

Fire

Permitting Documents:

- Permit Application Form
- Acknowledgment of Naples Regulations Form

Plan Review Documents:

Fire Alarm

- Floor plan showing placement of all devices
- Schematic riser/wiring diagram showing IDC/SLC arrangement
- A bill of material, with specification sheets for all equipment and wire
- Sequence of operations
- Scope of Work Letter
- Battery and line loss calculations

Fire Flow Test

- Aerial showing requested location

Fire Sprinkler

- Site plan showing T-tap placement of backflow, line size, point at which the line enters the building, location on address side of placement of PIV and FDC, and location of the closest hydrant.
- Hydraulic calculations
- Submittal data for materials-existing and new
- Schematic riser diagram
- Head layout showing size of main and all leg lines leading to heads
- Contact Utility Permits (239)213-5051 to obtain water connections

Suppression System

- Scaled plan views showing hood, cooking equipment layout beneath hood, manual pull station, extinguishing system, electrical and gas cutoff locations, placement of heads, placement of exhaust fan and air make-up fan, and location of suppression equipment.
- Specification sheets for all equipment used

Underground Fire Line

- Site plan

Regulations & Requirements:

1. Plans for sprinkler systems with more than 50 heads must be designed, prepared, and signed by a Florida registered fire contractor.
2. If total system costs exceed \$5,000.00, such plans shall be sealed by a Florida registered engineer per 616-15.
3. The City of Naples adopted the National Fire Code Edition, Volumes 1-11, including the supplement. Some sections have been amended please check for most currently adopted editions.
4. New construction shall be equipped with automatic fire sprinkler systems installed according to

NFPA 13, NFPA 13D, or NFPA 13R as applicable in all structures with the exception of the following:

- a. Those detached structures less than 1,250 square feet.
- b. Structures built on single-family lots (i.e. single-family house, shed, garage)
- c. Detached one story unenclosed structures.
- d. Aircraft hangars except that such hangars shall only be sprinklered in accordance with NFPA 409, 1990 edition. New Group III hangars shall have an approved detection system installed.

Fees:

The fee for this permit is \$0.15 per square foot of the gross square footage of the structure, with a minimum fee of 125.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than 30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. Initial Required Building & Fire Code Inspections: \$35.00 each inspection.

The fee for a Fire Hydrant Flow Test is \$100, the fee must be paid prior to review.

Building Permit Fee Schedule-Muni Code- Appendix A 16-52

https://library.municode.com/fl/naples/codes/code_of_ordinances?nodeId=PTIICOOR_CH16COREP_RMARE_ARTIAD_DIV2BUFE_S16-52PEFE

General Permitting Information:

1. All permit applications must be submitted electronically through the City of Naples public portal.
2. Other supporting documents including but not limited to, variances, conditional use permits, DRB approvals and GDSP's etc., may be required based on scope of work and location of the jobsite.
3. If ownership of the property has recently changed a recorded Warranty Deed must be submitted.
4. Owner Builder must sign an affidavit.
5. Private Provider projects must submit Notice to Building Official.
6. Drawings prepared by an Engineer require a 3rd Party verifiable digital signature. All other design professionals may self-sign.
7. Projects west of the Coastal Construction Control Line (CCCL) may require prior approval from DEP and the City of Naples Natural Resource Manager.
8. Bald Eagle Nesting season occurs October 1st through May 15th. It is illegal to disturb nesting Bald Eagles. Contractors must comply with all requirements of the U.S. Bald & Golden Eagle Protection Act.
9. If the scope of work includes the planting of trees and shrubs, alterations to or construction of any driveways or driveway aprons, or any other work in the City Right of Way (ROW), a right of way permit application must be submitted, and the \$150 Right-of-Way fee will be required prior to review.
10. If a new driveway is proposed, or an existing driveway will be altered, a driveway permit application will be required as well as a driveway diagram form.
11. All work performed in a Multi-Family building required an approval letter from the HOA.
12. An approved Tree Alteration Permit is required before altering, trimming, disturbing, or removing any city tree per Muni Code Chapter 38.
13. Check/verify deed restrictions based on location of the jobsite, association approval may be required.
14. Call 48 hours before you dig. Call Sunshine 1-800-432-4770. It's the Law in Florida.

15. Copies of plans approved by the City of Naples must be available to the inspector at all job sites when requesting inspections.
16. All Contractor Licensing registration for the City of Naples is maintained by Collier County Contractor Licensing. To register or update license/insurance information, please contact them at (239) 252-2431.
17. It is the responsibility of the contractor to obtain a Certificate of Occupancy or a Certificate of Completion by contacting the Building Department once all final inspections are complete.