



City of Naples - Building Department

295 Riverside Circle | Naples, Florida 34102
Phone: (239) 213-5020
www.naplesgov.com

**FENCE / WALL
PERMIT APPLICATION**

Florida Building Codes, 7th Edition

Job Information:

Permit Application #: _____

Tax/Folio#: _____ Legal Description: _____

Job Address: _____

Property Owner: _____

Mailing Address: _____

Est. Cost: \$ _____ Permit Expiration Date: _____

Material Type: _____ Linear Feet: _____

Description of Work: _____

Will this function as a pool barrier: Yes No (If yes, please provide a detailed drawing of the fence)

Permit for (check one): Fence **Retaining Wall **Privacy Wall

(**See note below - Right-of-Way permit may be required**)

NOTE: Any work or portion of proposed privacy or retaining wall or special landscaping encroaching upon a platted utility easement or City right-of-way requires a right-of-way permit. These items as well as permitted fences are subject to removal by utility contractor at property owners' expense.

Actual setbacks (in feet) from property line: If the fence is on property line, fill in with PL

Front: _____ Rear: _____ Left Side: _____ Right Side: _____

Contractor Information:

Contractor: _____ State Cert/CC Comp Card #: _____

Qualifier's Name: _____ Phone #: _____

Email Address: _____

Address: _____

City State Zip

Motorized gates require electrical sub-contractor to be listed.

Sub-Contractor: _____ License #: _____

Address: _____ Phone #: _____

The following must be included with the application:

- ___ One copy of a survey **marked with "X's"** indicating where the fence will be installed (**highlighting fence area will not be accepted**), **easements**, height and material type. (Structural plans for CMU walls)
- ___ Fence / Wall / Gate type and specs if intended for use as pool barrier component.

Regulations and Information:

1. Unless being utilized as a component of a swimming pool / spa safety barrier, installation of a fence less than 50 feet in length does not require a permit, but must comply with City Code 56-37.
2. Work performed on sites located west of the Coastal Construction Control Line will require a permit from the FL Department of Environmental Protection.

3. The maximum permitted fence or wall height in all zoning districts, except Commercial and Industrial, are as follows: **A)** Side, rear yards and adjacent building envelope is 6 feet. **B)** Front yard within building envelope is 6 feet. **C)** Front yard outside building envelope is 3 feet.
4. The maximum permitted fence or wall height in all Commercial and Industrial zone districts is as follows: **A)** Side and rear yards is 6 feet. **B)** Front yards are 6 feet within the building envelope and three feet outside the building envelope.
5. All fences and walls shall be measured from the lower of the crown of the adjacent street or the natural grade of the subject property.
6. No chain link or similar type fence is permitted in any front yard area in any zone district except Commercial and Industrial zone districts.
- ~~7. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'~~
8. Owner-builders must sign an affidavit.
9. Check with the respective property owners association for deed restrictions.
10. The fee for this permit is \$100.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. Initial Required Building & Fire Code Inspections: \$35.00 each inspection. Zoning review fee: \$50.00, or \$0.05 per square foot of affected enclosed space, whichever is greater, for permits that include new or renovated square footage.
More information can be found in Section 56-37 and 58-124 of the Code of Ordinances.

Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor's Affidavit:

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.

Print Name of Qualifier

Signature of Qualifier

State of Florida

County of _____

The foregoing instrument was acknowledged before me by means of ___physical presence or ___online notarization this ___ day of _____, 20___ by _____, who is ___personally known to me or ___has produced _____ as identification.

(Seal)

Signature, Notary Public - State of Florida

Printed, Typed, or Stamped Name of Notary