



City of Naples - Building Department

295 Riverside Circle | Naples, Florida 34102
Phone: (239) 213-5020
www.naplesgov.com

**MARINE
PERMIT APPLICATION**

**ALL CONTRACTORS WORKING ON OR ABOVE NAVIGABLE
WATERS MUST PROVIDE PROOF OF LONGSHORE INSURANCE.
Florida Building Codes, 5th Edition**

Job Information:

Tax/Folio#: _____ Permit Application #: _____

Legal Description: _____

Job Address: _____

Property Owner: _____

Mailing Address: _____

Est. Cost: \$ _____ Permit Expiration Date: _____ Square Footage: _____

Staging Area: _____

Description of Work: _____

Check permits needed: ** Dock** _____ SF ** Boat Lift** Seawall Davit Pilings

Riprap Environmental Dredge Dredge spoil location: _____

**Requires complete layout of electrical installation, on plan view, to include source of power with location and path of conduit / cable, conduit size, type, and circuit breaker amperage of feeders for dock. All electrical equipment to be installed or reconnected, existing, new and/ or replaced. (NOTE: Source of power must be permanent electric.)

**Note: New piers / docks etc. will require a Final Survey prior to final approval.

Contractor Information:

Contractor: _____ State Cert/CC Comp Card #: _____

Qualifier's Name: _____ Phone #: _____

Email Address: _____

Address: _____
City State Zip

Sub-Contractor Information:

Electrical: _____ State Cert/CC Comp Card #: _____

Address: _____

Fire: _____ State Cert/CC Comp Card #: _____

Address: _____

The following must be included with the application for commercial only:

- ___ Two copies of a scaled site plan/survey showing the subject shoreline, with what type of work will be performed and the neighboring shorelines and piers.
- ___ Two copies of an aerial view of the property, indicating where the work will be performed, along with the aerial views of all adjacent lots.
- ___ Letter of Authorization from the Condo. Assn. required for common area condo common area work.
- ___ Two copies of Signed and Sealed Construction Drawings by a professional engineer (P.E.) or registered architect for Commercial/Multi-Family Residential Marine Projects, as well as Construction of **ALL** Seawalls.

Regulations and Information:

1. Staging activity may not occur on any residential vacant lot. Staging activity shall only occur at the owners' property where work is being performed or a commercial boat yard or Naples Landing Park. (Contact Naples City Dock at 213-3070 for permitted times & fees).
2. Required plan size is 24" x 36" maximum. Plans must be to scale with a minimum of 3/16"=1'
3. Commercial/Multi-Family docks and piers require a standpipe for fire protection as per NFPA 303.
4. If state or federal permission, including but not limited to, the FL Department of Environmental Protection, the US Army Corps of Engineers, and the US Environmental Protection Agency, is required for the construction, installation, modification or replacement of any marine work, such permission shall be presented in writing to the Building Department prior to issuance of any marine permit.
5. ***3" Reflective House Numbers (4" in Port Royal) will be required on all new and remodeled docks, and must be installed prior to Final Inspection.***
6. For additional rules and regulations, please refer to the City of Naples Code of Ordinances.
7. The fee for a dock permit is \$0.30 per square foot of the gross square footage of the structure. The minimum fee shall be \$100.00. A plan review fee, equal to 15% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. A \$25.00 zoning fee will be applied.
8. The fee for a seawall or boatlift permit shall be \$100.00. A plan review fee, equal to 15% of permit fee, will be due at time of application. If plan review fee is less than \$30.00, it will be collected at time permit is issued, or upon withdrawal. The plan review fee is not refundable, nor is it credited to any other fee. A \$25.00 zoning fee will be applied.
9. The replacement of existing residential deck-boards does not require a permit. Changes in deck size will require a permit.

Recorded Notice of Commencement must be posted if the project valuation exceeds \$2,500.00

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Contractor's Affidavit:

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws regulating construction and zoning. I understand **THERE WILL BE A FINAL INSPECTION** of the work permitted herein. Compliance will be strictly enforced. **No work whatsoever will commence until the building permit has been issued.**

- The permit fee will be doubled if work is started without an approved permit.

Print Name of Qualifier

Signature of Qualifier

State of Florida

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 _____

by _____, who is personally known to me or has produced _____ as identification.

Signature, Notary Public - State of Florida

(Seal)

Printed, Typed, or Stamped Name of Notary