



**City of Naples - Building Department**

295 Riverside Circle | Naples, Florida 34102  
Phone: (239) 213-5020  
www.naplesgov.com

**EXHAUST HOOD  
PERMIT APPLICATION**  
Florida Building Codes, 7th Edition

**Job Information:**

Permit Application #: \_\_\_\_\_

Tax/Folio#: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Tenant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Permit Expiration Date: \_\_\_\_\_

Est. Cost: \$ \_\_\_\_\_ Number of Units: \_\_\_\_\_ Square Footage: \_\_\_\_\_

**Contractor Information:**

Contractor: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Qualifier's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Description of Work: \_\_\_\_\_

**Sub-contractor Information (must be supplied if other work will be performed):**

Electrical: \_\_\_\_\_ State Cert/CC Comp Card #: \_\_\_\_\_

Address: \_\_\_\_\_

**Please include with permit package:**

- One copy of a scale plan view showing kitchen floor plan and cooking equipment layout beneath hood.
- One copy of scale plan showing location of all equipment to be installed along with all existing equipment. If equipment is to be installed on the roof, provide scale plan showing roof lines with equipment.
- One copy of scale plan showing duct work from hood to termination.
- One copy of specification sheets for all equipment to be installed.

**Regulations and Information:**

- ~~1. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'.~~
2. The fee for this permit is \$0.10 per square foot, with a minimum fee of \$100.00. A plan review fee, equal to 20% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. Initial Required Building & Fire Code Inspections: \$35.00 each inspection.

Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00  
**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

**Contractor's Affidavit:**

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.

\_\_\_\_\_  
Print Name of Qualifier

\_\_\_\_\_  
Signature of Qualifier

State of Florida

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me by means of \_\_\_physical presence or \_\_\_online notarization this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ by \_\_\_\_\_, who is \_\_\_personally known to me or \_\_\_has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Signature, Notary Public - State of Florida

(Seal)

\_\_\_\_\_  
Printed, Typed, or Stamped Name of Notary