

**SECOND AMENDMENT**  
**PROFESSIONAL SERVICES AGREEMENT (CCNA)**  
Clerk Tracking No. 2017-00023(15-00097)

**THIS SECOND AMENDMENT** (the "Second Amendment") to the Contract for Professional Services is made and entered into this **15th day of March 2017** by and between the **CITY OF NAPLES**, a Florida Municipal Corporation (the "CITY"), and **ARCHITECTS DESIGN GROUP / ADG, INCORPORATED**, a Florida Corporation, authorized to do business in the State of Florida, whose business address is: **333 North Knowles Avenue; Winter Park, Florida 32789** (the "CONSULTANT").

**WHEREAS**, the CITY and the CONSULTANT entered into that certain Agreement on June 10, 2015; **Bid No. 15-034 and Clerk Tracking No. 15-00097** (the "Original Agreement") to furnish **Fire Rescue Station Design Architect – Engineering Services – (Task #3) Final Design** (the 'Project'); and

**WHEREAS**, the parties desire to amend the Original Agreement by this Second Amendment so that the CONSULTANT will provide additional services pursuant to the terms and conditions contained herein.

**WHEREAS**, the parties are required by **119.0701 F.S.** to amend the Original Agreement so that the CITY and CONSULTANT will abide by the terms and conditions contained herein.

**NOW, THEREFORE**, for good and valuable consideration, the receipt of which is hereby acknowledged, and in consideration of the mutual covenants, promises and conditions herein set forth, it is hereby acknowledged and agreed as follows:

1. The above recitals are true and correct and are incorporated herein by this Reference.
2. "Article Three Section 3.1, Time" shall be amended for the provision of additional time by the Consultant with a completion date of September 30, 2017 with a Project Close-out timeframe of 30-days.
3. "Article Four, Compensation" shall be amended for the provision of additional fees for Fire Rescue Station Design Architect – Engineering Services (Task #3) Final Design by the CONSULTANT in the amount of **\$385,380.00** as indicated in **Attachment A-1 Scope & Basis of Compensation** which is attached and made a part of the Amendment.
4. "**Article Five, Maintenance of Records**" shall be amended to **add Articles 5.2 and 5.3** as indicated below and made a part of this Amendment.

**5.2 119.0701 F.S. CONTACT INFORMATION FOR CITY  
OF NAPLES CUSTODIAN OF PUBLIC RECORDS, CITY  
CLERK'S OFFICE.**



**If the CONSULTANT has questions regarding the application of Chapter 119, Florida Statutes, to the consultant's duty to provide public records relating to this contract, contact the City Clerk, City of Naples Custodian of Public Records, at Telephone: 239-213-1015, Email: [PublicRecordsRequests@naplesgov.com](mailto:PublicRecordsRequests@naplesgov.com); Address: 735 8th Street South; Naples, Florida 34102. Mailing address: same as street address.**

**5.3 The CONSULTANT shall:**

1. Keep and maintain public records required by the CITY to perform the service.
2. Upon request from the CITY'S custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter 119.0701 F.S. or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the CONSULTANT does not transfer the records to the CITY.
4. Upon completion of the contract, transfer, at no cost, to the CITY all public records in possession of the CONSULTANT or keep and maintain public records required by the CITY to perform the service. If the CONSULTANT transfers all public records to the CITY upon completion of the contract, the CONSULTANT shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the contract, the CONSULTANT shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the CITY, upon request from the CITY'S custodian of public records, in a format that is compatible with the information technology systems of the CITY.
5. The terms of this Second Amendment shall control and take precedence over any and all terms, provisions and conditions of Original Agreement which might vary, contradict or otherwise be inconsistent with the terms and conditions hereof.
6. All of the other terms, provisions and conditions of Original Agreement,

except as expressly amended and modified by this Second Amendment, shall remain unchanged and are hereby ratified and confirmed and shall remain in full force and effect.

7. This Second Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original as against any part whose signature appears thereon and all of which shall together constitute one and the same instrument.

**IN WITNESS WHEREOF**, the CITY and the CONSULTANT have caused this Second Amendment to be duly executed by their duly authorized officers, all as of the day and year first above written.

**ATTEST:**

By:   
Patricia L. Rambosk, City Clerk

**CITY:**

**CITY OF NAPLES, FLORIDA**

By:   
A. William Moss, City Manager

Approved as to form and legal sufficiency:

By:   
Robert D. Pritt, City Attorney

**CONSULTANT:**

**ARCHITECTS DESIGN GROUP / ADG, INC.**  
333 North Knowles Avenue  
Winter Park, Florida 32789  
Attention: **Susan Gantt**, Senior Vice President

  
Witness (Signature of Consultant)

By:   
(Signature)

Printed  
Name: Amabelle Keillor

Printed  
Name: SUSAN C. GANTT

Title: SENIOR VICE PRESIDENT

FEI/EIN Number: On File  
A Florida Corporation (FL)





# Architects Design Group

Inc. AAC001197

February 17, 2017

**Scope of Services – Amendment to - Exhibit "A"**  
**City of Naples – Fire Rescue Station # 1 Final Design**  
Naples, Florida  
ADG Project No. 946-15; City Project No. 15-034

## **Professional Services Proposal – Scope and Fees (Task #3) – Final Design**

Architects Design Group /ADG, Inc., is pleased to provide the City of Naples, Florida, the following Lump Sum Professional Services Proposal for Final Design and Bidding support for the design of Fire Rescue Station #1 (Task Authorization #3) located at 8<sup>th</sup> Avenue S. and 8<sup>th</sup> Street S.

The Design Team is comprised of the following firms and their associated scope are:

Architects Design Group – Architectural design  
Kimley-Horn – Civil engineering and architectural landscaping  
TRC Worldwide - Structural engineering  
TLC Engineering – Mechanical, plumbing and fire protection  
Matern Engineering – Electrical engineering  
Velocity Engineering - Geotechnical testing and recommendations

### **Deliverables:**

Two sets of bid documents will be developed. The first is the demolition of the existing facilities (Phase 1). The second is the construction of the new fire station facility (Phase 2).

### **Schedule:**

Demolition bid documents shall be completed in 45 days. New station bid documents shall be completed in 150 days. Preliminary Schedule as follows:

#### **A. Final Architectural and Engineering Services**

1. The Consultant shall provide Architectural design services for the final Design, and Bidding support of the project.
2. The Consultant recognizes that the requested services are for an Essential Facility, being developed in terms of "survivability" as required by the latest edition of the Florida Building Code. The facility shall be design to meet category 5 Hurricane storm event.
3. The Consultant shall coordinate all the work of its Engineering sub-Consultants (MEP/FP, Structural, Civil, Geotechnical, Technology, Landscape Architect).
4. The Consultant shall coordinate the development of Architect/Engineers Detail Opinion of Construction Cost at the 60% and 100% phase.

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333 N. Knowles Ave. | Winter Park, FL 32789 | 407.647.1706

4131 N. Central Expy. Ste 200 | Dallas, TX 75204 | 469.458.3438

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**Professional Services Proposal – Scope and Fees (Tasks #3)****Scope of Services – Exhibit “A”****City of Naples, FL – Fire Rescue Station**

ADG Project No. 946-15; City Project No. 15-034

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5. The Consultant shall attend project progress meetings.
6. Post Design Construction related services shall be included in a future Task order.
7. Two sets of construction bid documents shall be prepared:
  - a. Phase 1 shall be the demolition of existing station 1 and EMS building.
  - b. Phase 2 will be the construction of the new station # 1.

**B. Architectural Design Scope**

1. Modify Site and Building Design in order to Respond to City Review Comments for Concept Design
2. Participate in Team Kick-Off Meeting for Final Design and provide Meeting Minutes
3. Coordinate Existing Building Demolition Package with Civil, Landscape and MEP Disciplines
4. Coordinate New Design with Building Systems (MEP/FP)
5. Coordinate Architectural Design with Structural Engineering and Geotechnical Testing consultants
6. Coordinate City's Vendor/Consultant designs for Security Access Control, Communications & A/V systems with architectural, mechanical and electrical design
7. Prepare a recommended schedule for interior finish materials and systems
8. Prepare 60% Construction Documents - Drawings and Specifications
9. Prepare a detailed opinion of Architect opinion of cost
10. Attend meeting to receive review comments from City for 60% CDs
11. Complete 100% Construction Documents & Specifications, Incorporating Owner's Comments.
12. Coordinate Architectural Design with Consultants
13. Attend a meeting to receive review comments from City for 100% CDs
14. Prepare a detailed opinion of Architect opinion of cost
15. Bidding support services shall include (all disciplines)
  - a. Provide CD Bid Sets(2) and electronic files to City for distribution to Bidders
  - b. Attend / Conduct Pre-Bid Meeting and assist with Agenda/Meeting Minutes
  - c. Respond to Bidder Questions
  - d. Review Bids / Prepare Recommendation Letter
  - e. Create conformed bid documents incorporating all addendum changes
  - f. Provide 6 full size sets (signed as sealed) as well as electronic construction documents.

**C. Civil Engineering Design Scope**

1. Respond to City Review Comments for Concept Design
2. Prepare Existing Building/Site Demolition Plan Submittal



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3. Complete 60% site drainage design.
4. Meet with City Utility staff to review 60 % design
5. Meet with City Stormwater staff to review 60% design
6. Meet with Fire Department staff to review 60% design
7. Develop 100% design
8. Prepare right-of-way permit
9. Develop detailed 60% and 100% opinion of cost
10. Attend meeting to receive comments from City
11. Complete 100% Construction Documents & Specifications, Incorporating Owner's Comments.
12. Provide signed and sealed electronic bidding set of construction documents and five half size printed sets.
13. Assist with preparation of the Final DRB application and submittal package.
14. Attend one (1) DRB public hearing in the City of Naples.

**D. Landscape Architectural Design – need input from KHA**

1. Analyze / Respond to City Review Comments for Concept Design
2. Complete 60% Plan Landscape Design Documents
3. Coordinate 100% Plan Preparation & Engineering Documents
4. Prepare Specifications & materials schedules
5. Develop detail 60% and 100% opinion of cost
6. Attend two (2) Team Meetings
7. Respond to bidders questions

**E. Structural Engineering Design Scope**

1. Establish Codes & Standards to be used for the design of the structural systems.
  - a. FBC 2014 (5th Edition)
  - b. City of Naples amendments to FBC
  - c. Collier County Zoning & Land Development
  - d. Requirements for design to resist flood water forces
2. Establish Design Criteria for main wind force resisting systems and related components & cladding wind pressures.
  - a. Determine Risk Category per FBC 2014
  - b. Determine wind design criteria including wind-borne debris region and Exposure Category
  - c. Determine wind pressures for architectural features, including overhangs, canopies and parapets
  - d. Determine Components & Cladding wind design requirements
  - e. Review Geotechnical Report and coordinate the foundation concept with the geotechnical engineer's recommendations
  - f. Confirm primary structural system and provide preliminary member sizing to architect for coordination.
  - g. Perform computer-based structural analysis for lateral and gravity loads on the structure, including support of the following items:

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- i. HVAC systems, genset, and other mechanical requirements at floors and roofs
  - ii. Fire Department equipment loads
- h. Coordinate design details with architect and other design consultants
- i. Compile structural specifications
- j. Compile structural 60% documents review package
- k. Perform internal QA/QC review of 60% structural package
- l. Prepare detailed opinion of cost based on 60% documents
- m. Attend meeting to receive comments from City; respond to Owner & Design Team review comments
- n. Coordinate & produce 100% structural drawings incorporating Owner's comments
- o. Prepare structural calculation package
- p. Prepare structural specifications
- q. Perform internal QA/QC on 100% structural documents; review documents of other design consultants for final coordination
- r. Provide signed and sealed electronic bidding set of construction documents
- s. Update detailed opinion of cost based on 100% documents
- t. Provide support during the project bid phase, including:
  - i. Attendance at pre-bid meeting
  - ii. Response to bid phase RFIs thru the architect
  - iii. Review of contractor bids in support of the architect
  - iv. Compile Addenda to the bid documents as necessary
  - v. Compile conformed bid documents for construction

**F. Mechanical, Plumbing & Fire Protection Engineering Design Scope**

- 1. 60% Construction Documents
  - a. Fire Protection Documents
    - i. Drawings
    - ii. Fire Protection Systems CD Specifications Review Draft
  - b. Plumbing Documents
    - i. Drawings
    - ii. Plumbing Systems CD Specifications Review Draft
  - c. Mechanical Documents
    - i. Drawings
    - ii. Mechanical Systems CD Specifications Review Draft
  - d. Technology Documents
    - i. Drawings
      - o Technology equipment, systems and connection locations shall be provided by Owner's Users Group. CD coordination effort only to incorporate into engineering documents for construction and pricing.



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- ii. Technology Systems CD Specifications provided by Owner's Users Group. Coordination effort only to incorporate into engineering documents.
- 2. 100% Construction Documents
  - a. Fire Protection Documents
    - i. Drawings
    - ii. Fire Protection Systems CD Specifications Review Draft
  - b. Plumbing Documents
    - i. Drawings
    - ii. Plumbing Systems CD Specifications Review Draft
  - c. Mechanical Documents
    - i. Drawings
    - ii. Mechanical Systems CD Specifications Review Draft
  - d. Technology Documents
    - i. Drawings
      - o Technology equipment, systems and connection locations shall be provided by Owner's Users Group. CD coordination effort only to incorporate into engineering documents for construction and pricing.
    - ii. Technology Systems CD Specifications provided by Owner's Users Group. Coordination effort only to incorporate into engineering documents.
- 3. Review Comments
  - a. Review Comments/Response Documents
    - i. Fire Protection, Plumbing, Mechanical, and Technology
      - o Responses to Plan Reviewer Code Comments as required by all disciplines.
- 4. Bid Negotiations
  - a. Duration of Bid Negotiations
    - i. Fire Protection, Plumbing, Mechanical, and Technology
      - o Responses to Bidder RFIs and Questions, Addenda as necessary for clarification as required by all disciplines.

**G. Electrical Engineering**

- 1. Coordination with FP&L representative for new building electrical service
- 2. 60% Construction Documents
  - a. Electrical Engineering Documents
    - i. Drawings
    - ii. Electrical Systems Systems CD Specifications Review Draft
  - b. QAQC Electrical design & coordinate with other team members
  - c. Respond to 60% owner review comments.
- 3. 100% Construction Documents
  - a. Electrical Engineering Documents
    - i. Drawings
    - ii. Electrical Systems Systems CD Specifications Review Draft
  - b. QAQC Electrical design & coordinate with other team members



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- c. Respond to 100% owner review comments.
  - 4. Review Comments
    - a. Review Comments/Response Documents
      - i. Electrical Engineering & Design
        - o Responses to Plan Reviewer Code Comments as required.
  - 5. Bid Negotiations
    - a. Duration of Bid Negotiations
      - i. Fire Protection, Plumbing, Mechanical, and Technology
        - o Responses to Bidder RFIs and Questions, Addenda as necessary for clarification as required by all disciplines.

**H. Geotechnical Engineering Services Scope**

1. Obtain drilling permits
2. Stake boring locations in the field (based upon engineering recommendations)
3. Perform 4 Standard Penetration Test (SPT) borings to 40 feet depth
4. Grout test borings
5. Visually classify soil samples
6. Perform engineering analysis and prepare Geotechnical Report with engineering design recommendations

**I. Fee Allocation**

The Consultant shall invoice the City monthly based on percent complete for each of the tasks lump sum value.

1.	A/E Construction Documents (Lump Sum).....	\$331,112
2.	As Needed Bidding & Design Support Services (Not To Exceed*) ....	\$ 54,268
3.	Total.....	\$385,380

Note: Bidding Support Services will be authorized by the City on an as needed hourly basis. The Lump sum shown is a Not-To-Exceed lump sum.