



295 Riverside Circle, NAPLES, FL 34102 | TEL: (239) 213-5020

ACKNOWLEDGEMENT OF NAPLES REGULATIONS

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. The permit or application fee may have additional fees imposed for failing to obtain permits prior to commencement of construction.

The approved permit and/or permit application expires if not commenced within 180 days from the date of issuance. The permittee further understands that only licensed contractors may be employed and that the structure will not be used or occupied until a certificate of occupancy is issued. By signing this permit application, I agree that I have been retained by the owner/permittee to provide contracting services for the trade for which I am listed. Furthermore, it is my responsibility to notify the Building Department should I no longer be the contractor responsible for providing said contracting services. I further agree that I understand that the review and issuing of this permit does not exempt me from complying with all City Ordinances. It is further understood that the property owner/permittee is the owner of the permit.

Note: An Owner-Builder must complete Sections A and B and the Owner-Builder Affidavit form. Please submit online then appear in person for issuance of the permit.

PROPERTY ADDRESS:		
Section A. OWNER or AGENT OF OWNER ACKNOWLEDGEMENT: The Contractor may sign as the Agent of Owner so long as the contractor's contract with the property owner permits such action		
Signature of Owner or Agent of Owner	Print name of Owner or Agent of Ov	vner
The foregoing instrument was acknowledged before me in the State of	, County of	by
means ofphysical presence oronline notarization thisday of	, 20 by	(name
of person) who ispersonally known to me, orwho has produced		as identification.
Notary Signature:	Seal:	
Section B. CONTRACTOR ACKNOWLEDGMENT:		
Signature of Qualifier	Print Name of Qualifier	
The foregoing instrument was acknowledged before me in the State of	, County of	by
means ofphysical presence oronline notarization thisday of	, 20 by	(name
of person) who ispersonally known to me, orwho has produced		as identification.
Notary Signature:	Seal:	

NOTICE OF COMMENCEMENT INFORMATION

Per Florida Statutes 713.135 a Notice of Commencement (NOC) is required for construction of improvements totaling more than \$2,500, with certain exceptions. For A/C Repairs or Replacements a notice of commencement is required for improvements more than or equal to \$15,000. The applicant shall file with the issuing authority prior to the first inspection either a certified copy of the recorded NOC or a notarized statement that the NOC has been filed for recording, along with a copy thereof. In order to comply with the state requirement, permits will be placed in inspection hold until proof of the NOC is uploaded electronically to the permit via CityView portal.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.