



CITY OF NAPLES

CITIZEN APPOINTMENTS TO BOARDS/COMMITTEES/COMMISSIONS

| Boards, Committees & Commissions | Members | Description Contact Liaison | Regular Meetings | Est. Meeting Time | City Residency Y/N | Financial Disclosure Y/N | Term Limit |
|---|-----------|---|--|-------------------|--------------------|--------------------------|------------|
| Airport Authority ▶ Rules & Regulations ▶ Naples Code-Article I | 5-members | <p>Duties: Autonomous body appointed by the City Council to oversee operation of the Naples Airport.</p> <p>Membership: All members appointed by City Council.</p> <p>Contact: Chris Rozansky Robin E. Menard</p> <ul style="list-style-type: none"> Phone: 239-643-0733 Term length: 4 years | 3 rd Thursday 8:30 a.m. Meeting Schedule | 3 hours per month | Y | N | None |
| Board of Directors of Carver Finance, Inc. ▶ By-Laws ▶ Res 1980-3514 | 3-members | <p>Duties: Provides oversight to the George Washington Carver Apartments.</p> <p>Membership: All members appointed by City Council.</p> <ul style="list-style-type: none"> Contact: Gary Young Phone: 239-213-1815 Term length: 3 Years | Meets Annually | 2 hours per year | N | N | None |
| Citizens' Police Review Board ▶ Naples Code-Div. 3 ▶ Res. 13-13340 ▶ Ord. 13-13339 | 5-members | <p>Duties: Provides impartial forum to review closed departmental investigations of complaints against police officers made by citizens.</p> <p>Membership: All members appointed by City Council.</p> <ul style="list-style-type: none"> Contact: Patricia Rambosk Phone: 239-213-1015 Term length: 3 Years | At least Annually | 1 hour per year | Y | N | 2 |

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| Coastal Advisory Committee (City/County) <ul style="list-style-type: none"> ▶ Sec. 2-886 ▶ Sec. 2-888 ▶ Members/Agendas and minutes | 3-City Residents | <p>Duties: Advise and make recommendations to the BCC and TDC on beach erosion control, capital improvement programs related to coastal issues, and coastal zone management policies and procedures for beach renourishment and other activities.</p> <p>Membership: County/9-member board with members from unincorporated area of Collier County, Marco Island, and City of Naples.</p> <ul style="list-style-type: none"> • Contact: Andrew Miller • Phone: 239-252-2922 • Term length: 4 Years <p>City Residents</p> <ol style="list-style-type: none"> 1. Thomas McCann 2. Joseph Burke 3. Ray Christman | 2 nd Thursday 1:00 p.m. BCC Chamber | 4 hours Per month | Y | N | None |
| Code Enforcement Board <ul style="list-style-type: none"> ▶ Naples Code-Div. 2 ▶ Procedure Guidelines | 7-members 2-alterners | <p>Duties: Decides alleged violations of any codes and ordinances of the city for which there is no criminal penalty and may impose fines for violations and record liens for non-payment of fines.</p> <p>Membership: All members appointed by City Council. Whenever possible, the board shall be comprised of an architect, business person, engineer, realtor, general contractor and sub-contractor.</p> <ul style="list-style-type: none"> • Contact: Vanessa Acevedo • Phone: 239-213-5030 • Term length: 3 Years | 4 th Thursday 2:00 p.m. | 2 hours per month | Y | Y | 2 |

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| Community Redevelopment Agency Advisory Board ▶ CRA Boundaries ▶ Naples Code-Div. 8 ▶ By-Laws | 7-members 1 alternate | <p>Duties: Advises the Community Redevelopment Agency by providing public input and technical advice on land use, economic and other issues within the City's redevelopment district, and reviews certain petitions.</p> <p>Membership: All members appointed by City Council. Whenever possible, the Board shall be comprised of business owners, property owners, or residents. A majority shall be legal residents of the City.</p> <ul style="list-style-type: none"> Contact: Anita Jenkins Phone: 239-213-1037 Term length: 3 Years | 4 th Monday 9:00 a.m. | Approx. 4 hours per month | Y | N | 2 |
| Community Services Advisory Board ▶ Naples Code-Div. 5 ▶ Rules of Procedure | 5-members 1-alternate | <p>Duties: (1) Review and make recommendations to the city council concerning those portions of the comprehensive plan pertaining to the procurement, development and alteration of parks and recreational facilities. (2) Review and make recommendations to the city council concerning those portions of the capital improvement plan program pertaining to projects for the Parks, Recreation, and Facilities department. (3) Review and make recommendations to the city council concerning those portions of the operating budget pertaining to programs and projects for the department. (4) Such other responsibilities and duties assigned by the city council from time to time. (5) Act ex officio as the city tree board.</p> <p>Membership: All members appointed by City Council. All terms begin on May 1st.</p> <ul style="list-style-type: none"> Contact: Chad Merritt Phone: 239-213-7120 Term length: 3 Years | Monthly as called 3 rd Tuesday 2:30 p.m. | Approx. 3 hours per month | Y | N | 2 |

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| Contractor's Licensing Board (City/County) ▶ Naples Code-Article VI ▶ Members/Agendas and Minutes | 2-City Residents | <p>Duties: The Contractor Licensing Board is made up of 9 members comprised of local contractors and consumers appointed by the Board of County Commissioners, Naples City Council and Marco Island City Council. The CLB is authorized to review and resolve complaints against contractors by taking disciplinary action including sanctions, fines, suspensions, or revocations of a contractor's license, for those found guilty in all three jurisdictions.</p> <p>Membership: City at large - Contractor and Consumer; County - 9-member board consisting of various disciplines.</p> <ul style="list-style-type: none"> • Contact: Tim Crotts • Phone: 239-252-4229 • Term length: 3 Years <p>City Residents</p> <ol style="list-style-type: none"> 1. Robert P. Meister 2. Patrick G. White | 3 rd Wednesday 9:00 a.m. BCC Chamber | 1 to 4 hours per month | Y | N | None |

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| Design Review Board ▶ Naples Code-Div. 4 ▶ Handbook/04-10521 ▶ Rules and Regulations Res. 03-10165 | 5-members 1-alternate | <p>Duties: Recommend regulations necessary to: (1) Preserve existing areas of natural beauty and cultural importance; (2) Assure that buildings and structures, along with associated signage, landscaping, lighting or other development, contribute in a positive way to the public environment of the city; (3) Prevent the development of structures or uses which are not of acceptable exterior design or appearance or are of inferior quality or likely to have a depreciating effect on the public environment, or surrounding area, by reason of appearance or value; (4) Consistent with other provisions of this Code, eliminate conditions, structures, along with associated design, landscaping, lighting, and signage, which by reason of their effect tend to degrade the appearance, health, safety or general welfare of the community; and (5) Provide a continuing source of programs and means of improving the city's public environment.</p> <p>Membership: Shall include at least 2 architects and 1 landscape architect, each of whom must be licensed or registered in Florida; remaining 2 members and the alternate shall have backgrounds allowing interpretation of design and related matters. All terms shall expire May 31st.</p> <ul style="list-style-type: none"> • Contact: Erica Martin • Phone: 239-213-1050 • Term length: 3 Years | 4 th Wednesday 9:00 a.m. | Approx. 4 hours per month | Architects may be County residents; other members must be City residents; however, majority must always be City residents | N | 2 |

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| East Naples Bay Citizens Advisory Committee ▶ Res. 2018-14135 ▶ Res. 2009-12481 | 5-members 1-alternate | <p>Duties: Responsible for making recommendations to the City Council on a variety of issues within this canal maintenance district such as maintenance dredging, canal cleanup, and maintenance of private aids to navigation.</p> <p>Membership: Residents of the East Naples Bay Special Taxing District (Golden Shores, Oyster Bay or Royal Harbor) Members to be qualified electors.</p> <ul style="list-style-type: none"> Contact: Natalie Hardman Phone: 239-213-1031 Term length: 3 Years | Quarterly 3rd Tuesday 9:00 a.m. | Approx. 1 hour per quarter | See Membership | N | 2 |
| Independent Ethics Commission ▶ Sec. 17.1 ▶ Charter Amendment | 5-members (1-City Resident) | <p>Duties: Supports the integrity of City government and its decision-making process, builds public confidence in city government, addresses unethical conduct when it occurs, trains and advises city officials and employees in ethical matters and serves as the guardian of public trust.</p> <p>Membership: One appointed by the State Attorney for the Twentieth Judicial District; One appointed by the Public Defender for the Twentieth Judicial District; One appointed by the Collier County Sheriff; One appointed by the City of Naples representative on the Board of County Commissioners of Collier County and One appointed by the City Council.</p> <ul style="list-style-type: none"> Contact: Mike Murawski Phone: 239-213-5114 Term length: 4 Years <p>City Resident</p> <ol style="list-style-type: none"> Jessica Douglas | 1st Tuesday 8:30 a.m. or as called | Approx. 3 hours per month | Y | Y | 2 |

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| <p>Metropolitan Planning Organization Board Citizens Advisory Committee (City/County)</p> <ul style="list-style-type: none"> ▶ CAC Bylaws ▶ Board Members ▶ Agendas & Minutes ▶ Sec. 339.175 Florida Statutes | 2-City Residents | <p>Duties: Assist the MPO in the formulation of goals and objectives for improving the urbanized area transportation system; conduct public information programs; provide for citizens' review and comment on preliminary findings and recommendations of ongoing transportation planning efforts; provide input on the area's transportation needs and assist in other functions as requested by MPO.</p> <p>Membership: 13 CAC members - 9 from unincorporated Collier County, Naples, Marco Island & Everglades City and 4 at-large including representatives for the disabled and minorities. Each MPO Board Member is allocated 1 CAC seat.</p> <ul style="list-style-type: none"> • Contact: Anne McLaughlin • Phone: 239-252-5884 • Term length: 3 Years <p>City Residents</p> <ol style="list-style-type: none"> 1. Stephen Spahr 2. Fred Sasser | <p>Last Monday 2:00 p.m.</p> <p>2800 North Horseshoe Dr.</p> <p style="text-align: center;">Meeting Schedule</p> | Approx. 2 hours per month | Y | No | None |
| <p>Moorings Bay Citizens Advisory Committee</p> <ul style="list-style-type: none"> ▶ Res. 2017-14069 ▶ Res. 2009-12480 | 5-members | <p>Duties: Make recommendations to the City Council on a variety of issues within this canal maintenance district such as maintenance dredging of canals and waterways, including Doctors Pass, as well as maintenance of aids to navigation.</p> <p>Membership: Qualified electors of the City and residents within the District boundaries, or qualified electors and property owners within the District boundaries. (The Moorings, Coquina Sands or Park Shore.)</p> <ul style="list-style-type: none"> • Contact: Natalie Hardman • Phone: 239-213-1031 • Term length: 3 Years | <p>Quarterly 3rd Tuesday 9:00 a.m.</p> | Approx. 1 hour per quarter | See Membership | N | 2 |

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| Pension System General, Police & Fire Boards of Trustees ▶ Sec. 29-211 ▶ Sec. 29-81 ▶ Sec. 29-291 | 5- members (Fire/Police) 7 members (General) | <p>Duties: Include administering the pension plans for employee groups including approval of retirements, plan revisions, and investment monitoring.</p> <p>Memberships:</p> <ul style="list-style-type: none"> <i>General:</i> 1 City Council member or resident with pension experience or expertise in finance to be appointed by Council; 1 resident with pension experience to be appointed by Council; 1 Admin. Staff, also a member of pension plan, to be appointed by City Manager; 1 Non-bargaining unit member to be appointed by City Manager; 1 Bargaining unit member to be appointed by City Manager from list of 3 submitted by president of bargaining unit; 1 retiree selected by current trustee members; & 1 resident with expertise in financial markets to be selected by current trustee members. <i>Police:</i> 2 residents appointed by Council; 2 police officers elected by members of the pension plan; 1 member chosen by the majority of previous 4 members & confirmed by Council. <i>Fire:</i> 2 residents appointed by Council; 2 firefighters elected by members of the pension plan; 1 member chosen by the majority of previous 4 members and confirmed by Council. <ul style="list-style-type: none"> Contact: Elizabeth Willis Phone: 239-213-1814 Term of length: 2 Years Fire/Police Term of length: 4 Years General | Quarterly both in individual and joint session | Approx. 3 hours per quarter | Y | Y | None |

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| Planning Advisory Board ▶ Naples Code-Div. 7 ▶ Rules of Procedure | 7-members 1-alternate 1-non-voting (School Board) | <p>Duties: Reviews a wide range of land use, planning and zoning issues and makes recommendations to the City Council.</p> <p>Membership: All members appointed by City Council. All terms begin on May 1st.</p> <ul style="list-style-type: none"> Contact: Erica Martin Phone: 239-213-1050 Term length: 3 Years | 2 nd Wednesday 8:30 a.m. Workshops as needed. | Approx. 10 hours per month | Y | Y | 2 |
| <p><u>CRA Boundaries: "D" Downtown District [generally the area bounded by 8th Street South to Goodlette-Frank Road and 7th Avenue North to 5th Avenue South]; Community Redevelopment Area [generally the area bounded by 7th Avenue North, 6th Avenue South to the Gordon River and 3rd Street], or the 5th Avenue South Special Overlay District.</u></p> | | | | | | | |

To apply for a City of Naples Board or Committee vacancy, visit the [City Clerk webpage](#)



[City Council Rules and Procedures](#)

GENERAL PROVISION – NAPLES CODE OF ORDINANCES

Sec. 2-401. Qualifications of members. Except as may be otherwise provided in the legislation creating a board, commission, or committee, every person appointed to a board, commission or committee of the city must be domiciled within the corporate limits. Every person appointed to the city airport authority must be a resident of the city and domiciled within the city and must meet all other requirements of this division which are not inconsistent with Laws of Fla. ch. 69-1326, as amended, known as the City of Naples Airport Authority Act.

Sec. 2-402. Appointments and reappointments. The council shall by majority vote make all appointments and reappointments to the boards, commissions, and committees of the city. The council shall take applications even if the present members are requesting reappointment. All persons requesting appointment or reappointment shall be interviewed, provided those persons meet the qualifications as established by this policy, unless determined by resolution of the city council to be in the best interest of the city to forego such procedure. Interviews shall take place in a council workshop after due public notice.

Appointments shall take place as part of official council agenda items. **Note: Resolution [2018-14129](#)** for regulations regarding the requiring of interviews of incumbent members, including members of the Naples Airport Authority.

Sec. 2-403. Length of term. All appointments to city boards, commissions and committees shall be made for the full term set forth in the section applicable to a particular board, commission, or committee, unless the appointment is to fill an unexpired term. Members shall be limited to 2 consecutive, full terms. Partial terms shall not be considered in this computation. Members and alternate members may reapply for appointment 1 year after the expiration of the member's last term. However, if it is determined to be in the best interest of the city to retain a member or alternate beyond the term limit set forth herein, the city council, by 5/7 vote, may waive said term limit. This waiver shall apply to 1 additional term only per member or alternate.

Sec. 2-404. Attendance at meetings. All board, commission and committee members and alternates shall be required to attend the meetings of the board, commission, or committee to which they have been appointed. When unable to do so, each member shall so notify the staff liaison to the board, commission or committee or designee at least 3 days prior to the meeting. Except as may be provided by controlling state law for the Code Enforcement Board and the Naples Airport Authority, failure to attend 3 regularly scheduled meetings in any calendar year will result in the automatic removal of the member from the board, commission, or committee. A member who has been automatically removed from the board, commission, or committee due to absence may reapply for appointment to the same or other board, commission or committee.

Sec. 2-405. Removal. Except as may be provided by controlling state, federal, or other local law or ordinance provision, including Section 2-404 above, any member of a board, commission or committee established by the Charter, Code of Ordinances or resolution of the council shall continue in office until the end of the member's term or until the member is removed by a majority vote of the city council. Removal may be with or without cause.

Sec. 2-408. Oversight by city council. The city council is responsible for oversight of all boards, commissions, and committees. To that end, minutes of the boards, commissions and committees will be provided to the city council. Citizens have the right to file grievances to the city council. Substantive issues may not be appealed to the city council, except where those issues would normally come to the city council for final determination.