



## Revision Form

<b>Section A: Property Information</b>	
A.1. Permit Application Number: _____	
A.2. Property Address: _____	
A.3. Property Owner: _____	
A.4. Tenant Name (if applicable): _____	
<b>Section B: Contractor Information</b>	
B.1. Company Name: _____	
B.2. Company Phone: _____	C.2.4. Email: _____
<b>Section C: Revision Information</b>	
C.1. Description of Work:          	
C.2. <input type="checkbox"/> Additional Square Footage: _____ <input type="checkbox"/> No additional square footage	C.3.: <input type="checkbox"/> Additional Job Cost: \$ _____ <input type="checkbox"/> No additional job cost
C.4.: Additional Sub-Contractors:    	
<b>Regulations &amp; Requirements:</b>	
<ol style="list-style-type: none"><li>1. A Revision Form is required at the time of submittal along with a complete set of revised drawings.</li><li>2. Revisions to drawings originally signed and sealed by a design professional must be signed and sealed by the original design professional.</li><li>3. Detailed description defining the entire scope of revision must be provided along with revised work areas clouded or otherwise clearly shown on the revised plans.</li><li>4. Supporting documents (Manufacturer info. Product approvals, NOAs, etc.) must be included.</li><li>5. Approved, stamped revision must be on the job site before scheduling inspections for work included in revision.</li><li>6. A new FEMA Form is required when revising Addition/Alteration plans for projects below base flood elevation.</li><li>7. Only one revision may be submitted at a time.</li><li>8. Revision Fee is \$35.00 per trade. Additional required Inspections \$35.00 each. When applicable Zoning Review Fee \$50.00 and Fire Review Fee \$100.00.</li></ol>	