



City of Naples - Building Department

295 Riverside Circle | Naples, Florida 34102
Phone: (239) 213-5020
www.naplesgov.com

**WINDOW / DOOR REPLACEMENT
PERMIT APPLICATION
SIZE FOR SIZE ONLY**

Florida Building Codes, 7th Edition

Job Information:

Permit Application #: _____

Tax/Folio#: _____ Legal Description: _____

Job Address: _____

Property Owner: _____

Mailing Address: _____

Est. Cost: \$ _____ Permit Expiration Date: _____

Number of condo units being worked in: _____ Number of floors in the building: _____ Square footage: _____
(Sq. Ft. of Window/Door opening only)

Are these impact rated? _____ Current Flood Zone: _____

Work Being Performed:

- Garage Doors # to be changed out: _____ Model: _____ Series: _____
- Windows # to be changed out: _____ Model: _____ Series: _____
- Doors # to be changed out: _____ Model: _____ Series: _____
- Slider # to be changed out: _____ Model: _____ Series: _____
- Other # to be changed out: _____ Model: _____ Series: _____

Description of Work: _____

Contractor Information:

Contractor: _____ State Cert/CC Comp Card #: _____

Qualifier's Name: _____ Phone #: _____

Email Address: _____

Address: _____
City State Zip

Must be provided with permit package:

- ___ One copy of a **Complete Floor Plan, showing all rooms**, depicting openings to be changed out.
~~___ Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'~~
- ___ One copy of FL State Dept. of Community Affairs Product Approval or Miami-Dade Notice of Acceptance for the proposed windows/doors.
- ___ One copy of design pressures for all openings, based upon ASCE, Or FBC Tables (if applicable to specific exposure category and building design)
- ___ Opening pressure calculations for buildings greater than 60 feet in height must be signed and sealed by a Florida Registered Engineer or Architect.
- ___ Florida Energy Conservation Code information, as applicable.

Regulations and Information:

1. Exterior window and door replacement shall comply with Florida Building Codes, 7th Edition.
2. Please highlight (yellow marker) on the Miami-Dade Notice of Acceptance or FL State Dept. of Community Affairs Product Approval documents, **all pages/details** that are applicable to the installation of this product; model#/ pressures/sill riser heights and/or glazing options/mullion connections and fastener schedules (size,spacing,type).
3. Windows within sight of the beach will comply with Section 52-61(6) of the Code of Ordinances (turtle glass).
- ~~4. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16" - 1"~~
5. Manufacturer and model of all exterior windows and doors, including sliders and garage door, must be included on plans.
6. Owner-builders must sign an affidavit.
7. Check with prospective property owners association for deed restrictions.
8. Fee for this permit is \$0.50 per square foot of the gross square footage of the opening for the building permit. The minimum fee shall be \$150.00. A plan check fee of 20% of the building permit fee will be charged at the time of application. This fee is not refundable nor is it credited to any other fee. Initial Required Building & Fire Code Inspections: \$35.00 each inspection. Fire Plan Review fee: \$100.00.
9. The fee for garage door replacement is \$60.00 for the initial door being replaced, and \$30.00 for each additional door being replaced at permitted address.

FLOODS:

1. If this site is located in an AE, AH, or VE Zone, additional information may be required on a FEMA Form (Additions/ Alterations form for structures located below the Base Flood Elevation).

Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor's Affidavit:

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.
- Windows within sight of the beach will comply with section 52-16 (6) of the Code of Ordinances (turtle glass)

Print Name of Qualifier

Signature of Qualifier

State of Florida

County of _____

The foregoing instrument was acknowledged before me by means of ___physical presence or ___online notarization
 this ___ day of _____, 20___ by _____, who is
 ___personally known to me or ___has produced _____ as identification.

(Seal)

Signature, Notary Public - State of Florida

Printed, Typed, or Stamped Name of Notary