



City of Naples - Community Services Department

280 Riverside Circle | Naples, Florida 34102

Phone: (239) 213-7120 Fax: (239) 213-7130 www.naplesgov.com

TREE ALTERATION PERMIT APPLICATION

1. Address or Location of Tree to be Altered:	2. Property Owner Name:
3. Property Owner Address:	4. City, State and Zip Code:
5. Agent Name (if applicable - representing Property Owner):	6. Daytime Phone Number:
7. Contact Email Address:	8. Property Type: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial
9. Property Description and Information	
Collier County Parcel #:	Lot size (Acres):
10. Project Type (Check all that apply): <input type="checkbox"/> City Tree Pruning <input type="checkbox"/> Protected Tree Pruning <input type="checkbox"/> City Tree Root Pruning <input type="checkbox"/> Protected Tree Root Pruning <input type="checkbox"/> City Tree Removal <input type="checkbox"/> Protected Tree Removal <input type="checkbox"/> Other: _____	11. Reason for tree Alteration: <input type="checkbox"/> Construction <input type="checkbox"/> Dead, Diseased or Damaged <input type="checkbox"/> Sight Line Conflict <input type="checkbox"/> Damage to Private Property <input type="checkbox"/> Other: _____
12. Description of Work to be Performed Under this Permit: (Use additional pages if necessary)	
13. Supporting Information Attached to Application: <input type="checkbox"/> Architectural Plans <input type="checkbox"/> ISA Arborists Opinion Letter <input type="checkbox"/> Landscape Architectural Plan <input type="checkbox"/> Other: _____	14. Fee: (To be calculated by Department) Staff Will Process Application After Fee Has Been Paid in Full
15. I certify, together with plans and specifications, this application shows a true representation of the work to be accomplished under the permit. It is understood that any false information or deviation from the original documents will render any permit issued under this application null and void, unless approved by a Department Administrator. Any permit issued under this application is invalid after 6-months. No refunds are available after application fee is paid. By signing, applicant agrees to conform to all codes, regulations and ordinance of the City of Naples, FL. Submitting an application is not an approval to alter a City or Protected Tree. The City reserves the right to deny permission to complete work requested in this application. Any Administrative denial of this application may be appealed per the provisions of Section 38-108 of the City Code of Ordinances. Failure to adhere to the conditions of any permit are subject to the enforcement provisions provided in Section 38-110 of the City Code of Ordinances. Any permit issued is not transferrable to another party.	
16. Signature of Property Owner or Agent:	17. Date:

ELECTRONIC SUBMITTAL

(NOTE: The button used to submit this form (via email) will appear upon checking the box and agreeing to the terms below. Saving this entire form for electronic submittal requires a minimum of free Adobe Reader version 11 (or greater), or Adobe Acrobat Standard / Pro).

By checking this box, typing your name in the signature field above, and submitting this form electronically (via email), you affirm that all information contained within this document was completed truthfully, and to the best of your knowledge and you understand that your electronic signature is considered legally binding the same as signing your physical signature by hand.