1977-78	
Water Sales	2,148,857	2,332,051	1,419,656	1,495,915	2,915,571	2,978,044	3,276,000
Hydrant Services	4,598	1,972	630	370	1,000	10,000	1,000
Tapping Fees	141,900	190,045	99,335	60,665	160,000	125,000	90,000
Reinstallation Fees	2,233	2,500	865	935	1,800	2,500	1,000
Connection Charges	40,754	24,426	18,176	17,824	36,000	20,000	15,000
Interest	21,647	23,812	384	29,616	30,000	30,000	30,000
Miscellaneous	115	(8,240)	(21)	1,221	1,200	0	0
Beginning Cash Balance	815,871	1,357,289	1,360,000	1,360,000	1,360,000	1,360,000	0
<b>TOTAL</b>	<b>3,175,975</b>	<b>3,931,271</b>	<b>1,539,025</b>	<b>2,966,546</b>	<b>4,505,571</b>	<b>4,525,544</b>	<b>3,413,000</b>

APPROVED

RECOMMENDED



**CITY OF NAPLES**  
**Departmental Budget 1978-79**

**PUBLIC WORKS**  
**WATER DISTRIBUTION**

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	193,431	275,971	408,422	385,444	385,444
Maintenance & Operation	65,623	58,200	66,500	57,400	57,400
Capital Outlay	237,549	5,000	2,200	2,200	2,200
<b>TOTAL</b>	<u>496,603</u>	<u>339,171</u>	<u>477,122</u>	<u>445,044</u>	<u>445,044</u>

Along with the division's regular work, such as repair of mains, utility location and installation of meters, the following additional goals have been set.

1. Implement 24-hour a day coverage for the water system utilizing the present budgeted personnel.
2. Meter change out and modernization and the necessary field work to accomplish the reading cycles more efficiently.
3. Identify and give more detailed attention to preventive maintenance aspect of the system.

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS**

**WATER DISTRIBUTION**

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

Safety Awards

Misc.

Purchases from Central Stores & Small Hdwr.

Stores & Small Hdwr.

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Main Installation

99 Meter Installation

TOTAL CAPITAL OUTLAY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Salaries & Wages	193,431	309,451	331,082	313,522	313,522
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	12,000	15,000	15,000	15,000
Less Abatements	.....	95,000	(15,000)	(15,000)	(15,000)
Total Salaries & Wages	193,431	226,451	331,082	313,522	313,522
Employee Overhead	.....	69,470	81,940	76,855	76,855
15 Employer Payroll Expenses	.....	19,950	(4,600)	(4,600)	(4,600)
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	193,431	275,971	408,422	385,444	385,444
MAINTENANCE & OPERATION	.....	.....	.....	.....	.....
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	620	600	1,000	1,000	1,000
23 Office Supplies	.....	400	400	300	300
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	27,571	29,000	29,000	28,000	28,000
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	30,768	22,000	22,000	17,000	17,000
29 Small Tools & Equipment	2,041	2,200	3,000	3,000	3,000
30 Maintenance of Equipment	.....	.....	6,000	3,000	3,000
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	1,000	500	500	500
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
Safety Awards	363	400	600	600	600
Misc.	746	1,000	1,000	1,000	1,000
Purchases from Central Stores & Small Hdwr.	13,514	1,600	3,000	3,000	3,000
TOTAL MAINT. & OPERATION	65,623	58,200	66,500	57,400	57,400
CAPITAL OUTLAY	.....	.....	.....	.....	.....
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	5,000	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	16,724	.....	.....	.....	.....
96 Other Equipment	1,137	.....	2,200	2,200	2,200
98 Main Installation	26,453	.....	.....	.....	.....
99 Meter Installation	193,235	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	237,549	5,000	2,200	2,200	2,200

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WATER DISTRIBUTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Division Superintendent	21,803	21,803
1 Assistant Superintendent	16,281	16,281
1 Meter Operations Supv.	13,247	13,247
3 Meter Readers	(2) 18,304	(2) 18,304
1 Meter Repair Technician	8,732	8,732
1 Water Code Inspector	10,614	10,614
1 Clerk Typist	7,927	7,927
3 Water Distribution Supv.	37,668	37,668
1 Construction Crew Leader	12,292	12,292
5 Water Distribution Crew Leaders	55,396	55,396
1 Backhoe Operator	9,596	9,596
12 Laborer II	(11) 92,493	(11) 92,493
1 Stock & Equip. Controller	9,169	9,169
	<u>313,522</u>	<u>313,522</u>
13 Other		
Overtime	15,000	15,000
	<u>328,522</u>	<u>328,522</u>
Less Abatements	(75,000)	(15,000)
Total Employee Salaries & Wages	253,522	331,522
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Retirement	21,947	21,947
Social Security	20,073	20,073
Workmen's Compensation	26,676	26,676
Health Insurance	6,546	6,546
Life Insurance	1,613	1,613
	<u>76,855</u>	<u>76,855</u>
Total Employee Overhead	76,855	76,855
Less Abatements	(15,600)	( 4,600)
	<u>61,255</u>	<u>72,255</u>
<b>TOTAL EMPLOYEE SERVICES</b>	<u><u>314,777</u></u>	<u><u>385,444</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WATER DISTRIBUTION  
(CONT.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
22 Telephone & Telegraph	1,000	1,000
23 Office Supplies	300	300
25 Vehicle Expense	28,000	28,000
28 Special Supplies & Services		
Uniforms & Safety Shoes	7,000	7,000
Meter Repair & Modernization	5,000	5,000
Material Main Repair	5,000	5,000
	<u>17,000</u>	<u>17,000</u>
29 Small Tools & Equipment	3,000	3,000
30 Maintenance of Equipment	3,000	3,000
32 Rent	500	500
39 Other Expenses		
Safety Awards	600	600
Miscellaneous	1,000	1,000
Purchases from Central Stores (Safety Equip. & Small Hdwr.)	3,000	3,000
	<u>4,600</u>	<u>4,600</u>
TOTAL MAINTENANCE & OPERATION	<u>57,400</u>	<u>57,400</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment		
2 Pipe Saws (R)	1,200	1,200
1 Packer Tamp (R)	1,000	1,000
	<u>2,200</u>	<u>2,200</u>
TOTAL CAPITAL OUTLAY	<u>2,200</u>	<u>2,200</u>

**CITY OF NAPLES**  
**Departmental Budget 1978-79**

PUBLIC WORKS  
WATER PRODUCTION

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	209,342	278,476	309,374	307,335	307,335
Maintenance & Operation	544,087	623,625	658,875	612,275	612,275
Capital Outlay	3,888	1,650	1,300	1,300	1,300
<b>TOTAL</b>	<b>757,317</b>	<b>903,751</b>	<b>969,549</b>	<b>920,910</b>	<b>920,910</b>

The function of the production division of the water system is to produce and deliver to the distribution system an adequate and safe supply of high quality, soft, and stabilized water. This is accomplished by the practice of multiple barriers through a modern, up-to-date lime softening plant. The entire operating supervising staff is state certified. This budget will cover the production of 4,300,000,000 gallons of water.

Some additional responsibilities are:

1. Ecology checks on various lakes
2. Monitoring U.S.G.S. wells
3. Inspecting wells permitted in the city
4. Maintaining lake levels for salt water intrusion purposes
5. Construction of equipment and buildings to enhance safety and increase production

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS**  
**WATER PRODUCTION**

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

Less Salary Savings

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

70 Chemicals

Misc. Maint.

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
209,342	233,234	255,781	255,781	255,781	
.....	.....	.....	.....	.....	
.....	2,000	2,000	2,000	2,000	
.....	.....	.....	.....	.....	
209,342	235,234	257,781	257,781	257,781	
.....	43,242	51,593	51,554	51,554	
.....	.....	.....	(2,000)	(2,000)	
209,342	278,476	309,374	307,335	307,335	
.....	.....	.....	.....	.....	
227,787	267,000	290,000	275,000	275,000	
5,153	5,000	5,000	5,000	5,000	
198	800	200	200	200	
.....	300	300	300	300	
3,890	3,100	3,100	2,400	2,400	
.....	.....	.....	.....	.....	
2,332	22,300	30,800	29,100	29,100	
2,060	3,000	3,000	3,000	3,000	
24,189	.....	.....	.....	.....	
1,918	2,000	2,000	2,000	2,000	
12,432	18,600	18,600	9,300	9,300	
236	275	275	275	275	
.....	.....	.....	.....	.....	
504	300	500	500	500	
.....	.....	.....	.....	.....	
4,739	.....	300	200	200	
258,649	300,000	304,800	285,000	285,000	
.....	950	.....	.....	.....	
.....	.....	.....	.....	.....	
544,087	623,625	658,875	612,275	612,275	
.....	.....	.....	.....	.....	
.....	.....	.....	.....	.....	
.....	.....	.....	.....	.....	
3,888	1,675	1,300	1,300	1,300	
.....	.....	.....	.....	.....	
3,888	1,675	1,300	1,300	1,300	

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WATER PRODUCTION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Division Superintendent	23,600	23,600
1 Asst. Division Supt.	18,902	18,902
1 Operator IV	15,259	15,259
3 Operator III	40,090	40,090
4 Operator II	44,658	44,658
5 Operator I	52,514	52,514
2 Instrument & Lab Tech.	23,378	23,378
2 Maintenance Technician	22,821	22,821
1 Laborer II	7,439	7,439
1 Custodian	7,120	7,120
	<u>255,781</u>	<u>255,781</u>
13 Other		
Overtime & Standby	<u>2,000</u>	<u>2,000</u>
Total Employee Salaries & Wages	257,781	257,781
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	17,905	17,905
Social Security	15,802	15,802
Workmen's Compansation	11,806	11,806
Health Insurance	5,004	5,004
Life Insurance	1,037	1,037
	<u>51,554</u>	<u>51,554</u>
Total Employee Overhead	51,554	51,554
	309,335	309,335
Less Salary Savings	<u>(2,000)</u>	<u>(2,000)</u>
TOTAL EMPLOYEE SERVICES	<u><u>307,335</u></u>	<u><u>307,335</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WATER PRODUCTION  
(CONT.)

<u>MAINTENANCE &amp; OPERATION</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
21 Utilities	275,000	275,000
22 Telephone & Telegraph	5,000	5,000
23 Office Supplies	200	200
24 Travel & Meetings American Water Works Assn., and Fla. Pollution Control Assn., 4 day function attended by the Division Superintendent	300	300
25 Vehicle Expense Gas & Oil Repairs	2,400	2,400
28 Special Supplies & Services Uniforms & Shoes Sludge Equipment Rental Chemical Feeder & Equip. Parts Outside Contracts Tree Removal	29,100	29,100
29 Small Tools & Equipment	3,000	3,000
31 Building Repairs & Maint.	2,000	2,000
32 Rent	9,300	9,300
33 Dues & Subscriptions	275	275
35 School & Training Expense Gainesville Short School held annually. A 5-day function for plant operation. Operators attend. Regional Short School held annually. A 40-hour night function for utility personnel. All titles attend.	500	500
39 Other Expense	200	200



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WATER PRODUCTION  
(CONT.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
70 Chemicals		
. CAO (Lime) 3500 Tons @ 58.24		
Stabilization Chemical 50,000		
Lbs. @ .3712		
Coagulant Aid 20,000 Lbs.		
@ .54		
Chlorine 300 Tons @ 160.60		
Fluoride (NAF) 39,540 Lbs.		
@ .4041		
Laboratory & Analyses Chemicals		
Emergency Chemicals (Carbon, Etc.)		
	<u>285,000</u>	<u>285,000</u>
TOTAL MAINTENANCE & OPERATION	<u>612,275</u>	<u>612,275</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment		
Fireproof Parts Washer	300	300
Analytical Balance	<u>1,000</u>	<u>1,000</u>
TOTAL CAPITAL OUTLAY	<u>1,300</u>	<u>1,300</u>

CITY OF NAPLES  
 Departmental Budget 1978-79

WATER SYSTEM ADMINISTRATION & DEBT SERVICE

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
<b>TOTAL</b>	<u>737,467</u>	<u>765,777</u>	<u>2,036,205</u>	<u>2,036,205</u>	<u>2,036,205</u>

Departmental Budget 1978-79

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	_____	_____	_____	_____	_____
Total Salaries & Wages	.....	.....	.....	.....	.....
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	_____	_____	_____	_____	_____
<b>TOTAL EMPLOYEE SERVICES</b>	=====	=====	=====	=====	=====
<b>MAINTENANCE &amp; OPERATION</b>					
<u>20 Advertising &amp; Printing</u>					
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	0	0	30,000	30,000	30,000
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	50,776	50,000	61,301	61,301	61,301
38 Outside Contracts	5,000	4,000	5,195	5,195	5,195
39 Other Expense	.....	.....	.....	.....	.....
40 Administration	209,342	237,426	238,473	238,473	238,473
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>TOTAL MAINT. &amp; OPERATION</b>	=====	=====	=====	=====	=====
<b>CAPITAL OUTLAY</b>					
97 Contri. to Depr.	0	0	359,852	359,852	359,852
100 Debt Service	472,349	474,351	1,341,384	1,341,384	1,341,384
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
<b>TOTAL</b>	<u>737,467</u>	<u>765,777</u>	<u>2,036,205</u>	<u>2,036,205</u>	<u>2,036,205</u>

CITY OF LOS ANGELES  
 Departmental Budget 1978-79  
 WATER SYSTEM ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>34</u> <u>Professional Services</u>		
Public Works Engineering	15,000	15,000
Maps		
Water Main Designs		
Project Reviews		
Inspections		
General Consulting	<u>15,000</u>	<u>15,000</u>
	30,000	30,000
<u>36</u> <u>Insurance</u>		
General Liability	27,988	27,988
Fleet Liability	26,100	26,100
Fire and Lightning	75	75
Flood	<u>7,138</u>	<u>7,138</u>
	61,301	61,301
<u>38</u> <u>Outside Contracts</u>		
Audit	5,195	5,195
<u>40</u> <u>Administration</u>		
Transfer to General Fund	210,200	210,200
<u>97</u> <u>Contribution to Depreciation</u>	359,852	359,852
<u>100</u> <u>Debt Service</u>	1,341,384	1,341,384

CITY OF NAPLES  
 Departmental Budget 1978-79  
WATER CAPITAL IMPROVEMENT

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	240,299	191,912	341,200	341,200	341,200
	240,299	191,912	341,200	341,200	341,200
<b>TOTAL</b>	=====	=====	=====	=====	=====

CITY OF NAPLES  
Departmental Budget 1978-79

WATER  
CAPITAL IMPROVEMENT

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Main Installation

99 Other Cap. Impr.

Total Cap. Outlay

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	.....	.....	.....	.....
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	=====	=====	=====	=====	=====
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	16,724	5,000	108,000	108,000	108,000
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	28,200	28,200	28,200
96 Other Equipment	3,888	16,912	.....	.....	.....
98 Main Installation	26,452	45,000	45,000	45,000	45,000
99 Other Cap. Impr.	193,235	125,000	160,000	160,000	160,000
Total Cap. Outlay	240,299	191,912	341,200	341,200	341,200

93 Improvements Other Than Buildings - Water

Water Operations Center:

Land Purchase	45,000
Sewer Installation	11,000
Paving	12,000

Automatic Start on Diesel Pump	40,000
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Total	108,000
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95 Mobile Equipment - Water

2 - 1/2 Ton Pick Ups	9,900
1 - 2 Ton Flat Bed Dump Truck	12,700
1 - 4 W/D Pick Up	5,600

Total	28,200
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98 Main Installation - Water

Mains and Fire Hydrants	45,000
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Total	45,000
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99 Other Capital Improvements - Water

16" Water Main - Airport Road	160,000
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Total Systems Development	160,000
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# SEWER SYSTEM

Public Works  
**DIRECTOR**

Assistant Director

## Collection

1 Assistant Superintendent  
1 Wastewater Collection Supervisor  
1 Wastewater Crew Leader  
9 Laborer II

## Treatment

1 Assistant Superintendent  
1 Pumping Station Supervisor  
1 Operator IV  
2 Operator III  
3 Operator II  
3 Operator I  
5 Wastewater Plant Maintenance Technicians  
3 Wastewater Plant Maintenance Mechanics  
1 Tractor Trailer Driver II  
1 Laborer II  
1 Laborer I



CITY OF NAPLES  
SEWER UTILITY  
REVENUE AND EXPENDITURE SUMMARY

ESTIMATED REVENUES

Service Charge	1,091,000
Connection Charge	2,000
Inspection Charge	2,000
Interest	<u>5,000</u>
Operating Revenue	1,100,000
Beginning Cash	248,644
Federal Grants	<u>316,600</u>
Total Funds Provided	<u><u>1,665,244</u></u>

ESTIMATED EXPENDITURES

Wastewater Collection	180,471
Wastewater Treatment	474,282
Administration	126,890
Debt Service	227,201
Depreciation	<u>176,640</u>
Operating Expenditure	1,185,484
Capital Expenditures - System Revenue	163,160
Capital Expenditures - Federal Grant (Bond Fund)	<u>316,600</u>
Total Estimated Expenditures	<u><u>1,665,244</u></u>

**CITY OF NAPLES  
REVENUE DETAIL  
SEWER SYSTEM**

	<u>ACTUAL 75-76</u>	<u>ACTUAL 76-77</u>	<u>ACTUAL 3-31-78</u>	<u>EST. 4-1-78 TO 9-30-78</u>	<u>EST. ACTUAL 77-78</u>	<u>BUDGET 1977-78</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
Service Income	700,879	817,737	521,613	532,697	1,054,310	1,038,752	1,091,000	1,091,000
Sewage Tank Disposal	3,450	4,768	0	0	0	0	0	0
Connection Charge	28,788	4,385	1,150	8,850	10,000	2,000	2,000	2,000
Inspection Charge	4,950	4,780	2,060	1,440	3,500	2,000	2,000	2,000
Interest	5,518	4,751	5,809	14,191	20,000	4,500	5,000	5,000
Federal Grants	0	188,300	73,400	0	73,400	390,000	316,600	316,600
Beginning Cash Balance	0	99,140		60,000	60,000	60,000		
<b>TOTAL</b>	<b>700,585</b>	<b>1,123,861</b>	<b>604,032</b>	<b>617,178</b>	<b>1,221,210</b>	<b>1,497,242</b>	<b>1,416,600</b>	<b>1,416,600</b>

**CITY OF NAPLES**  
**Departmental Budget 1978-79**

PUBLIC WORKS  
WASTEWATER COLLECTION DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	66,929	122,811	166,269	140,046	140,046
Maintenance & Operation	33,066	41,000	42,162	36,900	36,900
Capital Outlay	35,219	2,189	3,525	3,525	3,525
<b>TOTAL</b>	<u>135,214</u>	<u>166,000</u>	<u>211,956</u>	<u>180,471</u>	<u>180,471</u>

The Wastewater Collection Division is located at the Public Works yard and shares a building with the lift station section.

Its responsibilities include the maintenance and repair of over 364,151 lineal feet (69 miles) of gravity sewer mains, over 139,632 lineal feet (26 miles) of various sized force mains, and over 1,500 manholes as well as many thousands of feet of sewer laterals.

NEW PROGRAMS & PROJECTS

Television survey of all suspected areas of the system which are giving indication of failure. This information will aid in deciding whether to relay these lines under a major capital expenditure project.

These areas include:

- Gordon Drive - 15th Avenue South to 20th Avenue South
- Sixth Lane North
- Broad Avenue South
- Coquina Sands
- Gulf Shore Blvd. - Beach Club to Oleander
- Sections of the Moorings

**PUBLIC WORKS**  
**WASTEWATER COLLECTION**  
**DIVISION**

CITY OF NAPLES  
 Departmental Budget 1978-79

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages	66,929	99,135	129,871	110,525	110,525
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	1,500	5,000	3,000	3,000
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	66,929	100,635	134,871	113,525	113,525
Employee Overhead	.....	22,176	31,398	26,521	26,521
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	<u>66,929</u>	<u>122,811</u>	<u>166,269</u>	<u>140,046</u>	<u>140,046</u>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	8,127	7,000	12,000	11,000	11,000
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	20,572	26,000	23,662	18,900	18,900
29 Small Tools & Equipment	2,000	2,000	2,500	2,500	2,500
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	94	1,000	500	500	500
32 Rent	---	2,500	1,000	1,000	1,000
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	2,273	2,500	2,500	3,000	3,000
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>33,066</u>	<u>41,000</u>	<u>42,162</u>	<u>36,900</u>	<u>36,900</u>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	31,880	---	---	---	---
96 Other Equipment	3,339	2,189	3,525	3,525	3,525
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	<u>35,219</u>	<u>2,189</u>	<u>3,525</u>	<u>3,525</u>	<u>3,525</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER COLLECTION DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	15,385	
1 Assistant Superintendent	12,556	15,385
1 Wastewater Col. Supervisor	10,345	12,556
1 Wastewater Col. Crew Leader	64,044	10,345
8 Laborer II		64,044
Additional Employees Requested:	-0-	
1 TV Repair Unit Technician	(1) ---8,195	(1) ---8,195
2 Laborer II	<u>110,525</u>	<u>110,525</u>
13 Other	3,000	3,000
Overtime	<u>          </u>	<u>          </u>
Total Employee Salaries & Wages	<u>113,525</u>	<u>113,525</u>
<u>Employee Overhead</u>		
15 Employer Payroll Expense		
Retirement	7,738	7,738
Social Security	6,936	6,936
Workmen's Compensation	9,218	9,218
Health Insurance	1,938	1,938
Life Insurance	<u>691</u>	<u>691</u>
Total Employee Overhead	<u>26,521</u>	<u>26,521</u>
TOTAL EMPLOYEE SERVICES	<u>140,046</u>	<u>140,046</u>
<u>MAINTENANCE &amp; OPERATION</u>		
25 Vehicle Expense	11,000	11,000
28 Special Supplies & Services		
-Uniforms & safety shoes	2,900	2,900
-Chemical grout for TV unit	4,000	4,000
-Material for manhole & main repair	<u>12,000</u>	<u>12,000</u>
	<u>18,900</u>	<u>18,900</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER COLLECTION DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
29 Small Tools & Equipment	2,500	2,500
31 Building Repair & Maintenance	500	500
32 Rent	1,000	1,000
39 Other Expense		
-Central stores & small hardware items		
-Miscellaneous		
	<u>3,000</u>	<u>3,000</u>
TOTAL MAINTENANCE & OPERATION	<u>36,900</u>	<u>36,900</u>
 <u>CAPITAL OUTLAY</u>		
96 Other Equipment		
1 Cutting torch set	475	475
1 3" Cent. pump (R)	850	850
1 Radio (new)	600	600
1 Pipe saw. (R)	600	600
1 Electric jack hammer	<u>1,000</u>	<u>1,000</u>
TOTAL CAPITAL OUTLAY	<u>3,525</u>	<u>3,525</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER TREATMENT DIVISION

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	184,727	238,631	292,326	287,672	287,672
Maintenance & Operation	168,679	184,878	193,835	183,885	183,885
Capital Outlay	9,931	3,500	2,725	2,725	2,725
<b>TOTAL</b>	<u>363,337</u>	<u>427,009</u>	<u>488,886</u>	<u>474,282</u>	<u>474,282</u>

The primary function of the Wastewater Treatment Division is to convert sewage to a product meeting Department of Environmental Regulation and Environmental Protection Agency standards. This is accomplished by receiving some 5-million gallons per day raw sewage into extended air versions of the activated sludge processes. In this process, we experience above 95 per cent B.O.D. removal. The solids are then removed and the effluent chlorinated. After the proper retention time in the polishing pond, the chlorinated water enters the receiving stream.

Additional functions of this division include maintenance and repair of 80 sanitary lift stations and three storm stations. We currently have 6,505 connections.

This division has entered a stepped-up training program for plant operators and will encourage their further training.

NEW PROGRAMS & PROJECTS

Improvement in the following categories:

1. Hydrogen sulfide problems at treatment plant
2. Chlorination
3. Secondary sludge settling
4. Safety program

**PUBLIC WORKS**  
**WASTEWATER TREATMENT**  
**DIVISION**

CITY OF NAPLES  
 Departmental Budget 1978-79

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<b>EMPLOYEE SERVICES</b>					
Employee Salaries & Wages					
10 Permanent	184,727	198,619	239,128	239,128	239,128
12 Temp. & Part Time		1,200	2,000	1,500	1,500
13 Other					
Less Abatements					
Total Salaries & Wages	184,727	199,819	241,128	240,628	240,628
Employee Overhead					
15 Employer Payroll Expenses		38,812	51,198	49,044	49,044
Less Abatements					
Salary Savings				( 2,000)	( 2,000)
TOTAL EMPLOYEE SERVICES	184,727	238,631	292,326	287,672	287,672
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing					
21 Utilities	111,819	130,000	130,000	123,000	123,000
22 Telephone & Telegraph	558	650	650	400	400
23 Office Supplies	---	500	100	150	150
24 Travel & Meetings	---	300	300	300	300
25 Vehicle Expense	11,238	9,500	17,000	18,000	18,000
26 Duplicating Charges					
27 Auto Mileage					
28 Spec. Supplies & Serv.	2,794	3,000	3,000	3,400	3,400
29 Small Tools & Equipment	---	1,500	1,500	1,500	1,500
30 Maintenance of Equipment	18,877	17,000	17,000	16,000	16,000
31 Building Repairs & Maint.	4,437	3,000	3,000	2,500	2,500
32 Rent					
33 Dues & Subscriptions	28	28	35	35	35
34 Professional Services					
35 School & Training Expense	523	300	500	500	500
36 Insurance					
38 Outside Contracts					
39 Other Expense	1,956	100	100	100	100
74 Chemicals	16,449	19,000	20,650	18,000	18,000
TOTAL MAINT. & OPERATION	168,679	184,878	193,835	183,885	183,885
<b>CAPITAL OUTLAY</b>					
92 Building Improvements					
93 Imprv. Other Than Bldgs.					
94 Office Equipment					
95 Mobile Equipment					
96 Other Equipment	9,931	3,500	2,725	2,725	2,725
98 Less Abatements					
TOTAL CAPITAL OUTLAY	9,931	3,500	2,725	2,725	2,725



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER TREATMENT DIVISION

<u>EMPLOYEE SERVICES</u>	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
1 Assistant Superintendent	17,118	17,118
1 Pumping Station Supervisor	14,482	14,482
1 Operator IV	13,180	13,180
2 Operator III	23,778	23,778
3 Operator II	31,860	31,860
2 Operator I	19,616	19,616
4 Wastewater Plant Maintenance Technicians	46,812	46,812
3 Wastewater Plant Maintenance Mechanics	26,149	26,149
1 Truck Driver (Tractor-Trailer)	10,076	10,076
1 Laborer II	8,195	8,195
1 Laborer I	7,389	7,389
Additional Employees Requested:		
1 Wastewater Plant Maintenance Technician	11,132	11,132
1 Operator I	9,341	9,341
	239,128	239,128
13 Other		
Overtime - Standby	1,500	1,500
Total Employee Salaries & Wages	240,628	240,628
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	16,739	16,739
Social Security	14,702	14,702
Workmen's Compensation	10,020	10,020
Health Insurance	5,316	5,316
Life Insurance	1,267	1,267
Total Employee Overhead	49,044	49,044
	289,672	289,672
Less Salary Savings	( 2,000)	( 2,000)
TOTAL EMPLOYEE SERVICES	287,672	287,672

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER TREATMENT DIVISION

		<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>			
21	Utilities	123,000	123,000
22	Telephone & Telegraph	400	400
23	Office Supplies	150	150
24	Travel & Meetings -Annual Conference, American Water Works Association and Florida Pollution Control Association - 4 days - Division Superintendent	300	300
25	Vehicle Expense	18,000	18,000
28	Special Supplies & Services Uniforms, shoes	3,400	3,400
29	Small Tools & Equipment	1,500	1,500
30	Maintenance of Equipment Motors, pumps	16,000	16,000
31	Building Repair & Maintenance	2,500	2,500
33	Dues & Subscriptions	35	35
35	School & Training Expense -Gainesville Short School - 5 days - operators -Regional Short School - 20-hour night school - utility personnel - all attend	500	500
39	Other Expense	100	100

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
WASTEWATER TREATMENT DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
74 Chemicals		
-Chlorine - 85 ton @ \$160.60		
-Lake treatment chemicals - 60 gallon @ \$13.00		
-Masking agent		
-Polymers		
-Lab Chemicals		
	<u>18,000</u>	<u>18,000</u>
TOTAL MAINTENANCE & OPERATION	<u>183,885</u>	<u>183,885</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment	<u>2,725</u>	<u>2,725</u>
TOTAL CAPITAL OUTLAY	<u>2,725</u>	<u>2,725</u>

CITY OF NAPLES  
 Departmental Budget 1978-79  
 SEWER SYSTEM ADMINISTRATION & DEBT SERVICE

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
<b>TOTAL</b>	<u>402,311</u>	<u>416,070</u>	<u>530,731</u>	<u>520,731</u>	<u>530,731</u>

CITY OF NAPLES  
Departmental Budget 1978-79

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	.....	.....	.....	.....
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	=====	=====	=====	=====	=====
<u>MAINTENANCE &amp; OPERATION</u>					
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	20,000	20,000	20,000
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	11,634	12,500	11,782	11,782	11,782
38 Outside Contracts	3,000	3,000	1,047	1,047	1,047
39 Other Expense	.....	.....	.....	.....	.....
40 Administration	80,000	93,648	94,061	94,061	94,061
-----	.....	.....	.....	.....	.....
-----	.....	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
97 Depreciation	0	0	176,640	176,640	176,640
100 Debt Service	307,677	306,922	227,201	227,201	227,201
-----	.....	.....	.....	.....	.....
-----	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	=====	=====	=====	=====	=====
<b>TOTAL CITY EXPENDITURES</b>	402,311	416,070	530,731	530,731	530,731

CITY OF NAPLES  
 Departmental Budget 1978-79  
 SEWER SYSTEM ADMINISTRATION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>34 Professional Services</u>		
Public Works Engineering	10,000	10,000
General Consulting	<u>10,000</u>	<u>10,000</u>
	20,000	20,000
<u>36 Insurance</u>		
General Liability	5,667	5,667
Fleet Liability	5,261	5,261
Fire and Lightning	550	550
Flood	<u>304</u>	<u>304</u>
	11,782	11,782
<u>38 Outside Contracts</u>		
Audit	1,047	1,047
<u>40 Administration</u>		
Transfer to General Fund	94,061	94,061
<u>97 Contribution to Depreciation</u>	176,640	176,640
<u>100 Debt Service</u>	227,201	227,201

CITY OF NAPLES  
 Departmental Budget 1978-79  
SEWER CAPITAL IMPROVEMENT

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	<u>30,541</u>	<u>100,000</u>	<u>163,160</u>	<u>163,160</u>	<u>163,160</u>
<b>TOTAL</b>	<u><u>30,541</u></u>	<u><u>100,000</u></u>	<u><u>163,160</u></u>	<u><u>163,160</u></u>	<u><u>163,160</u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

**SEWER**  
**CAPITAL IMPROVEMENT**

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
10 Permanent	.....	.....	.....	.....	.....
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	.....	.....	.....	.....	.....
15 Employer Payroll Expenses	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	.....	.....	.....
23 Office Supplies	.....	.....	.....	.....	.....
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	.....	.....	.....	.....	.....
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
	.....	.....	.....	.....	.....
TOTAL MAINT. & OPERATION	=====	=====	=====	=====	=====
92 Building Improvements	.....	.....	10,000	10,000	10,000
93 Imprv. Other Than Bldgs.	.....	89,500	105,000	105,000	105,000
94 Office Equipment	.....	7,500	.....	.....	.....
95 Mobile Equipment	.....	3,000	32,760	32,760	32,760
96 Other Equipment	30,541	.....	15,400	15,400	15,400
98 Less Abatements	.....	.....	.....	.....	.....
TOTAL CAPITAL OUTLAY	30,541	100,000	163,160	163,160	163,160



92 Building Improvements - Sewer

Operator Lounge 10,000

Total 10,000

93 Improvements Other Than Buildings - Sewer

Paving 20,000

New Mains and Laterals (M & L) 10,000

Lift Station Revision 30,000

Lift Station Monitoring 40,000

Repairs to Old Cove Wet Well 5,000

Total 105,000

95 Mobile Equipment - Sewer

1 - 3/4 Ton Pick Up Truck (R) 6,360

1 - Tractor Loader 11,000

1 - 1 Ton Truck 7,100

1 - 1 1/2 Ton Truck 8,300

Total 32,760

96 Other Equipment - Sewer

1 - Video Record TV Unit 2,900

1 - Hoist 4,500

8 - Aeration Pumps 8,000

Total 15,400

CITY OF NAPLES  
Departmental Budget 1978-79

PARKING AUTHORITY

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	22,902	27,596	30,358	30,358	30,358
Maintenance & Operation	5,285	6,400	7,835	7,835	7,836
Capital Outlay	5,345	430	-0-	-0-	-0-
Debt Service	25,667	24,680	24,489	24,489	24,489
<b>TOTAL</b>	<u>59,199</u>	<u>59,106</u>	<u>62,682</u>	<u>62,682</u>	<u>62,682</u>

**PARKING  
AUTHORITY**

**CITY OF NAPLES  
Departmental Budget 1978-79**

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
<b>EMPLOYEE SERVICES</b>					
<u>Employee Salaries &amp; Wages</u>					
10 Permanent	22,902	23,406	25,199	25,199	25,199
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	.....	.....	.....	.....	.....
Total Salaries & Wages	<u>22,902</u>	<u>23,406</u>	<u>25,199</u>	<u>25,199</u>	<u>25,199</u>
<u>Employee Overhead</u>					
15 Employer Payroll Expenses	.....	4,190	5,159	5,159	5,159
Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL EMPLOYEE SERVICES</b>	<u>22,902</u>	<u>27,596</u>	<u>30,358</u>	<u>30,358</u>	<u>30,358</u>
<b>MAINTENANCE &amp; OPERATION</b>					
20 Advertising & Printing	1,228	1,500	1,700	1,700	1,700
21 Utilities	.....	.....	.....	.....	.....
22 Telephone & Telegraph	.....	.....	50	50	50
23 Office Supplies	.....	100	100	100	100
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	.....	.....	.....	.....	.....
26 Duplicating Charges	.....	.....	210	210	210
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	1,094	900	2,100	2,100	2,100
29 Small Tools & Equipment	.....	.....	.....	.....	.....
30 Maintenance of Equipment	.....	50	50	50	50
31 Building Repairs & Maint.	.....	.....	.....	.....	.....
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	.....	.....	.....	.....
36 Insurance	.....	500	625	625	625
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense (Postage)	.....	350	400	400	400
40 Collector's Fee	880	1,500	1,000	1,000	1,000
41 Administration	1,500	1,500	1,600	1,600	1,600
42 Ad Valorem Taxes	583	.....	.....	.....	.....
<b>TOTAL MAINT. &amp; OPERATION</b>	<u>5,285</u>	<u>6,400</u>	<u>7,835</u>	<u>7,835</u>	<u>7,835</u>
<b>CAPITAL OUTLAY</b>					
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	---	430	---	---	---
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	5,345	---	---	---	---
98 Less Abatements	.....	.....	.....	.....	.....
<b>TOTAL CAPITAL OUTLAY</b>	<u>5,345</u>	<u>430</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

CITY OF NAPLES  
Departmental Budget 1978-79

PARKING AUTHORITY

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees		
- 2 Parking Checkers	17,004	17,004
1 Parking Authority Clerk	8,195	8,195
Total Employee Salaries & Wages	25,199	25,199
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Social Security	1,540	1,540
Retirement	1,764	1,764
Health Insurance	556	556
Life Insurance	174	174
Workmen's Compensation	1,125	1,125
Total Employee Overhead	5,159	5,159
TOTAL EMPLOYEE SERVICES	30,358	30,358
 <u>MAINTENANCE &amp; OPERATION</u>		
20 Advertising & Printing	1,700	1,700
Delinquent Notices, Parking Stickers, Parking Tickets, Stationery		
22 Telephone & Telegraph	50	50
23 Office Supplies	100	100
26 Duplicating Charges	210	210

CITY OF NAPLES  
 Departmental Budget 1978-79

PARKING AUTHORITY (Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION (Cont.)</u>		
28 Special Supplies & Services		
-Employee Uniforms	300	300
-Maintenance & Repair of Parking Meters	300	300
-Painting of Curbs & Lot Striping	300	300
-Weed Control & Landscape Maintenance	<u>1,200</u>	<u>1,200</u>
Total Special Supplies & Services	2,100	2,100
30 Maintenance of Equipment	50	50
36 Insurance	625	625
General & Public Official Liability		
39 Postage	400	400
40 Collector's Fee	1,000	1,000
41 Administration	<u>1,600</u>	<u>1,600</u>
TOTAL MAINTENANCE & OPERATION	<u><u>7,835</u></u>	<u><u>7,835</u></u>

PARKING AUTHORITY

<u>DEBT SERVICE</u>	<u>Actual Expend 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>City Manager Recommends</u>	<u>Authority Approval 1978-79</u>
99 Principal	17,917	17,917	17,917	17,917
100 Interest	<u>7,750</u>	<u>6,763</u>	<u>6,572</u>	<u>6,572</u>
TOTAL DEBT SERVICE	25,667	24,680	24,489	24,489

CITY OF NAPLES  
PARKING AUTHORITY  
DEBT SERVICE  
FOR THE FISCAL YEAR 1977-78

	<u>Principal Due</u>	<u>Interest Due 1978-79</u>	<u>Principal Balance After 1978-79 Payment</u>
Note Payable to the Bank of Naples on Staley 8th St. lot; interest due quarterly at 3%; principal due 12/27 of each year on the amount of \$6,667.00 Note No. C-7801	6,667.00	1,172.00	38,749.00
Note Payable to the Bank of Naples Neapolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15.	<u>11,250.00</u>	<u>5,400.00</u>	<u>129,600.00</u>
TOTALS	17,917.00	6,572.00	168,349.00

CITY OF NAPLES  
 PARKING AUTHORITY  
 REVENUES  
 FISCAL YEAR 1978-79

ACCOUNT NO. \_\_\_\_\_

	<u>1976-77 Actual</u>	<u>1977-78 Budgeted</u>	<u>1978-79</u>
01 Meter Collections	31,948	32,600	32,800
02 Fines	13,889	12,500	13,500
03 Assessments	29,590	33,000	33,000
04 Permit Fees	4,540	3,600	4,000
05 Interest Earned	2,161	1,900	3,000
Sub-Total	<u>82,128</u>	<u>83,600</u>	<u>86,300</u>
06 Beginning Cash Balance	<u>51,299</u>	<u>53,000</u>	<u>60,000</u>
<u>TOTALS</u>	<u>133,427</u>	<u>136,600</u>	<u>146,300</u>

CITY OF NAPLES

CAPITAL IMPROVEMENT PROGRAM

-1978-79-

Fund - Utility Tax Revenue Bonds

<u>Department-Function</u>	<u>Budget Recommendation</u>
<u>PUBLIC WORKS: Streets &amp; Drainage \$394,000</u>	
Gordon Drive - Phase II & III .....	105,000
Street Classification Study .....	5,000
Cove Lane .....	2,000
Cutlass Lane .....	4,000
Hawser Lane .....	10,000
Spinnaker Drive .....	10,000
Rudder Road .....	10,000
Regatta Road .....	20,000
7th Avenue South .....	15,000
8th Avenue South and Parking Lot .....	40,000
33rd Avenue South - beachhead .....	12,000
Coral Drive .....	9,000
Nautilus Road .....	9,000
Mandarin Road .....	5,000
Rordon Avenue .....	24,000
13th Avenue South .....	35,000
8th Avenue North .....	40,000
Pine Court .....	11,000
11th Street North .....	18,000
 <u>PUBLIC WORKS: Traffic Signals \$36,000</u>	
Central and 10th .....	7,500
Mooring and Crayton .....	18,000
10th and Fleischmann .....	10,500
 <u>PUBLIC WORKS: Parkways \$55,700</u>	
Landscaping and tree planting (various locations) .....	31,200
Landscaping - 6th Street Median .....	8,500
Landscaping - Police Building .....	2,000
3rd Street shopping area improvement .....	14,000
 <u>EQUIPMENT: \$208,914</u>	
1 Front loading garbage truck .....	57,428
1 Rear loading garbage truck .....	46,686
Swacars .....	18,000
Sandblaster .....	4,000
1 Chipper .....	8,000



CAPITAL IMPROVEMENT PROGRAM  
(Cont.)

<u>Department-Function</u>	<u>Budget Recommendation</u>
<u>EQUIPMENT:</u> (Cont.)	
Ice machine .....	4,000
Tractor - right-of-way .....	8,000
1 2-ton truck .....	11,000
1 Backhoe .....	22,000
2 Dump trucks .....	20,000
1 Pick-up truck .....	5,000
1 Compact car .....	4,800
 <u>BIKE PATHS:</u> \$9,700	
7th Street - South Golf to 7th Avenue .....	2,400
4th Avenue North - 6th to 7th Street .....	2,500
10th Street - 14th Avenue North to Fleischmann .....	4,800
Gulf View Middle School - 8th Street and 7th Avenue North ...	30,000
 <u>PUBLIC WORKS YARD IMPROVEMENTS:</u> \$259,775	
Land purchase .....	36,000
Purchased land improvements .....	112,275
Master fuel station .....	53,000
Vehicle wash facility .....	23,000
Maintenance shop improvements .....	27,500
 <u>DEBT SERVICE:</u> \$123,883	
 <u>FIRE:</u> \$48,000	
Remodeling/renovation of former Police Building - 8th Avenue South .....	48,000
 <u>NON-DEPARTMENTAL:</u> \$36,900	
Land acquisition - 8th Avenue South .....	31,000
 <u>FINANCE:</u> \$20,000	
Data processing equipment .....	20,000

CAPITAL IMPROVEMENT PROGRAM  
(Cont.)

<u>Department-Function</u>	<u>Budget Recommendation</u>
<u>PARKS &amp; RECREATION:</u> \$62,125	
3 (new) tennis courts - Cambier .....	28,000
3 (new) tennis courts - lighting .....	14,000
Fishing Pier restroom renovation .....	2,925
Anthony Park - additional racquetball court .....	7,000
1 Compact vehicle .....	4,800
1 Pick-up truck .....	5,400
TOTAL CAPITAL IMPROVEMENTS	<u>\$1,269,097</u>

CAPITAL IMPROVEMENT PROGRAM  
1978-79

-- FUNDING --

Utility Tax Fund	1,122,208
Revenue Bonds	<u>147,789</u>
	1,269,997

CITY OF NAPLES  
REVENUE DETAIL  
FOR THE FISCAL YEAR 1978-79

Department: Utility Service Tax

<u>Classification</u>	<u>Actual 1975-76</u>	<u>Actual 1976-77</u>	<u>Actual to 3-31-78</u>	<u>Estimate 4-1-78 to 9-30-78</u>	<u>Estimated Actual 1977-1978</u>	<u>Budget 1977-78</u>	<u>Recommended 1978-1979</u>	<u>Approved</u>
Utility Service Tax	607,807	685,923	409,907	410,093	820,000	683,079	902,000	902,000
Interest Earned	24,520	26,746	12,887	17,113	30,000	32,500	32,000	32,000
Sub-Totals	632,327	712,669	422,794	427,206	850,000	715,579	934,000	934,000
Beginning Cash Bal.			15,200	0	15,200	15,200	188,208	188,208
Totals			437,994	427,206	865,200	730,779	1,122,208	1,122,208

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE  
FOR THE FISCAL YEAR 1978-79

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agents Fee</u>	<u>Principal Balance After 1978-79 Payment</u>
1/1/79	35,000	44,901	43	1,635,000
7/1/79	--	43,982	33	--
<b>TOTALS</b>	<b>35,000</b>	<b>88,883</b>	<b>76</b>	<b>1,635,000</b>

**CITY OF NAPLES**  
**Departmental Budget 1978-79**

**PUBLIC WORKS**  
**FLEET MAINTENANCE DIVISION**

	<u>Actual Expenditures 1976-77</u>	<u>Annual Budget 1977-78</u>	<u>Department Request 1978-79</u>	<u>City Manager Recommends 1978-79</u>	<u>Council Approval 1978-79</u>
Employee Services	<u>100,520</u>	<u>115,609</u>	<u>143,378</u>	<u>124,619</u>	<u>124,619</u>
Maintenance & Operation	<u>276,338</u>	<u>274,616</u>	<u>279,772</u>	<u>265,431</u>	<u>265,431</u>
Capital Outlay	<u>2,365</u>	<u>5,600</u>	<u>2,655</u>	<u>1,370</u>	<u>1,370</u>
<b>TOTAL</b>	<u><u>379,223</u></u>	<u><u>395,825</u></u>	<u><u>425,805</u></u>	<u><u>391,420</u></u>	<u><u>391,420</u></u>

**GOAL:** Through research, workshops, training and equipment, reduce the cost and provide top level and efficient service in the shop, service islands, and stock room.

CITY OF NAPLES  
Departmental Budget 1978-79

**PUBLIC WORKS**

**FLEET MAINT. DIV.**

EMPLOYEE SERVICES

Employee Salaries & Wages

10 Permanent

12 Temp. & Part Time

13 Other

Less Abatements

Total Salaries & Wages

Employee Overhead

15 Employer Payroll Expenses

Less Abatements

TOTAL EMPLOYEE SERVICES

MAINTENANCE & OPERATION

20 Advertising & Printing

21 Utilities

22 Telephone & Telegraph

23 Office Supplies

24 Travel & Meetings

25 Vehicle Expense

26 Duplicating Charges

27 Auto Mileage

28 Spec. Supplies & Serv.

29 Small Tools & Equipment

30 Maintenance of Equipment

31 Building Repairs & Maint.

32 Rent

33 Dues & Subscriptions

34 Professional Services

35 School & Training Expense

36 Insurance

38 Outside Contracts

39 Other Expense

41 Auto Parts & Supp.

Less Abatements

TOTAL MAINT. & OPERATION

CAPITAL OUTLAY

92 Building Improvements

93 Imprv. Other Than Bldgs.

94 Office Equipment

95 Mobile Equipment

96 Other Equipment

98 Less Abatements

TOTAL CAPITAL OUTLAY

	Actual Expenditures 1976-77	Annual Budget 1977-78	Department Request 1978-79	City Manager Recommends 1978-79	Council Approval 1978-79
10 Permanent	100,520	96,830	119,052	103,315	103,315
12 Temp. & Part Time	.....	.....	.....	.....	.....
13 Other	.....	.....	.....	.....	.....
Less Abatements	100,520	96,830	119,052	103,315	103,315
Total Salaries & Wages	(100,520)	(96,830)	(119,052)	(103,315)	(103,315)
Employee Overhead	.....	18,779	24,326	21,304	21,304
15 Employer Payroll Expenses	.....	(18,779)	(24,326)	(21,304)	(21,304)
Less Abatements	.....	.....	.....	.....	.....
TOTAL EMPLOYEE SERVICES	(100,520)	(115,609)	(143,378)	124,619	124,619
20 Advertising & Printing	.....	.....	.....	.....	.....
21 Utilities	7,356	8,116	8,200	6,800	6,800
22 Telephone & Telegraph	663	675	700	681	681
23 Office Supplies	318	600	600	600	600
24 Travel & Meetings	.....	.....	.....	.....	.....
25 Vehicle Expense	1,350	600	1,000	1,000	1,000
26 Duplicating Charges	.....	.....	.....	.....	.....
27 Auto Mileage	.....	.....	.....	.....	.....
28 Spec. Supplies & Serv.	1,443	1,000	1,700	1,700	1,700
29 Small Tools & Equipment	.....	2,000	2,000	2,000	2,000
30 Maintenance of Equipment	.....	.....	.....	.....	.....
31 Building Repairs & Maint.	3,102	3,000	3,000	3,000	3,000
32 Rent	.....	.....	.....	.....	.....
33 Dues & Subscriptions	.....	.....	.....	.....	.....
34 Professional Services	.....	.....	.....	.....	.....
35 School & Training Expense	.....	500	400	400	400
36 Insurance	.....	.....	.....	.....	.....
38 Outside Contracts	.....	.....	.....	.....	.....
39 Other Expense	12,083	10,400	10,400	1,250	1,250
41 Auto Parts & Supp.	250,023	247,725	251,772	248,000	248,000
Less Abatements	(276,338)	(274,616)	(279,772)	(265,431)	(265,431)
TOTAL MAINT. & OPERATION	-0-	-0-	-0-	-0-	-0-
92 Building Improvements	.....	.....	.....	.....	.....
93 Imprv. Other Than Bldgs.	.....	.....	.....	.....	.....
94 Office Equipment	.....	.....	.....	.....	.....
95 Mobile Equipment	.....	.....	.....	.....	.....
96 Other Equipment	2,365	5,600	2,655	1,370	1,370
98 Less Abatements	(2,365)	(5,600)	(2,655)	(1,370)	(1,370)
TOTAL CAPITAL OUTLAY	-0-	-0-	-0-	-0-	-0-

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
FLEET MAINTENANCE DIVISION

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries &amp; Wages</u>		
10 Permanent Employees	. 14,129	14,129
1 Fleet Maint. Supv.	12,494	12,494
1 Assistant Fleet Maint. Supv.	36,230	36,230
3 Automotive Mechanic II	9,226	9,226
1 Fleet Clerk	31,236	31,236
3 Automotive Mechanic I	<u>103,315</u>	<u>103,315</u>
New Employees Requested	0	0
1 Automotive Serv. Attend. I	0	0
1 Stock & Equip. Controller		
Less Abatements	(103,315)	(103,315)
Total Employee Salaries & Wages	(103,315)	(103,315)
<u>Employee Overhead</u>		
15 Employer Payroll Expenses		
Retirement	7,232	7,232
Social Security	6,313	6,313
Workmen's Compensation	5,455	5,455
Health Insurance	1,786	1,786
Life Insurance	518	518
	<u>21,304</u>	<u>21,304</u>
Less Abatements	(21,304)	(21,304)
Total Employee Overhead	0	0
<b>TOTAL EMPLOYEE SERVICES</b>	<u><b>124,619</b></u>	<u><b>124,619</b></u>



CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
FLEET MAINTENANCE DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>MAINTENANCE &amp; OPERATION</u>		
21 Utilities	6,800	6,800
22 Telephone & Telegraph	681	681
23 Office Supplies	600	600
25 Vehicle Expense		
Gas, Oil, Repairs & Tires	1,000	1,000
28 Special Supplies & Services		
Uniforms	1,425	1,425
Shoes	275	275
	<u>1,700</u>	<u>1,700</u>
29 Small Tools and Equipment		
Hand Tools & Testing Equipment	2,000	2,000
31 Building Repairs & Maintenance	3,000	3,000
Overhead Doors		
Building Electrical Repairs & Painting		
Preventive Maintenance		
35 School & Training Expense	400	400
Training Schools - Shop Supervisor, 5 Days		
39 Other Expenses		
Yard Maintenance Labor Shop Supplies		
	<u>1,250</u>	<u>1,250</u>
41 Auto Parts & Supplies		
Gasoline		
Other Motive Fuels		
Oil & Lubricants		
Automotive Repair Parts		
Tires & Tubes		
Outside Repairs		
Less Abatements	(248,000)	(248,000)
<b>TOTAL MAINTENANCE &amp; OPERATION</b>	<u><u>          </u></u>	<u><u>          </u></u>

CITY OF NAPLES  
Departmental Budget 1978-79

PUBLIC WORKS  
FLEET MAINTENANCE DIVISION  
(Cont.)

	<u>RECOMMENDED</u>	<u>APPROVED</u>
<u>CAPITAL OUTLAY</u>		
96 Other Equipment		
Replacement Rug P.W. Office	780	780
2 BE LH 150 3/4 Ton Lever Hoist	350	350
1 BE LH 300 1 1/2 Ton Lever Hoist	240	240
1 TN 543 W 1 Ton Hydraulic & Load Winch Crane	1,285	1,285
98 Less Abatements		
TOTAL CAPITAL OUTLAY	<u>1,370</u>	<u>1,370</u>

CITY OF NAPLES  
 AUTHORIZED POSITIONS  
 (EXCLUDING ELECTED OFFICIALS & COUNCIL APPOINTEES)

<u>Department and Division</u>	<u>(Budgeted) Fiscal Year 1977-78</u>	<u>(Proposed) Fiscal Year 1978-79</u>
<u>Mayor &amp; City Council</u>		
Part time	1	1
<u>Building &amp; Zoning</u>		
Regular	8	8
<u>City Attorney</u>		
Regular	1	1
<u>City Clerk</u>		
Regular	2	2
Part time	1	1
<u>City Manager</u>		
Regular	3	3
<u>Finance</u>		
Accounting Division		
Regular	6	6
Customer Services		
Regular	7	5
CETA	0	1
Data Processing		
Regular	3	3
Purchasing		
Regular	1	1
Part time	0	1
<u>Finance Total</u>	<u>17</u>	<u>17</u>
Regular	17	15
Part Time	0	1
Ceta	0	1
<u>Fire</u>		
Administration		
Regular	3	3
Operations		
Regular	24	24
Fire Prevention		
Regular	4	4
Part time	0	1
<u>Fire Total</u>	<u>31</u>	<u>32</u>
Regular	31	31
Part time	0	1
<u>Parks and Recreation</u>		
Administration		
Regular	2	2
Parks		
Regular	21	21
Part time	2	2
Recreation		
Regular	5	5
Part time	0	0
Temporary	19	19
Retail Sales		
Regular	9	9
<u>Parks &amp; Recreation Total</u>	<u>59</u>	<u>59</u>
Regular	38	38
Part time	2	2
Temporary	19	19

	(Budgeted) Fiscal Year 1977-78	(Proposed) Fiscal Year 1978-79
<u>Personnel</u>		
Regular	2	3
<u>Planning</u>		
Regular	4	4
Part time	0	1
Temporary	1	0
<u>Police</u>		
Administration		
Regular	3	3
Operations		
Regular	53	54
Part time	4	4
Temporary	2	2
CETA	1	0
Support Services		
Regular	4	4
Parking Authority		
Regular	3	3
<u>Police Total</u>	70	70
Regular	63	64
Part time	4	4
Temporary	2	2
CETA	1	0
<u>Public Works</u>		
Administration		
Regular	4	4
Part time	0	1
Engineering & Traffic Control		
Regular	9	10
Temporary	1	0
Fleet Maintenance		
Regular	9	9
Parkways & Services		
Regular	37	37
CETA	2	2
Sanitation		
Regular	42	41
Streets & Drainage		
Regular	21	21
CETA	1	1
Water & Waste Water Plants		
Regular	41	43
Water Distribution and Waste Water Collection		
Regular	42	41
<u>Public Works Total</u>	209	210
Regular	205	206
Part time	0	1
Temporary	1	0
CETA	3	3

	1977-78 Fiscal Year	1978-79 Fiscal Year	Net Increase (Decrease)
<u>AUTHORIZED POSITIONS</u>			
Regular	374	375	1
Part Time	8	12	4
Temporary	23	21	(2)
CETA	4	4	0

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 10 Permanent Employees Includes all regular full-time positions and elective officers. Does not include overtime.
- 12 Temporary and Part-Time Employees Includes all part-time, seasonal, and temporary employees such as extra help, matrons, parking attendants, etc.
- 13 Other Includes all special payments for overtime, court time, minute clerks and commissioners.
- 15 Employee Overhead Includes Health Insurance, Life Insurance, Retirement System, Social Security, Workmens and other compensation.
- 19 Salary Abatements Charges to other Departments.

MAINTENANCE & OPERATION

- 20 Advertising and Printing Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 21 Utilities Includes all expenses incurred from use of heat, light, power and water.
- 22 Telephone and Telegraph Charges to non-departmental except those made to funds other than the General Fund.
- 23 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.
- 24 Travel and Meetings Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.

MAINTENANCE & OPERATION - Continued

- 25 Vehicle Expense Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 26 Duplicating Charges Copying machine.
- 27 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business.
- 28 Special Supplies & Services Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks; etc.
- 29 Small Tools & Equipment Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 30 Maintenance of Equipment Includes amounts expended for maintenance and repair of equipment by outside firms including annual service contracts.
- 31 Building Repairs & Maintenance Includes costs of supplies and services for maintenance and repair of buildings.
- 32 Rent Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 33 Dues & Subscriptions Includes charges for memberships in various organizations and for subscriptions to various publications.
- 34 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.

MAINTENANCE & OPERATION - Continued

- 35 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 36 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 38 Outside Contracts Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 39 Other Expense Includes miscellaneous expense not otherwise classified.
- 40 Vehicle Parts & Supplies -----
- 41 Gasoline ONLY
- 42 Other Motive Fuels DEPARTMENT
- 43 Oils & Lubricants OR
- 44 Automotive Repair Parts DIVISION
- 45 Tires & Tubes USING THESE
- 46 Outside Repairs -----
- 59 Abatements Charges to other departments.

DEBT SERVICE

- 70 Retirement of Bonds Payments on principal of general obligation bonds of the City.
- 71 Interest on Bonds Payment of interest on outstanding general obligation bonds of the City.

CAPITAL OUTLAY

- 92 Building Improvements Includes all building additions and improvements other than maintenance.
- 93 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.
- 94 Office Equipment Includes office furniture, fixtures and equipment with an estimated life of more than one year and acquisition cost in excess of \$100.
- 95 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.
- 96 Other Equipment Includes other capital equipment not otherwise classified such as radios, lawn mowers, etc., with an estimated life of more than one year and acquisition cost in excess of \$100.
- 98 Abatements Charges to other departments.