

**(TO) TASK ORDER AMENDMENT TO CSC AGREEMENT
PROFESSIONAL SERVICES (CCNA)**

THIS TASK ORDER AMENDMENT (the "Amendment") to the (CSC) Continuing Services Contract for Professional CCNA Services is made and entered into effective the 16th day of May 2016, by and between the **CITY OF NAPLES**, a Florida Municipal Corporation (the "City"), and **Q. GRADY MINOR & ASSOCIATES, P.A.**, a Florida Profit Corporation (the "Consultant").

WHEREAS, the City and the Consultant entered into that certain Agreement to furnish CCNA Services, on **March 26, 2015** (the "Original Agreement") (Reference Original **RFQ 14-054** and Original **Clerk Tracking No.15-00043**. **This Task Order Amendment** is for services associated with **3rd Avenue South Design: Task Order No. 16-03-65-02-16C12**: (the "Project"); and

WHEREAS, the parties desire to amend the Original Agreement by this Task Order Amendment so that the Consultant will provide said services pursuant to the terms and conditions contained in the Original Agreement and Amendment herein.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, and in consideration of the mutual covenants, promises and conditions herein set forth, it is hereby acknowledged and agreed as follows:

1. The above recitals are true and correct and are incorporated herein by this Reference.
2. "Article Three, Time" is amended to state that this Project Task Order Amendment will be **performed and completed by January 31, 2017**. Project: Orchid Run Water Main Extension Construction Administration.
3. "Article Four, Compensation" is amended to reflect an increase to the Consultant for this Task Order Amendment in the amount of **\$79,985.00** for the Project as indicated in **Attachment A-1 Scope of Services and Basis of Compensation**, attached and made a part of this Amendment.
4. All other terms, provisions and conditions of the Original Agreement, except as expressly amended and modified by this Amendment, shall remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original as against any part whose signature appears thereon and all of which shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the City and the Consultant have caused this Task Order Amendment to be duly executed by their duly authorized officers, all as of the day and year first above written.

ATTEST:

By: Patricia E. Rambosk
Patricia E. Rambosk, City Clerk

CITY:

CITY OF NAPLES, FLORIDA

By: A. William Moss
A. William Moss, City Manager

Approved as to form and legal sufficiency:

By: Robert D. Pritt
Robert D. Pritt, City Attorney

CONSULTANT:

Q. Grady Minor & Associates, P.A.
3800 Via Del Rey
Bonita Springs, Florida 34134
Att.: **Justin Frederiksen, P.E.**, Vice President

Carin J. Dwyer
Witness (Signature)

Printed
Name: CARIN J. DWYER

By: Justin Frederiksen 5/16/16
(Signature)

Printed
Name: JUSTIN FREDERIKSEN

Title: VICE PRESIDENT

FEI/EIN Number: On File
A Florida Profit Corporation (FL)

**Grady Minor****Civil Engineers • Land Surveyors • Planners • Landscape Architects**

May 11, 2016

Revised May 13, 2016

Mr. Roger Reinke
Assistant City Manager
City of Naples
735 8th Street South
Naples, FL 34102

**RE: Proposal for Professional Services
3rd Avenue South Design**

Dear Mr. Reinke:

Q. Grady Minor & Associates, P.A. (GradyMinor) is pleased to provide the City of Naples (City) this proposal for the design, permitting, and bidding services for improvements to 3rd Avenue South.

Background:

A mix of signalized and non-signalized intersections, roadway with and without bike lanes and on street parking and various landscape designs, 3rd Avenue South does not have a consistent street image. As part of the recently completed Naples Square Development, 3rd Avenue South is now connected to Goodlette Frank Road and is anticipated to be a well-traveled corridor for vehicles, cyclists, pedestrians, and electric carts from the Gordon River to the Gulf. The City recognizes the potential to make 3rd Avenue South a more consistent and multimodal friendly corridor from Goodlette Frank Road west to the Beaches.

To assist the City achieve this goal, we propose the following Scope of Services:

Phase 1 – 3rd Avenue South Conceptual Design

3rd Avenue South will be reviewed from Goodlette Frank Road to 6th Street South to develop typical cross section renderings. Additionally, a Roundabout Feasibility Study will be performed for the intersections of 3rd Avenue South and 8th and 10th Streets (by Alternative Street Design).

As part of Phase 1, GradyMinor shall provide interested citizens, Community Redevelopment Agency Advisory Board (CRAAB), the Community Redevelopment Agency (CRA), and organization/institutional representatives (collectively identified as Key Stakeholders) the opportunity to express their concerns and provide their input regarding the project. With the City's support, GradyMinor shall assure that interested parties have the opportunity to review and comment throughout all phases of the project through access to materials, use of social media, and public meetings. Project documents and designs shall be provided to the City for the purpose of uploading information to the City's website. GradyMinor proposes the following for Phase 1:

- 1) Meet with City staff to review the project and projection requirements.
- 2) Research existing plats, deeds, and ROW maps along 3rd Avenue South.
- 3) Review proposed and recently approved developments along 3rd Avenue South.
- 4) Review the Central Avenue Improvements project, which is anticipated to begin construction during the summer of 2016.

Mr. Roger Reinke
Professional Services Proposal
May 13, 2016
Page 2

- 5) Roundabout Feasibility Study for the intersections of 3rd Avenue South and 8th and 10th Streets (by Alternative Street Design). The study will include a capacity analysis to determine the minimum lane arrangements for the two intersections and conceptual layouts of a roundabout at each intersection. The conceptual layouts will consider and match (if possible) the geometry of the proposed roundabouts along Central Avenue.
- 6) Meet with City Staff and Key Stakeholders in the vicinity of 3rd Avenue South to determine their concerns and desires, prior to developing the renderings. Three (3) separate Key Stakeholder meetings are included.
- 7) Develop typical section renderings for 3rd Avenue South from 10th Street to 6th Street South. Up to four (4) renderings total will be developed. The renderings shall take into consideration elements of roadways throughout the Design District and Midtown Transition Area, in an effort to create a cohesive look to the area, including intersections improvement options.
- 8) Meet with City staff to review the renderings.
- 9) Revise the renderings based on input from City staff.
- 10) Conduct one public meeting to obtain feedback from the general public.
- 11) Revise the renderings based on public input and prepare a report to summarize the steps taken to develop the renderings, compile the input received, outline the pros and cons of each option, and provide preliminary opinions of probable costs.
- 12) Present the renderings and report to the CRA or City Council at a Council workshop meeting.
- 13) Revise the renderings based on CRA/City Council input.

This scope does not include traffic data collection or 4-way stop and signal warrant analysis. As understood, the City will provide applicable traffic data and 4-way stop and signal warrant analyses.

Phase 1 Alternative – 3rd Avenue South Conceptual Design –6th Street to the Gulf Shore Boulevard

At the City's option, GradyMinor will review 3rd Avenue South from 6th Street South to Gulf Shore Boulevard to develop two (2) additional typical cross section renderings. One additional meeting with City Staff and Key Stakeholders in the vicinity of 3rd Avenue South is included in this alternative.

Phase 2 - Engineering Survey

GradyMinor proposes to conduct an Engineering Survey of the 3rd Avenue South from 8th Street to 10th Street, including the intersections. The survey will include:

- 1) Identify Right-of-Way (ROW) limits, platted property corners, edge of pavement, driveways (size and material of construction), sidewalks, fences, vegetation, significant improvements in the ROW, culverts and storm structures (with size, material and invert depths), sanitary sewer structures (invert depths), visible above ground utility features (including flow meters and backflow assemblies), and topographic data.
- 2) The vertical datum shall be North American Vertical Datum (NAVD 88).

Mr. Roger Reinke
Professional Services Proposal
May 13, 2016
Page 3

Phase 3 - 60% Design (3rd Avenue South - US41 to 10th Street)

Based on direction from City Council, Key Stakeholders, citizens, and City staff, GradyMinor shall prepare a 30% construction design drawings for improvements to 3rd Avenue South between US41 and 10th Street. The design will not include intersection type changes (2-way stop to 4-way stop, signalized, or roundabout), but will consider potential intersection type changes in the future based on 4-way stop and signal warrant analysis (prepared by the City) and the Roundabout Feasibility Analyses (by Alternative Street Design). The major components of the 30% design options shall include:

- 1) Lane call/dimensions.
- 2) Access, including curb cuts and driveways, median openings, alleyway connections.
- 3) Pedestrian and bicycle facilities.
- 4) Streetscape: parking orientation, number of parking spaces, landscaping, lighting, etc.
- 5) Stormwater management system modifications/improvements, including conveyance level of service (LOS) and stormwater quality improvements. Five year and 25-year storm events will be reviewed for LOS improvements.
- 6) Public utilities modifications/improvements;
- 7) Prepare an engineer's preliminary opinion of probable cost for the construction of the project based upon the recommended 30% design;
- 8) Value-engineering options for reducing cost, construction time, and construction challenges.
- 9) The 30% design, including the engineer's cost opinion and value engineering options, will be presented to the Key Stakeholders or a public meeting and at a City Council workshop meeting.

Phase 4 – 90% Design

Based on direction provided by the Key Stake holders of the 30% design and input from City staff, GradyMinor will prepare the 90% design. The 90% design will include:

- 1) Updated drawings.
- 2) Preliminary specifications. GradyMinor will utilize the City's standard specifications, with supplemental specification as required.
- 3) An updated engineer's preliminary opinion of probable cost for construction.
- 4) Value-engineering options for reducing cost, construction time, and construction challenges.
- 5) Identification of required permits, approvals and review preliminary applications with jurisdictional agencies.
- 6) The 90% design will be presented to at a Key Stakeholders, City Council, or CRA meeting. One meeting total is included.

Phase 5 - Final Design

Based on direction provided by the Key Stakeholders/City County/CRA of the 90% design and input from City staff, GradyMinor will prepare the Final design drawings and specifications. The Final design will include:

- 1) An updated engineer's opinion of probable cost for construction.
- 2) Preparation and submittal of required permit applications to secure necessary permits and approvals. The permit anticipated to be required as part of this project is a City of Naples ROW permit. City to pay permitting fees.
- 3) Signed and sealed construction ready documents for bid.

Mr. Roger Reinke
Professional Services Proposal
May 13, 2016
Page 4

Phase 6 - Bid Support

Bid support by GradyMinor will include:

- 1) Provide support during the bidding process, including participation at a pre-bid meeting and responding to bidders questions.
- 2) Review bids and make a recommendation of award.

We propose to complete these tasks and deliver construction documents ready for construction by January 31, 2017; in accordance the following cost schedule.

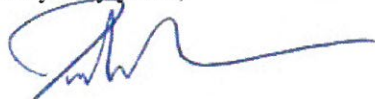
Phase	Description	Fee	Fee Type
1	3rd Avenue South Conceptual Design	\$28,150	LS
1A	3rd Avenue South – 6 th St to Gulf Shore Blvd	\$4,490	LS
2	Engineering Survey – 8 th St to 10 th St	\$4,000	LS
3	60% Design - US41 to 10 th St	\$17,670	LS
4	90% Design- US41 to 10 th St	\$13,100	LS
5	Final Design- US41 to 10 th St	\$9,750	T&M
6	Bid Support	\$2,325	T&M
7	Reimbursable Expenses	\$500	Actual
TOTAL		\$79,985	

This Proposal only includes those items specifically identified above and does not include any environmental assessments, boundary surveys, geotechnical investigations, traffic data collection, 4-way stop or signal warrant analysis; or permitting fees.

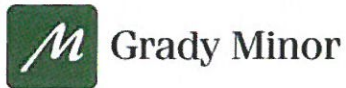
This Proposal is subject to the Standard Provisions of the City of Naples Continuing Service Contract Professional (RFQ 14-054). Any services requested beyond the scope of this Proposal will be performed for a fee negotiated when the scope of additional services is known or at the approved City of Naples Continuing Service Contract Professional (RFQ 14-054) hourly rate schedule. Invoices will be issued monthly, payable per the applicable City of Naples Purchasing Policy.

Any government imposed sales taxes or fees shall be added to our fees for services under this Proposal.

Very truly yours,



Justin Frederiksen, P.E.
Vice President



GradyMinor Proposal for Professional Engineering Services

3RD AVENUE SOUTH IMPROVEMENTS
CITY OF NAPLES

Refer to Q. Grady Minor and Associates, P.A. proposal and scope of services dated:

May 13, 2016

Task	Activity Description	Project Manager \$145	Engineer \$130	Senior Inspector \$85	Senior Planner \$150	Planner \$135	Senior Designer \$95	Clerical \$60	Total Hours	Sub Consultant	Survey	TOTAL COST
PHASE 1 - 3rd Ave South Conceptual Design												
1	Communication/Meetings with City Staff	12	6					2	20			\$2,640
2	Utility/ROW Coordination	4	8						12			\$1,620
3	Data Gathering and Research	8	12					2	22			\$2,840
4	Key Stakeholder Meetings (3 total)	12	4		12		2	2	32			\$4,370
5	Roundabout Feasibility Study (2 intersections)	4							4	\$5,000		\$5,580
6	Renderings (4 total)	12	4		4	16	8	2	46			\$5,900
7	Public Meeting (1 total)	6	2		6	2	8	2	26			\$3,180
8	CRA/City Council Presentation (1 presentation total)	4	2		4	2	2	2	16			\$2,020
Subtotal Phase 1:												\$28,150
PHASE 1A - 3rd Ave South - 6th St to Gulf Shore Blvd												
1	Rendering (two additional)	6	2		4	8	2		22			\$3,000
2	Key Stakeholder Meeting (1 total)	4			4		2	2	12			\$1,490
Subtotal Phase 1A:												\$4,490
PHASE 2 - ENGINEERING SURVEY -8th St to 10th St												
1	Field Survey & Plan Development										\$4,000	\$4,000
Subtotal Phase 2:												\$4,000
PHASE 3 - 60% Design - US41 to 10th St												
1	Communication/Meetings	8	4					2	14			\$1,800
2	Key Stakeholder/Public Meeting (1 total)	4										\$580
3	Utility/ROW Coordination	6	10						16			\$2,170
4	Data Gathering	4	12						16			\$2,140
5	30% Design Plans	24	12				40	2	78			\$8,960
6	City Council Workshop Meeting	4	2		4	2	2	2	16			\$2,020
Subtotal Phase 3:												\$17,670
PHASE 4 - 90% Design - US41 to 10th St												
1	Communication/Meetings	6	4					2	12			\$1,510
2	Key Stakeholder/City Council/CRA Meeting (1 total)	4										\$580
3	Utility/ROW Coordination	6	10						16			\$2,170
4	Data Gathering	2	8						10			\$1,330
5	90% Design Plans	20	10	4			30	2	66			\$7,510
Subtotal Phase 4:												\$13,100
PHASE 5 - Final Design - US41 to 10th St												
1	Communication/Meetings	8	2					2	12			\$1,540
2	Utility/ROW Coordination	4	8					2	14			\$1,740
3	Data Gathering	2	4									\$810
4	City of Naples ROW Permit	4	4				2	2				\$1,410
5	Final Design Plans	10	6				20	2	38			\$4,250
Subtotal Phase 5:												\$9,750
PHASE 6 - Bid Support												
1	Pre-bid Meeting	4						2	6			\$700
2	Response to RAI's	4	4						8			\$1,100
3	Recommendation of Award	1	2					2	5			\$525
Subtotal Phase 6:												\$2,325
PHASE 7 - REIMBURSABLES												
1	Reproduction, shipping and misc costs											\$500
Subtotal Phase 7:												\$500
Total Phases 1 through 7 - Time and Expense Budget												\$79,985

Notes:

- 1 Proposal is based on City Purchasing adding the general conditions and front end documents.
- 2 This proposal excludes geotechnical investigations.
- 3 This proposal excludes environmental assessment services.
- 4 This proposal does not include permitting fees
- 5 This proposal does not include construction services