



**City of Naples - Building Department**

295 Riverside Circle | Naples, Florida 34102  
Phone: (239) 213-5020  
www.naplesgov.com

**PUBLIC POOL PERMIT APPLICATION**

Florida Building Codes, 7th Edition

**Job Information:**

Permit Application #: \_\_\_\_\_

Tax/Folio#: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Est. Cost: \$ \_\_\_\_\_ Pool Sq Ft.: \_\_\_\_\_ Deck Sq Ft.: \_\_\_\_\_

Spa Sq Ft.: \_\_\_\_\_ Pools pilings required:  Yes  No Pool Heater:  Yes  No

Pool Heater change out:  Gas  LP  Electric

Disinfection Equipment:  Yes  No pH Adjustment Feeder:  Yes  No

Actual Setbacks (feet): Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left Side: \_\_\_\_\_ Right Side: \_\_\_\_\_

Public/Commercial Pool (serves 5 or more units)

Type of Pool:  Main Pool  Wading Pool  Spa Pool  Other: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\*With the issuance of permit, contractor accepts full responsibility for compliance with FBC 454 as applicable.

**Contractor Information:**

Contractor: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Qualifier's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Electrical Contractor: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Address: \_\_\_\_\_

**One copy must be included with the permit application:**

- Site plan showing the location of the pool, setbacks, and the property lines.
- Signed affidavits from the designer of the pool / spa, attesting that design and construction of all pool components is in compliance with Naples City Code Sec. 56-45
- Engineer signed and sealed plans, specs, construction details, including the design of all pool filtration, sanitization, and heating equipment with application.
- Elevations - must show pool, deck, all water features, and crown of road
- Pool Safety Act Contractor Accountability Statement:**
- Pool barrier plan showing location and dimensions of any separately permitted improvement required for child barrier requirements of FBC 454.2.17 & Residential Section 4501.17. This includes, but is not limited to: fences, child mesh barriers, pool covers, screen enclosures, and alarms.
- Copy of Collier County pool operating permit application. A complete copy of the City of Naples approved plans must be provided to Collier County Dept. of Health. Operation/use of the pool is subject to Collier D.O.H. approval.

Number of Sanitary Facilities: \_\_\_\_\_

	Water Closets	Urinals	Lavatories	Dressings Rooms
Male				
Female				

Distance From Pool: \_\_\_\_\_

\_\_\_ Lighting (check one):

- No Night Swimming
- Outdoor: Three foot candles overhead and 1/2 watt per square foot of pool surface area underwater
- Indoor: Ten foot candles overhead and 8/10 watt per square foot of pool surface area underwater

\_\_\_ Pool Volume (in Gallons): Main Pool: \_\_\_\_\_ Wading Pool: \_\_\_\_\_ Spa Pool: \_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_ Pool Bathing Load: Sizing: \_\_\_\_\_  Transient  Non-transient No. of Dwelling Units: \_\_\_\_\_

\_\_\_ Pool Dimensions: Width: \_\_\_\_\_ Length: \_\_\_\_\_ Area: \_\_\_\_\_ Perimeter: \_\_\_\_\_

\_\_\_ Pool Depth: Max: \_\_\_\_\_ Min: \_\_\_\_\_ Shape: \_\_\_\_\_

\_\_\_ Equipment Make and Model:

- (A) Recirculation Pump: \_\_\_\_\_ Flow: \_\_\_\_\_ GPM at: \_\_\_\_\_ (p.s.i.)  
 TDH: \_\_\_\_\_ HP: \_\_\_\_\_ Turnover rate: \_\_\_\_\_ (hrs.)
- (B) Filter: Type (Sand, DE, etc.): \_\_\_\_\_ Area: \_\_\_\_\_ sf. Flow Capacity: \_\_\_\_\_
- (C) Disinfection Equipment: \_\_\_\_\_ Capacity: \_\_\_\_\_ (GPD) or (PPD)
- (D) pH Adjustment Feeder: \_\_\_\_\_ Capacity: \_\_\_\_\_ (GPD)
- (E) Test Kit: \_\_\_\_\_

\_\_\_ Pool Accessibility compliance (FBC - Accessibility Code) information, as applicable

\_\_\_ Pool Energy compliance (FBC - Energy Conservation Code) information, as applicable

**NOTE: Final Electrical and Pool Barrier Inspections Must be APPROVED Prior to Filling Pool. (454.2.19)**

**Regulations and Information:**

- ~~1. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'~~
2. Pools, including pool decks that are greater than 1,000 Sq.Ft total must install a temporary use construction fence prior to receiving the pool permit.
3. **No construction activity is allowed after steel and ground until a Spot Survey has been SUBMITTED to and APPROVED by the City of Naples Building Department.**
4. Check with the respective property owners association for deed restrictions.
5. Projects west of the Coastal Construction Control Line require a permit from the FL Department of Environmental Protection. Coastal Construction Variance from the Natural Resource Director may also be required.
6. Submit compliant plans signed and sealed by a Florida registered Professional Engineer with permit application.
7. Public pools, spas, and pool/spa decks located outside of the primary structure building envelope shall comply with the City of Naples zoning code. Pool/spa equipment shall be located per Naples Code Sec. 56-41.
8. Public pools, & spas, shall comply with the FBC 454, NFPA 70, NEC 2017 ), ANSI/APSP-7, and ANSI-100.
9. Public pool barriers and alarms shall comply with FBC 454.2.17 & Residential Section 4501.17.
10. Gas, Electrical, Fence, and Aluminum Screen Enclosure contractors are required to pull individual sub-permits.
11. Owner-builders must sign an affidavit.
12. The fee for this permit is \$0.30 per square foot of the gross square footage of the structure, with a minimum fee of \$100.00. The fee for pool electrical permit is \$0.10 per square foot of the gross square footage of the structure, with a minimum fee of \$125.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. Initial Required Building Code Inspections: \$35.00 each inspection. Zoning review fee: \$50.00, or \$0.05 per square foot of affected enclosed space, whichever is greater, for permits that include new or renovated square footage.

**More information can be found in  
Naples Code of Ordinances, Section 56-45, Section 56-41 and Section 56-54.**

Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00  
**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**Contractor's Affidavit:**

**NOTE: Final Electrical and Pool Barrier Inspections Must be APPROVED Prior to Filling Pool. (454.2.19)**

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.
- Final inspection will require decibel readings of 60 db. or less as measured from adjacent property lines with all pool equipment running.

\_\_\_\_\_  
Print Name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

State of Florida

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_physical presence or \_\_\_online notarization this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by \_\_\_\_\_, who is \_\_\_personally known to me or \_\_\_has produced \_\_\_\_\_ as identification.

(Seal)

\_\_\_\_\_  
Signature, Notary Public - State of Florida

\_\_\_\_\_  
Printed, Typed, or Stamped Name of Notary

# **Florida Residential Swimming Pool Safety Act**

## **ANSI/APSP-7**

### **Contractor Accountability**

**Two copies of this page shall be completed and returned with the permit application**

**Permit Application Number:** \_\_\_\_\_

**Job Address:** \_\_\_\_\_

The residential Swimming Pool Safety Act shall apply to **all public pools** it requires that a barrier isolate any new or modified swimming pool, spa, hot tub or water feature that has a water level that is more than 24" deep. This barrier may be horizontal (an approved safety cover) or vertical (a wall, fence, screen cage, raised deck or appropriate combination). If the vertical barrier is penetrated by a door, window or gate an alarm or self-closing device may also be required. Because of design variations more than one method may be required to isolate the water and should be so noted below.

**I acknowledge that a new or modified public swimming pool, spa or hot tub or water feature will be installed/ modified at the above address, and hereby affirm that one or more of the following methods shall be used to comply with the requirements of the Florida Building Code Section 454.2.17 (R-4501.17) and ANSI/APSP-7.**

(Please select methods necessary to provide compliance)

1. \_\_\_\_\_ The pool shall be equipped with a listed and approved safety cover that complies with ASTM F1346-91.
2. \_\_\_\_\_ The pool shall be isolated from access by an enclosure and alarms that comply with the pool barrier requirements of Florida Building Code sec. 454.2.17 (R-4501.17).
3. \_\_\_\_\_ New or modified existing swimming pools, spas, hot tubs and water features require owner's acknowledgement of FBC 454.2.17 (R-4501.17).

Check all that apply:  Screen Enclosure     Fence     Alarms

4. \_\_\_\_\_ Entrapment protection for all new and existing pool/spa suction outlets (drains) are provided or have been upgraded in compliance with the requirements of ANSI/APSP-7.

5. Other: \_\_\_\_\_

I understand that not complying with the Florida Building Codes, 7th Edition section 454.2.17 (R-4501.17) at the time of the final inspection, or when the pool is completed for contract purposes, shall constitute a violation of Chapter 515, Florida Statutes and shall be considered as committing a misdemeanor of the second degree, punishable by fines of up to \$500.00 and/or up to 60 days in jail as established in chapter 775 Florida Statutes.

\_\_\_\_\_  
Contractor's Signature & Date

\_\_\_\_\_  
Contractor's Name (Please Print)