

Boat House

Permitting Documents:

- Permit Application Form (Marine)

Plan Review Documents:

- Aerial view of the property
- Electrical Plans
- Site Plan or Survey

Regulations & Requirements:

1. Aerial View must include:
 - a. Location of the proposed work.
 - b. Views of all adjacent lots.
2. Site Plan/Survey must include:
 - a. Type of work to be performed.
 - b. Subject shoreline.
 - c. Neighboring shorelines and piers.
 - d. Fire Hydrant location (Commercial Only)
3. Staging activity may not occur on any residential vacant lot. Staging activity shall only occur at the owners' property where work is being performed or a commercial boat yard or Naples Landing Park. (Contact Naples City Dock at 213-3070 for permitted times & fees).
4. Commercial/Multi-Family docks and piers require a standpipe for fire protection as per NFPA 303.
5. For Commercial/Multi-Family Residential marine projects and all seawalls, engineered plans by a professional engineer (P.E.) or registered architect are required.
6. If state or federal permission, including but not limited to, the FL Department of Environmental Protection, the US Army Corps of Engineers, and the US Environmental Protection Agency, is required for the construction, installation, modification or replacement of any marine work, such permission, once obtained is requested to be provided with the permit submittal.
7. Complete layout of electrical installation on plan view to include source of power with location and path of conduit/cable, conduit size, type, and circuit breaker amperage of feeders for. All electrical equipment to be installed or reconnected, existing, new and/or replaced. Source of power must be permanent.
8. Electrical load calculations with Panel Schedules and a Riser Diagram, must be submitted with plans when electrical work is over 30 amps.
9. A Final Survey will be required in order to obtain a Certificate of Completion
10. Port Royal (R-1-15A Zoning District) deed restrictions prohibit the installation of metal roof systems. Contractors should contact Port Royal Property Owners Association (239) 261-6472 for approval prior to permitting.
11. For additional rules and regulations, please refer to the City of Naples Code of Ordinances.
12. All contractors working on, or above navigable waters must be able to provide proof of Longshore Insurance.

Fees:

The fee for a dock permit is \$0.30 per square foot of the gross square footage of the structure. The minimum fee shall be \$100.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon

withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. A \$25.00 zoning fee will be applied.

Additional fee for each required permit (electrical, plumbing, mechanical) is \$0.10 per square foot of the gross square footage of the structure, with a minimum fee of \$125.00.

Building Permit Fee Schedule-Muni Code- Appendix A 16-52

https://library.municode.com/fl/naples/codes/code_of_ordinances?nodeId=PTIICOOOR_CH16COREPRM ARE_ARTIAD_DIV2BUFE_S16-52PEFE

General Permitting Information:

1. All permit applications must be submitted electronically through the City of Naples public portal.
2. Other supporting documents including but not limited to, variances, conditional use permits, DRB approvals and GDSP's etc., may be required based on scope of work and location of the jobsite.
3. If ownership of the property has recently changed a recorded Warranty Deed must be submitted.
4. Owner Builder must sign an affidavit.
5. Private Provider projects must submit Notice to Building Official.
6. Drawings prepared by an Engineer require a 3rd Party verifiable digital signature. All other design professionals may self-sign.
7. Projects west of the Coastal Construction Control Line (CCCL) may require prior approval from DEP and the City of Naples Natural Resource Manager.
8. Bald Eagle Nesting season occurs October 1st through May 15th. It is illegal to disturb nesting Bald Eagles. Contractors must comply with all requirements of the U.S. Bald & Golden Eagle Protection Act.
9. If the scope of work includes the planting of trees and shrubs, alterations to or construction of any driveways or driveway aprons, or any other work in the City Right of Way (ROW), a right of way permit application must be submitted, and the \$150 Right-of-Way fee will be required prior to review.
10. If a new driveway is proposed, or an existing driveway will be altered, a driveway permit application will be required as well as a driveway diagram form.
11. All work performed in a Multi-Family building required an approval letter from the HOA.
12. An approved Tree Alteration Permit is required before altering, trimming, disturbing, or removing any city tree per Muni Code Chapter 38.
13. Check/verify deed restrictions based on location of the jobsite, association approval may be required.
14. Call 48 hours before you dig. Call Sunshine 1-800-432-4770. It's the Law in Florida.
15. Copies of plans approved by the City of Naples must be available to the inspector at all job sites when requesting inspections.
16. All Contractor Licensing registration for the City of Naples is maintained by Collier County Contractor Licensing. To register or update license/insurance information, please contact them at (239) 252-2431.
17. It is the responsibility of the contractor to obtain a Certificate of Occupancy or a Certificate of Completion by contacting the Building Department once all final inspections are complete.