

**(TO) TASK ORDER AMENDMENT TO CSC AGREEMENT  
(PROFESSIONAL CCNA SERVICES)**

Clerk Tracking No. 16-00037

**THIS TASK ORDER AMENDMENT** (the "Amendment") to the (CSC) Continuing Services Contract for Professional CCNA Services is made and entered into effective the 17<sup>th</sup> **day of March 2016**, by and between the **CITY OF NAPLES**, a Florida Municipal Corporation (the "City"), and **DISNEY & ASSOCIATES P.A.**, a Florida Profit Corporation (the Consultant").

**WHEREAS**, the City and the Consultant entered into that certain Agreement to furnish CCNA Services, on **May 5, 2015** (the "Original Agreement") (Reference Original **RFQ 14-054** and Original **Clerk Tracking No.15-00077**. **This Task Order Amendment** is for services associated with **Professional Construction Administrative Services: Task Order No. 16-01-20-33-15K04: Article Three Time and Article Four Compensation. City Water Plant Canopy Addition** (the 'Project'); and


**WHEREAS**, the parties desire to amend the Original Agreement by this Task Order Amendment so that the Consultant will provide said services pursuant to the terms and conditions contained in the Original Agreement and Amendment herein.

**NOW, THEREFORE**, for good and valuable consideration, the receipt of which is hereby acknowledged, and in consideration of the mutual covenants, promises and conditions herein set forth, it is hereby acknowledged and agreed as follows:

1. The above recitals are true and correct and are incorporated herein by this Reference.
2. "Article Three, Time" is amended to state that this Project Task Order Amendment will be **performed and completed by September 30, 2016** with a 60-day Project close-out time frame. Project: **City Water Plant Canopy Addition**.
3. "Article Four, Compensation" is amended to reflect an increase to the Consultant for this Task Order Amendment in the amount of **\$5,046.00** for the Project as indicated in **Attachment A-1 Scope of Services and Basis of Compensation**, attached and made a part of this Amendment.
4. All other terms, provisions and conditions of the Original Agreement, except as expressly amended and modified by this Amendment, shall remain in full force and effect.
5. This Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original as against any part whose signature appears thereon and all of which shall together constitute one and the same instrument.


**IN WITNESS WHEREOF**, the City and the Consultant have caused this Task Order Amendment to be duly executed by their duly authorized officers, all as of the day and year first above written.

**ATTEST:**

By:   
Patricia L. Rambosk, City Clerk

Approved as to form and legal sufficiency:

By:   
Robert D. Pritt, City Attorney

  
Witness (Signature)

Printed  
Name: Yessenia Coentile

**CITY:**

**CITY OF NAPLES, FLORIDA**

By:   
A. William Moss, City Manager

**CONSULTANT:**

Disney & Associates, P.A.  
1865 Veterans Park Drive, Suite 301  
Naples, Florida 34109  
Attention: **Dalas Disney**, President

By:   
(Signature)

Printed  
Name: DALAS DISNEY

Title: ARCHITECT / PRESIDENT

FEI/EIN Number: On File  
A Florida Profit Corporation (FL)

***Disney & Associates, P.A.*****Architecture and Planning**

1865 Veterans Park Dr., Suite 301

Naples, Florida 34109-0447

Phone 239.596.2872 Fax 239.596.2874

AA 0002502

March 11, 2016

City of Naples  
380 Riverside Circle  
Naples, Florida 34102

Attn: Mr. Ben Copeland  
Budget and CIP Manager

Re: Professional Architectural Services  
City Water Plant Roof Canopy Addition

Dear Mr. Copeland:

Disney & Associates, Architects are pleased to present this proposal for Construction Administration at the City Water Treatment Plant located at the SE corner of Fleishmann Blvd and Tenth Street, Naples, Florida.

During our site visit telephone discussions and email exchanges we discussed the scope of your project and the services that are included in this proposal. We have used these discussions as the basis for our proposal for services and listed a scope of services for your consideration.

Outlined below is a summary of the project's development concept, anticipated scope of services and associated professional fees.

**Project Profile**

- ❖ The City of Naples (Owner) intends to complete construction of a Roof structure/Canopy over existing chemical storage tanks.
- ❖ Disney & Associates (Architect) has been requested by the Owner to provide this proposal structured for Construction Observation related to the Roof structure.

**Project Assumptions**

- ❖ The Owner will make available all pertinent information and documents associated with the project for the performance of Architects services.
- ❖ This proposal includes performing all services within a one-time basis and for one phase of construction services.

## **Scope of Services**

### **Preliminary Services**

Acquire, assemble, and coordinate all Architectural scope of work for the project. Research project initial anticipated scope of work and issue to consultants for coordinated effort and elimination of unnecessary services. Verify inclusion of necessary services as outlined in the Professional Services Agreement. Preparation of all Architectural and sub-consultant agreements. Set-up all project files, billing procedures, CAD system Management and digital back-up systems.

### **General Consultation Included**

Meeting attendance and coordination with consultants, sub-contractors, government agencies and services in addition to the defined scope. Meeting attendance with owner for development of design. Presentation meetings to the Owner and/or City agencies. Project team meetings as requested by the owner for coordination with owner's separate consultants. Performance of additional services beyond contract defined scope of services as requested by the owner shall be on an additional services hourly basis.

### **Construction Administration Phase Services**

During construction we shall review the work for compliance with the contractors agreement with the owner. Construction services are generally described as reviewing contractor payment applications, answering contractors questions, making periodic site visits, developing one punch list walk through, one final walk through, and reviewing material and equipment submittals for your project. Included services are;

1. Office Construction services and telephone support,
2. Review of submittals by the Architect and Structural Engineer,
3. Site visits including, 1-Pre-Construction Conference; 2-Architect visit during the course of the project; 1-Structural Engineer review of the footings prior to concrete pour, 1-Architect punch list review, and 1-Post Construction site review.
4. Project close-out review of the GC record drawings and transfer of the drawings and CAD Design drawing to the Utilities Department.

### **Reimbursable Expenses**

Expenses for project related travel, blueprints, plots, reproduction services, overnight express delivery services, long distance telephone calls, and items listed on our standard terms and conditions (attached).

### **Professional Service Fees**

Preliminary Services	\$ 389.00	Fixed
Construction Phase Services	\$ 4,407.00	Fixed
Reimbursable Expenses	\$ 250.00	Not to Exceed
<b>Sub-total</b>	<b>\$ 5,046.00</b>	

Please note that the above quoted fee does not include the following:

Geotechnical investigation (Soil borings)  
Application fees, permits fees, or impact fees  
Special or Pile foundations  
Structural Threshold Inspection  
Civil Engineering  
Landscape and Irrigation design  
Video Equipment selections/ Design  
Kitchen design  
Special environmental or hazardous-waste permitting

Continuous on-site observation

Revisions after approval which shall be invoiced in addition to basic fees

Other issues not specifically included in the outlined scope of work

### **Anticipated Schedule Requirements**

Note that the schedule below is our best estimation and may revise based upon further discussions with the GC and the City of Naples. We are able to begin the design work for this project immediately following the receipt of a Notice to Proceed and/or a Purchase Order. As a basis of discussion we anticipate the following schedule;

#### **Roof Structure Canopy Construction**

Permit 1-2 weeks

Construction 4-6 weeks

### **Subconsultants**

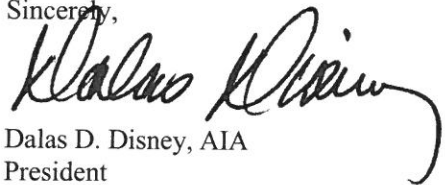
We propose the following at consultants for the project.

Liebl & Barrow, Inc. - Structural Engineer

The terms of this proposal shall be subject to revision if not accepted within thirty (30) days.

As always, should you have any questions concerning any of the information contained in this proposal, please feel free to contact me. We look forward to continuing our work with you on this project.

Sincerely,



Dalas D. Disney, AIA  
President

file: City Water Plant Roof CA proposal-01



