



BUILDING PERMIT APPLICATION

295 Riverside Circle | Naples, Florida 34102
239-213-5020

Roof

Florida Building Code, 8th Edition

Section A: Property Information	
A.1. Property Address: _____	
A.2. Property Owner: _____	A.3. Parcel #: _____
A.4. Legal Description: _____	
Section B: Structure Type	
B.1. Building Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Single Family	
Section C: Contractor Information	
C.1. Applicant Type: <input type="checkbox"/> Contractor (Complete C.2.-C.2.5.) <input type="checkbox"/> Owner Builder (Complete C.3. - C.3.2.)	
C.2. Company Name: _____	
C.2.1. License Number: _____	C.2.2. Qualifier Name: _____
C.2.3. Company Phone: _____	C.2.4. Email: _____
C.2.5. Company Address: _____	
C.3. Owner Builder Name: _____	
C.3.1. Phone Number: _____	C.3.2. Email: _____
Section D: Permit Information	
D.1. Estimated Job Cost \$: _____	D.2. Total # Squares (1 sq =100sq.ft.): _____
D.3. Description of Work: _____ _____	
D.4. <input type="checkbox"/> Change Shingle/Metal/Wood-Shakes to Tile <input type="checkbox"/> N/A	D.5. <input type="checkbox"/> Install New or Replacement Equipment Stands <input type="checkbox"/> N/A
Section E: New Roof Covering Type: (Asphalt shingle, Tile, BUR, TPO, Metal Panel, etc.)	
E.1. Roof Area-1: _____	
E.1. 1. <input type="checkbox"/> Re-cover <input type="checkbox"/> Concrete deck <input type="checkbox"/> LWC deck <input type="checkbox"/> Wood deck <input type="checkbox"/> Metal deck <input type="checkbox"/> Other deck	
E.2. Roof Area-2: _____	
E.2.1. <input type="checkbox"/> Re-cover <input type="checkbox"/> Concrete deck <input type="checkbox"/> LWC deck <input type="checkbox"/> Wood deck <input type="checkbox"/> Metal deck <input type="checkbox"/> Other deck	
E.3. Roof Area-3: _____	
E.3.1. <input type="checkbox"/> Re-cover <input type="checkbox"/> Concrete deck <input type="checkbox"/> LWC deck <input type="checkbox"/> Wood deck <input type="checkbox"/> Metal deck <input type="checkbox"/> Other deck	
Section F: Application Terms	
F.1. I have read and reviewed the permit checklist <input type="checkbox"/> Yes <input type="checkbox"/> No	
F.2. This application form has been filled out completely. I understand that if any items are left blank the application will be rejected. <input type="checkbox"/> Yes <input type="checkbox"/> No	

Acknowledgement of Naples Regulations

Application is hereby made to obtain a permit to do the work or installation as indicated. I certify that no work has commenced prior to issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fees may have additional fees imposed for failing to obtain permits prior to commencement of construction.

The approved permit and/or permit application expires if not commenced within 180 days from the date of issuance. If an application is not pursued in good faith within 180 days of the application date it will be withdrawn. The permittee further understands that only licensed contractors may be employed, and the structure will not be used or occupied until a Certificate of Occupancy/Completion is issued. By signing this permit application, I agree that I have been retained by the owner/permittee to provide contracting services for the trade for which I am listed. I understand it is my responsibility to communicate all information about the application to the property owner. Furthermore, it is my responsibility to notify the Building Department should I no longer be the contractor responsible for providing said contracting services. I further agree that I understand that the review and issuing of this permit does not exempt me from complying with all City Ordinances, State & Federal Regulations. It is further understood that the property owner/permittee is the owner of the permit and that a signed request from the property owner is required to withdraw/cancel a permit and/or a permit application.

Section G: Property Owner/Agent of Owner Acknowledgment

The contractor may sign as the Agent of the owner so long as the contract with the property owner allows such an action. Owner Builder must complete sections A & B as well as the Owner-Builder Affidavit form.

G.1. Property Owner/Agent of Owner (Print Name): _____

G.2. Property Owner/Agent of Owner Signature: _____

G.3. State of _____, County of _____

The foregoing instrument was acknowledged before me

G.4. by means of physical presence or online notarization

G.5. this _____ day of _____, 20_____

G.6. by _____ (name of person)

G.7. who is personally known to me, or who has produced _____ as identification.

G.9. Notary Seal:

G.8. Notary Signature: _____

Section H: Qualifier/Owner Builder Acknowledgment

H.1. Qualifier (Print Name): _____

H.2. Qualifier Signature: _____

H.3. State of _____, County of _____

The foregoing instrument was acknowledged before me

H.4. by means of physical presence or online notarization

H.5. this _____ day of _____, 20_____

H.6. by _____ (name of person)

H.7. who is personally known to me, or who has produced _____ as identification.

H.9. Notary Seal:

H.8. Notary Signature: _____



Inspection Affidavit

Permit Application Number: _____

I, _____ licensed as a(n) _____ *Contractor Engineer Architect
(Print Name) * FS 468 Building Inspector

License #: _____

On or about _____, I did personally inspect the roof deck nailing and/or
secondary water barrier work at, _____
(job site address)

Based upon that examination, I have determined the installation was done in accordance with the current Florida Building Code.

Signature: _____

State of Florida, County of _____

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization this _____ day of _____, 20 _____

by _____ (name of person) who is

personally known to me, or who has produced _____ as identification.

Notary Signature: _____

Notary Seal:

Commission #: _____

*General, Building, Residential, or Roofing Contractor or any individual certified under 468 F.S. to make such an inspection. Include photographs of each plane of the roof with the permit # or address # clearly shown marked on the deck for each inspection.



Roof to Wall Connection Affidavit
8th Edition Florida Existing Building Code Section 706.8

Where required by Sec 706.8, the intersection of roof framing with the wall below shall be strengthened by adding metal connectors, clips, straps and fasteners such that the performance level equals or exceeds the uplift capacities as specified in Table 706.8.1

PERMIT APPLICATION NUMBER _____

I, _____ (Print Name) License # _____

- Licensed as a: Certified Building Contractor(CBC)
 General Contractor (CGC)
 Registered Florida Design Professional

do affirm and certify that the roof -to-wall connections for the structure located at:

(address) _____, were examined by me and I have determined that the installation was done in accordance with the 6th Edition Florida Building Code-Existing Building, Sec 706.8.1.

- The existing roof-to-wall connections were conforming and did not require strengthening.
- Prescriptive retrofit solutions as provided in FBC-Existing 706.8.1.3 through 706.8.1.6 were Installed under my supervision. (This may be used by contractor or design professional. Prescriptive retrofit solutions cannot be used for tiedown strapping at truss girders or for truss spans over 40 feet)
- Site-specific engineered connections were designed by me and installed under my supervision. (This may only be used by design professional)

Qualifiers Signature _____ Date _____

State of Florida, County of _____

The foregoing instrument was acknowledged before me by means of

physical presence or online notarization this _____ day of _____, 20 _____

by _____ (name of person) who is

personally known to me, or who has produced _____ as identification.

Notary Signature: _____

Notary Seal:

Commission #: _____