



**City of Naples - Building Department**

295 Riverside Circle | Naples, Florida 34102  
Phone: (239) 213-5020  
www.naplesgov.com

**MARINE  
PERMIT APPLICATION**

**ALL CONTRACTORS WORKING ON OR ABOVE NAVIGABLE  
WATERS MUST PROVIDE PROOF OF LONGSHORE INSURANCE.**  
Florida Building Codes, 7th Edition

**Job Information:**

Tax/Folio#: \_\_\_\_\_ Permit Application #: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Est. Cost: \$ \_\_\_\_\_ Permit Expiration Date: \_\_\_\_\_ Square Footage: \_\_\_\_\_

Staging Area: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Check permits needed:  \*\* Dock\*\* \_\_\_\_\_ SF  \*\* Boat Lift\*\*  Seawall  Davit  Pilings

Riprap  Environmental  Dredge Dredge spoil location: \_\_\_\_\_

\*\*Requires complete layout of electrical installation, on plan view, to include source of power with location and path of conduit / cable, conduit size, type, and circuit breaker amperage of feeders for dock. All electrical equipment to be installed or reconnected, existing, new and/ or replaced. (NOTE: Source of power must be permanent electric.)

\*\*Note: New piers / docks etc. will require a Final Survey prior to final approval.

**Contractor Information:**

Contractor: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Qualifier's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

**Sub-Contractor Information:**

Electrical: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Address: \_\_\_\_\_

Fire: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Address: \_\_\_\_\_

**The following must be included with the application for commercial only:**

- \_\_\_ One copy of a scaled site plan/survey showing the subject shoreline, with what type of work will be performed and the neighboring shorelines and piers.
- \_\_\_ One copy of an aerial view of the property, indicating where the work will be performed, along with the aerial views of all adjacent lots.
- \_\_\_ Letter of Authorization from the Condo. Assn. required for common area condo common area work.
- \_\_\_ One copy of Signed and Sealed Construction Drawings by a professional engineer (P.E.) or registered architect for Commercial/Multi-Family Residential Marine Projects, as well as Construction of **ALL** Seawalls.

**Regulations and Information:**

1. Staging activity may not occur on any residential vacant lot. Staging activity shall only occur at the owners' property where work is being performed or a commercial boat yard or Naples Landing Park. (Contact Naples City Dock at 213-3070 for permitted times & fees).
- ~~2. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'~~
3. Commercial/Multi-Family docks and piers require a standpipe for fire protection as per NFPA 303.
4. If state or federal permission, including but not limited to, the FL Department of Environmental Protection, the US Army Corps of Engineers, and the US Environmental Protection Agency, is required for the construction, installation, modification or replacement of any marine work, such permission shall be presented in writing to the Building Department prior to issuance of any marine permit.
5. For additional rules and regulations, please refer to the City of Naples Code of Ordinances.
6. The fee for a dock permit is \$0.30 per square foot of the gross square footage of the structure. The minimum fee shall be \$100.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. A zoning review fee: \$50.00, or \$0.05 per square foot of affected enclosed space, whichever is greater, for permits that include new or renovated square footage.
7. The fee for a seawall or boat lift permit shall be \$100.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. A zoning review fee: \$50.00, or \$0.05 per square foot of affected enclosed space, whichever is greater, for permits that include new or renovated square footage. Initial Required Building & Fire Code Inspections: \$35.00 each inspection.
8. The replacement of existing residential deck-boards does not require a permit. Changes in deck size will require a permit.

**Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00**

**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**Contractor's Affidavit:**

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.

\_\_\_\_\_  
Print Name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

State of Florida

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_physical presence or \_\_\_online notarization this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by \_\_\_\_\_, who is \_\_\_personally known to me or \_\_\_has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Signature, Notary Public - State of Florida

(Seal)

\_\_\_\_\_  
Printed, Typed, or Stamped Name of Notary